



G W Y D I R
SHIRE COUNCIL

MINUTES PUBLIC INFRASTRUCTURE COMMITTEE

GWYDIR SHIRE COUNCIL

THURSDAY 13 JUNE 2019

COMMENCING AT 9.00AM

WARIALDA OFFICE COUNCIL CHAMBERS

Present:

Councillors: Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr. Stuart Dick, Cr Marilyn Dixon OAM, Cr. Jim Moore, Cr. Geoff Smith, Cr. David Coulton, Cr Tiffany Galvin and Cr Frances Young

Staff: Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Alex Eddy (Manager Engineering Services) and Helen Thomas (Manager, Finance)

Public: One member of the public

Visitor: Nil

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Chairman

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OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES All present

CONFIRMATION OF THE MINUTES

THAT the Minutes of the previous Public Infrastructure Committee Meeting held on Thursday 9 May 2019 as circulated be taken as read and CONFIRMED.

(Moved Cr Dick, seconded Cr Moore)

PRESENTATION Nil

CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST Nil

COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS

THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider the items listed on the agenda.

(Moved Cr Galvin, seconded Cr Egan)

ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL SESSION

COMMITTEE RECOMMENDATION:

**THAT the recommendations of the Confidential Session, namely:
Request to name a street or park in Warialda**

THAT the staff develop a policy for Council's consideration outlining the process to be followed in naming public infrastructure after people.

FURTHER that the staff develop a list of suitable infrastructure that could be named in line with any policy adopted by the Council.

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FURTHER that Mr Howard Smith be notified of the Council's decision and that the name "McGee" will be placed onto the list for naming consideration.

are adopted.

(Moved Cr D Coulton, seconded Cr Moore)

Item 1 Monthly Technical Services Report for May 2019

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 2.1.1 Plan for and develop the right assets and infrastructure - TS -external

AUTHOR Design and Assets Manager

DATE 4 June 2019

STAFF DISCLOSURE OF INTEREST Nil

BACKGROUND

The monthly Technical Services report has been identified by Council as the process of reporting the activities carried out monthly by the Technical Services Department.

COMMENT

1. TECHNICAL SERVICES AND ADMINISTRATION

Technical Services infrastructure, planning, design and surveys were carried out in-house. The Technical Services staff continue to provide customer service to the Gwydir Shire residents.

2. ENGINEERING SERVICES

Council's Shire Roads capital works program has been completed. Some of the outstanding resheeting projects have been rolled over to the 2019/2020 financial year due to drought conditions making construction unviable.

Construction staff are focusing primarily on maintenance activities for the remainder of the year.

Warialda Truck Wash and High Productivity Vehicle Route

Lachlan Hall Construction continues to work on the concrete components of the truck wash facility. Progress to date includes the completion of the main wash down ramp and effluent dump points.



Base of Effluent Dump Points – Warialda Truck Wash



Lachlan Hall Construction Staff pouring the final kerb on truck wash down ramp

Regional Road Capital Works

Council’s second and final REPAIR project for 2018/2019, (1.5km of Delungra Road, 16km from Bingara) is approximately 75% complete. Pavement courses have been carted with stabilisation due to take place in the week commencing 10 June. The project will be completed in the last week of the financial year.

North Star Road Shoulder Widening

Council’s \$285,000 of grant funding received under the NSW Government Drought Relief Heavy Vehicle Access Program has been expended. This funding allowed 6km of shoulder widening on North Star Road to be conducted from the intersection with RR63 Warialda Road. The road now has a 9m formation and 8m seal, providing a significant improvement in both safety and comfort, especially for stock and grain trucks.

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Newly widened formation of on North Star Road

Spring Street Stormwater

Stage 1 complete of the stormwater upgrade of Spring Street, Bingara is complete with a new stormwater main and junction pit constructed under Spring Street, running east-west from Maitland Street.



New stormwater main running from Maitland St to Spring St, Bingara

Unsealed Road Maintenance

Significant maintenance has been undertaken on Yallaroi Road and Oregon Road in the month of May. Yallaroi Road received a full length grade and where appropriate, rock crushing, utilising full construction crew. Similar works were undertaken on Oregon Road which continue in the month of June. The full length of Oregon Road will be completed by the end of June

In addition to the above intensive maintenance activities, the following roads received maintenance grades

- Mungle Road

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- Mistake Road
- Munsies Road (continuing in June)
- Ashton Road
- IB Bore Road
- Forest Road
- Thornleigh Road
- Wearnes Road
- Back Creek Road
- Eulourie Road

Other Services

Street services continued to be maintained for vehicular, pedestrian and public conveniences.

Storm water drainage facilities continue to be maintained.

Aerodromes at Warialda and Bingara continue to be maintained and inspections are done monthly.

Existing quarry sources are continually being utilised and future sources are being investigated as time permits with other competing projects.

The radio and television towers continued to be maintained.

3. DESIGN AND ASSET SERVICES

Survey, design and soil testing is continuing for the 2019-2020 works programs. Progress is as follows:

HPV Route Truck Wash

Continued survey set out, steel checks and concrete checks are being completed on this project.

Hospital Park - Warialda

Continued survey set out of this project is being completed as needed.

Delungra Road – Segment 120

This section of Delungra road has been set out and construction has started.

4. TOWN SERVICES

Water and Sewer

During May, Council’s water operators attended to 23 service line repairs, four water main breaks, 15 sewer blockages and replaced several faulty water meters. Staff were involved with work undertaken at the Roxy, Croppa Creek and the Warialda Truck wash sewer rising main. One of Council’s water operators spent three weeks at Walcha Shire Council under private works agreement due to staffing shortage; this proved to be a good experience for Council’s staff member and good for inter Council relationships.

Water meter reading was undertaken during the last week of May. This resulted in 27 faulty water meters being identified and these will be replaced in June.

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Parks

Council's parks and gardens staff have been busy maintaining the appearance of our towns. During May, in addition to normal maintenance activities, work was undertaken at Hospital Park (Warialda), water lines, marking football fields, Bingara Cemetery, Bingara Showground, Coolatai and Gravesend. Various items of street furniture has been painted, several large gum trees were removed from Junction Park, Bicentennial Park and town streets; the stumps will be removed during the next couple of months. Soft fall was installed at Warialda Rail and Cranky Rock Reserve. The orange trees in Finch Street, Bingara have been fertilised. A number of garden beds have been prepared in Maitland Street, for the installation of turf.

As part of the Stronger Community Grant Round 2, Shade Sails were installed at Cunningham Park, Bingara.



Cunningham Park Shade Sails

Bingara Showground

The old coolroom from the Bingara Civic Centre was relocated to the canteen on the eastern side of the Bingara Showground.

Gwydir Oval Grandsand

Work commenced on the Gwydir Oval grandstand. The existing concrete floor has been removed and replaced and the bar has been replaced. The building will have internal storage areas constructed, concrete slab installed in front of the grandstand and the external cladding replaced with colourbond during June.

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Gwydir Oval Grandstand

Plant and Workshop

A trailer has been constructed in the fabrication section of the workshop. This trailer will be used to carry tools and equipment specifically used on the Road Reclaimer. Other fabrication works undertaken included truck wash stands and stormwater covers for Spring Street, Bingara.

Major workshop repairs carried out included:

- P1466 – John Deere grader – transmission repairs
- P1466 – John Deere grader – replace injectors
- P1785 – Utility – fit timing belt
- P1475 – Roller – replace injector lines
- P1446 – Jet Patcher – replace turbo
- P1092 – Low Loader – deck widening hydraulic refurbishment
- P1665 – Bobcat – sweeper hydraulic pump repairs

5. DEVELOPMENT AND BUILDING SERVICES

DEVELOPMENT

The Department continues to receive enquiries and provide advice on a range of planning and building matters including:

- Minor structure construction e.g. sheds
- Commercial opportunities and construction
- Basix (Building Sustainability Index)
- Bushfire requirements
- Building construction standards and requirements
- Stormwater
- Licensing and owner builder requirements
- Fees and charges

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The following Construction Certificate (C/C), Building Certificate (B/C) and S68 applications have been approved for the month.

No.	Property Description	Development/ Work	\$	C/C	B/C	S68
1/2019	1 Mornington Street WARIALDA RAIL	Timber frame shed	12,000	✓		
8/2019	4925 Killarney Gap Road ROCKY CREEK	Install new aerated waste water treatment system				✓
9/2019	5083 Killarney Gap Road ROCKY CREEK	Install new plastic septic system				✓
10/2019	5636 Killarney Gap Road ROCKY CREEK	Install new aerated waste water treatment system at the Homestead				✓
11/2019	5636 Killarney Gap Road ROCKY CREEK	Alterations to existing septic at the Cottage				✓
12/2019	26 Bowen Street BINGARA	Amusement Devices at Bingara Show 2019				✓
13/2019	34 Holden Street WARIALDA	Amusement Devices at Warialda Show 2019				✓

The following Construction Certificate (C/C) applications were approved by a Private Certifier and lodged with Council during the month.

No.	Property Description	Development/ Work	\$	C/C
NA				

ILLEGAL ACTIVITY

ACTIVITY	No	ACTION TAKEN					
		Inspected	Letter Sent	Application/ Certificate Lodged	Penalty Notice	Legal Action	Refer to Council
	0						

NO. OF COMPLAINTS/INSPECTIONS

Type	No.	Yr. to Date	Actioned	Pending 2019	Pending 2018
Building	36	155	145	9	2

BUILDING MAINTENANCE

The Department continues to receive requests to carry out minor maintenance and these are generally dealt with in a timely manner. Otherwise the works are scheduled into maintenance staff building activities including new works for attention.

Projects Worked on during May 2019

Staff worked on the following projects during May:

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- Warialda Gym – started and completed re-flooring.
- Warialda Rail Playground– installation of playground equipment.
- Gwydir Oval – started and completed work on Grand Stand.
- General repairs and maintenance.

6. ENVIRONMENTAL SERVICES

Environment and Sustainability Department - May 2019

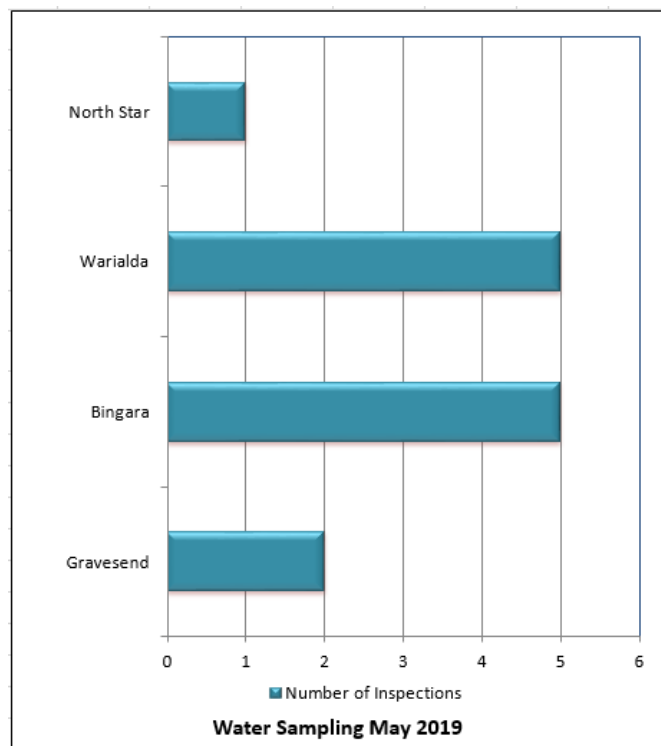
The Department continues to receive enquiries and provide advice on a range of health matters including

- Overgrown properties
- Food premises design and fit-out
- Food handling practices
- Mobile food vendors
- Licensing
- Water carting
- Pet Ownership

Water Surveillance

The Department continues to carry out routine weekly microbiological sampling of the water supply in the towns of Warialda and Bingara, fortnightly sampling of Gravesend and monthly sampling at North Star.

Health Related Inspections for May 2019



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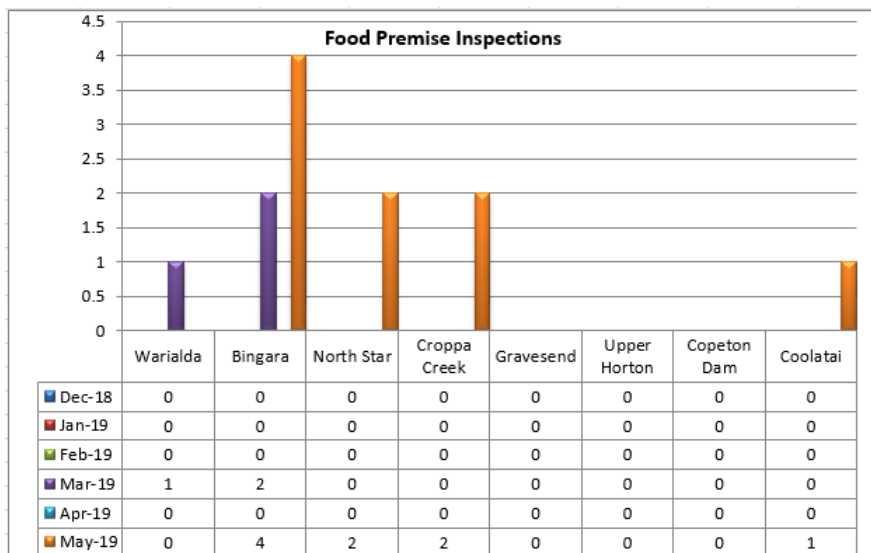
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Cemeteries

Both Warialda and Bingara Cemeteries continued to be maintained.

Food Premise Inspections/Re-inspections

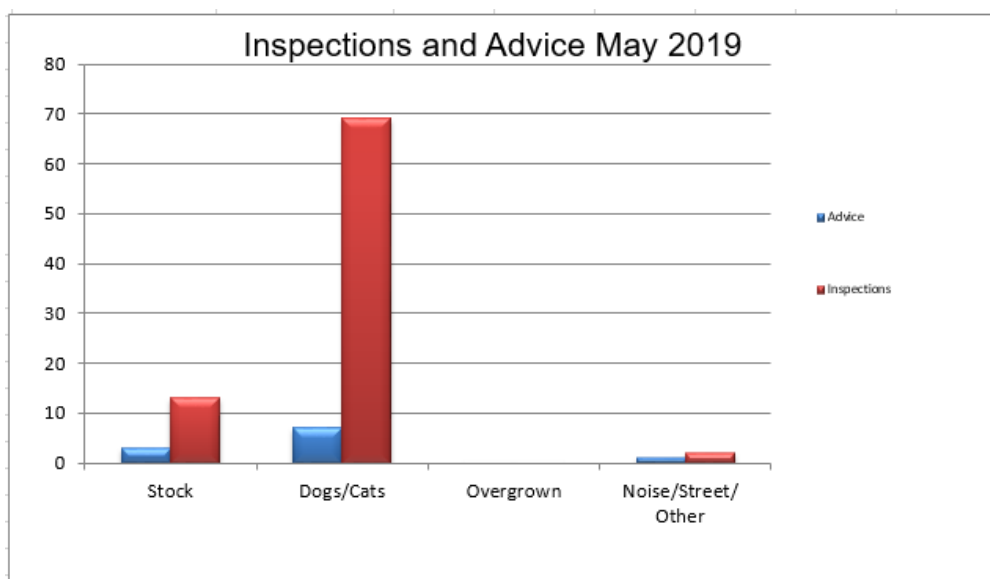
Food Premise Inspections are completed annually and are currently being undertaken for 2019. The graph below shows inspections that have been carried out in May 2019 compared to the previous 6 months. Enquiries or complaints are actioned as necessary.



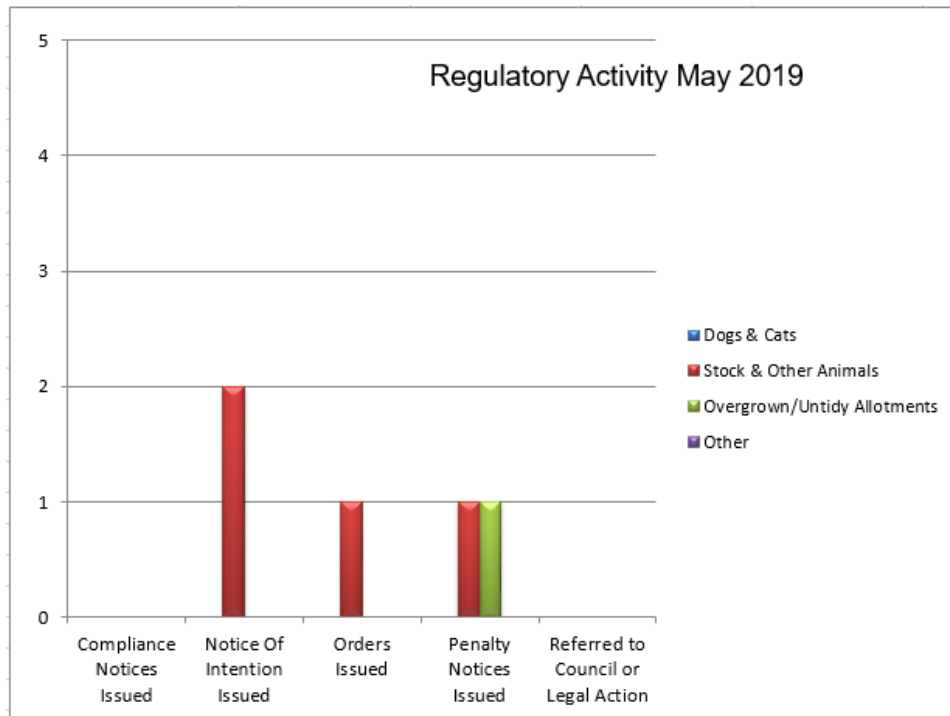
Compliance and Regulatory Control

Council received complaints regarding roaming stock and dogs, noise, the keeping of animals and other concerns during the month of May 2019. These are investigated and actioned as necessary and are detailed in the following table.

Inspections and Advice May 2019



Regulatory Activity May 2019



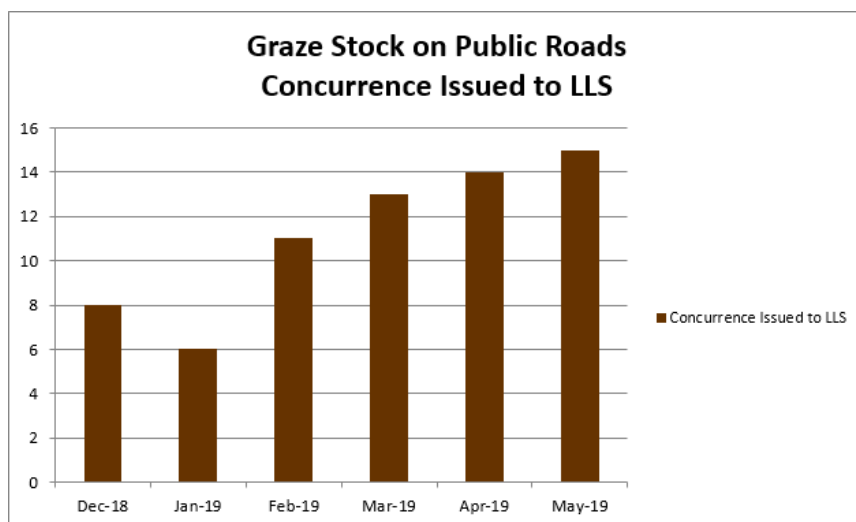
RIVERSIDE CAMPING

Council's Compliance Officer now carries out daily checks along the river to ensure that camping is being conducted in a safe and hygienic manner.

- Riverside Camping figures were unavailable at time of print.

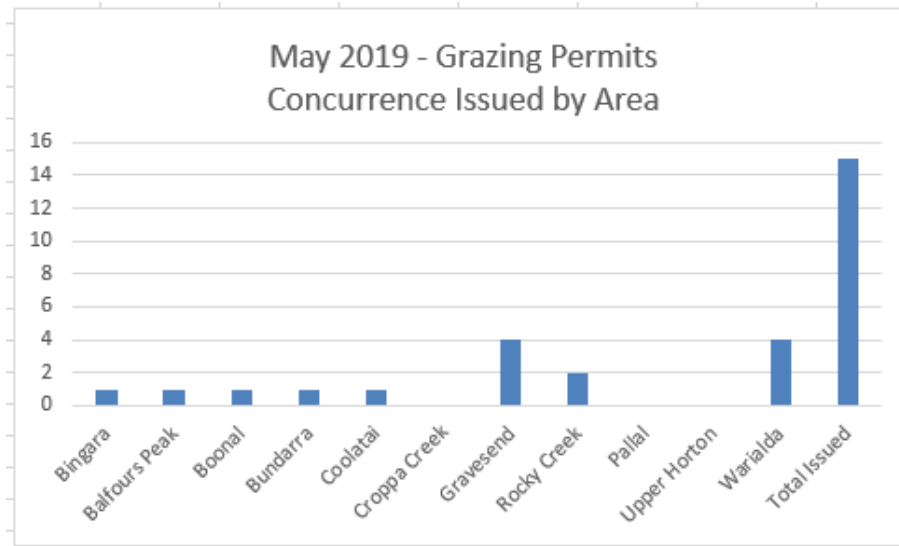
GRAZING PERMITS

The demand for Roadside Grazing Permits has remained steady. As the Consent Authority for road reserves Council has issued concurrence to the North West Local Land Services, the following graph shows the applications received for May 2019 compared to the previous 5 months. The second graph shows the Locality of the applications.



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ENVIRONMENTAL

The Department continues to receive enquiries and provide advice on a range of environmental matters including:

- Air and water pollution
- Noise pollution
- Littering
- Legislation

WASTE SERVICES

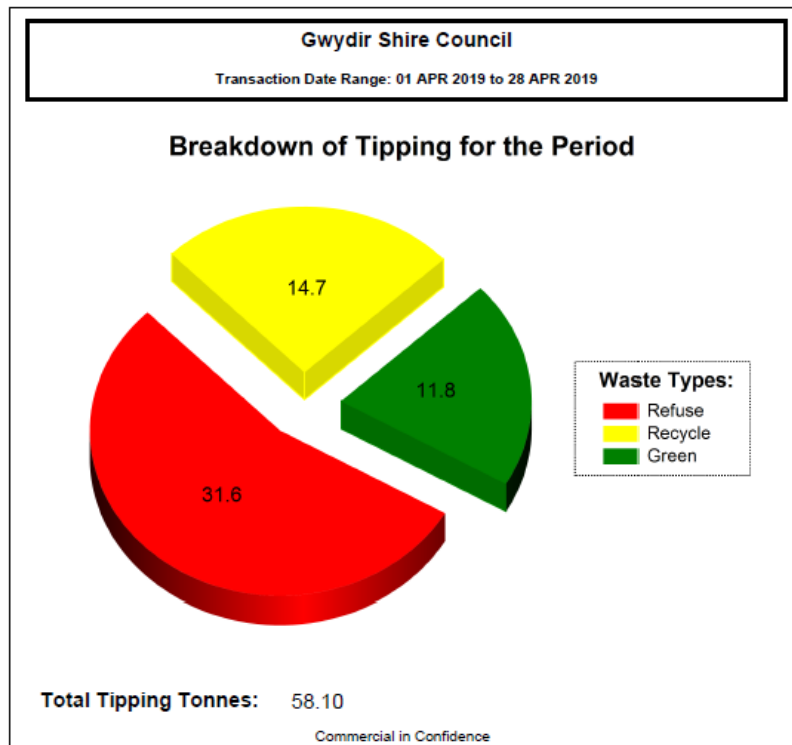
Scheduled kerbside collection of waste, recycling and green waste was carried out throughout the Shire. Customer service requests are processed and actioned as necessary.

All Waste Recovery Centres in the Shire continue to be supervised/monitored and maintained. Staff continues to make changes to the site layout and signage to improve onsite operation and access for residents unloading waste and recyclable materials.

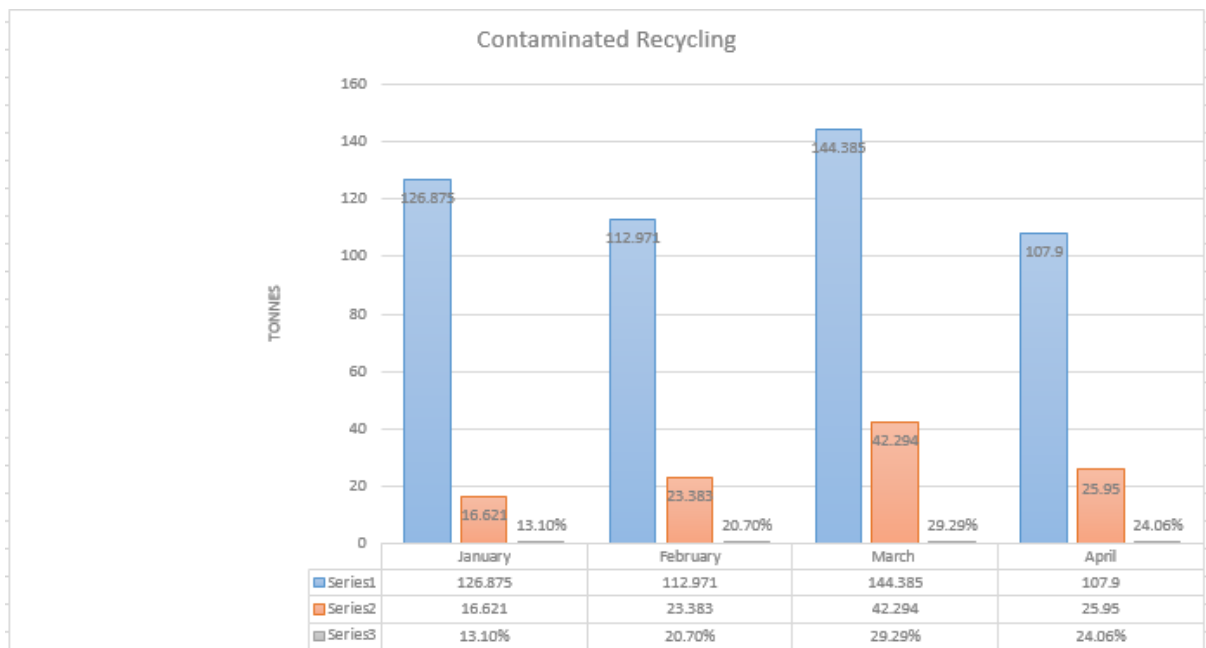
Council is continuing to supply mulch from chipped green waste to residents.

Steel continues to be stockpiled for collection at the Bingara and Warialda Waste Recovery Centre.

Breakdown of Waste Collection for April 2019



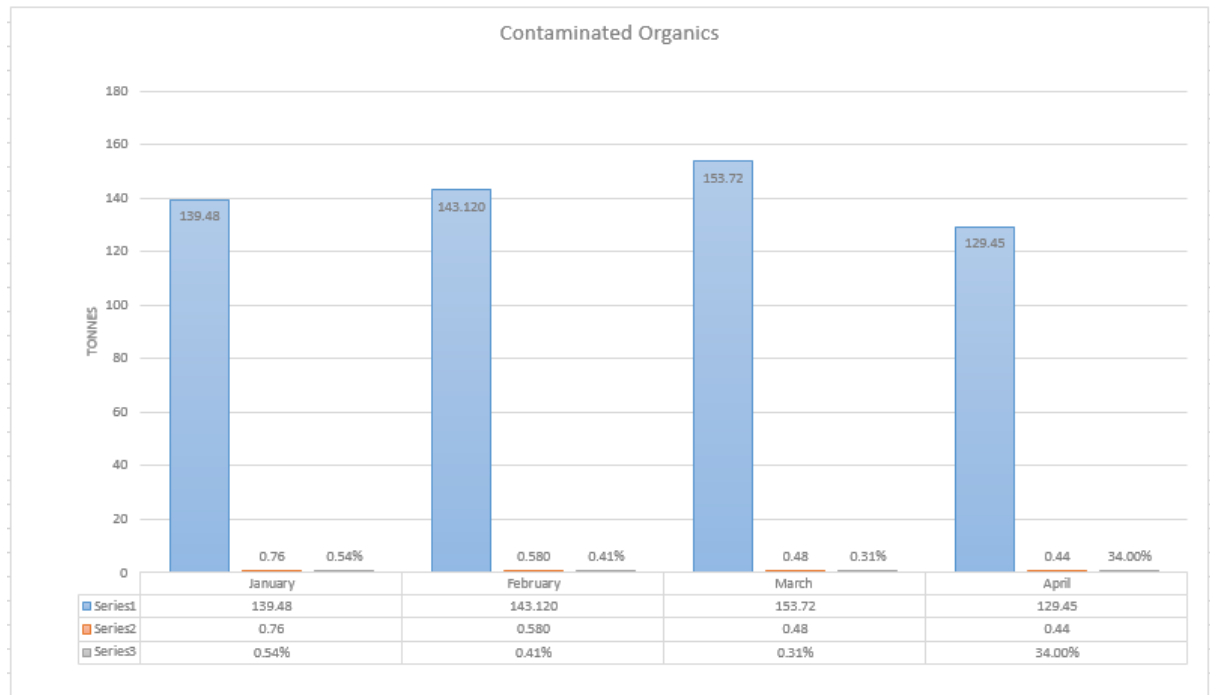
Recycling Contamination April 2019



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Organics Contamination April 2019



Comment from Cleanaway

“Pleasing results with lower contamination reported through all areas. We would ideally like to see this trend continue and hopefully education to all parties involved is finally paying dividends for our environment.”

Waste Collection Data for May 2019 was not available at the time of this report.

NOXIOUS WEEDS CONTROL

Property Inspection Program

Staff continue to assist farmers and the community with:

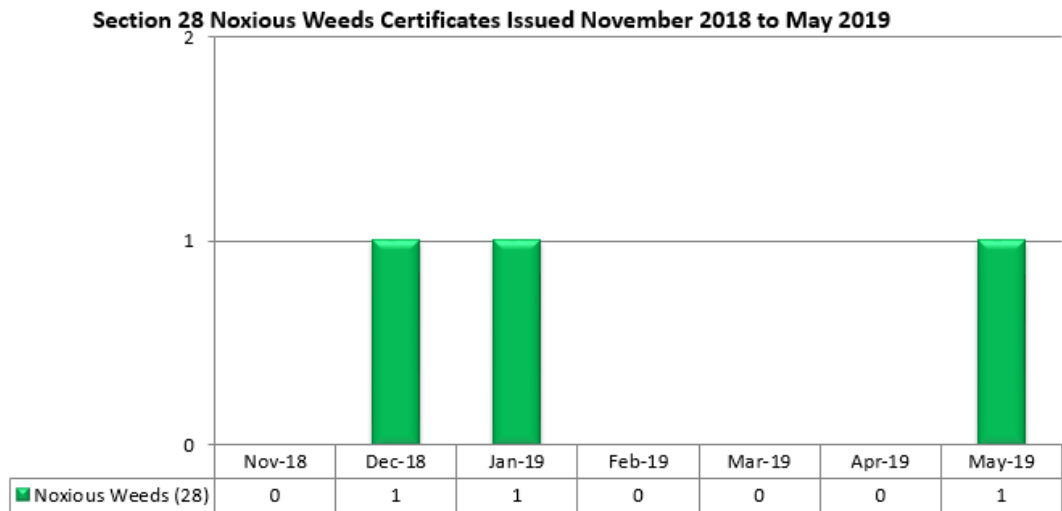
- Funding advice
- Noxious weeds advice
- Property inspections
- Spraying of noxious weeds
- Property inspections in Section D are currently being undertaken

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Section 28 Noxious Weeds Certificates

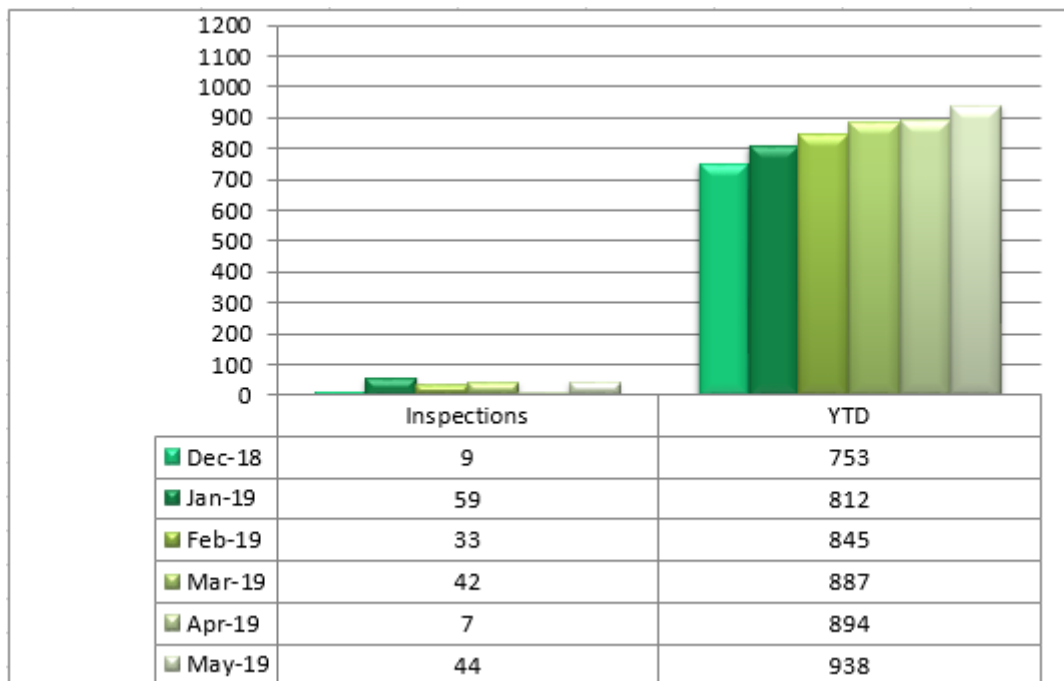
The graph below shows the noxious weeds certificates issued during May 2019, compared to the previous six (6) months.



Weeds Inspections

With the drought conditions not even the weeds have been thriving, but the recent rains will bring change and the weeds are starting to appear throughout the shire. Property inspections are currently being undertaken in Section D.

The following graph shows the noxious weeds inspections carried out in May 2019 compared to the previous five (5) months.



Noxious Weeds Inspections for the month of May 2019

1.5	No.	Ha	Rd km	Weeds Present
Private Property	11	3843.12	-	African Boxthorn, Tree Pear, Mother of Millions, Mimosa Bush, Green Cestrum, Common Pear
Private Property – High Risk	9	7166.89	-	Tree Pear, Common Pear, Cats Claw Creeper, Sweet Briar, Green Cestrum, African Boxthorn, Mimosa Bush, Mother of Millions
Private Property – High Risk Re-Inspection	1	3599.6		Parthenium Weed
Roadside	4	257.85	51.57	Tree Pear, African Boxthorn, Harrisia Cactus, Mimosa Bush
Roadside – High Risk Pathways	6	772	154.4	African Boxthorn, Tree Pear, Harrisia Cactus, Mother of Millions, Mimosa Bush, Green Cestrum, Tiger Pear, Rope Pear, Sweet Briar
Private Property Waterways	3	870.29		Green Cestrum, African Boxthorn, Mimosa Bush
Waterways – High Risk Pathways	5	6357.55		Tree Pear, Common Pear, Cats Claw Creeper, Sweet Briar, Mimosa Bush, Green Cestrum, Rope Pear, Mother of Millions
Other Council Lands	2	0.827		African Boxthorn, Tree Pear
Crown Lands	1	0.02		African Boxthorn, Tree Pear
Grain Handling Sites	1	1499		African Boxthorn, Tree Pear
ARTC – Railway Lands	1	5		African Boxthorn, Tree Pear

Noxious weeds control works for May 2019

Road/Property	Locality	Weed Code	Area Ha	Road km	High Risk Road	Council Road	Other
RR63 Yetman Road	Warialda	PB	246.8	49.36	1		
MR462 Bruxner Way	North Star	HC	124.4	24.88	1		
Warialda Landfill	Warialda	G-JC	8.31				1

During May Council's Priority Weeds Officer has conducted displays at both the Warialda and Bingara Shows. The displays were well received, information fact sheets were distributed to the public to help with identification and control of priority weeds.

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Council's Priority Weeds Officer catching up with the locals at the Bingara Show



Display at the Wyallda Show

RECOMMENDATION

That the Report by the Technical Services Department on the activities of the Department including Notices of Intent, Orders and Penalty Notices issued by Council be noted.

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CONCLUSION

The activities carried out by the Technical Services Department are in line with the 2018/2019 Management Plan and otherwise as directed.

CONSULTATION

Consultation is carried out within the Technical Services Department during the monthly Technical Services team meetings and other relevant persons.

OFFICER RECOMMENDATION

THAT the monthly Technical Services report for May 2019 be received

ATTACHMENTS

There are no attachments for this report.

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the monthly Technical Services report for May 2019 be received

(Moved Cr Young, seconded Cr Smith)

Meeting adjourned at 9.14 am and resumed at 10.56 am

Meeting closed 10.57 am