



G W Y D I R
SHIRE COUNCIL

MINUTES ORDINARY MEETING

GWYDIR SHIRE COUNCIL

THURSDAY 30 MAY 2019

COMMENCING AT 9.00 AM

BINGARA OFFICE COUNCIL CHAMBERS

Present:

Councillors: Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr. Stuart Dick, Cr Marilyn Dixon OAM, Cr. Jim Moore, Cr. Geoff Smith, Cr. David Coulton, Cr Tiffany Galvin and Cr Frances Young

Staff: Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Alex Eddy (Manager, Engineering Services), Carmen Southwell (Property and Liaison Manager), Colin Cuell (Building Services Manager), Tim Greensill (IT Manager), Andrew Cooper (Town Services Manager) and Helen Thomas (Manager, Finance)

Public: Nil

Visitor: Mr C T Johnson and Mr P McLeay, Aionious.

This is page number 1 of the minutes of the Ordinary Meeting held on Thursday 30 May 2019

Chairman

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<http://www.gwydirshire.com/>

OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES Nil, all present

CONFIRMATION OF THE MINUTES

**COUNCIL RESOLUTION:
MINUTE 164/19**

THAT the Minutes of the previous Council Meeting held on Thursday 11 April 2019 as circulated be taken as read and CONFIRMED.

(Moved Cr Dick, seconded Cr Galvin)

PRESENTATION Nil

CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST

COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS

**COUNCIL RESOLUTION:
MINUTE 165/19**

THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider the items listed on the agenda.

(Moved Cr Young, seconded Cr Smith)

ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL SESSION

**COUNCIL RESOLUTION:
MINUTE 166/19**

THAT the recommendations of the Confidential Session, namely:

Proposed Greenhouse (Ref: 167/19)

THAT Aionious be appointed as a consultant on a set fee of \$89,000 subject to the concurrence of the Department of Planning and Industry.

This is page number 3 of the minutes of the Ordinary Meeting held on Thursday 30 May 2019

Chairman

**Recommendations from the Closed Public Infrastructure and
Community Services and Planning Committee meetings held 9 May
2019**

Closed Public Infrastructure Committee meeting

Warialda Bypass Project (Ref: 168/19)

**THAT the report be received and the Council continues its
negotiation to finalise an Indigenous Land Use Agreement.**

**FURTHER that the suggested legislation changes be
submitted to the LGNSW Annual Conference as a motion.**

**FURTHER that the appropriate Ministerial meetings at the
State and Federal levels be requested through the Shire's local
elected representatives**

Personnel Issue (Ref: 169/19)

THAT the report regarding a Personnel Issue is noted

Closed Community Services and Planning Committee meeting

**Monthly Confidential Organisation and Community Development
Report for April 2019 (Ref: 170/19)**

**THAT the Monthly Confidential Organisation and Community
Development Report for April 2019 be received
are adopted.**

(Moved Cr Galvin, seconded Cr Young)

Item 1 Recommendations from the Heavy Plant Committee

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 2.1.1 Plan for and develop the right assets and infrastructure - TS -external

AUTHOR General Manager

DATE 16 May 2019

STAFF DISCLOSURE OF INTEREST Nil

COMMENT

This report recommends that Council adopt the recommendations from the Heavy Plant Committee meeting held on 30 May 2019.

OFFICER RECOMMENDATION

THAT Council accept the recommendation to purchase a new front end loader (Subject to the Committee's endorsement)

FURTHER that Council accepts the proposed 2019 – 2020 Heavy Vehicle Plant Replacement program

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 171/19**

THAT Council accept the recommendation to purchase a new front end loader (Ref: 172/19).

FURTHER that Council accepts the proposed 2019 – 2020 Heavy Vehicle Plant Replacement program (Ref: 173/19)

(Moved Cr Young, seconded Cr Dick)

This is page number 5 of the minutes of the Ordinary Meeting held on Thursday 30 May 2019

Chairman

**Item 2 Recommendations from the Public Infrastructure and
Community Services and Planning Committee meetings
held 9 May 2019**

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

DATE 14 May 2019

STAFF DISCLOSURE OF INTEREST Nil

COMMENT

This report recommends the adoption of the recommendations from the Public Infrastructure Committee meeting and the Community Services and Planning Committee meeting held on 09 May 2019.

COMMITTEE RECOMMENDATIONS TO COUNCIL

Public Infrastructure Committee meeting

Monthly Technical Services Report – April 2019

THAT the monthly Technical Services Report for April 2019 be received

Inland Rail Update

THAT the correspondence from the Deputy Prime Minister updating the Council on the Inland Rail Project is received and noted.

Australian Rural Roads Group

THAT the report outlining the winding-up of the Australian Rural Roads Group be noted and received.

Community Services and Planning Committee meeting

Ex Yallaroi Shire Councillor – Ian McGregor

 A minute’s silence was observed by all present

Councillor Activity Statement – April 2019

THAT the report outlining the activity statement of Councillors for April 2019 be received.

Monthly Executive Report – April 2019

THAT the monthly Executive Report for April 2019 be received.

Monthly Organisation and Community Development Report – April 2019

THAT the monthly Organisation and Community Development Report for April 2019 be received.

Minutes of the BROOC Meeting held 15 February 2019 in Inverell

THAT the Minutes from the BROOC Meeting held on 15th February 2019 be received.

Review of Bush Fire Prone Land

THAT the update regarding the reviewed Bush Fire Prone Land map be received and noted by Council

FURTHER that Council indicate whether or not the certification of the reviewed Bush Fire Prone Land map by the Commissioner be postponed until September 2019

FURTHER, should further assessment of the extent of land deemed Bush Fire Prone be conducted in conjunction with NSW Rural Fire Services Development Planning and Policy Department.

FURTHER that the issues be referred to the next Country Mayors' Meeting to be held on 31st May 2019 for discussion.

Councillor reports

THAT the following Councillor's reports are noted:

- Attendance at Meetings (Cr Young)
- Easter Period in Bingara (Cr Galvin)
- Hope Street trees (Cr Moore)
- Shade Cover Capt. Cook Park Warialda (Cr Moore)
- Walking Track Maintenance (Cr Moore)
- Reedy Creek Drought Funding Project (Cr Moore)
- Road Side Grazing Permits (Cr Moore)
- Dog Breeding Facility Onus Road (Cr Dick)
- Council land for sale in Bingara (Cr Dick)
- Urban Trees lost during the drought (Cr Egan)
- Temporary Drought Funded Employees (Cr Egan)
- Compliments Received (Cr J Coulton)
- Upper Horton Public Meeting Request (Cr J Coulton)

ATTACHMENTS

There are no attachments for this report.

COUNCIL RESOLUTION:

Public Infrastructure Committee meeting

Monthly Technical Services Report – April 2019 (Ref: 174/19)

THAT the monthly Technical Services Report for April 2019 be received

Inland Rail Update (Ref: 175/19)

THAT the correspondence from the Deputy Prime Minister updating the Council on the Inland Rail Project is received and noted.

Australian Rural Roads Group (Ref: 176/19)

THAT the report outlining the winding-up of the Australian Rural Roads Group be noted and received.

Community Services and Planning Committee meeting

Ex Yallaroi Shire Councillor – Ian McGregor (Ref: 177/19)

A minute's silence was observed by all present

Councillor Activity Statement – April 2019 (Ref: 178/19)

THAT the report outlining the activity statement of Councillors for April 2019 be received.

Monthly Executive Report – April 2019 (Ref: 179/19)

THAT the monthly Executive Report for April 2019 be received.

Monthly Organisation and Community Development Report – April 2019 (Ref: 180/19)

THAT the monthly Organisation and Community Development Report for April 2019 be received.

Minutes of the BROC Meeting held 15 February 2019 in Inverell

THAT the Minutes from the BROC Meeting held on 15th February 2019 be received (Ref: 181/19).

Review of Bush Fire Prone Land (Ref: 182/19)

THAT the update regarding the reviewed Bush Fire Prone Land map be received and noted by Council

FURTHER that Council indicate whether or not the certification of the reviewed Bush Fire Prone Land map by the Commissioner be postponed until September 2019

FURTHER, should further assessment of the extent of land deemed Bush Fire Prone be conducted in conjunction with NSW Rural Fire Services Development Planning and Policy Department.

FURTHER that the issues be referred to the next Country Mayors' Meeting to be held on 31st May 2019 for discussion.

Councillor reports

THAT the following Councillor's reports are noted:

Attendance at Meetings (Cr Young – Ref: 183/19)

Easter Period in Bingara (Cr Galvin – Ref: 184/19)

Hope Street trees (Cr Moore – Ref: 185/19)

Shade Cover Capt. Cook Park Warialda (Cr Moore – Ref: 186/19)

Walking Track Maintenance (Cr Moore – Ref: 187/19)

Reedy Creek Drought Funding Project (Cr Moore – Ref: 188/19)

Road Side Grazing Permits (Cr Moore – Ref: 189/19)

Dog Breeding Facility Onus Road (Cr Dick – Ref: 190/19)

Council land for sale in Bingara (Cr Dick – Ref: 191/19)

Urban Trees lost during the drought (Cr Egan– Ref: 192/19)

Temporary Drought Funded Employees (Cr Egan– Ref: 193/19)

Compliments Received (Cr J Coulton– Ref: 194/19)

Upper Horton Public Meeting Request (Cr J Coulton– Ref: 195/19)

(Moved Cr Galvin, seconded Cr Dixon OAM)

Item 3 Monthly Investment and Rates Collection Report - April 2019

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems - CFO - internal

AUTHOR Manager, Finance

DATE 21 May 2019

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments, as at the end of the previous month.

BACKGROUND:

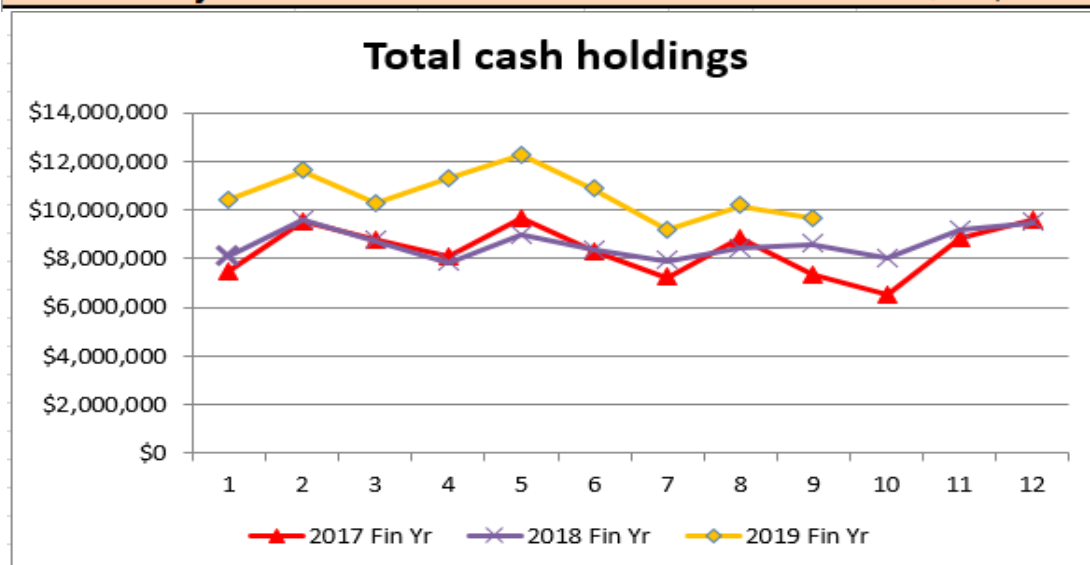
In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council's funds invested as at 30 April 2019.

Direct Investments								
Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value	
NAB	2018.14	NAB	AA	TD	6-05-19	2.70%	\$1,000,000.00	
NAB	2018.15	NAB	AA	TD	6-05-19	2.70%	\$1,000,000.00	
NAB	2018.16	NAB	AA	TD	14-05-19	2.65%	\$1,000,000.00	
Grand Total							\$3,000,000.00	
Managed Funds								
Fund	Investment Horizon	Type	3 Mth Avg Yield		Current Value			
Regional Australia Bank	At Call	Cash	See report		\$262,691.19			
Tcorp Cash Fund	At Call	Cash	See report		\$6,038,452.15			
Tcorp Medium Term Fund	At Call	Cash	See report		\$538,549.45			
Grand Total							\$6,839,692.79	
Total Investments								
Direct Investments							\$3,000,000.00	
Managed Funds							\$6,839,692.79	
Grand Total							\$9,839,692.79	

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Chairman

Cash and Investments	
Total Investments	
Direct Investments	\$3,000,000.00
Managed Funds	\$5,973,708.73
Grand Total Investments	\$8,973,708.73
Total Cash and Investments	
Investments	\$8,973,708.73
Cash at bank	\$ 701,692.09
Grand Total Cash and Investments	\$9,675,400.82
General Fund Cash	
Total cash and investments	\$9,675,400.82
LESS:	
Water fund*	-\$710,451.06
Sewer fund*	-\$3,299,089.46
Waste fund*	-\$2,872,687.67
Other restrictions:	
Employee leave entitlements*	-\$450,000.00
Carry over works in progress*	\$0.00
Asset replacement*	-\$322,910.00
Bonds and deposits	-\$1,100,000.00
Unexpended grants*	-\$466,000.00
Developer contributions	-\$256,000.00
*These figures may change with end of year processing	
Discretionary General Fund Cash	\$198,262.63



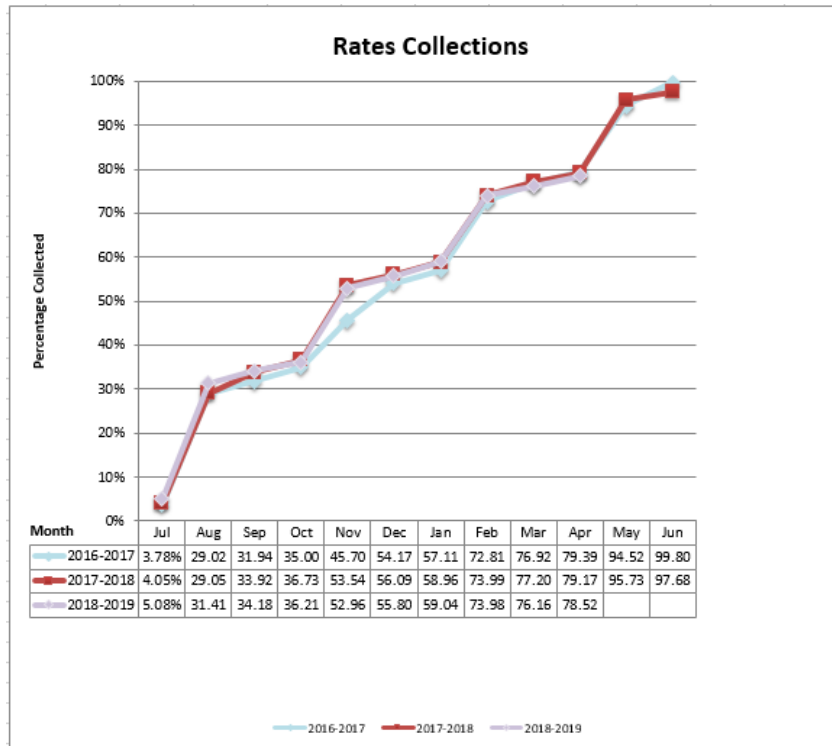
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Chairman

I, Helen Thomas, Finance Manager and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council’s investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council’s Investment Policy (F.01.03), as amended.

RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current year’s collections are up to 30 April 2019.



T Corp Performance Summary – April 2019



Performance Summary

April 2019

TCorpIM Core Funds

Returns	1 Month %			FYTD %			1 Year %			3 Year (% p.a.)			5 Year (% p.a.)			7 Year (% p.a.)		
	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER
Cash	0.20	0.16	0.04	1.99	1.69	0.31	2.33	2.02	0.32	2.26	1.88	0.38	2.41	2.12	0.30	2.70	2.39	0.31
Short Term Income	0.26	0.16	0.10	2.40	1.69	0.72	2.78	2.02	0.76	2.54	1.88	0.65	2.62	2.12	0.51	2.96	2.39	0.57
MTGF*	1.17	1.17	0.00	4.87	5.04	-0.18	5.66	5.93	-0.27	5.63	5.70	-0.07	5.26	5.43	-0.17	6.19	6.15	0.03
LTGF**	2.32	2.42	-0.10	6.81	7.54	-0.74	8.50	9.21	-0.71	9.75	10.03	-0.28	8.39	8.80	-0.41	10.19	10.31	-0.12

*Medium Term Growth Fund **Long Term Growth Fund

Net = Net Return; BM = Benchmark Return; ER = Excess Return

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Chairman

TCorpIM Cash Fund – April 2019



TCorpIM Cash Fund

April 2019

	Since inception (% p.a.)	7 year (% p.a.)	5 year (% p.a.)	3 year (% p.a.)	1 year %	FYTD %	6 month %	3 month %	1 month %
Net returns	5.74	2.70	2.41	2.26	2.33	1.99	1.19	0.67	0.20
Benchmark	5.66	2.39	2.12	1.88	2.02	1.69	0.99	0.50	0.16
Net relative to benchmark*	0.09	0.31	0.30	0.38	0.32	0.31	0.20	0.16	0.04

*Numbers may not add up due to rounding.

Performance commentary

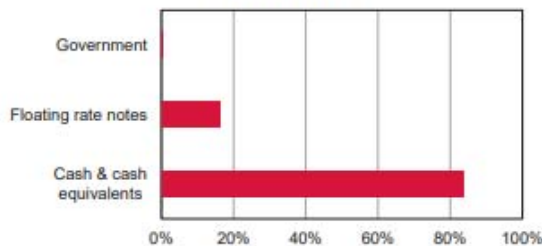
The Fund returned 0.20% in April and for the financial year to date has returned 1.99%. Over the past 12 months the Fund has returned 2.33%.

The Fund outperformed over the month, driven by a small overweight positioning in longer maturity Bank Bills which outperformed shorter maturity bills. The Fund also benefited from the allocation to floating rate notes which, in addition to providing a higher running yield, experienced contracting spreads over the month. The cash rate was left unchanged at 1.50% at the RBA's April monetary policy meeting. Following the weaker than expected December 2018 GDP number released in March, the April meeting decision statement took on a dovish bias.

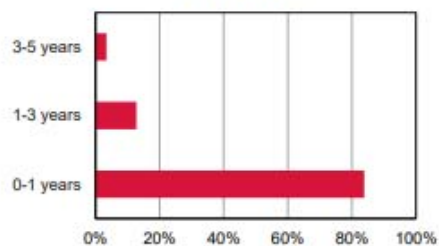
Weaker than expected March quarter CPI figures released after the RBA met, caused the overnight index swap market to rally further over the month, leaving the forwards pricing in 55 basis points of cuts over the next twelve months. This represents a 13 bp change from one month earlier.

Benchmark:	Bloomberg AusBond Bank Bill Index
Funds under management:	\$848m
Distribution frequency:	Monthly
Inception date:	30 June 1989
Investment manager:	NSW Treasury Corporation
Cashflow notification period:	Daily (same day cashflows with notification by 12 noon)
Objective:	To produce returns similar to the benchmark, over one year periods, on an after-fees basis.

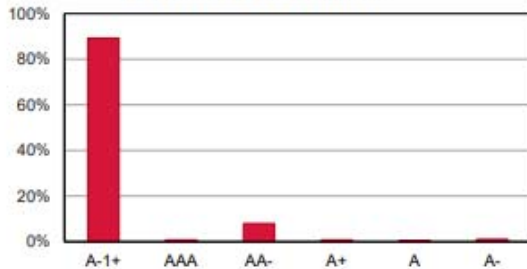
Security allocation



Maturity profile



Credit allocation (Long-term and short-term rated)



Running yield	%
Fund	1.74
Benchmark	1.57

Duration	Years
Fund	0.2
Benchmark	0.1

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 Note: The portfolio characteristics displayed in the exhibits are based in part on third party databases that are not subject to independent review.

TCorpIM Medium Term Growth Fund – April 2019



TCorpIM Medium Term Growth Fund

April 2019

	10 year (% p.a.)	7 year (% p.a.)	5 year (% p.a.)	3 year (% p.a.)	1 year %	FYTD %	6 month %	3 month %	1 month %
Net returns	6.44	6.19	5.26	5.63	5.66	4.87	4.83	3.89	1.17
SAA benchmark	6.38	6.15	5.43	5.70	5.93	5.04	4.84	3.82	1.17
Net relative to benchmark*	0.06	0.03	(0.17)	(0.07)	(0.27)	(0.18)	(0.01)	0.07	(0.00)
CPI + 2.0% p.a.	4.13	3.93	3.68	3.74	3.63	2.99	1.81	0.84	0.17
Net relative to CPI + 2.0% p.a.*	2.31	2.26	1.59	1.88	2.03	1.87	3.02	3.04	1.00

*Numbers may not add up due to rounding.

Performance commentary

The Fund returned 1.17% in April and, for the financial year to date, has returned 4.87%. Over the past 12 months the Fund has returned 5.66%. Long term performance remains above the Fund's CPI+2.0% p.a. objective.

International shares (unhedged) rose by 4.39% and Australian shares rose by 2.48% in April, continuing to provide positive performance since the December lows. The key drivers were a strong reporting season in the US with earnings growth above expectation and both the RBA and Federal Reserve continuing to take a dovish monetary policy outlook. Broad positive contributions also came from high yield (up 2.04%), multi-asset class (up 1.50%) and bank loans (up 1.46%) asset classes.

The Fund's defensive holdings also made positive contributions in April, with Inflation Linked Bonds up 0.88% and Australian Bonds up 0.23%. The key driver was the RBA's softening bias, leading to lower longer term bond yields and slightly tighter credit spreads. The Short Term Income Fund also contributed.

Benchmark: Medium Term Growth Fund strategic asset allocation weighted index
Funds under management: \$667m
Distribution frequency: Annual
Inception date: 1 December 1990
Objective: To produce a return of CPI plus 2% p.a. over rolling 7 years, on an after fees and expenses basis.



1 month performance by asset class	Asset class actual return %
Australian shares	2.48
International shares (unhedged)	4.39
International shares (hedged)	3.66
Listed property	(0.69)
Multi-asset class	1.50
Global credit	0.74
Bank loans	1.46
Emerging market debt	0.87
High yield	2.04
Australian bonds	0.23
Inflation linked bonds	0.88
Cash	0.25

Note: The portfolio characteristics displayed in the exhibits are based in part on third party databases that are not subject to independent review.

OFFICER RECOMMENDATION
 THAT the report be received

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Chairman

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 196/19**

THAT the Monthly Investment and Rates Collection Report - April 2019 be received.

(Moved Cr Egan, seconded Cr Dixon OAM)

Item 4 Integrated Planning and Reporting Requirements

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR Organisation Development Director

DATE 22 May 2019

STAFF DISCLOSURE OF INTEREST Nil

BACKGROUND

The Integrated Planning and Reporting Framework was introduced by the NSW State Government in 2009. The reforms replaced the former Social and Management Plan structures. All NSW Councils were required to develop a Community Strategic Plan spanning ten years, a Delivery Program spanning the four year period of the elected council, and Operational Plans covering each financial year.

These documents have been adopted containing the results of the extensive community consultation process undertaken to determine the community aspirations for Gwydir Shire Council. Along with these aspirations, production of these plans has allowed for the various existing plans to be brought together to understand how they interact and get the maximum leverage by planning holistically and sustainably for the future of Gwydir Shire Council.

ISSUES AND COMMENT

The Operational Plan 2019 – 2020 is due for consideration.

It is recommended that the Operational Plan be placed on public display for 28 days from Thursday 30 May 2019 to Wednesday 26 June 2019, and will be made available for inspection at the following locations:

- Bingara Council Office
- Bingara Public Library
- Warialda Council Office
- Warialda Public Library
- Gwydir Shire Council website <http://www.gwydirshire.com/Council/>
- Gwydir Shire Council Facebook page <https://www.facebook.com/GwydirShireCouncil>

CONCLUSION

The listed plans are recommended to be placed on public display for 28 days from Thursday 30 May 2019 to Wednesday 26 June 2018.

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Chairman

STATUTORY ENVIRONMENT

Local Government Act 1993 and associated regulations.

ATTACHMENT 1

Operational Plan 2019 - 2020

The budget will be submitted as a late attachment to the Operational Plan.

OFFICER RECOMMENDATION

THAT the report be received

FURTHER that the Operational Plan be placed on exhibition at the venues listed above for 28 days from Thursday 30 May 2019 until Wednesday 26 June 2019.

ATTACHMENTS

AT- Operational Plan 2019 - 2020

AT- Budget 2019/20

**COUNCIL RESOLUTION:
MINUTE 197/19**

THAT the report be received

FURTHER that the Operational Plan and budget be placed on exhibition at the venues listed above for 28 days from Thursday 30 May 2019 until Wednesday 26 June 2019.

(Moved Cr Young, seconded Cr Galvin)

**Item 5 Progress Report - 2018 - 2019 Operational Plan
FILE REFERENCE**

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR Organisation Development Director

DATE 22 May 2019

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

The Integrated Planning and Reporting Framework impacting all NSW Councils was introduced by the NSW State Government in 2009. The reforms replaced the former Social and Management Plan structures. All NSW Councils are required to develop a Community Strategic Plan spanning 10 years, a Delivery Program spanning the four year period of the elected Council, and Operational Plans covering each financial year.

These documents were developed to incorporate the results of the extensive community consultation process undertaken to determine the community aspirations for Gwydir Shire Council. Along with these aspirations, production of these plans allowed for the various existing plans to be brought together to understand how they interact, and get the maximum leverage by planning holistically and sustainably for the future of Gwydir Shire Council.

As part of the process, senior staff have an obligation under Clause s404(5) of the *Local Government Act 1993* to provide regular progress reports to the Council on its progress with respect to the principal activities detailed in the Delivery Program and Operational Plan. While it is a requirement under the Act that progress is reported as a minimum every six months, Gwydir Shire Council staff have made the commitment to report on the progress of projects on a quarterly basis.

For the purposes of tracking and reporting progress on the actions committed to in the planning documentation, Council uses software called Interplan. This software is designed as strategy management software and it is a powerful tool that has enabled Council to develop an integrated systems driven approach to strategic planning, execution and performance management.

BACKGROUND

The following documents were approved by Council at the Ordinary Council Meeting held 29 June, 2017:

1. Community Strategic Plan 2017 - 2027
2. Delivery Program 2017 - 2021

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Chairman

3. Resourcing Strategy 2017 - 2027

The 2018-2019 Operational Plan was adopted at the Ordinary meeting of Council on 28 June 2019

The attached report includes updates of actions included in the Delivery Program and Operational Plan is for the March quarter however actions included have been updated effective 17 May, 2019.

COMMENT

A copy of the report generated from Interplan covering three quarters of this financial year is attached for information. Staff present at the meeting will be able to expand on the comments included in the report.

Please refer to the progress comments and status updates for each of the actions. Attachment 1.

CONCLUSION

There is no requirement for this information to be placed on public display. Updates to Council are required to be provided on a quarterly basis with the final report on the actions being included as part of the 2018/2019 Annual Report, which is required to be completed and received by the Office of Local Government on or before 30 November, 2019.

CONSULTATION

Consultation for the production of this report has been undertaken with all senior managers. Consultation for the establishment of the actions included in the report was undertaken with the general public, Councillors, Executive and Senior Managers.

OFFICER RECOMMENDATION

THAT the report be received

ATTACHMENTS

AT- Progress Report

**COUNCIL RESOLUTION
MINUTE 198/19**

**THAT the Progress Report - 2018 - 2019 Operational Plan
be received.**

(Moved Cr Dick, seconded Cr D Coulton)

Item 6 Quarterly Budget Review

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems -
CFO - internal

AUTHOR Manager, Finance

DATE 22 May 2019

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF / SUMMARY RECOMMENDATION

This report recommends that the March 2019 Quarter Budget Review Statement be noted and that the March Quarter budget adjustments be approved.

BACKGROUND

This report is required under the *Local Government Act 1993* and associated Regulations.

COMMENT

The commentary in this report is directed at overall results. The impact on individual business units and by implication the associated service levels has not been assessed - this is the responsibility of individual directors and managers.

There are still ongoing challenges in returning an acceptable balanced reduction in expenditures as the focus of the staff is to return at least a \$300,000 surplus for this year's operations, and Council will need to be diligent in finding other reductions of expenditure to ensure the year end result is in line with this notional budgeted result. With no early payment of the Financial Assistance Grant, this year's income is significantly less. This, paired with large time differences between Council expending monies and the monies being received from funding bodies, is affecting Council's bottom line and cash flow as income has not been received for the large volume of projects Council has completed under grant funding.

Staff have been working on being able to deliver another revaluation in the new financial year to accurately reflect the true depreciation costs to Councils bottom line. It remains preferable for cash to continue to grow to ensure an adequate buffer is developed in General Fund.

This reinforces the need for tight budget control, effective cash flow management and diligence towards improving the bottom line.

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CONCLUSION

Tight financial control must be maintained given the low cash reserves in General Fund. Ensuring as much capital works for grant funded projects is completed internally by council should be a priority.

Further budget improvements will be a staff priority during the remainder of this financial year.

STATUTORY ENVIRONMENT

Local Government Act 1993 and associated regulations. A quarterly budget review is due within 2 months of the end of each quarter under the requirements of Clause 203 of the *Local Government (General)*

Regulation 2005:

203 Budget review statements and revision of estimates

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the management plan that the council has adopted for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
 - (a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and
 - (b) if that position is unsatisfactory, recommendations for remedial action.
- (3) A budget review statement must also include any information required by the Code to be included in such a statement.

FINANCIAL, ECONOMIC AND RESOURCE IMPLICATIONS (including Asset Management)

Council must work towards tight controls to achieve the budgeted end of year result.

SUSTAINABILITY IMPLICATIONS (Social & Environmental)

Sustainability has largely been addressed as a result of the Special Rate Variation being approved. Further work is required to ensure bottom line budget and cash results are achieved.

Attachment 1 – Quarterly Budget Review Statement.

OFFICER RECOMMENDATION

THAT the report be received

ATTACHMENTS

AT- Quarterly Budget Review Statement

**COUNCIL RESOLUTION
MINUTE 199/19**

THAT the Quarterly Budget Review report be received.

(Moved Cr Young, seconded Cr Smith)

Item 7 Gwydir Shire Council's 100% Renewables Action Plan

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 3. An Environmentally Responsible Shire

OUTCOME: 3.2 WE USE AND MANAGE OUR NATURAL RESOURCES WISELY

STRATEGY: 3.2.1 Develop a clean energy future - ED - external

AUTHOR Mr

DATE 21 May 2019

STAFF DISCLOSURE OF INTEREST Nil

BACKGROUND

Gwydir Shire Council joined ‘Sustainable Councils and Community Program’ (SCC) in November 2018. The SCC is a four year NSW Government program coordinated by the Office of Environment and Heritage (OEH). It is designed to bring together all of the government resource efficiency programs from the Climate Change Fund (CCF), including business training, lighting upgrades, appliance replacement offers and upgrades to social housing. The objectives of the SCC program are:

- Council will better understand its energy management and become ‘investment read’ for priority energy reduction and efficiency projects.
- Business, households and community groups will benefit from lower power bills, increased energy efficiency and reduced carbon emissions.
- Improved access, participation and ownership of NSW resource efficiency programs that are flexible and tailored to meet the needs of the Council and communities.
- Regional communities will have the knowledge and capability to lead and achieve local energy efficiency outcomes.

Since joining the SCC program, Gwydir Shire Council and OEH have been working collaboratively in identifying energy saving opportunities for the Shire. In particular, OEH has been invaluable in providing professional independent advice on the latest specifications, tenders and quotes for our Stronger Country Communities projects.

COMMENT

As part of the SCC program, OEH on behalf of Gwydir Shire commissioned a report by ‘100% Renewables’. The aim of the report is to identify actions that will reduce Council’s expenditure on electricity through efficiency upgrades in

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the short, medium and long term. Any item not currently budgeted for will be presented to Council in the next quarterly review.

OFFICER RECOMMENDATION

THAT the Action Plan developed by 100% Renewables be adopted

ATTACHMENTS

AT- 100% Renewables Action Plan

**COUNCIL RESOLUTION
MINUTE 200/19**

THAT the Action Plan developed by 100% Renewables be adopted.

(Moved Cr D Coulton, seconded Cr Galvin)

Councillor Reports

Cr John Coulton

Myall Creek Memorial Ceremony - June long week end (Ref: 201/19)

The Mayor advised that he couldn't attend the function and sought any Councillors who could attend as his representative. Crs. Egan and Galvin advised that they will attend.

Cr David Coulton

Various Requests (Ref: 202/19)

Cr D Coulton raised the following issues for attention:

Wheelchair access outside the Warialda CBD area from footpaths onto roads. The resident is Ms Hickman. The meeting was advised that the staff are developing a mobility access plan and Ms Hickman will be contacted;

Long and Market Streets are quite rough and require attention;

Poverty Flat residents have requested that the Council consider placing playground equipment in *Triangle Park*; and;

Please establish a process for community groups to purchase flags for the recently placed flag poles.

Cr Frances Young

Bingara Entry Signage (Ref: 203/19)

Cr Young advised the meeting that the potential entry signs to Bingara are very good.

Cr Geoff Smith

Various Requests (Ref: 204/19)

Cr Smith raised the following five issues for attention:

Requested an update on the By-Pass project;

Oregon Road is in poor condition;

Requested and update on the fire break issue at Warialda;

Requested advice about when the Council's meetings are to be placed on the internet; and;

Details of the recently increased emergency services' levy.

Cr Catherine Egan

Federal Elections

The recent elections resulted in the return of both the Shire's Federal Representatives.

MINUTE 205/19

THAT a letter of congratulations be sent to The Hon. Mark Coulton MP on his re-election and elevation into the Federal Ministry as the Minister for Regional Services, Decentralisation and Local Government and retains his Assistant Trade and Investment Minister position.

FURTHER that The Hon. Barnaby Joyce MP be sent a letter of congratulations on his re-election.

(Moved Cr Egan, seconded Cr Young)

Cr Jim Moore

Various Requests (Ref: 206/19)

Cr Moore raised the following three issues for attention:

Advised the meeting that he attended a Gravesend School function;

The access roadway into the walkway adjacent to the Warialda Medical Centre and the railing requires maintenance; and;

The Council did a great job on the Reedy Creek weed control. He also asked if the Council could contact Gail and Terry Smith about the weeds that are migrating from their property to the Reserve. The meeting was advised that this would be actioned.

Cr Stuart Dick

Various requests (Ref: 207/19)

Cr Dick raised the following two issues for attention:

The access road into Warialda Rail tip requires attention; and;

The flow rate for the water standpipe in Gragin Road is very slow and may require some maintenance.

Meeting closed 1.10 pm

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