



G W Y D I R
SHIRE COUNCIL

MINUTES PUBLIC INFRASTRUCTURE COMMITTEE

GWYDIR SHIRE COUNCIL

THURSDAY 8 AUGUST 2019

COMMENCING AT 9.00AM

WARIALDA OFFICE COUNCIL CHAMBERS

Present:

Councillors: Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr. Stuart Dick, Cr Marilyn Dixon OAM, Cr. Geoff Smith, Cr. David Coulton and Cr Frances Young

Staff: Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Helen Thomas (Manager, Finance) and Alex Eddy (Manager, Engineering Services)

Public: Nil

Visitor: Nil

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Chairman

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OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES Cr. Jim Moore and Cr Tiffany Galvin

THAT the apologies of Cr. Jim Moore and Cr Tiffany Galvin are accepted.

(Moved Cr Young, seconded Cr D Coulton)

CONFIRMATION OF THE MINUTES

THAT the Minutes of the previous Public Infrastructure Committee Meeting held on Thursday 11 July 2019 as circulated be taken as read and CONFIRMED.

(Moved Cr Smith, seconded Cr Dick)

PRESENTATION The Mayor read out the following letter:

p7/08/2019
Dan & Sharon Gilmour
Mount Ottley
813 Yallaroi Road
Coolatai NSW 2402
happy.days@activ8.net.au

Re- Phone conversation last week

Dear John,

Dan called last week and spoke to you, as our Mayor, about concerns we have within this dry and trying time specifically at this end of the shire.

We had received our rates notice within the mail and saw that there was an increase in our rates. Within this same envelope was a separate drought support (Rural Aid brochure) that we could apply for assistance through a Qld scheme.

We have also been buying drinking water for 18 months and was pleased when the Willoughby shire kindly donated a water tank to our shire to be used to cart water for drought relief. We have been billed for cartage to pay for shire workers’ wages which we assume our rates pay for.

In summary all Dan and I would like is some clarity as why we should pay for wages of employees and services (pool inspection) when our rates keep going up. We get very little done in our part of the shire for the amount we are being charged.

We are not seeking reimbursement, we are just seeking a little fairness and equality across the shire.

Dan would have attended the meeting today, however he has had to seek employment away.

Kind regards,

Dan & Sharon Gilmour

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COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the potable water delivery charge to farming properties be suspended immediately in recognition of the dire circumstances that now exist with the prolonged drought conditions.

(Moved Cr Egan, seconded Cr Smith)

CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST

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Item 1 **Monthly Technical Services Report for July 2019**

FILE REFERENCE

DELIVERY PROGRAM

GOAL: **5. Organisational Management**

OUTCOME: **5.1 CORPORATE MANAGEMENT**

STRATEGY: **2.1.1 Plan for and develop the right assets and infrastructure - TS -external**

AUTHOR Engineering Services Manager

DATE 26 July 2019

STAFF DISCLOSURE OF INTEREST Nil

BACKGROUND

The monthly Technical Services report has been identified by Council as the process of reporting the activities carried out monthly by the Technical Services Department.

COMMENT

1. TECHNICAL SERVICES AND ADMINISTRATION

Technical Services infrastructure, planning, design and surveys were carried out in-house. The Technical Services staff continue to provide customer service to the Gwydir Shire residents.

2. ENGINEERING SERVICES

Warialda Truck wash

Concreting works continue on the truck wash site with formwork and steel laid for the sludge treatment pits during the month of July. Additionally, Council staff commenced the erection of an elevated platform on the wash-down ramp.

Regional Road Capital Works

Staff have commenced the construction of a triple cell pipe culvert to replace a causeway with poor alignment near Postman’s Gully on North Star Road. The current causeway is a significant dip midway through a corner with a bad coordination of horizontal and vertical geometry. The new culvert will also provide flood proofing to improve access during large rain events.

Campbell Bridge Footpath

Southern maintenance staff completed the construction of a block wall and footpath ramp on the northern footpath approach to the bridge over Gwydir River. These works are being conducted on behalf of RMS to ensure continuity of the pedestrian network.

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Campbell Bridge, Bingara

Yammacoona Estate Road Culvert Cleaning

A significant drainage structure on Yammacoona Estate Road was cleared by southern construction staff. The pipe culvert was entirely blocked with silt, causing scouring of adjacent areas during rain events.

Unsealed Road Maintenance

Drought conditions continue to impact maintenance activities, with water trucks often accompanying maintenance graders.

The following roads received maintenance grades in July:

- Eden Forest Road
- Floods Tank Road
- Mosquito Creek Road
- Tucka Tucka Road
- Getta Getta Road
- IB Bore Road
- Alma Lane
- Gravesend Road
- River Road

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- Mt Jerrybang Road
- Goat Road

Roads Maintenance Council Contract – Works Orders issued by RMS

All Work Orders issued by RMS are quality assurance schedule of rates projects carried out by Council staff under the Roads Maintenance Council Contract with Roads and Maritime Services.

Survey and design has been completed for segment 5340 on MR63 Fossickers Way, with a second review submitted to the RMS for approval. This segment is programmed to be rehabilitated early in 2020. Works have begun for the pedestrian access ramps onto the northern side of Campbell Bridge in Bingara and both sides of the Copeton Dam Road intersection. Crew members have finished pouring the concrete path on the northern approach, with the remaining approaches on Copeton Dam Road to be poured over the next four weeks. Additional works will also include the installation of new guardrail end terminals and a disability safety rail along the outside of the northern path.

Works proposals have been submitted for the survey and design of three segments programmed for rehabilitation next financial year. These segments include 5150 and 5255 on MR63 Fossickers Way and 8270 on HW12 Gwydir Highway. The survey and design works are scheduled for submission to the RMS before the end of 2019. Further programmed works this financial year will include approximately four weeks of heavy patching throughout various segments where required. No reseals are programmed for completion this financial year.

Routine maintenance continues each week undertaking inspections, rest area services, vegetation control and bitumen repairs.

HW12 Gwydir Highway – Warialda HPV Route Intersection Works Authorisation Deed (WAD)

The WAD for the Warialda HPV Route is still in progress with a sixth design review now being assessed by RMS. A meeting has been held with RMS senior staff members about the progress of the WAD, with a positive view of finalising the WAD after this review. Once the WAD has been finalised, all remaining intersection works can commence.

Other Services during July

Street services continued to be maintained for vehicular, pedestrian and public conveniences;

Storm water drainage facilities continue to be maintained;

Aerodromes at Warialda and Bingara continue to be maintained and inspections are done monthly;

Existing quarry sources are continually being utilised and future sources are being investigated as time permits with other competing projects;

The radio and television towers continued to be maintained.

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3. DESIGN AND ASSET SERVICES

Survey, design and soil testing is continuing for the 2019-2020 works programs. Progress is as follows:

Asset Revaluations

Analysis is currently being completed on the asset revaluations. The last four years of road rehabilitation jobs and resheeting jobs will be analysed to give accurate unit rates.

North Star Road – Postman’s Gully

Set out data has been provided for the Postman’s Gully project, ready for construction to commence.

Footpath Inspections

The footpaths throughout Warialda and Bingara are currently being inspected for failures and to check for compliance to the current codes.

4. TOWN SERVICES

During July, water operators attended to 12 service line repairs, 16 sewer blockages and the replacement of several faulty water meters.

Staff have been involved with work undertaken at the Warialda truck wash, Bingara Council Office, Bingara town entry signs, The Living Classroom, CWA Park, All Abilities Park, Coolatai amenities, CWA Park amenities and Bingara cemetery. In conjunction with the roads maintenance crew, water staff used the sewer jetting trailer to clean out culverts on Delungra and Barraba Road. Flushing and air scouring of water mains was undertaken at Gravesend water supply due to some water quality issues being identified in the weekly testing program.

A number of regional areas are now under various levels of water restrictions. Current water usage is fairly low for each of the supplies. The table below shows the average daily water usage for July. NSW Office of Water is now requesting water restriction levels on a monthly basis. Given the long term drought and unknown security of supply, Gwydir Shire will introduce Level 1 water restrictions towards the end of August 2019. The water supplies will be closely monitored and higher level of restrictions applied if necessary.

Average daily water usage for July 2019

Location	Usage (ML/day)
Bingara	0.5ML/day
Gravesend	0.15ML/day
North Star	0.05ML/day
Warialda	0.5ML/day

Parks

Council’s parks and gardens staff have been kept busy maintaining the appearance of our towns. During July, in addition to normal maintenance activities, work was undertaken on All Abilities Park water lines, marking football fields, Bingara Cemetery, Bingara Showground, Coolatai and

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Gravesend. Various items of street furniture has been painted, a large number of dead trees were removed from Bingara town streets and the stumps will be removed during the next couple of months.

Bingara Showground

The Bingara Showground is being maintained. Bingara Pony Club used the Showground during July and a group of 10 caravanners from Toowoomba camped at the showground for seven days during the Orange festival.

Gwydir Oval Grandstand

Gwydir oval grandstand refurbishment funded by Round 2 of the Building Stronger Communities Program is progressing well with the existing concrete floor replaced, concrete slab installed in front of the grandstand, 90% of the external cladding installed, the bar has been replaced, internal storage areas are 80% complete, electrical work is complete which included relocating the service line and meter box from the amenities to the Grandstand. The project is expected to be completed by the end of July.



Gwydir Oval Grandstand awning

Plant and Workshop

Work undertaken in the fabrication section of the workshop include truck wash stands, Bingara Town Entry Signs, and Road Reclaimer carrier bracket for water supply to drum.

Major workshop repairs carried out included:

- Warialda airstrip toilet – fit 12 volt solar system
- P1663 – rock crusher – repairs
- P1686 – truck – starter motor replacement
- P1466 – John Deere grader – side shift ram repairs
- P1470 – tractor air/con repairs

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- P1484 – compactor – replace head
- P1891 – road reclaimer fit new skid plates
- P1446 – jet patcher – replace air regulator
- P1665 – bobcat – sweeper hydraulic pump repairs



Bingara Town Entry sign – Barraba Road

Four of the five Town Entry signs designed by Louise Campbell, laser cut in Inverell and manufactured in the Warialda Workshop have now been installed. This was a major team effort with all areas of Council from Tourism to Technical Services having some involvement in one way or another with design, ordering, construction and installation of the signs.



Bingara Town Entry Sign – Elcombe Road

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5. DEVELOPMENT AND BUILDING SERVICES

The Department continues to receive enquiries and provide advice on a range of planning and building matters including:

- Minor structure construction e.g. sheds
- Commercial opportunities and construction
- Basix (Building Sustainability Index)
- Bushfire requirements
- Building construction standards and requirements
- Stormwater
- Licensing and owner builder requirements
- Fees and charges

The following Construction Certificate (C/C), Building Information Certificate (BIC) and S68 applications have been approved for the month.

No.	Property Description	Development/ Work	\$	C/C	B/C	S68
2/2019	16 Warialda Street GRAVESEND NSW 2401	Dwelling additions being a lounge and alfresco area.	36,000	✓		
6/2019	5309 Trevallyn Road UPPER HORTON NSW 2347	Erect a 4 bedroom dwelling with attached carport and demolition of existing dwelling.	350,000	✓		
8/2019	8 Keera Street BINGARA NSW 2404	Dwelling additions, including demolition of existing detached water closet and tank (with stand). New additions include Laundry/WC/Bathroom, Covered BBQ Area and Storage/Craft room.	37,000	✓		

The following Construction Certificate (C/C) applications were approved by a Private Certifier and lodged with Council during the month.

No.	Property Description	Development/ Work	\$	C/C
19/2019	12420 Gwydir Highway WARIALDA NSW 2402	New pre-manufactured dwelling to replace existing dwelling that was destroyed by fire.	316,175	✓

A Private Certifier approved the following Construction Certificate (C/C) application in June however Council did not receive the approval until July.

No.	Property Description	Development/ Work	\$	C/C
17/2019	9 Inverell Road WARIALDA NSW 2402	Construct a new pre-manufactured dwelling.	182,283	✓

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ILLEGAL ACTIVITY

ACTIVITY	No	ACTION TAKEN					
		Inspected	Letter Sent	Application/ Certificate Lodged	Penalty Notice	Legal Action	Refer to Council
Illegal building structures.	2	1	2	TBA	TBA	TBA	TBA

NO. OF COMPLAINTS/INSPECTIONS

Type	No.	Yr. to Date	Actioned	Pending 2019
Building	30	214	200	14

BUILDING MAINTENANCE

The Department continues to receive requests to carry out minor maintenance and these are generally dealt with in a timely manner. Otherwise the works are scheduled into maintenance staff building activities including new works for attention.

Projects Worked on during July 2019

Staff worked on the following projects during July:

- 10-12 Olive Pyrke Terrace Warialda– painted walls.
- 113 Long Street Warialda – general maintenance.
- Truck Wash Amenities – slab construction.
- Squash Courts Warialda – trim put on skirting board.
- Unit 1 Plunkett Street Warialda – carpet pulled out and general maintenance.

6. ENVIRONMENTAL SERVICES

The Department continues to receive enquiries and provide advice on a range of health matters including

- Overgrown properties
- Food premises design and fit-out
- Food handling practices
- Mobile food vendors
- Licensing
- Water carting
- Pet Ownership

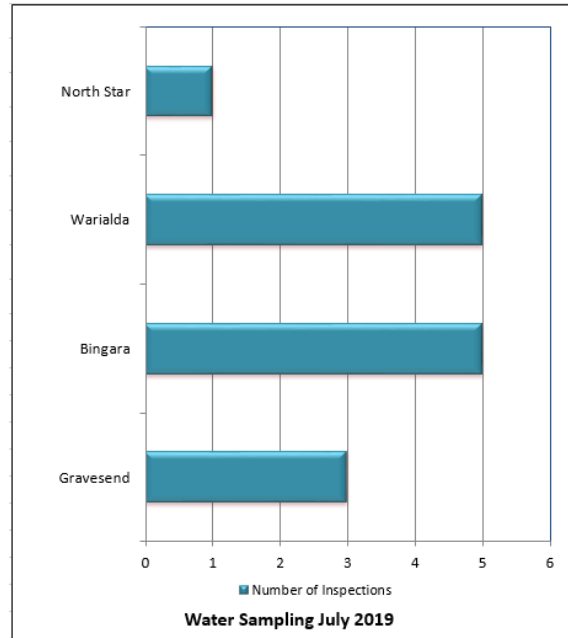
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Water Surveillance

The Department continues to carry out routine weekly microbiological sampling of the water supply in the towns of Warialda and Bingara, fortnightly sampling of Gravesend and monthly sampling at North Star.

Health Related Inspections for July 2019

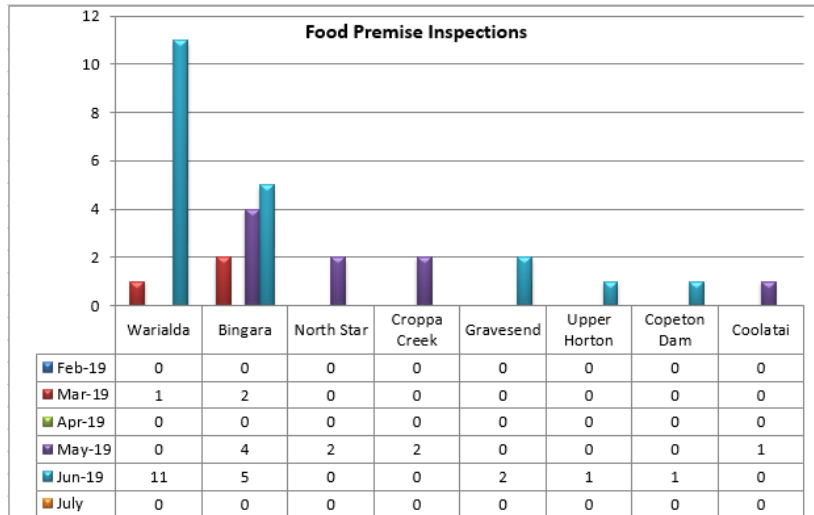


Cemeteries

Both Warialda and Bingara Cemeteries continue to be maintained.

Food Premise Inspections/Re-inspections

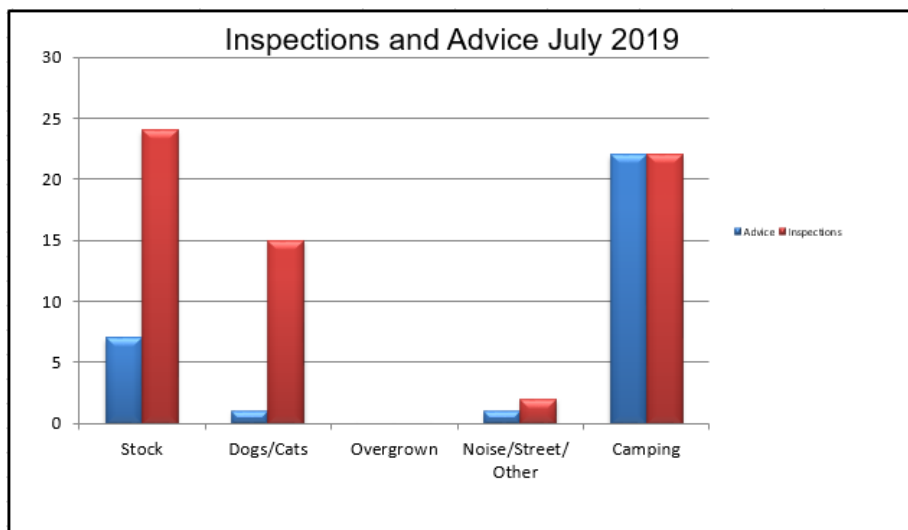
Food Premise Inspections are completed annually and all food premises within the shire have been inspected for 2018/2019. There were no inspections carried out during July 2019. The graph below shows inspections that have been carried out during the previous six months. Enquiries or complaints are actioned as necessary.



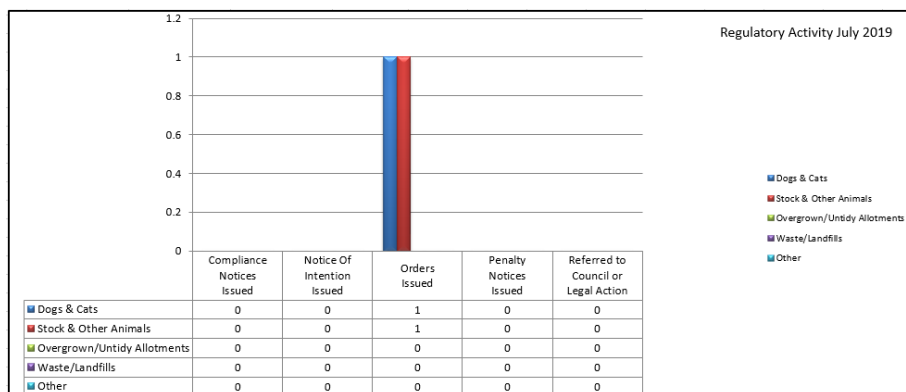
Compliance and Regulatory Control

Council received complaints regarding roaming stock and dogs, noise, the keeping of animals and other concerns during the month of July 2019. These are investigated and actioned as necessary and are detailed in the following table.

Inspections and Advice July 2019



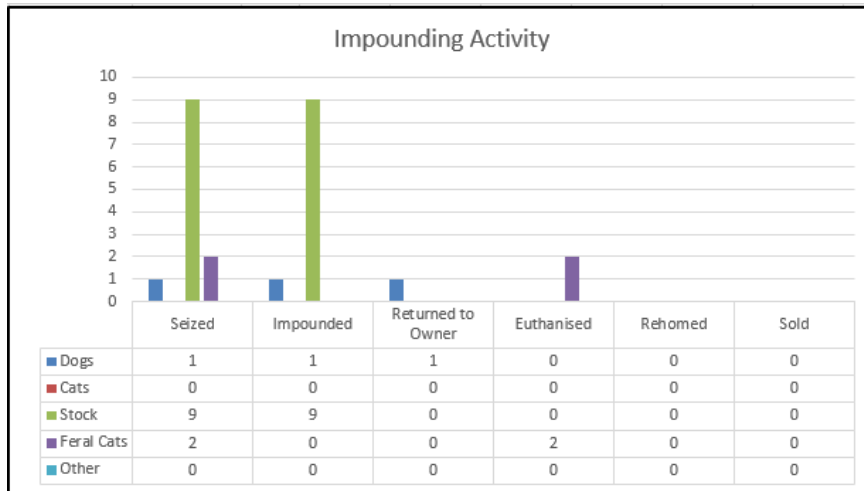
Regulatory Activity July 2019



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Pound Activity July 2019



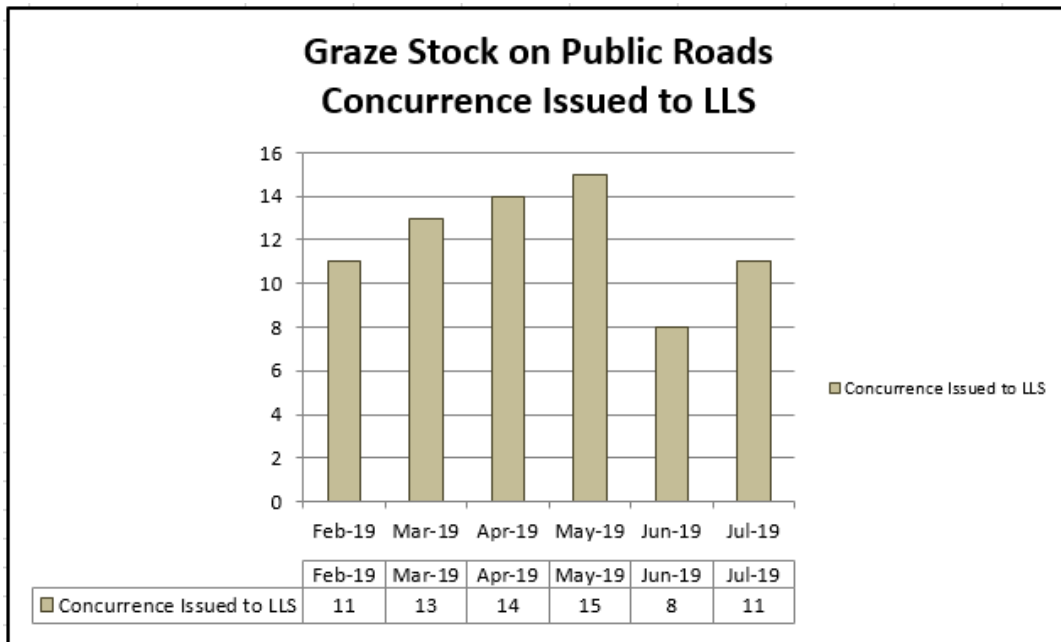
RIVERSIDE CAMPING

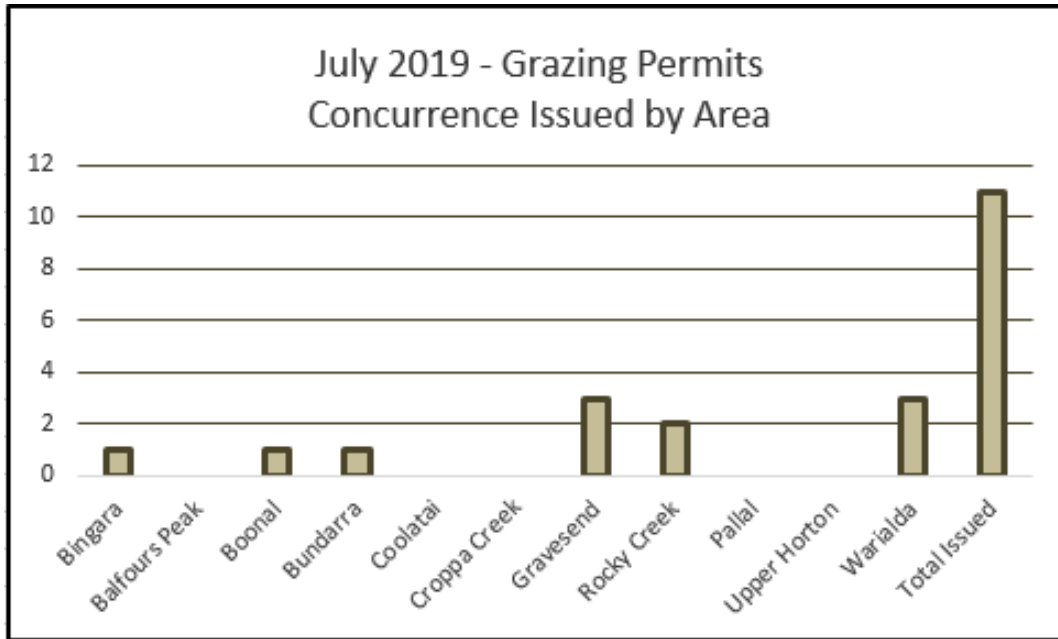
Council’s Compliance Officer now carries out daily checks along the Gwydir River to ensure camping is being conducted in a safe and hygienic manner.

Detailed camping figures were not available at the time of this report.

GRAZING PERMITS

The demand for Roadside Grazing Permits has remained steady. As the Consent Authority for road reserves, Council has issued concurrence to the North West Local Land Services for 11 Roadside Grazing Permits during the month of July 2019. The following graph shows the applications received for July 2019 compared to the previous five months. The second graph shows the locality of the applications.





WASTE SERVICES

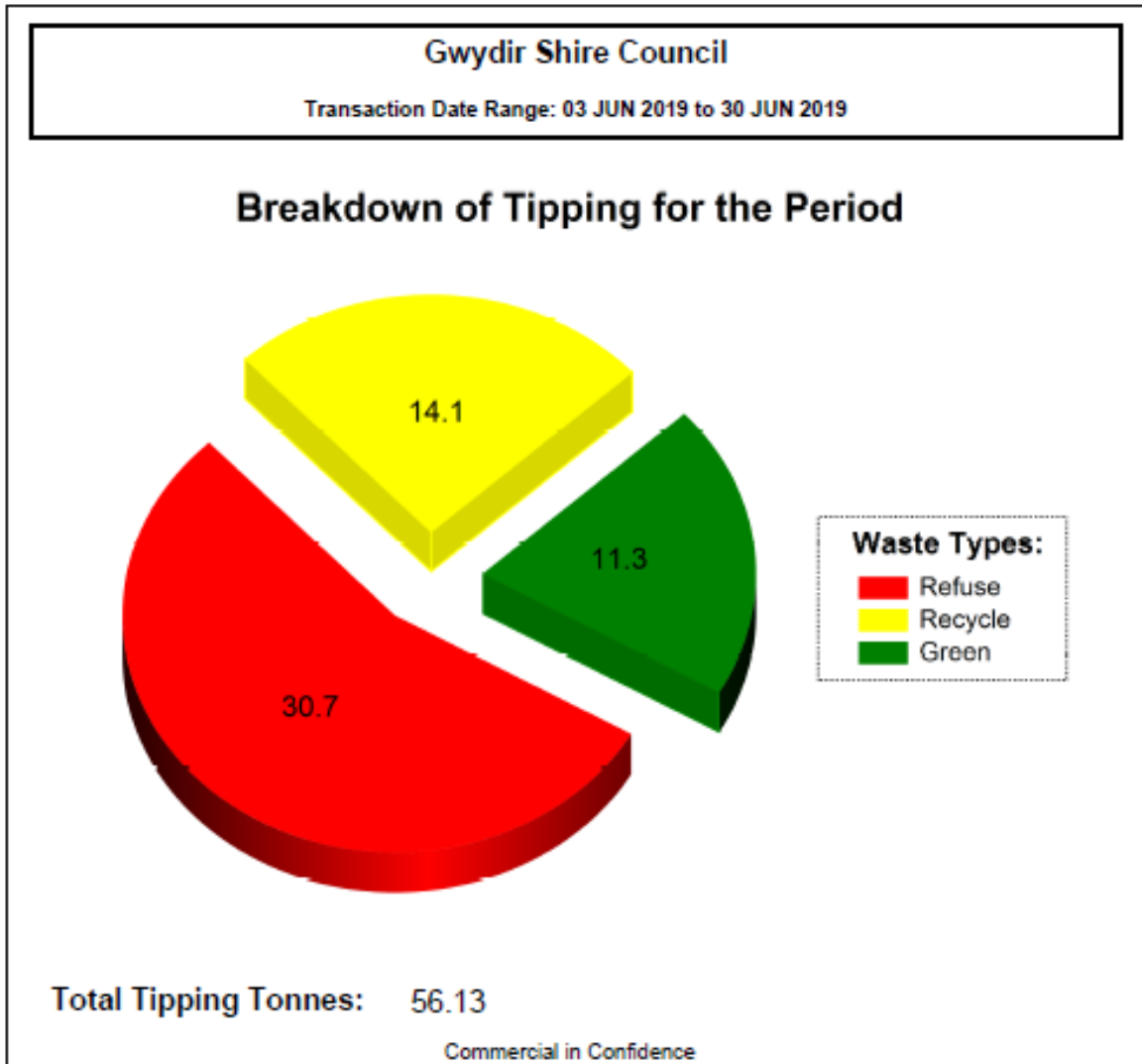
Scheduled kerbside collection of waste, recycling and green waste was carried out throughout the Shire during July. Customer service requests are processed and actioned as necessary.

All Waste Recovery Centres in the Shire continue to be supervised/monitored and maintained. Staff continue to make changes to the site layout and signage to improve onsite operation and access for residents unloading waste and recyclable materials.

Council is continuing to supply mulch from chipped green waste to residents.

Steel continues to be stockpiled for collection at the Bingara and Warialda Waste Recovery Centre.

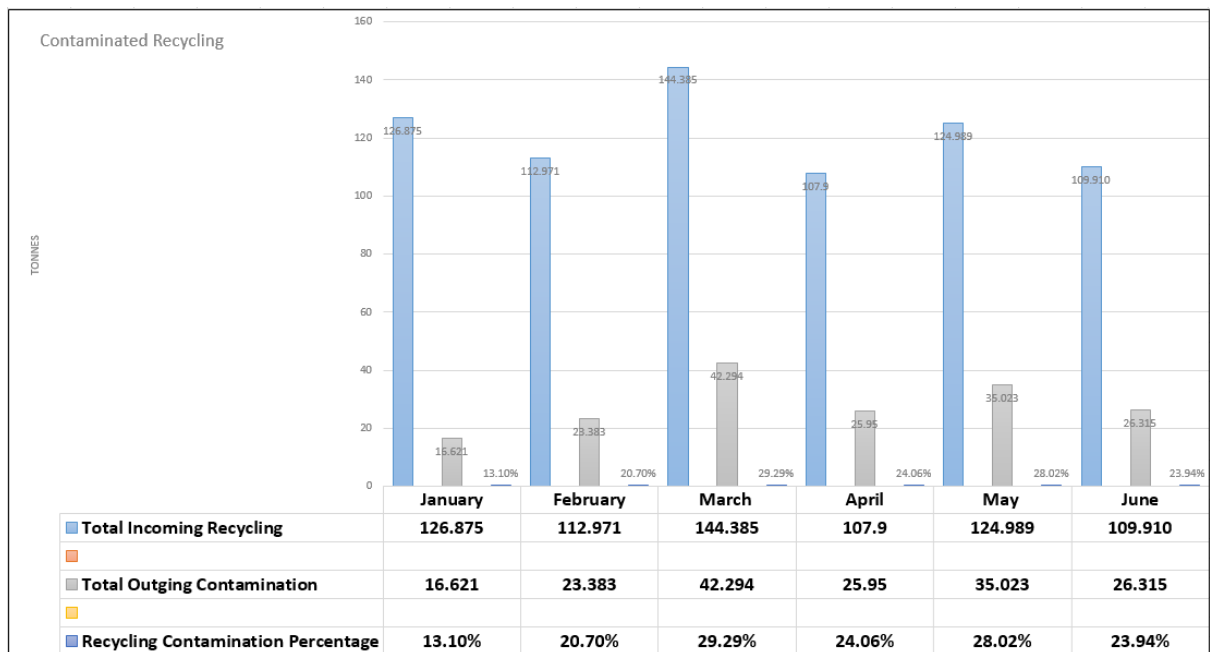
Breakdown of Waste Collection for June 2019



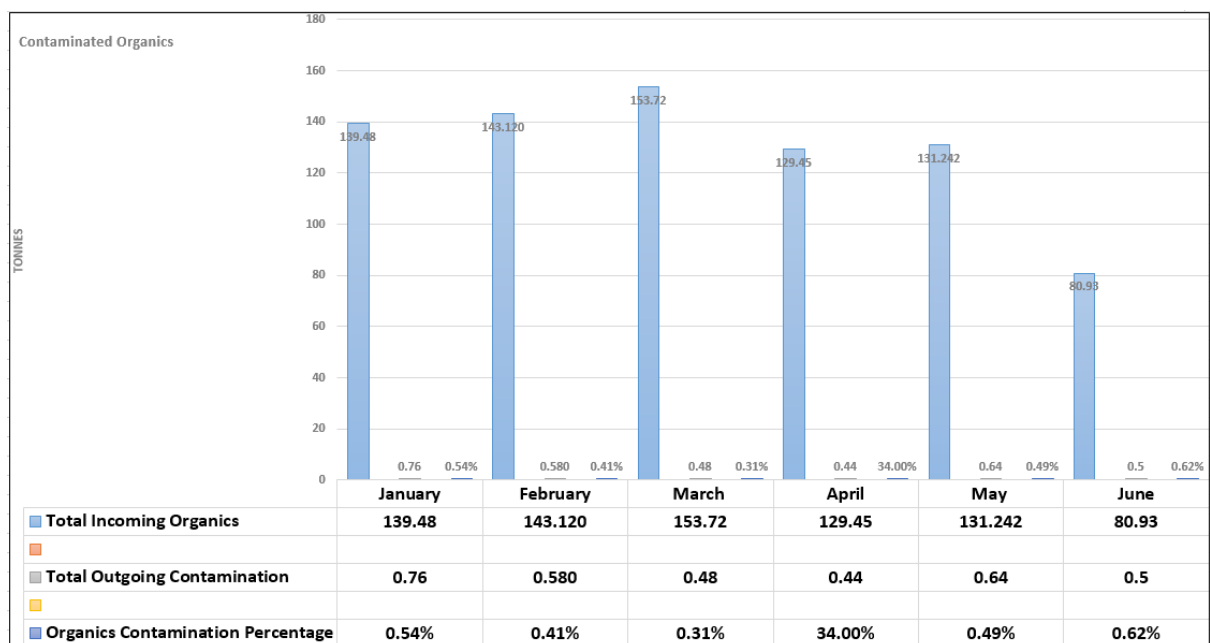
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Recycling Contamination June 2019



Organics Contamination June 2019



Comment from Cleanaway

Thanks. Pleasing numbers right across and also aim to reduce these more. I will investigate with Jason how the organics contamination % has risen.

Waste Collection Data for July 2019 was not available at the time of this report.

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NOXIOUS WEEDS CONTROL

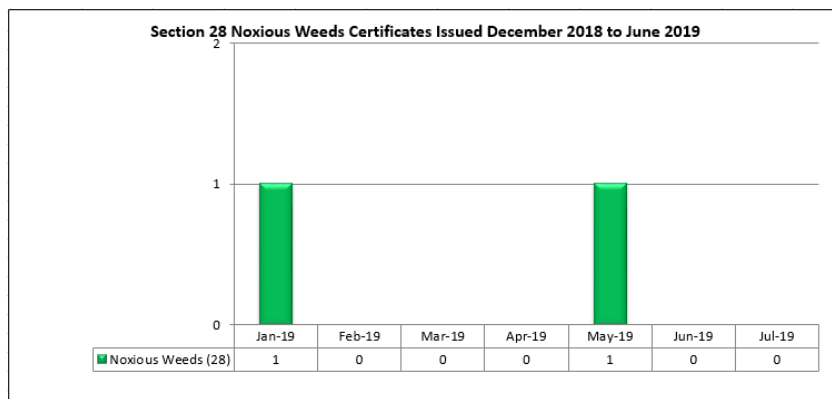
Property Inspection Program

Staff continue to assist farmers and the community with:

- Funding advice
- Noxious weeds advice
- Property inspections
- Spraying of noxious weeds
- Property inspections are currently being undertaken in Section D.

Section 28 Noxious Weeds Certificates

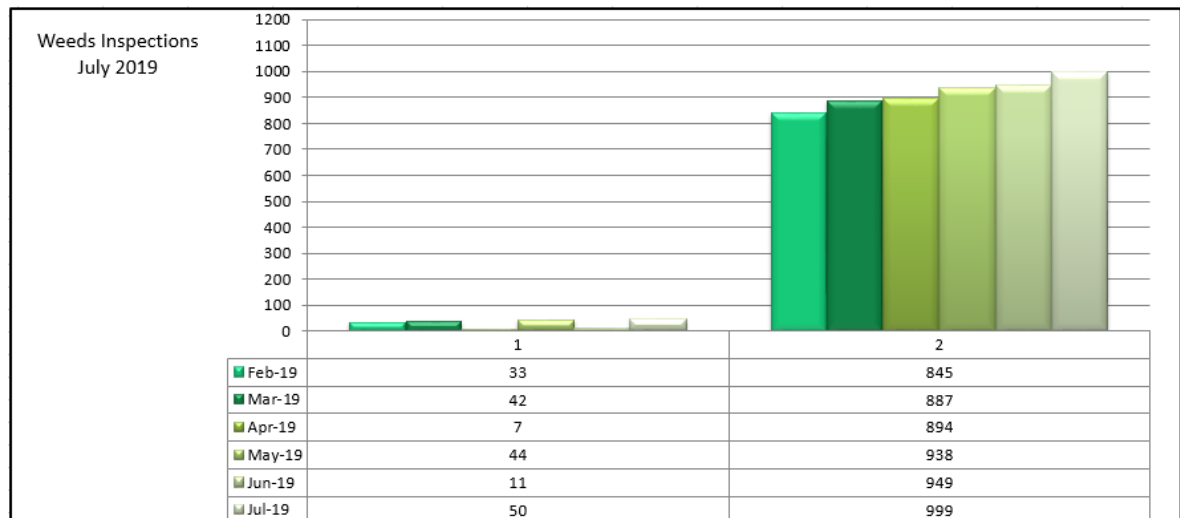
The graph below shows the noxious weeds certificates issued during July 2019, compared to the previous six months.



Weeds Inspections

With the current drought conditions, not even the weeds have been thriving, but the recent rains will bring change and the weeds are starting to appear throughout the shire. Property inspections are currently being undertaken in Section D.

The following graph and chart shows the noxious weeds inspections carried out in July 2019 compared to the previous five (5) months.



Noxious Weeds Inspections for the month of July 2019

<i>Areas Inspected</i>	<i>No.</i>	<i>Ha</i>	<i>Rd km</i>	<i>Weeds Present</i>
Private Property	10	8538		Mimosa Bush, Common Pear, Tree Pear, African Boxthorn, Tiger Pear, Harissa Cactus, Mother of Millions
Private Property – High Risk	24	17506		Common Pear, African Boxthorn, Tree Pear, Tiger Pear, Harissa Cactus, Mother of Millions, Green Cestrum, Mimosa Bush
Private Property – High Risk Re-inspection	2	3610		None Found
Roadside – High Risk Pathways	8	1460	292	Feral Fruit Trees, Mimosa Bush, Madeira Vine, Paterson's Curse, Tiger Pear, Tree Pear, Blackberry
Waterways	1	668		Tree Pear, Tiger Pear, African Boxthorn, Green Cestrum
Other Council Lands	2	45		Madiera Vine
NWLLS Reserves	3	557		Blue Heliotrophe, Paterson's Curse, Tree Pear, Common Pear

Noxious weeds control works for July 2019

Road/Property	Locality	Weed Code	Area Ha	Road km	High Risk Road	Council Road	Other
SR7 Croppa Creek Rd	Croppa Creek	AB	115.75	23.15	1		
SR266 Kellys Gully Rd	Warialda Rail	AB	33.05	6.61		1	
SR7 Croppa Creek Rd	Croppa Creek	AB	115.75	23.15	1		
SR7 Croppa Creek Rd	Croppa Creek	AB	115.75	23.15	1		
SR7 Croppa Creek Rd	Croppa Creek	AB	115.75	23.15	1		
SR7 Croppa Creek Rd	Croppa Creek	AB	115.75	23.15	1		
SR202 Mistake Rd	North Star	HC	42.9	8.58			1
SR72 Scott Rd	North Star	HC	33.85	6.67			1
RR7705 North Star Rd	North Star	HC	411.25	82.25	1		
MR462 Bruxner Way	North Star	HC	124.4	24.88	1		
SR63 Gil Gil Creek Rd	Crooble	HC	129	25.8			1
SR61 Peates Rd	North Star	HC	143.8	28.76			1
SR61 Peates RD	North Star	HC	143.8	28.76			1
SR286 Airstrip Rd	Warialda	CP-TP-P-RP	9.3	1.86			1
SR281 Racecourse Rd	Warialda	CP-TP-P-RP	6.4	1.28			1
SR282 Rubbish Depot Rd	Warialda	CP-TP-P-RP	2.65	0.53			1
SR82 Kirewa Rd	North Star	HC	53.7	10.74			1

Other Activities

- Compliance Officers attended the Local Government Ranger's Association conference in Sydney from Monday 29th July to Thursday 1st August.
- Weeds Officers attended a Parthenium Weed Task Force meeting at Moree hosted by Department of Primary Industries.

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RECOMMENDATION

That the Report by the Technical Services Department on the activities of the Department including Notices of Intent, Orders and Penalty Notices issued by Council be noted.

CONCLUSION

The activities carried out by the Technical Services Department are in line with the 2019/2020 Management Plan and otherwise as directed.

CONSULTATION

Consultation is carried out within the Technical Services Department during the monthly Technical Services team meetings and other relevant persons.

OFFICER RECOMMENDATION

THAT the Monthly Technical Services Report for July 2019 be received

ATTACHMENTS

There are no attachments for this report.

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the Monthly Technical Services Report for July 2019 be received.

(Moved Cr Smith, seconded Cr Dick)

Meeting closed 9.25 am