



**MINUTES PUBLIC INFRASTRUCTURE COMMITTEE**

**GWYDIR SHIRE COUNCIL**

**THURSDAY 13 SEPTEMBER 2018**

**COMMENCING AT 9.00AM**

**WARIALDA OFFICE COUNCIL CHAMBERS**

---

**Present:**

**Councillors:** Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr. Stuart Dick, Cr. Jim Moore, Cr. David Coulton and Cr Frances Young

**Staff:** Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Richard Jane (Director Technical Services) and Helen Thomas (Manager, Finance)

**Public:** Nil

**Visitor:** Nil

This is page number 1 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

Chairman .....

## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Gwydir Shire Council for any act, omission or statement or intimation occurring during and Council or Committee meetings.

The Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Council.

Gwydir Shire Council wishes to advise that any plans or documents contained within this agenda may be subject to copyright law provisions and that the express permission of the copyright owner(s) should be sought prior to their reproduction.

Members of the public should note that no action should be taken on any item discussed at a Council or Committee meeting prior to written advice on the resolution of council being received.

**Agendas and minutes are available on the Council's website**  
**<http://www.gwydirshire.com/>**

**OFFICIAL OPENING AND WELCOME – MAYOR**

**APOLOGIES Cr. Geoff Smith, Cr Tiffany Galvin and Cr Marilyn Dixon (OAM)**

**THAT the apologies of Cr. Geoff Smith, Cr Tiffany Galvin and Cr Marilyn Dixon (OAM) are accepted.**

**(Moved Cr D Coulton, Seconded Cr Egan)**

**CONFIRMATION OF THE MINUTES**

**THAT the Minutes of the previous Public Infrastructure Committee Meeting held on Thursday 9 August 2018 as circulated be taken as read and CONFIRMED.**

**(Moved Cr Dick, Seconded Young)**

**PRESENTATION - Nil**

**CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST - Nil**

**ADDITIONAL/LATE ITEMS**

**THAT the following items, namely:**

- 1. Plant Purchase**

**are accepted as late items onto this Agenda for discussion.**

**(Moved Cr Egan, Seconded Cr Dick)**

**COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS**

**THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider the items listed on the agenda.**

**(Moved Cr Egan, Seconded Cr Dick)**

This is page number 3 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

Chairman .....

**ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL  
SESSION**

**COMMITTEE RECOMMENDATION:**

**THAT the recommendations of the Confidential Session, namely:**

**THAT the quotation for a Kubota U55-4 mini excavator from  
Kentan Machinery is accepted for \$100,607.28 excluding GST**

**FURTHER that the quotation for a Kubota SVL 75 tracked skid-  
steer loader from Equipment Servicing Co is accepted for  
\$98,100.00 excluding GST**

**are adopted.**

**(Moved Cr Egan, Seconded Cr Dick)**

Item 1 Monthly Technical Services Report - August 2018

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 2.1.1 Plan for and develop the right assets and infrastructure - TS -external

AUTHOR Technical Services Director

DATE 7 September 2018

STAFF DISCLOSURE OF INTEREST Nil

BACKGROUND

The monthly Technical Services report has been identified by Council as the process of reporting the activities carried out monthly by the Technical Services Department.

COMMENT

1. TECHNICAL SERVICES AND ADMINISTRATION

Technical Services infrastructure, planning, design and surveys were carried out in-house . The Technical Services staff continue to provide customer service to the Gwydir Shire residents.

1.1 Weight of Loads

GWYDIR SHIRE COUNCIL - MONTHLY BREACH BREAKDOWN REPORT - FY2018/2019

	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	TOTAL
Minor Risk	1												
Substantial Risk													
Severe Risk													
Off Road													
Refusal To Stop													
TOTAL BREACHES	1	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FINE REVENUE	5 439	5	-										

GWYDIR SHIRE COUNCIL - MONTHLY INTERCEPT BREAKDOWN REPORT

	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Load type Total
1 - Aggregate/Gravel	1												1
2 - Bricks/ Tiles													0
3 - Cement													0
4 - Concrete													0
5 - Fuel													0
6 - General													0
7 - Machinery													0
8 - Livestock	2												2
9 - Wood													0
10 - Corn													0
11 - Grain	8												8
12 - Primary Produce	5												5
13 - Perishable Goods	2												2
14 - Refrigerated Goods													0
15 - Sheet													0
16 - Timber	1												1
17 - Logs													0
18 - Empty	2												2
TOTAL	26	0	0	0	0	0	0	0	0	0	0	0	26

VEHICLES INTERCEPTED

	Shire Roads	State Roads	TOTAL
Jul-18	22	4	26
Aug-18	0	0	0
Sep-18	0	0	0
Oct-18	0	0	0
Nov-18	0	0	0
Dec-18	0	0	0
Jan-19	0	0	0
Feb-19	2	0	2
Mar-19	0	0	0
Apr-19	0	0	0
May-19	6	0	6
Jun-19	0	0	0

Roads Policed

BAROMA DOWN RD	EDWARD ST
CROPPA MORES RD	STEPHEN ST
NORTH STAR RD	STEPHEN ST
BRUYNER HWY	BARBARA RD
GWYDIR HWY	POSSICKS WAY

GWYDIR SHIRE COUNCIL - ESTIMATED V'S ACTUAL HOURS POLICED ON SHIRE AND STATE ROADS

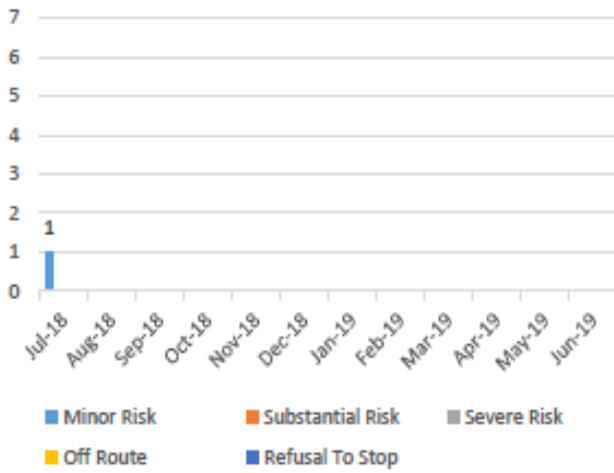
	ACT	ACT	ACT	ACT	ACT	ACT	ACT	ACT	ACT	ACT	ACT	ACT
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Shire	19.5	0	0	0	0	0	0	0	0	0	0	0
State	11											
Agreed Hours	44	44	44	44	44	44	44	44	44	44	44	44
TOTAL	19.5	0	0	0	0	0	0	0	0	0	0	0

This is page number 5 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

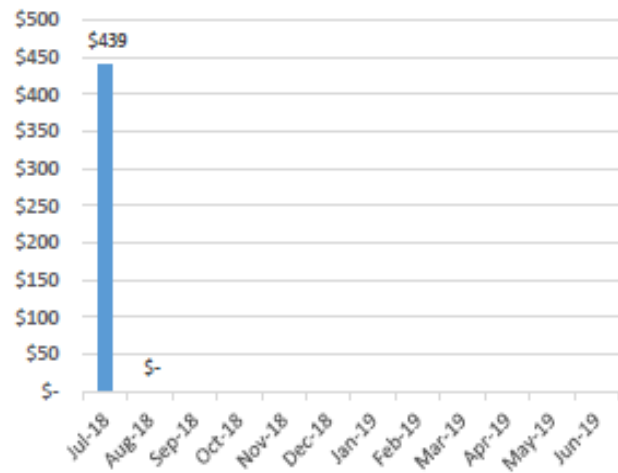
Chairman .....

**GWYDIR SHIRE COUNCIL - MONTHLY WOL REPORT - FY2018/2019**

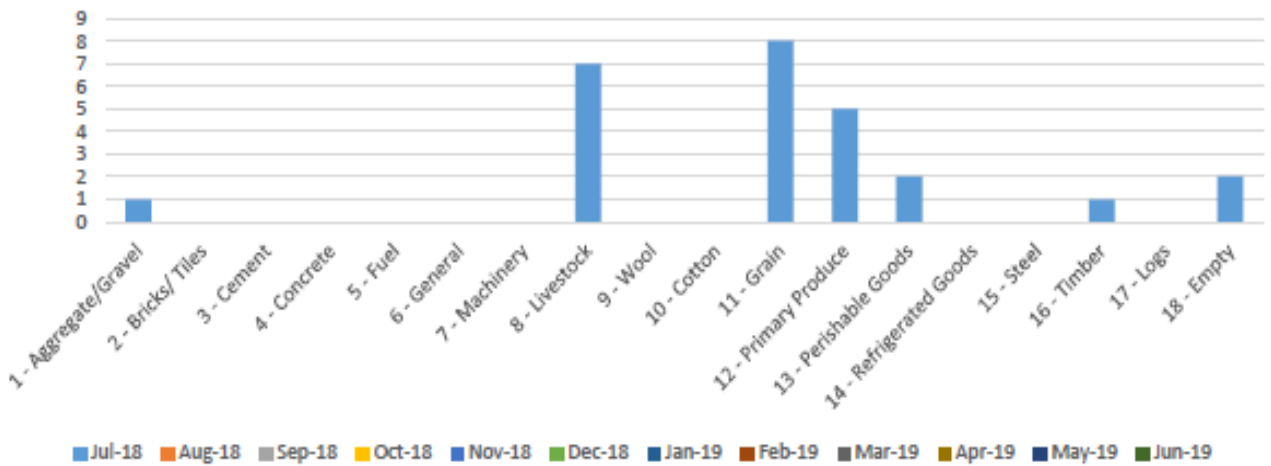
**MONTHLY BREACH BREAKDOWN**



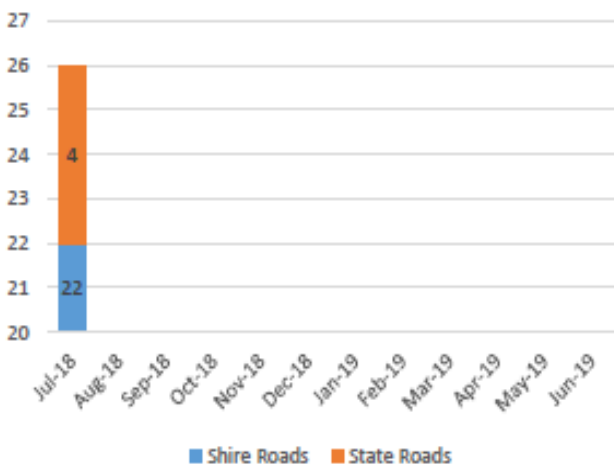
**MONTHLY BREACH REVENUE EXPECTED**



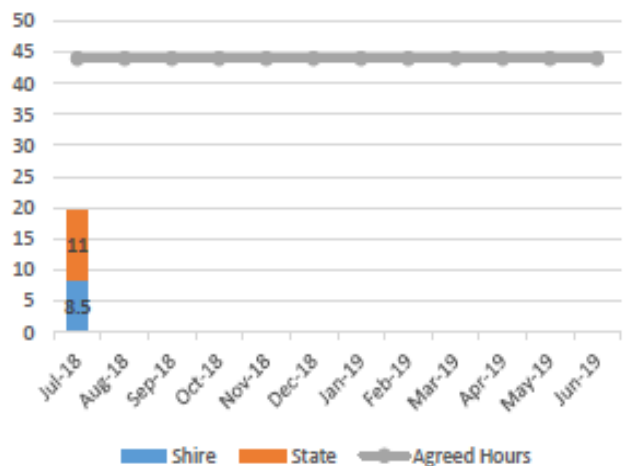
**LOAD TYPE INTERCEPTED**



**INTERCEPTS ON STATE & SHIRE ROADS**



**HOURS ON STATE & SHIRE ROADS**



Chairman .....

## 1.2 Rural Fire Service Hazard Reduction 2018-2019

Council has been very successful in receiving funding for some of the Hazard Reduction Strategic Projects that Council bid for back in March 2018. NSW RFS Superintendent Michael Brooks has congratulated and acknowledged that it was Gwydir Shire Council's attention and efficient record keeping that made them such successful applicants for this year's funding.

As there is only a small window of opportunity to complete the slashing program due to warmer weather, Council's Technical Service Executive Support Officer along with Parks and Gardens and Slasher operators have started to prioritise and scheduled the works.

Application Number	Title	Type	Accepted
FUND201802286017	Queen Street	Fire Trail	1440.00
FUND201802286008	Queen Street	Fire Trail	2880.00
FUND201802285985	High School	Fire Trail	5535.00
FUND201802285977	High School	Fire Trail	3696.00
FUND201802285972	Naroo Track	Fire Trail	1640.00
FUND201802286008	Queen Street	Fire Trail	2880.00
FUND201802285985	High School	Fire Trail	5535.00
FUND201802285977	High School	Fire Trail	3696.00
FUND201802285972	Naroo Track	Fire Trail	1640.00
FUND201803146419	Warialda Mosquito Creek Road	Hazard Reduction	2160.00
FUND201803146418	Warialda Reedy Creek	Hazard Reduction	8640.00
FUND201803146415	Warialda Pump Station	Hazard Reduction	2880.00
FUND201803146414	Warialda Motel Queen Street	Hazard Reduction	2880.00
FUND201803146413	Warialda West Street SFAZ	Hazard Reduction	2880.00
FUND201803146412	Warialda West Street	Hazard Reduction	1440.00
FUND201803146411	Hope Street	Hazard Reduction	1440.00
FUND201803146410	Gragin Road – Town Approach	Hazard Reduction	1440.00
FUND201803146408	Warialda Sub Station – SFAZ	Hazard Reduction	7360.00
FUND201803146407	Warialda Airbase – Access	Hazard Reduction	2160.00
FUND201803146406	Warialda Waste Depot	Hazard Reduction	2160.00
FUND201803146405	Warialda Behind Rec Ground	Hazard Reduction	2880.00
FUND201803146404	Naroo Ages Care – APZ	Hazard Reduction	3120.00
FUND201803146403	Warialda High School – APZ	Hazard Reduction	13968.00
FUND201803146402	Bingara Batterhams PMR tower	Hazard Reduction	1960.00
<b>Total</b>			<b>\$86310.00</b>

## 1.3 Local Emergency Management Committee

Meeting held in the Warialda Council Chambers on 7<sup>th</sup> August 2018.

**PRESENT:** Cr Frances Young, Richard Jane (LEMO), Alisa Akins (Deputy LEMO), Cr Stuart Dick, Rowan O'Brien (LEOCON - NSW Police), Ted Irwin (LLS), Wayne Zikan (FRNSW), Saul Standerwick (GSC), Danielle Perrett (GSC), Andrew Woollett (Essential Energy), Matthew Smith (FACS)

**APOLOGIES:** Cr David Coulton (Chair), Anthony Byrnes (REMO), Michael Brooks, Kate LaFontaine (Warialda High School), David Lindsay (LLS), Steve Bostock (Police), Andrew Galvin (SES), Heath Stimson (SES)

### 1.3.1 REPORTS

#### Local Land Services (LLS)

The LLS is dealing with the drought, assisting farmers where possible. The organisation is restructuring and a liaison officer will be assigned to the LEMC meetings.

This is page number 7 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

Chairman .....

**RFS**

Stuart Dick advised the Namoi RFS has been busy. They have attended 17 fires, including the fire at Tingha recently. The agency is predicting an early start to the fire season. Fleet is in the process of being serviced ready for the busy time ahead.

**Council**

Saul Standerwick, Environmental Sustainability Manager advised that the Warialda Rail landfill has been fenced and a gate will be installed. Cameras will be installed to help with illegal dumping.

A fire trail has been put around the perimeter of the landfill.

The household Chemical Clean-up is scheduled to take place on 21<sup>st</sup> August at the Warialda Landfill.

Richard Jane and Alisa Akins attended a **Disaster Recovery Funding Arrangements (DRFA)** training course in Narrabri on 2<sup>nd</sup> August 2018.

*The Disaster Recovery Funding Arrangements 2018 will apply from 1 November 2018 in respect of eligible events that occur on or after that date. All eligible events occurring up to and including 31 October 2018 will be governed by the Natural Disaster Relief and Recovery Arrangements (NDRRA) Determination 2017.*

*Under the joint Australian Government-State Disaster Recovery Funding Arrangements 2018, assistance is provided to alleviate the financial burden on states and territories. It also supports the provision of urgent financial assistance to disaster affected communities.*

*Under these arrangements, the state or territory government determines which areas receive assistance and what assistance is available to individuals and communities.*

*In addition, clean-up and recovery grants may be made available to assist businesses, including farm businesses, to resume trading as soon as possible. The grants may be used for clean-up activities, replacement of damaged equipment and stock, and other general repairs.*

*More information regarding the DRFA can be found on:*

<https://www.disasterassist.gov.au/Pages/related-links/disaster-recovery-funding-arrangements-2018.aspx>

Councillor Frances Young and Alisa Akins attended the **Emergency Management Leaders Forum** in Sydney in May.

The forum was based on embedding resilience for effective preparedness and response. The line-up of guest speakers was amazing and informative. Speakers such as Katrina Sanders, Chief Medical Officer with the Australian Federal Police, Nicole Hogan, SES Assistant Commissioner and Dan Neely, Community Resilience REMO for Wellington, New Zealand attended.

Allison Pennisi, Director of Communications New York City (America) spoke about effective influence of social media in public information strategies and

This is page number 8 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

Chairman .....



how to establish a social media staff team. It is important within an emergency to be actively engaging and reporting with the community.

Also Wayne Preedy, Team Manager Emergency Management and Local Disaster Coordinator for Townsville City Council gave a presentation on community disaster resilience techniques. Townsville Council has introduced an Emergency Management Dashboard to their Council website. Emergency news, weather warnings, road conditions, emergency contacts and power outages are advertised: <http://disaster.townsville.qld.gov.au>

**NSW Police**

The New England area is looking healthy in regard to staffing. Jessica O’Leary has started in Warialda. The vacant position in Ashford has been filled and that person will commence on 13<sup>th</sup> August. Delungra’s officer has been transferred but the replacement is scheduled to start end of September, early October.

Suggestions for a new LEOCON policy to be introduced.

Rowan recently attended a Stock Stand meeting at the Inverell saleyards regarding the procedures of offloading of stock.

**Essential Energy**

Weather has been in favour of Essential Energy which has given the agency time to catch up and get in front of jobs. The team recently completed a huge infrastructure replacement project in Bingara which was a great success.

Future works will consist of pole and wire replacement within the Warialda area.

**NSW Fire and Rescue**

Wayne Zikan was pleased to advise that Fire and Rescue has recently signed up two new recruits - one in Warialda and one in Bingara.

NSW Fire and Rescue are looking into adopting a policy to have permits all year round. The Permit process will continue to be the same, the local Councils will be referred for an approval then NSW Fire and Rescue will inspect and then issue.

**Family and Community Services**

Matthew advised that the agency is continuing to update internal emergency kits.

**GENERAL BUSINESS**

Council has addressed some Black Spot areas of concern within the Shire. Political discussions are underway for the introduction of a tower to be located in the Copeton Dam and Upper Horton areas.

In the last Black Spot funding program a tower was established on Mount Topper, Guyra Road Tingha. NSW Police and other services utilised this.

**TASK REGISTER**

<b>Item</b>	<b>Description</b>	<b>Responsible</b>
Fire District Map	Availability of the Gwydir Shire including Warialda and Bingara Fire District Maps. Council's GIS officer has requested the format be in either .shp or .tab files.	Wayne NSW F&R
Agency Contact Details	Look into doing magnets with agency phone numbers. Draft to be completed and presented at the next meeting Introducing a social media section within the LEMC.	Alisa Deputy LEMO
SES Gwydir Control	Request from the LEMC on identifying if the agency are able to be a combat agency if required.	Rowan LEOCON
Request attendance at the next meeting	Invitation sent to David Allan from Copeton Dam (Reflections Park) to give the LEMC an update of actions since the last meeting at Copeton Dam regarding the evacuation plan.	Alisa Deputy LEMO

**2. ENGINEERING SERVICES****2.1 Construction/ Rehabilitation – Regional and Local Roads**Warialda HPV Route

Construction of the Warialda HPV Route continues with crews working in multiple locations, as follows:

Northern Leg east of Warialda Road

600m of this section has been sealed and completed with the application of a 20/10, double/double bitumen seal. The relocation of a power pole at the intersection of Warialda Road and the HPV route is scheduled for September, at which point the intersection construction will be finalised.

Bridge Construction

Contractors from Waegers Construction have drilled the piles for the bridge over Warialda Creek and have had several concrete pours bringing the new piles close to deck level.

Cutting South of Gragin Road

The realignment of Gragin Road has been finalised and bitumen sealed. Traffic is now on the new alignment and the cutting is continuing north of Gragin Road. The new alignment allows for a gentle grade on the HPV route heading north from the creek crossing, and allows vehicles on Gragin Road to meet the HPV route at a 70 degree angle (previously 50 degrees), to allow for significantly safer turning movements as prescribed in Austroads design guidelines.

Works South of Warialda Creek

Clearing has been completed on this leg and earthworks are currently underway to bring the formation level down to the height of the southern bridge abutment. Up to 4m of cut is required in places. Northern construction

This is page number 10 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

Chairman .....

staff completed the installation of a 1950mm diameter concrete pipe culvert in a gully south of the creek. All material removed from the southern bank of the creek will be used as fill over the new pipe culvert.

Truck Wash Facility

Bulk earthworks for the truck wash facility have been completed. Over 12,000m<sup>3</sup> of material was removed and reformed as part of these works, constructing the wash bay ramp, road formation and retention basin. Stormwater works will follow the earthworks.

**2.2 Works – Local, Regional and State Roads**

**Gravel Resheeting**

SR50 Thornleigh Road, SR69 Tucka Tucka Road, SR61 Peates Road, SR68 Goats Road.

**Maintenance Grading**

SR270 Rocky Springs Road, SR80 Ottley Road, SR269 Kemps Road, SR67 Agincourt Road, SR10 Yallaroi Road, SR237 Killara Road, SR6 Getta Getta Road, SR61 Peates Road, SR11 Horton Road, SR30 Caroda Road and SR38 Adams Scrub Road.

**Bitumen Patching**

MR133 Killarney Gap Road, local and regional roads, shoulder rehabilitation works on MR132 MacIntyre Road and Gulf Creek Road, MR134 Delungra Road, SR133 Killarney Gap Road, SR1 Copeton Dam Road and SR2 Bundarra Road.

**Miscellaneous Work**

New concrete plinth at Bingara cemetery  
Maintenance to approaches of Riverview Bridge, Bingara  
Advisory signs installed on the HW12 Gwydir Highway  
Advisory signs installed in the Upper Horton township and on SR11 Horton Road  
Road widening of SR22 Upper Bingara Road  
Sealed Readings Lane, Bingara  
Warialda kerb maintenance  
Vegetation control on RR7705 North Star Road  
Culvert extension on HW12 Gwydir Highway  
Installation of pipes on the Warialda HVPR  
Pipe maintenance on SR43 Buckie Road

**Landfill Maintenance (Pushing up and Grounds maintenance)**

Warialda Rail  
Gravesend  
Bingara

**Private Works for Councillors and Staff - Nil Report**

**Self Help Program - Nil Report**

This is page number 11 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

Chairman .....

**2.3 Roads Maintenance Council Contract – Works Orders issued by RMS**

All Work Orders issued by RMS are quality assurance schedule of rates projects carried out by Council staff under the Roads Maintenance Council Contract with Roads and Maritime Services.

Works Proposals have now been submitted for Reseal Preparation on both MR63 Fossickers Way and HW12 Gwydir Highway, which includes heavy patching where required through reseal segments. Further heavy patching has now been scoped out and a Works Proposal is now being finalised for additional heavy patching on MR63 Fossickers Way. With the bitumen spray sealing tender now completed and Fulton Hogan contracted again this year to complete all bitumen spray sealing, a Works Proposal for Council’s state roads bitumen resurfacing program is being completed. All heavy patching and resealing works are programmed to be completed before Christmas. After discussions with the RMS in regard to a request to have the Campbell Bridge (Bingara) northern pedestrian access inspected and repaired, RMS’ bridge crews have asked for a Works Proposal to be submitted for the construction of concrete footpaths and hand railing where required, on the northern access and also on both accesses located at the Copeton Dam Road intersection. These works are also proposed to be completed before Christmas.

Routine maintenance continues each week undertaking inspections, rest area services, vegetation control and bitumen repairs.

**2.4 Rural Roads 2018-2019 Capital Works Program**

Nil Report

**2.5 Other Services**

2.5.1 Street services continue to be maintained for vehicular, pedestrian and public conveniences;

2.5.2 Storm water drainage facilities continue to be maintained;

2.5.3 Aerodromes at Warialda and Bingara continue to be maintained and inspections are done monthly;

2.5.4 Existing quarry sources are continually being utilised and future sources are being investigated as time permits with other competing projects;

2.5.5 The radio and television towers continue to be maintained.

**3. DESIGN AND ASSET SERVICES**

Survey, design and soil testing is continuing for the 2018-2019 works programs. Progress is as follows:

North Star Road – REPAIR Program

Design has been completed on section 280 and segment 300 ready for construction to commence.

North Star Road – Postman’s Gully

Similar to Boundary Gully on Warialda Road, a design has been completed to rectify the causeway 15.7km along North Star Road. This will be done by replacing the causeway with pipe culverts and a new alignment around the corner.

Delungra Road – REPAIR Program

Survey has been completed for segment 120 and 130 along Delungra Road. A design will be completed once soil testing results are available.

**4. TOWN SERVICES**

Water

All four water supplies are operated and maintained. During August, North Star water treatment plant had the Birm filter media replaced. A reduced pressure zone device (back flow prevention) was installed at Warialda Golf course. Staff attended to 19 service line repairs and two water main breaks. Five water meters were replaced due to frost damage during August.

Sewer

The two (2) sewer treatment systems are being operated and maintained during August 2018. The remaining section of sewer line on the Halls Creek Bridge was connected, a new sewer pump was installed at BSPS 1 Spring Street Bingara. Three manhole lids were raised up to pavement level in laneways in Bingara, BPS - 3 had a non-return valve repaired and seven (7) sewer blocks were attended during August 2018.

Parks and Gardens

During August all existing playground equipment was removed from Captain Cook Park, Warialda to enable to new equipment to be installed. Some minor tree lopping was undertaken at Bingara cemetery and Bingara museum. The Maitland Street, Bingara garden hedges were pruned extensively during August; the aim was to lower the hedges to provide better vision for traffic. The orange trees at Bingara and Gravesend have been pruned and mulched. The street bollards have been repainted in Warialda and at Upper Horton the playground softfall was rotary hoed and tidied up.



*Anzac Park Gravesend*

Workshop

Plant and equipment is being serviced and maintained. The following major jobs were undertaken during August 2018.

- P1660 – Ute - replaced head gasket and EGR valve
- P1665 – Street sweeper – broom replacement
- P1776 – Ute - timing belt replacement
- P 1464 – Grader – transmission problems
- P 1903 – Ute - installation of rotating beacons
- P1691 – Loader – installation of new turbo charger
- P1466 – Grader – fuel system repairs

**5. DEVELOPMENT AND BUILDING SERVICES DEVELOPMENT**

The Department continues to receive enquiries and provide advice on a range of planning and building matters including:

- Minor structure construction e.g. sheds
- Commercial opportunities and construction
- Basix (Building Sustainability Index)

This is page number 14 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

Chairman .....

- Bushfire requirements
- Building construction standards and requirements
- Stormwater
- Licensing and owner builder requirements
- Fees and charges

The following s68 applications were approved for in July however the approval paperwork was drawn up early August.

No.	Property Description	Development/ Work	\$	C/C	B/C	S68
4/2018	"Waterfall" Gournama Road WARIALDA	Install trench and septic tank				✓
8/2018	4 Rosehill Drive BINGARA	Install new OSSM system				✓
13/2018	25 Keera Street BINGARA	Carry out water supply work, sewerage work and storm water drainage work.				✓

The following Construction Certificate (C/C), Building Certificate (B/C) and S68 applications have been approved for the month.

No.	Property Description	Development/ Work	\$	C/C	B/C	S68
10/2018	"Waterfall" Gournama Road WARIALDA	Single Dwelling	130,000	✓		
15/2018	57 Geddes Street WARIALDA	Additions to Anglican Church	29,500	✓		
19/2018	400 River Road PALLAMALLAWA	Single Dwelling	800,000	✓		
25/2018	16 Old Keera Road BINGARA	Additions and alterations to dwelling	100,000	✓		
26/2018	214 Dunrobyn Road GRAVESEND	Garage	10,000	✓		
15/2018	214 Dunrobyn Road GRAVESEND	Install new OSSM system				✓
18/2018	4 Bassett Street BINGARA	Alterations to existing OSSM.				✓
20/2018	709 Eden Forest Road GRAVESEND	Pre-constructed additions to existing dwelling	105,000			✓
8/2015	13 Long Street WARIALDA	Existing shed with attached meat house, mower shed and verandah. Separate toilet block.			✓	

The following Construction Certificate (C/C) applications were approved by a Private Certifier and lodged with Council during the month.

No.	Property Description	Development/ Work	\$	C/C
Nil				

This is page number 15 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

Chairman .....

**ILLEGAL ACTIVITY**

ACTIVITY	No	ACTION TAKEN					
		Inspected	Notice Sent	Application/ Certificate Lodged	Penalty Notice	Legal Action	Refer to Council
	Nil						

**NO. OF COMPLAINTS/INSPECTIONS**

Type	No.	Yr. to Date	Actioned	Pending
Building	30	230	189	41

**BUILDING MAINTENANCE**

The Department continues to receive requests to carry out minor maintenance and these are generally dealt with in a timely manner. Otherwise the works are scheduled into maintenance staff building activities including new works for attention.

**Projects Worked on during August 2018**

Staff worked on the following projects during August:

- Pool inspections
- Rosehill Drive, Bingara – installation of wood heater
- Heritage Centre (Warialda Standard) – pressure-washed bird droppings
- Bingara Workshop Building – lining of underside of tyre changing bay
- Bingara Central School COLA Installation
- Bingara public toilets – installed 8 padlocks and 3 rods
- Plunkett Street, Warialda – Unit 5 – door handles fixed

**6. ENVIRONMENTAL SERVICES****Environment and Sustainability Department August 2018**

The Department continues to receive enquiries and provide advice on a range of health matters including:

- Overgrown properties
- Food premises design and fit-out
- Food handling practices
- Mobile food vendors
- Licensing
- Water carting
- Pet ownership

This is page number 16 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

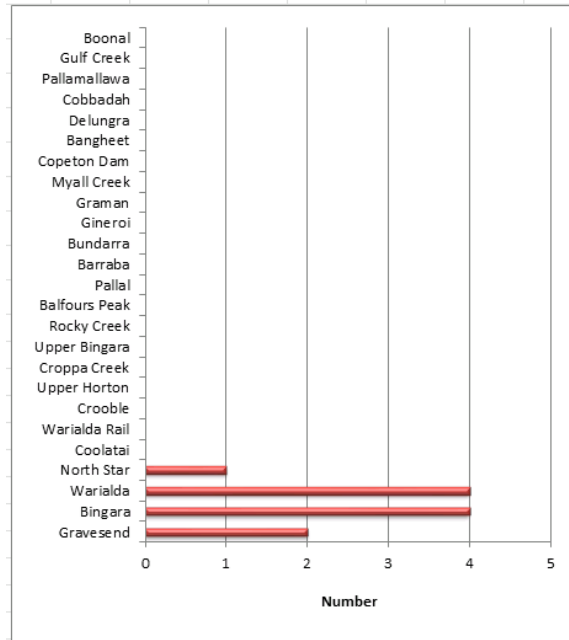
Chairman .....



**Water Surveillance**

The Department continues to carry out routine weekly microbiological sampling of the water supply in the towns of Warialda and Bingara, fortnightly sampling of Gravesend and monthly sampling at North Star.

**Health Related Inspections for August 2018**



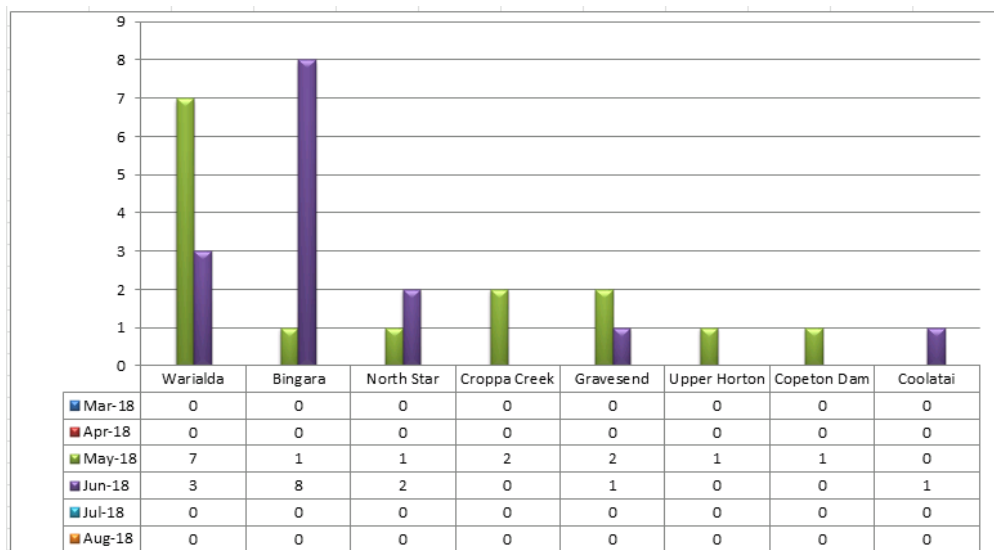
**Cemeteries**

Both Warialda and Bingara Cemeteries continued to be maintained.

**Food Premise Inspections/Re-inspections**

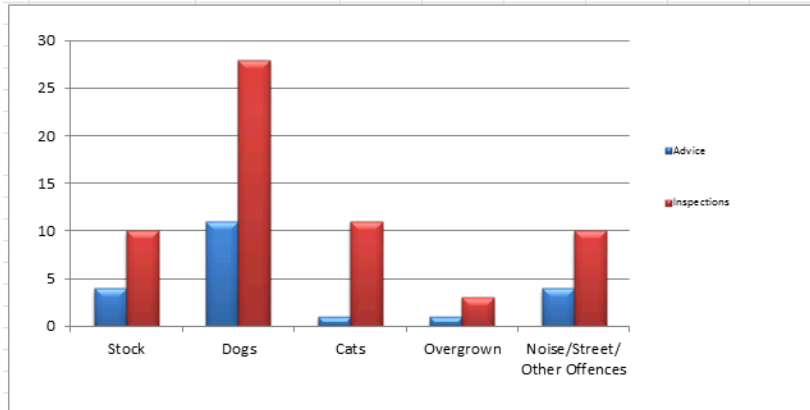
All Food Premises have undergone their annual inspection. There were no inspections or re-inspections carried out in August 2018.

The following graph shows the food premise inspections carried out over the last 6 months.

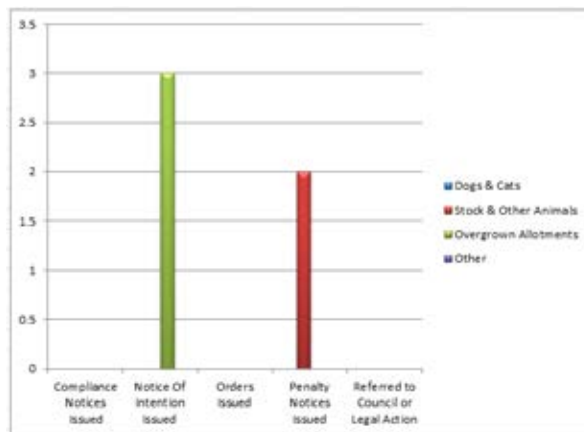


**Compliance and Regulatory Control**

Council received complaints regarding roaming stock and dogs, noise, the keeping of animals and other concerns during the month of August 2018. These are investigated and actioned as necessary and are detailed in the following table:

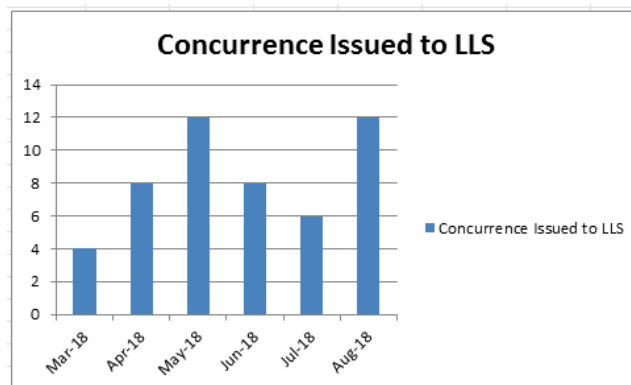


**Regulatory Activity August 2018**



**GRAZING PERMITS**

With the current drought conditions, the demand for Roadside Grazing Permits is high. As the Consent Authority for road reserves, Council has issued concurrence to the North West Local Land Services for the following Roadside Grazing Permits, with the graph showing the applications received for August 2018 compared to the previous five months.



This is page number 18 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

Chairman .....

**ENVIRONMENTAL**

The Department continues to receive enquiries and provide advice on a range of environmental matters including:

- Air and water pollution
- Noise pollution
- Littering
- Legislation

**WASTE SERVICES**

Scheduled kerbside collection of waste, recycling and green waste was carried out throughout the Shire. There were no incidents or complaints for this period.

All Waste Recovery Centres in the Shire continue to be supervised/monitored and maintained. Staff continue to make changes to the site layout and signage to improve onsite operation and access for residents unloading waste and recyclable materials.

Davis Earthmoving and Quarrying have been onsite at the Warialda and Bingara landfill and have completed the chipping of the stockpile of green waste at both facilities.

Council is continuing to supply mulch from chipped green waste to residents.

Steel continues to be stockpiled for collection at the Bingara and Warialda Waste Recovery Centre. Contractors have completed collections at the Warialda, Bingara, Upper Horton, Gravesend, Warialda Rail, Coolatai and Croppa Creek Waste Recovery Sites.

**CONTAINER DEPOSIT SCHEME**

The Container Deposit Scheme is now up and running at the Warialda Landfill. Customers are able to leave their containers for counting and then collect their voucher, for redemption at the Warialda Council office. Feedback so far has been positive. There have been over **25,000** eligible cans and bottles returned to date. This has a positive impact on the demand for recycling services within the shire.

**Breakdown of Waste Collection for August 2018**

- Data not available at time of report

**Recycling Contamination August 2018**

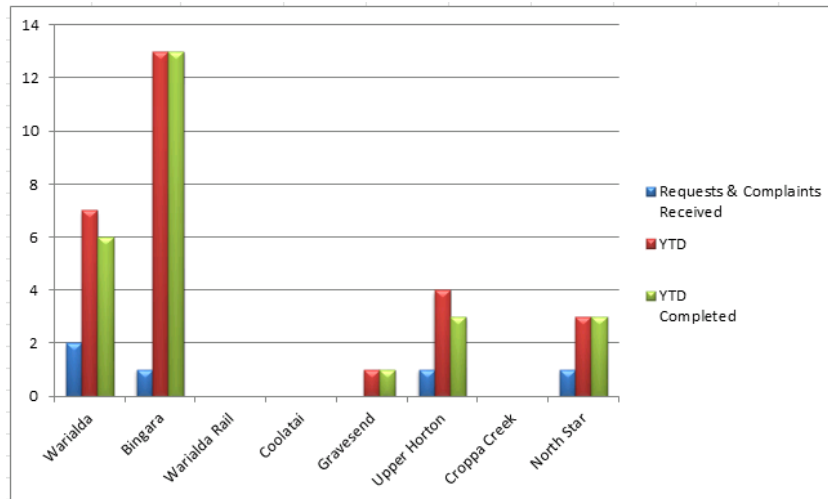
- Data not available at time of report

**Organics Contamination August 2018**

- Data not available at time of report

**Waste Service Requests and Complaints August 2018**

The following graph shows requests and complaints received during the month of August 2018. These requests are primarily regarding the replacement of broken bins, but can also include enquiries and complaints regarding waste service provision.



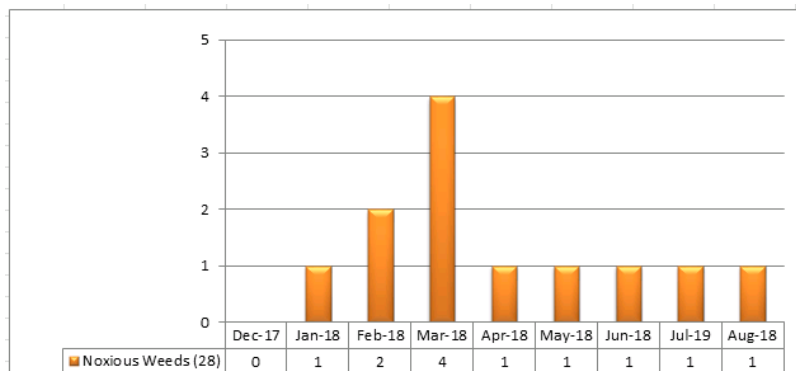
**NOXIOUS WEEDS CONTROL**

**Property Inspection Program**

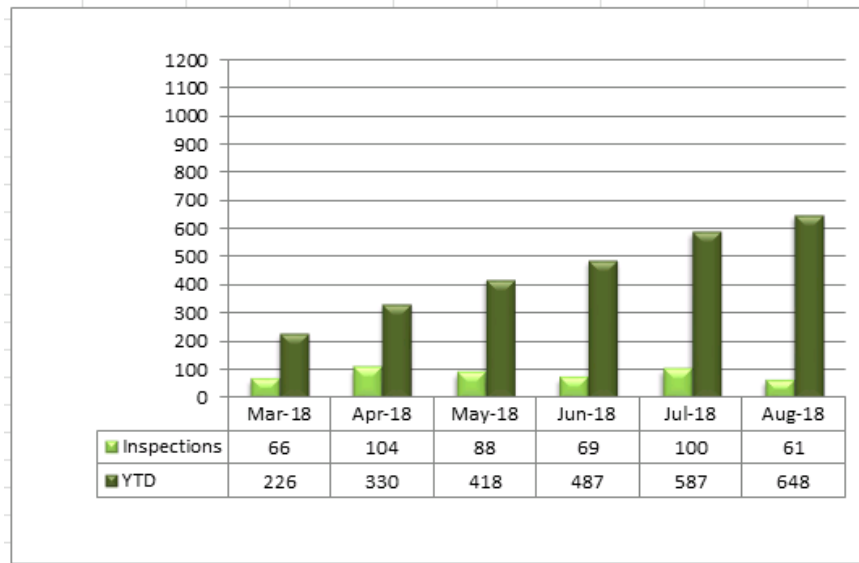
Staff continue to assist farmers and the community with:

- Funding advice
- Noxious weeds advice
- Property inspections
- Spraying of noxious weeds
- Property inspections in Section C are currently being undertaken

The following noxious weeds certificates were issued during August 2018 compared to the previous eight (8) months.



The following graph shows the noxious weeds inspections carried out in August 2018 compared to the previous five (5) months.



**Noxious Weeds Inspections for the month of August 2018**

<i>Areas Inspected</i>	<i>No.</i>	<i>Ha</i>	<i>Rd km</i>	<i>Weeds Present</i>
Private Property High Risk areas	4	12837	-	African Boxthorn, Tree Pear, Tiger Pear, Mother of Millions, Patersons Curse
Private Property High Risk Re-inspection	3	1276		Green Cestrum
Roadside Inspections High Risk	1	49.76	24.88	Tiger Pear, Mother of Millions, Tree Pear
Private Property	29	16717.38	-	Tree Pear, African Boxthorn, Sweet Briar, Common Pear
Private Property Waterways	3	2023	-	Tiger Pear, Sweet Briar
Roadside Inspections	12	593.94	371.01	Patersons Curse, Harissa Cactus, Tiger Pear, Mother of Millions, Tree Pear, African Boxthorn
Other Council Lands	5	60.04	-	Patersons Curse, Sweet Briar, Tree Pear
Dept of Lands	3	146	-	Patersons Curse, African Boxthorn, Mother of Millions, Tree Pear
Gravel Quarries	1	5	-	Patersons Curse

**Noxious weeds control works for August 2018**

Road/Property	Locality	Weed Code	Area Ha	Road km	High Risk Road	Council Road	Other
Halls Creek	Bingara	Broadleaf Privet	2				1

This is page number 21 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

Chairman .....

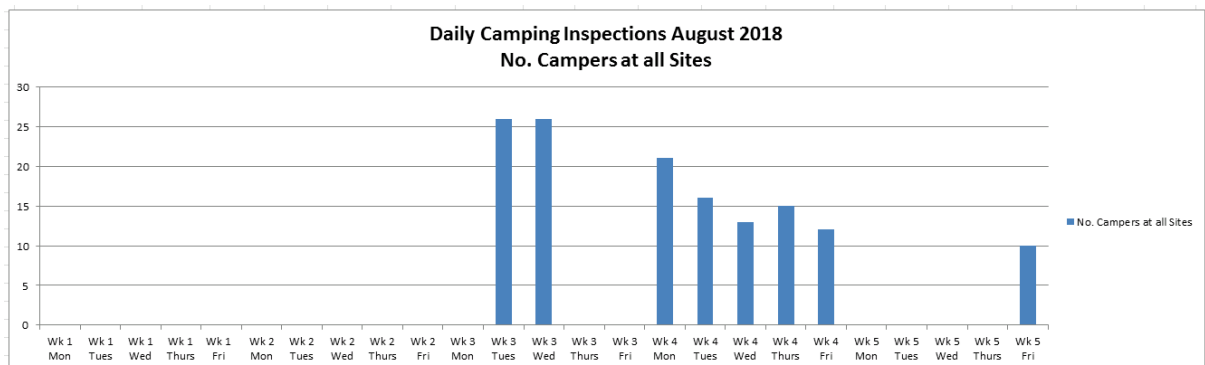
Council’s weeds officers attended and held a stall at the 2018 Ag Quip along with the NSW Local Land Services to advise visitors on weed control.



Photo of the site at Ag Quip

**RIVERSIDE CAMPING**

Council’s Compliance Officer now carries out daily checks along the Gwydir River to ensure that camping is being conducted in a safe and hygienic manner. This month’s data is incomplete due to the change in reporting methods, which is now daily rather than weekly. The graph below shows the available daily camping figures for the month of August 2018.



**Swimming Centres**

The Warialda and Bingara Swimming Pools are now closed for the winter season. General repairs and maintenance will be completed during the winter season.

This is page number 22 of the minutes of the Public Infrastructure Committee held on Thursday 13 September 2018

Chairman .....

The Bingara Swimming Pool has been named as a successful applicant to receive funding grant for improvements under the Stronger Country Communities Fund. This will see much needed repairs and improvements carried out at the pool in the near future.

**CONCLUSION**

The activities carried out by the Technical Services Department are in line with the 2018/2019 Management Plan and otherwise as directed.

**CONSULTATION**

Consultation is carried out within the Technical Services Department during the monthly Technical Services team meetings and other relevant persons.

**OFFICER RECOMMENDATION**

THAT the Technical Services report for August 2018 be received

**ATTACHMENTS**

There are no attachments for this report.

**COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT the Technical Services report for August 2018 be received.**

**(Moved Cr Egan, Seconded Cr Moore)**

**Meeting closed 9.43 am**