



CHANGE OF POSTAL ADDRESS FORM

Complete and return this form to change the postal address for service of notices for your property. Notification can be mailed, faxed, emailed or delivered in person to Council. **It is Council's Policy to only accept a change of address in writing for the protection of the property owner.**

Please indicate below what this form is being used for:

- Change of Rates ONLY Change of Water ONLY
 Change of Debtor/Creditor Change All Accounts

<p>I confirm that I am the Property's:</p> <p> <input type="checkbox"/> Owner <input type="checkbox"/> Managing Agent </p>	<p>Supporting documentation is required for the following:</p> <p> <input type="checkbox"/> Power of Attorney <input type="checkbox"/> Solicitor <input type="checkbox"/> Beneficiary <input type="checkbox"/> Other: _____ </p>
<p>Assessment No(s)</p>	<div style="border: 1px solid black; width: 100%; height: 20px;"></div>
<p>Name – Person 1</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>Name – Person 2</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>Previous Postal Address</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>New Postal Address</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>Suburb</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>State</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>Post Code</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>Telephone</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>Mobile(s)</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>Email</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>Signature Person 1</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>Date</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>Signature Person 2</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>
<p>Date</p>	<div style="border: 1px solid black; width: 100%; height: 25px;"></div>

RETURN FORMS

By Mail:
 Locked Bag 5,
 BINGARA NSW 2404

Email:
mail@gwydir.nsw.gov.au

In Person:
 33 Maitland St Bingara or
 54 Hope St, Warialda

Privacy Statement: The information provided to Gwydir Shire Council will only be used for its intended purpose. Gwydir Shire Council complies in accordance with the Information Protection Principles prescribed under Privacy and Personal information protection act 1998 NSW (PIIPA)

OFFICE USE ONLY

Processed by: _____ Signature: _____
 Date: _____ NAR NO(s): _____ TRIM:S _____ - _____ / _____