



NOTICE OF MEETING

NOTICE is hereby given that an **Ordinary Meeting of Gwydir Shire Council** will be held in the Roxy Meeting Room, Bingara, on **Thursday 23 July 2020** (commencing at **9.00am**) to discuss the items listed in the Agenda.

Your attendance is respectfully requested.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Max Eastcott".

Max Eastcott
General Manager

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GWYDIR SHIRE COUNCIL

B U S I N E S S P A P E R

AGENDA

**ORDINARY MEETING July 23, 2020
9.00am**

OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES

CONFIRMATION OF THE MINUTES

RECOMMENDATION:

THAT the Minutes of the Ordinary and Confidential Meeting held on Thursday, June 25, 2020 as circulated be taken as read and CONFIRMED.

PRESENTATION

CALL FOR THE DECLARATIONS OF INTERESTS, GIFTS RECEIVED AND CONFLICTS OF INTEREST

MAYORAL MINUTE (If any)

DEFERRED ITEMS – Nil

OFFICERS' REPORTS (As listed)

COMMITTEE OF THE WHOLE – OPEN

Councillors' Reports

Item 1 Councillors Activity Report for June 2020**DELIVERY PROGRAM****GOAL: 4. Proactive Regional and Local Leadership****OUTCOME: 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY****STRATEGY: 4.1.2 Enable broad, rich and meaningful engagement to occur - GM - external**

The Councillors' activity schedules for June 2020 commitments are outlined below:

June, 2020		
Councillor	Event	Date
Cr J Coulton (Mayor)	Roxy Café discussion CBD Bingara Improvement Plan – The Roxy Conference Room	3 rd June
	Warialda CBD Planning - Warialda Council Chambers	4 th June
	Budget Workshop – The Roxy Conference Room	11 th June
	Ordinary Council Meeting – The Roxy Conference Room	25 th June
	Official opening of the Bingara Gym's new bathroom facilities and Grant announcement for Bingara Sporting Club - Adam Marshall	25 th June
	Drought Funding Catch up – Bingara Council Chambers	26 th June
	Audit Risk and Improvement Committee Meeting - Bingara	30 th June
Cr Catherine Egan (Deputy Mayor)	Roxy Café Discussion CBD Bingara Improvement Plan – The Roxy Conference Room	3 rd June
	Warialda CBD Planning – Warialda Council Chambers	4 th June
	Budget Workshop – The Roxy Conference Room	11 th June
	Assessment of Bingara CBD Disability Access	12 th June
	Special Events Committee Meeting – Bingara Council Chambers	17 th June
	Disability Access Committee Meeting - Bingara	19 th June
	Ordinary Council Meeting – The Roxy Conference Room	25 th June
Official opening of the Bingara Gym's new bathroom facilities and grant announcement	25 th June	

	for Bingara Sporting Club – Adam Marshall	
	Drought Funding catch up – Bingara Chambers	26 th June
Cr David Coulton	Roxy Café discussion	3 rd June
	Warialda CBD Planning – Warialda Council Chambers	4 th June
	Budget Workshop – The Roxy Conference Room	11 th June
	Ordinary Council Meeting – The Roxy Conference Room	25 th June
	Official opening of the Bingara Gym's new bathroom facilities and Grant announcement for Bingara Sporting Club – Adam Marshall	25 th June
Cr Stuart Dick	Roxy Café Discussion CBD Bingara Improvement Plan – The Roxy Conference Room	3 rd June
	Budget Workshop – The Roxy Conference Room	11 th June
	Gwydir Local Emergency Management Committee meeting via Teams	11 th June
	Warialda Historical Society Meeting	18 th June
	Ordinary Council Meeting – The Roxy Conference Room	25 th June
	Gwydir Local Emergency Management Committee Meeting – via Teams	25 th June
Cr Dixon OAM	Roxy Café Discussion CBD Bingara Improvement Plan – The Roxy Conference Room	3 rd June
	Budget Workshop – The Roxy Conference Room	11 th June
	Assessment of Bingara CBD Disability Access	12 th June
	Disability Access Committee Meeting - Bingara	19 th June
	Ordinary Council Meeting – The Roxy Conference Room	25 th June
	Official Opening of the Bingara Gym's new bathroom facilities and Grant Announcement for Bingara Sporting Club – Adam Marshall	25 th June
Cr T Galvin	Roxy Café Discussion CBD Bingara Improvement Plan – The Roxy Conference Room	3 rd June
	Budget Workshop – The Roxy Conference Room	11 th June
	Assessment of Bingara CBD Disability Access	12 th June
	Disability Access Committee Meeting - Bingara	19 th June

	Ordinary Council Meeting – The Roxy Conference Room	25 th June
	Official Opening of the Bingara Gym’s new bathroom facilities and Grant Announcement for Bingara Sporting Club – Adam Marshall	25 th June
	Public Interest Disclosure Information Session – Warialda - Cancelled	31 st March
Cr J Moore	Warialda CBD Planning Warialda Council Chambers	4 th June
	Budget Workshop – The Roxy Conference Room	11 th June
	Warialda Historical Society Meeting	18 th June
	Ordinary Council Meeting – The Roxy Conference Room	25 th June
	Official Opening of the Bingara Gym’s new bathroom facilities and Grant Announcement for Bingara Sporting Club – Adam Marshall	25 th June
Cr G Smith	Warialda CBD Planning Warialda Council Chambers	4 th June
	Budget Workshop – The Roxy Conference Room	11 th June
	Ordinary Council Meeting – The Roxy Conference Room	25 th June
	Official Opening of the Bingara Gym’s new bathroom facilities and Grant Announcement for Bingara Sporting Club – Adam Marshall	25 th June
Cr F Young	Roxy Café Discussion CBD Bingara Improvement Plan – The Roxy Conference Room	3 rd June
	Budget Workshop – The Roxy Conference Room	11 th June
	Region 11 Annual General Meeting via zoom	11 th June
	Assessment of Bingara CBD Disability Access	12 th June
	Disability Access Committee Meeting - Bingara	19 th June
	Ordinary Council Meeting – The Roxy Conference Room	25 th June
	Official Opening of the Bingara Gym’s new bathroom facilities and Grant Announcement for Bingara Sporting Club – Adam Marshall	25 th June

OFFICER RECOMMENDATION**THAT the report be received**

Item 1 Recommendations from the Committee Meetings held 09 July 2020**FILE REFERENCE** 20/16407**DELIVERY PROGRAM****GOAL:** 5. Organisational Management**OUTCOME:** 5.1 CORPORATE MANAGEMENT**STRATEGY:** 5.1.3 Administrative functions - GM - internal**AUTHOR** General Manager**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

This report recommends the adoption of the recommendations from the Public Infrastructure and Community Services and Planning Committee Meetings held on 09 July 2020.

TABLED ITEMS Nil**COMMITTEE RECOMMENDATIONS**

THAT the recommendation from the Public Infrastructure Committee meeting held 09 July 2020 is adopted:

Monthly Technical Services Report for June 2020

THAT the monthly Technical Services Report for June 2020 be received

THAT the recommendations from the Community Services and Planning Committee meeting held 09 July 2020 are adopted:

Monthly Executive Report for June

THAT the monthly Executive Report for June be received

Monthly Organisation and Community Development Report for June

THAT the monthly Organisation and Community Development Report for June be received

THAT the following Councillor reports be noted:

Cr C Egan - Roxy Café Clarification

Cr G Smith - Warialda Fire Break Protection

Cr F Young - Aionious update

- Roxy Cafe

Cr J Moore - Recycling Modernisation Fund

Cr J Coulton - New Residents

THAT the recommendations from the Closed Community Services and Planning Committee are adopted:

Monthly Confidential Organisation and Community Development Report for June 2020

THAT the monthly Confidential Organisation and Community Development Report for June be received.

Touriandi

THAT the Council indicate its interest in obtaining Lot 4 DP 1208986 to The Hon. Adam Marshall MP either through purchase or as a community transfer at a peppercorn cost.

Property Purchase

THAT the Council purchase Lot 9 Sec 52 DP 759052 for \$105,000 for the purpose of creating a green recreation space within the Warialda CBD.

FURTHER that the land be classified Operational.

Workshop

THAT the workshop discussion regarding the 2020/2021 Budget and the COVID 19 Stimulus Grant be noted.

ATTACHMENTS

There are no attachments for this report.

Item 2 Correspondence from Warialda District Chamber - Carinda House toilets

FILE REFERENCE 20/16616

DELIVERY PROGRAM

GOAL: 1. A healthy and cohesive community

OUTCOME: 1.1 WE HAVE HEALTHY AND INVITING SPACES AND PLACES

STRATEGY: 1.1.3 Provide the right places, spaces and activities - OCD - external

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

BACKGROUND

Council received correspondence from the Warialda District Chamber in June requesting the toilets outside Carinda House in Warialda be restored to public facilities during business hours.

At its meeting on 25 June 2020 Council resolved:

THAT the report be received.

FURTHER that the Warialda District Chamber Inc. be advised that the Council is prepared to transfer the management and upkeep of the Carinda House toilets to the Warialda District Chamber Inc. without cost.

COMMENT

Council is in receipt of further correspondence from the Warialda District Chamber dated 15 July – attached.

For discussion.

OFFICER RECOMMENDATION

THAT the report be received

ATTACHMENTS

AT- Correspondence from Warialda District Chamber July 2020

Robyn Phillips

From: willis ann <warialdachamber@gmail.com>
Sent: Wednesday, 15 July 2020 11:23 AM
Subject: Carinda Toilets

Max Eastcott
General Manager
Gwydir Shire Council
15th July 2020

Subject: Restitution of Public Toilets Carinda House Community Centre

Chamber is unable to accept Council's offer "to transfer the management and upkeep of Carinda House toilet", without cost.

However, I can confirm that a neighbouring business is prepared to open and close the toilets, so that they are available in daylight hours.

When pandemic issues become clearer, we ask Council to plan for the toilets to be available as part of the strategies listed below. These are all aimed at promoting the appeal of Warialda and increasing patronage at Warialda business outlets. We also recognise the vitality evident at Carinda House, which has been achieved by an active committee with Council's support. This is an image which Warialda District Chamber and Gwydir Shire would want to project. It will be enhanced by Carinda's current programme of developing its own Facebook page.

Strategies

1. To encourage travellers to take short breaks where they have choices of takeaway foods, can enjoy the outdoor setting and items on display at Carinda and have ready access to toilets.
2. To encourage Shire residents to enjoy Carinda's features before or after going to the Supermarket or other nearby shops.
3. To encourage tourists and intra-Shire visitors to discover Warialda's appeal, by undertaking the walking tours with access to amenities readily available at a number of sites. The Moor Street Art, historic buildings with accompanying descriptive signage provided by Warialda Historical Society and the wide range of easily accessed services and businesses are all attractive features that merit promotion.
4. To encourage recognition of Warialda's convenience and aesthetic qualities at a time when the coming by-pass may direct traffic away from entering the town.

It would be appreciated if this correspondence could be presented to Council at the first opportunity.

Ted Stubbins
President
Warialda District Chamber Inc.
Reply to marilyn.stubbins@gmail.com

Item 3 Cancellation of August Committee Meetings

FILE REFERENCE 20/16632

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

COMMENT

Due to a number of staff being on leave over the period end of July and early August, it will not be possible to compile a Business Paper for the August Committee Meetings.

It is requested that the Committee meetings scheduled for 13 August be cancelled and all reports for that meeting be included in the Business Paper for the Ordinary meeting of Council on 27 August.

OFFICER RECOMMENDATION

THAT the August Committee Meetings be cancelled

THAT any reports for the August Committee Meetings be included in the Business Paper for the August Council meeting.

ATTACHMENTS

There are no attachments for this report.

Direct Investments

Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value
NAB	2020.13	NAB	AA	TD	29/07/2020	0.45%	\$1,000,000.00
NAB	2020.14	NAB	AA	TD	29/07/2020	0.45%	\$1,000,000.00
NAB	2020.15	NAB	AA	TD	29/07/2020	0.45%	\$1,000,000.00
Grand Total							\$3,000,000.00

Managed Funds

Fund	Investment Horizon	Type	3 Mth Avg Yield	Current Value
Regional Australia Bank	At Call	Cash	See report	\$401,479.52
Tcorp Cash Fund	At Call	Cash	See report	\$7,181,751.78
Tcorp Medium Term Fund	At Call	Cash	See report	\$1,041,296.59
Grand Total				\$8,624,527.89

Total Investments

Direct Investments	\$3,000,000.00
Managed Funds	\$8,624,527.89
Grand Total	\$11,624,527.89

Cash and Investments	
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Total Investments	
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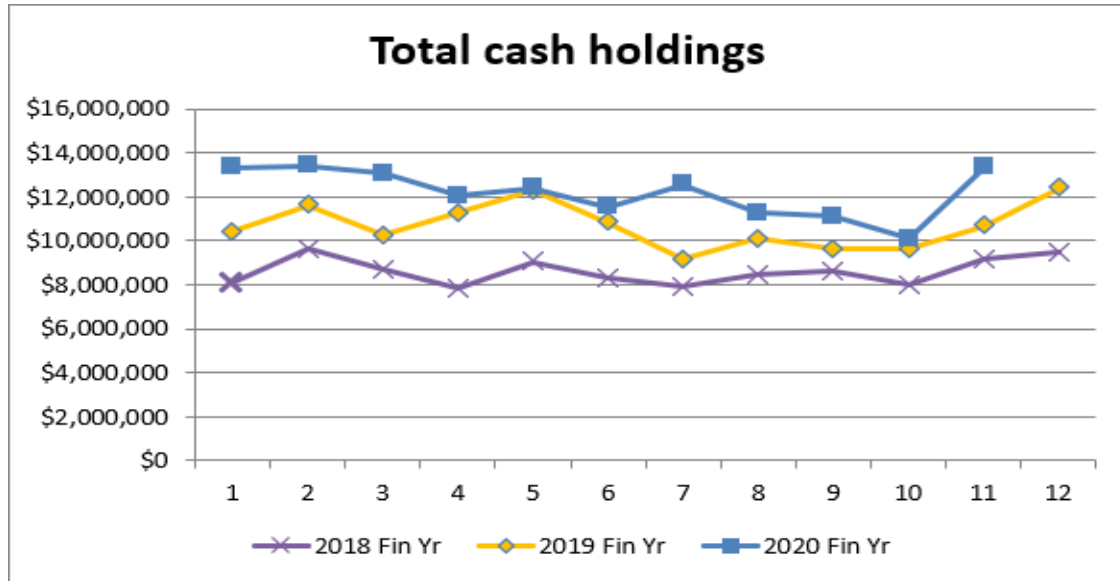
Direct Investments	\$3,000,000.00
Managed Funds	\$8,624,231.93
Grand Total Investments	\$11,624,231.93

Total Cash and Investments	
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Investments	\$11,624,231.93
Cash at bank	\$ 576,413.45
Grand Total Cash and Investments	\$12,200,645.38

General Fund Cash	
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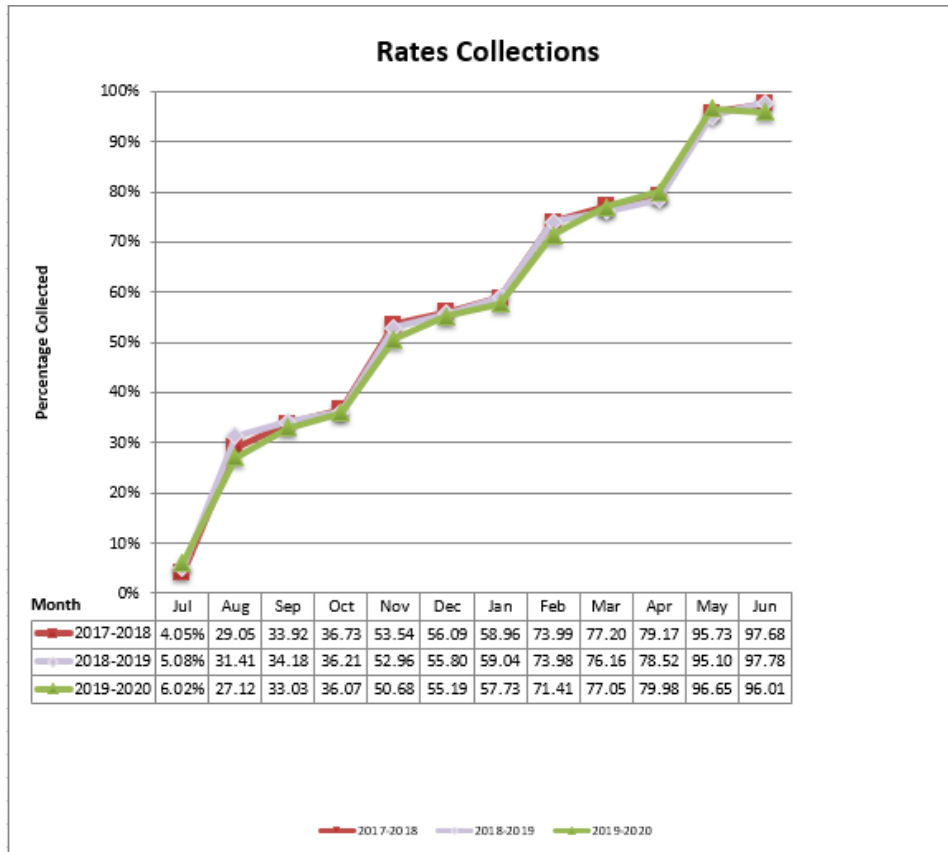
Total cash and investments	\$12,200,645.38
LESS:	
Water fund*	-\$773,485.99
Sewer fund*	-\$3,146,048.55
Waste fund*	-\$3,194,260.34
Other restrictions:	
Employee leave entitlements*	-\$850,000.00
Carry over works in progress*	-\$650,000.00
Asset replacement*	
Bonds and deposits	-\$1,773,089.00
Unexpended grants*	-\$1,246,000.00
Developer contributions	-\$262,000.00
*These figures may change with end of year processing	
Discretionary General Fund Cash	\$305,761.50



I, Helen Thomas, Finance Manager and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council's investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's Investment Policy (F.01.03), as amended.

RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 30 June 2020.



OFFICER RECOMMENDATION

THAT the monthly Investment and Rates Collection report for June 2020 be received

ATTACHMENTS

There are no attachments for this report.

Item 5 Adoption of the 2020 - 2021 Operational Plan**FILE REFERENCE** 20/16053**DELIVERY PROGRAM****GOAL:** 5. Organisational Management**OUTCOME:** 5.1 CORPORATE MANAGEMENT**STRATEGY:** 5.1.3 Administrative functions - GM - internal**AUTHOR** Organisation Development Director**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

The Integrated Planning and Reporting Framework impacting all NSW Councils was introduced by the NSW State Government in 2009. The reforms replaced the former Social and Management Plan structures. All NSW Councils are required to develop a Community Strategic Plan spanning 10 years, a Delivery Program spanning the four year period of the elected council, and Operational Plans covering each financial year.

The full suite of documents was adopted by Council at the June 2017 meeting.

The Draft Operational Plan 2020 – 2021 period was presented to Council at the June 2020 meeting. This document includes the aspirations of the Community expressed during the period of consultation when the full suite of documents was produced in 2017. In addition, this document contains updated community aspirations gathered through additional community consultation and feedback from community public meetings held during the 2019 - 2020 financial year.

TABLED ITEMS Nil**BACKGROUND**

The 2020 - 2021 Operational Plan was due for consideration.

The Operational Plan is an annual document that outlines the actions Council will undertake for the financial year in accordance with the adopted budget. The actions directly align to the strategies and overall themes contained in the Gwydir Shire Council Community Strategic Plan 2017 – 2027 and the Delivery Program 2017 – 2021:

1. A healthy and cohesive community (Social)
2. Building the business base (Economic)
3. An environmentally responsible shire (Environment)
4. Proactive regional and local leadership (Civic Leadership)
5. Organisational management (Governance)

COMMENT

The Draft Operational Plan was placed on public display for 28 days from Thursday 25 June 2020 until Wednesday 22 July 2020. Copies of the Draft Operational Plan were placed on Council's website and Facebook page. Hard copies were made available for inspection at the Bingara and Warialda Council offices.

Following the Operational Plan being placed on exhibition, the Office of Local Government advised Council that it is necessary to disclose any proposed borrowings and that document is attached.

CONCLUSION

The closing date for submissions on the exhibited documents was Wednesday 22 July 2020. No submissions were received.

The overall performance against the Operational Plan and its success in addressing the outcomes of the Community Strategic Plan will be reported to the community via the 2019 - 2020 Annual Report. In addition, an assessment of Council's progress towards the implementation of the Operational Plan and adopted budget is conducted each quarter.

The Operational Plan 2020-2021 document was placed on public display for 28 days from Thursday 25 June 2020 until Wednesday 22 July 2020 and is now listed for adoption.

Any suggested amendments to the draft documentation already provided at previous meetings will be outlined in a further memorandum to Councillors during next week together with any public submissions received.

CONSULTATION

Consultation has taken place with the general public, Councillors, Executive and Senior Managers.

STATUTORY ENVIRONMENT

Local Government Act, 1993 and associated regulations.

OFFICER RECOMMENDATION

THAT the report be received

FURTHER that the Proposed Borrowings for 2020-21 be adopted

FURTHER that the 2020-2021 Operational Plan as exhibited be adopted incorporating the late suggested amendments.

ATTACHMENTS

AT- Proposed Borrowings

Proposed Borrowing Return - 2020-21 Financial Year
Gwynidr Shire Council

BORROWINGS

Water Supply \$

Sewerage Works

Waste Management

Domestic

Other Waste Management

Other Purpose

Buildings

Infrastructure

Other Purpose Works

Refinancing of existing borrowings

Total Money Requested

All Borrowings:

	30/06/2021	30/06/2022	30/06/2023
Total estimated borrowing requirement	\$1,500,000		
Possible borrowing requirement through TCorp			

Please enter values in ALL the above 6 cells!

Breakdown of Proposed Borrowings - 2020-21		
Gwydir Shire Council		
New Money	Project Name	Amount (\$)
Water Supply		
		Sub Total
		0
Sewerage Works		
	Sewerage expansion to the northern side of Bingara	500,000
		Sub Total
		500,000
Waste Management		
Domestic		
		Sub Total
		0
Other Waste Management		
		Sub Total
		0
Other Purposes		
		Has council complied with the Capital Expenditure Guidelines?
Buildings	Relocate Bingara Depot to release land for residential purposes	Yes
		Sub Total
		700,000
		Has council complied with the Capital Expenditure Guidelines?
Infrastructure Works		
		Sub Total
		0
Other Works	Provision of services to residential land in Plunkett St Warialda	300,000
		Sub Total
		300,000
Refinancing of existing borrowings		
		Sub Total
		0
Total Money Requested		1,500,000