



## **MINUTES COMMUNITY SERVICES AND PLANNING COMMITTEE**

**GWYDIR SHIRE COUNCIL**

**THURSDAY 13 JUNE 2019**

**COMMENCING AT 9.30AM**

**WARIALDA OFFICE COUNCIL CHAMBERS**

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**Present:**

**Councillors:** Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr. Stuart Dick, Cr Marilyn Dixon OAM, Cr. Jim Moore, Cr. Geoff Smith, Cr. David Coulton, Cr Tiffany Galvin and Cr Frances Young

**Staff:** Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Alex Eddy (Manager, Technical Services) and Helen Thomas (Manager, Finance)

**Public:** One member of the public

**Visitor:** Nil

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Chairman .....

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**OFFICIAL OPENING AND WELCOME – MAYOR**

**APOLOGIES** All present

**CONFIRMATION OF THE MINUTES**

**THAT the Minutes of the previous Community Services and Planning Committee Meeting held on Thursday 9 May 2019 as circulated be taken as read and CONFIRMED.**

**(Moved Cr Dick, seconded Cr Moore)**

**PRESENTATION Nil**

**CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST Nil**

**COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS**

**THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider the items listed on the agenda.**

**(Moved Cr Galvin, seconded Cr Egan)**

**ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL SESSION**

**COMMITTEE RECOMMENDATION:**

**THAT the recommendations of the Confidential Session, namely:**

**Closed - Monthly Organisation and Community Development Report - May 2019**

**THAT the Closed Organisation and Community Development report for May 2019 be received**

**Naming of the Upgraded Bingara Library**

**THAT this request be deferred until a naming policy has been adopted.**

**are adopted.**

**(Moved Cr D Coulton, seconded Cr Moore)**

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Chairman .....

**Item 1 Councillors' Activity Statement for May 2019**

**DELIVERY PROGRAM**

**GOAL: 5. Organisational Management**

**OUTCOME: 5.1 CORPORATE MANAGEMENT**

**STRATEGY: 5.1.3 Administrative functions - GM - internal**

The Councillors' Activity Schedule for Commitments in May 2019 is enclosed.

<b>May 2019</b>		
<b>Councillor</b>	<b>Event</b>	<b>Date</b>
Cr John Coulton (Mayor)	Audit, Risk and Improvement Committee Training – Coffs Harbour	7 <sup>th</sup> May
	Committee Meeting - Bingara	9 <sup>th</sup> May
	BROC Meeting - Warwick	10 <sup>th</sup> May
	Roads and Transport Working Group Meeting - Tamworth	27 <sup>th</sup> May
	Ordinary Council Meeting - Bingara	30 <sup>th</sup> May
	Country Mayors Meeting - Sydney	31 <sup>st</sup> May
Cr Catherine Egan (Deputy Mayor)	Committee Meeting – Bingara	9 <sup>th</sup> May
	Showground User Group Meeting – Bingara	14 <sup>th</sup> May
	Special Events Committee Meeting - Bingara	22 <sup>nd</sup> May
	Ordinary Council Meeting - Bingara	30 <sup>th</sup> May
Cr David Coulton	Ordinary Council Meeting - Bingara	30 <sup>th</sup> May
Cr Stuart Dick	Committee Meeting – Bingara	9 <sup>th</sup> May
	Historical Society Meeting - Warialda	16 <sup>th</sup> May
	Meeting – Warialda Rail	17 <sup>th</sup> May
	Ordinary Council Meeting - Bingara	30 <sup>th</sup> May
Cr Dixon OAM	Special Events Committee Meeting - Bingara	22 <sup>nd</sup> May
Cr T Galvin	Committee Meeting - Bingara	9 <sup>th</sup> May
	Country Education Foundation Presentation - Warialda	9 <sup>th</sup> May
	GLR Country Education Fund Meeting – Warialda	15 <sup>th</sup> May
	Men's Health Night - Warialda	16 <sup>th</sup> May
	CHSP Meeting – Delungra	21 <sup>st</sup> May
	Ordinary Council Meeting - Bingara	30 <sup>th</sup> May

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**Community Services and Planning Committee - 13 June 2019 Gwydir Shire Council**

Cr J Moore	Tourist Information Meeting - Warialda	2 <sup>nd</sup> May
	Committee Meeting – Bingara	9 <sup>th</sup> May
	Men’s Health Night – Warialda	16 <sup>th</sup> May
	Dad’s BBQ Gravesend Public School	17 <sup>th</sup> May
	Ordinary Council Meeting - Bingara	30 <sup>th</sup> May
Cr G Smith	Ordinary Council Meeting - Bingara	30 <sup>th</sup> May
Cr F Young	TLC Meeting - Bingara	2 <sup>nd</sup> May
	Local Emergency Management Committee Meeting - Warialda	7 <sup>th</sup> May
	Committee Meeting - Bingara	9 <sup>th</sup> May
	Country Education Foundation Presentation - Warialda	9 <sup>th</sup> May
	Arts North West AGM – Glen Innes	10 <sup>th</sup> May
	Ordinary Council Meeting - Bingara	30 <sup>th</sup> May

**OFFICER RECOMMENDATION**

THAT the monthly Councillor Activity Statement for May 2019 be received

**COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT the monthly Councillor Activity Statement for May 2019 be received**

**(Moved Cr D Coulton, seconded Cr Egan)**

**Item 1 Monthly Executive Report - May 2019**

**FILE REFERENCE**

**DELIVERY PROGRAM**

**GOAL:** 5. Organisational Management

**OUTCOME:** 5.1 CORPORATE MANAGEMENT

**STRATEGY:** 5.1.3 Administrative functions - GM - internal

**AUTHOR** General Manager

**DATE** 3 June 2019

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/ SUMMARY RECOMMENDATION**

The monthly Executive report details the activities carried out by the Department during the month of May 2019.

**BACKGROUND**

The monthly Executive report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

**COMMENT**

**Planning and Development**

The following Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications have been approved for the month of May 2019.

No.	Property Description	Development/ Work	\$	D/A	S96	CDC
46/2018	G M & C C Kelly Lot 6 DP 1097091 Acacia Crescent Warialda	Small Dwelling	\$50,000	✓	-	-
11/2019	Historical Society Lot 1 DP 135175 16 Maitland Street Bingara	Extension to existing Museum Building to form an office/kitchenette and store room	\$65,000	✓	-	-
13/2019	P J & J B Hancock Lots 13 and 14 Section 27 DP 759052 13-105 High Street Warialda	Consolidation of two lots in accordance with DA47/2018 as dwelling addition encroached over boundary between the two lots.	\$1,000	✓	-	-
5/2019	R N Christensen Lot 72 DP 754864 92 Lewis Road Gineroi	Erect a roof over existing deck located on three sides of existing dwelling	\$14,000	-	-	✓

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**Community Services and Planning Committee - 13 June 2019    Gwydir Shire Council**

The following Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications remain outstanding for the month of May 2019.

No	Property Description and Description of Work	Reason	D/A	S96	CDC
35/2015	Copeton Dam State Park 3533 Copeton Dam Road Copeton - Continued use of existing caravan & camping facilities	Development being assessed as an existing use	✓	-	-
49/2016	Ceres Ag 'Gunyaerwarildi' 1470 North Star Road Warialda - Continued occupation/use of rural worker accommodation being the installation of a number of premanufactured cabins	Approved in principal awaiting compliance certification or engineering certification for the cabins	✓	-	-
2/2018	G & L Hosegood 'Barak' 163 Upper Whitlow Road Whitlow - 20,000m3 quarry for Council use	Awaiting Environmental Impact Statement as the quarry is considered designated development	✓	-	-
4/2018	Yolarno Pty Ltd (Bindaree Beef) 'Myola' 651 Croppa Creek Road North Star - Increase in capacity of Myola Cattle Feedlot from 20,000 to 35,000 Head	Report to Council being prepared	✓	-	-
30/2018	M A Spencer 'Log Cabin' 2213 Gulf Creek Road Gulf Creek - 15,000m3 quarry for Council use	Request for additional information regarding compliance with Biodiversity Conservation Act 2017 for the removal of vegetation	✓	-	-
35/2018	B Hutchins 63 Bingara Street Warialda - Mixed residential and commercial development including the opening of 'Gully Pub' with a small bar licence and retail antiques business	Request for additional information regarding whether the existing building meets or can meet current fire safety requirements under the National Construction Code for mixed commercial and residential use	✓	-	-
04/2019	Gwydir Shire Council 1730 Delungra Road Myall Creek - 15,000m3 Shale Quarry	Being Assessed by Planning Consultant independent of Council	✓	-	-
12/2019	Gwydir Shire Council 396 Taroona Road Warialda - Quarry	Being Assessed by Planning Consultant independent of Council	✓	-	-
14/2019	Rural Fire Services NSW Road Reserve, Gineroi Road Gineroi - Gineroi RFS Shed	Being Assessed	✓	-	-
15/2019	P A Love 2680 Mosquito Creek Road Warialda - Dwelling Additions	Being Assessed	✓	-	-
16/2019	B M Munsie 93 Fairview Road Warialda - Expansion of existing Farmstay: 2 Geodesic Domes	14 day period exhibition on Council website and adjoining neighbour notification	✓	-	-
17/2019	M J Barron 9 Inverell Road Warialda - Dwelling	14 day period exhibition on Council website and adjoining neighbour notification	✓	-	-
18/2019	T T Smith 27 Railway Parade Gravesend - Garage	14 day period exhibition on Council website and adjoining neighbour notification	✓	-	-
19/2019	A C Kent 12420 Gwydir Highway Warialda - Dwelling	14 day period exhibition on Council website and adjoining neighbour notification	✓	-	-
6/2019	North Star Sporting Club 6226 North Star Road North Star - Ground Mounted Solar System	Being Assessed	-	-	✓

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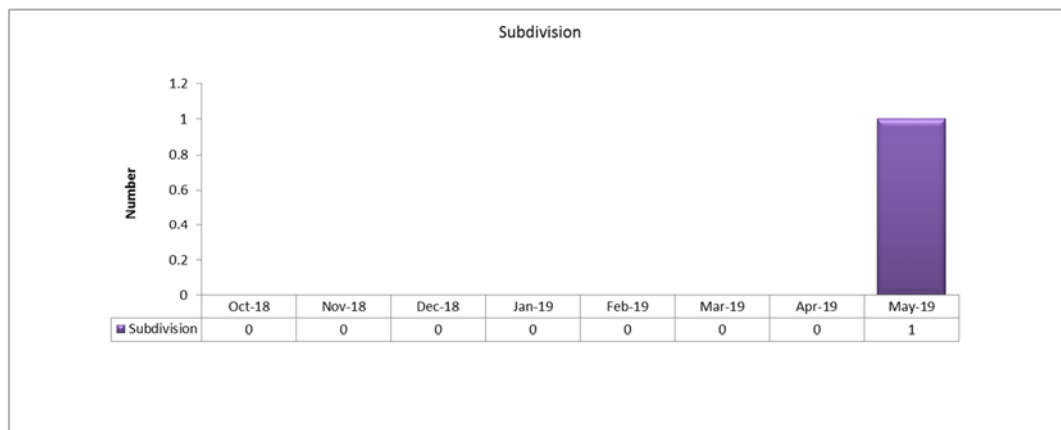
There were no Development (D/A)/Complying Development (CDC) or Development Modification (s96) applications approved and not previously reported to Council.

There were no Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications were refused(R)/ withdrawn (W)/ Cancelled (C) for the month of May 2019.

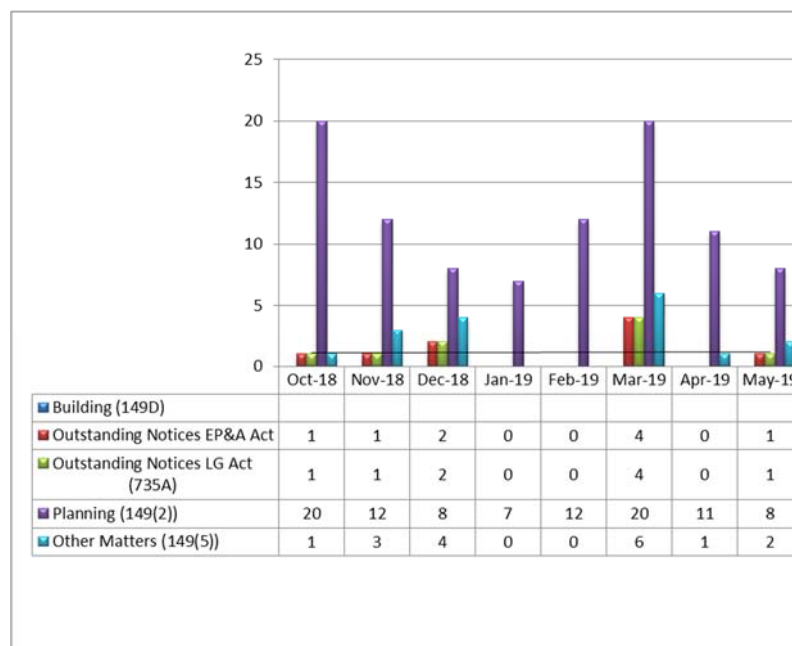
There were no Complying Development (CDC) application/s approved by Private Certifiers and lodged with Council for the month of May2019.

There were no Development (D/A) and Complying Development (CDC) applications determined where there has been a variation in standards under SEPP 1 or clause 4.6 of the Gwydir Local Environmental Plan 2013 for the month of May 2019.

The following Subdivision Certificates were issued for the month of May 2019 and within the previous seven (7) months.



The following graph shows Conveyancing Certificates issued for May compared to the previous seven (7) months.

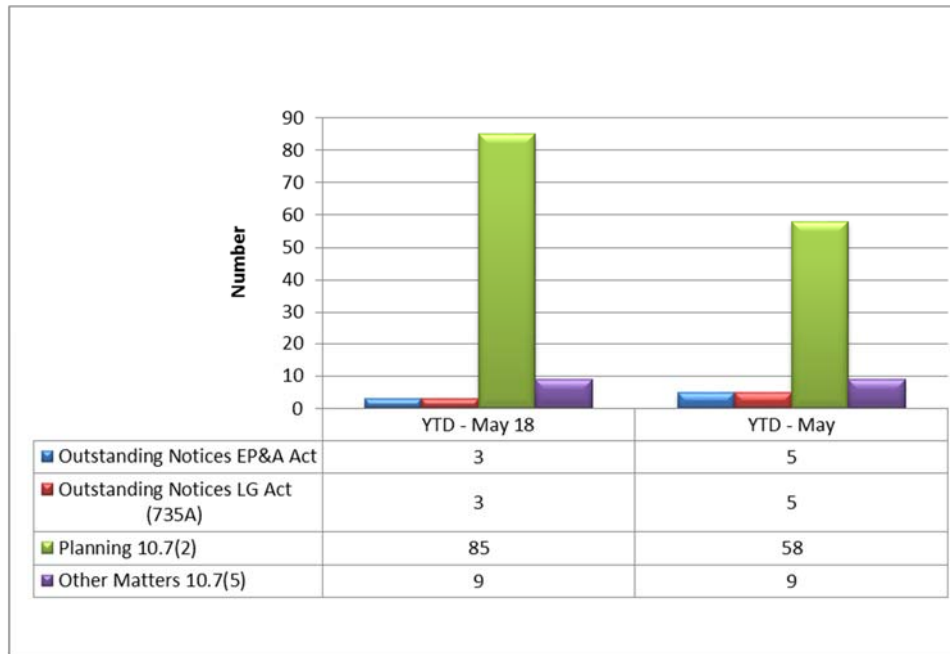


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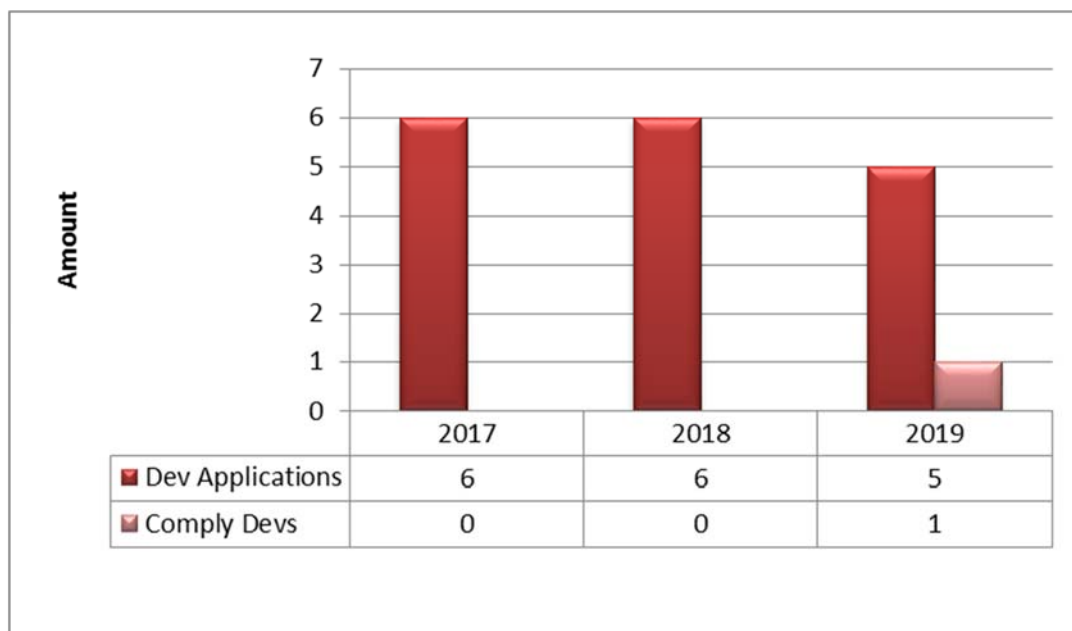
Chairman .....



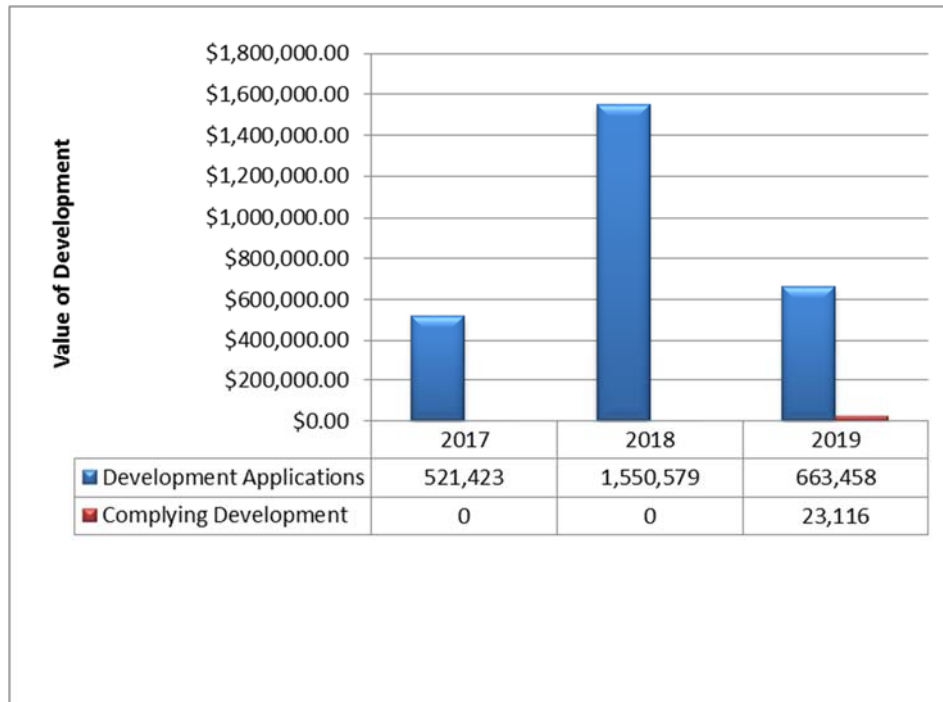
The following graph shows the number of Conveyancing Certificates issued up to and including the month of May 2019 compared with the same period in 2017.



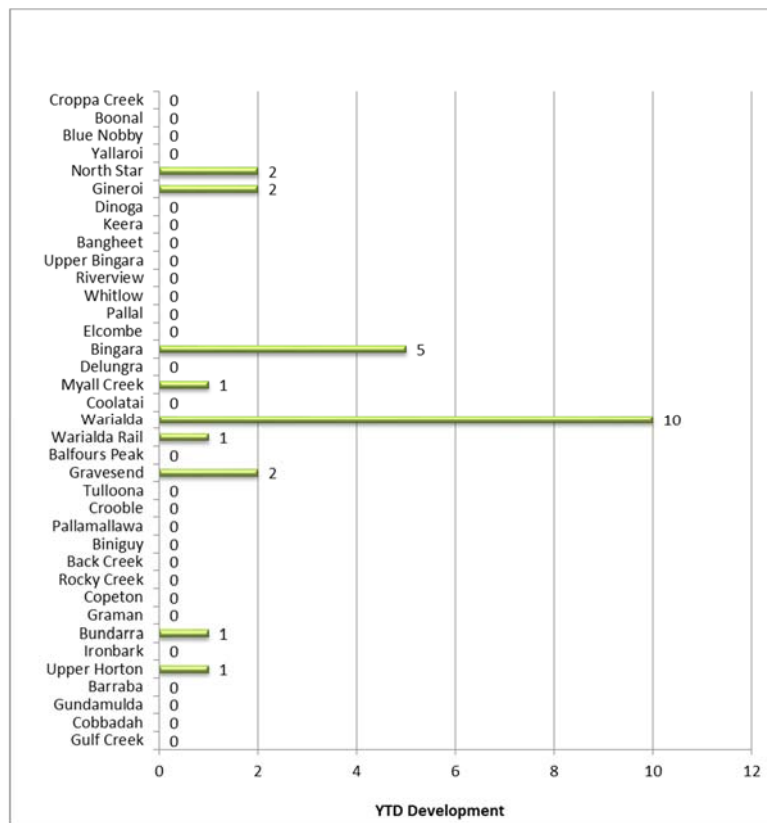
The table below shows a comparison between total applications lodged for the month of May 2019 compared to the last two years (excluding private certifier lodged applications).



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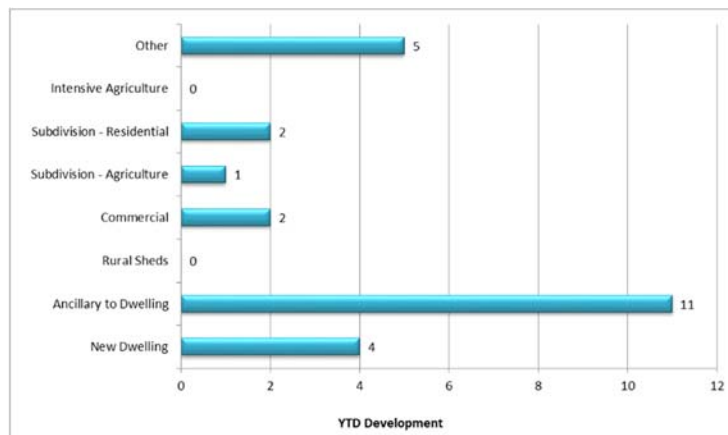
**Development Applications Received for the year by locality – May 2019  
(includes private certifier lodged applications)**



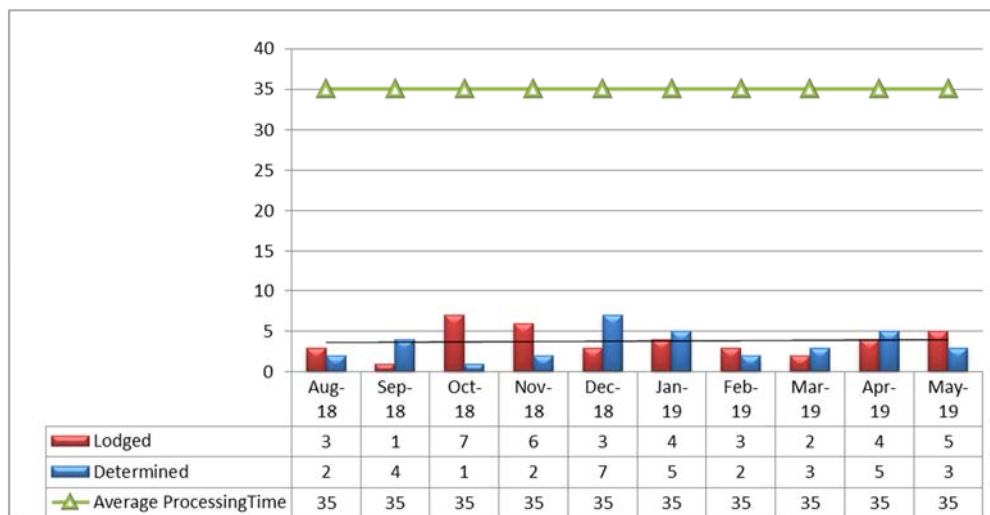
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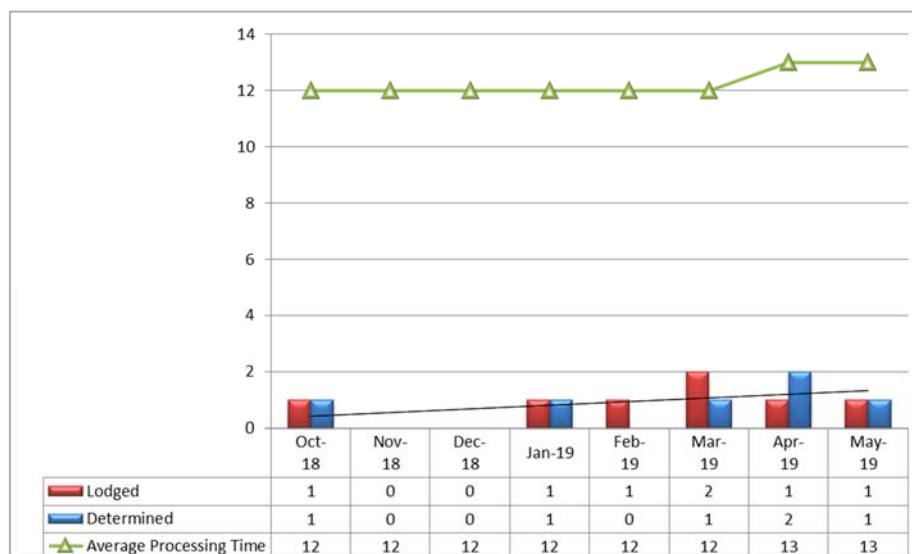
## Development Applications received for the year by type – May 2019



## Development Applications – nine (9) months (excludes private certifier lodged and approved applications)



## Complying Development Applications – nine (9) months (excludes private certifier lodged and approved applications)



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## **GWYDIR LEARNING REGION (GLR)**

### **GLR Automotive Trade Training Centre, Warialda (ATTC)**

#### **Heavy Vehicle Training**

Seven private clients and one Council employee completed their Final Competency Assessments during May. Two clients completed Medium Rigid, five Heavy Rigid and one Heavy Combination truck licences. Another five clients received full competency based training for a heavy vehicle licence. Four for Heavy Rigid and one for Heavy Combination. The Inverell Heavy Vehicle Training will recommence trading from June 2019.

#### **Learner Car**

A number of enquires made for training had to be turned down due to current commitments with heavy vehicle training. However seven clients received lessons during May 2019.

### **TAFE Automotive Vocational Preparation Certificate II**

Automotive classes continue to be well attended.

**Warialda High School** regularly utilises the Automotive Trade Training Centre to conduct engineering classes. An additional welding class has commenced at the ATTC where a council staff member teaches a class one afternoon a week for the Warialda High school.

### **The Living Classroom (TLC) Usage during May 2019**

Bingara Community College has commenced their Term 2 of the “Paddock to Plate” program with the creation of a vegetable garden extension to the Mediterranean Garden “Paradise Found” at TLC. They meet on Mondays and Tuesdays with a supervisor and currently five students. (Pictured *below*.)



*Paddock to Plate students at TLC*



The Northern Slopes Landcare Association (NSLA) held two workshops and also a meeting at TLC in May – 15 attended the first workshop, 30 attended an Indian Myna Bird workshop, and 16 attended the meeting.

The Living Classroom committee held a meeting on 2 May – 4 attending.

Northern Inland Risk Management Group meeting in May – 16 attending.

Five stakeholders attended a meeting held at TLC to consider the prospect of the facility being a Centre for Irrigation and Water Studies. The attendees discussed the prospect and decided to consider it further.

A proposal has been received from ICT International based in Armidale for a LoRaWAN (Long Range Wide Area Network) IT network at TLC including a weather station, a soil moisture monitoring system and several sap-flow metres for trees.

A risk analysis and options report has been received regarding the future development of the Artistic Hole at TLC.

JobLink Plus has provided a proposal for a Work for Dole program at TLC. Clarification is being sought regarding the contract. The previous WfD Supervisors resigned in April. JobLink Plus is reviewing the prospect of providing the Supervisor.

A photographer representing “Sustainable Shires” visited TLC to photograph the site.

Cavendish Road High School from Brisbane visited TLC and stayed overnight. They had a walking tour of TLC and a presentation that evening before visiting the Myall Creek Memorial on their return journey the next day – 45 attended.

A second busload of Year 11 students from Cavendish Road High School visited the following day for the same program – another 45 students/teachers.



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*Cavendish Road High students inspecting the Scar Tree at TLC.*

An estimated \$5,000 was added to the local community as a result of the visit of the two Brisbane school groups.

The students planted more than 100 rosemary and lavender plants to begin a border hedge at the new garden.



*Cavendish Road High School Students at The Living Classroom*

The Bingara Central School Stage 4 students visited TLC as part of their 'fresh food' curriculum. They looked at the gardening operations at TLC and planted a further 25 lavender plants – 10 students.



*Bingara Central School students planting lavender plants at TLC*

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The “Our Future – Recovery & Regeneration” Forum was to be conducted at TLC over two days. The forum, headlined by Dr Christine Jones and Geoff Bassett attracted more than 75 participants and so the first day and the second part of Day 2 were moved to the Roxy. The field work component was conducted at TLC on the second morning.

The Department of Education conducted a Teacher’s Training Day at TLC with 16 attending.

TLC took out several ‘first’ places in the produce section of the Bingara Show.

State Cover held a two day seminar at TLC on 27 and 28 May with 11 attending each day.



*A frill neck lizard in the Olive Grove at TLC*

**Other GLR matters:**

The GLR Country Education Foundation Committee met in Warialda.

The GLR Manager was invited to be a presenter at two STE(A)M events at Moree East Public School and Bingara Central School looking into Performance, Film Making and Production.

The Heavy Vehicle Competency Based Assessment Agreement has been presented to our GLR Training RTO for application for re-accreditation.

The ‘naming’ signs for the three Trade Training Centres have been ordered along with entrance signs for TLC and The Carbon Farm.

GLR Training held a meeting at Warialda ATTC to consider the re-application for the Heavy Vehicle Competency Online Reporting system for our RTO.

### Our Future – Recovery and Regeneration

This forum was held at The Roxy and The Living Classroom in Bingara on 22 and 23 May 2019

The event was facilitated by Northern Slopes Landcare Association in conjunction with The Carbon Farm and The Living Classroom.

Guest Presenters – Dr Christine Jones and Geoff Bassett



*Our Future – Recovery and Regeneration Forum at The Living Classroom*

This Forum was put together to progress the understanding of regenerative agriculture and to consider actions to be taken now and in the future to deal with the presence and the eventual end of drought.

The event was well attended by farmers, and by people engaged in agricultural related industries (75). They came from as far as Bourke, Gympie, Nyngan and Newcastle. Local representation was light on. A notable attendance of young farmers was observed.

The program involved presentations in the Roxy Theatre, an evening dinner in the Roxy Café and a morning of field work at The Living Classroom. The catering by Meat on Maitland and the Roxy Café was excellent and assistance provided by Roxy Manager Tracy Newby was first class.

**Dr Christine Jones** has a PhD in soil biochemistry and has gained international recognition as a speaker, presenting at workshops, field days, seminars and conferences throughout Australia, New Zealand, South Africa, Western Europe, Central America, the United States and Canada.

In her presentation, Christine explained how quorum sensing in soil microbial communities was activated by the adoption of appropriate grazing management, the establishment of species-rich plant communities and the

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use of bio stimulants. Christine provided case study examples to demonstrate how improvements in soil function reduce reliance on high-analysis fertilisers, herbicides, insecticides and fungicides; rapidly increase stable soil carbon; improve soil structure, aeration and water-holding capacity and optimise soil, plant, animal, and human health, water quality and farm profit.

The positive influence of plant root exudates on soil structure and function, particularly with regards to the harvesting of rainfall, was demonstrated during a field walk at The Living Classroom, led by Geoff and Christine.

**The take home messages:**

The progress towards a more regenerative agriculture continues.

There is concern for the slow pace of change and the lack of incentives for change.

Drought has exacerbated the problems and confused the picture.

Science, politics and the market place are failing to keep pace with the enthusiasm of engaged farmers, anecdotal evidence and results that are coming from those progressive farmers and field studies.

**Thoughts for The Living Classroom:**

GLR Manager Rick Hutton welcomed the guests to TLC and provided a background summary of its history and purpose. All were impressed by the facility and the projects happening there.

Concern was shown for the poor quality ground on the site. Much of the grounds south of the entrance road to the Classroom and Kitchen Gardens show severe denudation. Christine Jones described it as “a woeful subsoil with no life”.

Geoff Bassett did some soil sampling and noted the degree of set-back due to kangaroo over-grazing.

Discussion took place on the presence of Prickly Mimosa (*Vacchelia farnesiana* formerly *Acacia farnesiana*) on the site and of its attributes, indications and possible eradication. Several prospects were given by both the presenters and by farmers experiencing it. (More details will be provided at a later date.)

The importance of ‘soil life’ was emphasised and the need to encourage it to remain, recover and bloom.

The objective: to ensure 100% ground cover, was stressed.

The fact that carbon can only be sequestered by green plants was emphasised.

The need to hold on to all water was discussed with concern shown for potential erosion if heavy rains were to occur at the end of the drought.

Christine Jones spoke of the heat island effect that has baked the land especially in the past summer. This induces a micro-climate that kills life and greatly adds to the heat flux as well as increasing evaporation and reducing

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potential infiltration of water. The more severe the heat effect the longer the soil will take to recover.



*The presenters - Dr Christine Jones and Geoff Bassett.*

*Notes from Convener Anne Coote*

### **Comments received**

#### *Practices to implement*

increase multi species plantings  
increase soil biology  
increase biodiversity  
add bio-stimulants to seed  
maintain increased ground cover  
better grazing practices  
use BRIX plant indicators  
those attending enjoyed group discussions  
more air in soil  
more microbes into soils  
become a grass grower  
reduce synthetic fertilisers and pesticides

### **On the Program, Venue, Food etc:**

Perhaps 1 day only  
Presenters/speakers were easy to understand  
Presenters/speakers worked well together  
More practical activities i.e. infiltration/brix  
Case studies could have been done by each table  
Facilitators need to manager the discussions better  
The Roxy needs additional compatible microphones  
Go to TLC in the pm for a break outside to turn theory into practice  
Inspirational, good venue, good food, great group of people  
An excellent 2 days

### **OFFICER RECOMMENDATION**

THAT the monthly Executive Report for May 2019 be received

### **ATTACHMENTS**

There are no attachments for this report.

### **COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT the monthly Executive Report for May 2019 be received**

**(Moved Cr Smith, seconded Cr Egan)**

Item 2 Donations 2019/20

**FILE REFERENCE**

**DELIVERY PROGRAM**

**GOAL:** 5. Organisational Management

**OUTCOME:** 5.1 CORPORATE MANAGEMENT

**STRATEGY:** 5.1.1 Financial management and accountability systems - CFO - internal

**AUTHOR** General Manager

**DATE** 13 May 2019

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/ SUMMARY RECOMMENDATION**

This report recommends that a draft Donations' List, as outlined in this report, be advertised for public comment as a component of the IP & R 2019/20 - 2029/30 documentation.

**TABLED ITEMS** Nil

**BACKGROUND**

The draft donations' list are attached for consideration.

**OFFICER RECOMMENDATION**

THAT the report be received and the 2019/20 donations' list be endorsed.

**ATTACHMENTS**

**AT-** Donations

**COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT the report be received and the 2019/20 donations' list be endorsed with the following alteration to the Donations less than \$1000:**

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Donations < \$1,000			
Organisation	Donation requested	Donation Requested	With Oncosts
Upper Horton Rodeo and Campdraft	Annual donation	\$500.00	\$545.00
Bingara Sporting Club Awards	Annual sponsorship	\$350.00	\$381.50
Warialda High School	Annual academic prizes	\$475.00	\$517.75
Bingara Central School	Annual academic prizes	\$650.00	\$708.50
Warialda Primary School	Annual academic prizes	\$300.00	\$327.00
St Josephs Primary School	Annual academic prizes	\$300.00	\$327.00
Gravesend Primary School	Annual academic prizes	\$300.00	\$327.00
North Star Primary School	Annual academic prizes	\$300.00	\$327.00
Croppa Creek Primary School	Annual academic prizes	\$300.00	\$327.00
Unallocated	Donations	\$8,675.00	\$9,455.75
<b>Totals</b>		<b>\$12,150.00</b>	<b>\$13,243.50</b>

**(Moved Cr D Coulton, seconded Cr Dixon OAM)**

Donations Summary					
Classification	Donation Recommendation	Source of funds			
		General Fund	Sewer Fund	Water Fund	Waste
Stronger Country Communities Fund (Gwydir Oval New Amenities)	\$50,000.00	\$50,000			
Donations less than \$1,000 considered upon request (Attachment)	\$13,243.50	\$13,244			
Donations greater than \$1,000 (Attachment)	\$32,809.00	\$32,809			
Foregone Income (Attachment)	\$56,668.47	\$9,811	\$9,126.50	\$29,125.55	\$8,605.42
Internal allocation (Attachment)	\$114,136.00	\$114,136			
Totals	\$266,856.97	\$220,000	\$9,127	\$29,126	\$8,605
In-Kind contributions from other expenditure areas (Attachment)	\$28,200.00				

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Donations < \$1,000				
Organisation	Donation requested	Donation Requested	With Oncosts	
Upper Horton Rodeo and Campdraft	Annual donation	\$500.00	\$545.00	
Bush Bursary NSW Doctors' Network	Annual sponsorship	\$250.00	\$272.50	
Bingara Sporting Club Awards	Annual sponsorship	\$350.00	\$381.50	
Warialda Rugby League Football Club	Donation	\$500.00	\$545.00	
Bingara Bullets Rugby League Football Club	Annual sponsorship	\$500.00	\$545.00	
Bingara Missiles League Tag	Annual sponsorship	\$300.00	\$327.00	
Warialda High School	Annual academic prizes	\$475.00	\$517.75	
Bingara Central School	Annual academic prizes	\$650.00	\$708.50	
Warialda Primary School	Annual academic prizes	\$300.00	\$327.00	
St Josephs Primary School	Annual academic prizes	\$300.00	\$327.00	
Gravesend Primary School	Annual academic prizes	\$300.00	\$327.00	
North Star Primary School	Annual academic prizes	\$300.00	\$327.00	
Croppa Creek Primary School	Annual academic prizes	\$300.00	\$327.00	
Warialda Ladies League Tag	Annual sponsorship	\$300.00	\$327.00	
Unallocated	Donations	\$6,825.00	\$7,439.25	
<b>Totals</b>		<b>\$12,150.00</b>	<b>\$13,243.50</b>	

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Donations > \$1,000				
Organisation	Donation requested	Donation Requested	With Oncost	
Barraba PA & H Association	Annual donation	\$1,500.00	\$1,635.00	
Warialda P & A Association	Annual donation	\$1,500.00	\$1,635.00	
Bingara Show Society	Annual donation	\$1,500.00	\$1,635.00	
Bingara Orange Festival	Annual sponsorship	\$5,000.00	\$5,450.00	
Gwydir Art Prize (Subject to being held)	Annual sponsorship	\$2,500.00	\$2,725.00	
Warialda Honey Festival	Annual sponsorship	\$5,000.00	\$5,450.00	
Friendly Faces Helping Hands Foundation	Donation	\$1,000.00	\$1,090.00	
Warialda Historical Society (Previously considered by Council)	Who, when, where Cemetery Project (5 Year Project - Year 1)	\$6,000.00	\$6,540.00	
Warialda Rotary	Australia Day Celebrations Warialda	\$1,100.00	\$1,199.00	
Bingara Medical Centre	ECG Machine	\$3,000.00	\$3,270.00	
Warialda Motor Sports Club	Warialda Off Road event	\$2,000.00	\$2,180.00	
<b>Totals</b>		<b>\$30,100.00</b>	<b>\$32,809.00</b>	

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FOREGONE INCOME						
Organisation	Donation requested	Recommended donation with oncosts	General Fund	Sewer Fund	Water Fund	Waste
All junior and school sports plus community groups	Waiving of all hire fees	\$5,000.00	\$5,000.00			
Anglican Church, North Star	Waiving water & waste charges	\$763.00			\$268.00	\$495.00
Bingera Bullets Rugby League Club	Use of oval and training lights	\$800.00	\$800.00			
Bingera Radiance Club	Rates and other charges subsidy	\$2,289.00	\$1,171.00	\$618.00	\$500.00	
Catholic Church Presbytery, St Joseph's Primary School and Convent	Water, sewerage and waste charges	\$11,118.00		\$3,085.00	\$7,538.00	\$495.00
CWA North Star	Rates and other charges subsidy	\$1,362.50			\$867.50	\$495.00
CWA Warialda	Rates and other charges subsidy	\$2,234.00		\$500.00	\$1,839.00	\$495.00
Gravesend Showground	Waste charges	\$155.87				\$155.87
Gwydir Rugby Club	Use of oval and training facilities	\$800.00	\$800.00			
Presbyterian Church Warialda	Water, sewerage and waste charges	\$1,629.55		\$500.00	\$634.55	\$495.00
Salvation Army Bingera	Water, sewerage and waste charges	\$1,471.50		\$500.00	\$476.50	\$495.00
Scotts Presbyterian Church, Bingera	Water, sewerage and waste charges	\$1,199.00		\$500.00	\$204.00	\$495.00
St Johns Anglican Church, Bingera	Water, sewerage and waste charges	\$2,843.00		\$500.00	\$1,948.00	\$495.00
St Mary's Catholic Church, Bingera	Water, sewerage and waste charges	\$4,360.00		\$1,000.00	\$2,210.00	\$1,150.00
St Simon and Jude's Anglican Church, Warialda	Water, sewerage and waste charges	\$2,125.50		\$500.00	\$1,130.50	\$495.00
Unioning Church, Bingera	Water, sewerage and waste charges	\$1,251.50		\$258.50	\$500.00	\$495.00
Unleash The Black Dog Ball	Waive hire fees of Roy and kitchen	\$800.00	\$800.00			
Bingera Central School	Partial waiving of water charges	\$4,360.00			\$4,360.00	
Waiving Development Appln and other fees	For community group activities requiring development application	\$1,000.00	\$1,000.00			
Warialda P & A Association	Rates, water, sewerage and waste charges	\$7,684.50	\$240.00	\$865.00	\$5,484.50	\$1,315.00
Warialda Preschool	Rates and other charges subsidy	\$2,180.00		\$500.00	\$1,185.00	\$495.00
Warialda Rail Recreation Reserve	Waste charges	\$539.55				\$539.55
<b>Totals</b>		<b>\$56,668.47</b>	<b>\$9,811.00</b>	<b>\$9,126.50</b>	<b>\$29,125.55</b>	<b>\$8,605.42</b>



Council Internal 'Donations'		
Organisation	Donation requested	Recommended Donation
Willoughby- Gwydir exchange program	Annual allocation	\$6,136.00
Gwydir Learning Region	Annual allocation	\$10,000.00
My Community Project (Subject to grant being successful)	<i>Sculptures in the drought</i>	\$11,000.00
47 Hope Street Warialda	Possible purchase to be developed for community use as a Youth Hub	\$80,000.00
Gwydir Learning Region's Country Education Foundation Committee	Annual allocation	\$5,000.00
Industry awards	Prizes and assistance during annual business award event	\$2,000.00
<b>Totals</b>		<b>\$114,136.00</b>

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IN KIND SUPPORT (From maintenance budgets)		
Organisation	Donation requested	Recommended Allocation
Bingara events unallocated	Support for community events	\$6,000.00
Bingara Jockey Club	Preparation for annual race day	\$2,000.00
Bingara RSL Club and Sub Branch	Upkeep of memorial gardens in Bingara	\$500.00
Bingara Show Society	Maintenance of showground	\$3,000.00
Carinda House Committee	Maintenance requests	\$500.00
Myall Creek Memorial Committee	Ground maintenance for annual commemoration	\$2,000.00
Warialda Apex Committee	Support during events	\$500.00
Warialda Events unallocated	Support for community events	\$6,000.00
Warialda Jockey Club	Preparation for annual race day	\$2,000.00
Warialda Preschool	Building Maintenance	\$1,000.00
Warialda P&A Association	Support during events	\$3,000.00
Warialda Tennis Club	Ground maintenance	\$700.00
Community Groups	Printing and photocopy	\$1,000.00
<b>Totals</b>		<b>\$28,200.00</b>

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**Item 3 Gravesend Recreation Land Management Committee**

**FILE REFERENCE**

**DELIVERY PROGRAM**

**GOAL:** 1. A healthy and cohesive community

**OUTCOME:** 1.1 WE HAVE HEALTHY AND INVITING SPACES AND PLACES

**STRATEGY:** 1.1.3 Provide the right places, spaces and activities - OCD - external

**AUTHOR** General Manager

**DATE** 13 May 2019

**STAFF DISCLOSURE OF INTEREST** Leeah and Neil Daley are employees of Gwydir Shire Council.

**IN BRIEF/ SUMMARY RECOMMENDATION**

This report recommends that the Council agree to assume the role of Reserve Manager.

**TABLED ITEMS** Nil

**BACKGROUND**

The Council received the following email from the Gravesend Recreation Land Management Committee:

The Gravesend Recreation Land Management Committee would like Council to consider taking over the management of the Gravesend Recreation Ground. We are a small group of people with limited resources and we feel that the legislative requirements of managing this recreation area is beyond us. As a group we would like to continue to maintain and manage the use of the grounds as we currently do as a Committee of Council. We appreciate the support Council has given us to date mowing before events and undertaking minor maintenance over time.

These grounds are currently used by the School for athletics and an extension to other outdoor activities that their school recreation space does not provide for. The Grounds are also used for horse events (mainly Team Penning), cricket and when the new fence is erected around the Tennis Court it is expected that the Tennis Club will be revived. The grounds are also hired out sometimes for events to community members.

We would welcome contact from council to discuss this further.

The Current Committee consists of Leeah Daley, Neil Daley, Beth Bell, Ken Bell, Belinda Barwick and Geoff Stanborough.

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Once the management of the Reserve has been transferred to the Council a number of the existing Trust Members have indicated a commitment to be appointed on a Council Management Committee for the facility.

#### **OFFICER RECOMMENDATION**

THAT the Council authorises the General Manager to commence negotiations with the Crown Land office to finalise the transfer of the management responsibilities for the Gravesend Recreation Ground.

#### **ATTACHMENTS**

**AT-** Minutes Gravesend RLM Meeting 21 Nov 2018

#### **COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT the Council authorises the General Manager to commence negotiations with the Crown Land office to finalise the transfer of the management responsibilities for the Gravesend Recreation Ground.**

**(Moved Cr Dixon OAM, seconded Cr Galvin)**

Mrs Leeah Daley declared a less than significant non-pecuniary interest as a member of the Trust.

## **Gravesend Recreation Land Management Committee**

### **General Meeting**

Wednesday 21<sup>st</sup> November 2018

Meeting declared open at 6.40 pm

**Attendees:** Nicole Kelly, Belinda Barwick, Leeah Daley, Neil Daley, Beth Bell, Ken Bell,  
Geoffrey Stanborough

**Apologies:** Joel Daley

**Moved:** Nicole Kelly

**Seconded:** Belinda Barwick

Minutes from previous meeting held 24<sup>th</sup> October 2018 were read and found to be a true record.

**Moved:** Neil Daley

**Seconded:** Ken Bell

#### **Treasurer's Report:**

\$247.00 NAB Account

**Moved:** Leeah Daley

**Seconded:** Beth Bell

#### **Business arising from previous meeting:**

- A general community meeting to be held to discuss mini number roster and time allocation, and to have more members on the roster so the same people don't have to do it all the time.
- Leeah Daley to look into pricing of various uses of grounds and come back to meeting with results.

**General Business:**

- Leeah Daley has read over the new Trust Handbook and found that the Gravesend Recreation Trust is no longer current, that we are now known as Gravesend Recreation Land Management Committee. By running this by ourselves, many reports and insurances etc. need to be arranged and paid. It was discussed, and found that the volunteer members didn't have the time to do this, and the Trust doesn't have the funds at this stage to cover this. There was then discussion about Council taking over the ground.
- All members in attendance were in agreement that the Trust Management be transferred to Gwydir Shire Council if the Council was agreeable to taking over the management of the land. The existing Trust would still like to be involved in decision making and maintenance of this space. Leeah Daley to speak to the General Manger of the Council to determine a way forward.
- All account names to be changed to Gravesend Recreation Land Management.
- Amenities Block Grant – Estimated cost looks to be around \$165,000. Council have only allocated \$125,000. There is not enough in donations to cover the difference. So Leeah has contacted Hassall Free Homes in regards to an amenities block they can provide. Leeah to come back with costing once received. Demolition of old buildings to be done by volunteers. Everyone was in agreeance of this.
- We need to ensure the promotion of the ground use, including events & parties etc. Leeah to consult about fees charged at other grounds and come back with a guide as to the pricing structure for use of the ground.
- Once fees have been established, a sign can be made and fitted to the front gate, outlining contact numbers etc.
- Meeting with Tim Cox planned for 27<sup>th</sup> November at 5.30pm at the Recreation Ground to discuss location of new amenities.

Meeting closed: 7.20pm

**Item 4            Expansion of Myola Feedlot**

**FILE REFERENCE**

**DELIVERY PROGRAM**

**GOAL:**            3. An Environmentally Responsible Shire

**OUTCOME:**    2.1 OUR ECONOMY IS GROWING AND SUPPORTED

**STRATEGY:**   2.2.1 Increase the range of opportunities to work locally -  
OCD - external

**AUTHOR**        Planning Officer

**DATE**            22 May 2019

**STAFF DISCLOSURE OF INTEREST**   Nil

**IN BRIEF/ SUMMARY RECOMMENDATION**

Council received an application for the expansion of the existing “Myola Feedlot”, currently approved as a 20,000 head cattle feedlot, to a 35,000 head cattle feedlot. Based on assessment of the proposal under s4.15 of the *Environmental Planning and Assessment Act, 1979*, it is considered that the merits of the proposal warrant development approval subject to the recommended conditions of consent.

**TABLED ITEMS**

- Statutory Requirements under Section 4.15 of the *Environmental Planning and Assessment (Amendment) Act, 1979* – internal reference 19/17164
- Environmental Impact Statement – internal reference 19/17171
- Environmental Impact Statement Appendices – internal reference 19/17172
- Submissions – internal reference 19/17173

**COMMENT**

A report by the General Manager, on a Development Application for the construction and operation of an expanded 35,000 head cattle feedlot for Yolarno Pty Ltd (Bindaree Beef Group). The Development Application was received by Council on 15 February 2018.

This report is divided into four sections, being:

1.     Background
2.     The Development Proposal
3.     Statutory Planning Considerations
4.     Consultation
5.     Conclusion

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## 1.1 BACKGROUND

Gwydir Shire Council received a development application (DA 04/2018), on the 15 February 2018, for the proposed expansion of the existing “Myola Feedlot” from 20,000 head to a 35,000 head Cattle Feedlot. The feedlot will include the use of the existing feedlots infrastructure including cattle handling facilities (yards, lanes, pens and shade structures), a steam flaker and feed mill, grain and silage storage facilities, water storage tanks, machinery sheds, weighbridge, manure composting areas, five sedimentation ponds, an effluent pond, drainage channels, roads, feed lanes, troughs, offices, a centre pivot irrigation system, two residences and 4 dongas and the construction of 80 new production pens, a series of new hospital pens, feed lanes, water supply infrastructure, shade structures, additional and replacement water storage tanks, additional manure stockpiling/composting areas, additional sedimentation terraces, additional effluent holding ponds, an addition centre pivot irrigation system and a second steam flaker and feed mill. It is estimated that the construction of the expansion would take 9-12 months to complete.

Feed for the operations will be sourced internally from on farm cropping and externally in the local area. Cattle for the feedlot will be sourced externally from the local area, regionally and interstate. Water for the development will be sourced from “Myola” existing licence groundwater allocation consisting of two bores with a combined allocation of 486ML. These bores will form a reliable primary water supply for the feedlot. The feedlot will also have access to two further bores with a combined allocation of 972ML. These bores will support the primary water supply source for the extended feedlot. The water quality of the groundwater has been tested and deemed suitable for use in the feedlot and the feed mill. Myola also has access to 3ML of existing stored water through a combination of onsite dams and tanks. The proposed development will involve the installation of an additional 9 x 375,00L water tanks and the redevelopment of an addition existing dam. Combined with the existing storage will give a total storage capacity of 6.3ML which is equivalent to 3 days of contingency waster for the proposed feedlot, in case of breakdown or pipeline disruption.

The liquid waste/effluent generated from the Feedlot is currently used as fertiliser on cropped areas of the property, this process is intended to continue and will be distributed via one of two centre pivot system and existing irrigation furrows. The total area treated with liquid waste will be 146.2 hectares. As with the liquid waste, the existing system of treating solid waste from the cattle pens and sedimentation terrace via onsite composting will continue but will be expanded to cater for the increase in manure. The composted solid waste will be spread on existing cultivated areas on Myola in summer and early autumn prior to planting. In addition to this Myola supplies local producers with composted manure for reuse offsite as an alternative to fertiliser.

## 1.2 Site location

The existing feedlot complex is situated on the properties “Myola Feedlot” and “Murgo” (effluent and manure spreading areas), 651 Croppa Creek Road, North Star, approximately 55 kilometres north northwest, as the crow flies,

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from Warialda, approximately 6.2 kilometres north northeast of Croppa Creek and approximately 16 kilometres South of North Star. The properties "Myola Feedlot" and "Murgo", owned by Yolarno Pty Ltd, encompasses an area of 797.1 hectares and is made of Lots 1 and 2 DP 1207129.

The holding is currently occupied by a two homestead, 4 dongas, offices, a 20,000 head feedlot facility, a steam flaker and feed mill, several sheds, silos, yards and other associated structures. The property is cleared of most vegetation due to extensive cultivation and cropping enterprise. However, remnant vegetation remains along the riparian area associated with Yallaroi Creek which meanders into and along the north western section of the properties. The major activities carried out on the property are irrigated and dry land cultivation which supports the existing feedlot operation.

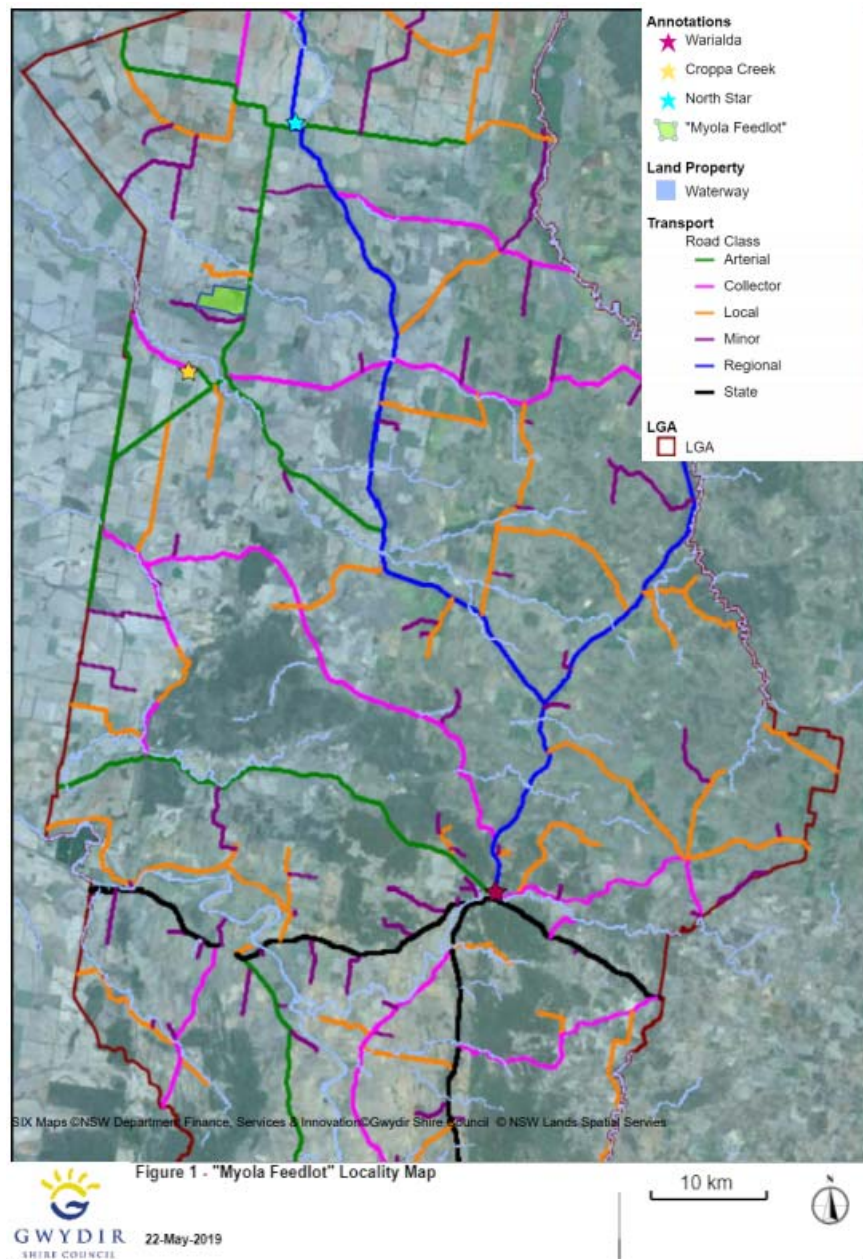


Figure 1 Locality Plan

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### 1.3 Site Description and Uses

The existing feedlot complex covers an area of approximately 96 hectares including composting areas, sedimentation terraces and effluent holding pond and 45 hectares of effluent irrigation by centre pivot. The subject land consists of undulating slopes ranging from 1-6%, the closest natural water source is Yallaroi Creek (an ephemeral stream) which traversed the property from north to west through the north western section of the property. Yallaroi Creek feeds into Croppa Creek which is a tributary of Whalan Creek within the MacIntyre Valley. The land has remnant woodlands which remaining within the riparian zone of Yallaroi Creek. The woodland consist of Poplar box and Black wattle with an understorey of native and non-native grasses (including heavy weed infiltration). All of the property is cleared for cropping other than the existing feedlot facility site, the site of the two residences and the remnant woodlands remaining along Yallaroi Creek. The land capability at the proposed site, according to the Office of Environment and Heritage's eSPADE mapping site, Class 2 – Very high and Class 3 – High, meaning the land has slight to moderate limitation and is capable of sustaining high impact land use such as cropping.

### 1.4 Surrounding land uses

The properties 'Myola Feedlot' and 'Murgo' is bounded by the properties 'Crestview' and 'Valley Heights' to the North, 'Merwood' to the North West, 'Tumba' to the West, 'Boonaree', 'Brigalow' and 'Plevna' to the North West, 'Tullin Tulla' in the North East, East and South East, 'Myola' on the South, further south is 'Bimbadeen' and 'Myall Park'. All of which primarily engage in cropping operations with some grazing, with the exception of the property "Tullin Tulla" which also operates a feedlot. Figure 2 below depicts the location of the proposed feedlot within the predominantly rural setting. The property is also bordered by Croppa Creek Road to the east, a sealed public road, the Northern Inland rail corridor to the west and traversed by Yallaroi Creek through the North Western side of the property 'Myola Feedlot' and through the north, central and west areas of the property 'Murgo'.

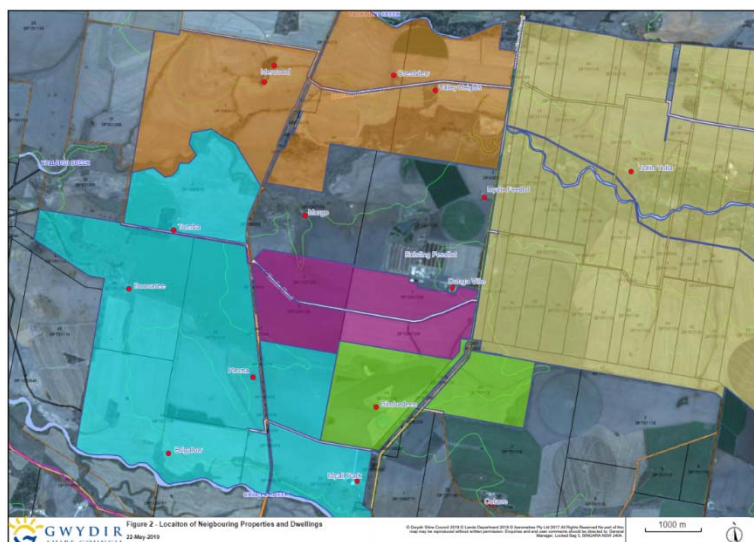


Figure 2 – Location of Neighbouring Properties and Dwellings

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In addition to the surrounding properties cropping and grazing operations they also have a homestead and associated structures located on them. Their location in relation to the proposed feedlot is shown in Figure 2 above and given in Table 1 below.

Receptor	Property Name	Direction from feedlot	Approx. Distance Proposed Expanded Feedlot (m)
1	Merwood	North West	3,180
2	Merwood	North West	3,020
3	Valley Heights	North	2,200
4	Myola Feedlot	North East	830
5	Tullin Tulla	East North East	3,150
6	Colane	South South East	3,680
7	Bimbadeen	South	2,240
8	Myall Park	South	3,610
9	Myall Park	South	3,640
10	Plevna	South West	2,660
11	Tumba	West	3,240
	Boonaree	West South West	4,078
	Brigalow	South West	4,730
	Crestview	North	2,340
	Murgo	West	1,015
	Croppa Creek	South South West	5,910
	North Star	North North East	15,800

*Table 1 Location of adjoining and nearby properties*

## 1.5 Consultation

### 1.5.1 Public consultation and Referrals

The application was notified, in accordance with Schedule 1 of the Environmental Planning and Assessment Act as detailed in the following table.

The public consultation included:

- Notification of nearby and potentially affected landholders and residents, and placement of signs at the site during the exhibition period;
- Consultation with internal departments; and
- Referral to external government agencies and relevant bodies.

<b>Notification Type:</b>  Designated and Integrated Development	<ul style="list-style-type: none"> <li>• Development, where impacts affect the adjoining properties or any other property likely to be affected, as determined by the Council</li> <li>• Exhibition of Development for Public comment on Council's Website and at the regional office of the Department of</li> </ul>
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	<ul style="list-style-type: none"> <li>Planning and Environment;</li> <li>• Advertising in local and regional newspapers</li> <li>• Referral to relevant government and external bodies</li> </ul>
<b>Notifications:</b>	
Landowners/Occupiers	Adjacent land owners were notified and land owners along Croppa Creek Road south from North Star and north from Croppa Creek
Exhibition period	28 days
Concurrence	-
Referral	<ul style="list-style-type: none"> <li>• Environment Protection Authority (EPA)</li> <li>• Road and Maritime Services (RMS)</li> <li>• Office of Environment and Heritage (OEHL)</li> <li>• Department of Primary Industries (DPI)</li> <li>• NSW Office of Water (NOW)</li> </ul>
Internal consultations	Council's Technical Services Department
Other	Nil
<b>Submissions received:</b>	
Public Submissions received	1 submission was received. Issues are considered in section 4 of this report.
Other Submissions received	Summary of submissions – reference 19/17173.

## **2. THE DEVELOPMENT PROPOSAL**

The main component of the proposal expansion will include the following:

- ⇒ Construction of 80 individual pens divided into two section, 32 pens on the eastern side and 48 pens on the western side of the existing feedlot.  
There will be two pen designs:
  - ⇒ 25m x 60m to accommodate 100 head each (15m<sup>2</sup> per head)
  - ⇒ 50m x 60m to accommodate 200 head each (15m<sup>2</sup> per head)
- ⇒ Construction of cattle and feed lanes;
- ⇒ Construction of effluent drainages;
- ⇒ Construction of a 6<sup>th</sup> Sedimentation basin (11.6ML);
- ⇒ Construction of an additional 100ML Effluent Pond
- ⇒ The setting aside of two further manure storage/composting areas
- ⇒ The extension of the feedlot water supply system
- ⇒ Construction of internal road works linking pens, feed storage area and existing cattle yards
- ⇒ Installation of a second centre pivot irrigation system
- ⇒ Installation of and replacement of existing onsite water storage tanks
- ⇒ The installation of a second Steam Flaking and Feed Mill

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Figure 4 Aerial view of proposed Feedlot and Effluent Centre Pivot Irrigation Areas

As with the existing feedlot operation the proposed development also intends to use manure and effluent from the feedlot to replace non-organic fertiliser. Effluent from the storage pond will be irrigated through the existing and additional centre pivot system and by furrow irrigation. Figure 4 above shows the proposed location of the second centre pivot irrigation system. Any effluent remaining in the ponds after irrigation will be lost to evaporation. Solid waste from the sedimentation terraces/pond and from pen cleaning is to be composted onsite (in the dedicated manure storage/composting sites. Once composting is completed the solid waste/manure will be spread on a range of crops which form part of the facilities dryland rotation plan. However, not all composted manure will be able to be utilised within the property so it is intended to provide the remainder to farmers for spreading on crops in the local area, in place of non-organic fertiliser. Further information on the collection, storage and use of the effluent and manure from the proposed feedlot is discussed in greater detail in Attachment 1, 3 and 4.

It is intended that the expanded feedlot will be supplied by water from the properties existing licenced groundwater allocations, which has been deemed adequate and reliable. The primary two bores that will supply the expanded feedlot have a combined allocation of 486 megalitres. The feedlot will also have access to further ground water supplies if needed which have a combined allocation of 972 megalitres. As a part of the feedlot expansion the proponent will be installing an additional 9 x 375,000 litre water tanks and to redevelopment an existing storage dam. This will give a total supply of store water of 6.3ML which is adequate to supply the feedlot, at full capacity

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(35,000 head), for a period of three days, if an emergency situation should arise. It is intended that existing water supply system will be extended to cater for the expanded feedlot. Further information on the water supply from the proposed feedlot is discussed in greater detail in Attachment 1, 3 and 4.

It has been advised by the Proponent that at the present time the groundwater allocation for "Myola Feedlot" (as with others in the area) has been halved due to the climatic conditions and the low aquifer recharge rate. So the proposed expansion of the feedlot, if approved, would mainly be focus on the construction of the facility and stocking will on take place once ample ground water allocations have been restored.

The proposed development will source feed resources from within the property and the local area where ever possible, other feed supplements may need to be sourced on a more regional basis. Cattle will be feed according to the NSW Department of Primary Industries recommendations and Animal Welfare guidelines. Cattle in the proposed feedlot will be fed and moved via internally constructed feed lane and roads.

Currently the feedlot generates an average of 64 truck (128 movements) per week, being 22 cattle trucks and 42 commodity trucks. Of these cattle trucks, it is estimated, that 21 travel south to Inverell abattoirs, using the Croppa Creek, Croppa Moree, Baroma Downs, North Star and Warialda Roads before turning east onto the Gwydir Highway. The remaining one or two cattle trucks travel north to an abattoir in Kilcoy QLD, using the Croppa Creek Road north and then west along IB Bore Roads to the Newel Highway. The following lists the class of the roads to the used:

SR7	Croppa Creek	Arterial	Sealed
SR9	IB Bore Road	Arterial	Unsealed
SR4	Baroma Downs Road	Arterial	Sealed
SR5	Croppa Moree Road	Arterial	Sealed
RR7705	North Star Road	Regional	Sealed
RR63	Warialda Road	Regional	Sealed

It is expected that traffic on these road will increase by the following:

SR7	Croppa Creek	16-31%
SR9	IB Bore Road	18-52%
SR4	Baroma Downs Road	29-41%
RR7705	North Star Rd (between Baroma Downs Rd and Warialda Rd)	10-18%
RR63	Warialda Road	8.5-9.3%

Currently, the proponent pays a contribution to Council for the use of road in the area which is based on cents per head per day rate tied to the Consumer Price Index. As discussed earlier, this contribution was negotiated with the former owners of the property before the introduction of Council's s94 Development Contributions Plan – Traffic Generating Development. The proponent has expressed their preference to continue this arrangement into the newly expanded feedlot operation.



The feedlot expansion expects to employ an additional 10-15 equivalent full time staff members once fully operational as well as the additional employment of local contractors and services providers. Additional work will also be available for locals involved in haulage, cattle purchases, grain producers and fodder suppliers.

The facility will continue to operate 24 hours per day and 7 days a week, however, it is expected that night time activities will be minimal and mainly under emergency conditions. The weighbridge operational hours will be restricted to between 7:00am and 6:00pm daily. However, this may vary during peak periods such as at harvest time. Additionally there may be some need to load and unload cattle in the cooler early morning or late evenings during summer, which is preferable for animal welfare.

The proponent's consultants, SMK Consultants, facilitated an on-site Planning Focus Meeting on 27<sup>th</sup> September 2016. All persons present at the meeting received a summary of the feedlot proposal. As a result of the meeting a number of issues were raised which are listed below in Table 17 (*taken from page 69 of the Environmental Impact Statement for a proposed 35,000 Head Cattle Feedlot "Myola", prepared by SMK Consultants, March 2017*) along with the relevant sections of the EIS which addressed them – internal reference 19/17171 and 19/17172.

Table 17: Summary of Key Issues

Specific Issues Identified	Department	Section
Strategic Context including a justification of the project, its consistency with planning instruments and list of approvals.	NSW P&E	Section 5
Air Quality, Odour and Dust including potential sources of air emissions and odour; an air quality impact assessment consistent with EPA Guidelines and proposed mitigation and monitoring procedures.	NSW P&E EPA	Section 7.7, 9.2, 9.4, Appendix 5
Soil and Water including a description of soils, the water management system, effluent system, and any required floodplain management. An assessment for the potential of existing on-site contamination and details for sediment and erosion controls, including impact mitigation and monitoring measures.	NSW P&E EPA	Section 7.4, 7.5, 7.6, 8.1, 8.8, 9.3 Appendix 10
Water Resources including licensing and/or approvals under the relevant legislation and consistency with any relevant Water Sharing Plan.	NSW P&E DPI Water	Section 3.2.7
Surface Water including management systems for the protection of surface and groundwater from runoff from pens, effluent evaporation ponds and manure application, to prevent offsite discharge.	EPA DPI Lands DPI Water	Section 7.5, 8.1, 9.3, Appendix 4
Groundwater including potential impacts on water sources and groundwater dependent ecosystems. Details of lining requirements to meet the minimum permeability requirements.	EPA DPI Water	Section 7.6, 8.2, Appendix 9
Waste Management including details of the proposed handling, stockpiling, reuse and disposal measures. Consistency with the WARR Strategy.	NSW P&E EPA DPI Lands	Section 4.3, 4.4, 8.6, 9.1, Appendix 10
Animal Welfare, Biosecurity and Disease Management including compliance with relevant codes of practice and guidelines, disease control measures and contingency measures. Disposal of mortalities management of mortalities under normal and mass death conditions.	NSW P&E EPA	Section 8.11, 9.7, Appendices 11 & 12
Traffic and Transport including details on road transport routes and access to the site; traffic predictions and an assessment of the safety and function of the road network.	NSW P&E RMS DPI Lands	Section 3.2.9, 8.10, 9.6, Appendix 6
Noise and Vibration including potential impacts of construction, operation and traffic sources in accordance with the relevant EPA guidelines. Outline of the proposed mitigation and monitoring measures.	NSW P&E EPA	Section 8.7, 9.4
Biodiversity including any vegetation clearing, an assessment of potential impacts on threatened species including measures to avoid, minimise, mitigate and offset biodiversity impacts.	NSW P&E OEI	Section 7.8, 8.12, 9.8, Appendix 7
Visual including an impact assessment.	NSW P&E	Section 8.3
Heritage Impacts including Aboriginal and non-Aboriginal cultural heritage.	NSW P&E OEI	Section 7.9, 8.13, Appendix 8
Consistency with relevant environmental planning instruments	NSW P&E	Section 5

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### **3. STATUTORY PLANNING CONSIDERATIONS**

#### **3.1 Gwydir Local Environment Plan 2013 (GLEP)**

The proposed development site is located in the RU1 Primary Production zone under the GLEP. The proposed development is defined as a feedlot and is categorised as intensive livestock agriculture under the GLEP. As such is permissible development in the RU1 Primary Production zone with Council consent.

The proposed development is also compliant with all other relevant sections of the GLEP. For more detailed information regarding the above see Attachment 1.

#### **3.2 Section 94 Development Contribution Plan No. 1 – Traffic Generating Development (DCP)**

The proposed feedlot is development to which the DCP applies. As such the feedlot operation shall be required to pay a contribution to Gwydir Shire Council for the movement of trucks on Council's roads in accordance with the DCP. For more detailed information regarding the above see Attachment 1.

#### **3.3 State Legislation**

##### **3.3.1 *Environmental Planning and Assessment Act 1979 & Environmental Planning and Assessment Regulations 2000***

Notwithstanding Council's Local Environmental Plan, the proposed cattle feedlot development may be classified as *designated development* under the provisions of Schedule 3 of the *Environmental Planning and Assessment Regulation, 2000*. The proposal before Council will accommodate a maximum of 35,000 head of cattle, thus the feedlot proposal is designated development.

Further, the proposal requires approvals listed under section 4.46 of the *Environmental Planning and Assessment Act, 1979* and is therefore also classified as an integrated development.

Thus it is determined that the proposed feedlot is both designated and integrated development.

##### **3.3.2 Other State Legislation relevant to the proposed development**

The proposed development is considered to be compliant with the following Acts.

For further detail see Attachment 1.

- National Parks and Wildlife Act 1974
- The Heritage Act 1977
- Threatened Species Conservation Act 1995 (now repealed)
- Rural Fires Act 1997
- Protection of the Environment Operations Act 1997
- Water Management Act 2000
- Native Vegetation Act 2003 (now repealed)
- Biodiversity Conservation Act 2016

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### **3.3.3 State Environmental Plan Polices and Development Codes (SEPP's)**

The proposed development is considered to be compliant with the following relevant SEPP's. For further detail see Attachment 1.

- State Environmental Planning Policy 30 – Intensive Agriculture (now repealed)
- State Environmental Planning Policy 33 – Hazardous and Offensive Developments
- State Environmental Planning Policy 44 – Koala Habitat Protection
- State Environmental Planning Policy 55 – Remediation of Land
- State Environmental Planning Policy (Infrastructure) 2007
- State Environmental Planning Policy (Rural Lands) 2008 (now repealed)
- State Environmental Planning Policy (Primary Production and Rural Development) 2019

### **3.4 Federal Legislation**

The proposed development is considered to be compliant with the following relevant Federal Legislation. For further detail see Attachment 1.

- Environment Protection and Biodiversity Conservation Act 1999

### **3.5 Site Suitability and Potential Impacts**

The proposed site of the expanded Myola feedlot is located approximately 15 kilometres south of North Star and 5.8 kilometres north of Croppa Creek, in an area principally used for irrigated and dry land cropping (with some grazing). As the property is already the site of an approved feedlot it is not expected that the expansion would be considered out of character or inconsistent with the surrounding area. The surrounding region is also the location of two other approved feedlot one of which is located within the immediate vicinity of the development site (being "Tullin Tulla").

The proposed expanded feedlot site is located along the northern, eastern and western sides of the existing feedlot complex, within cultivation fields along a cleared ridgeline. The overall slope on the property ranges from 1 and 6 percent. In this way the existing feedlot is advantageously situated to capture waste runoff from the pens, divert clean water runoff around the complex and the expansion will also take advantage of this. It is considered that from this prospective the site is appropriate for the effective expansion of the existing feedlot complex.

However, the property is also in close proximity to Yallaroi Creek which runs through the north western and western side of the property (located approximately 830m west and 860m north of the proposed expanded feedlot site). Yallaroi Creek is an ephemeral creek which feeds into Croppa Creek which terminates at Whalan Creek to the northwest. Should the effluent storage ponds capacity be breached or fail, contaminated runoff may reach the creek. Similarly, runoff from the proposed second centre pivot, which is located approximately 100m from the creek in the north western corner,

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irrigating effluent could also contaminate Yallaroi Creek if utilised at the incorrect circumstances such as prior to an expected storm/rain event. It would be advisable to construct contours along the bottom edge the effluent disposal area in order to mitigate this risk. Additionally, it would be recommended that regular water quality monitoring of Yallaroi Creek (both up and down stream of the feedlot) and ground water be continued.

Other potential impacts include noise, odour, dust, vermin and flies which are generally associated with feedlot operations and affect the amenity of surrounding properties and residences. The proposed feedlot site is located outside of the necessary separation distances set by the NSW EPA guidelines with the closest residences, not associated with the feedlot, is located more than 2,000m to the north of the proposed expanded feedlot complex. A natural vegetation buffer in the form of remnant vegetation along Yallaroi Creek, assist with the feedlots view impacts towards the north, whilst the ridgeline and an existing mature vegetation screen (planted some time ago by the former owners of the property along Croppa Creek Road) assist with view impact towards the east, south and partial the west. These natural and man-made barriers also assist with the disbursement of noise, dust and odour.

As with all feedlots the number one amenity impact is odour. The main odour sources at a feedlot stem from the pens, the sedimentation basins/terrace, the effluent holding pond/s and the manure handling and composting areas. Presently, levels from the existing feedlot are consider to meet odour criteria. It is assumed that with an increase in the number of cattle and the reduction of the distance between the feedlot complex (due to the expansion of feedlot footprint) and sensitive receptors, that this may not be case in the future, if the expanded feedlot gains approval.

However, modelling put forward by the proponent indicates that the odour levels would more or less remain the same. The proponent believes, and has put forward research that has shown, that by reducing the manure pad depth from 50mm to 25mm and increasing the frequency of pen grubbing/clearing it is possible to reduce odour emissions. Of, course this reduction will then be taken up by the increased odour emission from the amount and area of manure storage/composting, increased size and number of sedimentation basins and more effluent holding ponds.

The EPA have questioned this methodology and have suggested that Council consider approving a staged feedlot development in order to gain more accurate data to prove or challenge the research. Thus, for example, an approval may be given for the western side of the expanded feedlot development, which incorporates the reduction of the pad depth and increase frequency of clearing across the whole complex (existing and expanded). Once this stage has become operational, extensive odour monitoring would take place that would provide physical data to Council, the EPA and surrounding residences, on whether the concept is sound and whether further/other mitigation or limitations need to be imposed to maintain the present or acceptable levels of odour emission.

The control of vermin and flies will be managed in accordance with the National Guidelines for Beef Cattle Feedlots in Australia and will include baiting and effective management practices.

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The proposed site is not affected by flooding, bush fire, sensitive lands or is it a location for threatened species, communities or ecologies. The proposed site is also unaffected by known local or state listed Aboriginal or non-indigenous heritage or cultural significance.

Full details for this section are discussed in Statutory Requirements s4.15 – internal reference 19/17164.

#### **4. CONSULTATION**

The proposed development was notified under Schedule 1 of the Environmental Planning and Assessment Act 1979 for a period of 28 days. Council received one submission objecting to the proposed development. The main concerns raised are as follows:

- Increase in heavy vehicle traffic from Goodiwindi in the North, through to Inverell in the South;
- Increase in traffic with no relative increase in road development and maintenance will deteriorate roads at an increased rate;
- Further damage by heavy vehicles will make these already substandard roads even worse;
- Increased potential for accidents due to increased road hazards (pot holes, rough edges etc.)
- No remuneration available to maintain or upgrade roads

These concerns have been relayed back to the applicant to address. However, no response was received from the proponent.

The proposed development was referred internally to Council's Technical Services Department for comment and potential impacts on Council Roads. The response advised that since the previous development approval (being for 20,000 head), Road Train trucks have been introduced to the facility. This being the case it will be necessary for the facilities access from Croppa Creek Road to be certified or reconstructed to meet the 36.5m Road Train Standard. Additional, it is recommended that the s94 Development Contributions Plan facility be levied for both cattle trucks existing and commodity trucks entering the facility.

As the proposed feedlot is both integrated and designated the development was referred to the following government bodies for comment:

- Environment Protection Authority (EPA);
- Department of Primary Industries (DPI);
- Office of Environment and Heritage (OEH);
- NSW Office of Water (NOW); and
- Roads and Maritime Services (RMS).

The following is a summary of the responses provided:

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## EPA

- The applicant will need to separately apply to the EPA to vary their existing environmental protection licence number 4340.
- The general terms of approval have for the proposal have been provided and should be incorporated into the conditions of consent, if approval is granted.
- Mandatory environmental protection licence conditions have also been provided for Council's information.
- The assessment of the proposal identified areas of uncertainty in odour modelling (some uncertainty is expected). The EPA recommend that Council approve a staged development so that the uncertainty can be dealt with by verifying results at various stages of the development by:
  - Requiring model calibration and verification as each stage is brought into operation; and
  - Allowing operation of the next stage base on adequate verification of odour impacts from the previous stage.

## DPI

- The review of the EIS noted some issues and omissions which are listed below:

<b>Suggested Consent Condition</b>	<b>Detail</b>
<b>Compliance with Guidelines</b>	National Guidelines for Beef Cattel in Australia SCARM report 47 National Guidelines for Beef Cattle Feedlots in Australia 3 <sup>rd</sup> Edition Model Codes of Practices for the Welfare of Animals: Cattle Model Codes of Practice for the Welfare of Animals: Land Transport of Cattle Model Codes of Practice for the Welfare of Animals: Animals at Saleyards Tips & Tools: Heat load in feedlot cattle MLA October 2006 Beef Cattle Feedlots: design and construction MLA August 2016
<b>Environmental Management</b>	Due to the way the information was presented in the EIS, the area calculations for the area requirements for effluent irrigation and nutrient balance budget could not be verified. It is recommended that Council independently review these figures to ensure sustainable effluent management
<b>Landuse Conflict</b>	Due to odour buffers not being on land controlled

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	by the proponent it is recommended that Council adopt an Odour complaints register and reporting procedure for the development to ensure landuse conflict management and high standards of feedlot management implementation
<b>Animal Welfare</b>	<p><b>Water</b> Stipulation of an emergence water storage supply be built into the water system to provide a minimum 3 day supply in case of normal supply failures</p> <p><b>Sick Pen/disease management</b> Animal Welfare for sick livestock and disease management must consist of:</p> <ul style="list-style-type: none"> <li>• Shade and low stocking density in sick pens</li> <li>• Daily inspections of the livestock in the feedlot and the removal of suspect cattle early and their movement to sick pens for treatment</li> </ul>
<b>Heat Load in Feedlots</b>	<p><b>Shade</b> Although there is a commitment by the Proponent to providing shade there are no details provided such as meterage per head. The development needs to specify the area of shade to be provided. Shade must be provided in sick/hospital pens. Shade structures must meet the requirements specified in MLA industry guidelines "Tips &amp; Tools: Heat load in feedlot cattle" MLA October 2006 and section 16 of "Beef Cattle Feedlots: design and construction" MLA August 2016. Shade structures must have a height of no less than 4m.</p> <p>The proponent must maintain an approved "Summer Action Plan (SAP)", developed using the AFLA/MLA RAP software to design suitable mitigation measures.</p>

#### OEH

- No native vegetation will be cleared as a result of the expansion and mitigation measures are proposed to address potential indirect impacts on nearby biodiversity values
- Development consent under Part 4 of the Environmental Planning and Assessment Act 1979 does not absolve the proponent of their obligations under the National Parks and Wildlife Act 1974, thus it is the responsibility of the proponent to ensure when conducting ground disturbance works that harm to Aboriginal objects are avoided and the "Due Diligence" protocols are adhered to.

#### NSW Office of Water (NOW)

- No response was received

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**RMS**

- Council needs to be satisfied that the impacts can be accommodated and mitigated
- Traffic generation from the site to the north utilising the Newel Highway is not significant
- The additional 6.3 truck movements a day are not considered to represent a significant impact on the current intersection from Stephen Street onto the Gwydir Highway. It is expected that the future High Productivity Vehicle Route will alleviate potential safety risks along Warialda Road.
- RMS has no further requirements in relation to treatment measures for the subject intersections.

Where appropriate, conditions have been included with Council's Schedule of Conditions alleviating or mitigating the matters raised in the above submissions – Attachment 1.

**5. CONCLUSION**

It is considered that the development application submitted to Council by Yolarno Pty Ltd (Bindaree Beef Group) for the expansion of the existing 20,000 head Cattle Feedlot to a 35,000 head Cattle Feedlot operation, including the construction of feedlot pens and associated infrastructure, the expansion of the solid waste composting as well as the irrigated and dryland by-products disposal areas, the addition of sedimentation and effluent holding ponds and the installation of a second steam flaker and feed mill generally satisfies the following:

- S4.15 matters for consideration of the *Environmental Planning and Assessment Act, 1979*, and
- potential impacts of the proposed feedlot can either be mitigated or managed,
- the proposal is generally in the public interest

There are concerns with regards to the odour modelling and as such it is suggested that the development be approved as a staged development (now known as 'concept development applications' under Part 4, Division 4.4).

Additionally, it is recommended that Council consider imposing the requirements of Council's adopted Development Contributions Plan No 1 – Traffic Generating Development to proposed development, including the levying of contributions on both cattle truck existing and commodity trucks entering the facility.

Based on this assessment, it is considered that the merits of the proposal warrant development approval subject to the recommended draft conditions of consent.

The conditions take into consideration issues raised by internal and external Government Departments and land owners. Conditions of consent establish

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compliance controls and performance and environmental audits to mitigate the environmental impacts of the proposal to an acceptable level.

#### **OFFICER RECOMMENDATION**

THAT this report be received and noted

FURTHER that the proposed expansion of the existing 20,000 head cattle feedlot to a 35,000 head cattle feedlot operation, including the construction of feedlot pens and associated infrastructure, the expansion of the solid waste composting as well as the irrigated and dryland by-products disposal areas, the addition of sedimentation and effluent holding ponds and the installation of a second steam flaker and feed mill, located on the property "Myola Feedlot" and "Murgo", Lots 1 and 2 in DP 1207129 be approved subject to the attached draft schedule of conditions.

FURTHER it is recommended that the following matters are particularly addressed in the conditions:

- That prior to the construction of the proposed expanded facility a construction certificate is obtained. The application should include full details of the construction of the pens, sediment pond, effluent pond, water supply system, internal roads, steam flaker/feed mill and any other associated structure, and
- Prior to the occupation of the feedlot the applicant is to supply Council with a feedlot management plan, and
- That the access from the facility to Croppa Creek Road be certified or reconstructed to 36.5m Road Train Standard, and
- That s94 contributions be levied on the development in accordance with the Gwydir s94 Development Contributions Control Plan – Traffic Generating Development.

FURTHER that Council consider whether the proposed development be approved as a "Concept Development Application" under Part 4, Division 4.4 of the *Environmental Planning and Assessment Act 1979*, so that accurate monitoring of the odour emission can be provided to prove or challenge the proponent odour assessment methodology and provide an opportunity to impose restrictions or additional odour mitigation measures.

#### **ATTACHMENTS**

**AT-** Draft Schedule of Conditions

**COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT** this report be received and noted

**FURTHER** that the proposed expansion of the existing 20,000 head cattle feedlot to a 35,000 head cattle feedlot operation, including the construction of feedlot pens and associated infrastructure, the expansion of the solid waste composting as well as the irrigated and dryland by-products disposal areas, the addition of sedimentation and effluent holding ponds and the installation of a second steam flaker and feed mill, located on the property “Myola Feedlot” and “Murgo”, Lots 1 and 2 in DP 1207129 be approved subject to the attached draft schedule of conditions.

**FURTHER** it is recommended that the following matters are particularly addressed in the conditions:

- That prior to the construction of the proposed expanded facility a construction certificate is obtained. The application should include full details of the construction of the pens, sediment pond, effluent pond, water supply system, internal roads, steam flaker/feed mill and any other associated structure, and
- Prior to the occupation of the feedlot the applicant is to supply Council with a feedlot management plan, and
- That the access from the facility to Croppa Creek Road be certified or reconstructed to 36.5m Road Train Standard, and
- That s94 contributions be levied on the development in accordance with the Gwydir s94 Development Contributions Control Plan – Traffic Generating Development.

**(Moved Cr Egan, seconded Cr Dick)**

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs Dick, Dixon OAM, Egan, J Coulton, Moore, Smith, D Coulton, Galvin and Young Total (9).**

**Against the Motion was Nil Total (0).**

**Attachment**

**DRAFT SCHEDULE OF CONDITIONS**

**PART A - GENERAL**

**1 Development Description**

The main component of the applicant's proposal includes the following:

- Construction of 80 individual pens divided into two section, 32 pens on the eastern side and 48 pens on the western side of the existing feedlot. There will be two pen designs:
  - 25m x 60m to accommodate 100 head each (15m<sup>2</sup> per head)
  - 50m x 60m to accommodate 200 head each (15m<sup>2</sup> per head)
- Construction of cattle and feed lanes;
- Construction of effluent drainages;
- Construction of a 6<sup>th</sup> Sedimentation basin (11.6ML);
- Construction of an additional 100ML Effluent Pond
- The setting aside of two further manure storage/composting areas
- The extension of the feedlot water supply system
- Construction of internal road works linking pens, feed storage area and existing cattle yards
- Installation of 9 x137,000 Litre Water Storage Tanks
- Installation of a second centre pivot irrigation system
- Installation of and replacement of existing onsite water storage tanks
- The installation of a second Steam Flaking and Feed Mill
- Re-alignment of the main entrance road
- The use of the existing 20,000 head Cattle Feedlot including two homestead, 4 dongas, offices, a steam flaker and feed mill, several sheds, silos, yards and other associated structures.

The feedlot is designed to be constructed and operated in accordance with Meat & Livestock Australia's National Guidelines for Beef Cattle Feedlots in Australia SCARM report 47, National Guidelines for Beef Cattle Feedlots in Australia 3<sup>rd</sup> Edition, National Beef Cattle Environmental Code of Practice 2<sup>nd</sup> Edition, Beef Cattle Feedlots: Design and Construction standards, Tips and Tools: Heat load in feedlot cattle October 2016 and the Model Codes of Practices for the Welfare of Animals: Cattle; Land Transport of Cattle; Animals in Saleyards. Cattle will be fed for approximately 350 days depending on market demand for cattle size.

**2 Obligation to Minimize Harm to the Environment**

The Applicant/Owner shall implement all practicable measures to prevent and/or minimize any harm to the environment that may result from the construction, operation, and/or rehabilitation of the development.

**3 Scope of Approval**

The Applicant/Owner shall carry out the development generally in accordance with:

- a) DA No 04/2018;
- b) Conditions of this Consent;
- c) The following Documents; and
- d) The feedlot shall accommodate a maximum of 35,000 head of cattle at any one time.

Submitted Item	Council's Stamp No/Date	Drawing/Job No	Drawn by	Dated
Environmental Impact Statement	04/2018 TBA	35,000 Head Cattle Feedlot at 'Myola' - Booklet	SMK Consultants	March 2017
Environmental Impact	04/2018 TBA	35,000 Head Cattle Feedlot at	SMK Consultants	-

Statement - Appendices			'Myola' Volume 2 Appendices - Booklet		
Additional Information	04/2018	TBA	Myola Feedlot Expansion DA 04/2018 – Booklet	SMK Consultants	20 December 2018
Additional Information	04/2018	TBA	Appendix B and C Myola Feedlot MEDLI Input & Outputs	SMK Consultants	28 October 2016
Additional Information	04/2018	TBA	Email – Sht's 2/2	SMK Consultants	21 March 2019

4 If there is any inconsistency between the above, the conditions of this consent shall prevail to the extent of the inconsistency.

5 The Applicant/Owner shall comply with any reasonable requirement/s of the Environmental Services Manager or authorized Officer of Council arising from the Council's assessment of:

- a) Any reports, plans or correspondence that are submitted by the Applicant/Owner in accordance with this consent; and
- b) The implementation of any actions or measures contained in these reports, plans or correspondence.

6 **Prescribed Conditions**

- a. The applicant shall comply with the prescribed conditions of project approval under the EP&A Regulations.
- b. The proponent will obtain all necessary approvals required by State and Commonwealth legislation in undertaking the project.
- c. The proponent will comply with the requirements of:
  - NSW Department of Primary Industries Guidelines,
  - Meat & Livestock Australia's National Guidelines for Beef Cattle Feedlots in Australia SCARM report 47
  - Meat & Livestock Australia's National Guidelines for Beef Cattle Feedlots in Australia (3<sup>rd</sup> Edition),
  - National Beef Cattle Feedlot Environmental Code of Practice (2<sup>nd</sup> Edition),
  - Beef Cattle feedlots: Design and Construction standards (August 2016),
  - EPA's Technical Notes on Odour and Noised,
  - Model Codes of Practices for the Welfare of Animals: Cattle;
  - Model Codes of Practices for the Welfare of Animals: Land Transport of Cattle;
  - Model Codes of Practices for the Welfare of Animals: Animals in Saleyards, and
  - Department of Environment and Conservation (NSW) Environmental Guidelines – Use of Effluent by Irrigation.
- d. The proponent will continue to liaise with the local community and Gwydir Shire Council during the development process.
- e. The Applicant shall carry out the development in a way that prevents and/or minimises the impacts of the development to the environment, surrounding properties and the community.

7 **Advisory Note 1**

The applicant is advised that prior to construction of the approved development it is necessary to obtain a **Construction Certificate**. A Construction certificate may be issued either by a Council or an approved accredited certifier. A separate application, complete with detailed plans and specifications of the pens, sediment pond, effluent storage, internal roads and feed lanes, and any other excavations or earthworks, must be made for a Construction certificate.

8 **Heritage and Archaeology**

- a. **Impact of Works – Aboriginal Relics**  
If any Aboriginal archaeological relics are found or uncovered during the course of the work, then all works shall cease immediately in that area and the applicant shall contact the Department of Environment Climate Change and Water and Council. Depending on the possible significance of the relics, an archaeological assessment and an excavation permit under the *National Parks & Wildlife Act 1974* may be required before further works can be considered in that area. The applicant shall comply with any request made by the Department of Environment Climate Change and Water and/or Council to cease work for the purposes of archaeological recording.
- b. **Heritage Removal Permit**  
An Aboriginal Heritage Impact Permit Application must be lodged with and approved by the Office of Environment and Heritage prior to the disturbance or removal of any stone artefacts identified adjacent to the proposed feedlot site.
- 9 **Protection of Public Infrastructure**  
The Applicant/Owner shall:
  - a) Repair, or pay the full costs associated with repairing any public infrastructure that is damaged by the development; and
  - b) Relocate, or pay the full costs associated with relocating any public infrastructure that needs to be relocated as a result of the development.
- 10 **Operation of Plant and Equipment**  
The Applicant/Owner shall ensure that all plant and equipment at the site, vehicles, or used in connection with the development are:
  - a) Maintained in a state of sound mechanical repair; and
  - b) Operated in a proper and efficient manner
- 11 **Compliance**
  - a. Prior to commencement of any excavation work, the Applicant/Owner shall contact Council to verify that the Applicant/Owner has complied with the relevant conditions of this consent.
  - b. The Applicant/Owner shall ensure that at all times, its employees or sub-contractors comply with the conditions of the Development consent.
- 12 **Workcover**  
The Applicant/Owner's attention is drawn to the Workcover Authority's requirements under the Factories, Shops and Industries Act 1962, particularly in respect to amenities. It is recommended that the Workcover Authority be consulted to ensure requirements will be complied with prior to lodgement of any application for a Construction Certificate.
- 13 **Compliance with Conditions**  
The use or occupation of the approved development shall not commence until such time as all conditions of this development consent have been complied with. The use or occupation of the development prior to the compliance with all conditions of development consent may make the applicant/developer liable to legal proceedings.
- 14 **EPA General Terms of Approval**
  - a The proponent shall comply with the EPA's General Terms of Approval, see Attachment A – General Terms of Approval for DA 4/2018 – Myola Feedlot Expansion and Attachment B – Mandatory Conditions for all EPA licences.
  - b. The proponent shall apply to the EPA to vary their existing Environmental Protection Licence (No. 4340) to include the 35,000 head Cattle Feedlot facility.
- 15 **Feedlot Design**
  - a. The applicant shall ensure the design, construction and operation of the feedlot is in accordance with the Meat & Livestock Australia's National Guidelines for Beef Cattle Feedlots in Australia (3<sup>rd</sup> Edition), National Beef Cattle Feedlot Environmental Code of Practice (2<sup>nd</sup> Edition), Beef Cattle feedlots: Design and Construction standards (August 2016) and any other relevant guidelines.



- b. All works subject to an approval shall be constructed, maintained and operated so as to ensure public safety and prevent possible damage to any public or private property.
- 16 Change of Building Use**  
Any change of use/classification in relation to the use of the existing buildings shall not be made until approval in writing by this Council is first obtained.
- 17 Utilities**  
All adjustments to existing utility services made necessary by the development are to be undertaken by the developer at no cost to Council.
- 18 Stockpiling of Manure**  
The on-farm storage limit of screened manure is 20,000 tonnes and the maximum application rates on the properties "Myola" and "Murgo" are 8 tonnes per hectare per annum and governed by nutrient monitoring results.
- 19 Feedlot Management Plan**  
Prior to the occupation of the feedlot the applicant is to supply Council with a Feedlot Management Plan detailing the feedlot operation (including such operations as pen cleaning schedule, pond maintenance and vermin control programs etc), and specify how monitoring and reporting requirements will be complied with.
- PART A - PLANNING**
- 1 Section 94 Plan – Traffic Generating Development**  
The feedlot operator shall pay a contribution to the Gwydir Shire Council for the movement of trucks on Council's roads in accordance with Council's Section 94 Plan – Traffic Generating Development. The contribution will be levied on both cattle trucks exiting and commodity trucks entering the facility.
- 2 Section 94 Plan – Payment Period**  
Feedlot number declarations are to be received and s94 contributions paid within 30 days from the end of each quarter. Further that the quarterly Feedlot number declarations be audited annually and the auditor's verification be supplied to Council within 60 days after the end of the financial year.
- 3** The applicant/owner shall ensure that the operation and use of the property comply with the current LEP definition of an intensive livestock keeping establishment, namely.
- 4 Traffic & Transport**  
**Vehicular Parking and Manoeuvring**
- a. Any vehicles or plant owned or operated by the occupants of the premises in connection with the conduct of their business are to be parked within the confines of the site in spaces designated on the submitted plans or as otherwise provided in accordance with the conditions of this consent.
- b. All vehicular movement to and from the site onto Croppa Creek Road shall be in a forward direction.
- 5 Access to Site**
- a. The main access to the facility off Croppa Creek Road is to be reconstructed to comply with 36.5m Road Train Standard and/or certified for use by Road Train vehicles.
- b. Details of any reconstruction necessary shall be supplied to Council prior to the issue of a Construction Certificate.
- c. Once certification has been issued a copy shall be supplied to Council prior to the issue of an Occupation Certificate.
- 6 Impacts of Nutrients and effluent on native vegetation**  
Mitigation measures and buffer zones, as presented in the Environmental Impact Statement shall be applied and stringently maintained throughout the life of the facility.
- 7 Threatened Species Mitigation**  
To protect remnant vegetation and existing habitat values for flora and fauna within the area, the following mitigation would be required;
- 1) Feedlot design, construction and management must be consistent with best management practices outlined in the Meat & Livestock Australia's National



- Guidelines for Beef Cattle Feedlots in Australia (3<sup>rd</sup> Edition), National Beef Cattle Feedlot Environmental Code of Practice (2<sup>nd</sup> Edition), Beef Cattle feedlots: Design and Construction standards (August 2016).
- 2) Feedlot effluent irrigation must only occur on existing cultivated land as shown on the plan named "Site Plan Showing Proposed Pivot Locations", SMK Consultants, 24<sup>th</sup> February 2017.
  - 3) The locations for the spreading composted manure from the feedlot on the properties "Myola" and "Murgo" shall be mapped and submitted to Council as a part of the Feedlot Management Plan prior to the issue of an Occupation Certificate for the development.
  - 4) The following buffers must be maintained;
    - (a) 200 metres from rural farm residences not associated with the feedlot operation;
    - (b) 50 metres from rural farm residences/dongas associated with the feedlot operation;
    - (c) 100 metres from watercourse (Yallaro Creek) and public areas;
    - (d) 50 metres from property boundaries;
    - (e) 30m from drainage lines; and
    - (f) 100 metres of a bore site.
  - 5) Effluent must be spread using the centre pivot irrigation system or furrow irrigation and application rates must not exceed soil infiltrations rates.
  - 6) A manure spreader must be used to spread organic solids to ensure solids are evenly spread over cropping areas.
  - 7) Soil testing must be undertaken prior to any spreading of effluent and/or manure to establish a baseline soil nutrient / organic matter / chemical status within;
    - (a) cultivation areas
    - (b) remnant vegetation patches within 50m of Yallaro Creek
  - 8) Soil/crop nutrient balances must be determined for cultivation areas [refer 6) above] to ensure spreading rates do not exceed soil nutrient storage capacity and crop utilisation.
  - 9) Areas identified in 6) above must be re-sampled prior to any subsequent applications of effluent and /or manure to ensure no build- up of nutrients, contaminants and /or salts within the soil profile.
  - 10) Should soil testing show an unacceptable change in the soil nutrient /chemical/salt levels then all effluent/manure spreading must cease on affected or adjoining cultivation areas.
- 8 Stormwater System and Sediment/Holding Ponds**  
No tail water drainage is to be discharged into or onto:
- Any adjoining public or Crown road
  - Any other person's land
  - Any Crown land
  - Any river, creek or watercourse, including Yallaro Creek
  - Any ground water aquifer
  - Any area of native vegetation
- 9 Waste Disposal**
- a. Waste disposed of on-site shall be in a manner, which will not impact on the surrounding environment or the amenity of the area.
  - b. All composted manure leaving the facility for use on other properties in the area shall be tested prior to leaving to establish nutrient levels.
- 10** All works involving soil or vegetation disturbance shall be undertaken with adequate measures to prevent soil erosion and the entry of sediments into any river, lake, water body, and wetland or groundwater system.
- 11 Disposal of Solids/Manure**
- a) **Timing**  
Spreading of solid waste shall be restricted during months of December to February due to increased likelihood of receiving intense summer storms.
  - b) **Slopes**

Slopes in excess of 8% avoided unless composted solid waste is incorporated into soils as soon as possible after spreading and the area is protected by structural soil erosion control measures (eg graded bank).

**12 Soil – Erosion and Sediment Control**

- a) All topsoil from pen sites (new) and excavated areas shall be removed and stockpiled for later rehabilitation work.
- b) All batters shall be a minimum of 4 (h):1(v) re-topsoiled, seed and fertilised immediately on completion. Suitable species to use around sheds and feedlot area are lower growing perennial grass.
- c) All drains shall be established at a non-erodible grade and revegetated by re-topsoiling, seeding and fertilising immediately on completion.
- d) Disposal of run-off from the Development site shall occur at well-vegetated areas.

**13 Groundwater Management**

1. Baseline groundwater quality data shall be established prior to use of the feedlot and the impact of the development should be assessed against the minimum harm criteria of the Aquifer Interference Policy.
2. A groundwater monitoring (in particular the quality) and mitigation plan shall be developed in consultation with DPI – Water and submitted to Council, prior to use of the feedlot. The existing monitoring bores shall be retained and used so groundwater can be monitored, baseline groundwater quality data can be established and the impact of the development can be assessed against Level 1 criteria of then Aquifer Interference Policy.

**14 Concentration Limits**

For each discharge point or utilisation area specified in the table/s below, the concentration of a pollutant discharge at that point, or applied to that area, must not exceed the concentrations limits specified for that pollutant in the table.

Where a pH quality limit is specified in the Table, the specified percentage of samples must be within the specified ranges.

To avoid any doubt, this condition does not authorise the discharge or emission of any other pollutants.

**14.1 Air**

**Point: all air discharges**

Pollutant
Limits as specified in the Protection of the Environment Operations (Clean Air) Regulation 2010 (or as amended)

**14.2 Volume and mass limits**

The volume/mass of cattle must not exceed the volume/mass limit specified in the table below.

**Total number of cattle in the feedlot pens on the premises**

Volume Limit	Units of measure	Volume/Mass limit
Total number of cattle in the feedlot pens on the premises	Number of cattle	Maximum 35,000 cattle
Stocking density of cattle within the feedlot pens	m <sup>2</sup> /head	Minimum 15m <sup>2</sup> /head

*Note: The above stocking density limit is based on the minimum separation distance to prevent odour nuisance from a Class 2 Feedlot to a residence located 1km from the site. This limit may be modified if the applicant can provide more detailed information that includes the exact distance to the nearest receptor, the frequency of winds towards this receptor, and justification of a higher feedlot classification.*

**14.3 Discharge Points and Utilisation Area**

For each discharge point or utilisation area specified below (by a point number), the volume/mass of liquids discharged to water, or solids or liquids applied to the area, must not exceed the volume/mass limit specified for that discharge point or area. For the point/s identified below, no discharge to waters is permitted unless the specified volume of runoff or flow is exceeded or the condition met.

Point/s	Specified volume of runoff or flow
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<p>Overflow points from the holding pond servicing the 'controlled drainage area'.</p> <p>For the purpose of these general terms of approval, the 'controlled drainage area' consists of the feedlot pens, manure storage area, and grassed drainage area for the feedlot development.</p>	<p>Either:</p> <p>the runoff volume from the 'controlled drainage area' draining to the effluent holding pond/s and wet weather storage pond/s 1 in 20 year, 24 hour storm event, using volumetric runoff coefficients of 0.8 for the feedlot pens, roadways and other hard stand areas and 0.4 for grassed areas within the controlled drainage area;</p> <p>Or;</p> <p>the runoff volume from the controlled drainage area in a 90 percentile wet year determined from a water balance, calculated using; not longer than average monthly evaporation losses from the ponds, monthly withdrawals for irrigation, daily (or weekly) input data and using volumetric runoff coefficients of 0.4;</p> <p>whichever is greater.</p> <p><i>Note: Calculations for the water balance must reflect actual irrigation scheduling suited to the soils, cropping regime and local climate including all input and effluent draw off) rather than follow a simple theoretical moisture deficit irrigation regime.</i></p>
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For the purposes of these general terms of approval, data from the current "Australian Rainfall and Runoff", The Australian Institution of Engineers and rainfall data from the Australian Bureau of Meteorology for the Premises is to be used to calculate the volume of run-off from a 1 in 20 year, 24 hour storm event and a 90 percentile wet year.

#### 14.4 Waste

The applicant must not cause, permit or allow any waste generated outside the premises to be received at the premises for storage, treatment, processing, reprocessing or disposal or any waste generated at the premises to be disposed of at the premises, except as expressly detailed as part of the development approval or as otherwise amended by the conditions of this consent.

#### 14.5 Noise Limits

The Applicant/Owner shall ensure that the noise generated by the development does not exceed the following limits at any privately-owned land.

##### Noise Limits

Day <sup>L<sub>Aeq</sub>(15 minute)</sup>	Evening	Night
48 dB(A)	45	40

##### Notes:

- Noise from the development is to be measured at the most affected point on or within the residential boundary, or at the most affected point within 30 metres of a dwelling (rural situations) where the dwelling is more than 30 metres from the boundary, to determine compliance with the <sup>L<sub>Aeq</sub>(15 minutes)</sup> noise limits (ie the equivalent continuous noise level when measured over a 15 minute period) in the above table. 5dBA must be added to the above limits if the noise is substantially tonal or impulsive in character.
- If it can be demonstrated that direct measurement of noise from the development is impractical, the Council may accept alternative means of determining compliance (see Chapter 11 of the NSW Industrial Noise Policy – EPA, 2000). The modification factors in Section 4 of the NSW Industrial Noise Policy shall also be applied to the measured noise levels where applicable.
- The noise emission limits identified in the above table apply under meteorological conditions of:
  - Wind speeds of up to 3m/s at 10 metres above ground level, and
  - Temperature inversion conditions of up to 3 °C/100m.



- d) *Noise impacts that may be enhanced by temperature inversions must be addressed by quantifying the enhanced impacts and developing and implementing measures to ameliorate the impacts.*

*L<sub>Aeq</sub> (15 minute) is the equivalent continuous noise level – the level of noise equivalent of the energy-average of noise levels occurring when measured over a 15 minute period.*

*Note: Noise measurement*

*For the purpose of noise measures required for this condition, the L<sub>Aeq</sub> noise level must be measured or computed at any point within 30 metres of any residential or other noise sensitive receiver over a period of 15 minutes using “FAST” response on the sound level meter.*

*For the purpose of the noise criteria for this condition, 5 dB(A) must be added to the measured level if the noise is substantially tonal or impulsive in character. The location or point of impact can be different for each development, for example at the closest residential receiver or at the closest boundary of the development.*

*Measurement locations can be:*

*1 metre from the facade of the residence for night time assessment;*

*at the residential boundary;*

*30 metres from the residence (rural situations) where boundary is more than 30 metres from residence.*

*The noise emission limits identified in paragraph 1 of this condition apply for prevailing meteorological conditions (winds up to 3m/s), except under conditions of temperature inversions. Noise impacts that may be enhanced by temperature inversions must be addressed by documenting noise complaints received to identify any higher level of impacts or patterns of temperature inversions; where levels of noise complaints indicate a higher level of impact then actions to quantify and ameliorate any enhanced impacts under temperature inversions conditions should be developed and implemented.*

**15 Potentially offensive odour**

- a) *The applicant must not cause or permit the emission of offensive odours from the premises, as defined under Section 129 of the Protection of the Environment Operations Act 1997.*
- b) *Should odour emission levels exceed predicted levels, Council may impose further mitigation measure as is necessary to protect/maintain the current amenity of the area.*

*Note: Section 129 of the Protection of the Environment Operations Act 1997, provides that the applicant must not cause or permit the emission of any offensive odour from the premises but provides a defence if the emission is identified in the relevant environment protection licence as a potentially offensive odour and the odour was emitted in accordance with the conditions of a licence directed at minimising odour.*

**16 A ground water monitoring program must be developed and implemented prior to the construction of the feedlot.**

- a. *At least one effective monitoring bore be constructed on the down-gradient side of the holding pond, with the necessary consent of NSW Office of Water. The monitoring bores must intercept groundwater to provide adequate information on contamination. Monitoring bores in a dry hole are not considered useful in indicating if leakage is occurring from the holding pond. That is, if leakage from the pond is in a vertical direction until reaching the shallowest aquifer and then spreading laterally down gradient, the ‘early warning indicator’ being a dry hole will not identify this spread of contamination. Therefore all monitoring bores will need to intercept groundwater to provide adequate information on groundwater contamination.*
- b. *A ground water mitigation program must be outlined in the event that unacceptable levels of contamination are identified.*

**17 Provide approved type of shade for sick animals in hospital pen(s)**

Conduct a risk analysis using ALFA Risk Assessment Program for the feedlot site using the standard "fat black steer" as a model –

- a) If the calculated "**Over-all Risk**" for the "**extreme risk probability**" of heat stress due to an "**event duration**" of **3 or more days**, is "**less than 1/decade**".
  - No further requirement;
  - Recommend following the principles outlined in MLA NSW and National guidelines for managing animals during summer
  - Recommend membership of National Feedlot Accreditation Scheme (NFAS) to encourage best practice
- b) if calculated "**Over-all Risk**" for the "**extreme risk probability**" of heat stress due to an "**event duration**" of **3 or more days** is "**1/decade**", or greater feedlots must have a "Summer Action Plan (SAP)" in place:
  - Must follow NFAS standards and become a member of NFAS;
  - Non-member of NFAS required to meet conditions during Dec-Feb to keep probability less than once/decade.

Either through:

- Approved "Summer Action Plan (SAP)" developed with the NSW DPI Livestock Officer (Beef Feedlots) Jeffrey House using the ALFA/MLA RAP software to design suitable mitigations measures (breed, water, shade, pen cleaning etc) for implementation.

Or

- Approved shade required in all pens in accordance with the MLC "Beef Cattle Feedlot: design and construction" guidelines, August 2016.

Note:

- RAP software available at [www.katestone.com.au/mla](http://www.katestone.com.au/mla)
- Use climatic data from nearest appropriate centre
- "Flat black steer" is Black, British breed (Box Taurus), condition score 4, no access to shade, healthy and in a class 3 feedlot.
- "Approved shade" to a minimum of 3 sq metres per head, design and aspect to conform to recommendations published by MLA.
- Limit of acceptable risk based on probability of an extreme event of 3 days, less than once per decade.

## **18 Operating Conditions**

### **18.1 Dust**

- a. Activities occurring at the premises must be carried out in a manner that will minimise emissions of dust from the premises.
- b. The developer shall take appropriate measures to assist in the mitigation of potential dust nuisance which may arise including from vehicular movements on the subject site.

### **18.2 Maintenance of holding ponds**

- a. The holding ponds must be maintained to ensure that sedimentation does not reduce their capacity by more than 20% of the design capacity.
- b. All effluent holding ponds/evaporation ponds and associated drains must be maintained to prevent infiltration.

### **18.3 Maintenance of feedlot pens**

- a. The feedlot pen surface must be maintained to prevent infiltration.
- b. The manure pad depth:
  - does not go below 25mm or exceed 50mm above the interface layer;
  - is left intact during pack removal; and
  - is left in a smooth, durable and uniform state following pack removal.
- c. No pen has a slope less than 3%, or drains into another pen.
- d.
  - i) All feed trough, water trough and bin aprons slope away from the trough and bin to facilitate drainage; and
  - ii) water trough drains are constructed so that wash water is always discharged outside the pens.
- e. Under-fence cleaning is carried out at least monthly.
- f. Wet patches are eliminated at least weekly.

- g. Potholes are repaired at least weekly.
- 18.4 Solids storage**
- a. Solids must be stored on an impermeable pad within the controlled drainage area.
- b. Manure with moisture content of greater than 35% is not placed in the main stockpiles.
- 18.5 Management of Utilisation Areas**
- a. The quantity of effluent/solids applied to the utilisation area/s must not exceed the capacity of the area to effectively utilise the effluent/solids.
- b. For the purpose of this condition, 'effectively utilise' include the use of the effluent/solids for pasture or crop production, as well as the ability of the soil to absorb the nutrient, salt, hydraulic load and organic material.
- 18.6 Carcass Disposal**
- Carcass composting shall take place with the Controlled Drainage Area and be carried out as specified in the EIS and in accordance with Section 2 of the MLC's "Beef Cattle feedlots: waste management and utilisation" guidelines. The carcass composting area must be suitably lined to prevent infiltration.
- 18.7 Controlled Drainage Area**
- a. A controlled drainage area (CDA) must prevent 'clean' runoff entering the site and collect all 'contaminated' runoff.
- b. For the purpose of this condition the CDA must include the feedlot pen areas, unloading and processing yards, hospital pens, cattle lanes, manure/carcass composting areas, sedimentation basin/terrace and the effluent holding ponds.
- c. The CDA shall be constructed and maintained in accordance with the EIS and the relevant guidelines.
- 18.8 Activities must be carried out in a competent manner**
- Development activities must be carried out in a competent manner.  
This includes:-
- processing, handling, movement and storage of materials and substances used to carry out the activity; and
  - the treatment, storage, processing, reprocessing, transport and disposal of waste generated by the activity.
- 18.9 Maintenance of plant and equipment**
- All plant and equipment installed at the premises or used in connection with the licensed activity;
- must be maintained in a proper and efficient condition; and
  - must be operated in a proper and efficient manner.
- 18.10 Spreading of Manure**
- a. All intended sites being used for the spreading of manure are to be nominated and provided to Council prior to the issue of an Occupation Certificate.
- b. Manure spreading is:
- not conducted one day before, or during weekends and public holidays; and
  - only conducted when conditions are favourable to dispersion.
- c. Manure is incorporated into cultivation as soon as practicable after spreading.
- 18.11 Feed Spillage**
- Feed residues and spilt feed are removed at least weekly.
- 18.12 Control of Vermin and Flies**
- Fly, mice and other vermin shall be controlled via the implementation of effective baiting programs and shall operate continuously from the commencement of the feedlot.
- Details of the fly, mice and other vermin control program shall form part of the Feedlot Management Plan to be presented to Council prior to the issue of Occupation Certificate.
- 18.13 Emergency Feedlot Supply Storage**

The feedlot facility shall ensure that an emergency storage supply is built into the water system in case the normal supply fails to provide a minimum of 3 days' supply.

**18.14 Shade Structures**

Details of the shade to be provided in the new pens, including height, type and area per head provided.

**18.15 Sick Pen and Disease Management**

The development must provide Animal Welfare for sick livestock and disease management consisting put not limited to:

Shade and low stocking density in sick pens

- Daily inspections of the livestock in the feedlot and the removal of suspect cattle early to a sick pen for treatment
- All sick/hospital pens/areas shall comply with the MLA guidelines "Beef Cattle Feedlot: Design and Construction – Section 36 Hospital and Recovery Pens".

**19 Monitoring and Recording Conditions**

**19.1 Monitoring records**

Any monitoring required to be conducted by the conditions of consent in relation to the development must be recorded and retained as set out in the following 2 paragraphs.

- a. All records required to be kept by these conditions must be:
  - in a legible form, or in a form that can readily be reduced to a legible form;
  - kept for at least 4 years after the monitoring or event to which they relate took place; and
  - produced in a legible form to any authorised officer of Council and the EPA who asks to see them.
- b. The following records must be kept in respect of any samples required to be collected, the date/s on which the sample was taken;
  - the time/s at which the sample was collected;
  - the point at which the sample was taken; and
  - the name of the person who collected the sample.

**19.2 Requirement to monitor concentration of pollutants discharged**

- a. For each monitoring/discharge point or utilisation area specified below (by a point number), the applicant must monitor (by sampling or obtaining results by analysis) the concentration of each pollutant specified in Column 1. The applicant must use the sampling method, units of measure, and sample at the frequency, specified opposite in the other columns:

- b. **Point/s – overflow points on effluent holding and sedimentation pond/s**

Pollutant	Units of measure	Frequency	Sampling Method
Total Kjeldahl Nitrogen	mg/L	Each overflow event	Representative sample
Nitrate + Nitrite	mg/L	Each overflow event	Representative sample
Ammonia Nitrogen	mg/L	Each overflow event	Representative sample
Total Phosphorus	mg/L	Each overflow event	Representative sample
Reactive Phosphorus	mg/L	Each overflow event	Representative sample
Conductivity	uS/cm	Each overflow event	In situ
PH	pH	Each overflow event	In situ
Total Suspended Solids	mg/L	Each overflow event	Representative sample



*Note: The frequency of monitoring and the pollutant/s to be monitored may be varied by Council once the variability of the water quality is established.*

c. **Point/s – groundwater in effluent utilisation area and below effluent holding ponds.**

Pollutant	Units of measure	Frequency	Sampling Method
Total Nitrogen	mg/L	Establish background then every 6 months	Representative sample
Nitrate Nitrogen	mg/L	Establish background then every 6 months	Representative sample
Total Phosphorus	mg/L	Establish background then every 6 months	Representative sample
Conductivity	uS/cm	Establish background then every 6 months	In situ
PH	pH	Establish background then every 6 months	In situ
Reactive Phosphorus	mg/L	Establish background then every 6 months	Representative sample
Standing Water Level	Meters	Establish background then every 3 months	In situ
Ammonia N	mg/L	Establish background then every 6 months	Representative sample
E Coli	mg/L	Establish background then every 6 months	Representative sample
TKN	mg/L	Establish background then every 6 months	Representative sample

Final location of groundwater monitoring points and groundwater monitoring program is to be approved by Council.

*Note: The frequency of monitoring and the pollutant/s to be monitored may be varied by Council once the variability of the groundwater quality is established.*

d. **Point/s – Yallaroi Creek down stream of with facility.**

Pollutant	Units of measure	Frequency	Sampling Method
Total Nitrogen	mg/L	Establish background then every 6 months	Representative sample
Nitrate Nitrogen	mg/L	Establish background then every 6 months	Representative sample
Total Phosphorus	mg/L	Establish background then every 6 months	Representative sample
Conductivity	uS/cm	Establish background then every 6 months	In situ
PH	pH	Establish background then every 6 months	In situ
Reactive Phosphorus	mg/L	Establish background then every 6 months	Representative sample
Standing Water Level	Meters	Establish background then every 3 months	In situ
Ammonia N	mg/L	Establish background then every 6 months	Representative sample
E Coli	mg/L	Establish background then every 6 months	Representative sample
TKN	mg/L	Establish background then every 6 months	Representative sample

Final location of groundwater monitoring points and groundwater monitoring program is to be approved by Council.

*Note: The frequency of monitoring and the pollutant/s to be monitored may be varied by Council once the variability of the groundwater quality is established.*

e. **Point/s – soils on solids utilisation areas**

Pollutant	Units of measure	Frequency		Sampling Method
		Top Soil	Sub Soil	
pH	pH	Annually	Annually	Special Method 1
Conductivity	uS/cm	Annually	Annually	Special Method 1
Total Kjeldahl Nitrogen	mg/kg	Annually	N/A	Special Method 1
Nitrate Nitrogen	mg/kg	Annually	Annually	Special Method 1
Total Phosphorus	mg/kg	Annually	Every 3 years	Special Method 1
Available Phosphorus	mg/kg	Annually	Annually	Special Method 1
Exchangeable sodium percentage	%	Annually	Annually	Special Method 1
Cation Exchange Capacity	cmol(+)/kg	Annually	Annually	Special Method 1
Exchangeable cations (Ca, Mg, Na, K)	cmol(+)/kg	Annually	Annually	Special Method 1
Chloride	mg/kg	Annually	Annually	Special Method 1
Organic Carbon	%	Annually	N/A	Special Method 1
P sorption capacity	kg/ha	Every 3 years	Every 3 years	Special Method 1
Bulk Density	kg/m <sup>3</sup>	Every 3 years	Every 3 years	Special Method 1
Aggregate stability	%	Every 3 years	Every 3 years	Special Method 1

**Special Method 1** - means composite soil samples must be taken of the;

1. top soil,
2. sub soils

for each soil monitoring point. The monitoring of the pollutants must be done in accordance with methods approved by the EPA.

*Note: Final location of soil monitoring points and soil monitoring program is to be approved by Council. Soil monitoring points are to be established to monitor soil management units taking into account different soil types and landscape variables and solid waste utilisation procedures.*

f. **Point/s – waste solids (manure)**

Pollutant	Units of measure	Frequency	Sampling Method
pH	pH	Special Frequency 1	Representative Sample
Conductivity	uS/cm	Special Frequency 1	Representative Sample
Total Kjeldahl Nitrogen	mg/kg	Special Frequency 1	Representative Sample
Nitrate Nitrogen	mg/kg	Special Frequency 1	Representative Sample
Ammonia Nitrogen	mg/kg	Special Frequency 1	Representative Sample
Total Phosphorus	mg/kg	Special Frequency 1	Representative Sample
Dry matter	%	Special Frequency 1	Representative Sample
Sodium	mg/kg	Special Frequency 1	Representative Sample
Calcium	mg/kg	Special Frequency 1	Representative Sample

Chloride	mg/kg	Special Frequency 1	Representative Sample
Magnesium	mg/kg	Special Frequency 1	Representative Sample
Potassium	mg/kg	Special Frequency 1	Representative Sample
Organic Carbon	%	Special Frequency 1	Representative Sample

**Special Frequency 1 – Prior to solids application.**

*Note: The frequency of monitoring and the pollutant/s to be monitored may be varied by Council once the variability of the manure quality is established.*

**19.3 Air**

a.

**Point – at feedlot – on-site weather**

Parameter	Units of measure	Frequency	Averaging Period	Sampling Method
Air temperature	°C	Continuous	1 hour	AM-4
Wind direction	°	Continuous	15 minute	AM-2 & AM-4
Wind speed	m/s	Continuous	15 minute	AM-2 & AM-4
Sigma theta	°	Continuous	15 minute	AM-2 & AM-4
Rainfall	mm	Continuous	24 hour	AM-4
Evaporation	mm	Continuous	24 hour	Instrument calculation or approved BoM station data

**19.4 Requirements to monitor volume or mass**

For each discharge point or utilisation area specified below, the applicant must monitor the volume of liquids discharged to water or applied to the area:

- the mass of solids applied to the area;
- over the interval, at the frequency and using the method and units of measure, specified below.

Point	Frequency	Units of Measure	Sampling Method
Capacity of effluent holding and sedimentation pond/s	Monthly	kL	Method approved by Council
Overflow discharge from effluent holding and sedimentation pond/s	Every overflow event	kL/day	Estimate
Solids applied to utilisation area/s	Every application	Location, application area (ha), and mass of solids applied (T/day)	Estimate
Solids utilisation area/s	Each cropping cycle	Crop yield (tonnes) and crop nutrient content (mg/kg of N, P, K)	Method approved by Council

**Testing methods – concentration limits**

Monitoring for the concentration of a pollutant discharged to water or applied to a utilisation area required by this condition must be done in accordance with:

- the Approved Methods Publication; or
- if there is no methodology required by the Approved Methods Publication or by the conditions of consent in relation to the development or the relevant load calculation protocol, a method approved by Council in writing before any tests are conducted;

**19.5 Mass Animal Disposal**

The disposal of dead cattle by burning is prohibited, the applicant/licensee must develop a "Mass Animal Disposal Plan" within 4 months of the issuing of the Development Consent.

The plan can consider a number of disposal options but at the very least must address the requirements to dispose of all animals within the feedlot by burial.

Burial options must consider:

- Site location, a specific site needs to be set aside for pit establishment should it be required. In considering site location the following issues have to be considered:
  - Proximity to flood zones;
  - Proximity to groundwater tables;
  - Soil characterisation, to determine the suitability or otherwise of the soil to act as an impermeable barrier for leachate contamination to groundwater;
  - Site volume being sufficient to hold all cattle within the feedlot.
- The ability to access materials to line a pit if required;
- The ability to access machinery to construct the hole;
- The ability to set up monitoring regimes to ensure that disposal pits do not pollute adjacent environments.

#### **19.6 Grain & Feed Storage**

All grain or feed storage facilities associated with the proposal are to be fully enclosed or suitably covered so as not to attract or support vermin and birds.

#### **19.7 Complaints Procedure & Records**

- a. Throughout the life of the development, the Applicant/Owner shall ensure that the following contacts are available for community complaints;
  - i) A telephone number on which complaints about the development may be registered;
  - ii) A postal address to which written complaints may be sent; and
  - iii) An email address to which electronic complaints may be transmitted.
- b. The telephone number, the postal address and the email address shall be advertised in at least one appropriate local newspaper prior to the commencement of work at the development site.
- c. The Applicant/Owner shall record legible details of all complaints made to the owner, operator, applicant or any employee or agent in relation to pollution from the development. The record must include, but not necessarily be limited to:
  - i) The date and time, where relevant of the complaint;
  - ii) The means by which the complaint was made (telephone, mail or email);
  - iii) Any personal details of the complainant that were provided, or if no details were provided, a note to that effect;
  - iv) The nature of the complaint
  - v) Any action(s) taken by the Applicant/Owner in relation to the complaint, including any follow-up contact with the complainant; and
  - vi) If no action was taken by the Applicant/Owner in relation to the complaint, the reason(s) for no action being taken.
- d. A sign shall be erected at the site boundary giving contact details. The record of a complaint must be kept for at least 4 years after the complaint was made.
- e. Records shall be made available for inspection by an authorised officer of Council upon request. The Applicant/Owner shall also make summaries of the Register, without details of the complainants, available for public inspection.

#### **PART A - HEALTH**

There are no relevant conditions for this section

#### **PART A – BUILDING**

##### **1 Building - Structural Adequacy**

The Applicant shall ensure that all structures are constructed in accordance with the relevant requirements of the National Construction Code.



*Notes:*

- Under Part 4A of the EP&A Act, the Applicant/Owner is required to obtain construction and occupation certificates for the proposed building works.
- Part 8 of the EP&A Regulation sets out the detailed requirements for the certification of development.

**2 Second Steam Flaker and Feed Mill**

Prior to the issue of a Construction Certificate the proponent shall provide detailed plans of the proposed second steam flaker and feed mill, including a site plan, details of how it will be integrated into the existing system, details of noise mitigation and technical plans/details of the mill.

**PART B – PRIOR TO COMMENCEMENT OF BUILDING WORKS**

**1 Notification of Commencement of Work**

At least two (2) days prior to work commencing on site, Council must be informed, by the submission of Form 7 of the *Environmental Planning & Assessment Regulation, 1998*, of the name and details of the Principal Certifying Authority and the date construction work is proposed to commence.

**2 Advisory Note 2**

**Signs to be Erected on Building and Demolition Sites**

- (1) A sign must be erected in a prominent position on any work site on which work involved in the erection or demolition of a building is being carried out:-
  - (a) stating that unauthorised entry to the work site is prohibited, and
  - (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.
- (2) Any such sign is to be removed when the work has been completed.
- (3) This clause does not apply to:-
  - (a) building work carried out inside an existing building, or
  - (b) building work carried out on premises that are to be occupied continuously (both during and outside working hours) while the work is being carried out.

**3 Advisory Note 3**

**Toilet Facilities:**

- (1) Toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of one toilet for every 20 persons or part of 20 persons employed at the site.
- (2) Each toilet provided:-
  - (a) must be a standard flushing toilet, and
  - (b) must be connected:
    - (i) to a public sewer, or
    - (ii) if connection to a public sewer is not practicable, to an accredited sewage management facility approved by the Council, or
    - (iii) if connection to a public sewer or an accredited sewage management facility is not practicable, to some other sewage management facility approved by the Council.
- (3) The provision of toilet facilities in accordance with this clause must be completed before any other work is commenced.
- (4) In this clause:  
**accredited sewage management facility** means a sewage management facility to which Division 4A of Part 3 of the Local Government Act (Approvals) Regulation 1993 applies, being a sewage management facility that is installed or constructed to a design or plan the subject of a certificate of accreditation referred to in clause 95B of the Regulation.  
**approved by the Council** means the subject of an approval in force under Division 1 of Part 3 of the *Local Government (Approvals) Regulation 1993*.

public sewer has the same meaning as it has in the *Local Government (Approvals) Regulation 1993*.

sewage management facility has the same meaning as it has in the *Local Government (Approvals) Regulation 1993*.

**4 Site Management**

Run-off and erosion controls must be implemented before construction to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:

- a) divert uncontaminated run-off around cleared or disturbed areas,
- b) erect a silt fence to prevent debris escaping into drainage systems or waterways,
- c) prevent tracking of sediment by vehicles onto roads,
- d) stockpile topsoil, excavated material, construction, landscaping supplies and debris within the site.

**5 Advisory Note 4**

**Dial before you Dig**

Underground assets may exist in the area that is subject to this application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you Dig at [www.1100.com.au](http://www.1100.com.au) or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before you Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you Dig service in advance of any construction or planning activities.

**6 Advisory Note 5**

**Telecommunications Act 1997 (Commonwealth)**

Telstra (and its authorised contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on Phone Number 1800810443.

**7 Advisory Note 6**

**Disturbance or Impact on Telecommunications Infrastructure**

1. If the development is likely to disturb or impact upon telecommunications infrastructure, written confirmation from the service provider that they have agreed to the proposed works must be submitted to the Principal Certifying Authority prior to the issue of a Construction Certificate or any works commencing.
2. The arrangements and costs associated with any adjustment to telecommunications infrastructure shall be borne in full by the applicant/developer.

**PART C – DURING BUILDING WORK**

**1 Compliance with the Building Code of Australia**

All building work must be carried out in accordance with the provisions of the *Building Code of Australia*.

**2 Advisory Note 8**

- (a) Except as specified in (b) below, the critical stage inspections may be carried out by the Principal Certifying Authority (PCA) or, if the PCA agrees, by another Certifying Authority.
- (b) The last critical stage inspection required to be carried out must be carried out by the Principal Certifying Authority.

The applicant is advised that the critical stage inspections as listed are mandatory. Council, if chosen as the Principal Certifying Authority (PCA) will require the listed inspections.

A Compliance Certificate or other form of documentary evidence shall be issued/provided for the following applicable stages of the building construction in order that the work may immediately progress:

**Mandatory Inspections**

Stage	Work
a. Pens, Sediment Pond and Effluent Storage Pond	Prior to lining or filling
b. Installation of second steam flaker and feed mill	Prior to operation
c. Completion	Before occupation or use.
<i>Note: Any Compliance certificate issued for the above stages of construction shall certify that all relevant ancillary or dependent work has been undertaken in accordance with the Building Code of Australia and any other condition of this consent.</i>	

**PART D – PRIOR TO ISSUE OF OCCUPATION CERTIFICATE**

**1 Feedlot Management Plan**

A Feedlot Management Plan will be development and presented to Council prior to the issue of the Occupation Certificate.

**2 Compliance with Conditions:**

The use or occupation of the approved development shall not commence until such time as all conditions of this development consent have been complied with. The use or occupation of the development prior to compliance with all conditions of development consent may make the applicant/developer liable to legal proceedings.

**3 Road Damage**

The cost of repairing any damage caused to Council's assets in the vicinity of the subject site as a result of construction works associated with the approved development is to be met in full by the applicant/developer prior to the issue of an Occupation Certificate.

**4 Removal of Temporary Facilities:**

- (a) All temporary builder's signs or other site information signs are to be removed upon the completion of site works.
- (b) Any temporary toilet facilities provided during construction works are to be appropriately dismantled, disconnected and removed from the site.

**PART D – POST OCCUPATION**

**1 Reporting conditions**

The applicant must provide an annual return to Council in relation to the development. In the return the applicant must report on the annual monitoring undertaken (where the activity results in pollutant discharges), provide a summary of complaints relating to the development, report on compliance with consent conditions.

**2 Deadline for Annual Return**

The Annual Return for the reporting period must be supplied to Council not later than 60 days after the end of each reporting period.

**3 Rehabilitation and maintenance**

At cessation of the feedlot operation the consent the owner/operator shall rehabilitate/restore the site (in particular the sediment and effluent holding ponds) to its preceding to feedlot use and perform maintenance for a period of two years after practical completion, in order to prevent unmonitored and unmitigated runoff contamination of Antimony Gully and Spring Creek or any other impacts to the surrounding lands.

**PART E – OTHER APPROVALS**

There were no other approvals issued with is consent.

**REASONS FOR CONDITIONS:**

The above conditions have been imposed:-



- (a) to ensure compliance with the terms of the Environmental Planning Instrument and/or Development Control Plan;
- (b) having regard to Council's duties of consideration under *Section 79C(1) of the Environmental Planning and Assessment Act, 1979 (as amended)* as well as Section 80A of the Act which authorises the imposing of consent conditions.
- (c) to protect the existing and likely future amenity of the locality;
- (d) prevent, minimise, and/or offset adverse environmental impacts;
- (e) set standards and performance measures for acceptable environmental performance;
- (f) require regular monitoring and reporting;
- (g) provide for the on-going environmental management of the development;
- (h) having regard to the circumstances of the case and the public interest; and
- (i) to ensure compliance with the *Building Code of Australia* and referenced standards.

#### **Definitions**

Listed below are the definitions used in the Development Consent Conditions

Applicant	SMK Consultants
Council	Council of the Shire of Gwydir
DA	Development Application
Day	Day is defined as the period from 7am to 6pm on Monday to Saturday
DPI	Department of Primary Industries (includes the former Department of Mineral Resources)
EP&A Act	<i>Environmental Planning &amp; Assessment Act 1979</i>
EP&A Regulation	<i>Environmental Planning &amp; Assessment Regulation 2000</i>
EPA	Environment Protection Authority
GLEP	Gwydir Local Environmental Plan 2013
Land	Land means the whole of a lot in a current plan registered at the Land Titles Office at the time of this consent
Night	Night is defined as the period from 6pm to 7am on Monday to Saturday, and 10pm to 8am on Sundays and Public Holidays
Owner	Owner of the land – Yolaro Pty Ltd
PCA	Principal Certifying Authority appointed under Section 109E of the EP&A Act
SEE	Statement of Environmental Effects
Site	Land to which the DA applies
Work	The development and operation of the proposed cattle feedlot, including associated infrastructure and access, which is the subject of this Development Consent
Proponent	Yolaro Pty Ltd (Bindaree Beef Group)
CDA	Controlled Drainage Area
MLA	Meat and Livestock Australia
RMS	Roads & Maritime Services
NOW	NSW Office of Water
OEH	Office of Environment and Heritage

### **Attachment A – General Terms of Approval for DA 4/2018 – Myola Feedlot Expansion**

**Note:** *These general terms of approval include existing conditions on environment protection licence 4340 for context. New or altered conditions are marked with an Asterix (\*) following the condition number.*

#### **Administrative conditions**

##### **A1. Information supplied to the EPA**

- A1.1\*** Except as expressly provided by these general terms of approval, works and activities must be carried out in accordance with the proposal contained in:
- the development application 4/2018 submitted to Gwydir Shire Council;
  - the environmental impact statement dated 9 March 2017 relating to the development; and

- all additional documents supplied to the EPA in relation to the development, including information and reports provided by SMK Consultants by email on 31 December 2018, 15 January 2019 and 5 March 2019.

**Note:** This condition will be replaced by condition A4 on the licence. Existing licence conditions A1 and A2 do not need to be included in these general terms of approval.

**A2. Fit and Proper Person**

**A2.1** The applicant must, in the opinion of the EPA, be a fit and proper person to hold a licence under the *Protection of the Environment Operations Act 1997*, having regard to the matters in s.83 of that Act.

**Note:** This condition is a pre-requisite for issuing an environment protection licence and will not appear on the licence.

**Discharges to Air and Water and Applications to Land**

**P1\*. Location of monitoring/discharge points and areas**

**P1.1** The following utilisation areas referred to in the table below are identified in this licence for the purposes of the monitoring and/or the setting of limits for any application of solids or liquids to the utilisation area.

**P1.2\*** The following points referred to in the table are identified in this licence for the purposes of the monitoring and/or the setting of limits for discharges of pollutants to water from the point.

**Note:** New or altered points are marked with an Asterix (\*) following the EPA identification number in bold.

**Water and land**

EPA identification no.	Type of Monitoring Point	Type of Discharge Point	Location Description
1	Effluent quality monitoring Discharge to utilisation area	Effluent quality monitoring Discharge to utilisation area	Effluent holding pond and irrigation pump labelled as EPA Point 1 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03
<b>2*</b>	Wet weather discharge Discharge quality monitoring	Wet weather discharge Discharge quality monitoring	Spillway from effluent holding pond labelled as EPA Point 2 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03. This point will be removed from the licence following construction of the proposed effluent pond, provided the existing effluent holding pond discharges only to that proposed pond.
3	Effluent quality monitoring		Terminal pond 1 (servicing the flood EUA) labelled as EPA Point 3 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03
4	Wet weather discharge Discharge quality monitoring	Wet weather discharge Discharge quality monitoring	Spillway for terminal pond 1 (servicing the flood EUA) labelled as EPA Point 4 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03.
5	Water quality monitoring		Terminal pond 2 (servicing the fresh water irrigation pivot) labelled as EPA Point 5 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03.
6	Discharge quality monitoring		Spillway for terminal pond 2 (servicing the fresh water irrigation pivot area) labelled as EPA Point 6 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03.
7	Soil quality monitoring Mass monitoring		Effluent utilisation area 1 (flood irrigation) labelled as EPA Point 7 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03.

EPA identification no.	Type of Monitoring Point	Type of Discharge Point	Location Description
8	Soil quality monitoring Mass monitoring		Effluent utilisation area 2 (pivot irrigation) labelled as EPA Point 8 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03
9*	Soil quality monitoring Mass monitoring		Manure utilisation area consisting of 4 management units (Paddocks A, B, C & K) labelled as EPA Point 9 on map titled "Myola Feedlot Pty Ltd Site Plan and Monitoring Points" provided to DEC in licence variation application dated 17/12/04, excluding the part of Paddock A used for pivot irrigation.
10*	Manure quality monitoring Mass monitoring		Manure stockpile and composting area labelled as EPA Point 10 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03, and additional manure stockpile and composting areas as result of expansion.
12	Groundwater quality monitoring		Groundwater monitoring bore 2 labelled as EPA Point 12 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03.
13	Surface water quality monitoring		Surface water monitoring in Yallaroi Creek (upstream) labelled as EPA Point 13 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03.
14	Surface water quality monitoring		Surface water monitoring in Yallaroi Creek (downstream) labelled as EPA Point 14 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03.
16	Groundwater quality monitoring		Groundwater monitoring labelled as Proposed Piezo 3 on map titled "Myola Feedlot Pty. Ltd Site Plan and Monitoring Points" dated 2006, located east of Terminal Pond 1.
17	Groundwater quality monitoring		Groundwater monitoring labelled as Proposed Piezo 2 on map titled "Myola Feedlot Pty. Ltd Site Plan and Monitoring Points" dated 2006, north west corner of Terminal Pond 2.
18	Groundwater quality monitoring		Groundwater monitoring labelled as Proposed Piezo 1 on map titled "Myola Feedlot Pty. Ltd Site Plan and Monitoring Points" dated 2006, western or lower side of Terminal Pond 1.
19*	Effluent quality monitoring Discharge to utilisation area	Effluent quality monitoring Discharge to utilisation area	Additional effluent holding pond and irrigation pump. Actual location to be determined following submission of the <i>Effluent and manure monitoring and management plan</i> required by Condition E3.
20*	Wet weather discharge Discharge quality monitoring	Wet weather discharge Discharge quality monitoring	Spillway from new effluent holding pond. Actual location to be determined following submission of the <i>Effluent and manure monitoring and management plan</i> required by Condition E3.
21*	Groundwater quality monitoring		Groundwater monitoring point adjacent to and down-gradient of the additional effluent holding pond. Actual location to be determined following submission of

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EPA identification no.	Type of Monitoring Point	Type of Discharge Point	Location Description
			the <i>Effluent and manure monitoring and management plan</i> required by Condition E3.
22*	Water quality monitoring		Terminal pond 3 (servicing the new pivot in Paddock A). Actual location to be determined following submission of the <i>Effluent and manure monitoring and management plan</i> required by Condition E3.
23*	Discharge quality monitoring		Spillway for terminal pond 3. Actual location to be determined following submission of the <i>Effluent and manure monitoring and management plan</i> required by Condition E3.
24*	Soil quality monitoring Mass monitoring		Effluent utilisation area 3 (pivot irrigation in Paddock A). Actual location to be determined following submission of the <i>Effluent and manure monitoring and management plan</i> required by Condition E3.

**P1.3** The following point(s) in the table are identified in this licence for the purpose of the monitoring of weather parameters at the point.

**Weather monitoring**

EPA identification no.	Type of Monitoring Point	Location Description
15	Weather analysis	Weather monitoring station on Myola Feedlot labelled as EPA Point 15 on map titled "Myola Feedlot Pty Ltd Site Plan" dated 16.06.03

**Limit conditions**

**L1. Pollution of waters**

**L1.1** Except as may be expressly provided by a licence under the *Protection of the Environment Operations Act 1997* in relation of the development, Section 120 of the *Protection of the Environment Operations Act 1997* must be complied with in and in connection with the carrying out of the development.

**L2\*. Volume and mass limits**

**L2.1\*** For each point identified in the table below, no discharge to waters is permitted unless the specified rainfall depth is exceeded.

Point	Specified rainfall depth
2,4,20	134.4mm in any 24 hours.

**Note:** 134.4mm is the rainfall depth of the 1-in-20 year, 24-hour storm event.

**L2.2\*** Notwithstanding condition O4.5, no more than 8 tonnes of manure may be applied to any one hectare of land on the premises in any 12-month period.

**Note:** Condition L2.2 will replace existing condition L2.2 on the licence.

**L3. Waste**

**L3.1** The applicant must not cause, permit or allow any waste generated outside the premises to be received at the premises for storage, treatment, processing, reprocessing or disposal or any waste generated at the premises to be disposed of at the premises, except as expressly permitted by a licence under the *Protection of the Environment Operations Act 1997*.

**L3.2** This condition only applies to the storage, treatment, processing, reprocessing or disposal of waste at the premises if it requires an environment protection licence under the *Protection of the Environment Operations Act 1997*.

**Note:** Condition L3 is included to ensure that a premises based activity is not used as a waste facility (unless that scheduled activity is permitted by another condition).

**L4. Potentially offensive odour**

**L4.1** No condition of this licence identifies a potentially offensive odour for the purposes of section 129 of the *Protection of the Environment Operations Act 1997*.

**Note:** Section 129 of the *Protection of the Environment Operations Act 1997*, provides that the licensee must not cause or permit the emission of any offensive odour from the premises but



*provides a defence if the emission is identified in the relevant environment protection licence as a potentially offensive odour and the odour was emitted in accordance with the conditions of a licence directed at minimising odour.*

**L5. Other limit conditions**

- L5.1\*** The total number of cattle accommodated within the feedlot pens on the premises, at any one time, must not exceed 35 000.
- L5.2\*** The quantity of manure stored on the premises must not exceed 20 000 tonnes at any time.

**Operating conditions**

**Note:** *Conditions O1 and O2 are mandatory on all environment protection licences and are included in Attachment B.*

**O3. Dust**

- O3.1** Activities occurring at the premises must be carried out in a manner that will minimise emissions of dust from the premises.

**O4\*. Effluent application to land**

- O4.1** Effluent application must not occur in a manner that causes surface runoff.
- O4.2** Spray from effluent application must not drift beyond the boundary of the premises
- O4.3** Livestock access to any effluent application area must be denied during irrigation and until the applied effluent has dried.
- O4.4** The applicant must retain the utilisation area.
- O4.5\*** The quantity of effluent/solids applied to the utilisation area must not exceed the capacity of the area to effectively utilise the effluent/solids.
- O4.6\*** For the purposes of condition O4.5, 'effectively utilise' includes the use of the effluent/solids for pasture or crop production, as well as the ability of the soil to absorb the nutrient, salt, hydraulic load and organic material.
- O4.7\*** For the purposes of this licence, "effluent application area" and "effluent utilisation area" mean the flood effluent utilisation area and pivot irrigation areas identified as Point 7, Point 8 and Point 24.
- O4.8\*** For the purposes of this licence, "utilisation area" includes the effluent application area, effluent utilisation area and manure utilisation area identified as Point 9.

**O5\*. Processes and management**

- O5.1** The holding ponds must be maintained to ensure that sedimentation does not reduce their capacity by more than 20% of the design capacity.
- O5.2** The feedlot pen surface must be maintained to prevent infiltration.
- O5.3** Solids must be stored on an impermeable pad within the controlled drainage area.
- O5.4\*** For the purposes of condition O5.3, the "controlled drainage area" consists of the feedlot pens, manure storage area, feed processing area and silage storage area identified as "Eastern CDA" and "Western CDA" on SMK Consultants drawing number 16-57-PV2 dated 7 March 2017.

**O6. Waste management**

- O6.1** If solids are removed from the premises, the applicant must record:
- a) the date of removing the solids;
  - b) the estimated weight of the solids removed; and
  - c) the identity of the person removing the solids.

**O7\*. Other operating conditions**

**O7.1\* Stormwater/sediment control – Construction Phase**

A Soil and Water Management Plan (SWMP) must be prepared and implemented. The plan must describe the measures that will be employed to minimise soil erosion and the discharge of sediment and other pollutants to lands and/or waters during construction activities. The SWMP should be prepared in accordance with the requirements for such plans outlined in *Managing Urban Stormwater: Soils and Construction* (Landcom 2004).

**Monitoring and recording conditions**

**M1 Monitoring records**

- M1.1** The results of any monitoring required to be conducted by the EPA's general terms of approval, or a licence under the *Protection of the Environment Operations Act 1997*, in relation to the development must be recorded and retained as set out in conditions M1.2 and M1.3.
- M1.2** All records required to be kept by the licence must be:
- a) in a legible form, or in a form that can readily be reduced to a legible form;
  - b) kept for at least 4 years after the monitoring or event to which they relate took place; and
  - c) produced in a legible form to any authorised officer of the EPA who asks to see them.

- M1.3** The following records must be kept in respect of any samples required to be collected:
- the date(s) on which the sample was taken;
  - the time(s) at which the sample was collected;
  - the point at which the sample was taken; and
  - the name of the person who collected the sample.

**M2\*. Requirement to monitor concentration of pollutants discharged**

- M2.1** For each monitoring/discharge point or utilisation area specified below (by a point number), the applicant must monitor (by sampling and obtaining results by analysis) the concentration of each pollutant specified in Column 1. The applicant must use the sampling method, units of measure, and sample at the frequency, specified opposite in the other columns:

- M2.2\*** Water and/or Land Monitoring Requirements

**Note:** Added points are marked in the table with an Asterix (\*) following their EPA identification number.

**Points 1,3,5,19\*,22\***

Pollutant	Units of measure	Frequency	Sampling method
Calcium	milligrams per litre	Every 6 months	Representative sample
Chloride	milligrams per litre	Every 6 months	Representative sample
Conductivity	microsiemens per centimetre	Every 6 months	In situ
Magnesium	milligrams per litre	Every 6 months	Representative sample
Nitrate	milligrams per litre	Every 6 months	Representative sample
Nitrogen (ammonia)	milligrams per litre	Every 6 months	Representative sample
Nitrogen (total)	milligrams per litre	Every 6 months	Representative sample
pH	pH	Every 6 months	In situ
Phosphorus (total)	milligrams per litre	Every 6 months	Representative sample
Potassium	milligrams per litre	Every 6 months	Representative sample
Reactive phosphorus	milligrams per litre	Every 6 months	Representative sample
Sodium	milligrams per litre	Every 6 months	Representative sample
Sodium adsorption ratio	sodium adsorption ratio	Every 6 months	Representative sample
Total Kjeldahl Nitrogen	milligrams per litre	Every 6 months	Representative sample

**Points 2,4,6,20\*,23\***

Pollutant	Units of measure	Frequency	Sampling method
Conductivity	microsiemens per centimetre	Each overflow event	In situ
Nitrate	milligrams per litre	Each overflow event	Representative sample
Nitrogen (ammonia)	milligrams per litre	Each overflow event	Representative sample
Nitrogen (total)	milligrams per litre	Each overflow event	Representative sample
pH	pH	Each overflow event	In situ
Phosphorus (total)	milligrams per litre	Each overflow event	Representative sample
Reactive phosphorus	milligrams per litre	Each overflow event	Representative sample
Total suspended solids	milligrams per litre	Each overflow event	Representative sample

## Points 7,8,24\*

Pollutant	Units of measure	Frequency	Sampling method
Aggregate stability	As approp.	3 years	Special method 1
Available phosphorus	Milligrams per kilogram	Yearly	Special method 1
Bulk density	kilograms per cubic metre	3 years	Special method 1
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	Yearly	Special method 1
Chloride	milligrams per kilogram	Yearly	Special method 1
Conductivity	microsiemens per centimetre	Yearly	Special method 1
Exchangeable calcium	centimoles of positive charge per kilogram of soil	Yearly	Special method 1
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	Yearly	Special method 1
Exchangeable potassium	centimoles of positive charge per kilogram of soil	Yearly	Special method 1
Exchangeable sodium	centimoles of positive charge per kilogram of soil	Yearly	Special method 1
Exchangeable sodium percentage	percent	Yearly	Special method 1
Nitrate	milligrams per kilogram	Yearly	Special method 1
Nitrogen (total)	milligrams per kilogram	Yearly	Special method 2
Organic carbon	percent	Yearly	Special method 2
pH	pH	Yearly	Special method 1
Phosphorus Sorption Capacity	Phosphorus sorption capacity of soil	3 years	Special method 1
Sodium Adsorption Ratio	Sodium adsorption ratio	Yearly	Special method 1

## Point 9

Pollutant	Units of measure	Frequency	Sampling method
Aggregate stability	As approp.	Special frequency 1	Special method 1
Available phosphorus	Milligrams per kilogram	Special frequency 1	Special method 1
Bulk density	kilograms per cubic metre	Special frequency 1	Special method 1
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	Special frequency 1	Special method 1
Chloride	milligrams per kilogram	Special frequency 1	Special method 1
Conductivity	microsiemens per centimetre	Special frequency 1	Special method 1
Exchangeable calcium	centimoles of positive charge per kilogram of soil	Special frequency 1	Special method 1
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	Special frequency 1	Special method 1
Exchangeable potassium	centimoles of positive charge per kilogram of soil	Special frequency 1	Special method 1
Exchangeable sodium	centimoles of positive charge per kilogram of soil	Special frequency 1	Special method 1
Exchangeable sodium percentage	percent	Special frequency 1	Special method 1
Nitrate	milligrams per kilogram	Special frequency 1	Special method 1
Nitrogen (total)	milligrams per kilogram	Special frequency 1	Special method 2

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Pollutant	Units of measure	Frequency	Sampling method
Organic carbon	percent	Special frequency 1	Special method 2
pH	pH	Special frequency 1	Special method 1
Phosphorus Sorption Capacity	Phosphorus sorption capacity of soil	Special frequency 1	Special method 1
Sodium Adsorption Ratio	Sodium adsorption ratio	Special frequency 1	Special method 1

**Point 10**

Pollutant	Units of measure	Frequency	Sampling method
Calcium	milligrams per kilogram	Special frequency 2	Representative sample
Chloride	milligrams per kilogram	Special frequency 2	Representative sample
Conductivity	microsiemens per centimetre	Special frequency 2	Representative sample
Magnesium	milligrams per kilogram	Special frequency 2	Representative sample
Nitrate	milligrams per kilogram	Special frequency 2	Representative sample
Nitrogen (total)	milligrams per kilogram	Special frequency 2	Representative sample
Organic carbon	percent	Special frequency 2	Representative sample
pH	pH	Special frequency 2	Representative sample
Phosphorus (total)	milligrams per kilogram	Special frequency 2	Representative sample
Potassium	milligrams per kilogram	Special frequency 2	Representative sample
Sodium	milligrams per kilogram	Special frequency 2	Representative sample
Sodium adsorption ratio	sodium adsorption ratio	Special frequency 2	Representative sample
Sulfur	milligrams per kilogram	Special frequency 2	Representative sample

**Point 12**

Pollutant	Units of measure	Frequency	Sampling method
Conductivity	microsiemens per centimetre	Every 6 months	In situ
Nitrate	milligrams per litre	Every 6 months	Representative sample
Nitrogen (ammonia)	milligrams per litre	Every 6 months	Representative sample
Nitrogen (total)	milligrams per litre	Every 6 months	Representative sample
pH	pH	Every 6 months	In situ
Phosphorus (total)	milligrams per litre	Every 6 months	Representative sample
Reactive phosphorus	milligrams per litre	Every 6 months	Representative sample
Standing water level	metres	Every 6 months	In situ

**Points 13,14**

Pollutant	Units of measure	Frequency	Sampling method
Chloride	milligrams per litre	Special frequency 3	Representative sample
Conductivity	microsiemens per centimetre	Special frequency 3	In situ

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Pollutant	Units of measure	Frequency	Sampling method
Flow	cubic metres per second	Special frequency 3	Estimate
Nitrate	milligrams per litre	Special frequency 3	Representative sample
Nitrogen (ammonia)	milligrams per litre	Special frequency 3	Representative sample
Nitrogen (total)	milligrams per litre	Special frequency 3	Representative sample
pH	pH	Special frequency 3	In situ
Phosphorus (total)	milligrams per litre	Special frequency 3	Representative sample
Potassium	milligrams per litre	Special frequency 3	Representative sample
Reactive phosphorus	milligrams per litre	Special frequency 3	Representative sample
Total Kjeldahl Nitrogen	milligrams per litre	Special frequency 3	Representative sample
Total suspended solids	milligrams per litre	Special frequency 3	Representative sample

**Points 16,17,18,21\***

Pollutant	Units of measure	Frequency	Sampling method
Conductivity	microsiemens per centimetre	Every 6 months	In situ
Nitrate	milligrams per litre	Every 6 months	Representative sample
Nitrogen (ammonia)	milligrams per litre	Every 6 months	Representative sample
Nitrogen (total)	milligrams per litre	Every 6 months	Representative sample
pH	pH	Every 6 months	In situ
Phosphorus (total)	milligrams per litre	Every 6 months	Representative sample
Reactive phosphorus	milligrams per litre	Every 6 months	Representative sample
Standing water level	metres	Every 6 months	In situ

- M2.3** For the purposes of the table(s) above Special Frequency 1 means the collection of samples shall occur prior to manure application and at least once every three (3) years.
- M2.4** For the purposes of the table(s) above Special Frequency 2 means the collection of samples shall occur prior to the application of solids to the manure utilisation area
- M2.5** For the purposes of the table(s) above Special Frequency 3 means the collection of samples shall occur after each overflow event from the holding pond (EPA Point 1) and/or terminal ponds (EPA Points 3 and 5) and at least every six (6) months.
- M2.6** For the purposes of the table(s) above Special Method 1 means that, for each paddock (within the EUA or MUA), representative composite samples must be taken of: (a) top soils; and (b) sub soils.
- M2.7** For the purposes of the table(s) above Special Method 2 means that, for each paddock (within the EUA or MUA), representative composite samples must be taken of the topsoil.
- M2.8\*** For the purposes of the table(s) above, monitoring at points 1, 3, 5, 12, 13, 14 and 21 is not required when the monitoring point or bore is dry or inadequate water is available to collect a sample.

**M3. Testing methods - concentration limits**

- M3.1** Subject to any express provision to the contrary in this licence, monitoring for the concentration of a pollutant discharged to waters or applied to a utilisation area must be done in accordance with the Approved Methods Publication unless another method has been approved by the EPA in writing before any tests are conducted.

**M4\*. Weather monitoring**

- M4.1\*** An onsite meteorological weather station must be built, maintained and operated so as to be capable of continuously monitoring the parameters specified in condition M4.2.

**M4.2\*** The proponent must monitor the parameters specified in Column 1 of the table below at the onsite weather station, using the sampling method, units of measure, averaging period and sampling frequency specified in the other columns. Sampling methods are defined in the *Approved Methods for the Sampling and Analysis of Air Pollutants in NSW* (DEC 2007).

**Point 15\* – Onsite weather station**

Parameter	Units of Measure	Frequency	Averaging Period	Sampling Method
Siting	-	-	-	AM-1
Air temperature	°C	Continuous	1 hour	AM-4
Wind direction	°	Continuous	15 minute	AM-2 & AM-4
Wind speed	m/s	Continuous	15 minute	AM-2 & AM-4
Sigma theta	°	Continuous	15 minute	AM-2 & AM-4
Rainfall	mm	Continuous	15 minute	AM-4
Relative humidity	%	Continuous	1 hour	AM-4
Evaporation	mm	Continuous	24 hour	AM-4

**Note:** Conditions M5 and M6 are mandatory on all environment protection licences and are included in Attachment B.

**M7\*. Requirement to monitor volume or mass**

**M7.1\*** For each discharge point or utilisation area specified below, the applicant must monitor:  
a) the volume of liquids discharged to water or applied to the area;  
b) the mass of solids applied to the area;  
c) the mass of pollutants emitted to the air;  
at the frequency and using the method and units of measure, specified below.

**Point 1**

Frequency	Unit of measure	Sampling method
Daily during any discharge	kilolitres per day	By Calculation (volume flow rate or pump capacity multiplied by operating time)

**Points 7,8,24\***

Frequency	Unit of measure	Sampling method
Yearly	kilograms per hectare	Special Method 3

**Point 9**

Frequency	Unit of measure	Sampling method
Yearly	kilograms per hectare	Special Method 4

**Point 10**

Frequency	Unit of measure	Sampling method
Yearly	tonnes	Special Method 5

**M7.2\*** For the purposes of the table(s) above Special Method 3 means that the mass of:  
a) nutrients (Total Phosphorus, Total Nitrogen and Potassium) applied to the Effluent Utilisation Areas; and

b) crop yield (dry matter) and nutrients removed (Total Phosphorus, Total Nitrogen and Potassium) from the Effluent Utilisation Areas;  
are to be monitored.

**M7.3\*** For the purposes of the table(s) above Special Method 4 means that the mass of:  
a) manure (dry matter) and nutrient (Total Phosphorus, Total Nitrogen and Potassium) applied to each management area of the Manure Utilisation Area; and  
b) crop yield (dry matter) and nutrients removed (Total Phosphorus, Total Nitrogen and Potassium) for each management area of the Manure Utilisation Area;  
are to be monitored.

**Manure mass monitoring**

**M7.4\*** For the purpose of the table(s) above, Special Method 5 means the applicant must keep a record of the total mass of stockpiled manure at the premises by recording the total mass of manure:

- a) added to the manure stockpiles; and
  - b) taken from the manure stockpiles
- for each time that manure is added to or removed from the stockpiles.

**M8. Other monitoring and recording conditions**

**Testing methods - monitoring concentration of pollutants discharged**

- M8.1** Monitoring of solids and soils for concentration of pollutants must be done in accordance with methods that have been approved by the EPA in writing before any tests are conducted. Methods must be approved for:
- a) the sampling technique; and
  - b) the analytical technique.

## **Reporting conditions**

**Note:** *Conditions R1.1 to R1.7, R2 and R3 are mandatory on all environment protection licences and are included in Attachment B.*

### **R1. Annual return documents**

#### **R1.8 Monitoring report**

The licensee must supply with the Annual Return a report, which provides:

- a) an analysis and interpretation of monitoring results; and
- b) actions to correct identified adverse trends.

### **R4\*. Other reporting conditions**

#### **R4.1\* Reporting on discharges from holding ponds**

If more than one discharge from the effluent holding ponds occurs in any period of 10 years or less, then the applicant must provide a report to the EPA within 21 days of each further discharge:

- a. The report must detail the climatic and operational conditions that resulted in the discharge frequency exceeding 1-in-10 years.
- b. Subject to the report, the EPA may require the operator to investigate the issue further and develop and implement measures to reduce the discharge frequency.

## **General Conditions**

**Note:** *Conditions G1 and G2 are mandatory on all environment protection licences and are included in Attachment B.*

### **G3. Signage**

- G3.1** Each monitoring and discharge point must be clearly marked by a sign that indicates the EPA point identification number.

## **Special Conditions**

### **E1\*. Odour Management Plan**

- E1.1\*** Before operating the expanded feedlot, the applicant must prepare and implement a site-specific Odour Management Plan. For all odour emission sources at the site the Odour Management Plan must include, but not be limited to:

- a. Key performance indicators for emission controls and management measures
- b. Monitoring methods
- c. Locations, frequency and durations of monitoring
- d. Record keeping
- e. Contingency measures for odour emission management
- f. Response mechanisms and
- g. Compliance reporting.

### **E2\*. Nutrient budgets**

- E2.1\*** The applicant must maintain nitrogen, phosphorus and potassium budgets for each effluent and solids reuse management unit. These budgets must be updated annually and be informed by monitoring of the quality and quantity of effluent and solids applied to reuse areas and nitrogen, phosphorus and potassium removed through harvesting of crops.

### **E3\*. Effluent and manure monitoring and management plan**

- E3.1\*** Before operating the expanded feedlot, the applicant must prepare a monitoring and management plan for the expanded effluent and manure reuse scheme. The plan must specify:

- a. management triggers (such as soil nutrient and salt concentrations), and
- b. actions (such as expanding reuse areas, adjusting loading and/or cropping, amending soils)

for the effluent and manure reuse areas.

Management triggers and responses must be developed with reference to the *Environmental Guidelines, Use of Effluent by Irrigation* (DEC, 2004) and the *Development of Indicators of Sustainability for Effluent Reuse in the Intensive Livestock Industries* (McGahan and Tucker, 2003).

- E3.2\*** The monitoring and management plan required by Condition E3.1 must also:

- a. include a detailed design of the proposed effluent ponds and pivot irrigation area, including catch drains and terminal ponds, and

- b. nominate appropriate locations for monitoring points 19 to 24, and any other monitoring points that need to be relocated based on the detailed design.

## **Attachment B – Mandatory Conditions for all EPA licences**

### **Administrative conditions**

#### **A3 Other activities**

(To be used on licences with ancillary activities)

- A3.1** This licence applies to all other activities carried on at the premises, including:

<b>Ancillary activity</b>
Feedmill - processing of grains and roughage for animal feed
Landfill - disposal of dead animals

### **Operating conditions**

#### **O1 Activities must be carried out in a competent manner**

- O1.1** Licensed activities must be carried out in a competent manner.  
This includes:

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- a. the processing, handling, movement and storage of materials and substances used to carry out the activity; and
- b. the treatment, storage, processing, reprocessing, transport and disposal of waste generated by the activity.

## **O2 Maintenance of plant and equipment**

**O2.1** All plant and equipment installed at the premises or used in connection with the licensed activity:

- a. must be maintained in a proper and efficient condition; and
- b. must be operated in a proper and efficient manner.

## **Monitoring and recording conditions**

### **M5 Recording of pollution complaints**

**M5.1** The licensee must keep a legible record of all complaints made to the licensee or any employee or agent of the licensee in relation to pollution arising from any activity to which this licence applies.

**M5.2** The record must include details of the following:

- a. the date and time of the complaint;
- b. the method by which the complaint was made;
- c. any personal details of the complainant which were provided by the complainant or, if no such details were provided, a note to that effect;
- d. the nature of the complaint;
- e. the action taken by the licensee in relation to the complaint, including any follow-up contact with the complainant; and
- f. if no action was taken by the licensee, the reasons why no action was taken.

**M5.3** The record of a complaint must be kept for at least 4 years after the complaint was made.

**M5.4** The record must be produced to any authorised officer of the EPA who asks to see them.

### **M6 Telephone complaints line**

**M6.1** The licensee must operate during its operating hours a telephone complaints line for the purpose of receiving any complaints from members of the public in relation to activities conducted at the premises or by the vehicle or mobile plant, unless otherwise specified in the licence.

**M6.2** The licensee must notify the public of the complaints line telephone number and the fact that it is a complaints line so that the impacted community knows how to make a complaint.

**M6.3** Conditions M6.1 and M6.2 do not apply until 3 months after the licence is issued.

## **Reporting conditions**

### **R1 Annual Return documents**

#### ***What documents must an Annual Return contain?***

**R1.1** The licensee must complete and supply to the EPA an Annual Return in the approved form comprising:

- a. a Statement of Compliance,
  - b. a Monitoring and Complaints Summary,
  - c. a Statement of Compliance - Licence Conditions,
  - d. a Statement of Compliance - Load based Fee,
  - e. a Statement of Compliance - Requirement to Prepare Pollution Incident Response Management Plan,
  - f. a Statement of Compliance - Requirement to Publish Pollution Monitoring Data; and
  - g. a Statement of Compliance - Environmental Management Systems and Practices.
- Before the end of each reporting period, the EPA will provide to the licensee a copy of the form that must be completed and returned to the EPA.

#### ***Period covered by Annual Return***

**R1.2** An Annual Return must be prepared in respect of each reporting, except as provided below

**Note:** *The term "reporting period" will be defined in the dictionary at the end of the licence. Do not complete the Annual Return until after the end of the reporting period.*

**R1.3** Where this licence is transferred from the licensee to a new licensee,

- a. the transferring licensee must prepare an annual return for the period commencing on the first day of the reporting period and ending on the date the application for the transfer of the licence to the new licensee is granted; and
- b. the new licensee must prepare an annual return for the period commencing on the date the application for the transfer of the licence is granted and ending on the last day of the reporting period.

**Note:** *An application to transfer a licence must be made in the approved form for this purpose.*

- R1.4** Where this licence is surrendered by the licensee or revoked by the EPA or Minister, the licensee must prepare an annual return in respect of the period commencing on the first day of the reporting period and ending on
- in relation to the surrender of a licence - the date when notice in writing of approval of the surrender is given; or
  - in relation to the revocation of the licence – the date from which notice revoking the licence operates.

**Deadline for Annual Return**

- R1.4** The Annual Return for the reporting period must be supplied to the EPA using eConnect EPA or registered post not later than 60 days after the end of each reporting period or in the case of a transferring licence not later than 60 days after the date the transfer was granted (the 'due date').

**Licensee must retain copy of Annual Return**

- R1.6** The licensee must retain a copy of the annual return supplied to the EPA for a period of at least 4 years after the annual return was due to be supplied to the EPA.

**Certifying of Statement of Compliance and Signing of Monitoring and Complaints Summary**

- R1.7** Within the Annual Return, the Statement of Compliance must be certified, and the Monitoring and Complaints Summary must be signed by:
- the licence holder; or
  - by a person approved in writing by the EPA to sign on behalf of the licence holder.

**R2 Notification of environmental harm**

- R2.1** Notifications must be made by telephoning the EPA's Pollution Line service on 131 555.  
**R2.2** The licensee must provide written details of the notification to the EPA within 7 days of the date on which the incident occurred.

**Note:** *The licensee or its employees must notify the EPA of incidents causing or threatening material harm to the environment immediately after the person becomes aware of the incident in accordance with the requirements of Part 5.7 of the Act.*

**R3 Written report**

- R3.1** Where an authorised officer of the EPA suspects on reasonable grounds that:
- where this licence applies to premises, an event has occurred at the premises; or
  - where this licence applies to vehicles or mobile plant, an event has occurred in connection with the carrying out of the activities authorised by this licence, and the event has caused, is causing or is likely to cause material harm to the environment (whether the harm occurs on or off premises to which the licence applies), the authorised officer may request a written report of the event.
- R3.2** The licensee must make all reasonable inquiries in relation to the event and supply the report to the EPA within such time as may be specified in the request.
- R3.3** The request may require a report which includes any or all of the following information:
- the cause, time and duration of the event;
  - the type, volume and concentration of every pollutant discharged as a result of the event;
  - the name, address and business hours telephone number of employees or agents of the licensee, or a specified class of them, who witnessed the event; and
  - the name, address and business hours telephone number of every other person (of whom the licensee is aware) who witnessed the event, unless the licensee has been unable to obtain that information after making reasonable effort;
  - action taken by the licensee in relation to the event, including any follow-up contact with any complainants;
  - details of any measure taken or proposed to be taken to prevent or mitigate against a recurrence of such an event;
  - any other relevant matters.
- R3.4** The EPA may make a written request for further details in relation to any of the above matters if it is not satisfied with the report provided by the licensee. The licensee must provide such further details to the EPA within the time specified in the request.

**General conditions**

**G1 Copy of licence kept at the premises or on the vehicle or mobile plant**

- G1.1** A copy of this licence must be kept at the premises or on the vehicle or mobile plant to which the licence applies.
- G1.2** The licence must be produced to any authorised officer of the EPA who asks to see it.
- G1.3** The licence must be available for inspection by any employee or agent of the licensee working at the premises or operating the vehicle or mobile plant.



**G2 Contact number for incidents and responsible employees**

- G2.1** The licensee must operate one 24-hour telephone contact line for the purpose of enabling the EPA:
- a. to contact the licensee or a representative of the licensee who can respond at all times to incidents relating to individual premises, and
  - b. to contact the licensee's senior employees or agents authorised at all times to:
    - i. speak on behalf of the licensee, and
    - ii. provide any information or document required under licence.
- G2.2** The licensee is to inform the EPA of the contact number within 3 months of the licence being issued.

Item 5 Monthly Organisation and Community Development Report - May 2019

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR Organisation Development Director

DATE 29 May 2019

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

The monthly Organisation and Community Development report details the activities carried out by the Department during May 2019.

BACKGROUND

The monthly Organisation and Community Development report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

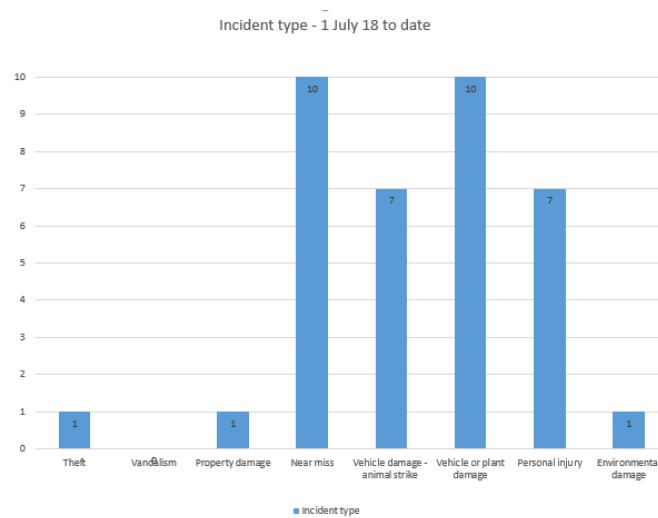
COMMENT

WORKPLACE HEALTH AND SAFETY REPORT

WHS Performance Summary - Attachment 1

Incidents and Near Misses

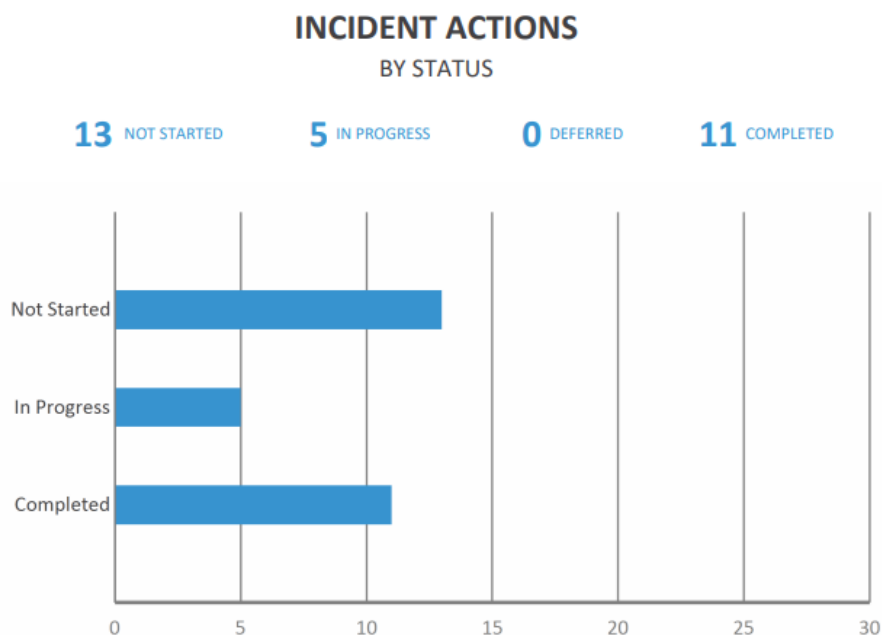
There were 3 incidents reported in May 2019: 1 kangaroo strike, 1 vehicle accident and 1 personal injury. The total number of incidents is summarised below:



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## Incident actions



## VISITOR INFORMATION CENTRES

### Warialda Visitor Information Centre

Mar 2019	Apr 2019	May 2019
Opening hrs = 157.5	Opening hrs = 142.5	Opening hrs = 165
Volunteer hrs = 29.5	Volunteer hrs = 37	Volunteer hrs = 25

### Bingara Visitor Information Centre

Mar 2019	Apr 2019	May 2019
Opening hrs = 136.5	Opening hrs = 155	Opening hrs = 181.5
Volunteer hrs = 40	Volunteer hrs = 32	Volunteer hrs = 32

Income – Warialda VIC	\$ Mar	\$ Apr	\$ May
Caravan Park	168.00	839.00	1,046.00
Plants of Gwydir Shire/Cunningham's Track	0.00	0.00	20.00
Centre hire	20.00	20.00	0.00
Merchandise sales	1,147.00	2,615.15	2,296.70
Goods on consignment sales	0.00	0.00	50.00
2019 Honey Festival	2,470.00	0.00	0.00
Kaput live show bookings	120.00	-0.00	60.00
<b>Subtotal</b>	<b>\$3,925.00</b>	<b>\$3,474.15</b>	<b>\$3,472.70</b>
Less Caravan Park money banked	168.00	839.00	1,046.00
Less 2019 Honey Festival banked	2,470.00	0.00	0.00

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**Community Services and Planning Committee - 13 June 2019    Gwydir Shire Council**

Less Kaput bookings banked	120.00	0.00	60.00
<b>Total Monthly Income</b>	<b>\$1,167.00</b>	<b>\$2,635.15</b>	<b>\$2,366.70</b>

<b>Income – Bingara VIC</b>	<b>\$ Mar</b>	<b>\$ Apr</b>	<b>\$ May</b>
Products on consignment	47.00	18.00	49.00
Merchandise	433.55	1,533.50	1,343.00
<b>Subtotal</b>	<b>\$480.55</b>	<b>\$1,551.50</b>	<b>\$1,392.00</b>
Less payments to consignees	32.90	12.60	17.70
<b>Total Merchandise sales/income</b>	<b>\$447.65</b>	<b>\$1,538.90</b>	<b>\$1,377.30</b>
Commission received on event bookings	0	0	0
<b>Roxy Tour income</b>	<b>\$205.00</b>	<b>\$1,085.00</b>	<b>\$371.00</b>
<b>Total Monthly Income Bingara VIC</b>	<b>\$652.65</b>	<b>\$2,623.90</b>	<b>\$1,748.30</b>

<b>Cranky Rock Sites</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>
Powered sites	12	32	91
Unpowered sites	8	22	27
<b>Total</b>	<b>20</b>	<b>54</b>	<b>118</b>

<b>Visitors at Warialda VIC</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>
Visitors	351	571	518
RMS clients	346	299	337
Cafe	195	137	39
<b>Total Warialda VIC</b>	<b>892</b>	<b>1,007</b>	<b>894</b>

<b>Visitors at Bingara VIC</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>
	<b>315</b>	<b>434</b>	<b>753</b>

## **ECONOMIC DEVELOPMENT**

### **New Business Assistance**

Assistance has been provided to one entity based in Gravesend to establish a new business. The advice has included business start-up and mentoring, as well as advice from Council's Building and Development Department in regarding to zoning and the Environmental Department on food and kitchen regulations.

### **Small Business Promotion**

Over the next few weeks Gwydir Shire Council will be offering businesses within the Gwydir Shire the opportunity to produce a short 30 second video showcasing their business. The video will then feature on Gwydir Shire Council's social media platforms, websites and Gwydir Shire Council's

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YouTube channel “Gwydir Goodlife”. Businesses will also have access to the clip for their own personal use.

Each video will follow a similar format with businesses asked a series of questions which will be cut into a 30 second clip along with imagery of their business and the surrounding town and shire. The purpose of these videos is to showcase the businesses and services on offer in our Shire and to promote them and give them a boost during these tough drought conditions. In just two days, over 25 businesses took up the offer and it is envisaged that there will be more come on board over the next few weeks.

### **Small Business Friendly Council Conference**

Marketing and Promotions Team Leader, Georgia Standerwick, recently represented Council at the Small Business Friendly Council Conference held in Sydney.

Tailored exclusively for Mayors, General Managers, Economic Development Managers and local government staff, the event featured interactive workshops, fabulous speakers and networking opportunities with the aim of giving Councils the tools to assist small business in their local government areas.

The program included:

- Multiple panel discussions with speakers such as the Small Business Commissioners from across Australia
- Keynote presentations from experts such as futurist Mark McCrindle
- Workshops with business experts such as placemakers Barrie Barton and Jo Kelly
- Visitor economy masterclasses with local government champions including viral marketing sensation Ray Smith, General Manager of Bland Shire Council, and the team that supported the iconic Parkes Elvis Festival
- Breakout sessions covering specialty topics such as retail activation, regional economies, and building digital capabilities
- A Presentation of plaques to each Council recognising their partnership in Easy to do Business and Small Business Friendly Councils. Georgia is pictured below accepting a plaque on behalf of Gwydir Shire Council.



*NSW Small Business Commissioner Robyn Hobbs (left) and Service NSW CEO Damon Rees with Gwydir Shire Council's Georgia Standerwick*



*Damien Tudehope New South Wales Minister for Finance and Small Business and NSW Minister for Customer Service Victor Dominello with Georgia Standerwick*

### **Gwydir Shire Websites**

The Marketing and Promotions department is currently assessing Council's suite of websites to ensure they meet Council's current operational requirements, in particular the Gwydir Shire Council site [www.gwydirshire.com](http://www.gwydirshire.com) and the Gwydir tourism sites - [www.bingara.com.au](http://www.bingara.com.au) and [www.warialdansw.com.au](http://www.warialdansw.com.au) .

To assist in the preparation of a digital strategy, Council staff were asked to complete a short survey to determine operational requirements. Once the information is collated a report will be presented to Council.

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Some suggested changes include:

- the addition of an online payment portal for the payment of rates and other charges
- an events calendar with more control and functionality
- an online customer service request system allowing complaints and problems to be lodged online or simple requests such as a change of address processed
- ability to sign up for email newsletter
- an online business and community directory.

It has also been proposed that the two existing tourism sites would be combined into one Gwydir Shire Tourism site as was done recently with the tourism brochure. This would assist to promote cohesion between the two towns, provide consistency between communications channels and would help with the cross promotion of each town within the Shire.

For those Councillors who would like input in the process please provide your feedback to Council's Marketing and Promotions Team Leader, Georgia Standerwick. Some examples of successful local government websites can be found:

<https://www.armidaleregional.nsw.gov.au/>

<http://www.tr.qld.gov.au/>

<https://www.lakemac.com.au/>

<https://www.dubbo.nsw.gov.au/>

### **Grant Funding for Community Groups**

Council is committed to ensuring that community groups and community based projects within the Shire are supported through the development of skills and resources, enabling local organisations to achieve funding security and sustainability.

To achieve this goal, Council offers support to community groups by assisting them to identify appropriate grants for their community projects, prepare and submit grant applications, liaise with funding providers and facilitate partnerships across the community to deliver bigger and better funding outcomes for the Shire.

To assist this process, an application for assistance was recently sent to all community groups in the Shire. Once completed, this will assist Council staff to identify the types of projects community groups would like to undertake. Community groups will then be sent an alert when a suitable funding stream is found, and Council will work with the group to help prepare and submit an application.

### **Gwydir Libraries – Branch Activities – May 2019**

'Be Connected' Tutorials for Seniors

	Participants for month
Bingara	16
Warialda	3
<b>Total</b>	<b>19</b>

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Chairman .....

Regular Programs

	<b>Bingara sessions</b>	<b>Warialda sessions</b>	<b>Attendees</b>
Toddler Maker Space	5	1	30
Storytime	3	1	25
Golden Oldie Craft in-house	2	1	15
Adult Book club	1		10
Ability	3		12
After school programs	8		146
After school programs		6	65
<b>Total</b>	<b>22</b>	<b>9</b>	<b>303</b>

Outreach and Special Library Services for the Aged

<b>Sessions</b>	<b>Bingara</b>	<b>Warialda</b>	<b>Total Attendees</b>
Personal home delivery	3	1	5
Aged Care Hostel delivery	3	2	7
Nursing Home delivery		3	3
Golden Oldie Craft Naroo		1	16
Golden Oldie Craft Touriandi	1		14
Golden Oldie Craft Bingara MPS	1		15
Author Jo Spicer		1	23
<b>Total</b>	<b>8</b>	<b>8</b>	<b>83</b>

Library Outreach and special programs for children

<b>Venue</b>	<b>Sessions</b>	<b>Attendees</b>
National Simultaneous Storytime	1	26
Bingara school class visit	1	16
Families week	3	54
No Boys No Girls program Bingara after school	2	19
Library & Information week promotion	2	46
Yallaroi playgroup Storytime	1	14
Warialda Library & Information week	1	28

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Chairman .....

Warialda Toy Library Storytime	1	10
Families week	2	48
National Simultaneous Storytime	1	14
<b>Total</b>	<b>13</b>	<b>275</b>

Radio-Frequency Identification (RFID) self-services systems arrived early May. This system allows library members to issue, return and check their own membership file. The system frees staff for on-floor service, programs and other tasks. The self service units are convenient during Centrelink Hours, be connected sessions, programs and event times. Gwydir Libraries continue to offer face to face service.

Warialda library has one volunteer who assisted during volunteer week and assists with preparation of the Warialda program.

Author Jo Spicer visited Warialda branch on 31 May to talk about her books.

### **Regular Programs**

After school programs continue to be successful in both branches.

Toddler Maker Space and Storytime remain successful programs.

Bingara library Ability program is extremely successful with all attendees thoroughly enjoying the morning; it is intended to take the Ability program to the park if the weather remains pleasant.

Walk to school; morning craft and pancakes at the library continue to prove popular.

### **Outreach**

Gwydir libraries visited Yallaroi Hall Preschool/Playgroup for an activity and Storytime session on 1 May. The children enjoyed the Little Bang Discovery (LBD) activity. LBD is a STEM activity for pre-schoolers and the library presenter allowed loads of messy experiments. All sessions form a big component of STEM (Science, Technology, Engineering, Mathematics).

Gwydir libraries visited Gravesend Preschool and school on 2 May for a Storytelling and an activity session.

Golden Oldie Craft sessions have been extremely successful. Sessions will be held every month in four locations. This program will be offered in the outer communities once consultation has been undertaken.

'Be Connected' program continues to be successful with 10 older residents visiting each week for sessions. Be Connected will also be offered to the outer communities.

### **Centrelink**

A demonstration of the MyGov website and apps was held in the library on 14 and 21 May.

## **Roxy Theatre – May 2019**

### **Theatre**

Thursday 2 May - Travis Collins live at the Theatre (pictured below). Approximately 120 people enjoyed a fabulous show put on by Travis and his band with Mickey Pye as the support act. Nine people bought 'up close and personal, meet and greet' tickets and reported that they had an amazing time.

Travis and his team were most impressed with the acoustics in the Roxy Theatre and expressed a wish to return. A highlight of the evening was an exclusive full acoustic version of The Eagles Desperado.



Saturday 18 May – Election day

Wednesday 22 – Thurs 23 May – Landcare Our Future Conference

Sunday 26 May – Film Club – 15ppl

Wednesday 29 May – LLS Natural Resource Planning Community Consultation Meeting

Thursday 30 May – Australia's Biggest Morning Tea – facility use donated

Various dates throughout May - North West Theatre Company (NWTC) rehearsals

### **Conference Room**

Wednesday 8 May – Vision 2030 meeting

Tuesday 14 May – Council staff met with Office of Environment and Heritage

Tues 14 May – Vision 2030 meeting – meet the candidate – facility donated

Various dates throughout May - NWTC Play Readings

### **Trade Training Kitchen**

The kitchen was not hired for individual use during May however it was used for preparing food for the Landcare Conference and the 'Biggest Morning Tea'.

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Chairman .....

## **AGED CARE SERVICES**

### **Naroo Aged Hostel, Warialda**

Occupancy rate – 35 residents; one dementia specific bed vacancy; one new resident admitted in May.

Naroo residents enjoyed outings to the Warialda Show and lunch at the Gravesend Hotel during May.

Naroo's Bond Report for May – Attachment 2.

### **Gwydir Shire Commonwealth Home Support Program (CHSP)**

#### **BINGARA / WARIALDA / DELUNGRA CHSP**

Transport requirements were low during May.

Warialda day centre clients enjoyed a Mother's Day luncheon at the centre on Monday 13 May.

Mother's Day luncheon was held on Wednesday 22 May in Delungra.

The CHSP Advisory Committee Meeting, due to be held on 21 May, had to be postponed due to lack of numbers.

Warialda clients enjoyed a trip to Copeton Dam for lunch and a visit on Thursday 23 May.



<b>MAY 2019</b>	<b>BINGARA</b>	<b>DELUNGRA</b>	<b>WARIALDA</b>
<b>DAY CENTRE</b>			
Total active clients	100	20	113
Clients receiving service	12	12	56
Total Meals	140	49	189
Hours Clients Receive in Centre	144	132	457
<b>SOCIAL SUPPORT</b>			
No of Clients	33	12	39
Individual Hrs	168	0	37
Group Hrs	144	132	420
Total Hours Received	312	132	457
<b>FOOD SERVICE (Meals on Wheels)</b>			
Clients	3	0	4
Meals	71	0	66
<b>TRANSPORT</b>			
Number of Clients	39	3	27
Number of Trips	125	16	112
<b>TRANSPORT - YOUTH</b>			
Number of Clients	0	0	0
Number of Trips	0	0	0
<b>ACCESS BUS - INVERELL</b>			
Number of Clients	7	1	8
Number of Trips (per month)	2	6	24
<b>VOLUNTEERS</b>			
No. of Volunteers	6	4	37
Hours	314	25	317
<b>ACCOMMODATION UNITS FOR AGED</b>			
Occupancy	6/6	0	12/13

## **SOCIAL SERVICES – MAY 2019**

### **Bingara Neighbourhood Centre**

*Funding body – Family and Community Services*

Bingara Neighbourhood Centre saw a high number of residents from across the Shire requesting assistance with drought relief during May.

With federal government funding at an end it has been very difficult to find any alternative assistance and generic counselling has been at the forefront of efforts made.

### **Be Connected (Broadband for Seniors)**

During May, 'Be Connected' had three returning learners. Some of the skills learnt during this time included how to use emoticons while sending emails, how to change from capital letters to lowercase on iPad and setting up speed dial on a mobile phone.

Month	Number of participants
March	8
April	6
May	7

### **Youth Service**

*Funding body – Family and Community Services*

### **Youth Council**

The Youth Council did not meet during May as there has not been a convenient time for both Bingara and Warialda representatives. There is a meeting planned for Tuesday 4 June 2019 in Bingara.

### **Youth Mentoring Program**

The Youth mentoring program has been assisting young people with Centrelink, Medicare, homelessness, behavior management and grief.

Starting on Thursday 6 June, Bryan McAuley a rural caseworker from the Salvation Army, will be in Bingara to meet with some young people and he will be offering services including financial counselling and the Positive Lifestyle Program.

There were 4 participants in the Youth Mentoring Program during May.

### **Gwydir and Willoughby Youth Exchange Program**

Applications were distributed for the 2019 Gwydir/Willoughby Youth Exchange program.

### **Bingara Toy Library**

*Funding body – Early Childhood Education and Care Directorate  
NSW Department of Education and Communities*

Particulars	March	April	May
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Chairman .....

**Community Services and Planning Committee - 13 June 2019 Gwydir Shire Council**

Toy Library Members-children utilising the service	46 children 92 KSK program	55 children 68 KSK program	35 children 98 KSK program
Toy Library Members - parents/adults attending	36 adults	33 adults	30 adults
Total memberships at Bingara Toy Library	14 borrowers 20 non borrowers 2 birth	13 borrowers 20 non borrow 2 birth	13 borrowers 20 non borrowers 2 birth
Toys returned	13	4	8
Toys borrowed	15	8	8
Children/ Group using toys (members)	14	4+ drs	6+ Drs
Craft/songs/stories/ free play	23 children 15 adults	38 children 17 adults	15 children 13 adults

7 May - Bubz Biz: The Toy Library gave a presentation about working from home, growing veggies, making jams and pickles and selling them to provide the household with extra income while still being able to be at home with her little one. A taste test was available and products were available for sale.

14 May - Lorraine Lea Linen Party. Families wanted to have mornings where they could look at the latest wares without having to have a party at their home.

28 May - Rural Outreach Parenting Support Session was cancelled this month. Information session with the families on some tasty meals for winter dinners and a messy paint activity with the children were offered instead.

Playgroup was invited to attend the Teddy Bears Picnic held at the Bingara Preschool to celebrate National Families Week. They enjoyed a picnic morning tea and some activities with the preschool families.

23 May - Playgroup attended the Bingara Preschool. The morning was to celebrate The Biggest Morning Tea. Families made a gold coin donation and enjoyed the food provided, along with some outdoor activities with the Preschool children.

Kool Skool Kids enjoyed another No boys and No girl's afternoon with Gwydir Librarian having the boys making pizzas and Toy Library Coordinator having the girls doing netball skills in the backyard.

### **Supported Playgroup Development Worker**

*Funding body – Family and Community Services*

<b>Warialda Toy Library</b>	<b>March</b>	<b>April</b>	<b>May</b>
Total daily attendance count for children, (no. of children having utilised the service calculating each day over the month)	187	170	202

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Chairman .....

**Community Services and Planning Committee - 13 June 2019 Gwydir Shire Council**

Full borrowing members (new)	0	0	1
Non borrowing members (new and/or renew)	0	1	1
Casual borrowing members (new or renew)	0	0	1
Commemorative Birth Certificate – voucher memberships	1	0	1
Commemorative Birth Certificate applications received	4	1	3
Toys returned	13	8	12
Toys borrowed	8	12	7
Groups using the service (FDC carers, Church and Pharmacy)	4	4	4
<b>Monday</b> group activity morning	51	26	30
<b>Tuesday</b> group activity morning	63	20	28
<b>Wednesday</b> group activity - families week	0	15	21
<b>Thursday</b> group activity morning sessions	28	24	55
<b>Friday</b> group activity morning	45	85	68

Significant events for the month of May included:

- Monday 6 May - a “Feeding toddlers” information morning took place with handouts and discussions for families attending the service session. Seven parents and six children in attendance.
- Thursday 9 and Friday 10 May - children engaged in mother’s day craft creations. 22 children attended over the two day period. A Mother’s Day, morning tea was held on the Friday, with children cooking scones, jam and cream for the mothers/ carers attending on that day.
- Families attending the service on Monday 13 May were provided with information regarding toilet training. Ten children and eight families attended.
- 21 children and 16 families attended the Toy Library on Wednesday 15 May celebrating National Families Week with a sausage sizzle lunch and play morning.
- 17 children discovered fine motor skills and curiosity through play, while engaged in the process of creating cloud dough on Thursday 16 May. Information on the benefits associated with sensory play for children was provided to the 12 families attending on this day.
- Mask creations prompted both creative and dramatic play scenarios at the Toy Library on Tuesday 21 May. Nine children attended this session.
- Ten children were provided with the opportunity to engage in a cooking and music and movement session on Thursday 23 May.

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Chairman .....

- Monday 27 May - information was made available to parents about transition in the home when introducing a new baby into the family. Eight families children attended this session.
- Child and Family Health nurse Debbie Armstrong visited the service on Friday 31 May. Debbie was able to offer to the families attending on this day any required vaccinations, blue book checks and flu vaccinations. A total of 24 children and 10 parents received 'flu shots' during this session.

<b>Playgroup Location</b>	<b>March</b>	<b>April</b>	<b>May</b>
Warialda – Monday morning	51	26	30
Gravesend – Wednesday morning	16	13	16
Bingara – Thursday morning	11	7	23
<b>Total</b>	<b>82</b>	<b>46</b>	<b>69</b>

Playgroups across the Shire continue to support families through play based experiences that promote and enhance the emergent development of the child. Creative, dramatic, social and cognitive play based experiences were readily exhausted as children in Warialda and Gravesend engaged in cooking, Mother's Day craft and special morning tea, memory recall, name and number recognition activities and hospital play, role-playing Doctor and patient scenarios. Both Warialda and Gravesend Playgroup members joined with families from Warialda Toy Library in May to celebrate National Families Week, which was a positive networking opportunity for the families from each group.

Families from Bingara Playgroup spent time with the staff and children from Bingara Preschool on two occasions during May, joining celebrations for Families Week and the Biggest Morning Tea. Outings spent at the Bingara Preschool provide opportunities for families to collaborate, and become familiar with the surroundings, staff and preschool routines as their small children make the transition towards commencing Preschool, if they haven't yet done so.

### **Bingara Preschool**

*Funding body - Early Childhood Education and Care Directorate  
NSW Department of Education and Communities*

<b>Days</b>	<b>May</b>
Tuesday	21
Wednesday	20
Thursday	24
Friday	23

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**Mother's Day 2019:** During the first two weeks of term the children spent time creating amazing gifts for Mother's Day. To help celebrate Mother's Day, the children were able to give their mother's a hand massage in the special Mother's Day pampering area. There were a lot of mothers, grandmothers and aunts that visited and received their free hand massage.

**Bingara MPS Excursion:** On Tuesday 14 May, Bingara Preschool was invited to visit the residents at Bingara MPS. The children performed two dances: 'Dr Knickerbocker and Ram Sam Sam' for the staff and residents. Everyone then shared a group morning tea, where the children mingled with residents.

**National Families Week:** Bingara Preschool celebrated National Families Week 2019 with a special 'Teddy Bears Picnic' on Thursday, 16 May. Playgroup and Preschool families were invited to come and share a picnic, a story and some dancing at Preschool. It was pleasing to see 16 families attended this event.

**Transition Program for Class of 2020:** On Friday 17 May, Bingara Preschool commenced the transition program for the children who are attending formal schooling in 2020. Every Friday (until the end of the year), Bingara Preschool has been invited to attend Bingara Central School to participate in a range of everyday school activities, ranging from sport to listening to stories. On the first visit, the children were given a tour of the school and then spent time in the 'Kindergarten Classroom'.

**National Simultaneous Story Time:** On Wednesday 22 May, Preschool attended an excursion to Bingara Central School for 'National Simultaneous Story Time'. This is an annual event where schools, preschools, child care centres, playgroups and families are invited to share and enjoy the same book, at the same time. This year the book was 'Alpacas with Maracas'. The Preschool children joined with the Kindergarten children to enjoy the story at the Bingara Central School (BCS) Library, where they also met BCS librarian.

**Bingara Show:** The Preschool children had a very strong presence at the 2019 Bingara Show with entries across many areas including: Lego, gardening, individual artworks, a recycled pallet group artwork and a group canvas. The children won many prizes, including 'Champion Decorated Biscuit' at the Show.

#### Tharawonga Mobile Resource Unit

*Funding body – Department of Education | Department of Employment Australian Government*

Venue	2-3yrs	3-5yrs	Total
Yetman	3	5	8
North Star	5	12	17
Yallaro	5	6	11
Tulloona	2	2	4
Gravesend	4	9	13

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Chairman .....

Crooble	1	4	5
<b>Total</b>	<b>25</b>	<b>33</b>	<b>58</b>

Tharawonga has recently gained two new casual staff members. This will be a huge benefit to the service.

The compulsory digital sign in/out has been implemented at all venues with mixed success, due to intermittent internet. Phone coverage has been greatly improved due to the addition of Mobile Boosters in the two troop carriers.

The Director is working on improving the orientation of new staff and Venue Management and Safety aspects of community halls.

Playgroups have been reintroduced at all centres in the second week of every month. This has been well received by families who all bring a plate of food to share among parents and a piece of fruit to share among children.

**Crooble:** Crooble has been the centre of greatest growth, drawing children who also attend North Star and Yallaroi venues. There will be eight regular children attending by the end of Term 3. This has doubled Crooble enrolments from Term 1. A new family is also moving to the district with two children and two babies and will be invited to attend playgroup sessions.

**Gravesend:** The Gravesend Hall Venue is working very well. Staff are enjoying the extra space and the chance to leave resources ready for the next week.

An excursion was undertaken to the local Post Office where children sent each other a letter. There was great excitement when the letters arrived a few days later.

Another excursion was undertaken to the Public School for children to participate in the assembly with the older children. There are two new enrolments starting at Gravesend this term.

**North Star:** The venue of North Star Hall has made it much easier to run Tharawonga's program than within the school buildings. The space has been beneficial as there has been 17 children attending on a regular basis. Heating, cooling and fence safety have been discussed as issues at the hall.

**Tulloona:** Tulloona loses one of its enrolled children in June. This leaves only three children and two of those will be transitioning to school next year. This will mean Tharawonga will need to give consideration to keeping this venue open in 2020 unless more people move into the district in the meantime.

**Yallaroi:** Yallaroi child numbers have been steady at 11 with some casual attendance from children from other centres.

Yallaroi enjoyed a visit from Paul Skulthorpe Spearim to teach Aboriginal dance and song and games. This was very much enjoyed by children and staff alike.

**Yetman:** Yetman numbers are steady at eight children. An excursion was undertaken to the local Post Office. Children posted a letter each to a child who had moved from the district.

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Chairman .....

## **CONCLUSION**

The activities carried out by the Organisation and Community Development Department are in line with the 2018/2019 Operational Plan and otherwise as directed.

## **CONSULTATION**

Consultation has occurred within the Organisation and Community Development Directorate.

## **POLICY IMPLICATIONS**

Policy implications are those relating to the 2018/2019 Operational Plan and the Policies of Gwydir Shire Council.

## **FINANCIAL, ECONOMIC and RESOURCE IMPLICATIONS (including Asset Management)**

The activities carried out by the Organisation and Community Development Department are in line with the 2018/2019 Operational Plan.

## **SUSTAINABILITY IMPLICATIONS (Social and Environment)**

The activities undertaken by the Organisation and Community Development Department regarding social and environmental factors are targeted in line with the 2018/2019 Operational Plan.

## **OFFICER RECOMMENDATION**

THAT the monthly Organisation and Community Report for May 2019 be received

## **ATTACHMENTS**

**AT-** WHS Performance Summary - May 2019

**AT-** Bond Report for Naroo - May 2019

## **COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT the monthly Organisation and Community Report for May 2019 be received**

**(Moved Cr Young, seconded Cr Smith)**

## Attachment 1

### WHS Performance Summary for May 2019

Objective	Action no.	Action	Key Performance Indicator	Responsible	Due date	Total	Target	Total met KPI	% met KPI
That managers and supervisors visibly demonstrate their commitment to health and safety management and to the implementation of Council's work health and safety management systems	3.1	All operational supervisors and managers to complete one work verification record per month with a work crew to improve safety knowledge, carry out on the job training and demonstrate safety leadership.	% of work verifications completed vs monthly targets	Managers, Supervisors, WHS & Risk Management Officer	Monthly	4	10	4	40%
Improve the reporting culture as part of building an overall positive health and safety culture	5.1	All incidents/near misses are reported to Managers and Risk Unit within the same shift.	% of incidents reported same shift	Supervisors	Reported same shift	3	3	3	100%
Improve the reporting culture as part of building an overall positive health and safety culture	5.2	Complete all incident investigations within 7 days.	% of incident investigations completed within 7 days.	Managers	Within 7 days of notification	1	3	1	33%
Improve the reporting culture as part of building an overall positive health and safety culture	5.3	Corrective actions from incident investigations are completed within agreed timeframes and closed in Interplan.	% of corrective actions completed within specified timeframes	Managers, Supervisors, WHS & Risk Management Officer, HSRs	Within specified date, cumulative total for year	11	29	11	38%

#### Analysis

The summary above is generated from the monthly reportable actions listed in the WHS Action Plan. The number of Work Verifications completed in May was low and needs improvement.

Implementing corrective actions resulting from incident investigations are also an important part of reducing the number of incidents and injuries and staff need to prioritise completion of corrective actions.

NAROO BOND REPORT – MAY 2019

Printed Date: 3/06/2019, Last Exam: 30/04/2019

Multi Facility Summary

Active Accommodation Bonds / Payment Schedule -  
Summary  
As at 31/05/2019

FACILITY NAME	Pre 1 July 2014 Payment Arrangements [Bonds]	Agreed Bond Price	Part Lump Sum Amount	Total Payment Amount	Lump Sum Amount Outstanding	Total Bond Balance Outstanding	Total Retention Deductions	Total Interest Deductions	Total Other Deductions	Balance
Post 1 July 2014 Payment Arrangements [RADs/RACs]			Agreed RAD/RAC Portion	Total RAD/RAC Received	Total RAD/RAC Outstanding	Agreed DAP/DAC Portion	Total DAP/DAC Deductions	Total Care Fee Deductions	Total Other Deductions	Balance
TOTAL										
<hr/>										
ELDER AGE CARE FACILITY										
Bonds		\$182,067.73	\$182,067.73	\$182,067.73	\$0.00	\$0.00	\$29,306.51	\$0.00	\$0.00	\$152,761.22
RADs/RACs		\$2,820,817.04	\$1,005,000.00	\$2,355,000.01	-\$1,170,000.01	\$525,817.04	\$0.00	\$0.00	\$0.00	\$2,355,000.01
TOTAL		\$2,802,884.77	\$1,187,067.73	\$2,537,067.74	-\$1,170,000.01	\$525,817.04	\$0.00	\$0.00	\$0.00	\$2,507,761.22
<hr/>										
LAND TOTAL										
Bonds		\$182,067.73	\$182,067.73	\$182,067.73	\$0.00	\$0.00	\$29,306.51	\$0.00	\$0.00	\$152,761.22
RADs/RACs		\$2,820,817.04	\$1,005,000.00	\$2,355,000.01	-\$1,170,000.01	\$525,817.04	\$0.00	\$0.00	\$0.00	\$2,355,000.01
TOTAL		\$2,802,884.77	\$1,187,067.73	\$2,537,067.74	-\$1,170,000.01	\$525,817.04	\$0.00	\$0.00	\$0.00	\$2,507,761.22

**GM**

**Gwydir Oval use 29th June 2019**

The meeting was advised about the current conflict between the two rugby codes over an inadvertent double booking of the ground.

**Cr Jim Moore**

**Work along Reedy Creek**

Cr Moore thanked the Council for the work undertaken along Reedy Creek and also advised that some workers under the community service program will be working around the Reedy Creek foreshore each Tuesday over the next few months.

**Cr Marilyn Dixon OAM**

**Various Matters**

Cr Dixon advised the meeting of the following matters;

That she will be an apology for the meeting scheduled for 11<sup>th</sup> July 2019;  
Can we please organise another kerbside rubbish pick-up for larger items?; Answer yes it will be organised  
She had received a complaint from 6 Gwydir Street about someone possibly John Wade leaving a gate open which allows the horses access. The issue will be addressed; and;  
Will the pool be closed this next season? Answer no

**Cr Geoff Smith**

**The current Land and Environment Court matter**

Cr Smith requested an update as to the current situation and was advised that Mr Goode's appeal has been dismissed.

**Cr Tiffany Galvin**

**Myall Creek Memorial Weekend**

Cr Galvin advised the meeting that she joined Crs Dixon, Dick and Egan at the ceremony, which was well attended.



**Cr Frances Young**

**Horses escaping from the foreshore**

Cr Young advised the meeting that she had horses in her backyard that had escaped from the foreshore area due to there being no feed available along the river bank.

**Cr Catherine Egan**

**Various matters**

Cr Egan advised the meeting that she attended a Vision 2020 Meeting and that the Pulse of the Earth festival is going ahead although more funding may be required.

Cr Egan also requested that a letter be forwarded to The Hon. Barnaby Joyce MP requesting an update on any progress to have mobile phone towers located at Copeton Dan and Upper Horton.

**Cr David Coulton**

**Various matters**

Cr D Coulton advised the meeting that he will be absent from the Shire during July and will be an apology for both meeting days.

Cr D Coulton also gave an update on the recent RFS Liaison Committee that he and Cr Dick attended.

**Cr John Coulton**

**Various matters**

The Mayor gave an update and outcome from the recent meeting with the new Minister for Local Government.

The Mayor also advised the meeting that he intends to raise two matters with the ARTC about the inland rail project:

Firstly to request that the mobile towers constructed to support the rail line be multi-directional; and;

That the intermodal connectors at silos such as North Star must be at least 3 kilometres to accommodate the expected train length for loading.

**Meeting closed 11.58 am**

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Chairman .....