



**MINUTES COMMUNITY SERVICES AND PLANNING
COMMITTEE**

GWYDIR SHIRE COUNCIL

THURSDAY 8 AUGUST 2019

COMMENCING AT 9.30AM

WARIALDA OFFICE COUNCIL CHAMBERS

Present:

Councillors: Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr. Stuart Dick, Cr Marilyn Dixon OAM, Cr. Geoff Smith, Cr. David Coulton and Cr Frances Young

Staff: Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Helen Thomas (Manager, Finance) and Alex Eddy (Manager, Engineering Services)

Public: Nil

Visitor: Nil

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Chairman

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OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES Cr. Jim Moore and Cr Tiffany Galvin

THAT the apologies of Cr. Jim Moore and Cr Tiffany Galvin are accepted.

(Moved Cr Young, seconded Cr D Coulton)

CONFIRMATION OF THE MINUTES

THAT the Minutes of the previous Community Services and Planning Committee Meeting held on Thursday 11 July 2019 as circulated be taken as read and CONFIRMED.

(Moved Cr Smith, seconded Cr Dick)

PRESENTATION Nil

CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST Nil

COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS

THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider the items listed on the agenda.

(Moved Cr Egan, seconded Cr Young)

ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL SESSION

COMMITTEE RECOMMENDATIONS TO COUNCIL:

THAT the recommendations of the Confidential Session, namely:

Monthly Confidential Organisation and Community Development Report for July 2019

THAT the Confidential Organisation and Community Development report for July 2019 be received

Mural Submission

THAT the report be received and Ms Thurston be advised that the Council does not support a mural being developed on the Roxy wall.

are adopted.

(Moved Cr Egan, seconded Cr D Coulton)

Community Services and Planning Committee - 8 August 2019 Gwydir Shire Council

Item 1 Monthly Councillor Activity Schedule for July 2019

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

The Councillors' activity schedule for July 2019 commitments is outlined below:

July 2019		
Councillor	Event	Date
Cr J Coulton (Mayor)	Internal Audit Committee Meeting - Bingara	5 th July
	Orange Picking Ceremony - Bingara	5 th July
	Bingara Orange Festival	6 th July
	Operational Staff Meeting - Warialda	9 th July
	Committee Meeting - Bingara	11 th July
	Organizational review - Bingara	22 nd July
	Leadership and Culture Forum - TLC	24 th July
	Ordinary Council Meeting - Bingara	25 th July
	Entrepreneurial Meeting – Warialda	25 th July
	Warialda Book Club – LG Week	31 st July
Cr Catherine Egan (Deputy Mayor)	Welcome reception – Willoughby Exchange – The Roxy Cafe	4 th July
	Orange Picking Ceremony - Bingara	5 th July
	Internal Audit Committee Meeting - Bingara	5 th July
	Special Events Meeting - Bingara	10 th July
	Committee Meeting – Bingara	11 th July
	Ordinary Council Meeting	25 th July
	Vision 20/20 Meeting – Bingara	30 th July
	Book Club – Bingara Library – LG Week	31 st July
Cr David Coulton	Overseas trip	
Cr Stuart Dick	Welcome Reception – Willoughby Exchange – The Roxy Cafe	4 th July
	Bingara Orange Festival	6 th July
	Committee Meeting - Bingara	11 th July
	Ordinary Council Meeting - Bingara	25 th July
Cr Dixon OAM	Welcome Reception – Willoughby Exchange- The Roxy Cafe	4 th July

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	Orange Picking Ceremony - Bingara	5 th July
	Bingara Orange Festival	6 th July
	Special Events Committee Meeting – Bingara	10 th July
	Ordinary Council Meeting - Bingara	25 th July
Cr T Galvin	Welcome Reception – Willoughby Exchange – The Roxy Cafe	4 th July
	Bingara Orange Festival	6 th July
	Special Events Meeting	10 th July
	Committee Meeting - Bingara	11 th July
Cr J Moore	Honey Festival Events Meeting – Warialda	4 th July
	Welcome Reception – Willoughby Exchange – The Roxy Cafe	4 th July
	NAIDOC Ceremony – Gravesend School	5 th July
	Committee Meeting - Bingara	11 th July
	NSLA Board Meeting - Bingara	31 st July
Cr G Smith	Committee Meeting – Bingara	11 th July
	Ordinary Council Meeting	25 th July
Cr F Young	Bingara Orange Festival	6 th July
	Committee Meeting - Bingara	11 th July
	Cacti Control Coordinator Steering Committee Meeting - Bingara	23 rd July
	Ordinary Council Meeting - Bingara	25 th July
	NSLA Board Meeting - Bingara	31 st July

OFFICER RECOMMENDATION

THAT the Monthly Councillor Activity Schedule for July 2019 be received

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the Monthly Councillor Activity Schedule for July 2019 be received.

(Moved Cr Egan, seconded Cr Young)

Item 2 Monthly Executive Report for July 2019

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

DATE 26 July 2019

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

The monthly Executive report details the activities carried out by the Department during the month of July 2019.

BACKGROUND

The monthly Executive report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

COMMENT

GWYDIR LEARNING REGION (GLR)

GLR Automotive Trade Training Centre, Warialda (ATTC)

Heavy Vehicle training

Eight Final Competency Assessments were completed during the month of July. These included one Heavy Combination (HC) truck licence, five Heavy Rigid (HR) truck licences and two Medium Rigid vehicles.

Learner Car

One lesson was delivered to Warialda residents during June 2019.

Lesson numbers will soon greatly increase due to an agreement between ACE Community College and Council to deliver car driver training to disadvantaged Indigenous communities living in isolated locations within the local region. This will include the towns of Inverell, Tingha, Guyra and Glen Innes where driving lessons are not currently available. The particulars have been completed and training will start at the beginning of August 2019.

TAFE – Automotive Vocational Preparation Certificate II classes continue to be well attended.

Warialda High School regularly uses the Automotive Trade Training Centre to conduct engineering classes. An additional welding class continues to be delivered at the ATTC by council one afternoon a week for the Warialda High School.

Usage of The Living Classroom (TLC) during July

During July, Bingara Community College has continued their “Paddock to Plate” program with the rejuvenation of the raised mandala garden beds, the new food garden and the vertical gardens inside the nursery at TLC. They conducted a stall at the Orange Festival. They meet on Mondays and Tuesdays with a supervisor and currently 6 students – 7 participants.

“The Long Sleep” ‘living’ sculpture by Kandos artist Georgina Pollard has been returned to TLC following its four months display at Art Bank in Sydney. The art work is being offered to become a landscape feature adjoining the new Interpretive Centre.



The Long Sleep ‘living’ sculpture with resident magpies, Gracie and George

TLC Bunkhouse was used by 17 of the Willoughby exchange youth and their hosting Gwydir students during the Orange Festival weekend.

A fruit tree pruning and plant health care day was held at TLC with tutor horticulturalist Julie McCrae. Members of Council’s gardening crew, the Paddock to Plate participants and some members of the public made up the student group. As well as learning the do’s and don’ts of plant care, the team also pruned some of the fruit trees at TLC – 12 participants.



As part of the 'Walking on the Moon' event hosted by the North West Theatre Company, visiting astronomer Chris Wyatt and his colleagues from the NE Astronomy Club launched some model rockets at TLC to the delight of the kids of all ages – 30 attending.



'Rocketman' Shaun Galvin pictured with two of the rockets he helped to launch and retrieve and Charlotte and Hugh McDouall conduct a successful launch

Arts North West conducted an information session on the use of Social Media at TLC. Tracy Newby and Rick Hutton represented The Roxy and TLC – 8 attending.

The LoRaWAN installation took place at TLC in July with the aerial attached to the work shed, a mini weather station built on the site and two tree growth measures for dendritic responses by a young and a mature olive tree, along with the soils moisture and soil temperature readings for each connected through the system for display through the web. Sam Fisher from ITC International installed the devices with assistance from Martin Levins from ACARA, Anthony Francis from Council's Information Technology section and Scott Crispin from Bingara Central School. The devices are working well and can be viewed on TLC facebook page – 5 in attendance.

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Sam Fisher from ICT International installing the LoRaWAN Aerial and Weather Station at TLC.

Members of Council's gardening team returned to TLC to spend a day pruning the balance of the fruit trees – 6 in attendance.

Three visitors from Castlemaine Victoria had a tour of TLC.

Council's Leadership and Culture forum was held at TLC during July – 24 attending including Mayor, Cr J Coulton and consultants from Blackadder.

The Department of Family and Community Services conducted a meeting at TLC during July with 17 attending.

Local identity Eric (or Erica) Echidna has been very active in and about TLC this month.

The pad for the stage that will be used for the Pulse of the Earth Festival in September has been built at TLC using surplus earth materials from the South Street water works.

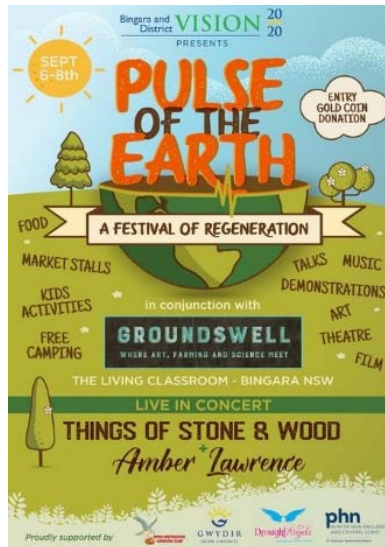
Essential Energy held a meeting at TLC with 18 attending.

Committee organising the PULSE of the Earth Festival and Groundswell met for a meeting at TLC during July – 7 attending.



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Other GLR Matters

The GLR Manager attended an information meeting with the ASQA Commissioner in Port Macquarie.

Signs for the three TTC's have arrived and await installation.

PLANNING and DEVELOPMENT

The following Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications have been approved for the month of July 2019.

No.	Property Description	Development/ Work	\$	D/A	S96	CDC
1/2013	Shellshear Young Pty Ltd Lot 7001 DP 1057987 R:37818 "Myall Creek Education and Cultural Centre" 2300 Whitlow Road Myall Creek	Modification of DA 1/2013 to include an outdoor amphitheater, shade structure, amenities building, pathways and road works	\$6,600,000	-	✓	-
19/2019	A C Kent Lot 3 DP 751086 12420 Gwydir Highway Warialda	Dwelling	\$316,175	✓	-	-
20/2019	M Hugo Lot 2 Sec 15 DP 758111 18 Faithful Street Bingara	Additions and Alteration to Existing Dwelling including 2 bedrooms, 1 bathroom, hallway, renovation of kitchen, enclosure of wash house and laundry. Continued use of foundation and demolition works carried out without prior approval	\$40,000	✓	-	-
21/2019	Charles M Oliver Lot 19 DP 1202798 Burundah Drive Warialda	New Dwelling and Detached Garage	\$150,000	✓	-	-
7/2019	G W & D J Turner Lot 12 Section 42 DP 758111 88 Finch Street Bingara	Demolish existing garage and erect new 2 bay garage with bathroom	\$19,800	-	-	✓

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The following Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications remain outstanding for the month of July 2019.

No	Property Description and Description of Work	Reason	D/A	S96	CDC
35/2015	Copeton Dam State Park 3533 Copeton Dam Road Copeton - Continued use of existing caravan & camping facilities	Development being assessed as an existing use	✓	-	-
49/2016	Ceres Ag 'Gunyaerwarildi' 1470 North Star Road Warialda - Continued occupation/use of rural worker accommodation being the installation of a number of premanufactured cabins	Approved in principal awaiting compliance certification or engineering certification for the cabins	✓	-	-
2/2018	G & L Hosegood 'Barak' 163 Upper Whitlow Road Whitlow - 20,000m3 quarry for Council use	Awaiting Environmental Impact Statement as the quarry is considered designated development	✓	-	-
30/2018	M A Spencer 'Log Cabin' 2213 Gulf Creek Road Gulf Creek - 15,000m3 quarry for Council use	Request for additional information regarding compliance with Biodiversity Conservation Act 2017 for the removal of vegetation	✓	-	-
35/2018	B Hutchins 63 Bingara Street Warialda - Mixed residential and commercial development including the opening of 'Gully Pub' with a small bar licence and retail antiques business	Request for additional information regarding whether the existing building meets or can meet current fire safety requirements under the National Construction Code for mixed commercial and residential use	✓	-	-
04/2019	Gwydir Shire Council 1730 Delungra Road Myall Creek - 15,000m3 Shale Quarry	Being Assessed by Planning Consultant independent of Council	✓	-	-
12/2019	Gwydir Shire Council 396 Taroona Road Warialda - Quarry	Being Assessed by Planning Consultant independent of Council	✓	-	-
22/2019	Gwydir Shire Council / Estate of W K Hawkins & J M Hawkins 133 Kelly's Gully Road Warialda Rail - Quarry	Being notified to neighbouring properties and on exhibition on Council's Website for 14 days as required by Schedule 1 of EP & A Act 1979	✓	-	-
23/2019	J I Noad Consulting Surveyor P/L / D R & PM Blomfield 970 Cobbadah Road Barraba - 3 Lot Rural Subdivision	Being notified to neighbouring properties and on exhibition on Council's Website for 14 days as required by Schedule 1 of EP & A Act 1979	✓	-	-
24/2019	Gwydir Shire Council / S J Gray 1612 Reserve Creek Road Delungra - Quarry	Being notified to neighbouring properties and on exhibition on Council's Website for 14 days as required by Schedule 1 of EP & A Act 1979	✓	-	-

There were no Development (D/A)/Complying Development (CDC) or Development Modification (s96) applications approved and not previously reported to Council.

There were no Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications were refused(R)/ withdrawn (W)/ Cancelled (C) for the month of July 2019.

There were no Complying Development (CDC) application/s approved by Private Certifiers and lodged with Council for the month of July 2019.

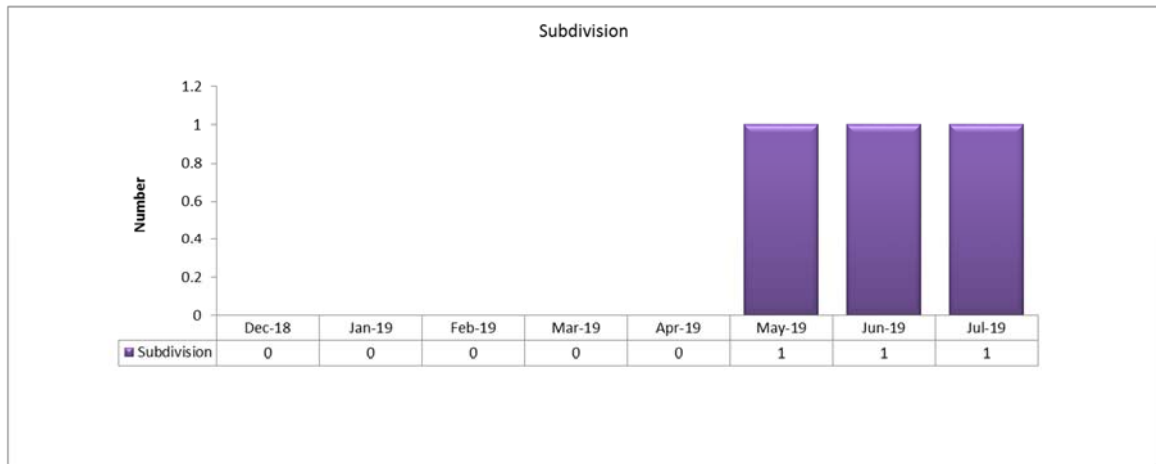
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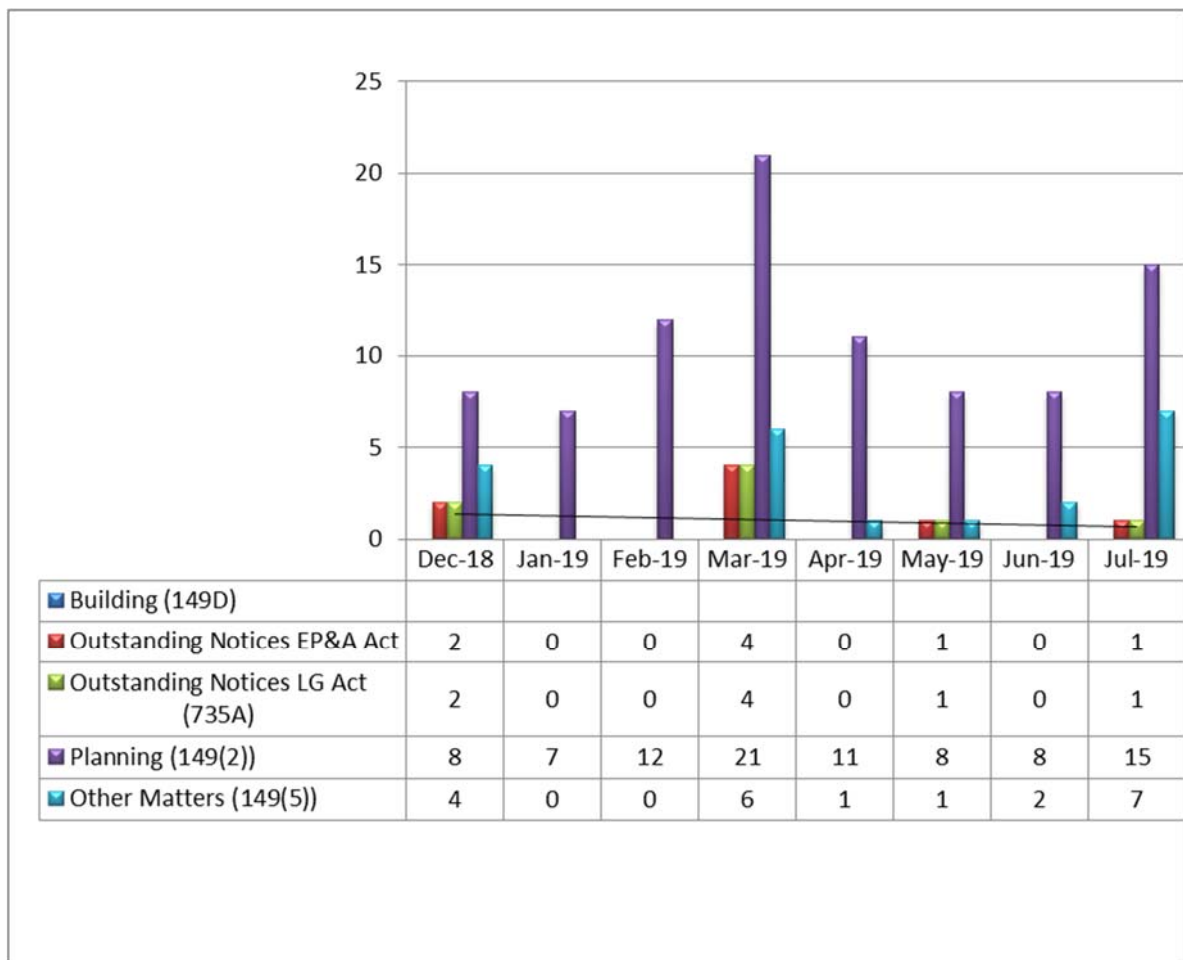
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There were no Development (D/A) and Complying Development (CDC) applications determined where there has been a variation in standards under SEPP 1 or clause 4.6 of the Gwydir Local Environmental Plan 2013 for the month of July 2019.

The following Subdivision Certificates were issued for the month of July 2019 and for the previous seven (7) months.



The following graph shows Conveyancing Certificates issued for July compared to the previous seven (7) months.

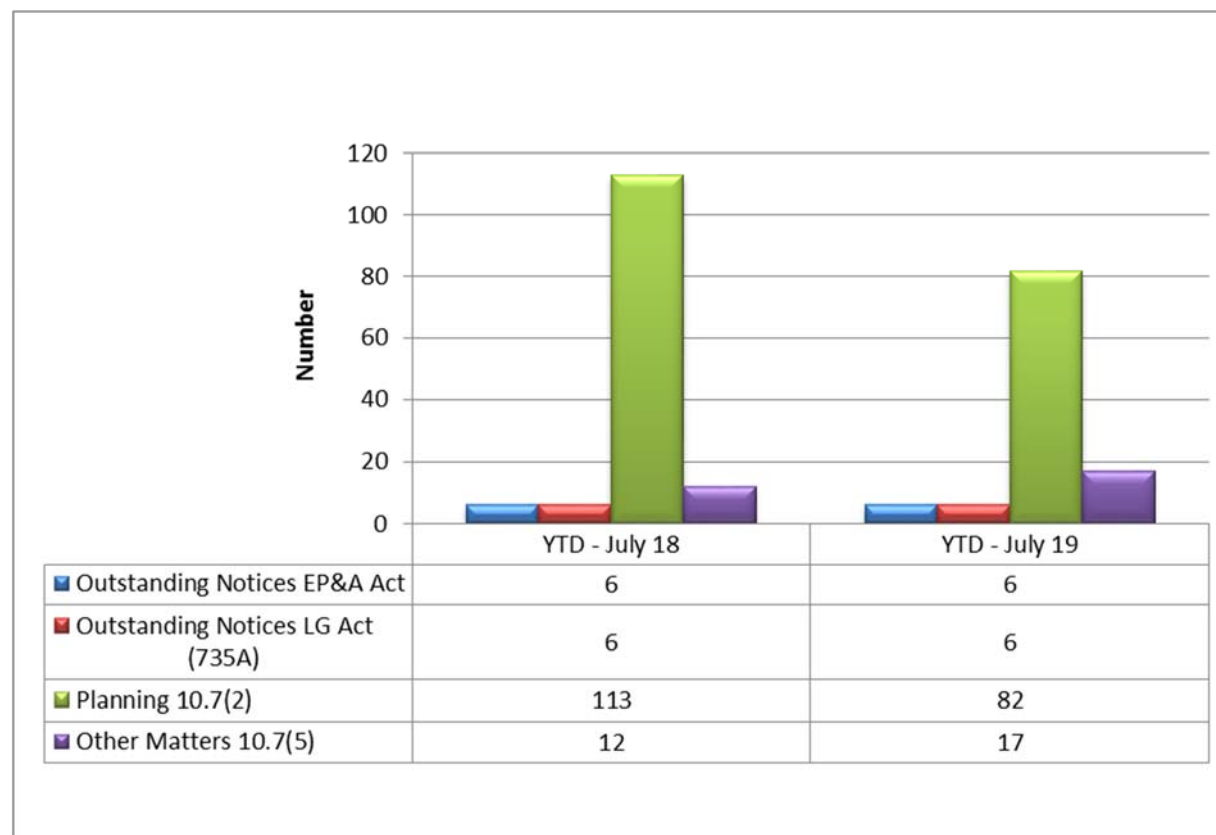


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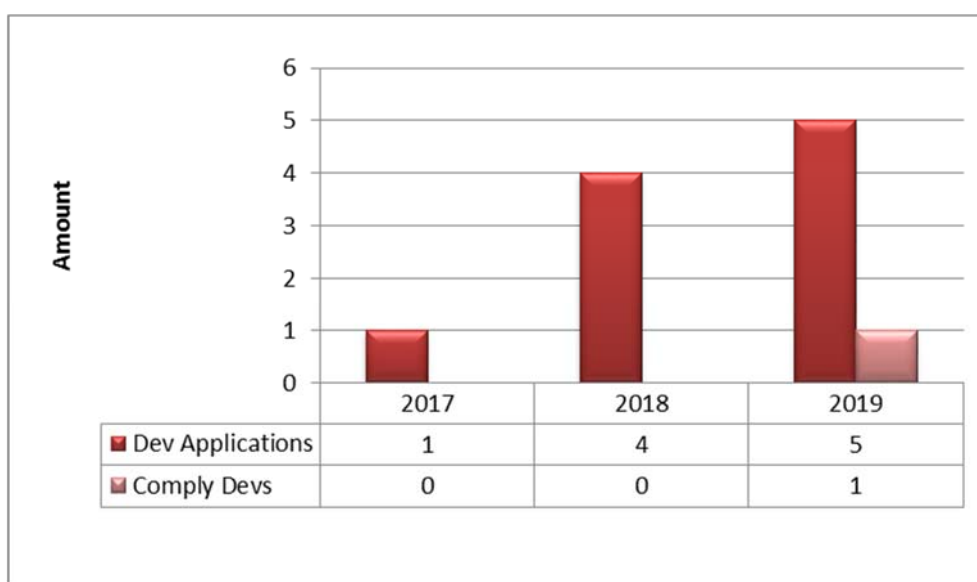
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The following graph shows the number of Conveyancing Certificates issued up to and including the month of July 2019 compared with the same period in 2017.



The table below shows a comparison between total applications lodged for the month of July 2019 compared to the last two years (excluding private certifier lodged applications).

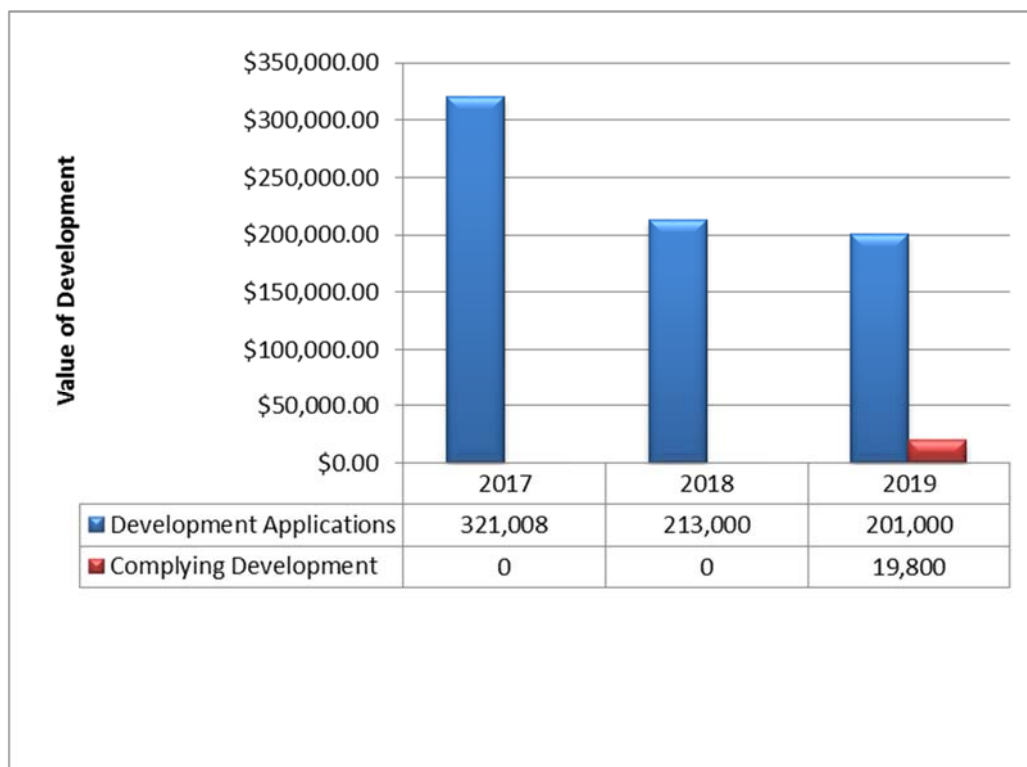


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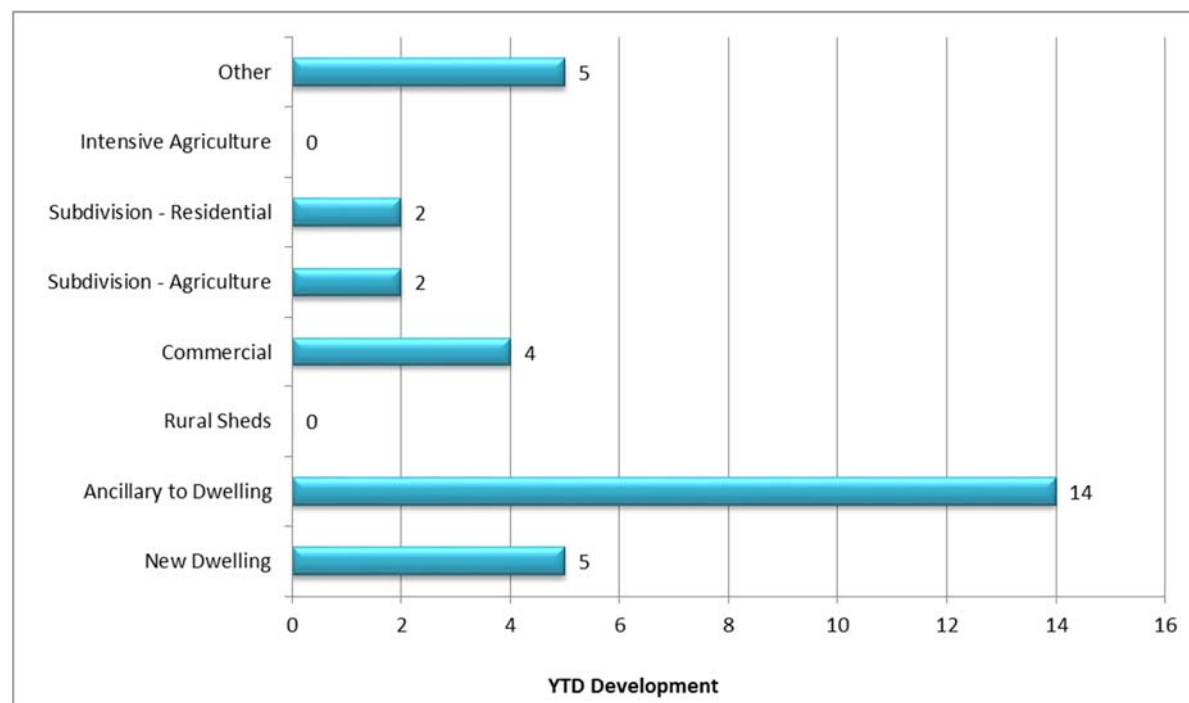
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The table below shows a comparison between total applications lodged for the month of July 2019 compared to the last two years (excluding private certifier lodged applications).



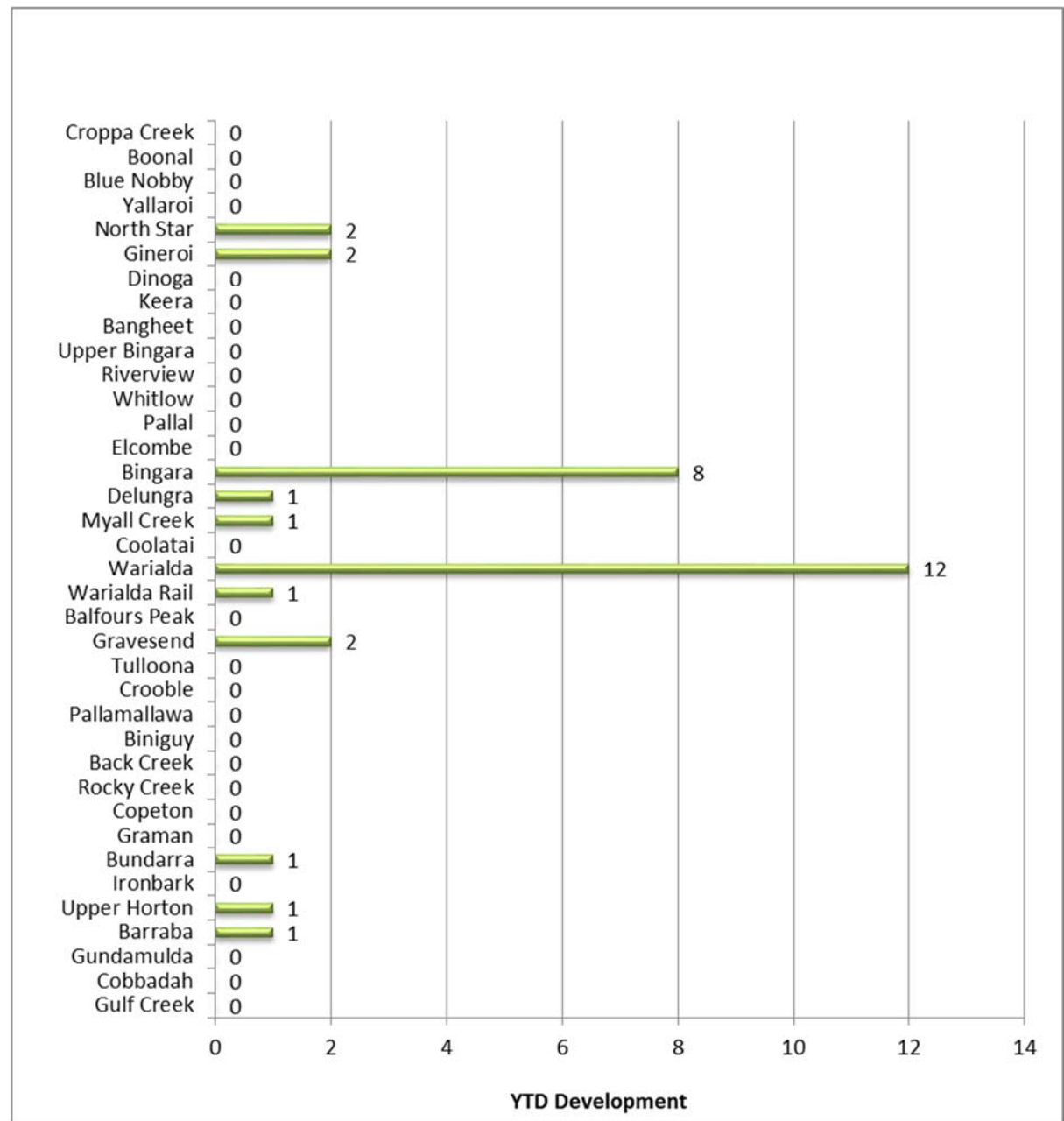
Development Applications received for the year by type – July 2019



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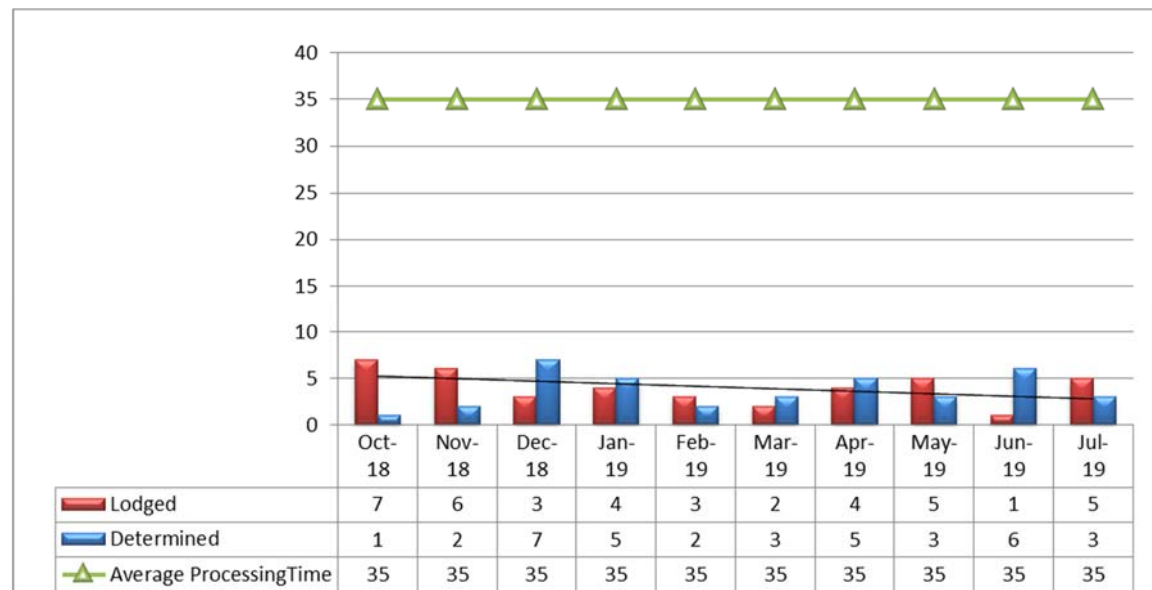
**Development Applications Received for the year by locality – July 2019
(includes private certifier lodged applications)**



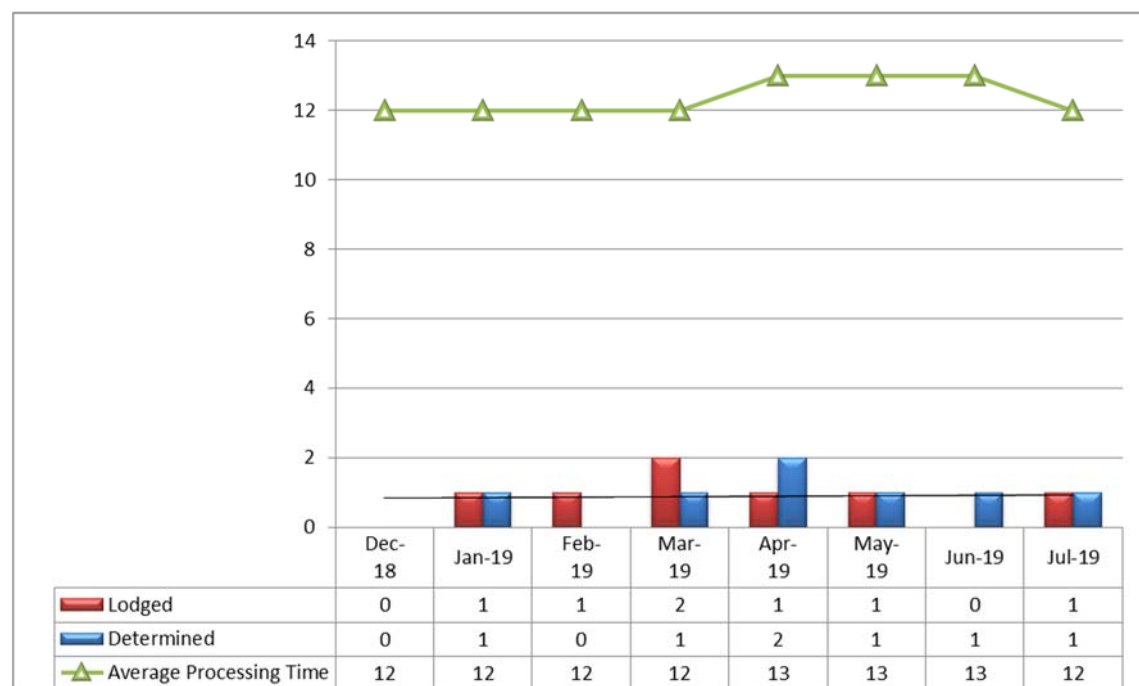
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Development Applications – nine (9) months (excludes private certifier lodged and approved applications)



Complying Development Applications – nine (9) months (excludes private certifier lodged and approved applications)



OFFICER RECOMMENDATION

THAT the monthly Executive Report for July 2019 be received

ATTACHMENTS

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There are no attachments for this report.

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the monthly Executive Report for July 2019 be received.

(Moved Cr Dixon OAM, seconded Cr D Coulton)

**Item 3 Monthly Organisation and Community Development
Report for July 2019**

FILE REFERENCE

DELIVERY PROGRAM

GOAL: **5. Organisational Management**

OUTCOME: **5.1 CORPORATE MANAGEMENT**

STRATEGY: **5.1.3 Administrative functions - GM - internal**

AUTHOR Organisation Development Director

DATE 26 July 2019

IN BRIEF/ SUMMARY RECOMMENDATION

The monthly Organisation and Community Development report details the activities carried out by the Department during July 2019.

BACKGROUND

The monthly Organisation and Community Development report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

COMMENT

AGED CARE SERVICES

Naroo Aged Care Facility, Warialda

Naroo Bond Report – July 2019 – Attachment 1

Current Occupancy - 36/36 with two residents in Naroo on respite care; one has decided to stay permanently. Expecting another permanent resident in the other bed when respite resident goes home middle of August.

Meetings: General staff meeting attended on 7 July. Dementia menu discussed to improve meal preparation. New Aged Care standards implemented as of 1 July. Work continues on updating policies and implementing new policies particularly around Open Disclosure, Dignity of Risk, Chemical and Physical Restraint and Weight loss and Nutritional requirements. New Residents Charter of Rights has been implemented and new residents are signing and provided with a copy.

Recruitment: Casual kitchen hands recruitment completed. Orientation to commence in August for two new staff members.

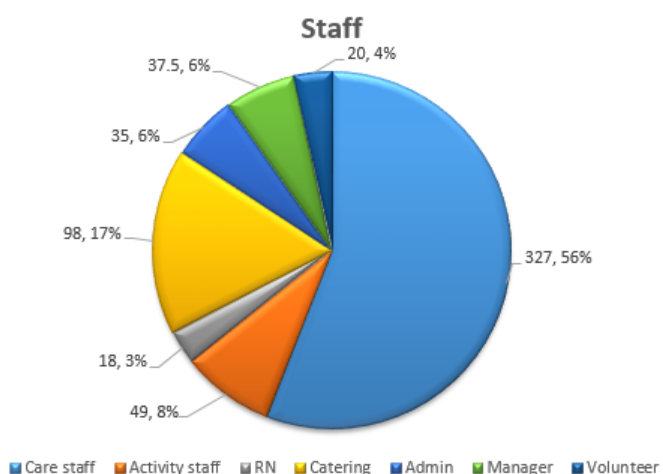
Building Works: Plans for kitchen extension have been completed. Awaiting tender results. Kitchen staff aware to commence planning with Management on how food services will be implemented when work commences.

Activities: NAIDOC week celebrated with Residents at Naroo. Readings, Prayer group meetings, 'Falls Prevention' exercises every morning, Brain Games and Birthday celebrations for July.



Celebrating Naidoc Week at Naroo

Outings for residents: Bingara RSL lunch and Resident shopping
Naroo staff hours – July 2019



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Naroo Staff Training – year to date

Staff Training - current	Attendance
Elder Abuse – All staff	100%
Food Safety Handling – Kitchen Staff	In Progress
Use of Restraints – Care staff	In Progress
Medication Management – Use of Syringe Driver – Care staff	In Progress
Must Read Drug and Alcohol Policy	94%
Must Read Employee Assistance Program	94%
Must Read Code of Conduct	48%
Must Read Recover at Work Policy	48%

Gwydir Shire Commonwealth Home Support Program

Bingara, Warialda and Delungra – June 2019

July proved another busy month for Bingara CHSP transport, with at least two vehicles out of town on most days.

Transport numbers for Warialda and Delungra were average during July, with the Inverell access bus full.

CHSP has a new Holden Calais station wagon.

Left over items made by clients for sale at the Orange festival stall have been donated to the Westmead Children's hospital in Sydney.

Bingara CHSP clients enjoyed lunch at the centre in July.

Warialda clients attended the new Asian Restaurant in Bingara.

There is currently a shortage of volunteers in Warialda and Delungra for Meals on Wheels.

Warialda CHSP has had a mature aged student doing work placement for the month of July.

Staff have been updating client's files for registration with My Aged Care and signing of Charter of Aged Care Rights forms.

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JULY 2019	BINGARA	DELUNGRA	WARIALDA
DAY CENTRE			
Total active clients	100	20	103
Clients receiving service	39	13	45
Total Meals	53	52	184
Hours Clients Receive in Centre	334	132	441
SOCIAL SUPPORT			
No of Clients	39	13	42
Individual hrs	298	0	35
Group hrs	36	132	460
Total Hours Received	334	132	441
FOOD SERVICE (Meals on Wheels)			
Clients	3	0	4
Meals	70	0	60
TRANSPORT			
Number of Clients	36	5	26
Number of Trips	131	120	114
TRANSPORT - YOUTH			
Number of Clients	0	0	0
Number of Trips	0	0	0
ACCESS BUS - INVERELL			
Number of Clients	7	1	9
Number of Trips (per month)	2	4	4
VOLUNTEERS			
No of Volunteers for the Month	5	1	39
Monthly Volunteer Hours	377	20	348
ACCOMMODATION UNITS FOR AGED			
Occupancy	6/6	0	12/13

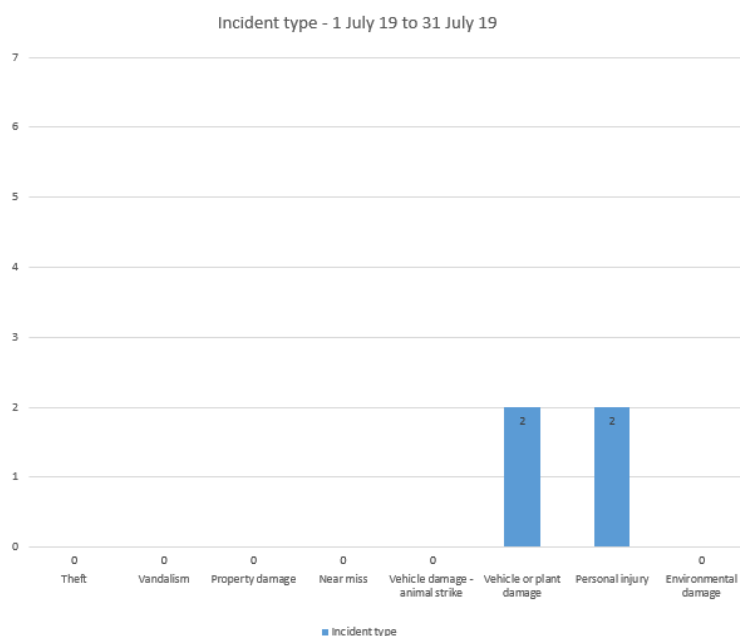
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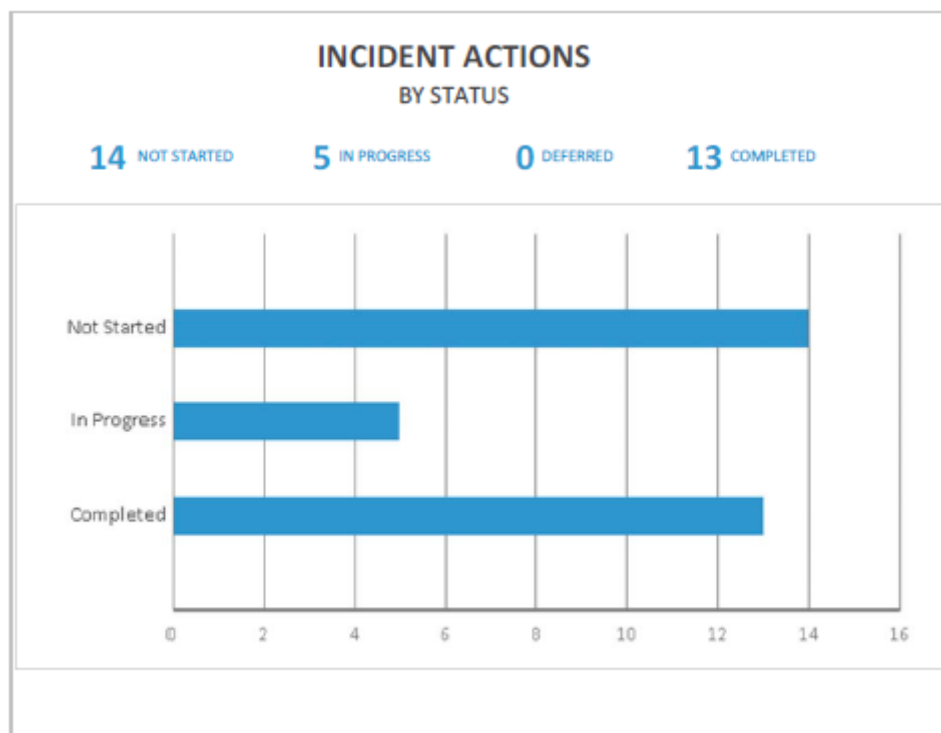
WHS Report – July 2019

There were four incidents reported in July 2019 – two vehicles damaged (1 private), and two personal injuries. Liability for the private vehicle damaged has not been accepted and staff are currently trying to contact the driver for more information. The total number of incidents is summarised below.

Incident Type



Incident actions



WHS Performance summary for July is Attachment 2.

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Roxy Theatre Monthly Report – June 2019

Usage of the Theatre

Date	Purpose	Numbers
5 July	Retro film night – Dirty Dancing	Approx 125
6 July	Orange Festival retro films	Various Sessions
7 July	Sugar Sugar Cabaret	Approx 80
11 July	School holiday film	48
12 July	Screening First Man film	10
13 July	NWTC – Moon anniversary	Approx 60
26 July	Funeral service	Approx 100
28 July	NWTC – Film Club	38

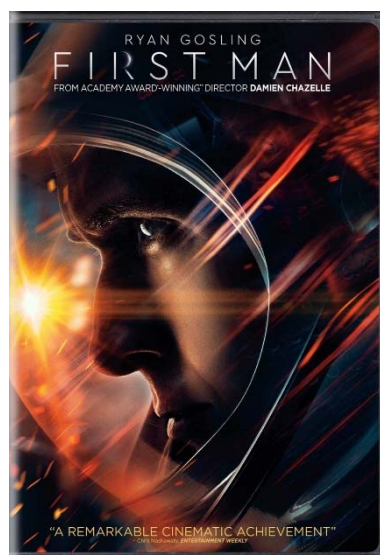
The events held in the theatre from 5 – 7 July were part of the 2019 Orange Festival.

These events were very well received and enjoyed by those that attended.

After a long hiatus, the School Holiday Film was trialled again during the July break. The film Wreck it Ralph 2 was very well received by both children and their parents.

Candy Bar facilities were available selling old favourites such as popcorn, Jaffas and Maltesers which were the highlight of the afternoon for some.

Speaking to parents after the film they were happy to see something put on for children during the holidays at the Roxy and look forward to next holiday's events. Some even thought it would be a great Sunday afternoon event.



To coincide with the Theatre Company's Walking on the Moon 50th Anniversary Celebration on Saturday 13 July, the Roxy screened the film First Man – starring Ryan Gosling which tells the riveting story of NASA's mission

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to land a man on the moon, focusing on Neil Armstrong and the years 1961-1969

Although attendance was low it was well received and those that did attend thought it was a great experience. The majority of the people that attended the night were visitors camping on the river, staying at the caravan park and travelling from Warialda. Again, the Candy bar offerings were a hit.

Roxy Conference Room

Date	Purpose	Numbers
18 July	Library Film Afternoon	Approx 30
22 July	GSC – Management meeting with consultants	Approx 20
23-24 July	Catholic Schools Office Meeting	18
25 July	Department of Education Meeting	14
26 July	Bingara Central School Yr 12 Workshop	22

Roxy Small Meeting Room

Date	Purpose	Numbers
24 July	HNEAH Meeting	3

VISITOR INFORMATION CENTRES

Warialda Visitor Information Centre

May 2019	June 2019	July 2019
Opening hrs = 165	Opening hrs = 142.5	Opening hrs = 172.5
Volunteer hrs = 25	Volunteer hrs = 44	Volunteer hrs = 29

Bingara Visitor Information Centre

May 2019	June 2019	July 2019
Opening hrs = 181.5	Opening hrs = 170	Opening hrs = 181.5
Volunteer hrs = 32	Volunteer hrs = 40	Volunteer hrs = 32

Income – Warialda VIC	\$ May	\$ Jun	\$ Jul
Caravan Park	1,046.00	821.00	783.00
Plants of Gwydir Shire/Cunningham's Track	20.00	25.00	20.00
Centre hire	0.00	20.00	40.00
Merchandise sales	2,296.70	1,860.75	2,952.10
Goods on consignment sales	50.00	0.00	0.00
Subtotal	\$3,472.70	\$2,726.75	\$3,795.10

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Community Services and Planning Committee - 8 August 2019 Gwydir Shire Council

Less Caravan Park money banked	1,046.00	821.00	783.00
Total Monthly Income	\$2,366.70	\$1,905.75	\$3,012.10

Income – Bingara VIC	\$ May	\$ Jun	\$ Jul
Products on consignment	49.00	49.00	28.00
Merchandise	1,343.00	995.70	816.00
Subtotal	\$1,392.00	\$1,044.70	\$844.00
Less payments to consignees	17.70	34.30	19.60
Total Merchandise sales/income	\$1,377.30	\$1,010.40	\$824.40
Commission received on event bookings	0	0	0
Roxy Tour income	\$371.00	\$400.00	\$245.00
Total Monthly Income Bingara VIC	\$1,748.30	\$1,410.40	\$1,069.40

Cranky Rock Sites	May	Jun	Jul
Powered sites	91	76	100
Unpowered sites	27	44	44
Total	118	120	144

Visitors at Warialda VIC	May	Jun	Jul
Visitors	518	433	570
RMS clients	337	272	343
Cafe	39	177	792
Total Warialda VIC	894	882	1,705

The increase in visitor numbers to the Warialda Visitor Information Centre can be attributed to the re-opening of the Café.

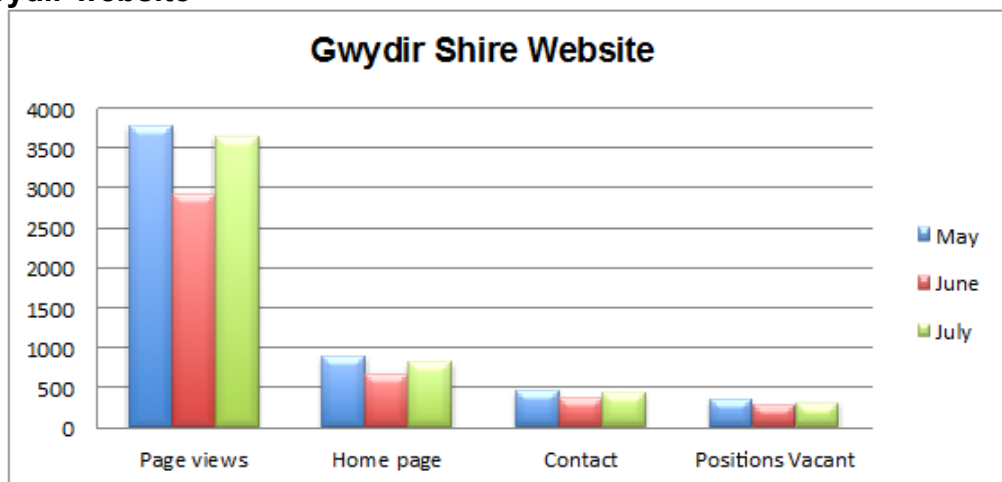
Visitors at Bingara VIC	May	Jun	Jul
	753	478	747

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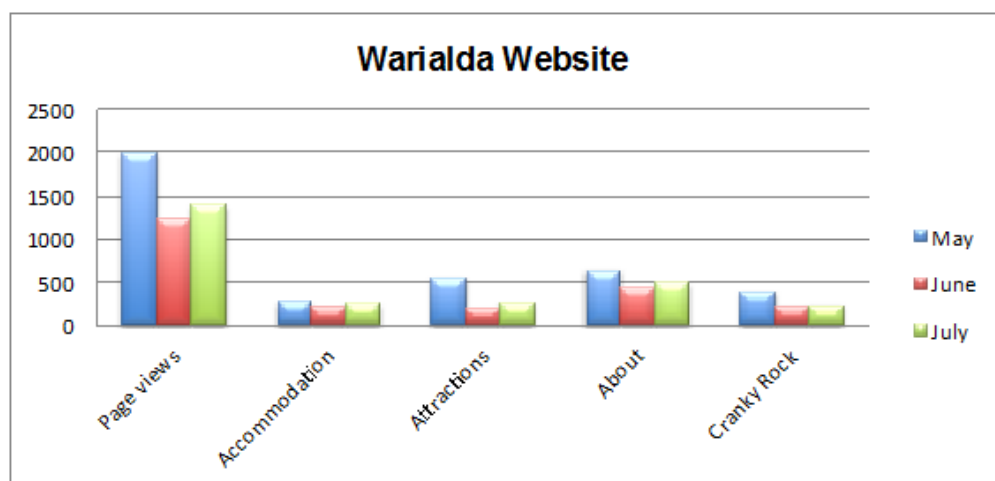
Chairman

WEBSITE STATISTICS

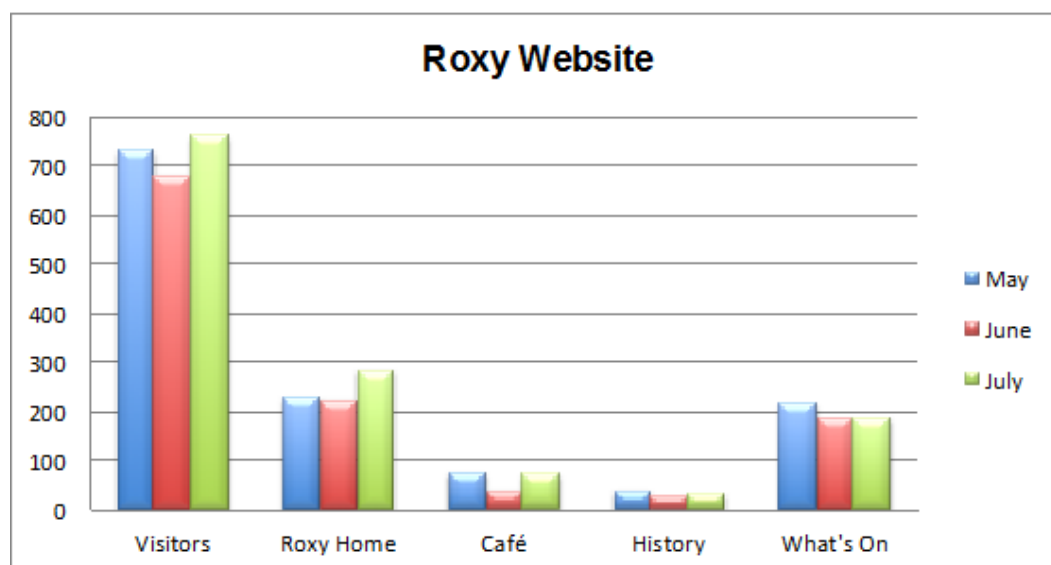
Gwydir website



Warialda website



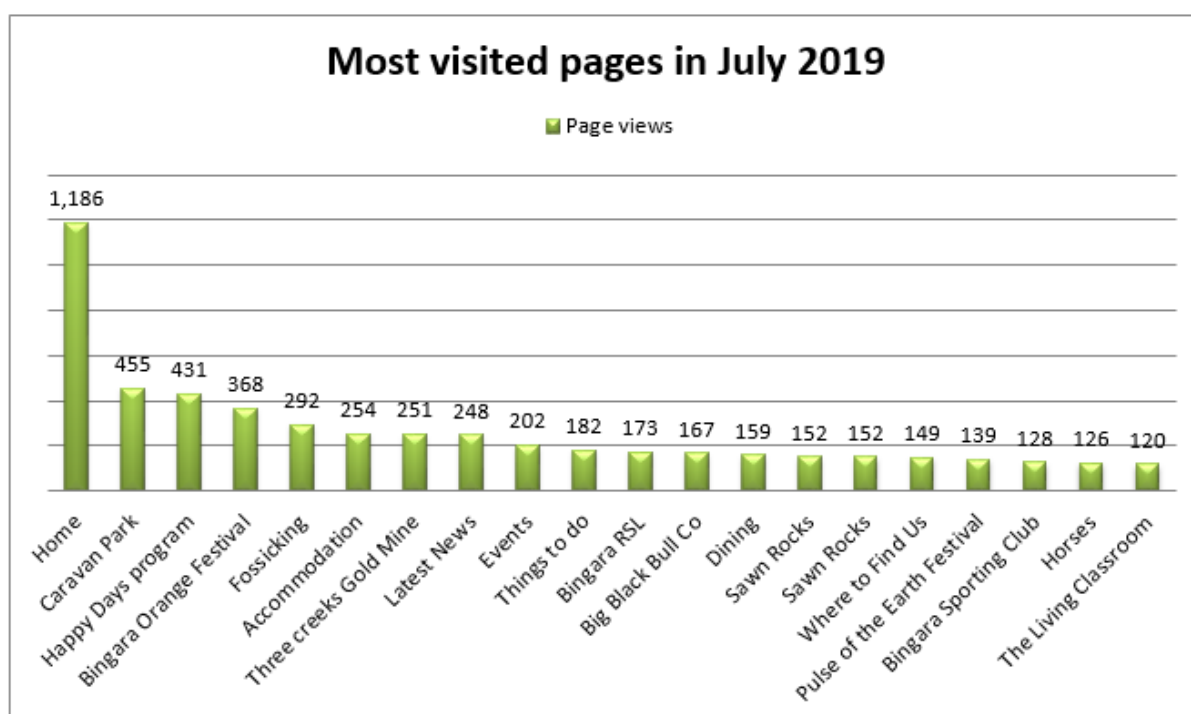
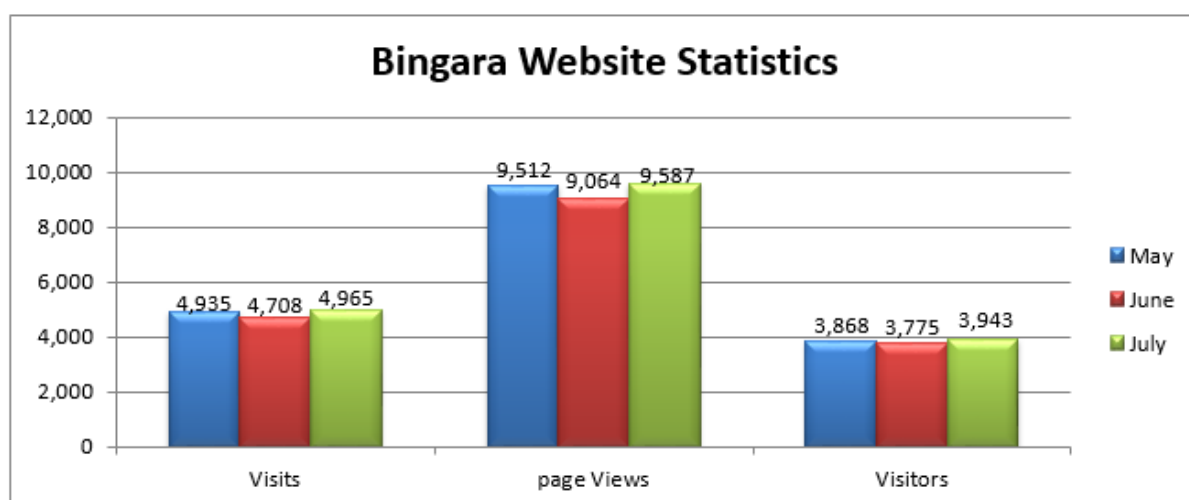
The Roxy website



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Bingara website



ECONOMIC DEVELOPMENT

Bingara Orange Festival

The 2019 Bingara Orange Festival was hailed a resounding success with record crowds and extensive media coverage including TV, Radio, Facebook and print. Below are just a few of the examples of the coverage.

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The theme of Rock n Roll 50s 60s Rock n Roll was continued from the last two years and the visitation numbers and feedback following the event indicates that continuing with this theme will help to grow the festival into a regional event.

Based on data derived from Wi-Fi signals and crowd mapping calculators, an estimated 5,200 people visited Bingara over the three days.

Record crowds were reported for the Festival on the Saturday and the support for events such as the Saturday evening dance hall at the Bingara RSL club and the cabaret live show at the Roxy Theatre were well attended. The dance hall was particularly successful and saw the club auditorium reach maximum capacity. It was also reported that the club made enough money that evening to keep the venue sustainable for 12 months.

The committee received an overwhelming number of comments from car clubs and the dance groups who believe the program offered at this year's

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Orange Festival was better than that offered at the Trundle Abba festival. Others told us that dancers and car clubs have been turned off by the big rock n roll festivals like Cooli Rocks because they are too big and too expensive to participate in – they are keen to attend a smaller festival with the same theme.

Many attending commented they would be keen to see Bingara's festival grow and see it as a perfect fit with Bingara, out historic buildings like the Roxy and the beautiful and quaint traditions like the Orange picking which are a reminder of yesteryear.

The Orange picking continues to remain in the same format and receive the recognition and respect it deserves.

Following the Orange Festival, the Special Events Committee was contacted by the NSW state tourism awards who urged organisers to enter the event in next year's tourism awards. Planning is now well underway for 2020.

Visit to Bingara by the NSW Minister for Small Business, Damien Tudehope and NSW Small Business Commissioner, Robyn Hobbs.

The Commissioner for the Office of the NSW Small Business, Robyn Hobbs OAM, and the Minister for Small Business, the Hon Damien Tudehope, visited Bingara and addressed the July Council meeting discussing the issues affecting small business, particularly in regard to the current drought.

Following the meeting with Council, the Minister and the Commissioner visited retail businesses in Bingara's main street to hear about the issues first hand in order to develop strategies to assist these businesses. As a first step, the Small Business Commission will be hosting a retail revamp night in early August with more initiatives to follow later in the year.



Sam Bermei showcasing the Sapphire Salt Cave



Sampling the wares at the Bingara Wattle Arts and Craft



At the Bingara Pharmacy

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SOCIAL SERVICES – July 2019

Bingara Neighbourhood Centre

Funding body – Family and Community Services

Bingara Neighbourhood Centre has assisted 27 clients with drought relief funding applications and distributed drought relief from the Mullumbimby community to over 30 farming families. The Neighbourhood Centre has provided 23 clients with advocacy and referral services.

Be Connected (Broadband for Seniors)

During July 'Be Connected' had three new and five returning learners. During this time lessons varied from how to turn your iPad on/off, using Microsoft Excel, and watching catch up TV.

Month	Number of participants
May	7
June	12
July	12

Youth Service

Funding body – Family and Community Services

Youth Council

The Youth Council has not met during July. A movie night is planned and will most likely be held during September/October. A Youth Council meeting is planned for 15 August 2019.

Youth Mentoring Program

The Youth Mentoring program has been assisting young people with Centrelink, Medicare, homelessness, behavior management and grief.

A rural caseworker from the Salvation Army has continued working with a young person offering financial counselling and the Positive Lifestyle Program.

On 20 July three young people attended the Safer Drivers course held at the PCYC in Tamworth. The course was held in two parts: part one was theory based with discussions on peer pressure, responsibilities young people have while driving and the dangers of mobile phone use while driving.

Part two was a one hour driving session with an instructor, providing practice on the road and also being able to experience and discuss situations that can arise while driving.

This should not be confused with a learner driving lessons as the course is not about the technical requirements of driving, it's about helping young people understand the risks they face on the roads, providing the right guidance to deal with risky situations and doing this in a positive and engaging environment. This ultimately provides tangible outcomes for lifelong road safety through low-risk driving skills.

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Month	Number of participants
June	6
July	6

Gwydir and Willoughby Youth Exchange Program

The Gwydir part of the Willoughby/Gwydir Youth Exchange program commenced on Thursday 4 July 2019. There were 10 participants from Gwydir and nine from Willoughby.

The students met on Thursday at the Roxy café for the welcome dinner with Gwydir Council's Mayor, Councillors and senior staff. They had a quick trip around parts of the Shire on Friday morning before attending the Orange Picking event and then a trail ride along the Gwydir River. The group attended a movie at The Roxy on Friday night and participated in the Orange Festival on Saturday, receiving Certificates of Participation from the Mayor, Cr John Coulton, during the festival. The group stayed at The Living Classroom and their country trip concluded with the usual bonfire at Pankhurst's.

The Gwydir students were great hosts showing the Willoughby participants what country life is really like and they are keen to head to Sydney in September to experience the city way of life.



Willoughby – Gwydir exchange group at the plaque in Bingara

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Vacation Care – July 2019

Total Points of contact 15th – 19th July 2019	97
Number of children and families enrolled for Holiday Activities	22 families 36 children 20 girls 16 boys

Vacation Care was held during the second week of the school holidays at the Bingara Preschool. There was a bus available to bring children down from Warialda daily. A total of 36 children attended vacation care including children from Gwydir Shire and also some children from outside our Shire visiting relatives during the holidays.

Activities were based on the children's voice and what they wanted to do. Free play, cooking and group games were the most popular. The children enjoyed being included in the decision making process and enjoyed a less structured program.

Group games and team challenges allow the children to achieve the feeling of success and also gain experience to teamwork. It shows that each individual is an important part of the team and no one is excluded.

On Thursday 18 July there was an excursion to the Roxy upstairs conference room to attend a joint movie afternoon with KSK and Library Afterschool program coordinators and children. Children watched Little Rascals and enjoyed a hot chocolate and a cookie.

Bingara Toy Library

*Funding body – Early Childhood Education and Care Directorate
NSW Department of Education and Communities*

Particulars	May	June	July
Toy Library Members- children utilising the service	35 children 98 KSK program	27 children KSK program	39 children 61 KSK program
Toy Library Members - Parents/Adults attending	30 adults	21 adults	35 adults
Total memberships at Bingara Toy Library	13 borrowers 20 non borrowers 2 Birth	13 borrowers 20 non borrowers 0 birth	11 borrowers 21 non borrowers 0 birth
Toys returned	8	6	13
Toys borrowed	8	6	15
Children/ Group using toys (members)	6+ Drs	6	10 + Drs surgery

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Community Services and Planning Committee - 8 August 2019 Gwydir Shire Council

Craft/songs/stories/ Free play	15 children 13 adults	19 children 14 adults	25 children 21 adults
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School holidays 15-26 July:

Craft sessions with lots on offer for the whole family on the Monday Tuesday and Wednesday mornings of the school holidays.

2 July - Bubz Biz session with the Child and Family Health Nurse who gave a talk on tonsils, adenoids, hearing, ears and grommets. The nurse was also available for immunisations, weight recording and any concerns answered.

23 July - Partylite presentation. The representative had products for sale and display. There was a lucky door prize, the winner receiving two small tea light flavored candles. Four children and three mums attended this session.

4 July Special event - No girls no boys (NBNG) session. The public librarian and toy librarian both provided an afternoon of fun on the last day of term for the after school program children. As it was American Independence Day, the children were asked to create a poster by themselves around what they wish for or what they want to be. There was a challenge set for the longest time to suck a lollipop while they made their posters. Lots of great ideas came from both challenges. Three boys and eight girls attended.

10 July Kool Skool Kids (KSK) Program and Book Club kid's special holiday event - "Shark Cage" with the Rural Outreach Service providing this program to the children. Four boys and six girls attended this session where morning tea and lunch were supplied. The workshop was delivered by Inverell Rural Outreach Service. The children learned about who they are, what is expected of them and who protects them as well as how to identify a bully and how to manage those types of people.

18 July Special event for Kool Skool Kids (KSK) Program and Book Club kids movie afternoon. Two children attended this session with the toy librarian and many others spent the day at vacation care before so they could join in too. Hot chocolate and cookies went down a treat. The movie "Little Rascals" was very funny. A total of thirty children were in attendance as part of KSK, book library after school program and vacation care.

Supported Playgroup Development Worker

Funding body – Family and Community Services

Warialda Toy Library	May	June	July
Total daily attendance count for children, (no. of children having utilised the service calculating each day over the month)	202	184	161
Full borrowing members (new)	1	0	1
Non borrowing members (new and/or renew)	1	0	1
Casual borrowing members (new or renew)	1	0	0
Commemorative Birth Certificate – voucher memberships	1	0	0
Commemorative Birth Certificate applications received	3	0	0
Toys returned	12	7	16
Toys borrowed	7	16	12
Groups using the service (FDC carers, Church and Pharmacy)	4	4	4
Monday group activity morning	30	18	31
Tuesday group activity morning	28	71	41
Wednesday group activity	21	0	14
Thursday group activity morning sessions	55	63	44
Friday group activity morning	68	32	31

Significant events for the month of July included:

Monday 1 July - a handout and discussion took place about children's early physical changes and the rapid rate of brain/ cognitive development. Eleven children in attendance.

Friday 5 July – Child and Family Health nurse visited the service completing immunisations upon request and general health checks as per blue book schedule. Ten children were in attendance on this day.

Monday 15 July - children's learning and cognitive development was discussed and resources provided as an extension from an earlier discussion. Families demonstrated an interest in further facilitating and/or supporting this emergent skill at home and as such were provided with information on ways to ensure this in the home environment. Eight children attended the service session.

Tuesday 16 July – playdough and sticks with beads was provided, encouraging children to reply upon and practice their emergent fine motor skills to participate in the activity. Twelve children attended this session.

A park play date was scheduled to take place on Wednesday 17 July (during week two of the school holidays). Fourteen children participated in this group morning play session, bringing a picnic plate to share for morning tea. It was noted that families would appreciate some park play

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dates in the future; accordingly two park play dates a month will be added into the calendar of events for Warialda toy library.

Thursday 18 July - a plant seedling morning - children planted their own seedling and were able to take home to observe the rate of growth of their plant. Thirteen children engaged in this morning session.

Monday 22 July - communication and language development was discussed and information provided to families regarding activities to enhance these skills for their children. Speech pathology information was again provided for consideration. Eight children attended on this morning.

Friday 26 July – eleven children attending the service participated in a cooking experience, preparing for morning tea.

Playgroup Location	May	June	July
Warialda – Monday morning	30	26	31
Gravesend – Wednesday morning	16	24	18
Bingara – Thursday morning	23	21	13
Total	69	71	62

During July, Warialda Playgroup focused on informing parents of the rapid rate in which cognitive development occurs from birth to 5yrs. The importance of language and communication skills for early childhood and beyond was also highlighted. An emphasis on the impacts, when considering the ability to communicate and how it will influence all areas of development for every child was at the forefront for consideration this month.

Bingara Playgroup children attended NAIDOC week celebrations held at the Bingara Preschool. Children also participated in all activities being orange in preparation for the annual Orange festival.

Bingara Preschool

*Funding body - Early Childhood Education and Care Directorate
NSW Department of Education and Communities*

Days	June	July
Tuesday	23	24
Wednesday	21	22
Thursday	24	24
Friday	24	24

Infants Frolic (4 July) – Bingara Preschool attended the annual ‘Infants Frolic’ at Bingara Central School. The children were very excited to come dressed as their favourite ‘Super Hero or Super Power’. The children entertained the audience with a fabulous rendition of the ‘Tooty Ta’ dance.

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The children were very excited to see their school friends and family and community members while at the 'Infants Frolic'.

Orange Picking (5 July) – Bingara Preschool attended the annual Orange Picking Ceremony and the picking of the oranges. The children, educators and their families walked down to the ceremony together.

Orange Festival (6 July): Bingara Preschool performed the dance 'Let's Twist' on the main stage. The children, educators and their families also marched in the annual Orange Festival Parade.

NAIDOC Celebrations: During the first week of Term 3, Bingara Preschool acknowledged and celebrated the Indigenous Culture. On Thursday 25 July, Preschool invited Josh and Dani (from IDFS) to come and visit. Preschool also invited Joy King (FDC educator) and the Bingara Community Playgroup. Josh (IDFS Aboriginal Education Officer) came and traditionally painted the children and educators faces. He also told a traditional story of the 'Kookaburra and the Emu'. It was a wonderful morning, where the children explored, engaged and interacted.

Fun Friday Excursion (Friday 26 July) – Bingara Preschool was invited by Bingara Central School's Kindergarten class to join them in 'Fun Friday' activities in their classroom. The Friday Preschool class, joined the Kindergarten children in many fun activities including construction, board games and playdough.



Naïdoc week at Bingara Preschool

Tharawonga Mobile Resource Unit

Funding body – Department of Education | Department of Employment Australian Government

Day	Venue	2-3yo	3-5yo	Transition to school	Total In Attendance	Playgroup
Monday	Yetman	0	8	2	8	School Holidays
Tuesday	North Star	6	10	6	16	
Wednesday	Yallaroi	1	9	2	10	
Thursday	Tulloona	1	2	2	3	
Thursday	Gravesend	1	7	3	8	
Friday	Gravesend	0	12	6	12	
Friday	Crooble	2	5	2	7	

July has been a short month for Tharawonga, due to the two weeks of school holidays.

As the drought continues, the populations of our rural and remote villages is declining. The number of children enrolled in Tharawonga has almost halved and similar stories are being told by local schools. In particular, Tulloona and Gravesend have dropped numbers at an alarming rate. Eighteen children will be transitioning to school in 2020.

Discussions are underway as to the viability of some venues for 2020.

Fluvax vaccinations have been delivered on site to all venues that booked. These were delivered by Warialda Community Health.

Educators have been busy preparing children for transition and this will be the focus throughout the last two terms. Referrals have been made to speech therapy for children with language deficit. Eyesight screening has been booked for September through the StEPS program and the Director has been researching Sound Scouts which is an online hearing test for children over the age of 4, that simply requires an iPad and an App and a pair of ear phones to test children's hearing. The test takes approximately 20 minutes. Children are encouraged towards independence by making them responsible for their own belongings and behaviour. Group leaders have been teaching children to make their own beds and setting reachable goals for each child to improve confidence.

No service was offered at Yetman on the 22 July as a Staff Development Day was undertaken at Gravesend clubhouse. This was beneficial for those staff in attendance. The QIP was discussed and each educator wrote a philosophy of their own for the QIP. Teamwork was discussed and the team were visited by the Social Services Manager.

The Xplor software package is proving to be excellent from an administrative point of view. Training is being explored for documentation of observations of children; this is being researched by the director

CONCLUSION

The activities carried out by the Organisation and Community Development Department are in line with the 2019/2020 Operational Plan and otherwise as directed.

CONSULTATION

Consultation has occurred within the Organisation and Community Development Directorate.

POLICY IMPLICATIONS

Policy implications are those relating to the 2019/2020 Operational Plan and the Policies of Gwydir Shire Council.

FINANCIAL, ECONOMIC and RESOURCE IMPLICATIONS (including Asset Management)

The activities carried out by the Organisation and Community Development Department are in line with the 2019/2020 Operational Plan.

SUSTAINABILITY IMPLICATIONS (Social and Environment)

The activities undertaken by the Organisation and Community Development Department regarding social and environmental factors are targeted in line with the 2019/2020 Operational Plan.

OFFICER RECOMMENDATION

THAT the monthly Organisation and Community Development Report for July 2019 be received

ATTACHMENTS

AT- Naroo Bond Report - July 2019

AT- WHS Performance Summary - July 2019

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the monthly Organisation and Community Development Report for July 2019 be received.

(Moved Cr Egan, seconded Cr Young)

Multi Facility Summary

Active Accommodation Bonds / Payment Schedule - Summary

As at 31/07/2019

Printed Date: 31/07/2019; Last EOM: 30/06/2019

FACILITY NAME	Pre 1 July 2014 Payment Arrangements [Bonds]	Agreed Bond	Part Lump Sum Amount	Total Payment Amount	Lump Sum Amount Outstanding	Total Bond Balance Outstanding	Total Retention Deductions	Total Interest Deductions	Total Other Deductions	Balance
	Post 1 July 2014 Payment Arrangements [RADs/RACs]	Agreed Price	Agreed RAD/RAC Portion	Total RAD/RAC Received	Total RAD/RAC Outstanding	Agreed DAP/DAC Portion	Total DAP/DAC Deductions	Total Care Fee Deductions	Total Other Deductions	Balance
TOTAL										
NAROO AGE CARE FACILITY										
Bonds		\$182,067.73	\$182,067.73	\$182,067.73	\$0.00	\$0.00	\$29,306.51	\$0.00	\$0.00	\$152,761.22
RADs/RACs		\$3,218,035.59	\$1,135,000.00	\$2,285,000.01	-\$970,000.01	\$903,078.00	\$0.00	\$0.00	\$0.00	\$2,285,000.01
TOTAL		\$3,400,103.32	\$1,317,067.73	\$2,467,067.74	-\$970,000.01					\$2,437,761.23
GRAND TOTAL										
Bonds		\$182,067.73	\$182,067.73	\$182,067.73	\$0.00	\$0.00	\$29,306.51	\$0.00	\$0.00	\$152,761.22
RADs/RACs		\$3,218,035.59	\$1,135,000.00	\$2,285,000.01	-\$970,000.01	\$903,078.00	\$0.00	\$0.00	\$0.00	\$2,285,000.01
TOTAL		\$3,400,103.32	\$1,317,067.73	\$2,467,067.74	-\$970,000.01					\$2,437,761.23



Attachment 2 – WHS Performance Summary for July 2019

Objective	Action no.	Action	Key Performance indicator	Responsible	Due date	Total	Target	Total met KPI	% met KPI
That managers and supervisors visibly demonstrate their commitment to health and safety management and to the implementation of Council's work health and safety management systems	3.1	All operational supervisors and managers to complete one work verification record per month with a work crew to improve safety knowledge, carry out on the job training and demonstrate safety leadership.	% of work verifications completed vs monthly targets	Managers, Supervisors, WHS & Risk Management Officer	Monthly	4	9	4	44%
Improve the reporting culture as part of building an overall positive health and safety culture	5.1	All incidents/near misses are reported to Managers and Risk Unit within the same shift.	% of incidents reported same shift	Supervisors	Reported same shift	4	4	4	100%
Improve the reporting culture as part of building an overall positive health and safety culture	5.2	Complete all incident investigations within 7 days.	% of incident investigations completed within 7 days.	Managers	Within 7 days of notification	3	4	3	75%
Improve the reporting culture as part of building an overall positive health and safety culture	5.3	Corrective actions from incident investigations are completed within agreed timeframes and closed in Interplan.	% of corrective actions completed within specified timeframes	Managers, Supervisors, WHS & Risk Management Officer, HSRS	Within specified date, (cumulative total for year)	0	19	0	0%

This summary is generated from the monthly reportable actions listed in the WHS Action Plan. The number of Work Verifications completed in July is low and requires improvement. Most staff have made time to complete Work Verification records for most months to date and some staff are very good at it except for one manager who has failed to submitted any work verification records this year. This is disappointing and doesn't provide a good example to others who are working hard to improve Council's safety culture.

Implementing corrective actions resulting from incident investigations is also an important part of reducing the number of incidents and injuries and staff need to prioritise completion of corrective actions.

Cr Geoff Smith

Fire Break Around Warialda

Cr Smith advised the meeting that he and several other Warialda Councillors together with staff had met to discuss the report from SMK outlining the current situation regarding fire breaks around Warialda.

The outcome of the discussions was for SMK to be asked to focus more on what actions are needed to reduce the bush fire risk to property in Warialda. Once this report is received it can be used as a template for what work should be undertaken and as a supporting document to seek the appropriate approvals.

The meeting also agreed to ask Mr Michael Brooks, RFS, to address a future meeting about the work already being undertaken by the RFS to reduce the risk.

Cr Geoff Smith

Warialda Police

Cr Smith suggested that the Council should invite the new Police in Warialda to a future meeting in order to develop a better relationship with the local police, which was agreed. The invitation will be issued to attend the October Council Meeting in Warialda.

Cr Geoff Smith

Update on the Gwydir News

Cr Smith asked for an update about the move to take responsibility for the Gwydir News. The meeting was advised that the documentation to finalise the transfer was to be signed on Friday 9th August 2019.

During the discussion the Mayor read out an email he had received from a concerned citizen:

Hello John

As you would imagine, I have spent a lot of the weekend thinking about the future of Bingara's Local Magazine not on my behalf, but for the staff who will lose jobs/hours and the hundreds of mainly oldies, who absolutely love the publication and continually provide feedback. For me it is easy to close, slow down and manage the newsagency through the drought and retire. These are my thoughts as I dread the idea of being in competition with council for advertising, content and readers – it is a very small pool and print media is shrinking, almost daily. Thus I have a few questions.

Firstly, was the revival of the Warialda Standard considered by the Crs? This would leave the Local for Bingara and get rid of that Bingara/Warialda thing, which was great for my

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publication, but dogged Nancy for years –she lost sales to us through it. Knowing that Warialda gets 2/3 of the papers printed (600)- the bias towards Warialda is sensible in one way. Bingara gets 400 – overall I would guess the returns at 20-25% for Bingara (30% for us and IGA) The rest are mainly subscriptions and corner store type outlets

I always thought a Warialda connection would step up, if the town went without papers for a few weeks, and start a new one. Gnews has no value what-so-ever – in my opinion. However, I had discussed a “Warialda Local” with my staff and have a strategy – wait at least 5 weeks after the Gnews stopped, then a public meeting, talks with potential advertisers, then about 2 weeks to do a strategic plan, appoint staff, get contacts and then publish. On the other hand, if someone from Warialda decided to start a new publication, I would offer my services (free) to help complete the strategic plan and activities/training etc. Obviously, the payoff for me is a “stand alone” publication in Bingara – currently the paper needs the Newsagency to cover overheads (phone/electricity etc) I am a firm believer in the marketing strategy – dig the hole, (no paper), leave them in it (weeks) help them out – a new paper – either us or someone else. Thus I think, despite good intentions, the Crs were a bit quick off the mark.

Secondly

My major concerns are job losses – if I close – a decision I am already close to making

Two staff who work from home will lose up to 17 hours each, per week. I pay them over award wage for their skills, dedication etc

Two will lose 6 hours each at the at the shop (one is paid above award)

One proofing lady will lose a few hours (not on staff)

One school student will lose 2 hours – but I will find other duties

Plus Bingara also loses two from the Gwydir News office and the non paid hours of myself and Nancy

I would appreciate your predictions of jobs created in Bingara (I have an offer out to one of the GNews ladies – but that is on hold)

Finally, as a rate payer/owner of the masthead, wondering if I could have a copy of the G News management plan, budget, and documentation regarding the matter, obviously none which is private to Nancy. I should then be able to finally assess my position and make a quick decision either way. I also acknowledge I am a competitor and this makes exchange of information tricky and advice might be needed on this.

Thanks

Rodney King

Cr Frances Young

Bingara Pool Public Meeting

Cr Young advised the meeting that she together with Crs Egan and Dixon attended a public meeting regarding the replacement of the main pool at Bingara together with the other proposed improvements. The meeting was conducted very competently by Mrs Carmen Southwell and there was unanimous support for the main pool being replaced.

Cr David Coulton

Meetings attended

Cr D Coulton advised the meeting that he attended the Local Emergency Services Committee and was to attend the AGM of the Weight of Loads Committee but it was cancelled due to the lack of a quorum.

Cr John Coulton

Mobile Phone Reception

The Mayor advised the meeting that from the proceeds of the sale of the Snowy Mountains Hydro by the NSW Government, \$400 million has been allocated to fix mobile black spots.

Meeting closed 11.07 am