



G W Y D I R
SHIRE COUNCIL

MINUTES PUBLIC INFRASTRUCTURE COMMITTEE

GWYDIR SHIRE COUNCIL

THURSDAY 10 OCTOBER 2019

COMMENCING AT 9.05 AM

WARIALDA OFFICE COUNCIL CHAMBERS

Present:

Councillors: Cr. Catherine Egan (Deputy Mayor), Cr Marilyn Dixon OAM, Cr. Geoff Smith, Cr Tiffany Galvin and Cr Frances Young

Staff: Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Helen Thomas (Manager, Finance) and Alex Eddy (Manager Engineering Services)

Public: Nil

Visitor: Nil

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Chairman

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OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES Cr. John Coulton (Mayor), Cr. Stuart Dick, Cr. Jim Moore
and Cr. David Coulton

THAT the apologies of Cr. John Coulton (Mayor), Cr. Stuart Dick, Cr. Jim Moore and Cr. David Coulton are accepted.

(Moved Cr Smith, seconded Cr Galvin)

CONFIRMATION OF THE MINUTES

THAT the Minutes of the previous Public Infrastructure Committee Meeting held on Thursday 12 September 2019 as circulated be taken as read and CONFIRMED.

(Moved Cr Young, seconded Cr Smith)

PRESENTATION Nil

CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST Nil

Item 1 Monthly Technical Services Report - September 2019**FILE REFERENCE****DELIVERY PROGRAM****GOAL: 5. Organisational Management****OUTCOME: 5.1 CORPORATE MANAGEMENT****STRATEGY: 5.1.5 Provide responsible internal governance - GM - internal****AUTHOR** Manager, Engineering Services**DATE** 7 October 2019**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

This report is for reception and notation.

TABLED ITEMS Nil**BACKGROUND**

The monthly Technical Services report has been identified by Council as the process of reporting the activities carried out monthly by the Technical Services Department.

COMMENT**1. TECHNICAL SERVICES AND ADMINISTRATION**

Technical Services infrastructure, planning, design and surveys were carried out in-house. The Technical Services staff continue to provide customer service to the Gwydir Shire residents.

2. ENGINEERING SERVICES**Warialda Truck wash**

While concreting works continue, Council staff have recommenced roadworks on the truck wash facility. Pavement areas around the effluent dump points have been formed and staff have begun trimming the remainder of the site ready for asphalt.

Regional Road Maintenance

Basic seal maintenance continues on Council's regional road network. Roadside slashing is still not occurring due to lack of rain and fire hazard.

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Unsealed Roads

Northern construction staff are completing the final leg of a 10km long self-help project on Ashton Rd. 4 local landholders contributed to the project, winning, loading and hauling gravel, which was sourced from three different pits on Ashton Road.

Unsealed Road Maintenance

The following roads received limited maintenance/patch grades in September. Full grades were not possible due to drought:

- Back Creek Road
- Pinecliff Road
- Trevallyn Road
- Bereen Road
- Currangandi Road
- Riverstone Road
- Gragin Road
- Glenesk Road
- Innesvale Road
- IB Bore Road
- Kellys Gully Road
- Langley Road

Roads Maintenance Council Contract – Works Orders issued by RMS

All Work Orders issued by RMS are quality assurance schedule of rates projects carried out by Council staff under the Roads Maintenance Council Contract with Roads and Maritime Services.

A final design has been completed and approved for segment 5340 on MR63 Fossickers Way. This segment is programmed to be rehabilitated early in 2020. Major works have now been completed for the pedestrian access ramps onto the northern side of Campbell Bridge in Bingara and both sides of the Copeton Dam Road intersection. Remaining works include only the installation of the pedestrian railing on the northern access, scheduled to be completed in the next couple of weeks.

Works proposals have been submitted for the survey and design of three segments, programmed for rehabilitation next financial year. These segments include 5150 and 5255 on MR63 Fossickers Way and 8270 on HW12 Gwydir Highway. The survey and design works are scheduled for submission to the RMS before Christmas 2019. Further programmed works this financial year will include approximately 4 weeks of heavy patching throughout various segments, where required. No reseals are programmed for completion this financial year.

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Routine maintenance continues each week undertaking inspections, rest area services, vegetation control and bitumen repairs.

HW12 Gwydir Highway – Warialda HPV Route Intersection Works Authorisation Deed (WAD)

The WAD for the Warialda HPV Route Intersection works has now been approved by RMS, with a set of plans returned, stamped “accepted for construction”. Further lighting design diagrams have now been completed and approved by RMS. Pre-construction management plans and documentation have been submitted and reviewed, with an anticipated construction start date this week, once updated plans and documentation has been returned and approved.

Other Services

Street services continued to be maintained for vehicular, pedestrian and public conveniences:

Storm water drainage facilities continue to be maintained:

Aerodromes at Warialda and Bingara continue to be maintained and inspections are done monthly:

Existing quarry sources are continually being utilised and future sources are being investigated as time permits with other competing projects:

The radio and television towers continued to be maintained.

3. DESIGN AND ASSET SERVICES

Survey, design and soil testing is continuing for the 2019-2020 works programs. Progress is as follows:

Warialda Truckwash

We are in the final stages of set out for this project, with the final drains and hardstand areas currently being pegged.

Asset Revaluations

Analysis is currently being completed on the asset revaluations. The last four years of road rehabilitation jobs and resheeting jobs will be analyzed to give accurate unit rates.

SH12 Intersection – HPV Route

The SH12 intersection with the HPV Route is in the final stages of approvals, therefore the design is being prepared for construction. This involves preparing all the separate construction files required and checking that they are all correct and ready.

4. TOWN SERVICES

Water and Sewer

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During September, water meters read and fourteen faulty water meters replaced. Water operators attended to fourteen service line repairs, three (3) water main breaks and six (6) sewer blockages. Planned replacement of one stop valve and hydrant was undertaken. Work was undertaken on the truck wash bay, Rose drive residence, Upper Horton playground, Bingara cemetery, Maitland Street toilets, Warialda swimming pool, Warialda fire shed and Captain Cook park toilets.

EPA Officer inspected Bingara and Warialda's Sewerage treatment plants on Wednesday 25 September, both plants meet licence requirements. Minor improvements discussed were erosion control at BSTP outlet and additional signage for monitoring points. Bingara's second Dump Point at the Sale yards is now operational with safety rails installed for pump station protection. A funding application has been submitted to NSW Office of Water for coin-operated standpipe at this site. Directional signage for this site is ordered and installed on the Barraba Road and town streets leading to the dump point.

Parks

During September, Staff assisted with preparation for the Pulse of the Earth Festival – painting fences and posts at the Living Classroom. Slashing the showground, marking parking areas and establishing the entrance opposite the Living Classroom. After the festival showground, fences were reinstated and general cleanup of the area was undertaken.

September has provided strong winds causing tree limbs to fall, daily inspections and removal of tree limbs has been undertaken, most parks and ovals have broadleaf weed control carried out, and watering is a constant process to enable council's parks and facilities to appeal to the public in these dry times.

Upper Horton playground had the soft fall replaced during September and some soft fall mulch was donated to the Sports club for use in their playground.

Projects

- Bingara Showground stables complete
- Gwydir Oval Grandstand complete
- Cunningham Park Shade Sails complete
- Captain Cook Park Shade sails – frame erected, shade sail to be installed in October
- CWA memorial – fencing ordered and to be installed in November
- Gwydir Oval Amenities – will be started in October
- Gwydir River pontoon awaiting fisheries approval

Showground

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The Showground continues to be maintained, Pulse of earth festival preparation involved toilet maintenance, slashing, showground access construction, marking parking and tent sites. The Poultry pavilion shed has been purchased and delivered onsite. Construction is not scheduled until the New Year, preliminary work removing old stables and construction the pad maybe undertaken prior to Christmas with volunteers. Pony club will utilise the showground for the annual camp during the October school holidays.

Plant and Workshop

The new Caterpillar loader is scheduled to be delivered mid-December. Three utility vehicles and CHSP bus were replaced during September. The old CHSP bus was sold to the Bingara Sporting Club to be utilised as a courtesy bus. The three utilities were not traded; two will be sold via tender the third is currently being utilised in the building section as an extra resource for the grant programs.

Three-roller door and a PA door have been installed in the Bingara workshop. This was undertaken as part of depot capital works program. The main aim of the roller door is to bird proof the workshop, which has a serious bird problem causing work place health and safety issues. The shed over the pit and hoist area has been lined with bird mesh in the roof.

Major workshop repairs carried out included:

Bingara and Warialda

Truck wash platform modifications
 Truck wash drainage separation gates with actuator
 P1690 Grader – injector repairs
 P1428 Truck Replace all s-cam bushes and brake linings in rear and wheel bearings
 P1470 Tractor replace brake line
 P1713 Replace PTO pump clean out transmission
 P1684 Electrical repairs to compactor
 P1092 Trailer – brake repairs
 P1936 Tractor – replace rear wheel axle drive gear

5. DEVELOPMENT AND BUILDING SERVICES

The Department continues to receive enquiries and provide advice on a range of planning and building matters including:

- Minor structure construction e.g. sheds
- Commercial opportunities and construction
- Basix (Building Sustainability Index)

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- Bushfire requirements
- Building construction standards and requirements
- Stormwater
- Licensing and owner builder requirements
- Fees and charges

The following Construction Certificate (C/C), Building Information Certificate (BIC) and S68 applications have been approved for the month.

| No. | Property Description | Development/ Work | \$ | C/C | BIC | S68 |
|---------|--------------------------------|--|-----------|-----|-----|-----|
| 38/2017 | 756 Ginerol Road GINEROI | 1000 Head Cattle Feedlot. | \$228,500 | ✓ | | |
| 18/2019 | 27 Railway Parade GRAVESEND | Erect 2 bay garage. | \$9,000 | ✓ | | |
| 17/2019 | 88 Finch Street BINGARA | Onsite water, sewer and storm water drainage works for bathroom in new two bay garage. | | | | ✓ |
| 19/2019 | Lot 24 Ironbark Drive WARIALDA | Install aerated water treatment system with surface disposal. Carry out water supply and storm water drainage. | | | | ✓ |

The following Construction Certificate (C/C) applications were approved by a Private Certifier and lodged with Council during the month.

| No. | Property Description | Development/ Work | \$ | C/C |
|-----|----------------------|-------------------|----|-----|
| NA | | | | |

ILLEGAL ACTIVITY

| ACTIVITY | No | ACTION TAKEN | | | | | |
|----------|----|--------------|-------------|---------------------------------|----------------|--------------|------------------|
| | | Inspected | Letter Sent | Application/ Certificate Lodged | Penalty Notice | Legal Action | Refer to Council |
| None | | | | | | | |

NO. OF COMPLAINTS/INSPECTIONS

| Type | No. | Yr. to Date | Actioned | Pending |
|----------|-----|-------------|----------|---------|
| Building | 27 | 268 | 262 | 6 |

6. BUILDING MAINTENANCE

The Department continues to receive requests to carry out minor maintenance and these are generally dealt with in a timely manner. Otherwise, the works

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are scheduled into maintenance staff building activities including new works for attention.

Projects Worked on during September 2019

Staff worked on the following projects during September:

- Bingara Workshop – Completed roller doors and enclosed area so birds are unable to get in.
- Truck Wash Amenities Building Warialda – Lined amenities and started work on outside iron.
- Bingara Civic Centre – Started work on amenities and front foyer.
- General - Repairs and maintenance.

7. ENVIRONMENTAL SERVICES

Environment and Sustainability Department September 2019

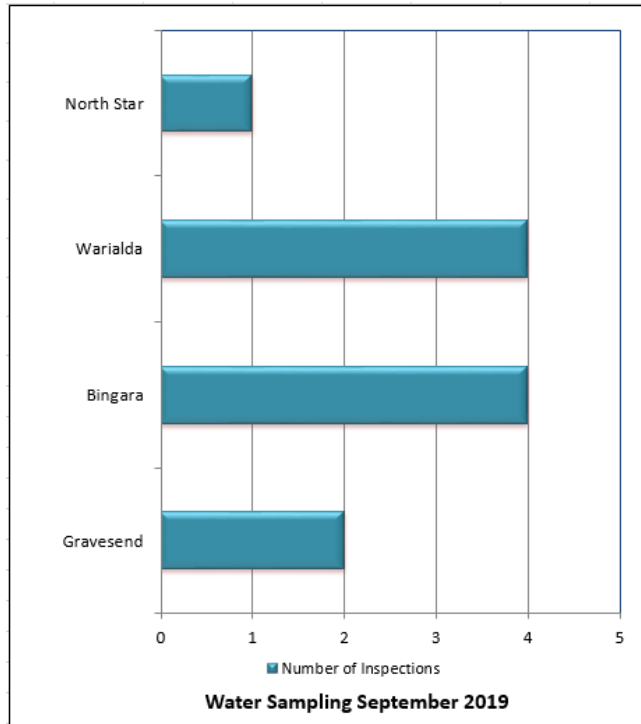
The Department continues to receive enquiries and provide advice on a range of health matters including

- Overgrown properties
- Food premises design and fit-out
- Food handling practices
- Mobile food vendors
- Licensing
- Water carting
- Pet Ownership

Water Surveillance

The Department continues to carry out routine weekly microbiological sampling of the water supply in the towns of Warialda and Bingara, fortnightly sampling of Gravesend and monthly sampling at North Star.

Health Related Inspections for September 2019



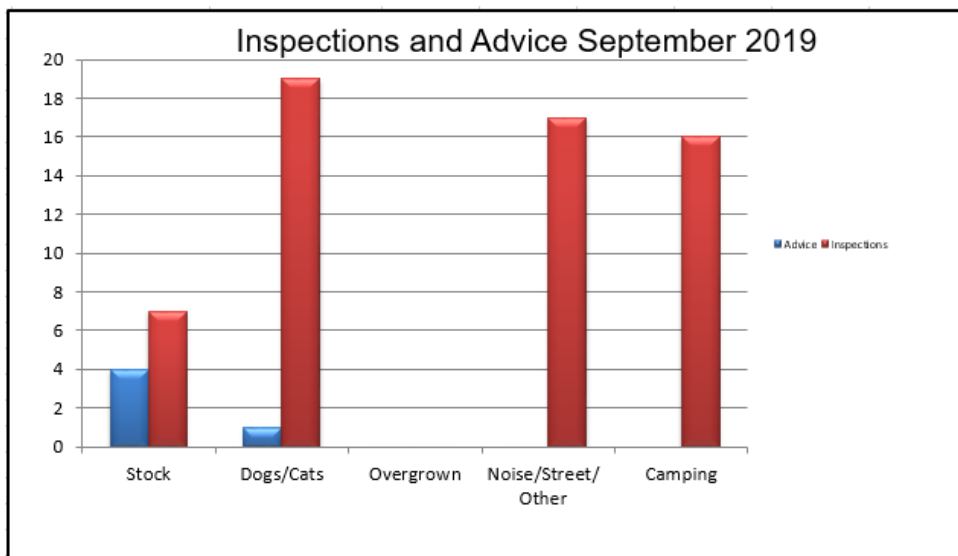
Cemeteries

Both Warialda and Bingara Cemeteries continued to be maintained.

Compliance and Regulatory Control

Council received complaints regarding roaming stock and dogs, noise, the keeping of animals and other concerns during the month of September 2019. These are investigated and actioned as necessary and are detailed in the following table.

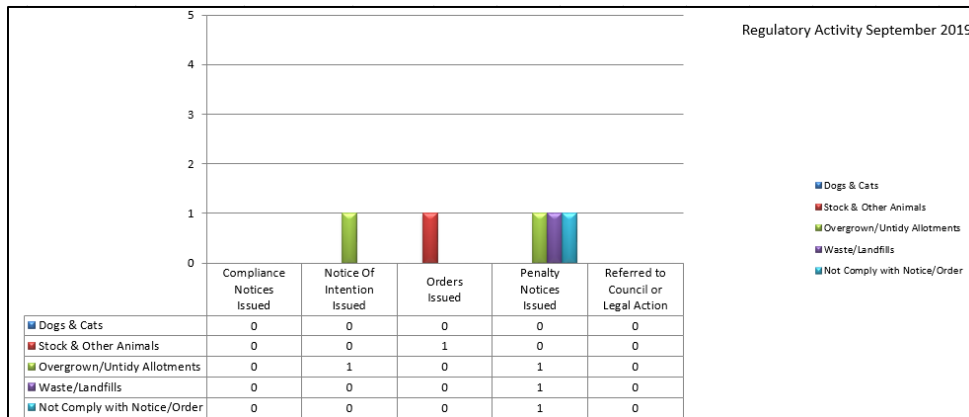
Inspections and Advice September 2019



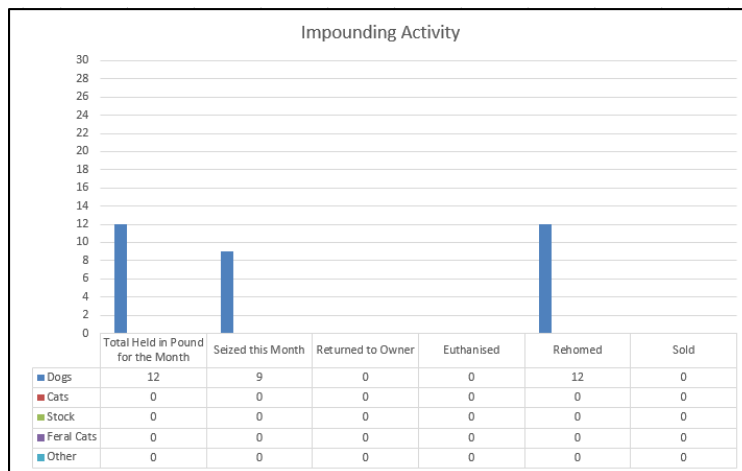
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Regulatory Activity September 2019

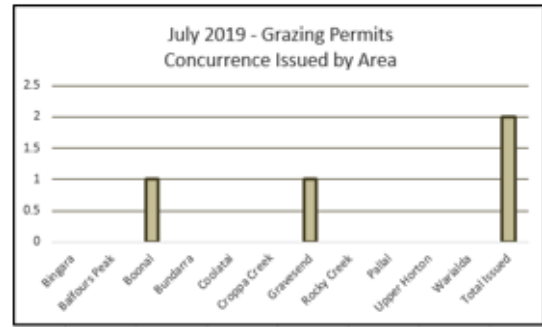
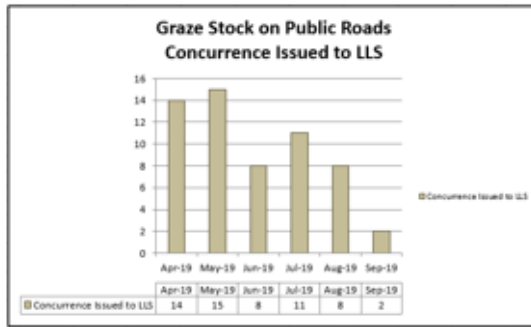


Impounding for September 2019



GRAZING PERMITS

As the Consent Authority for road reserves Council has issued concurrence to the North West Local Land Services for two (2) Roadside Grazing Permits during the month of September 2019. The feed on the ground is becoming scarce and with no relief of the current drought conditions in sight, it would be anticipated that the number of grazing permits issued has and will continue to decrease due to the lack of available fodder on the ground. The LLS have strict guidelines that only allow grazing where sufficient ground cover and pasture is available. The following graph shows the applications received for September 2019 compared to the previous 5 months. The second graph shows the Locality of the applications.

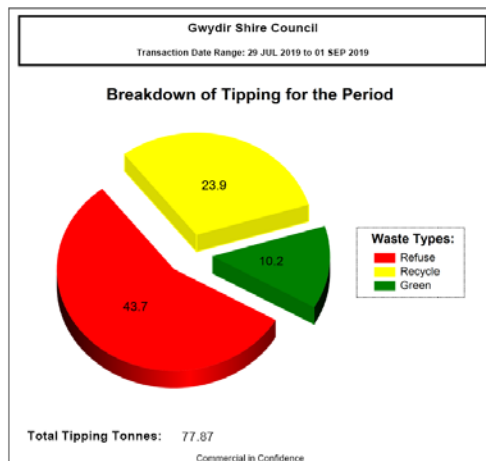


WASTE SERVICES

Scheduled kerbside collection of waste, recycling and green waste was carried out throughout the Shire. Customer service requests are processed and actioned as necessary.

All Waste Recovery Centres in the Shire continue to be supervised/monitored and maintained. Staff continues to make changes to the site layout and signage to improve onsite operation and access for residents unloading waste and recyclable materials. Council is continuing to supply mulch from chipped green waste to residents. Steel continues to be stockpiled for collection at the Bingara and Warialda Waste Recovery Centre.

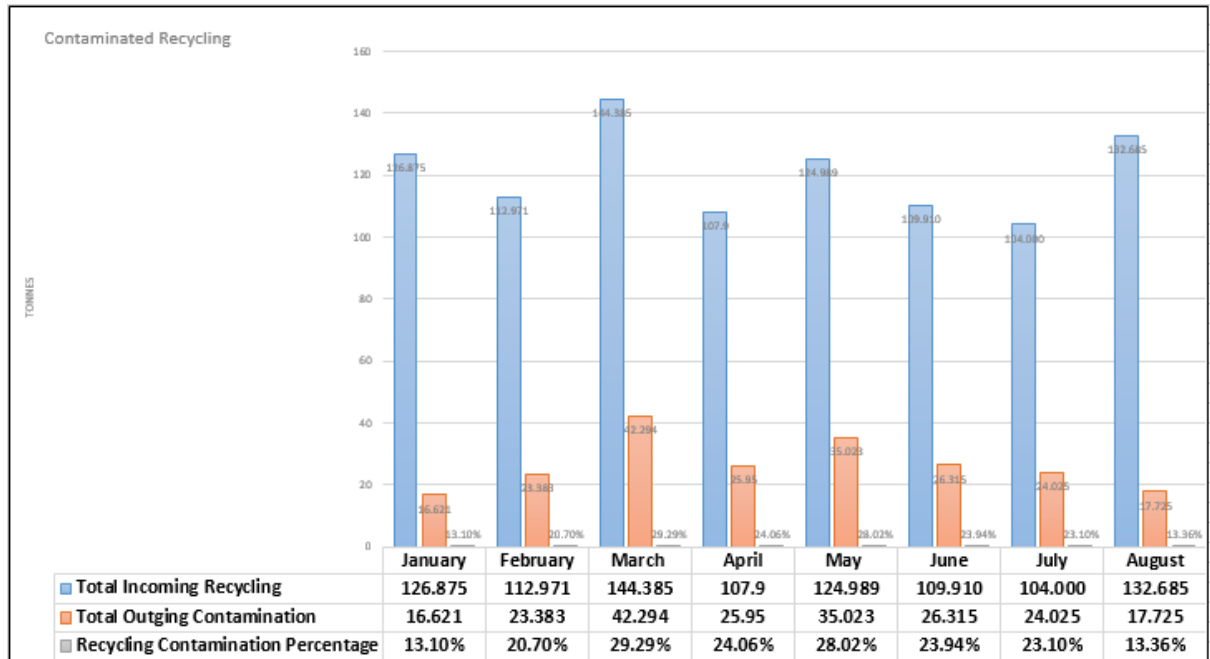
Breakdown of Waste Collection for August 2019



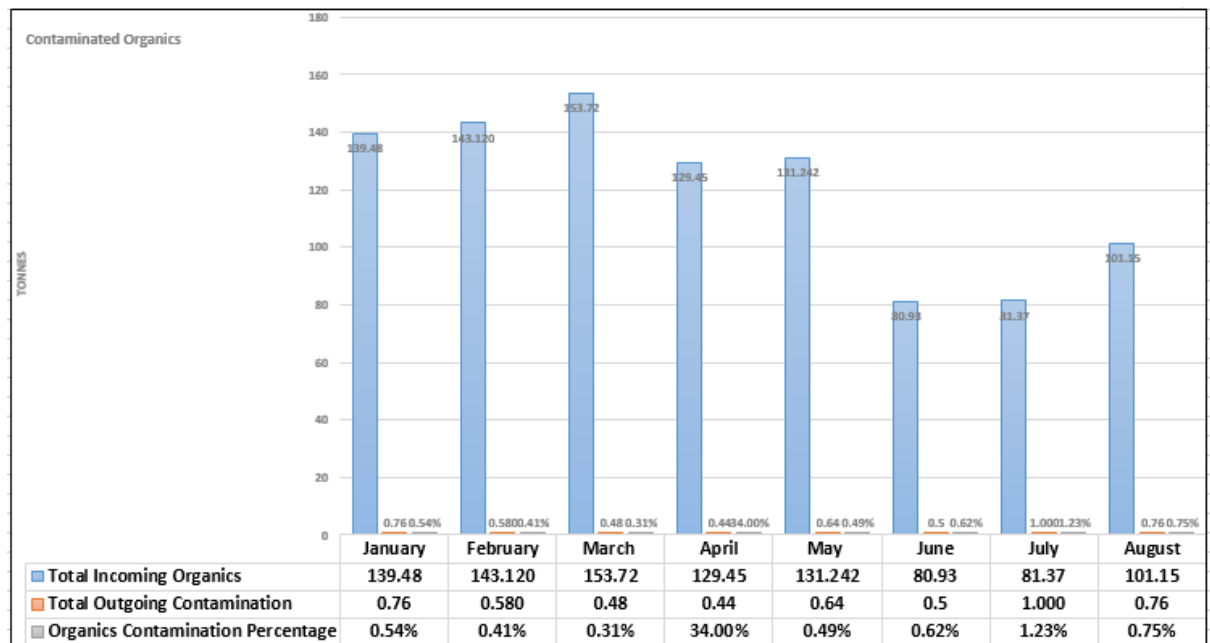
Recycling Contamination August 2019

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Organics Contamination August 2019



Commentary from Cleanaway

Good to see recycling levels are trending the right direction. Organics - after an increase in July, we are trending the right direction again, but still more work to do in this area

- **Waste Collection Data for September 2019 was not available at the time of this report.**

NOXIOUS WEEDS CONTROL

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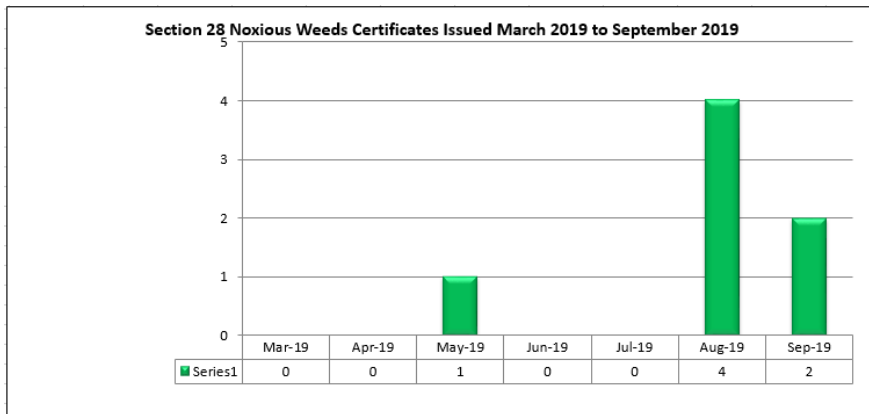
Property Inspection Program

Staff continue to assist farmers and the community.

- Funding advice
- Noxious weeds advice
- Property inspections
- Spraying of noxious weeds
- Property inspections are currently being undertaken in Section D.

Section 28 Noxious Weeds Certificates

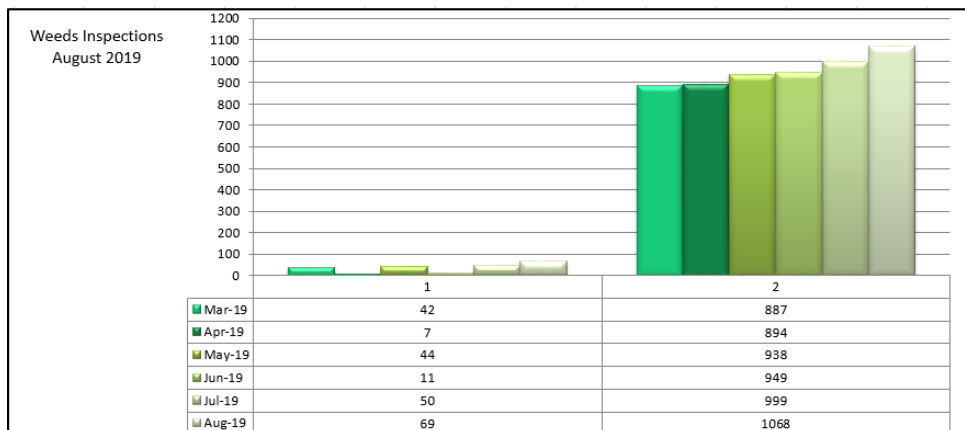
The graph below shows the noxious weeds certificates issued during September 2019, compared to the previous six (6) months.



Weeds Inspections

Property inspections are currently being undertaken in Section D, with property owners being offered support and advice on managing weeds during the current conditions.

The following graph and chart shows the noxious weeds inspections carried out in August 2019 compared to the previous five (5) months.



Noxious Weeds Inspections for the month of September 2019

| <i>Areas Inspected</i> | <i>No.</i> | <i>Ha</i> | <i>Rd km</i> | <i>Weeds Present</i> |
|--|------------|-----------|--------------|--|
| Private Property | 4 | 2382 | | African Boxthorn, Mother of Millions, Paterson's Curse, Tree Pear |
| Private Property – High Risk | 10 | 4244 | | Common Pear, African Boxthorn, Tree Pear, Mimosa Bush, Mother of Millions |
| Private Property – High Risk Re-Inspection | 2 | 3575 | | African Boxthorn, Tiger Pear, Cats Claw Creeper, Green Cestrum |
| Roadside | 1 | 332.5 | 66.5 | Tiger Pear |
| Crown Lands | 6 | 315.8 | | Mother of Millions, African Boxthorn, Rope Pear, Tree Pear, Common Pear |
| Waterways – High Risk | 1 | 198 | | African Boxthorn, Tiger Pear, Cats Claw Creeper, Green Cestrum |
| Other Council Lands | 1 | 21.3 | | None Found |
| NWLLS Reserves | 18 | 90 | | Tree Pear, Blackberry, Tiger Pear, Prickly Pear, African Boxthorn, Sweet Briar |
| Quarries | 10 | 70 | | Tree Pear, African Boxthorn, Paterson's Curse, Bathurst Burr |
| Recreation Areas | 1 | 940 | | Tiger Pear |

Noxious weeds control works for September 2019

| Road/Property | Locality | Weed Code | Area Ha | Road km | High Risk Road | Council Road | Other |
|------------------------|---------------------|------------------|---------|---------|----------------|--------------|-------|
| Warialda Rail Landfill | Warialda Rail | Eucalypt Suckers | 5 | | | | 1 |
| Warialda Landfill | Warialda | MM | 8.3 | | | | 1 |
| SR 10 Yallaroi Rd | Yallaroi | MM | 157.5 | 31.5 | 1 | | |
| RR7705 North Star Rd | Warialda/North Star | MM | 411.25 | 82.25 | 1 | | |
| SR40 Blue Nobby Rd | North Star | MM | 114.65 | 22.93 | 1 | | |
| SH12 Gwydir Hwy | Warialda | MB | 289.85 | 57.97 | 1 | | |

The Environment and Sustainability Department report for September 2019 was written with information available at the time of preparing the report.

RECOMMENDATION

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That the Report by the Technical Services Department on the activities of the Department including Notices of Intent, Orders and Penalty Notices issued by Council be noted.

CONCLUSION

The activities carried out by the Technical Services Department are in line with the 2019/2020 Management Plan and otherwise as directed.

CONSULTATION

Consultation is carried out within the Technical Services Department during the monthly Technical Services team meetings and other relevant persons.

OFFICER RECOMMENDATION

THAT the Report by the Technical Services Department on the activities of the Department including Notices of Intent, Orders and Penalty Notices issued by Council be noted.

ATTACHMENTS

There are no attachments for this report.

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the Report by the Technical Services Department on the activities of the Department including Notices of Intent, Orders and Penalty Notices issued by Council be noted.

FURTHER that advertisements be called immediately for applications from farmers and drought displaced rural business and farm employees seeking causal employment.

FURTHER that the Council expresses its extreme concern to its local Federal Members and the Deputy Prime Minister about the lack of follow-up drought assistance funding to local government to enable the employment of farmers and displaced rural workers.

(Moved Cr Dixon OAM, seconded Cr Smith)

Meeting closed 9.47 AM