



NOTICE OF MEETING

NOTICE is hereby given that an **Ordinary Meeting of Gwydir Shire Council** will be held in the Warialda Office Council Chambers, on **Thursday 28 February 2019** (commencing at **9.00am**) to discuss the items listed in the Agenda.

Your attendance is respectfully requested.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Max Eastcott".

Max Eastcott
General Manager

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GWYDIR SHIRE COUNCIL

BUSINESS PAPER

AGENDA

ORDINARY MEETING February 28, 2019 9.00am

OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES

CONFIRMATION OF THE MINUTES

RECOMMENDATION:

THAT the Minutes of the Special Ordinary Meeting held on Thursday, January 24, 2019 as circulated be taken as read and CONFIRMED.

PRESENTATION

CALL FOR THE DECLARATIONS OF INTERESTS, GIFTS RECEIVED AND CONFLICTS OF INTEREST

COMMITTEE OF THE WHOLE - CONFIDENTIAL ITEMS

1. The Living Classroom

It is recommended that the Council resolve into Committee of the Whole with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (c) of the Local Government Act, 1993, on the grounds that the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

2. Confidential Organisation and Community Development Report - December / January

It is recommended that the Council resolve into Committee of the Whole with the press and public excluded to allow consideration of this item, as provided for under Section

10A(2) (a) of the Local Government Act, 1993, on the grounds that the report contains personnel matters concerning particular individuals.

MAYORAL MINUTE (If any)

DEFERRED ITEMS – Nil

OFFICERS' REPORTS (As listed)

COMMITTEE OF THE WHOLE – OPEN

Councillors' Reports

**Item 1 Monthly Investment and Rates Collection report for
December 2018**

FILE REFERENCE**DELIVERY PROGRAM****GOAL:** 5. Organisational Management**OUTCOME:** 5.1 CORPORATE MANAGEMENT**STRATEGY:** 5.1.1 Financial management and accountability systems -
CFO - internal**AUTHOR** Manager, Finance**DATE** 10 January 2019**STAFF DISCLOSURE OF INTEREST - Nil****IN BRIEF / SUMMARY**

At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments, as at the end of the previous month.

BACKGROUND

In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council's funds invested as at 31 December 2018.

Direct Investments								
Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value	
NAB	2018.11	NAB	AA	TD	4-02-19	2.65%	\$1,000,000.00	
NAB	2018.12	NAB	AA	TD	4-02-19	2.65%	\$1,000,000.00	
NAB	2018.13	NAB	AA	TD	13-02-19	2.65%	\$1,000,000.00	
Grand Total							\$3,000,000.00	

Managed Funds								
Fund	Investment	Horizon	Type	3 Mth Avg Yield	Current Value			
Regional Australia Bank		At Call	Cash	2.56%	\$261,185.24			
Tcorp Cash Fund		At Call	Cash	3.32%	\$5,634,189.31			
Tcorp Medium Term Fund		At Call	Cash	3.36%	\$1,696,520.72			
Grand Total							\$7,591,895.27	

Total Investments	
Direct Investments	\$3,000,000.00
Managed Funds	\$7,591,895.27
Grand Total	\$10,591,895.27

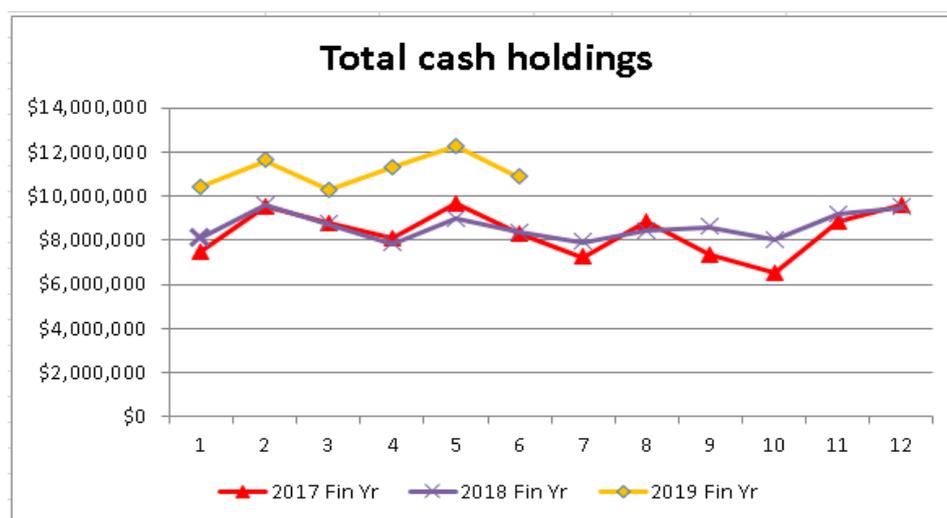
Cash and Investments

Total Investments	
Direct Investments	\$3,000,000.00
Managed Funds	\$7,591,895.27
Grand Total Investments	\$10,591,895.27

Total Cash and Investments	
Investments	\$10,591,895.27
Cash at bank	\$ 265,265.90
Grand Total Cash and Investments	\$10,857,161.17

General Fund Cash	
Total cash and investments	\$10,857,161.17
LESS:	
Water fund*	-\$671,834.21
Sewer fund*	-\$3,337,137.23
Waste fund*	-\$2,820,203.88
Other restrictions:	
Employee leave entitlements*	-\$849,000.00
Carry over works in progress*	\$0.00
Asset replacement*	-\$322,910.00
Bonds and deposits	-\$2,000,000.00
Unexpended grants*	-\$466,000.00
Developer contributions	-\$256,000.00
Discretionary General Fund Cash	\$134,075.85

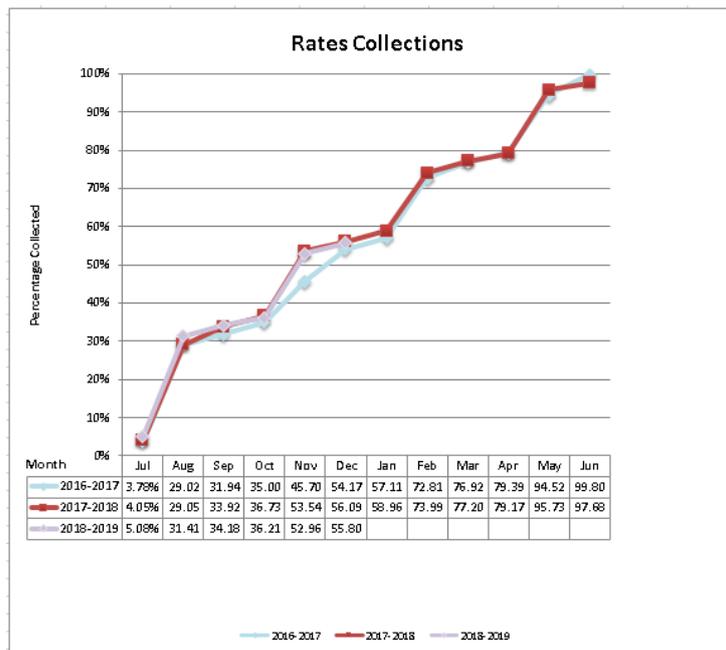
*These figures may change with end of year processing



I, Helen Thomas, Finance Manager and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council’s investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council’s Investment Policy (F.01.03), as amended.

RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 31st December 2018.



TCorpIM Cash Fund

December 2018

	1 month %	3 month %	6 month %	FYTD %	1 year %	3 year (% p.a.)	5 year (% p.a.)	7 year (% p.a.)	Since inception (% p.a.)
Net returns	0.15	0.52	1.10	1.10	2.05	2.26	2.42	2.81	5.78
Benchmark	0.15	0.48	0.99	0.99	1.92	1.91	2.15	2.51	5.70
Net relative to benchmark*	0.00	0.04	0.10	0.10	0.13	0.35	0.27	0.29	0.08

*Numbers may not add up due to rounding.

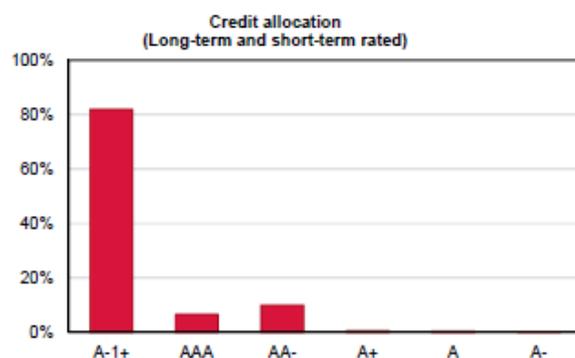
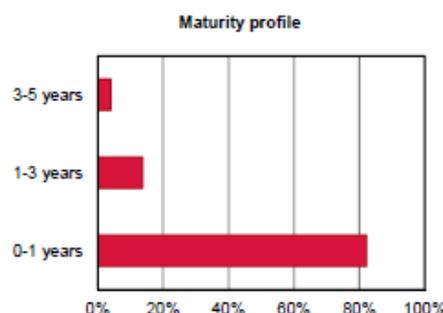
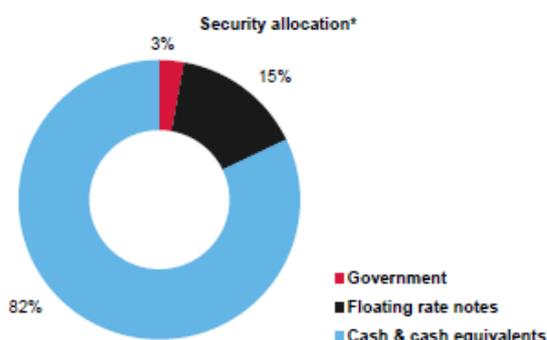
Performance commentary

The Fund returned 0.15% in December and over the financial year to date has returned 1.10%. Over the past 12 months the Fund has returned 2.05%.

The cash rate was left unchanged at 1.50% at the RBA's December monetary policy meeting. The meeting minutes still suggest a neutral bias on policy rates. The cash markets rallied over the month following the weaker than expected September GDP result, leaving the forwards market pricing in 8bps of rate cuts over the next twelve months. Further out the curve, the market has 10bps of rate cuts priced for 18 months ahead, representing a 25bps change from one month earlier. Yields in the Bank Bills market were higher across all maturities, with three-month bills finishing up 14bps for the month at 2.09%, while six-month bills were up 9bps to 2.22%. The wider yields were driven by widening in credit spreads.

The Fund remains appropriately positioned and will benefit from a contraction in short-term credit spreads. The Fund performed in line with the benchmark over the month.

Benchmark:	Bloomberg AusBond Bank Bill Index
Funds under management:	\$785m
Distribution frequency:	Monthly
Inception date:	30 June 1989
Investment manager:	NSW Treasury Corporation
Cashflow notification period:	Daily (same day cashflows with notification by 12 noon)
Objective:	To produce returns similar to the benchmark, over one year periods, on an after-fees basis.



Running yield	%
Fund	2.23
Benchmark	1.95

Duration	Years
Fund	0.1
Benchmark	0.1

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Note: The portfolio characteristics displayed in the exhibits are based in part on third party databases that are not subject to independent review.

TCorpIM Medium Term Growth Fund

December 2018

	1 month %	3 month %	6 month %	FYTD %	1 year %	3 year (% p.a.)	5 year (% p.a.)	7 year (% p.a.)	10 year (% p.a.)
Net returns	(0.51)	(2.30)	(0.84)	(0.84)	0.89	3.79	4.35	6.01	5.81
SAA benchmark	(0.55)	(2.17)	(0.64)	(0.64)	1.15	3.99	4.55	5.94	5.75
Net relative to benchmark*	0.04	(0.13)	(0.20)	(0.20)	(0.26)	(0.20)	(0.20)	0.07	0.06

*Numbers may not add up due to rounding.

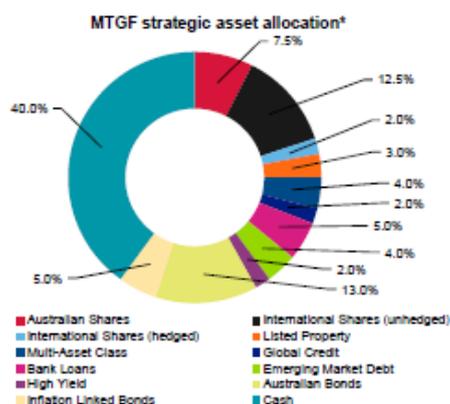
Performance commentary

The Fund fell by 0.51% for the month, but rose 0.89% over the past 12 months. While the Fund has limited allocations to listed equities in line with its risk and return profile, the declines in international shares were steep and dragged total returns down. The Fund remains appropriately positioned for its longer horizon objective.

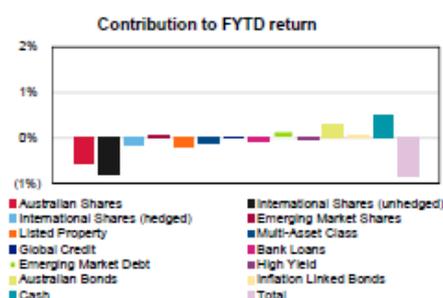
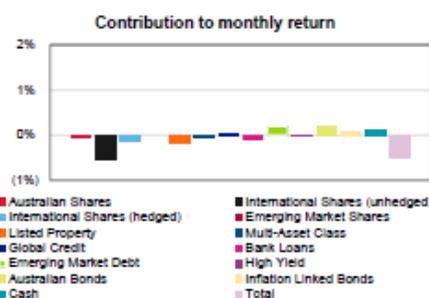
Share markets fell materially in December, led by S&P 500 down by 9%, and closed down for the calendar year. Poor equity performances were partially buffered by foreign currency exposure, as the Australian dollar declined against major foreign currencies, which supported returns for unhedged investors. Equity investors were fazed by multiple political issues including the Brexit negotiations, trade tensions, the US government shutdown, and the growing Italian budget deficit. Market liquidity was also a growing concern as the move away from quantitative easing continues, and the Federal Reserve raised interest rates for the fourth time in 2018.

The Fund's large allocations to cash and fixed income style investments mitigated the losses experienced in the growth-orientated asset classes. While cash delivered steady returns, high grade bonds also provided their expected safe haven attributes as yields fell sharply and prices rose.

Benchmark: Medium Term Growth Fund strategic asset allocation weighted index
Funds under management: \$813m
Distribution frequency: Annual
Inception date: 1 December 1990
Objective: To produce returns higher than the benchmark, after fees, over rolling three year periods.



Net return by asset class	Month %	FYTD %
Australian Shares	(0.47)	(7.62)
International Shares (unhedged)	(4.06)	(5.21)
International Shares (hedged)	(8.11)	(9.50)
Emerging Market Shares	-	(0.77)
Listed Property	(6.46)	(5.79)
Multi-Asset Class	(1.16)	(2.60)
Global Credit	1.07	0.25
Bank Loans	(1.95)	(1.05)
Emerging Market Debt	4.80	3.81
High Yield	(2.31)	(3.55)
Australian Bonds	1.54	2.69
Inflation Linked Bonds	1.19	1.13
Cash	0.16	1.10



Note: The portfolio characteristics displayed in the exhibits are based in part on third party databases that are not subject to independent review.

TCorp Performance Summary for December 2018



Performance Summary

December 2018

TCorpIM Core Funds

Returns	1 Month %			FYTD %			1 Year %			3 Year (% p.a.)			5 Year (% p.a.)			7 Year (% p.a.)		
	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER
Cash	0.15	0.15	0.00	1.10	0.99	0.11	2.05	1.92	0.13	2.26	1.91	0.35	2.42	2.15	0.27	2.81	2.51	0.30
Short Term Income Fund*	0.17	0.15	0.02	1.16	0.99	0.17	2.21	1.92	0.29	2.44	1.91	0.53	2.59	2.15	0.44	3.04	2.51	0.53
MTGF**	-0.51	-0.55	0.04	-0.84	-0.64	-0.20	0.89	1.15	-0.26	3.79	3.99	-0.20	4.35	4.55	-0.20	6.01	5.94	0.07
LTGF***	-1.18	-1.27	0.09	-3.15	-2.81	-0.34	0.10	0.31	-0.21	5.95	6.31	-0.36	6.53	6.92	-0.39	9.83	9.85	-0.02

*Prior to 15 October 2018, the Fund name was the TCorpIM Strategic Cash Fund. **Medium Term Growth Fund ***Long Term Growth Fund

OFFICER RECOMMENDATION

THAT the monthly Investment and Rates Collection report for December 2018 be received

ATTACHMENTS

There are no attachments for this report.

**Item 2 Gwydir Health Alliance - notes from Workshop held 13
December 2018****FILE REFERENCE****DELIVERY PROGRAM****GOAL:** 1. A healthy and cohesive community**OUTCOME:** 1.1 WE HAVE HEALTHY AND INVITING SPACES AND
PLACES**STRATEGY:** 1.1.1 Improve local access to health services - OCD -
external**AUTHOR** Organisation Development Director**DATE** 15 January 2019**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

This report is for notation.

BACKGROUND

The Gwydir Health Alliance meets quarterly.

Notes from the Gwydir Health Alliance workshop held on 13 December 2018 are attached for information.

Following the meeting in Albury in October 2018 with other NSW councils, two petitions were distributed. A paper petition was distributed within Gwydir Shire and some other rural NSW councils. A total of 1,316 signatures were collected. An e-petition was also conducted widely online and collected a total of 361 signatures.

Both petitions are set down to be presented at Parliament on Thursday 21 February, 2019.

As a result of the Gwydir Health Alliance workshop held in December, it was agreed that Max Eastcott, General Manager, would liaise with NSW Minister for Health, Brad Hazzard MP's office to prepare proposed legislative changes to present to Parliament.

OFFICER RECOMMENDATION

**THAT the Notes from the Gwydir Health Alliance workshop held on
13 December 2018 be received**

ATTACHMENTS

AT- Notes from GHA Workshop 13 December 2018

GHA workshop

13 December 2018

MINUTES

Venue:	Roxy Meeting Room	Date:	13 December 2018
Chair:	Cr Catherine Egan	Time:	6pm – 8.00pm
Attendees:	Max Eastcott, Cr C Egan, Cr F Young, Cr T Galvin, Leeah Daley, Shane Hatton, Tracy Haig, Jennifer Brown, Dr Di Coote, Robyn Burge, Paul Moulton, David Conway, Meg Ross (on behalf of Sue Mack HNEH), Gillian Crick (Clinical Assistant, Bingara Medical Centre), Doctor Lushanth and Vidya		
File Ref:	S4211		

Item No	Agenda Item		
1	Welcome and Apologies		
	Alison Tattersall (HNECCPHN), Dr Estrella Lowe and Emer O'Callaghan (RDN), David Quirk and Sue Mack (HNEH), Michele Shiel and Sean O'Connor (NSW Ambulance), Lenore Kennedy, Tracy Newby, Sharon Baker, Fiona McGowan		
2	Action Item Log		
Item		Listed	Outcome
HNEH – Emergency Care Rural Access program - cameras	Sue Mack	13/03/18	
Liaise with SM and FMcG – mental health pkg	Tracy Haig	13/03/18	? completed
Provide incentive pkg to members GHA (see below)	Tracy Haig	13/03/18	? developed ? implemented
Review of aged care issues (plans)	TH/SM	13/03/18	
Provide info pkg to medical centres (Include e.g. mental health, ambulance, NDIS)	Tracy Haig	13/03/18	? partly completed
RaRMS to submit article for Gwydir media (outlining achievements / difficulties and introducing new doctor in Bingara)	Tracy Haig	12/06/18 11/09/18	
Contact Banksia with suggestion that intern on duty advise local GP of discharge	?	11/09/18	
Approach the Primary Health Network to organise a quarterly meeting of Medical Specialists (local GPs) interested in working collectively to solve local issues	?	11/09/18	
Invite representative from Hunter New England Mental Health Section to address next meeting	Sue Mack	11/09/18	
3	Minutes of last meeting 11 September 2018		
4	Correspondence		
4.1	Inwards:		
	<ul style="list-style-type: none"> Notification of National Rural Health Conference in Hobart March 2019 Contact details for Rural Doctors Association Australia 		

GHA workshop

13 December 2018

	<ul style="list-style-type: none"> • Acceptance of meeting request – Brad Hazzard’s office 24 October 2018 • Petitions will be presented 18 February 2019 • Response from Member for Parkes, Mark Coulton • Response from on behalf of Catherine King MP (Shadow Federal Minister for
4.2	Outwards:
	<ul style="list-style-type: none"> • Invitation to all NSW rural, regional and remote to attend a meeting in Albury on 21 October (immediately prior to LGNSW Annual Conference) • Invitation to attend meeting in Albury to: <ul style="list-style-type: none"> ○ Federal Minister for Health Greg Hunt ○ Shadow Federal Minister for Health and Medicare Catherine King ○ NSW Minister for Health and Medical Research Brad Hazzard ○ NSW Shadow Minister for Health and Medical Research Walter Secord ○ Senator the Hon Bridget McKenzie, Minister for Regional Services, Sport, Local Government and Decentralisation ○ National Rural Health Commissioner, Prof Paul Worley ○ Federal Member for Parkes, Mark Coulton MP ○ Federal Member for New England, Barnaby Joyce MP • Minutes of meeting in Albury + draft documents, (Media Release, Petition, Letter to MPs, GHA Terms of Reference) to all NSW rural, regional and remote councils • Media articles to local newspapers • Request for e petition to Parliament • Letters to State and Federal MPs following meeting in Albury – Greg Hunt (Federal Minister for Health), Catherine King (Shadow Federal), Brad Hazzard’s office (NSW Minister for Health and Medical Research), Walter Secord (Shadow State), Senator Bridget McKenzie (Minister for Regional Services, Local Government and Decentralisation), Mark Coulton (Federal Member for Parkes) and Barnaby Joyce (Federal Member for New England) • Notification to all rural NSW councils of e petition + follow up
5	Skype presentation by Alison Tattersall, Hunter New England and Central Coast Primary Health Network – unable to get sound – Alison will attend the next meeting.
6	Discussion – suggested Policy changes for workforce solutions
6.1	There was general discussion of the attached documents.
6.2	<p>Dr Lusanth believes there would be interest from overseas medical students to come to rural areas after exposure to Metro hospitals providing they were made aware of the opportunities</p> <p>Suggestions included Rural Doctors Network to put together a recruitment package for distribution to metropolitan hospitals</p> <p>Promotion of existing Gwydir video by RDN</p> <p>ME – could an arrangement be put in place between e.g. Blacktown Hospital and Gwydir providing information to overseas doctors at large metropolitan hospitals</p> <p>SH – could Local Government Areas provide support to assist with funding for promotion of rural areas to overseas doctors.</p>
6.3	SH - could consideration be given to limiting provider numbers in metropolitan areas – refer Section 19AB of the Health Insurance Act.

GHA workshop

13 December 2018

6.4	Suggest that legislation be introduced to have doctors bonded to rural medical centres. Legislate for a higher intake of rural students Request access to Provider Numbers for Junior Medical Officers Align Medicare rebates to Modified Monash Model to encourage doctors to come to rural areas Tap into overseas and Australian graduates that miss their training scheme under the Stronger Rural Health Strategy
6.5	Both paper and e-petition will be presented to Parliament on 18 February. ME to request Barnaby Joyce MP and Mark Coulton MP to present
6.6	Max Eastcott will liaise with NSW Minister for Health Brad Hazzard's Parliamentary Secretary for Regional and Rural Health, Lesley Williams regarding Legislative changes
7	Next meeting – 12 March 2019 at 6pm (in Bingara)
8	Meeting closed – 8.10pm

Information for the GHA workshop, December 2018

The Stronger Rural Health Strategy:

A 10-year Federal Government strategy that has multiple Primary Health Care components designed to deliver 3000 more fellowed GPs for rural Australia as well as more than 3000 more nurses in general practice and hundreds more allied health professionals.

(A note from Estrella: Vocationally registered (or "fellowed") GPs are doctors who have their Australian specialist qualifications in the discipline of General Practice or have been "grandfathered" into General Practice. They are able to access a Medicare provider number to practise almost anywhere in Australia (some doctors are subject to moratorium restrictions), and their billings attract a rebate from Medicare that is 100% of the Medicare scheduled fee.

Currently Non VRd doctors can train toward fellowship through the following ways:

1. AGPT (Australian General Practice Training) as a registrar with GP Synergy – currently there are around 500 registrars at any given time in NSW.
2. RVTS (Remote Vocational Training Scheme) – there are usually around 22 places per year offered on this program, most in rural NSW
3. Through the ACRRM Independent Pathway
4. Through the RACGP's Practice Eligible Pathway.)

It has strategies in the areas of:

1. better teaching – Murray Darling Medical Schools Network, not likely to provide opportunities for Gwydir
2. training
 - a. Non vocationally registered (non VRd) doctors (both Australian trained and International Medical Graduates) will have a more strongly supported and funded pathway to fellowship through RACGP's Practice Experience Program. GP Synergy has been tasked with providing this training. There are 400 places available for it across Australia beginning in 2019. GP Synergy reports that at the close of applications in November, there were 91 applications from NSW, 40 of them were from doctors in rural locations.
 - b. From 2021 there will be 100 additional vocational training places to support rural generalists (GPs with advanced skills in at least one area, such as anaesthetics, obstetrics, mental health, palliative care) achieve fellowship under the National Rural Generalist Pathway that is expected to be announced soon.
 - c. Access to a provider number for junior medical officers (Australian graduates still gaining hospital experience) so they can spend six months experiencing rural general practice – this may provide opportunities for Gwydir, and in the past has been considered successful in encouraging young doctors to choose rural general practice.
3. Recruitment and retention
 - a. Better bonding (return of service in rural Australia) arrangements for medical students supported through their training

- b. Workforce Incentive Program expanded to assist rural general practices employ allied health professionals.
- c. Support for rural general practice nursing workforce.
- d. Workforce Incentive Program will favour rural, non VRd doctors WHO ARE NOT ON A TRAINING PROGRAM to work in rural areas by giving them access to 80% Medicare rebate compared to a 60% rebate if they were practising in an urban area.
- e. The More Doctors for Rural Australia Program, designed to encourage non-VR doctors to become fellows and work outside of major cities
 - i. New Non VR doctors in rural Australia WHO ARE NOT ON A TRAINING PATHWAY – including International Medical Graduates - will be able to bill 80% compared to 60% if they were in an urban area.
 - ii. New Non VR doctors in rural Australia who ARE on a training pathway (such as the new pathway in item 2a, RVTS, registrar with GP Synergy) will be able to bill at 100%
 - iii. Existing Non VR doctors in rural Australia will have a five year grandfathering period during which their current arrangements will remain in place and these doctors can continue working toward obtaining their specialist GP qualifications in the time already allotted to them.

What does this mean? **Estrella's interpretation**

1. In practice, the billing arrangements of all of our current Non VR practitioners in rural NSW will be unaffected because RDN has been working with practices and doctors to ensure Rural Other Medical Practitioners program (ROMPS) applications are submitted prior to December 31. Doctors enrolled on an OMPs (Other Medical Practitioners) program as at 1 January 2019, or whose applications are submitted to Medicare by the 31st December 2018, will continue to attract a 100% Medicare rebate on their billings until the end of their current RLRP provisions, by which time they should have completed their training pathway and gained Fellowship.
2. Non VR GPs, including rural locums, whose positions finish prior to 31 December will not remain enrolled on Rural Other Medical Practitioners Program (ROMPs), but those that are enrolled and whose positions finish after that date would be eligible to apply for ROMPS access in other eligible locations. That would also include interstate applicants.
3. Those most likely to be affected are Non VR practitioners who arrive in rural NSW after January 1 2019, BUT ONLY IF THEY ARE UNABLE TO JOIN A TRAINING PROGRAM.
4. Reasons for not being able to join a training program include:
 - a. Having insufficient Australian experience to be accepted onto any of the training programs
 - b. Failure to pass the entry examination where there is one
 - c. Applicant unwillingness or inability to consider Remote Vocational Training Scheme (RVTS)-eligible locations
 - d. Bad timing or a delay in being able to apply – AGPT intakes occur once per year, for example.
 - e. Possibly being unable to pay the application and other fees

What level of government is responsible for what programs?

Federal:

- The Medicare Benefits Scheme
- The Pharmaceutical Benefits Scheme
- District of Workforce Shortage
- Aboriginal Community Controlled Health Services – primarily Federal Government, although funding sources are diverse.
- Residential Aged Care services
- Superclinics
- RFDS (plus fundraising)
- Primary Health Networks
- Rural Workforce Agencies (in the main)

State

- Area of Need
- Local Health District services - community health and acute public hospital services
- HealthOne

Both Governments:

- Multipurpose Services – aged care funding comes from the Federal Government, and the acute services (ED, inpatient beds) are funded by the State government.
- GP training – The Federal government funds medical schools and sets the student numbers, and provides bonded scholarships, the State Government funds training places for Junior doctors in hospitals, and then the Federal Government funds training places for GP registrars once the initial hospital training has been completed.



RaRMS' proposed workforce solutions:

1. **Continuation of ROPMs in all MMM 5,6,7 locations beyond 1 November 2018**, with the maximum enrolment time to be dependent on remoteness, ie MMM 5 = 1 year, MMM 6 = 2 years, MMM 7 = 3 years.
2. Increase the number of **RVTS funded positions from 22 per year, to 45 per year**, plus the AMS stream. The increase could include **targeted positions to locations of identified need**.
3. Increase from **25% to 50% of University Medical Student intake for students from a rural background**.
4. Promotion of **"Go Rural" days in small rural/remote locations**, ie MMM 5,6,7, in addition to "Go Rural" days in regional or larger rural towns.
5. Requirement for all Universities to have at least **12 months medical student training in rural/remote locations**, for CSP students.
6. Introduction of a **National Rural Health Service** element to the training of all GP Registrars, of between 1-3 years duration following GPT3, depending on remoteness. Includes National recognition of service, professional and social support frameworks, and special consideration for any future Specialist college training applications in less remote locations.
7. Introduction of GPRIP incentives for MMM 5 locations to include payment after 1 year of service.
8. Remuneration models that better remunerate GPs with advanced skills in MMM 5,6,7 locations, **which may include additional GPRIP loadings**.

Healthy and Sustainable Rural and Remote Communities

Work as a doctor in Australia

[Home](#) > [First steps](#) > [Medicare provider number legislation](#) > Section 19AB of the Health Insurance Act 1973: Factsheet

Fact Sheet – Section 19AB of the Health Insurance Act 1973

[Health Insurance \(Section 19AB Exemptions\) Guidelines 2017](#)

What does it mean

Section 19AB of the *Health Insurance Act 1973* (the Act) requires Overseas Trained Doctors (OTDs) and foreign graduates of accredited medical schools (FGAMS) to practise in a District of Workforce Shortage (DWS) for a period of ten years from the date of their first medical registration in Australia. Section 19AB of the Act acts as a workforce distribution mechanism to ensure doctors are directed to work in communities that have the most acute unmet needs.

The ten year period (mentioned above) is commonly referred to as 'the 10 year moratorium'.

What does section 19AB restrict

Section 19AB restricts OTDs and FGAMS from providing medical services that attract a Medicare rebate. In simple terms, section 19AB restricts doctors from being eligible to either claim Medicare rebates for their services or from having a third party claim Medicare rebates on their behalf. A section 19AB(3) exemption has the effect of allowing an OTD or FGAMS to claim Medicare rebates for their services at a specified medical practice location(s).

What is a District of Workforce Shortage (DWS)

A DWS is an area where the general population's need for medical services is deemed to be unmet. An area is a DWS if it has less access to medical services than the national average. The current DWS status of every location in Australia for the medical specialty of general practice is available through the locator map at www.doctorconnect.gov.au/. The DWS status of a particular medical practice can be confirmed by typing the exact street location in the locator map.

From 2 February 2015, a new DWS system that uses the latest Australian Bureau of Statistics (ABS) population data and the most recent medical services data commenced. The new system has created more stability for towns that fluctuate in their DWS status. All DWS determinations for all medical specialties, including general practice, are updated annually.

All doctors should note that special DWS determinations are not made for individual communities or regions as declaring workforce shortage on a discretionary basis would be contradictory to the Australian Government's workforce distribution objectives.

Timeframes for processing of exemption applications

The Department has a statutory timeframe of 28 days to process section 19AB exemption applications once they are received from the Department of Human Services (DHS) – Medicare. Once the Department has processed your section 19AB exemption, it is sent back to the Department of Human Services (DHS) – Medicare so that they can process your Medicare provider number application.

Please note that, prior to commencing work you should contact the Department of Human Services (DHS) - Medicare to confirm that your Medicare Provider application has been processed and is in place.

Applications cannot be backdated and it is each medical practitioner's responsibility to ensure that their provider number is in place before commencing practice.

Contact information

Department of Health

Access Policy Section

Email: 19AB@health.gov.au

OR

For questions about issuing of Medicare provider numbers

Department of Human Services (DHS) - Medicare

Call 132 150 (all States)

Email: PROVIDER.REGISTRATION@humanservices.gov.au



Alternatively, further information is available on the DoctorConnect website at
<http://www.doctorconnect.gov.au/internet/otd/publishing.nsf/Content/section19AB>

Further information regarding what is a District of Workforce Shortage (DWS) is also on the DoctorConnect website at
<http://www.doctorconnect.gov.au/internet/otd/publishing.nsf/Content/dwsFactsheet>



sitting period of 2019 following the NSW State Election to amend the Local Government Act 1993 (the LGA) to extend the deadline for councils to make a decision on the administration of their elections under sections 296AA and 296. This deadline will be extended to 1 January 2020.

However using the services of the NSW State Electoral Commission is the most appropriate organisation for Gwydir Shire to conduct the 2020 election and there seems to be no point in delaying the resolution.

OFFICER RECOMMENDATION

The Gwydir Shire Council (“the Council”) resolves:

- 1. Pursuant to s. 296 (2) and (3) of the Local Government Act 1993 (NSW) (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council, and if applicable,**
- 2. Pursuant to s. 296 (2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.**
- 3. Pursuant to s. 296 (2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.**

ATTACHMENTS

AT- OLG Circular



Circular Details	19-02 / 8 February 2019 / A635365
Previous Circular	18-43 Council decisions on the administration of the September 2020 elections
Who should read this	Councillors / General Managers / Council Governance Staff
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

IPART review of the costs of conducting local government elections and extension of the deadline for councils to make a decision on the administration of their elections

What's new or changing?

- The Government has approved a review by the Independent Pricing and Regulatory Tribunal (IPART) of the costs of conducting local government elections in NSW. The matters for consideration under the review's terms of reference are provided in the attachment to this circular.
- The purpose of IPART's review is to ensure a robust methodology for determining costs is applied, in order to minimise the financial burden on councils and ratepayers and to ensure local government elections are conducted efficiently and cost effectively.
- IPART has been requested to report to the Minister for Local Government recommending a costing methodology to be applied in determining the amount the NSW Electoral Commissioner (NSWEC) charges councils to administer their ordinary elections.
- In undertaking its review, IPART is expected to consult with relevant stakeholders including councils.
- IPART is to report to the Minister for Local Government by **30 August 2019**.
- As the outcomes of the IPART review may impact on the administration of the September 2020 council elections, it is proposed to introduce legislation in the first parliamentary sitting period of 2019 following the NSW State Election to amend the *Local Government Act 1993* (the LGA) to extend the deadline for councils to make a decision on the administration of their elections under sections 296AA and 296. This deadline will be extended to **1 January 2020**.

What this will mean for your council

- Under the proposed amendments, councils will have until **1 January 2020** to resolve to make a decision on the administration of their elections and enter into any arrangements with the NSWEC.

Key points

- Under section 296AA of the LGA, councils must, at least 18 months before each ordinary council election, resolve to either enter into an election arrangement with the NSWEC to administer its elections or that elections are to be administered by the council's general manager.

- Under section 296(3)(b), where a council enters into an election arrangement with the NSWEC, the arrangement must be entered into no later than 15 months before the ordinary council elections.
- Under section 296(5), councils can enter into an election arrangement for the NSWEC to administer an ordinary council election less than 15 months before the election if the council has resolved to enter into the election arrangement and the NSWEC is satisfied that there are exceptional circumstances that make it necessary or desirable for the election to be administered by the NSWEC.

Where to go for further information

- Contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at olg@olg.nsw.gov.au
- Contact the NSW Electoral Commission by telephone on 02 9290 5999.



Tim Hurst
Chief Executive

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 44 913 630 046

3
Attachment

Matters for consideration under IPART's terms of reference

Matters for consideration

IPART is requested to provide a report to the Minister for Local Government recommending a costing methodology to be applied in determining the amount the NSWEC charges councils which use the NSWEC to administer their ordinary elections.

The purpose of the IPART's review is to ensure a robust methodology for determining costs is applied, in order to minimise the financial burden on councils and ratepayers and ensure local government elections are conducted efficiently and cost effectively.

In undertaking the review, IPART is to:

- review the NSWEC's existing methodology for determining the amount to be charged to councils which use the NSWEC to conduct their elections
- consider whether it is appropriate for the amount charged to be limited to the direct and unavoidable costs of conducting the council's election
- have regard to the market for electoral services in which the NSWEC operates
- have regard to any differences in the costs involved in conducting elections in metropolitan and regional areas
- have regard to any other matters it considers relevant.

Consultation

IPART should consult with relevant stakeholders and NSW Government agencies as part of its review. It may also hold public hearings and publicly release a draft report.

Reporting

IPART is to submit its final report to the Minister for Local Government by Friday 30 August 2019.

Item 4 Monthly Executive Report for December 2018 and January 2019**FILE REFERENCE****DELIVERY PROGRAM****GOAL:** 5. Organisational Management**OUTCOME:** 5.1 CORPORATE MANAGEMENT**STRATEGY:** 5.1.3 Administrative functions - GM - internal**AUTHOR** General Manager**DATE** 6 February 2019**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

The monthly Executive report details the activities carried out by the Department during the months of December 2018 and January 2019.

BACKGROUND

The monthly Executive report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

COMMENT**PLANNING AND DEVELOPMENT**

The following Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications have been approved for the months of December 2018 and January 2019.

No.	Property Description	Development/Work	\$	D/A	S96	CDC
21/2018	Lot 1 DP 1181554 TW Powell 4 Rosehill Drive Bingara	Modification to move position of dwelling site	-	-	✓	-
27/2013	Lot 19 DP 1120081 34 Park Lane Bingara	Modification of size and footprint of dwelling	-	-	✓	-
38/2018	Lot 14 DP 1202798 Burundah Drive Warialda	Modification – correction of setbacks on site plan	-	-	✓	-
13/2018	Lot 7311 DP 1136470 -Res No. 589484 High Productivity Vehicle Route, Warialda	Truck Wash Facility	\$464,900	✓	-	-
37/2018	Lot 7016 DP 1021120 RI No 10026662 120 Mosquito Creek Road Warialda	Accessible Amenities Building	\$40,000	✓	-	-
39/2018	Lot 204 DP 751137 RC Day & CJ Krug 18 View Street Warialda Rail	Demolition existing pool and replace with new larger inground pool. Replace pool fencing	\$16,000	✓	-	-
40/2018	Lot 20 DP 1120081 DP & SL Crump	Double Detached Garage	\$30,000	✓	-	-

	31 Park Lane Bingara					
41/2018	Lot 313 DP 751137 - LI No. 46725 240 Airstrip Road Warialda	Accessible Amenities Building at Airstrip	\$40,000	✓	-	-
42/2018	Lot 240 DP 751137 Res No 560039 Warialda Showground 34 Holden Street Warialda	Additions and Alterations Warialda Showground Hall/Kitchen/Dining Room Complex	\$125,000	✓	-	-
43/2018	Lot 1 DP 1181554 TW Powell 4 Rosehill Drive Bingara	Single Detached Garage	\$17,000	✓	-	-
44/2018	Lot D DP 342773 KW & KL Johnson 83 Finch Street Bingara	Existing Dwelling Additions and Alterations plus the erection of a detached Granny Flat/Carport/Garage	\$214,520	✓	-	-
45/2018	Lot 68 DP 754851 BK & JM Roberts 9 Salter Street Bingara	3 Bay Detached Garage	\$19,500	✓	-	-
47/2018	Lot 13 Sec 27 DP 759052 PJ & JB Hancock 105 High Street Warialda	Additions and Alterations to existing dwelling being extension of the family room, new covered deck and verandah	\$87,000	✓	-	-
48/2018	Lot 22 DP 1202798 TP & GG Baxter Ironbark Drive Warialda	Storage Shed/Garage	\$6,000	✓	-	-
49/2018	Lots 361 & 362 DP 1084520 Craginview Pty Ltd 32 Roger Moore Crescent Warialda	Light Industrial shed to house and maintain two School Buses	\$103,000	✓	-	-
01/2019	Lot 2 DP 843699 TA Cord 1 Stephen Street Warialda	Internal and external alterations to existing dwelling	\$208,500	-	-	✓

The following Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications remain outstanding up to the end of January 2019.

No	Property Description and Description of Work	Reason	D/A	S96	CDC
5/2018	AT Pearlman 1135 Croppa Creek Road North Star - Modification to correct spelling mistake in Schedule of Conditions for a 500,000 tonne/year Hard Rock Quarry	On Exhibition and being notified to neighbours for 14 days as required by Schedule 1 of Environmental Planning and Assessment Act 1979 and Assessed	-	✓	-
35/2015	Copeton Dam State Park 3533 Copeton Dam Road Copeton - Continued use of existing caravan & camping facilities	Development being assessed as an existing use	✓	-	-
49/2016	Ceres Ag 'Gunyaerwarildi' 1470 North Star Road Warialda - Continued occupation/use of rural worker accommodation being the installation of a number of premanufactured cabins	Approved in principal awaiting compliance certification or engineering certification for the cabins	✓	-	-
2/2018	G & L Hosegood 'Barrak' 163 Upper Whitlow Road Whitlow - 20,000m ³ quarry for Council use	Awaiting Environmental Impact Statement as the quarry is considered designated development	✓	-	-
4/2018	Yolarno Pty Ltd (Bindaree Beef) 'Myola' 651 Croppa Creek Road North Star	EPA Requested amended and detailed Noise Assessment	✓	-	-

	- Increase in capacity of Myola Cattle Feedlot from 20,000 to 35,000 Head				
30/2018	M A Spencer 'Log Cabin' 2213 Gulf Creek Road Gulf Creek - 15,000m ³ quarry for Council use	Request for additional information regarding compliance with Biodiversity Conservation Act 2017 for the removal of vegetation	✓	-	-
35/2018	B Hutchins 63 Bingara Street Warialda - Mixed residential and commercial development including the opening of 'Gully Pub' with a small bar licence and retail antiques business	Request for additional information regarding whether the existing building meets or can meet current fire safety requirements under the National Construction Code for mixed commercial and residential use	✓	-	-
46/2018	G Kelly Acacia Crescent Warialda - New Single Storey Dwelling	Request for Additional Information – Independent Bushfire Attack Level Certificate	✓	-	-
01/2019	G K Churchland 1 Morning Street Warialda Rail - Garage	Being notified to adjoining neighbours and exhibited on Council's website for a period of 14 days	✓	-	-
02/2019	M L Bell 16 Warialda Street Gravesend - Addition of a lounge room and alfresco area to rear of existing dwelling	Being notified to adjoining neighbours and exhibited on Council's website for a period of 14 days	✓	-	-
03/2019	Roman Catholic Church 29 Geddes Street Warialda - 2 Lot Subdivision	Being notified to adjoining neighbours and exhibited on Council's website for a period of 14 days	✓	-	-
04/2019	Gwydir Shire Council 1730 Delungra Road Myall Creek - 15,000m ³ Shale Quarry	Being notified to adjoining neighbours and exhibited on Council's website for a period of 14 days	✓	-	-

The following Development (D/A)/Complying Development (CDC) or Development Modification (s96) applications were approved and not previously reported to Council.

No.	Property Description	Development/ Work	\$	D/A	S96	CDC
706/2009 (formerly 36/09/10)	Lot 2 DP 1143606 AB & P Rampling 39 Bombelli Street Bingara	Modification to alter size and position of previously approved garage	-	-	✓	-

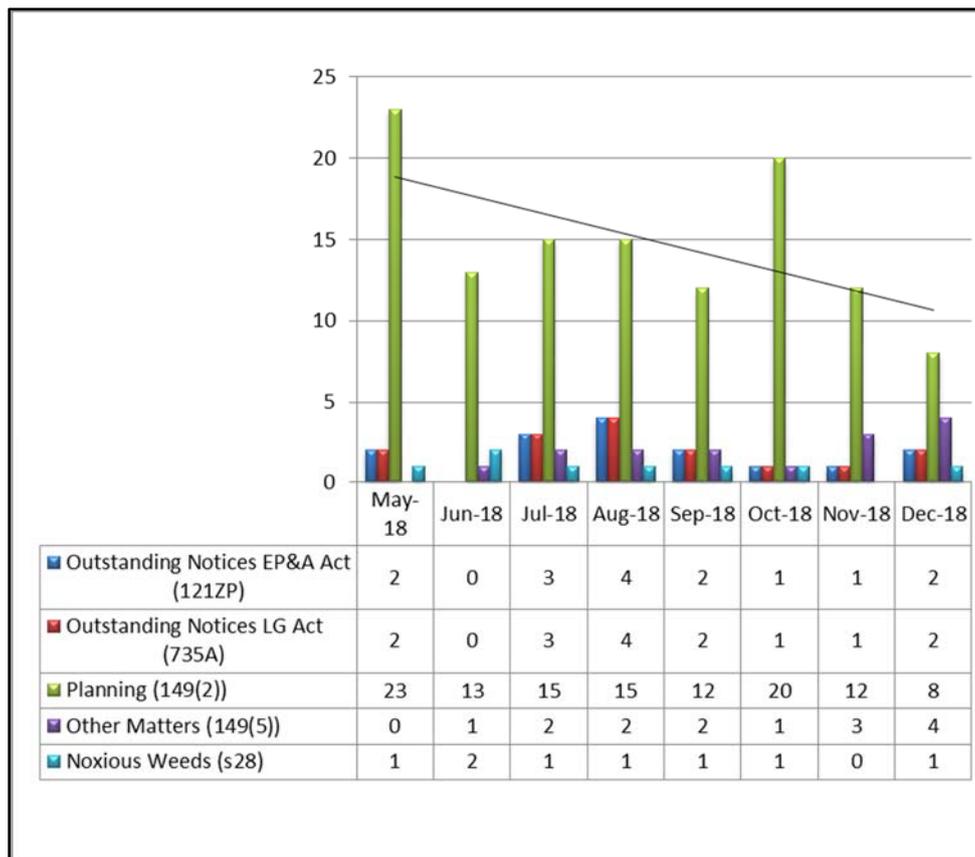
There were no Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications were refused(R)/ withdrawn (W)/ Cancelled (C) for the month of December 2018 or January 2019.

There were no Complying Development (CDC) application/s approved by Private Certifiers and lodged with Council for the month of December 2018 or January 2019.

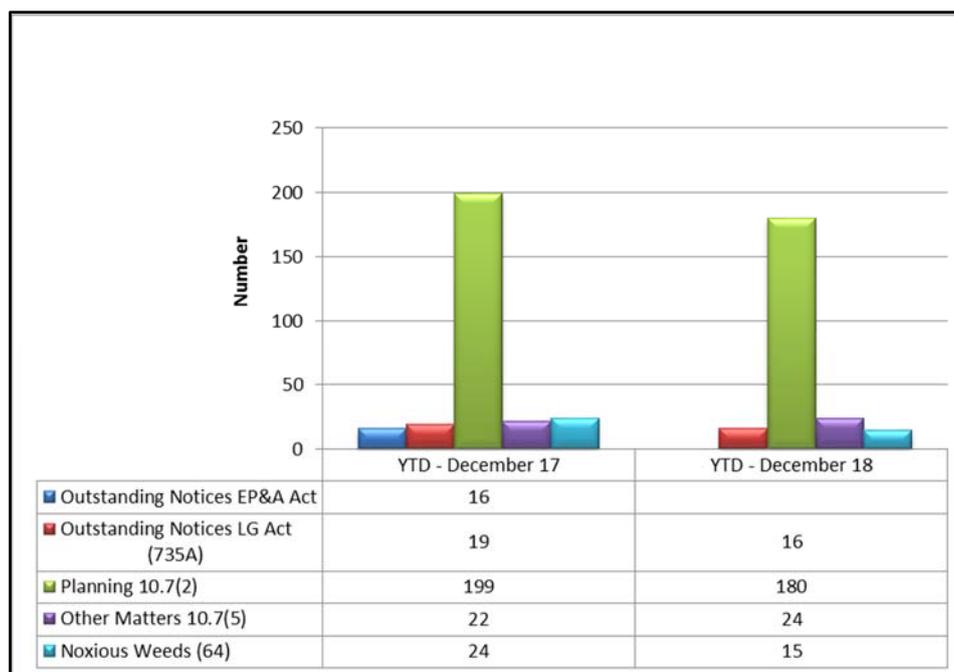
There were no Development (D/A) and Complying Development (CDC) applications determined where there has been a variation in standards under SEPP 1 or clause 4.6 of the Gwydir Local Environmental Plan 2013 for the month of December 2018 or January 2019.

There were no Subdivision Certificates issued for the month of December 2018 or January 2019 or in the previous six (6) months.

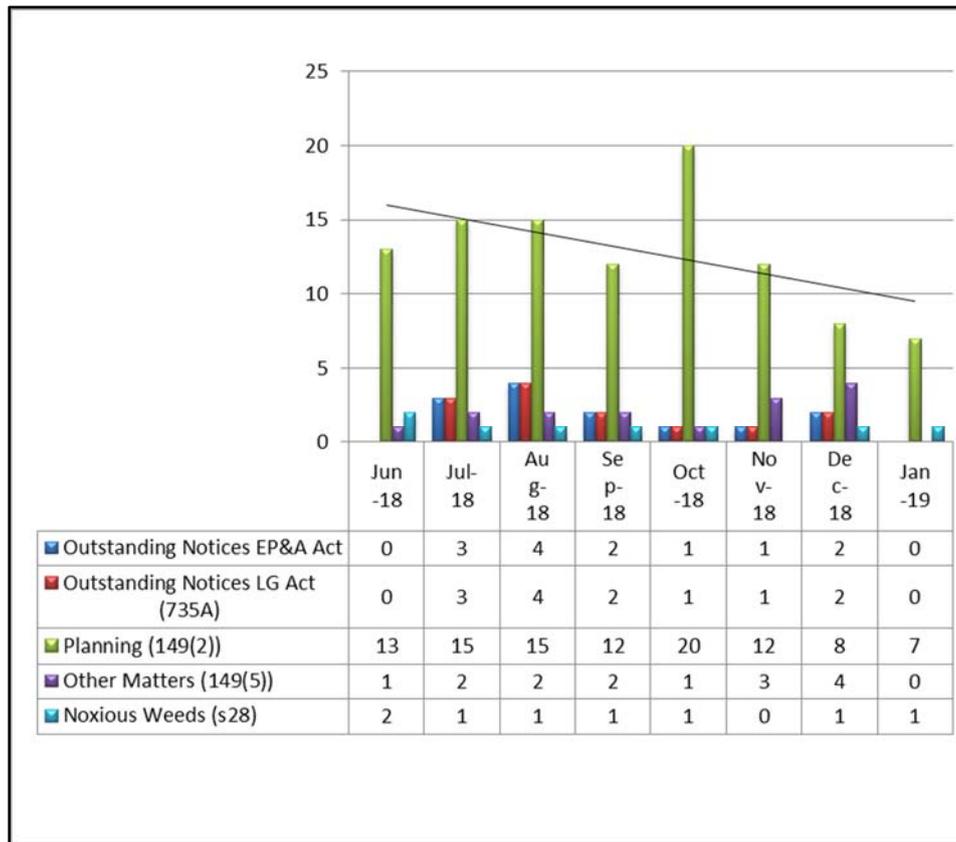
The following graph shows Conveyancing Certificates issued for December 2018 compared to the previous seven (7) months.



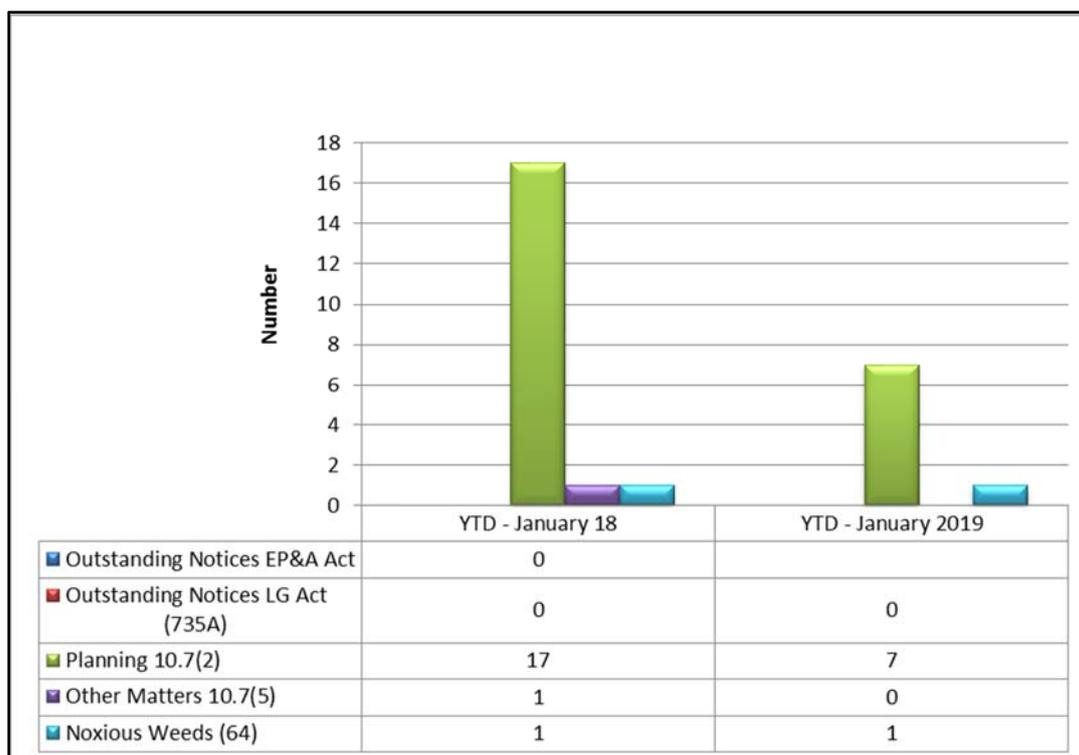
The following graph shows the number of Conveyancing Certificates issued up to and including the month of December 2018 compared with the same period in 2017.



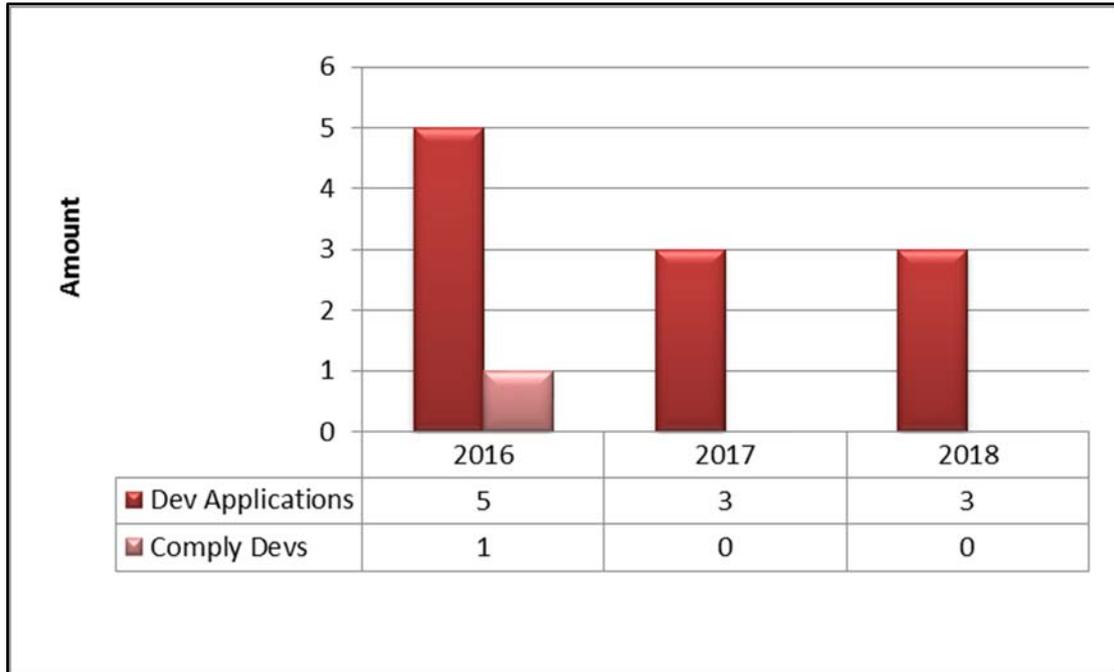
The following graph shows Conveyancing Certificates issued for January 2019 compared to the previous seven (7) months.



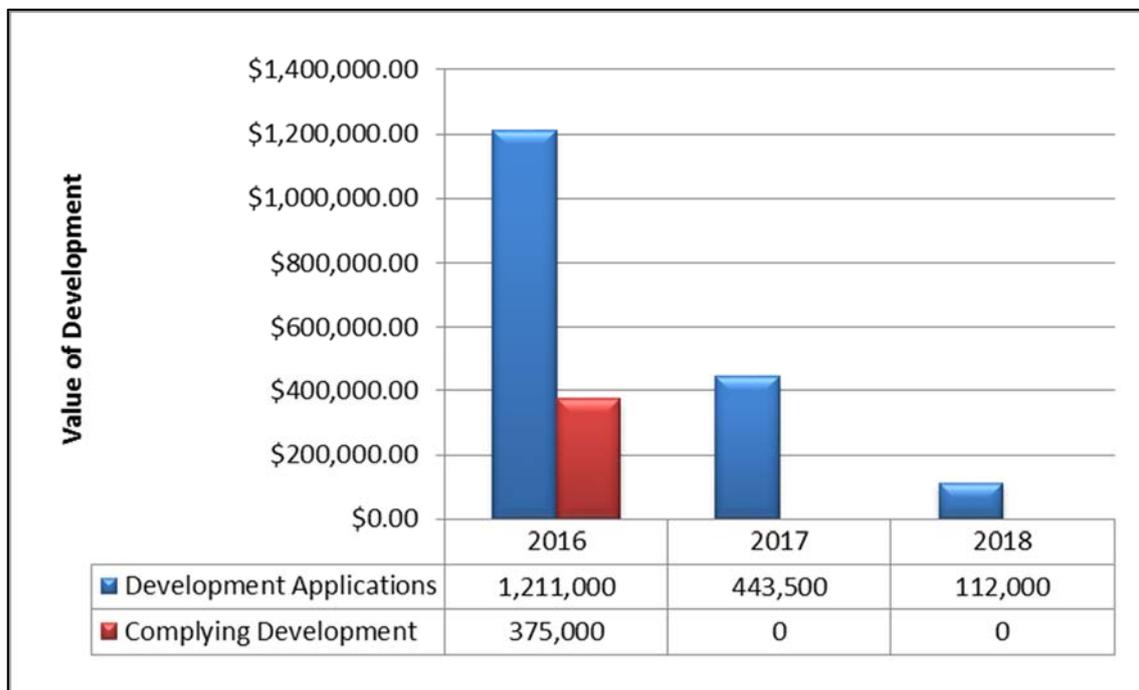
The following graph shows the number of Conveyancing Certificates issued up to and including the month of January 2019 compared with the same period in 2018.



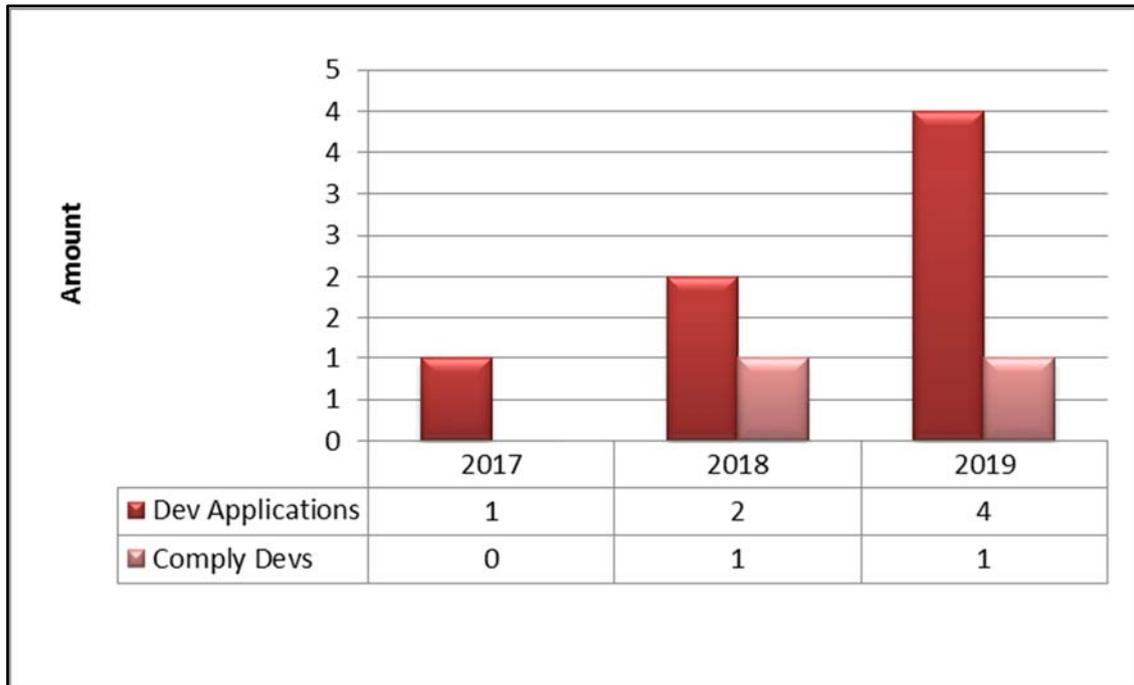
The table below shows a comparison between total applications lodged for the month of December 2018 compared to the last two years (excluding applications lodged by private certifiers).



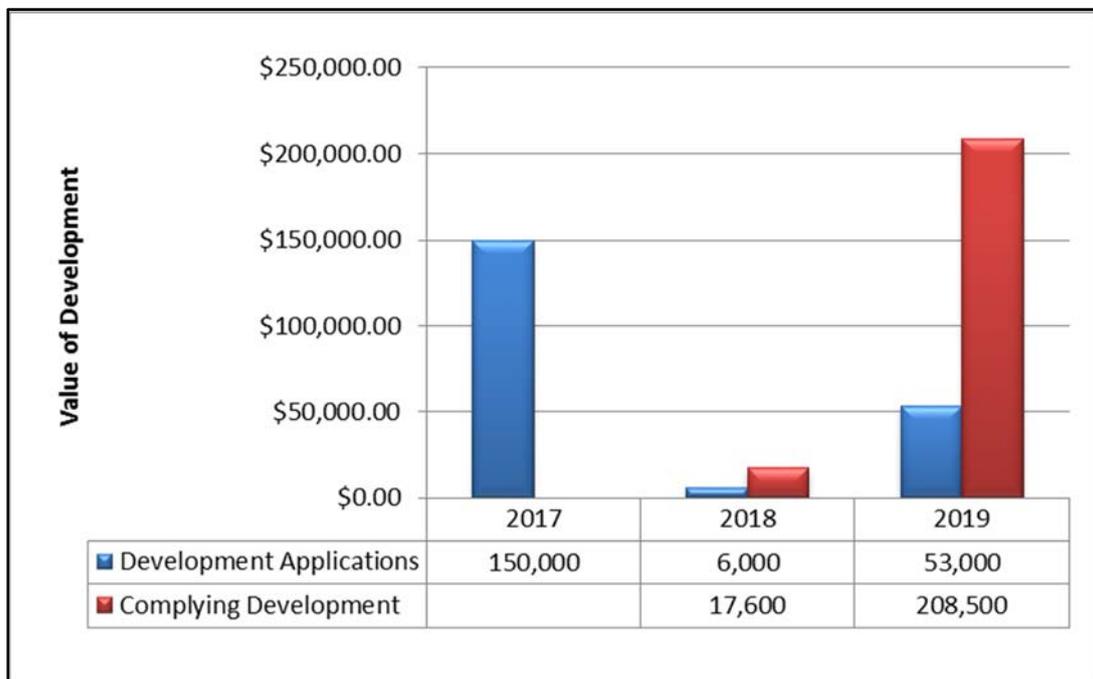
The table below shows a comparison between total applications lodged for the month of December 2018 compared to the last two years (excluding applications lodged by private certifiers).



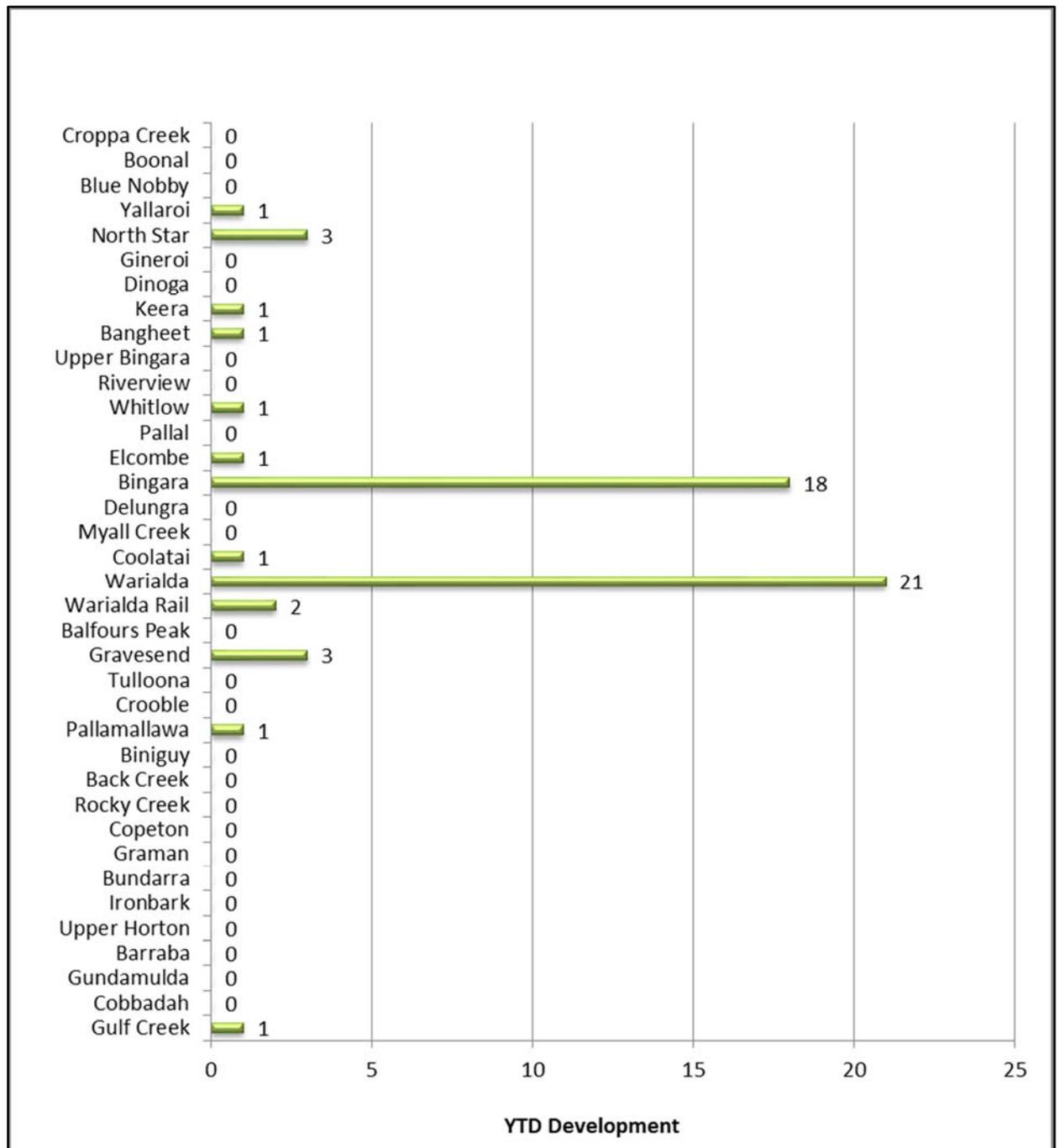
The table below shows a comparison between total applications lodged for the month of January 2019 compared to the last two years (excluding applications lodged by private certifiers).



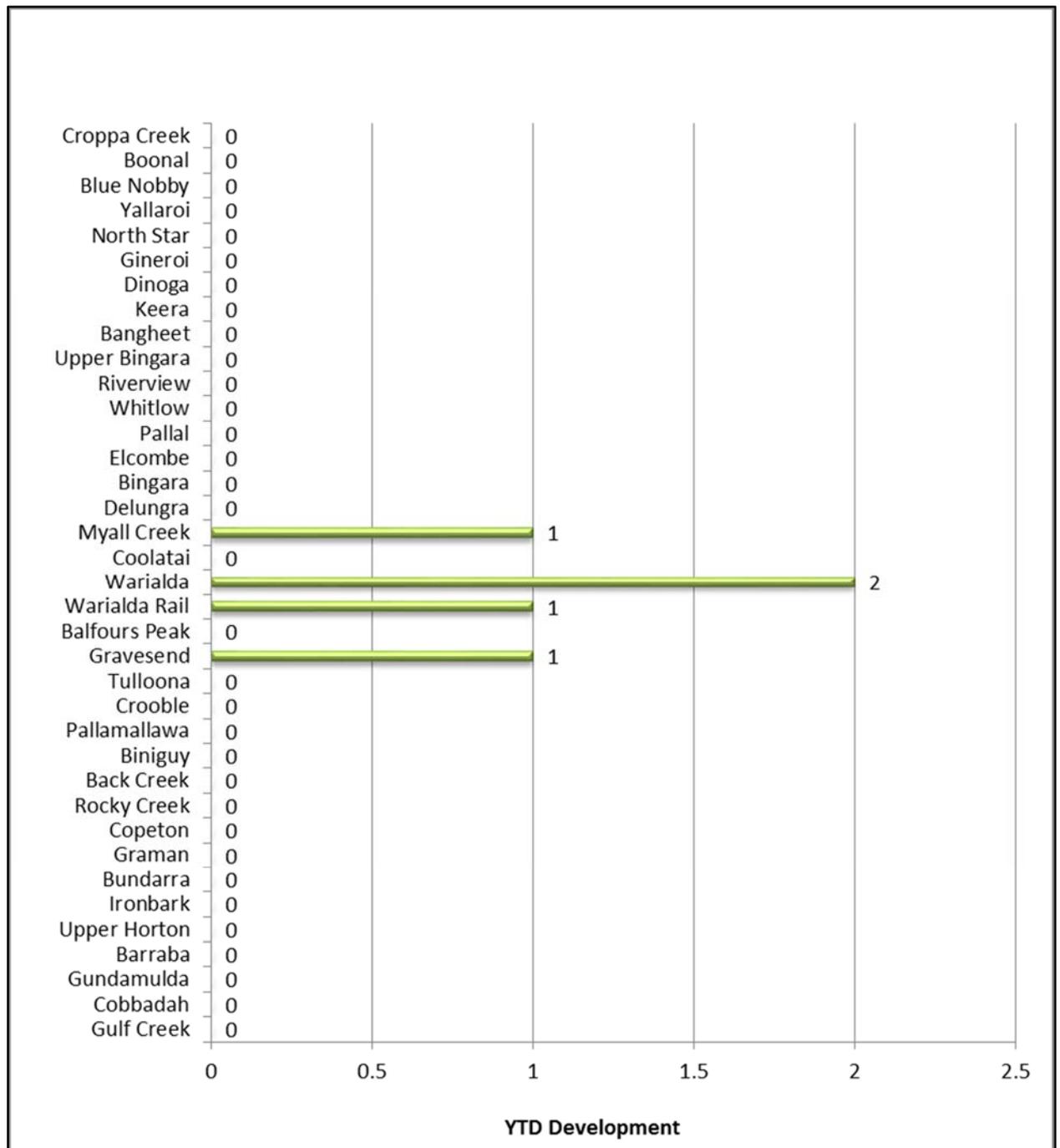
The table below shows a comparison between total applications lodged for the month of January 2019 compared to the last two years (excluding applications lodged by private certifiers).



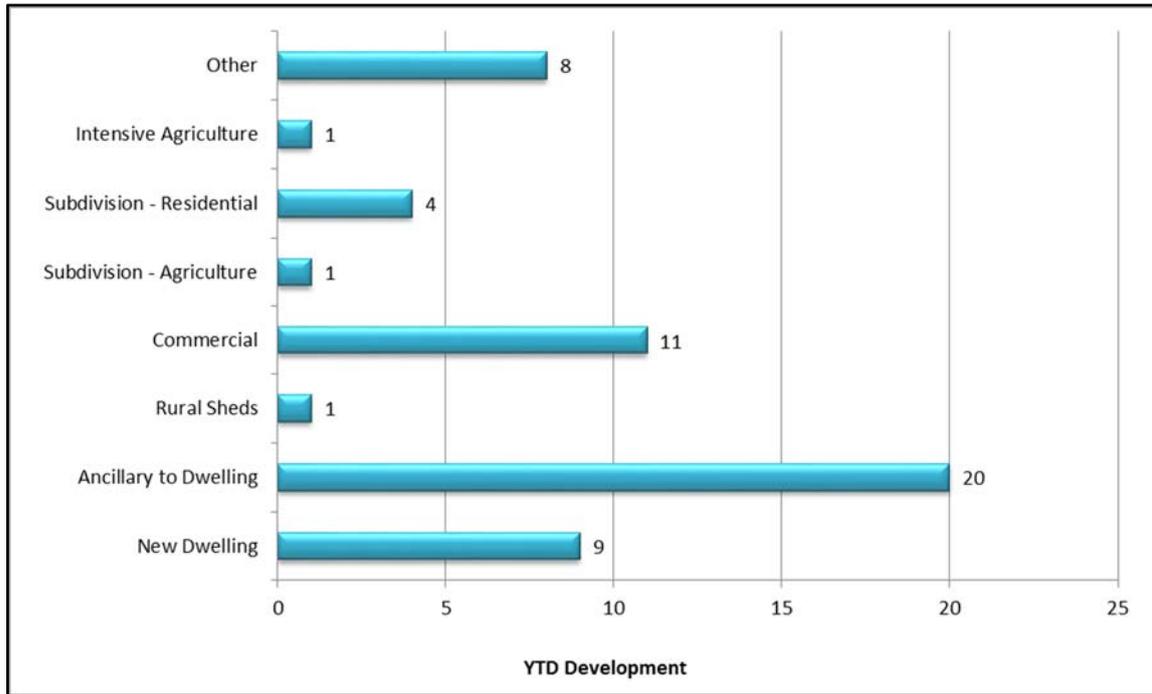
Development Applications Received for the year by locality – up to December 2018 (includes private certifier lodged applications)



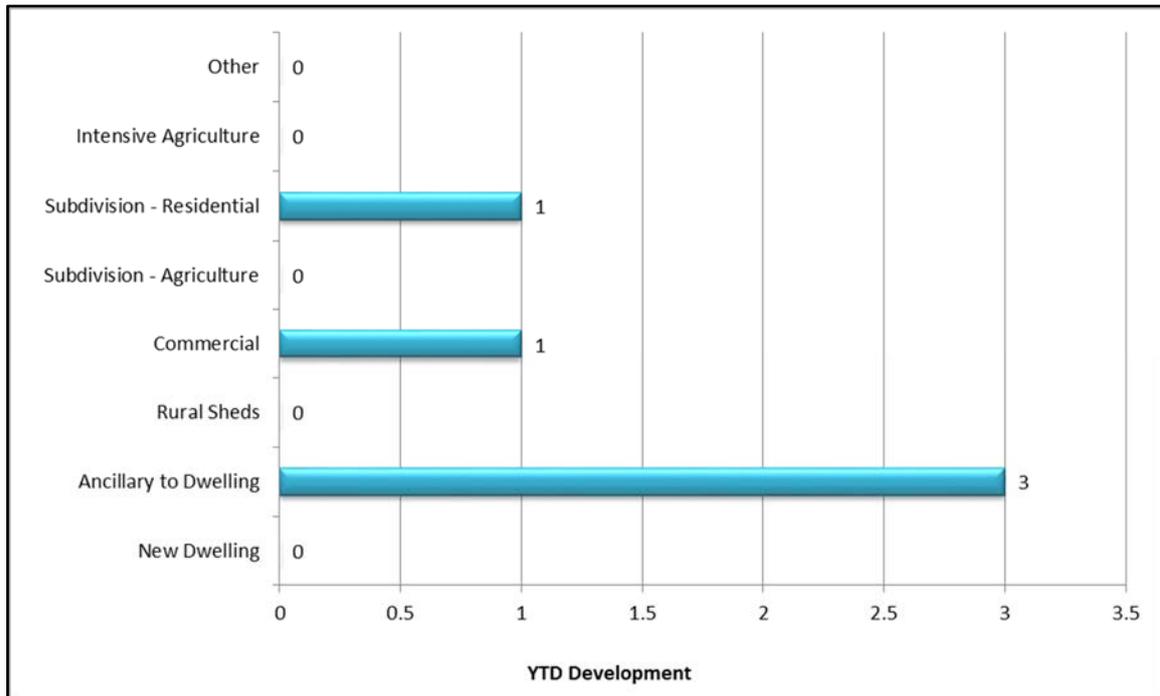
Development Applications Received for the year by locality - January 2019
(includes private certifier lodged applications)



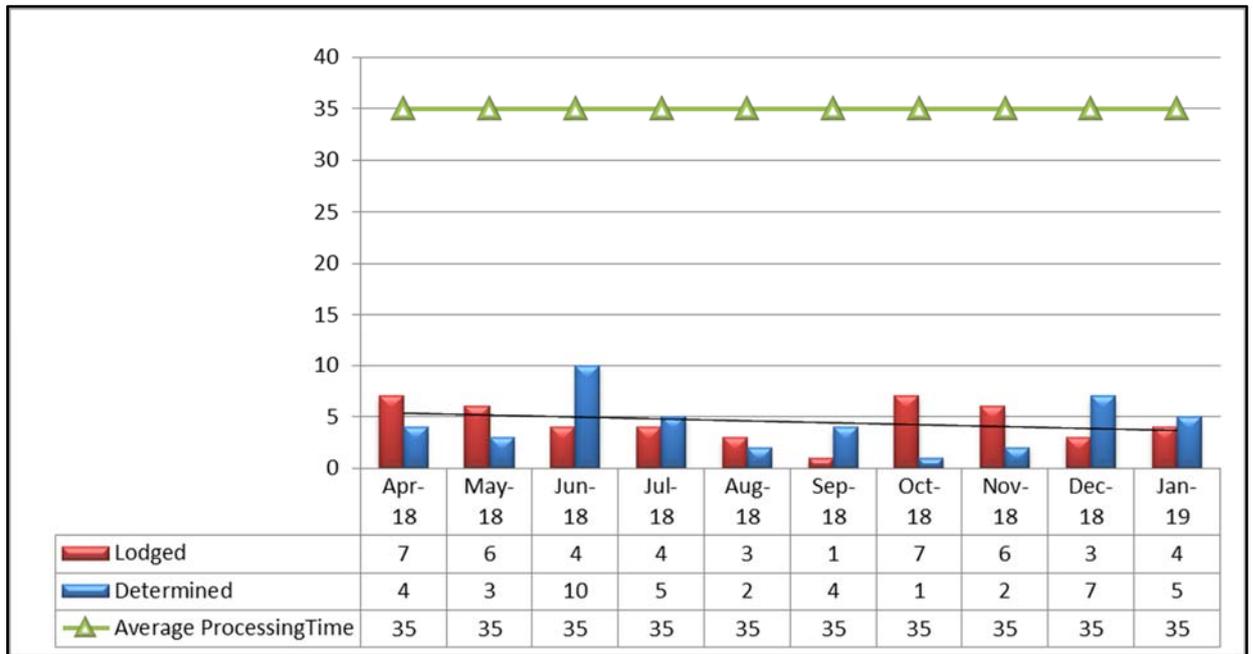
Development Applications received for the year by type – up to December 2018



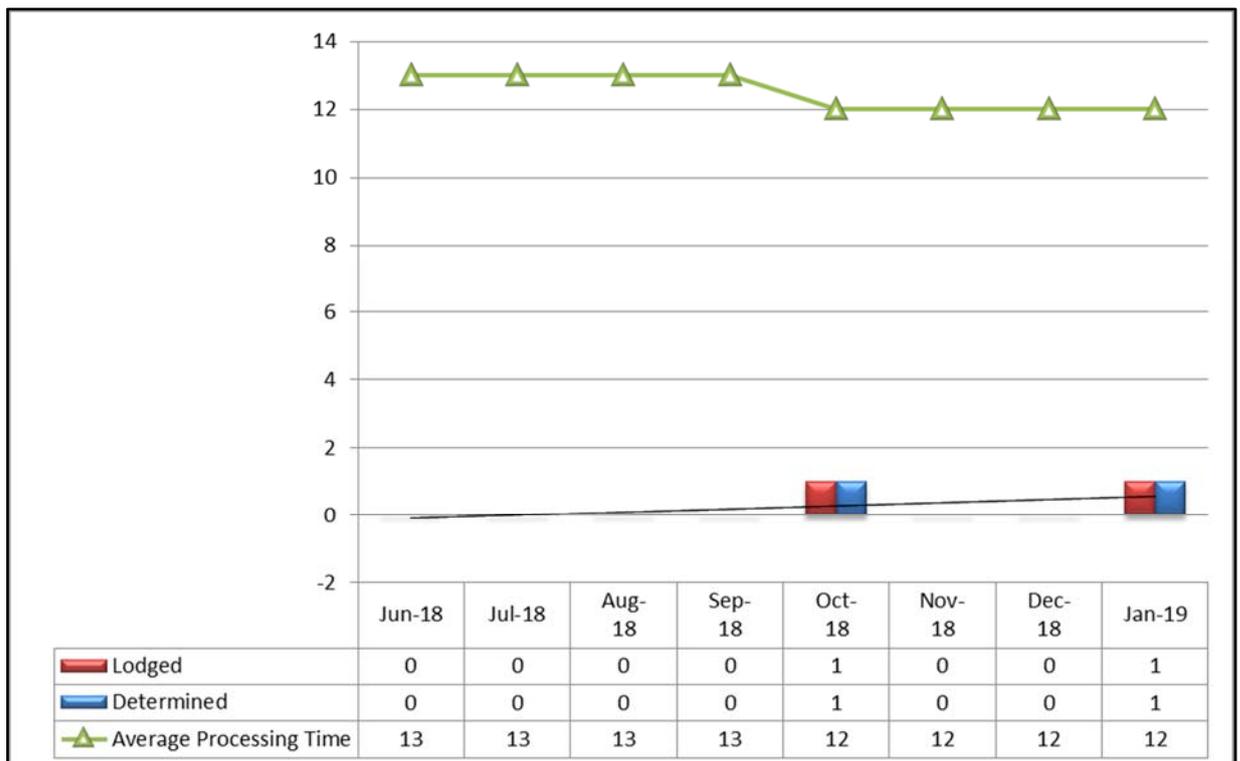
Development Applications received for the year by type - January 2019



Development Applications – previous nine (9) months



Complying Development Applications – nine (9) months (excludes private certifier lodged and approved applications)



GWYDIR LEARNING REGION**Automotive Trade Training Centre, Warialda – December and January
Heavy Vehicle Training**

There were five clients who used GLR heavy vehicle driver training services during the months of December/ January. Two private clients completed their Heavy Rigid truck 'Final Competency Assessments' (FCA) during December. FCAs were completed for one Heavy Combination and one Medium Rigid truck licence in January. Two additional final competency assessment routes have been developed and registered with the RMS in Moree. A client from Moree was trained for a Heavy Rigid licence in December and successfully completed the FCA during January to attain a licence.

Learner car

Surprisingly there were no requests for driving lessons during the December – January holiday season.

TAFE - Automotive Vocational Preparation Certificate II

Automotive classes finished for the 2018 year in December and will recommence in February 2019. It is expected there will be two classes in 2019.

Warialda High School – will continue to utilise the Automotive Trade Training facilities for their classes when school resumes in February 2019.

The Living Classroom (TLC)

The Parks and Garden crew have been propagating flowers in the Nursery. Street trees for Council and a variety of herbs and vegetables are also being propagated.

Federal Member for New England, Barnaby Joyce MP visited TLC in January and was given a presentation and guided tour of the site.

The Australia Day Ambassador to Bingara, Yianni Johns and his wife Kristine, were given a tour of TLC on Australia Day as well as visiting the Myall Creek Memorial.

An invitation is extended to Councillors and staff members to visit and pick some of the fresh vegetables and fruits currently growing in the raised-mandala vegie garden beds and trees at TLC.

The planted 900 koala food trees at TLC have been watered. Heat and drought prevail.

Work for the Dole (WfD)

The WfD program at TLC has temporarily been halted due to lack of candidates. Currently other options are being investigated to see the continuation of the WfD or a Volunteers program at TLC.

Other GLR matters:

The GLR on behalf of TLC supported the Bingara V2020 display at The Emporium in Bingara. This involved setting up the displays and providing material for the project.

The display included the living sculpture “The Long Sleep” by Georgie Pollard. The work will be on loan to ArtBank in Sydney for several months before ‘coming home’ to TLC.



Living sculpture - 'The Long Sleep' - by Georgie Pollard

CARAVAN PARKS

Bingara Riverside Caravan Park

Substantial works have been undertaken at the Bingara Riverside Caravan Park from 1 July 2018.

These include:

- installation of security key box
- re-levelling of deluxe cabins
- painting and oiling landings and construction of handrails on deluxe cabins
- removal of trees (final stage completed)
- installation of air conditioning unit in office (replacement)
- repairs to access amenities
- gutter guard is currently being installed on the deluxe cabins
- powered site electricity boxes replaced or upgraded

All works are within 2018/2019 budget allowances.

A permanent residential site has been cleared and levelled. This site will no longer be available as a permanent residential site but rather will be used as a powered short term site.

From 1 July 2018 to 31 January 2019 the Bingara Caravan Park recorded a net operating profit of **\$14,867**. These figures include all oncosts, interest on loan repayments and depreciation to date.

Warialda Caravan Park

Substantial works have been undertaken at the Warialda Caravan Park from 1 July 2018.

These include:

- re-levelling of deluxe cabins
- painting and oiling landings and construction of handrails on deluxe cabins
- re-levelling of amenities block and gutter guard installed

All works are within 2018/2019 budget allowances.

From 1 July 2018 to 31 January 2019 the Warialda Caravan Park recorded a net operating loss of \$12,085. These figures include oncosts, interest on loan repayments and depreciation to date.

Please note that these figures include the amount recorded in the Warialda Visitor Information Centre monthly report.

Operating income and expenditure for the two caravan parks is shown in Attachment 1.

CRANKY ROCK

Substantial works and projects have been undertaken at the Reserve from 1 July 2018.

These include:

- installation of new boundary fencing from Reedy Creek to the base of rock walkway (this includes the replacement of the turnstile with a self-closing gate)
- installation of two resting benches (one near the new gate and one adjacent to the platform)
- additional tourism signage
- parking lot drainage upgrade and bitumen seal swept
- security lighting and fans installed at the residence.

All works are within 2018/2019 budget allowances.

SWIMMING POOLS

At Council's Special Ordinary Meeting on 24 January 2019 it resolved that during the period of the current drought and excessive heatwave conditions, the entry fee to the Council's Warialda and Bingara Pools be waived in consultation with the Pools' Contractors when the predicted temperature at Moree is set to be equal to or exceed 100 Degrees Fahrenheit or 37 Degrees Celsius (Ref: 6/19).

This resolution was implemented and commenced on Saturday 26 January 2019. Council is waiting for both pool lessees to provide daily entry lists and corresponding invoices.

OFFICER RECOMMENDATION

THAT the monthly Executive report for December 2018 and January 2019 be received

ATTACHMENTS

AT- Income and Expenditure for Caravan Parks

	A	C	D	E	F	G	H	I	J
	Bingara Caravan Park - Operating Income and Expenses	July	August	Sept	Oct	Nov	December	January	Totals
1	Income								
2	Camping Fees Collected : On Site Cabins Income	-\$12,639	-\$11,655	-\$7,647	-\$8,538	-\$6,945	-\$6,581	-\$11,681	
3	Camping Fees Collected : Site Hire Income	-\$6,765	-\$7,045	-\$8,727	-\$10,268	-\$5,840	-\$4,904	-\$3,211	
4	Camping Fees Collected : Washing Machine Income	-\$477	-\$520	-\$377	-\$363	-\$36	-\$250	-\$318	
5	Lease/Rent Fees Received : Long Term Rental (5.5%) Income	-\$6,767	-\$5,958	-\$5,611	-\$5,361	-\$7,492	-\$5,781	-\$7,488	
6	Reimbursements Other : Long Term Electricity Reimbursement Inc	-\$6,288	-\$4,900	-\$364	-\$410	-\$416	-\$394	-\$558	
7	Other Sundry Income : Other Revenues Income	\$0	\$0	-\$513	-\$465	\$0	\$0	-\$45	
8	Total Income	-\$27,276	-\$25,668	-\$23,240	-\$25,405	-\$20,730	-\$17,910	-\$23,301	-\$163,530
9	Expenses								
10	Salaries & Wages : Cleaning	\$8,886	\$9,712	\$7,501	\$6,839	\$14,164	\$7,081	\$9,675	
11	Salaries & Wages : Grounds Maintenance	\$1,371	\$1,511	\$404	\$2,246	\$2,126	\$1,037	\$1,248	
12	Salaries & Wages : Repairs & Maintenance (R&M)	\$47	\$0	\$0	\$0	\$0	\$0	\$156	
13	Salaries & Wages : Repairs & Maintenance (R&M)	\$0	\$0	\$0	\$107	\$0	\$0	\$0	
14	Overtime : Cleaning	\$0	\$0	\$0	\$0	\$17	\$0	\$0	
15	Overtime : Grounds Maintenance	\$0	\$0	\$107	\$0	\$0	\$0	\$107	
16	Casual Wages : Cleaning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
17	Casual Wages : Repairs & Maintenance (R&M)	\$0	\$0	\$0	\$290	\$758	\$2,268	\$1,262	
18	Contractors : Repairs & Maintenance (R&M)	\$0	\$0	\$0	\$0	\$1,902	\$0	\$56	
19	Contractors : Cleaning	\$597	\$0	\$640	\$342	\$0	\$911	\$842	
20	Stationery & Office Consumables : Administration	\$0	\$0	\$0	\$22	\$36	\$155	\$0	
21	Food & Catering Costs : Administration	\$0	\$0	\$241	\$0	\$145	\$206	\$0	
22	Food & Catering Costs : Consumables	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
23	Contractors : Contractors	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
24	Contractors : Pest Control - External	\$0	\$0	\$518	\$0	\$0	\$0	\$0	
25	Materials Purchased : Cleaning	\$0	\$0	\$884	\$721	\$54	\$860	\$154	
26	Materials Purchased : Other Works	\$19	\$0	\$103	\$0	\$0	\$0	\$0	
27	Materials Purchased : Repairs & Maintenance (R&M)	\$0	\$0	\$866	\$259	\$0	\$0	\$572	
28	Electricity : Electricity	\$0	\$7,613	\$2,568	\$3	\$93	\$0	\$0	
29	Gas Charges : Gas	\$0	\$0	\$0	\$0	\$6,532	\$0	\$1,134	
30	Plant Hire - Internal Usage : Cleaning	\$728	\$402	\$201	\$201	\$1,130	\$565	\$402	
31	Plant Hire - Internal Usage : Grounds Maintenance	\$452	\$192	\$310	\$1,241	\$665	\$365	\$320	
32	Internal Rates : Gwydir Rates	\$0	\$7,669	\$0	\$0	\$0	\$0	\$0	
33	Internal Water Charges : Gwydir Water	\$2,779	\$0	\$0	\$1,245	\$0	\$0	\$2,381	
34	Consultants Other : Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35	Fire System Control Service : Essential Fire Services & Testing & Maint	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
36	Other Employee Costs : Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
37	Contractors : Administration	\$0	\$0	\$0	\$0	\$0	\$2,253	\$0	
38	Interest Payment Bank Loans	\$0	\$0	\$0	\$0	\$0	\$0	\$5,904	
39	Consultants Other : Administration	\$0	\$0	\$60	\$319	\$0	\$0	\$0	
40	Other external services: repairs and maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
41	Shire wide	\$90	\$90	\$702	\$90	\$90	\$0	\$346	
42	Internal Recharge : Administration	\$0	\$0	\$0	\$0	\$0	\$5,394	\$0	
43	Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
44	Total Expenses	\$14,965	\$27,189	\$15,195	\$13,925	\$27,712	\$25,095	\$24,582	\$148,663
45	TOTAL	-\$12,311	\$1,521	-\$8,045	-\$11,480	\$6,982	\$7,185	\$1,281	-\$14,867

	A	B	C	D	E	F	G	H	I
	Wairaiata Caravan Park - Operating Income and Expenses	July	August	September	October	November	December	January	Totals
1	Income								
2	Camping Fees Collected : On Site Cabins Income	-\$7,371	-\$8,790	-\$6,129	-\$4,245	-\$12,732	-\$5,727	-\$4,567	
3	Camping Fees Collected : Site Hire Income	-\$3,477	-\$4,143	-\$4,422	-\$4,128	-\$2,048	-\$1,504	-\$3,178	
4	Sales - Other General : Site Hire Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
5	Sales - Other General : Washing Machine Income	-\$595	-\$273	-\$429	-\$325	\$0	\$0	-\$673	
6	Total Income	-\$11,443	-\$13,206	-\$10,980	-\$8,698	-\$14,780	-\$7,231	-\$8,418	-\$74,756
7	Expenses								
8	Salaries & Wages : Cleaning	\$1,814	\$2,135	\$1,946	\$1,670	\$2,714	\$1,281	\$1,563	
9	Salaries & Wages : Repairs & Maintenance (R&M)	\$220	\$89	\$67	\$0	\$0	\$0	\$0	
10	Cleaning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
11	Overtime - Cleaning	\$957	\$644	\$812	\$1,063	\$1,295	\$756	\$654	
12	Contractors Cleaning (W17)	\$0	\$0	\$704	\$22	\$462	\$0	\$0	
13	Contractors : Cleaning (W16)	\$0	\$0	\$2,339	\$0	\$1,207	\$220	\$220	
14	Inventory Issued From Store : Cleaning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
15	Electricity	\$3,865	0	\$0	\$3,632	\$0	\$0	\$0	
16	Gas Charges : Gas	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
17	Plant Hire - Internal Usage : Cleaning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
18	Internal Rates : Gwydir Rates	\$0	\$3,329	\$0	\$0	\$0	\$0	\$0	
19	Salaries & Wages : Cleaning	\$2,101	\$2,602	\$2,241	\$2,234	\$4,316	\$1,671	\$1,442	
20	Salaries & Wages : Grounds Maintenance	\$0	\$35	\$290	\$0	\$195	\$141	\$35	
21	Contractors : Cleaning	\$0	\$0	\$0	\$944	\$0	\$0	\$0	
22	Contractors : Pest Control - External	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
23	Contractors : Repairs & Maintenance (R&M)	\$0	\$0	\$0	\$478	\$1,686	\$0	\$0	
24	Contractors : Administration	\$0	\$0	\$0	\$0	\$0	\$2,211	\$0	
25	Consultants Other : Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
26	Materials Purchased : Cleaning	\$177	\$85	\$75	\$104	\$67	\$116	\$29	
27	Materials Purchased : Repairs & Maintenance (R&M)	\$142	-\$72	\$372	\$107	\$63	\$3	\$0	
28	Materials Purchased : Asset Purchase - Expensed	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
29	Inventory Issued From Store : Cleaning	\$46	\$49	\$35	\$37	\$45	\$12	\$0	
30	Other Sundry Expenses : Consumables	\$0	\$0	\$84	\$5,378	\$564	\$345	\$0	
31	Food & Catering Costs : Administration	\$0	\$0	\$0	\$30	\$0	\$0	\$0	
32	Plant Hire - Internal Usage : Cleaning	\$129	\$0	\$144	\$77	\$411	\$0	\$0	
33	Internal Water Charges : Gwydir Water	\$1,898	\$0	\$0	\$879	\$0	\$0	\$1,130	
34	Plant Hire - Internal Usage : Grounds Maintenance	\$0	\$21	\$91	\$0	\$43	\$64	\$21	
35	Fire System Control Service : Essential Fire Services & Testing & Main	\$0	\$0	\$0	\$0	\$0	\$139	\$0	
36	Plant Hire - Internal Usage : Cleaning	\$0	\$0	\$0	\$0	\$0	\$19	\$115	
37	Shire wide	\$90	\$90	\$90	\$89	\$88	\$0	\$346	
38	Depreciation	\$0	\$0	\$0	\$0	\$0	\$9,393	\$0	
39	Interest payments on bank loans	\$0	\$0	\$0	\$0	\$0	\$0	\$5,905	
40	Total Expenses	\$11,482	\$9,036	\$9,312	\$16,714	\$13,186	\$16,371	\$11,460	\$87,561
41	TOTAL	\$39	-\$4,170	-\$1,668	\$8,016	-\$1,594	\$9,140	\$3,042	\$12,085

Item 5 National General Assembly - call for Notices of Motions**FILE REFERENCE****DELIVERY PROGRAM****GOAL:** 4. Proactive Regional and Local Leadership**OUTCOME:** 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY**STRATEGY:** 4.2.2 Work in partnership to plan for the future - GM - external**AUTHOR** General Manager**DATE** 6 February 2019**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

The Australian Local Government Association (ALGA) National General Assembly (NGA) is being held in Canberra between 16th and 19nd June 2019.

This report recommends the attendance of the Mayor, General Manager and any other Councillor who wishes to attend the Assembly.

The theme for the 2019 NGA is 'future focused'. A discussion paper is attached. The program has not been released to date however should be available to be tabled at the February meeting.

Councillors are requested to consider any specific Notices of Motion for the Assembly that conform to the attached criteria for Council to consider for submission. Submissions close 29 March 2019.

OFFICER RECOMMENDATION

THAT the attendance of the Mayor, General Manager and any other Councillor who wishes to attend the ALGA National General Assembly is authorised.

ATTACHMENTS**AT-** 2019 NGA Discussion Paper and Criteria



29 November 2018

Gwydir Shire Council
Locked Bag 5
BINGARA NSW 2404



To the Mayor, Councillors and CEO (please distribute accordingly)

The Australian Local Government Association (ALGA) is now calling for Notices of Motions for National General Assembly 2019 (NGA).

The NGA will be celebrating 25 years in 2019! Over the last 25 years, the NGA has provided a platform for Local Government to address national issues and lobby the federal government on critical issues facing our sector.

The theme for the 2019 NGA is *'future focused'*, this theme acknowledges that the assembly will be held after a federal election and we need to come together as a sector to ensure our voice is heard by the incoming government to deliver in collaboration for our communities.

ALGA received significant feedback on the motions process and topics from the 2018 NGA. In response to the feedback received, ALGA has prepared a discussion paper that explores data which identify critical areas local government needs to consider now and into the future.

To inform the submission of motions, please read the discussion paper (included with this letter) and ensure motions meet the identified criteria.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

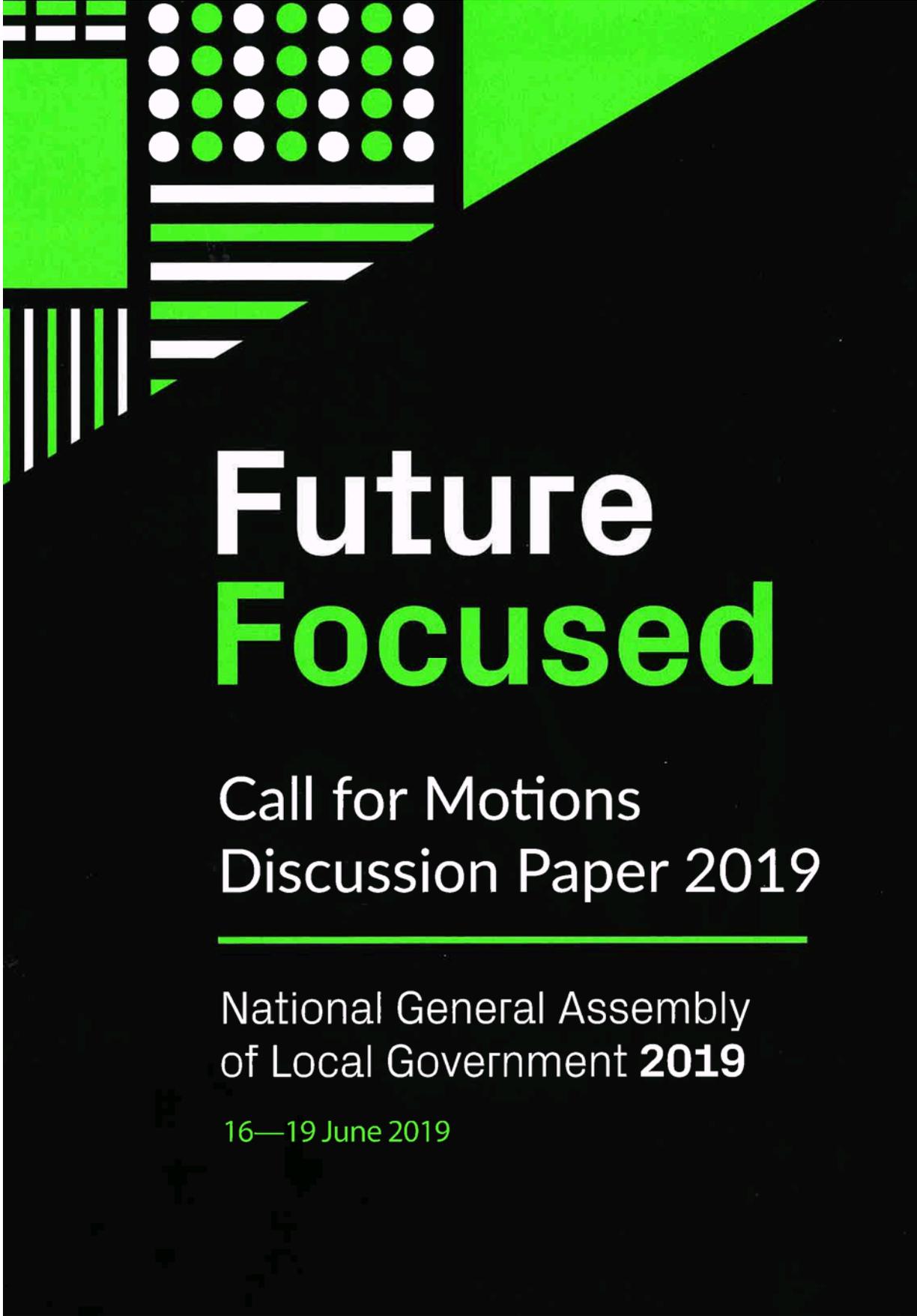
1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be from a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be lodged online at alga.asn.au no later than 11:59pm on Friday 29 March 2019.

Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.



Adrian Beresford-Wylie
ALGA CEO



Future Focused

Call for Motions
Discussion Paper 2019

National General Assembly
of Local Government **2019**

16—19 June 2019



KEY DATES

End of November 2018
Opening of Call for Motions

29 March 2019
Acceptance of motions close

16 - 19 June 2019
National General Assembly

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the NGA, the Australian Local Government Association (ALGA) Secretariat has prepared the short discussion paper. You are encouraged to read all of the sections of the paper, but are not expected to respond to every question. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the NGA
3. complement or build on the policy objectives of your state and territory local government association
4. be submitted by a council which is a financial member of their state or territory local government association
5. propose a clear action and outcome
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: That this National General Assembly call on the Federal Government to restore funding for local government financial assistance grants to a level equal to at least 1% of Commonwealth taxation revenue.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received no later than 11:59pm on Friday 29 March 2019.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the NGA Business Paper.

INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2019 National General Assembly. This will be the 25th National General Assembly and will focus on the future of local government and local communities. It will consider what Councils can do today to get ready for the challenges, opportunities and changes that lie ahead.

Local governments across Australia already face a host of challenges including financial constraints, adapting to rapidly evolving technologies and community expectations of access to 24/7 services via websites, mobiles and call centres, changes in demographics and population size and preferred means of community engagement. It is unlikely that these challenges will disappear. In some cases, they will be compounded by climate change, the ageing population and further advances in disruptive technologies including artificial intelligences.

The challenges may also be exacerbated by increasing community expectations about the level and types of services and infrastructure provided by councils and the community's willingness to pay. The community, as council's customers, are increasingly growing accustomed to steadily falling prices for better products and services such as cars, computers, overseas travels. Exceptions to this are housing and in many cases government services such as health care and tertiary education. Another exception is council rates. While a number of states have capped rates, rates across the nation typically continue to rise.

In the case of rates, local communities can perceive that they are being asked to pay more money for the same product. The community may feel that they are paying enough and are therefore unlikely to be supportive of rate rises or swing behind the call for increased federal funding for local government ($\geq 1\%$ FAGs).

KEY QUESTIONS

This therefore raises the questions of:

1. What can local governments do differently now, and in the future, to deliver more for less?
 - o Are there new business models and new partnerships, new technologies and the willingness to reduce, phase out or change existing practices, opportunities for more sophisticated service planning and more efficient procurement?
2. How can local governments collaborate, be entrepreneurial and embrace disruption and innovation?
3. How can the Commonwealth Government help local governments prepare for the future and why should they care?
 - o What are the opportunities for leveraging regional, state and national partnerships?



THE PRESENT

Demographics

In 2018 the Australian population reached the 25 million mark.

73% of the population lives in stand-alone houses, while 27% of the population live in homes such as flats, apartments, semi-detached, row houses and town houses. 38% of occupied apartments are in high rise blocks with four or more storeys. That's up from 18% in 2006.

67% of Austalians live in capital cities, 23% in other urban areas and 10% live in rural Australia. In total more than 90% of our population lives within 100km of the coast making us one of the world's most urbanised coastal dwelling populations. 86% of all Aussie households have internet access at home.

Australia has an aging population and we're also living longer with almost 4,000 people over the age of 100. In 2017, 308,000 babies were born. As a population, we're made up of more than six million families and they come in all shapes and sizes¹.

Diversity and culture

Australia has one of the most multicultural populations in the world with more than 300 different ancestries and 28% of our resident population born overseas – nearly 7 million people. Across the country more than 300 languages are spoken.

At the 2016 Census 50.7% of the population was female. However, gender equality advances have stalled across the local government sector. The rates of women in senior positions are far lower than any other tier of government. At the last round of local government elections, women accounted for just 32 per cent of all candidates and were elected to 30 per cent of positions. Even fewer (24 per cent) mayoral candidates were women but almost all were elected. Women account for 46 per cent of staff positions but this falls as the management level rises. Only 11 per cent of council chief executives are women².

At the 2016 Census Aboriginal and Torres Strait Islander people made up 2.8 per cent of the Australian population (approximately 649,000 out of 23.4 million people). Only eight politicians who identify as Indigenous have served in the Federal Parliament with six of those having been elected since 2010³. With the exception of a small number of local governments it is expected that there are very few Aboriginal and Torres Strait Islanders holding elected or senior executive positions in local government (data is not available for this issue).

According to the 2016 Census, almost 50 per cent of Australians were born overseas or had a parent born overseas. Census data also indicates that almost one quarter of Australians speak languages other than English in their homes. State and federal parliaments and local governments should reflect contemporary Australia but fail to do so.

A 2016 report by the Australian Human Rights Commission revealed that 1.61 per cent of federal and state public service heads of department, and 0 per cent of federal Ministers and Assistant Ministers come from a non-European background. In the federal parliament 79 per cent of the 226 elected members in the Australian Parliament have an Anglo-Celtic background, 16 per cent have a European background and those from a non-European background make up less than four per cent of the total⁴. There are no statistics available about cultural diversity in local government.

Fair Work Australia statistics indicate that workers compensation claims involving alleged bullying in local government were among the second highest of all sectors in 2017, with 42.2 claims per 100 million hours worked in 2017, up from being the third highest in 2016⁵.

Roles and funding

The scale and functional scope of local government spending has been subject to significant change over the last two decades. According to a report by the McKell Institute there has been a fourfold increase in spending by local governments in nominal terms (7.3% p.a. compound growth rate) from total outlays of A\$8.2 billion in 1994-95 to A\$33.6 billion in 2014-15 and \$35.9 billion in 2016-17 despite the fact that in some jurisdictions significant public service responsibilities (such as water and sewerage) have been stripped out from local government.

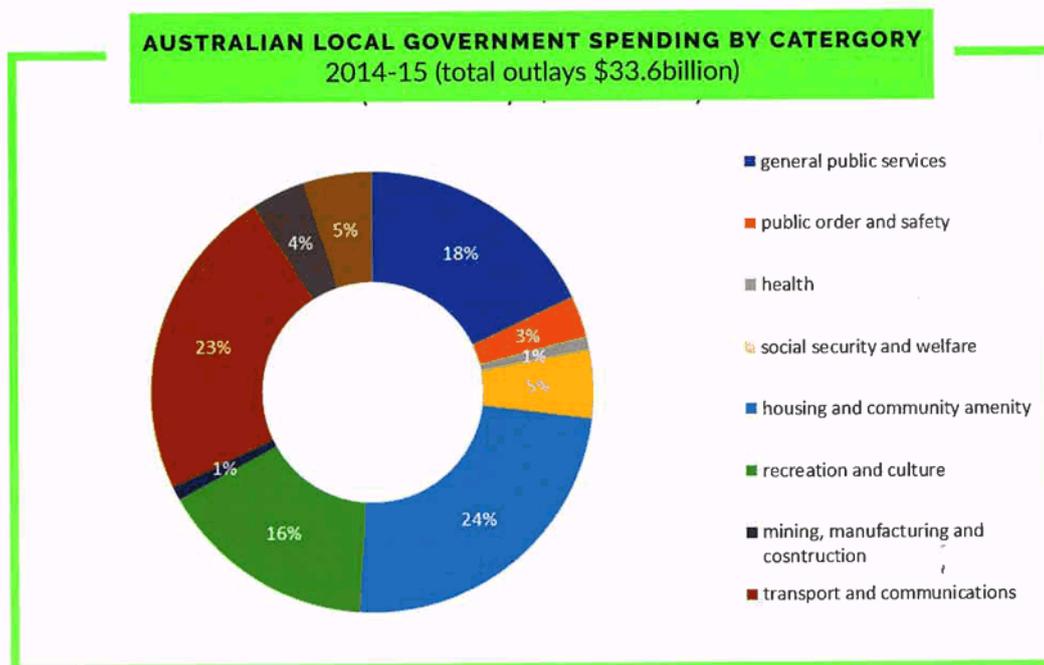
Causes for the increase in functions undertaken by local government⁶ include cost shifting, the need to address market failure (particularly in rural areas where it is commonly not financially viable for the private sector to provide essential goods and services such as aged care or childcare) and increasing community demand which has been rising steeply over the past two decades.

A gap has emerged between the community's propensity to pay for various amenities and the cost to council in providing those services. This has resulted in local governments under-charging and failing to effectively demonstrate the cost to consumers.

KEY QUESTION

What can local governments do differently?

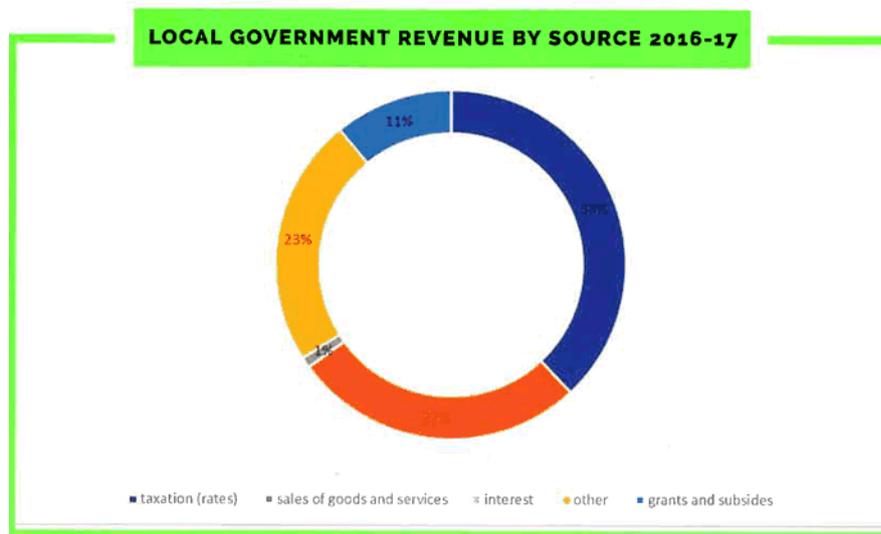




The following table demonstrates some of the key changes in local government expenditure between 2011-12 to 2016-17

Expense by purpose	Proportion of total expenditure	
	2011-12	2016-17
Transport and communications	23.7%	21.5%
Housing and community services	22.3%	24.2%
General public service	18.3%	17.6%
Recreation and culture	15%	16.6%
Social security and welfare	5.3%	4.8%
Other purpose	3.9%	4.2%
Other economic affairs	3.6%	3.6%
Public order and safety	2.6%	2.5%
Public debt transaction	2.1%	1.8%
Health	1.3%	1.2%
Mining, manufacturing and construction	1.2%	1.0%
Education	0.5%	0.6%
Fuel and energy	0.1%	0%
Agriculture, forestry and fishing	0.1%	0.1%
Total in \$\$	\$30.6b	\$35.9b

Between 2011-12 and 2016-17 local government revenue increased from \$36 billion to \$45.5 billion. Of this 88% (in 2011-12) and 89% (in 2016-17) was own source revenue⁷. Funding from the Commonwealth Government in the form of Financial Assistance Grants (FAGs) was \$2.14 billion in 2011-12 and \$2.29 billion (following the end on the freeze to indexation).



KEY QUESTIONS

How can the Commonwealth Government help local governments?
Why should they care?

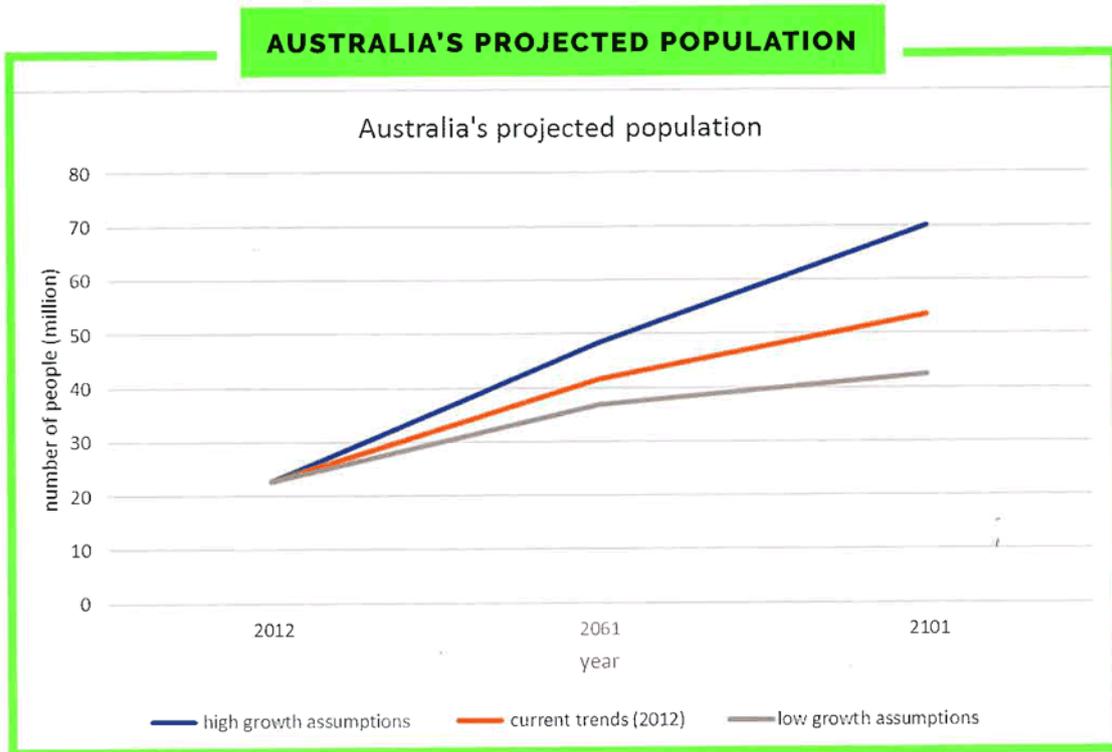
Total assets increased from \$350 billion in 2011-12 to \$467 billion in 2017-18. It has been estimated that the gross replacement value of local government infrastructure for all Australian councils was \$438 billion in 2014. 11% or \$47 billion of assets are in poor or very poor condition and require renewal or upgrade. Seven per cent or \$31 billion of the asset stock has poor function requiring upgrading to meet current or emerging local and regional service level targets for safety, compliance, social, environmental and economic performance. A further seven per cent or \$31 billion of assets have poor capacity and require augmenting

THE FUTURE

Demographics

Population projections by the Australian Bureau of Statistics illustrate the growth and change in population which would occur if certain assumptions about the future level of fertility, mortality, internal and overseas migration were to prevail over a projection period. Based on an estimated resident population of 22.7 million people at 30 June 2012 the population has been projected to increase to between 36.8 and 48.3 million people by 2061 and to between 42.4 and 70.1 million by 2101.

The median age of Australia's population (37.3 years at 30 June 2012) is projected to increase to between 38.6 years and 40.5 years in 2031 (high growth and low growth respectively) and to between 41.0 years and 44.5 years in 2061.



Source: ABS Population projections, Australia 2012 3222.0

Assuming the current (2012) trends continuing, the population will grow in all states and territories except Tasmania. All capital cities except Darwin are projected to experience higher percentage growth than their respective state or territory balances, resulting in a further concentration of Australia's population within the capital cities. In 2012, 66% of Australians lived in a capital city. By 2061 this proportion is projected to increase to 74%.

KEY QUESTIONS
*What partnerships, business models
can help local Government
deliver more with less?*

State	2012	2061		
		Low growth scenarios (C)	Current trend (B)	High growth scenario
NSW total	7.3 million	10.8 million	11.5 million	12.6 million
Sydney	4.7 million	8.0 million	8.5 million	8.9 million
Balance	2.6 million	2.9 million	3 million	3.7 million
Victoria Total	5.6 million	9.0 million	10.3 million	12.1 million
Melbourne	4.2 million	7.6 million	8.6 million	9.8 million
Balance	1.4 Million	1.4 million	1.7 million	2.3 million
Queensland total	4.6 million	7.9 million	9.3 million	11.1 million
Brisbane	2.2 million	3.8 million	4.8 million	5.6 million
Balance	2.4 million	4.1 million	4.5 million	5.5 million
Western Australia total	2.4 million	5.4 million	6.4 million	7.7 million
Perth	1.9 million	4.4 million	5.4 million	6.6 million
Balance	500,000	975,000	950,800	1.1 million
South Australia total	1.7 million	2.1 million	2.3 million	2.6 million
Adelaide	1.3 million	1.7 million	1.9 million	2.2 million
Balance	377,900	373,700 *	387,400	451,200
Tasmania Total	512,200	460,900 #	565,700 #	714,000
Hobart	217,000	228,700	270,600	339,300
Balance	295,400	232,200	295,100	374,700
Northern Territory total	235,200	455,700	453,000	457,800
Darwin	131,900	254,800	225,900	182,000
Balance	103,200	203,000	227,100	273,700
ACT Total	375,100	612,400	740,900	904,100

* In the low growth scenario, the population for the balance of South Australia is projected to increase marginally over the next twenty years, peaking at 398,100 in 2033, before declining to 373,700 in 2061.

In the current trend scenario (2012) Tasmania's population increases slowly before levelling out by around 2046 and then decreasing marginally from 2047 onwards. In the low growth scenario Tasmania's population increases only slightly over the first 15 years and begins to decline from 2028 onwards?

In the high growth scenario, Australia's growth rate initially increases to 1.9% per year and remains above the 20-year average (1.3%) until the middle of the century. Over the second half of the century, growth rates gradually decline, reaching 1.0% in 2071 and 0.8% in 2101. In the current (2012) trend scenario Australia's annual growth rate decreases from 1.7% in 2012 to 1.0% in 2045, and to 0.5% in 2101. In the low growth scenario Australia's annual growth rate decreases at a faster rate, reaching 1.0% in 2031 and 0.2% in 2101.

Climate Change

The CSIRO and Bureau of Meteorology have compiled different models for predicting the outcome of climate change in Australia. According to this work, droughts are predicted to increase in a large portion of southern Australia, ("medium" level of confidence). It is predicted that in the main the southern half of Australia will experience less rainfall in winter, spring or both (high or medium confidence). Every part of Australia will continue to experience increases in average temperature, and will have a higher frequency of hot days. This will also result in higher evaporation across Australia, which will continue to make drought conditions worse in the future.

People living in large cities can be more susceptible than non-urban dwellers to the effects of heatwaves as a result of the urban heat island effect. This is caused by the prevalence in cities of heat absorbing materials such as dark coloured pavements and roofs, concrete, urban canyons trapping hot air, and a lack of shade and green space in dense urban environments. It can result in substantially higher temperatures (particularly overnight) than surrounding non-urban areas.



<https://www.climatechangeinaustralia.gov.au/en/climate-projections/future-climate/regional-climate-change-explorer/super-clusters/>

Northern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence.
- Changes to rainfall are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- With medium confidence, fewer but more intense tropical cyclones are projected.

The Rangelands

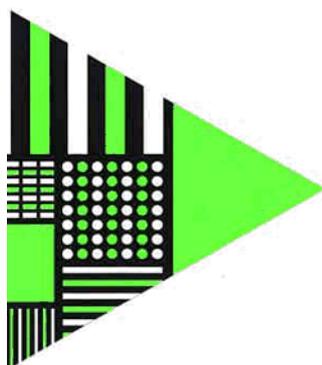
- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Changes to summer rainfall are possible but unclear. Winter rainfall is projected to decrease in the south with high confidence.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea levels will continue to rise and height of extreme sea-level events will also increase (very high confidence).

Eastern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Average winter and spring rainfall is projected to decrease with medium confidence. Changes in summer and autumn are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).

Southern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- A continuation of the trend of decreasing winter rainfall is projected with high confidence. Spring rainfall decreases are also projected with high confidence. Changes to summer and autumn rainfall are possible but less clear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).



KEY QUESTIONS

How can local governments collaborate, build partnerships to address climate change?

Table 1 Climate Change Projections for selected Australian Cities

Variable	2030 (intermediate emission scenario)	2090 (intermediate emission scenario)	2090 (high emission scenario)
Adelaide			
Temperate	0.7	1.5	2.9
Rainfall (%)	-4	-7	-9
Days over 35°C (currently 20)	26	32	47
Alice Springs			
Temperate	1	2.1	4.4
Rainfall (%)	-2	-5	-4
Days over 35°C (currently 94)	113	133	168
Brisbane			
Temperate	0.9	1.8	3.7
Rainfall (%)	-4	-9	-16
Days over 35°C (currently 12)	18	27	55
Cairns			
Temperate	0.7	1.4	2.9
Rainfall (%)	0	-2	-2
Days over 35°C (currently 3)	5.5	11	48
Canberra			
Temperate	0.8	1.8	3.8
Rainfall (%)	-2	-6	-5
Days over 35°C (currently 20)	7.1	12	29
Darwin			
Temperate	0.9	1.8	3.7
Rainfall (%)	0	-1	+4
Days over 35°C (currently 11)	43	111	265
Dubbo			
Temperate	1	2.1	4.2
Rainfall (%)	-2	-4	-6
Days over 35°C (currently 22)	31	44	65
Hobart			
Temperate	0.6	1.4	2.9
Rainfall (%)	1	-1	-2
Days over 35°C (currently 1.6)	2	2.6	4.2
Melbourne			
Temperate	0.6	1.5	3
Rainfall (%)	-2	-7	-9
Days over 35°C (currently 11)	13	16	24
Perth			
Temperate	0.8	1.7	3.5
Rainfall (%)	-6	-12	-18
Days over 35°C (currently 28)	36	43	63
Sydney			
Temperate	0.9	1.8	3.7
Rainfall (%)	-3	-2	-3
Days over 35°C (currently 3.1)	4.3	6	11

Source: Webb, L.B. and Hennessy, K. 2015. Projections for selected Australian cities, CSIRO and Bureau of Meteorology, Australia.

Employment

Into the future, some of the most significant factors influencing employment will include change in industry structure, technological advances and globalisation. The trend towards employment requiring skills and training is also set to continue. The CSIRO estimates that while 44 per cent of Australian jobs are potentially at high risk of automation, this technology will also be responsible for the creation of new jobs. A projected growth area for regional economies is in the human services-related industries, particularly health care and social assistance for an ageing population. This will have significant implications for regional populations as service industries are more likely to cluster in regional centres than in smaller towns and rural areas. Tourism and related industries such as accommodation, food services and retail trade are also expected to continue to deliver economic growth in regional areas with help from the low Australian dollar. The knowledge economy, science, technology and finance will drive employment growth in urban areas.

Technology

The pace of technological change at present is increasing and almost daily we hear of new technologies that will disrupt existing markets and change the way our communities live, work, play and travel. It is difficult to predict which of these new technologies will come to fruition, let alone the full impact that they will have. It is also difficult to predict what is likely to occur in the future in terms of the type of technological changes and the speed of change. Forward planning is therefore problematic but it is reasonably safe to assume that drones and electric vehicles and semi-or fully autonomous vehicles (self-driving cars) will be part of our future. These will have dramatic impact on the look and feel of our communities and the services and infrastructure needed to support them.

Local government services that utilise Artificial Intelligence (AI) are already emerging. AI has the ability to tap into social media to learn about problems in real time. When people post or tweet about issues in the local area AI powered systems can improve council response times and reduce costs. Predictive elements in AI help councils analyse infrastructure issues and fix small problems before they grow larger. Modern systems can track water pressure and alert workers to fix pipes before they burst. The application of blockchain should allow local councils to reduce a great amount of transaction costs in the delivery of local services, while also providing greater transparency and participation for citizens.

Contact centre chat bots (virtual customer service assistants) can help the public to pay parking fines and rates, or apply for a permit at any time. Customer service AI can help community members find the information they need. Website AI can help individuals navigate online services. Some AI can even help residents with applications, guiding them through the process and suggesting additional services.

KEY QUESTIONS

How can local government embrace disruption and innovation?



AI technology is an opportunity to reimagine how future services can be delivered as well as gain value in:

- Reducing demand on services
- Improving efficiencies
- Enhancing the customer experience
- Driving better decision making from data insights

AI technology will not displace a team or service but complement it to truly be user-centric. It can reduce the burden of administrative tasks enabling staff to put their skills to more strategic and creative tasks and gain faster access to valuable insights. In doing so, the council is empowered to make better decisions for citizens.

AI has benefits for the workplace and citizens alike helping solve a problem and improving the lives of citizens. AI can have an enabling role in achieving this for local government today and for the 'council of the future.'

REFERENCES

PAGE FIVE - THE PRESENT:

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² Evans, M and Haussegger, V (2017) why are women so poorly represented in local government administrative leadership and what can be done about it? <http://www.5050foundation.edu.au/assets/reports/documents/online-gender-diversity-co-design-workshop-1-.pdf>

³ Joint select committee on constitutional recognition relating to the Aboriginal and Torres Strait Islander Peoples (2018) Interim report. The Parliament of the Commonwealth of Australia.

⁴ Australian Human Rights Commission (2016) The 'Leading for Change' blueprint

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PAGE SEVEN - THE FUTURE:

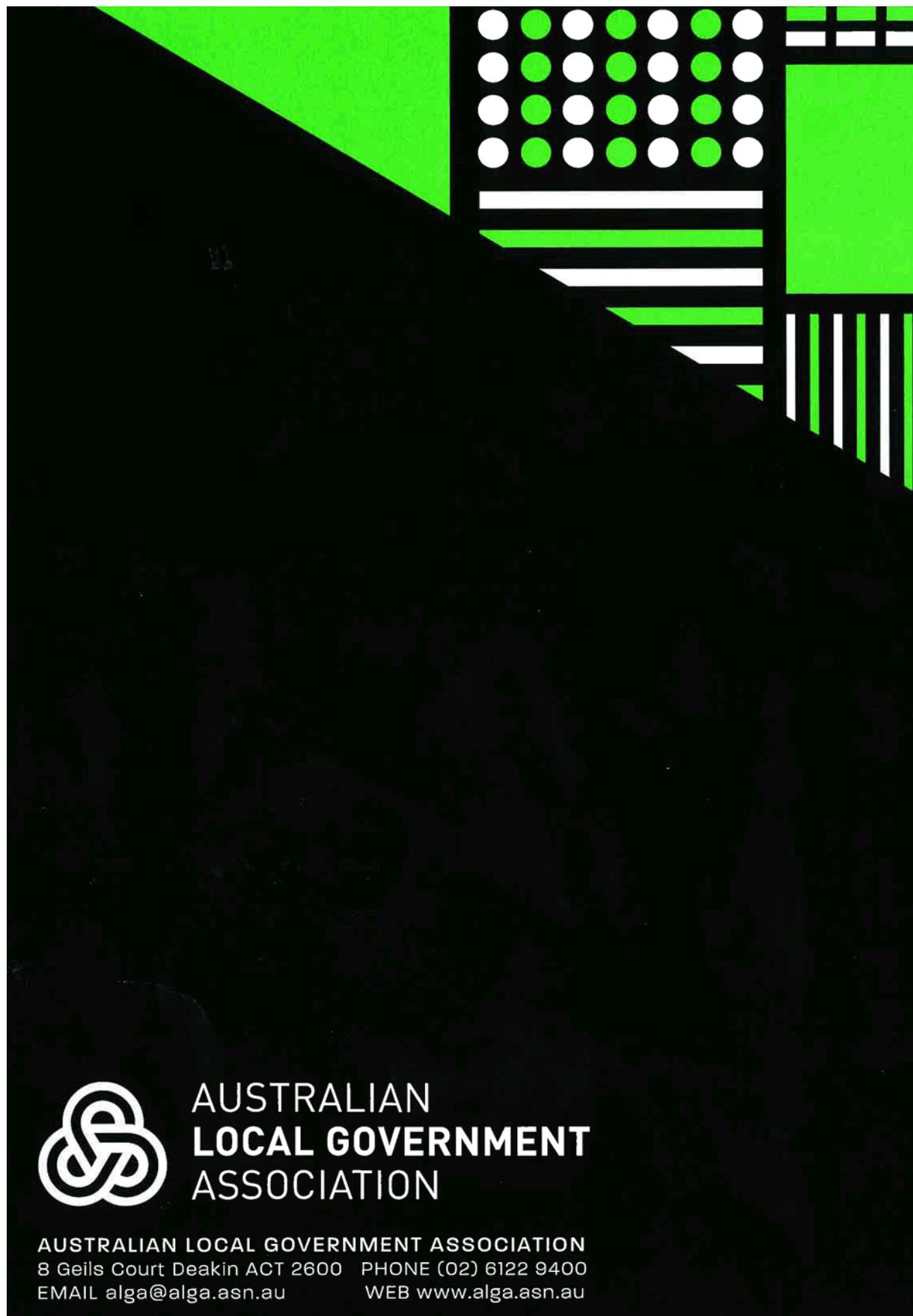
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PAGE SEVEN - POPULATION

⁹ Source: ABS Catalogue 3222.0 - Population Projections, Australia, 2012 (base) to 2101 (LATEST ISSUE Released at 11:30 AM (CANBERRA TIME) 26/11/2013) [http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20\(base\)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20\(base\)%20to%202101&num=&view=](http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20(base)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20(base)%20to%202101&num=&view=) (downloaded 4 September 2018)



**Item 6 Organisation and Community Development report for
December 2018 and January 2019**

FILE REFERENCE

DELIVERY PROGRAM

GOAL: **5. Organisational Management**

OUTCOME: **5.1 CORPORATE MANAGEMENT**

STRATEGY: **5.1.3 Administrative functions - GM - internal**

AUTHOR Organisation Development Director

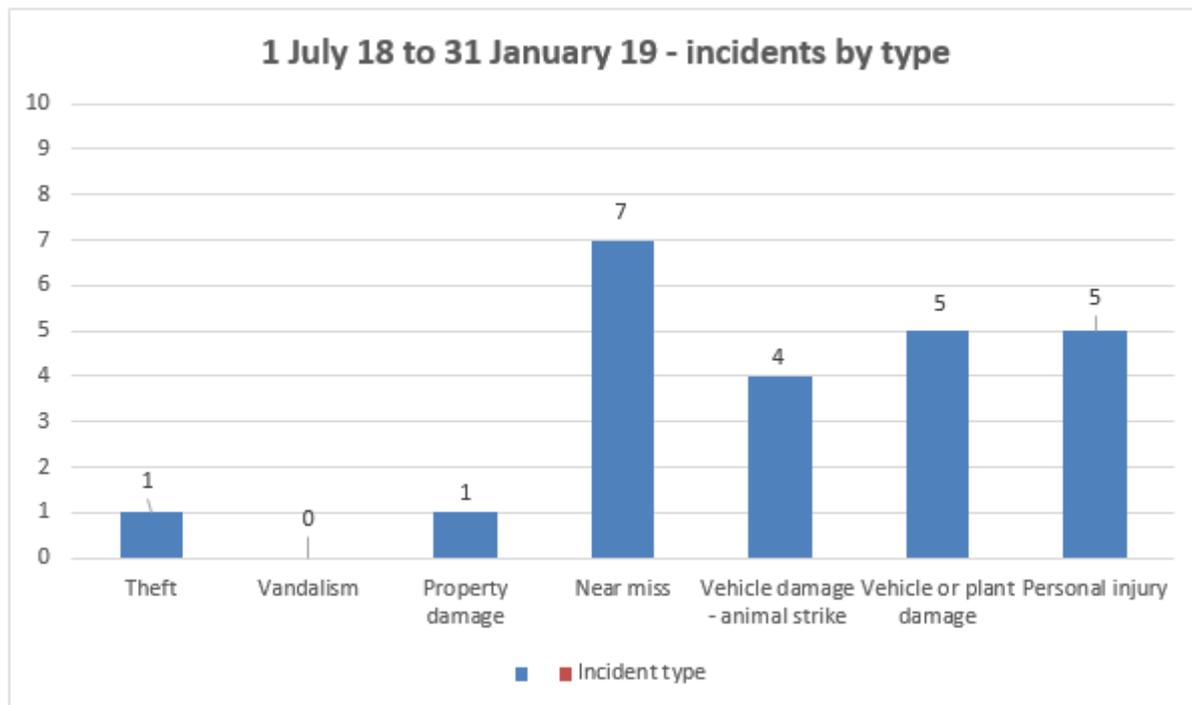
DATE 7 February 2019

STAFF DISCLOSURE OF INTEREST Nil

COMMENT

Incident Reporting

1. There were four (4) incidents reported in December 2018 and January 2019: One minor council vehicle damage incident, one near miss and two personal injuries. The total number of incidents this report year is summarised below:



2. **WHS Performance Summary for January** - see Attachment 1. This summary is generated from the monthly reportable actions listed in the WHP Action Plan that was implemented on 1 January 2019 and attached as Attachment 2 – see Section 5 of this report. Significant improvement in the completion of KPI's is expected as managers and

supervisors develop their skills at visibly demonstrating their commitment to health and safety management and to the implementation of Council's work health and safety management systems.

3. **New Significant Incidents** – Nil
4. **Significant issues for Management consideration** – Nil
5. **WHS Action Plan 2019 – 2020** - Following consultation with Manex, Managers and the Consultative Committee in 2018, a WHS Action Plan was implemented on 1 January 2019. See Attachment 2.

The Roxy Complex

December

Theatre

Sunday 9 December – Film Club – 30pp

Saturday 15 December – Private Booking – 120pp

Tuesday 18 December – Bingara Central School Infants Presentation – 150pp

Conference Room

Wednesday 5 December – Joblink Plus – 5 pp

Thursday 13 December – Gwydir Health Alliance – 12 pp

January

Theatre

Saturday 26 January – Australia Day – 190pp

Events

Warialda Adam Harvey Concert

Gwydir Shire Council in partnership with Healthwise NENW and Warialda Rotary presented a family friendly drought relief event for the community of Warialda featuring [Adam Harvey](#) and support act Judah Kelly. The event was attended by around 850 people and was extremely well received.

Bingara Christmas Carnival Concert



An estimated crowd of 750 people gathered on Gwydir Oval for the Bingara Christmas Carnival Concert for the farmers held on Thursday 6th December

with guest performers John Schuman (from 'Redgum') and Shane Howard (from 'Goanna') along with local support performances from Bingara performer, Tash Cooper, and the Bingara Preschool and Bingara Central School.

Marketed as a 'Concert for the Farmers', it was really for the whole community which is, after all, affected by the drought. Buses from Barraba and Upper Horton helped swell numbers, as well as people who drove from other surrounding towns.

Andrew Farris, former guitarist with INXS and experienced crowd-counter, who now lives near Barraba, attended the concert and estimated the crowd to be about 750. 'Santa' made an appearance during the early part of the evening, delivering gifts for the children on behalf of Melissa Zwiep from the Macleay Toy Run. Stall holders who usually line Maitland Street for the Christmas Carnival had no problem setting up at Gwydir Oval instead.

Australia Day

This year's Bingara Australia Day celebrations took place at the Roxy Theatre, a change of venues from previous years with the event normally held at the Bingara Historical Museum. The relocation was due to a number of factors, the main reason being the extreme heat felt in the past and the health and safety risk it posed for many of the elderly attendees.

Although numbers were slightly down on previous years, patrons were supportive of the venue change and the drop in numbers has been attributed to the confusion over Australia Day and the public holiday being on two different days.

Artist and curator Yianni Johns was Bingara's Australia Day Ambassador for the day. Yianni has been painting for decades and has had exhibitions of his art in many states of Australia, and internationally in New York, Montreal, Paris and Beijing.

Citizens of the year were awarded to Jhonnette Walker (senior recipient) and Erica Dixon was awarded the junior citizen of the year. Approximately 190 people attended the event.

Grant Applications

Regional Flagship Events Funding – Destination NSW

The Events department has recently submitted a grant for the 2019 Bingara Happy Days Festival, formerly the Orange Festival for a sum of \$20,000 under the Destination NSW Regional Flagship Funding Program. Should the application be successful, these funds will assist with marketing and promotions activities associated with the festival.

Heritage Near Me Green Energy Grant – Department of Environment and Heritage

Roxy Management was unsuccessful with the application for this \$36,000 grant to undertake an LED retrofit of the Roxy Theatre, however it is hoped that funding can be secured under the *Community Heritage Grants Program* for these works.

Roxy Café Update

The Roxy Café tenants ceased trading on 22 December 2018. After extensive advertising Council has appointed new tenants. Tim and Patsy Cox are expected to have the Café fully operational by the end of March 2019.

TOURISM

Warialda Visitor Information Centre

Nov 2018	Dec 2018	Jan 2019
Opening hrs = 165	Opening hrs = 112.50	Opening hrs = 157.50
Volunteer hrs = 14.5	Volunteer hrs = 39.5	Volunteer hrs = 32

Bingara Visitor Information Centre

Nov 2018	Dec 2018	Jan 2019
Opening hrs = 168.5	Opening hrs = 115	Opening hrs = 165.5
Volunteer hrs = 32	Volunteer hrs = 40	Volunteer hrs = 22.5

Income – Warialda VIC	\$ Nov	\$ Dec	\$ Jan
Caravan Park	1,197.00	530.00	170.00
Plants of Gwydir Shire/Cunningham's Track	0.00	20.00	40.00
Centre hire	20.00	80.00	0.00
Merchandise sales	1,692.05	2,378.60	1,629.55
Goods on consignment sales	20.00	0.00	100.00
2018 Gwydir Business Awards	360.00	0.00	0.00
2019 Honey Festival	300.00	0.00	40.00
Subtotal	\$3,589.05	\$3,008.60	\$1,939.55
Less Caravan Park Money Banked	1,197.00	530.00	170.00
Less 2018 Gwydir Business Awards Banked	360.00	0.00	0.00
Less 2019 Honey Festival Banked	300.00	0.00	40.00
Total Monthly Income	\$1,732.05	\$2,478.60	\$1,729.55

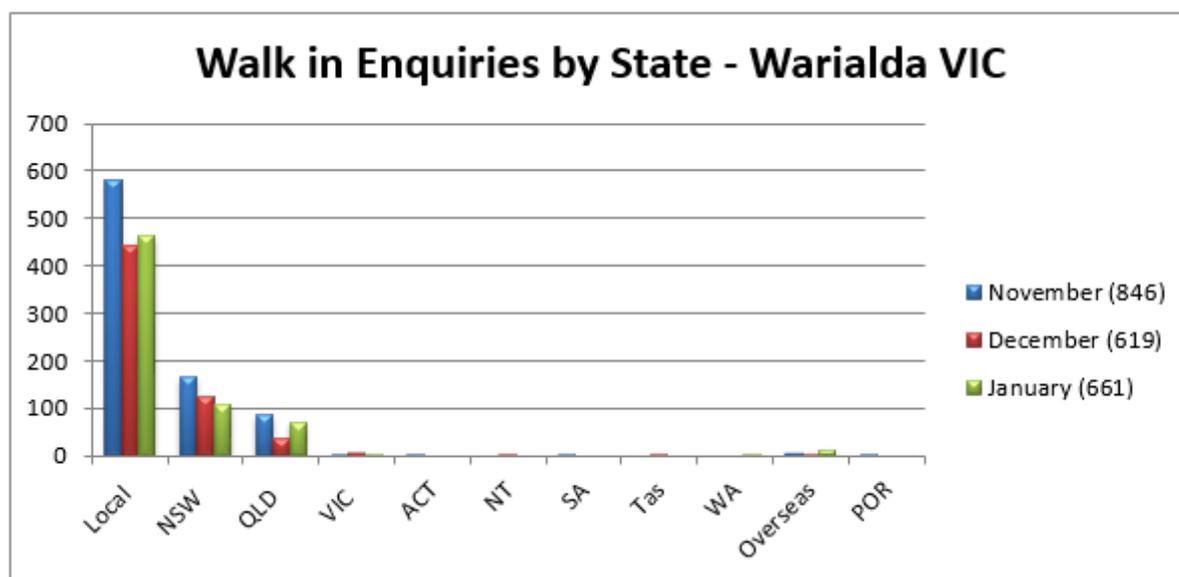
Income – Bingara VIC	\$ Nov	\$ Dec	\$ Jan
Products on consignment	3.00	14.00	56.00
Merchandise	851.95	414.00	580.00
Subtotal	\$854.95	\$428.00	\$636.00
Less payments to consignees	2.10	9.80	33.65

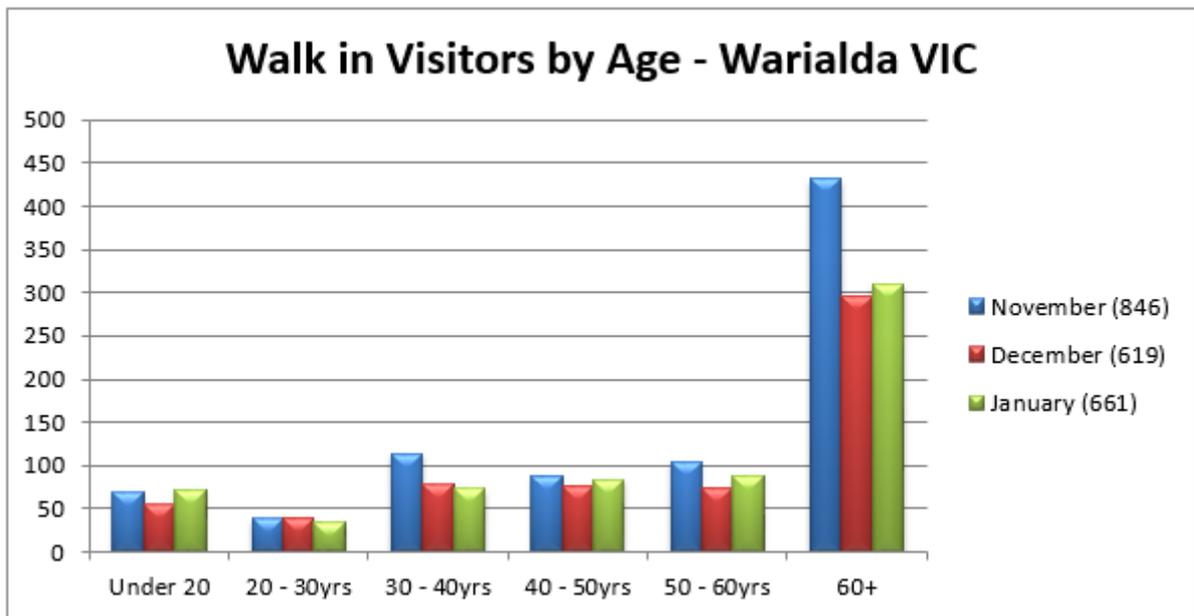
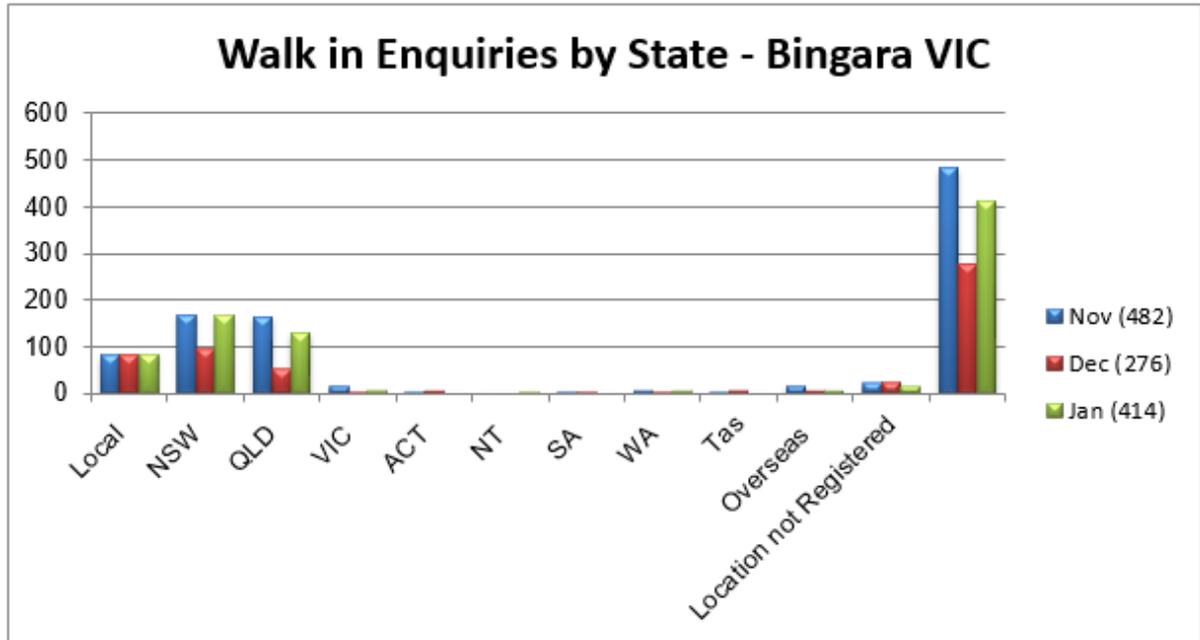
Total Merchandise sales/income	\$852.85	\$418.20	\$602.35
Commission received on event bookings	\$0	138.11	-
Roxy Tour income	\$220.00	\$55.00	\$130.00
Total Monthly Income Bingara VIC	\$1,072.85	\$611.31	\$732.35

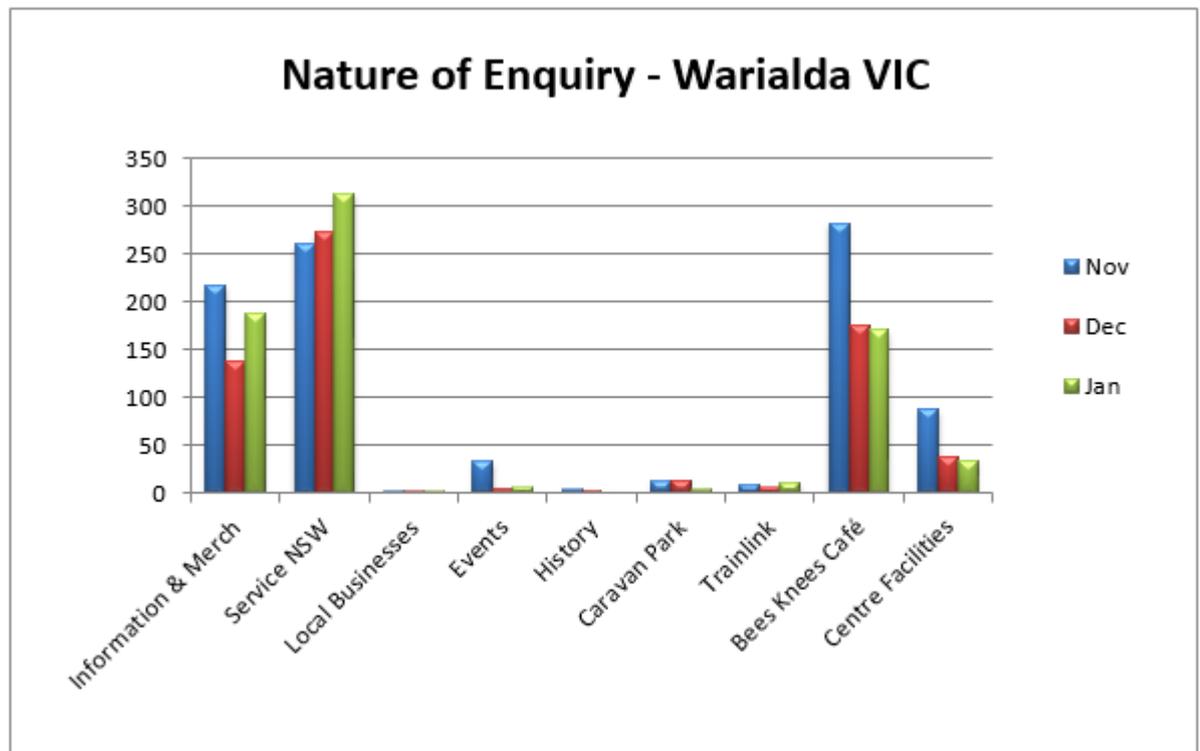
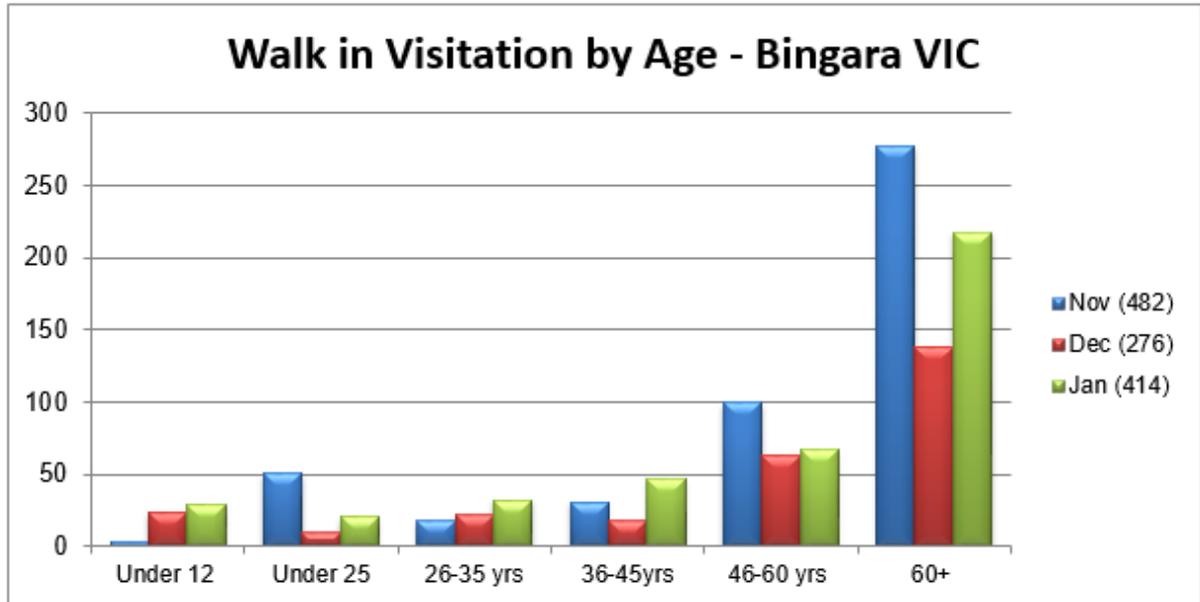
Cranky Rock Sites	Nov	Dec	Jan
Powered sites	39	49	41
Unpowered sites	29	17	6
Total	68	66	47

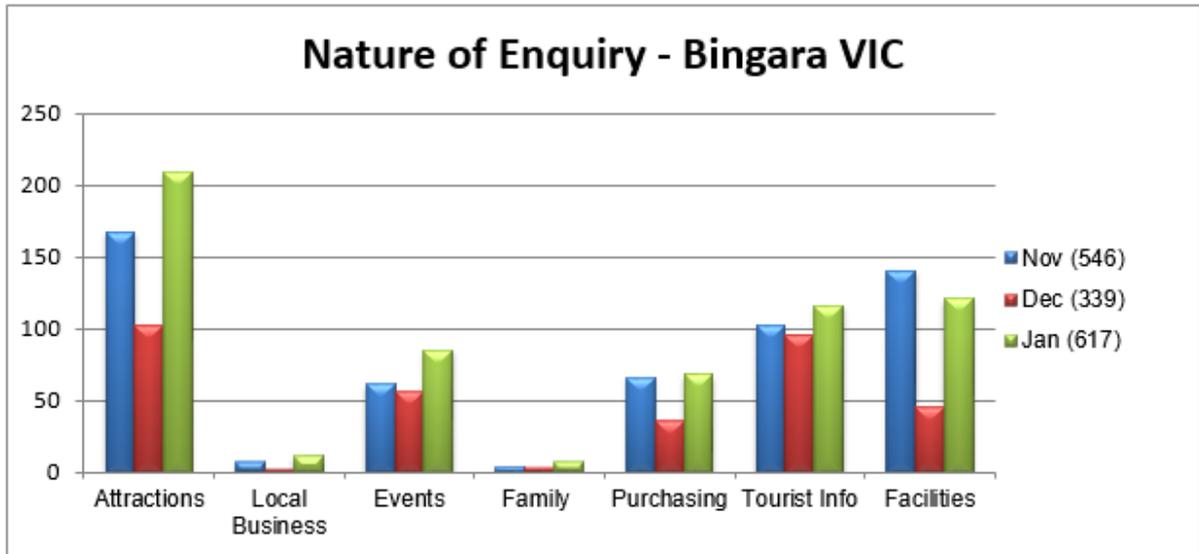
Visitors at Warialda VIC	Nov	Dec	Jan
Visitors	365	206	245
RMS clients	260	273	313
Cafe	282	175	171
Total Warialda VIC	907	654	729

Visitors at Bingara VIC	Nov	Dec	Jan
	482	276	414









**Commonwealth Home Support Program Report for December 2018 and
January 2019**

DECEMBER/JANUARY	BINGARA	DELUNGRA	WARIALDA
DAY CENTRE			
Total active clients	100	20	121
Clients receiving service	62	13	58
Total Meals	90	70	165
Hours Clients Receive in Centre	750	145	551
SOCIAL SUPPORT			
No of Clients	62	13	58
Individual hrs	392	0	73
Group hrs	357	145	478
Total Hours Received	750	145	551
FOOD SERVICE (Meals on Wheels)			
Clients	5	0	6
Meals	198	0	189
TRANSPORT			
Number of Clients	61	5	21
Number of Trips	229	14	95
TRANSPORT - YOUTH			
Number of Clients	0	0	0
Number of Trips	0	0	0
ACCESS BUS - INVERELL			
Number of Clients	21	1	6
Number of Trips (per month)	40	8	8
VOLUNTEERS			
No. of Volunteers	8	4	47
Hours	685	113	613
ACCOMMODATION UNITS FOR AGED			
Occupancy	6/6	0	13/13

Bingara CHSP

December was a very busy month – out of town and local transport was busy right up until closing for Christmas.

The fortnightly access bus to Inverell was also packed to capacity. This service has been well supported since increasing the service to fortnightly from monthly. There is usually eight or nine clients every fortnight.

Bingara CHSP now has five regular clients receiving Meals on Wheels (MOW) and they all seem to be very happy. A number of MOW volunteer drivers have been lost to the service and staff have to close the office and deliver MOW a couple of times each week. More volunteer drivers are being sought.

Transport reporting has been a bit chaotic since returning after the Christmas break. It appears the Routematch program was not set up correctly when first installed. This has now been rectified however Bingara CHSP needed to submit the half yearly report via the old Alchemy system. It is expected the new program will be operational for the next reporting period in July.

Bingara CHSP treated clients to Christmas lunch at The Living Classroom. Clients enjoyed the facilities and the air conditioning was appreciated.

The first morning tea for 2019 was held on 8 January and clients expressed their appreciation at being back.

Bingara CHSP held an Australian Day lunch with good old meat pie, mash and peas, followed by Pavlova. This turned out to be a great day with the last of clients leaving around 3pm.

More activities are planned for the Linga Longa room and a lot more outings once the weather cools down.

Staff have a lot of work to complete in the My Aged Care portal with data for all clients needing to be entered to allow reassessment to ensure clients are receiving all the services available to them.

Warialda CHSP

December was very busy with organising three Christmas parties - for Delungra day centre, Warialda day centre and Friday card group.

December transport for Warialda was a little quiet with the Inverell access bus having only one trip to Inverell in December.

The first lunch for 2019 was held on 21 January and clients expressed their appreciation at being back.

Warialda CHSP has six Meals on Wheels clients at the moment. Warialda MOW is also needing volunteers, so staff roster themselves on three or four times a month.

Warialda clients enjoyed a great Australia day with lamingtons for morning tea and meat pies, mash and peas for lunch, followed by apple pie and custard.

There is a lot of work to enter all clients into the Aged Care portal.

Delungra CHSP

Delungra clients had their first day back on the 23 January and advised they missed their day out while the centre was closed over the holiday period.

SOCIAL SERVICES

Bingara Neighbourhood Centre

Funding body – Family and Community Services

Bingara Neighbourhood Centre has seen 156 clients throughout the months of December and January. The main focus for the centre has been assisting with navigation of drought relief.

During December 'Be Connected' had five learners attend during the shortened month due to the holidays. During this time the participants learnt a range of new skills varying from sending Christmas emails to taking photos with an iPad.

During January 'Be Connected' had two returning learners due to the shortened month. Topics covered were learning to use Google Earth, how to watch videos on YouTube and adding payment methods to your device. Skills such as taking photos and videos on iPads, learning to use new phones and understanding Telstra home internet bundles continue to be discussed. Also buying online and using email services with passwords and security settings featured heavily.

Month	Number of participants
November	4
December	5
January	5

Vacation Care

*Funding body – Early Childhood Education and Care Directorate
NSW Department of Education and Communities*

During the Christmas School Holidays, Vacation Care was held at both Bingara and Warialda. Children participated in a range of different science experiments, cooking, excursions to the town libraries and town swimming pools and to Inverell to visit Shake Rattle and Bowl.



Vacation Care enjoying a trip to Bingara swimming pool

Science experiments included in the program were water walking – using different coloured water and paper towel allowing the colours to combine and

make new colours. These were left overnight and the paint was used the next day on the colour diffusing paper. Vinegar Egg Soaking – children placed an egg in a cup of vinegar to see what would happen with the egg; these took several days to get to the final result but allowed children to keep track of the progress. By the fourth day the shell of the egg had dissolved and the egg had become a rubbery texture. Some of the eggs had become transparent and children could see the yolk. These experiments were very popular with the children.

	20 th December 2018 Bingara	January 2019 Bingara 2 nd - 11 th	January 2019 Warialda 16 th - 25 th
Total Points of contact	23	81	59
Number of children & families enrolled for Holiday Activities	15 Families 23 Children 13 Girls 10 Boys	13 Families 22 Children 14 Girls 8 Boys	11 Families 17 Children 9 Girls 8 Boys

Youth Service

Funding body – Family and Community Services

The Service has been assisting young people with applications for Centrelink, setting up MyGov accounts and working on some skills for out of school life. This involves working closely to assist young people facing homelessness and completing applications for assistance.

Bingara Toy Library

*Funding body – Early Childhood Education and Care Directorate
NSW Department of Education and Communities*

Particulars	November	December	January
Toy Library Members- children utilising the service	45 children	35 Children	34 Children
Toy Library Members - Parents/Adults Attending	100 KSK program	42 KSK program	10 KSK program
Total memberships at Bingara Toy Library	39 adults	31 adults	18 adults
Toys returned	15 borrowers	15 borrowers	14 borrowers
Toys borrowed	19 non borrow	21 non borrow	23 non borrower
Children/ Group using toys (members)	2 birth	3 birth	2 birth
Craft/songs/stories/Free play	17	9	4

December is the month of Christmas craft, putting up the Christmas tree and end of year celebration parties at the Toy Library.

Families celebrated by bringing along a plate of food to share at Playgroup, Bubz Biz and Kool Skool Kids sessions. Each child went home with a gift from the service as a small thank you for their attendance during 2018 and staff also gave a small gift out to each child as a thank you for supporting the service all year.

Birth Certificate Ceremony - Bubz Biz

For the last Bubz Biz session the Gwydir Shire Birth Certificate Ceremony was held to introduce the newest babies into Gwydir Shire and welcome them to the toy library service.

A pack including a certificate, gift and voucher for six months' membership to the Toy Library was given to each recipient by Deputy Mayor, Cr Catherine Egan. Prime 7 News attended and the story can be viewed at <https://www.prime7.com.au/news/5434-toy-library>

The local child and family Health Nurse was in attendance for this session to see members and to take measurements which are recorded in the Baby Blue Books.

Bingara Toy Library closed until Monday 14 January 2019 for the Christmas period.

Staff returned on Monday 7 January to undertake the annual toy inventory and cleaning of the toys.

Families were offered holiday craft activities, support and free play during the school holiday period.

The last week of the month saw the service back in full swing with normal sessions return: Bubz Biz, Playgroup and the Toy Library Kool Skool Kids Program were well attended.

Supported Playgroup Development Worker

Funding body – Family and Community Services

Warialda Toy Library	November	December	January
Total daily attendance count for children, (no. of children having utilised the service calculating each day over the month)	258	203	72
Full borrowing members (new)	0	0	0
Non borrowing members (new and/or renew)	1	0	0
Casual borrowing members (new or renew)	0	0	0
Commemorative Birth Certificate applications received	4	5	7
Toys returned	19	13	9
Toys borrowed	13	9	0
Groups using the service (FDC carers, Church and Pharmacy)	4	4	4

Monday group activity morning	66	56	19
Tuesday group activity morning	61	50	16
Wednesday group activity			9
Thursday group activity morning sessions	65	47	9
Friday group activity morning	66	50	19

Playgroup Location	November	December	January
Warialda – Monday morning	66	56	19
Gravesend – Wednesday morning	21	16	holidays
Bingara – Thursday morning	26	11	9
Total	113	83	36

Splash and Play

These sessions run for approximately one hour and cover a range of important skills and activities for the families to participate in with their child, not only during the session but also whenever they are swimming. The activities are adapted to suit each child in the session. They aim to cover the early stages of swimming lessons which include: water safety and familiarisation, buoyancy and floatation, body position and rotation and underwater skills. Overall the sessions are informative for the families and fun for the children. Sessions will resume in February 2019.

Number of children & families	Bingara 2 Sessions	Warialda 2 Sessions
6 families	2 families	4 families
6 children	2 children	4 children
2 girls	1 girls	1 girls
4 boys	1 boys	3 boys
	2pts of contact	7pts of contact



Splash and Play (Bingara)

Bingara Preschool

*Funding body - Early Childhood Education and Care Directorate
NSW Department of Education and Communities*

Bingara Preschool has a new look for 2019. Charmaine Reading has taken over as Director, and Sue Pereira, Fiona Rattray and Jo Coss are the preschool's Early Childhood Educators. Due to a reduction in funding the Preschool has limited the number of places available on any given day to 20. Children will be added to a waiting list and when there are enough children to warrant an extra member of staff the position will be advertised. Funding has been sought through the Department of Education and Care to make some changes to the Centre and hopefully this will be forthcoming in the near future.

Tharawonga Mobile Resource Unit

Funding body – Department of Education | Department of Employment Australian Government

The last day of care for Tharawonga in 2018 was 19 December.

There are some changes occurring in 2019 that will make the Tharawonga Mobile Resource Unit service more efficient and parent friendly. The first of these changes is that Government legislation now stipulates that parents/guardians are digitally signed in/out of the centres as a demonstration of “real time” usage of childcare. This is required as the Government pays the childcare subsidy on hourly rates of care.

In order to simplify the enrolment and sign in/out process Tharawonga has changed to a new software provider called Xplor. Parents will no longer be emailed their statements each fortnight, but will be able to view their balance at any time through the Xplor parent portal. Families will receive a PIN number that allows them to into the program to view only their own child's attendance and their own balance. A PIN will also be used to sign children in and out.

The change to Xplor software from QikKids and Storypark will be both cheaper and more time efficient. In preparation for compulsory sign in/out, Tharawonga staff underwent training in Xplor on 7 January 2019.

One staff member has left the service to pursue her Primary School teaching degree and a new staff member has joined Gravesend as team leader, and is already having a positive impact on the Service.

Day	Venue	Attendance
Monday	Yetman	9
Tuesday	North Star	13
Wednesday	Yallaroi	14
Thursday	Tulloona	5
Thursday	Gravesend	16
Friday	Gravesend	16
Friday	Crooble	4

Crooble

A small Christmas party was held at Crooble on 7 December. The parents who attended watched their children in competitive reindeer races and trying to throw balls into the mouth of a hungry reindeer (i.e. a box with a mouth hole cut into it). A family with two children has left the area, leaving only four children who are eligible to attend at Crooble.

Gravesend

Staff have been dissatisfied with the Gravesend School venue and the service has now moved to the Gravesend Community Clubhouse.

A small Christmas party was held at Gravesend venue on 7 December and a graduation ceremony was held for children who were unable to attend the North Star graduation.

North Star

The Tharawonga Graduation and Christmas party was held at North Star on 11 December. There were not many visitors from other towns, as most parents were either working or recovering from the drought. The North Star Public School Principal made a speech about how Tharawonga and the school are working collaboratively to transition the 5 year old children into school.

Due to some difficulties within the North Star school, Tharawonga has returned to the North Star hall for the Long Day Care program. The hall offers a much larger space, outdoor mud kitchen and sand pit for outdoor play. It also has adequate washing up facilities and the Service now operates from the hall.

Tulloona

A Christmas party was held at Tulloona on 6 December and was well attended. There are only two enrolments for Tulloona in 2019 as children have transitioned to school. It is expected this will change as the year progresses.

Yallaroi

Yallaroi child numbers have been down in the last term of 2018 due to illness but it is still boosted by the attendance of North Star children on the bus. These children have been attending on Tuesday and Wednesday. The service will lose quite a few children to school in 2019.

Yallaroi Christmas party was held on 5 December.

Yetman

Tharawonga loses two Yetman children to school in 2019 and one is leaving the area.

Although affected by the loss, Yetman remains strong in numbers with some younger siblings about to start in care.

Yetman Christmas party was held on 3 December with most parents in attendance and lots of fun was enjoyed out on the sports oval.

CONCLUSION

The activities carried out by the Organisation and Community Development Department are in line with the 2018/2019 Operational Plan and otherwise as directed.

CONSULTATION

Consultation has occurred within the Organisation and Community Development Directorate.

POLICY IMPLICATIONS

Policy implications are those relating to the 2018/2019 Operational Plan and the Policies of Gwydir Shire Council.

FINANCIAL, ECONOMIC and RESOURCE IMPLICATIONS (including Asset Management)

The activities carried out by the Organisation and Community Development Department are in line with the 2018/2019 Operational Plan.

SUSTAINABILITY IMPLICATIONS (Social and Environment)

The activities undertaken by the Organisation and Community Development Department regarding social and environmental factors are targeted in line with the 2018/2019 Operational Plan.

OFFICER RECOMMENDATION

THAT the Organisation and Community development report for December 2018/January 2019 be received

ATTACHMENTS

AT- WHS Performance Summary - January 2019

AT- WHS Action Plan

WHS Performance Summary for January 2019

Objective	Action no.	Action	Key Performance Indicator	Responsible	Due date	Total	Target	Total met KPI	% met KPI
That managers and supervisors visibly demonstrate their commitment to health and safety management and to the implementation of Council's work health and safety management systems	3.1	All operational supervisors and managers to complete one work verification record per month with a work crew to improve safety knowledge, carry out on the job training and demonstrate safety leadership.	% of work verifications completed vs monthly targets	Managers, Supervisors, WHS & Risk Management Officer	Monthly and Quarterly report	3	12	3	25%
Improve the reporting culture as part of building an overall positive health and safety culture	5.1	All incidents/near misses are reported to Managers and Risk Unit within the same shift.	% of incidents reported same shift	Supervisors	Monthly and Quarterly report	4	4	4	100%
Improve the reporting culture as part of building an overall positive health and safety culture	5.2	Complete all incident investigations within 7 days.	% of incident investigations completed within 7 days.	Managers	Monthly and Quarterly report	6	6	4	67%
Improve the reporting culture as part of building an overall positive health and safety culture	5.3	Corrective actions from incident investigations are completed within agreed timeframes and closed in Interplan.	% of corrective actions completed within specified timeframes	Managers, Supervisors, WHS & Risk Management Officer, HSRS	Monthly and Quarterly report	6	6	0	0%



2019 – 2020 WORK HEALTH AND SAFETY ACTION PLAN

DEPARTMENT	Organisation and Community Development
RESPONSIBLE OFFICER	Leeah Daley
DATE ADOPTED	12 December 2018 Under delegation by GM
CONTENT MANAGER REFERENCE	18/21201
VERSION NO	1
NEXT REVIEW	November 2020

REVISION RECORD		
Date	Version	Description
12/12/2018	1	Final approved

2019 – 2020 Work Health & Safety Action Plan

OBJECTIVES

The objectives of the Work Health and Safety (WHS) Action Plan are:

1. That Council's work health and safety management system meets with the requirements of work health and safety legislation.
2. That senior management visibly demonstrates their leadership in health and safety matters as part of building a robust safety culture.
3. That managers and supervisors visibly demonstrate their commitment to health and safety management and to the implementation of Council's work health and safety management systems.
4. That managers, workers, volunteers and contractors have appropriate knowledge and skills to contribute to the continuous improvement of Council's health, safety and wellbeing outcomes.
5. To improve the reporting culture as part of building an overall positive health and safety culture.
6. To ensure that health and safety systems have a measurable impact in protecting the health and wellbeing of Council workers.

POLICY STATEMENT

The WHS Action Plan will set goals for achieving and improving work health and safety performance by providing a range of strategies and activities that will contribute to the organisational commitments in Council's WHS policy.

BACKGROUND

Through Council's WHS policy, Council is committed to:

- A risk management approach to identify, assess, eliminate and control hazards which have the potential to harm persons in the workplace and ensure consistency with the nature of workplace activities and scale of WHS risks
- Complying with relevant WHS legislative requirements, implemented together with the Code of Practice, Australian Standards and Guidance notes throughout its operations
- Establishing measurable Key Performance Indicators (KPI's) and targets for WHS to ensure continuous improvement aimed at elimination of work related illness and injury
- The provision and dissemination of appropriate WHS information, instruction and training
- A consultative process to ensure all employees, including where relevant contractors, casual employees and volunteers, are included in the decision making process impacting on workplace health and safety
- Ensuring all employees and contractors are appropriately trained, supervised and provided with adequate information to undertake their duties safely and without risk to health
- Ensuring the safe use, handling and storage of plant
- The effective implementation of the WHS policy.

2019 – 2020 Work Health & Safety Action Plan

COMMENT

A supportive safety culture is one where safety is understood and accepted as a high priority at all levels within Council. Safety must be seen as an investment rather than a cost and is an important part of Council's continual improvement and overall culture.

Safety must exist in a blame free environment; meaning that everyone is encouraged to report incidents, and people feel comfortable to correct unsafe practice across, up and down the hierarchy within Council.

To successfully underpin Council's WHS Policy, we must develop the following safety beliefs:

- Safety is a core value of Council
- Leadership is the key driver of an effective safety culture
- Safety is everyone's responsibility
- Workplace health and safety standards are absolute
- Council rigorously identify and control risks
- Working safely is a condition of service for everyone
- Everyone's involvement in health and safety is essential
- Safety training and preparedness is critical

PURPOSE

Implementation of a WHS Action Plan will develop a program of improvement to achieve Council's safety objectives, will demonstrate commitment to the development of a supportive and resilient safety culture and to encourage all staff to commit to help achieve those objectives.

The WHS Action Plan will outline clear responsibilities and give clear direction to management and workers so they can all contribute to Council's health, safety and wellbeing outcomes.

SCOPE

The WHS Action Plan enables Council directors, managers and supervisors to document and measure their actions to achieve continuous and sustainable improvement of work health and safety performance.

WHS Action Plans are required to be maintained for each business unit or group of similar business units within a Directorate. This will enable monitoring and review of improvement initiatives and corrective actions.

2019 – 2020 Work Health & Safety Action Plan

WHS RESPONSIBILITIES

General Manager and Directors

Senior Management will:

- Provide drive and commitment toward a safety orientated workplace
- Ensure that legislative requirements are met
- Ensure that all Managers and Supervisors understand and comply with safety responsibilities
- Take all reasonable measures to control risks in the workplace
- Ensure that WHS responsibilities delegated to Managers and Supervisors are complied with and continually monitored and reviewed.

Managers and Team Leaders

Managers and Team Leaders are required to ensure that WHS is effectively implemented by:

- Ensuring all operations comply with legal, policy and procedural requirements
- Ensuring all safe work procedures are defined in writing, communicated to and understood by staff
- Consulting with staff on planning, designing, procedural changes, new equipment purchases etc. to ensure safety considerations are taken into account
- Ensuring that accident/incident reporting is actioned promptly
- Ensuring that accident/incident investigations are carried out and reported
- Ensuring that risk assessment and hazard identification is carried out and reviewed when there is a change in work procedure, where further risks have been identified, after any accident/incident has occurred, and at regular intervals
- Ensuring the correct issue, maintenance and replacement of personal protective equipment
- Ensuring new staff or current staff attaining new positions are correctly inducted.

Supervisors

Each Supervisor is responsible and will be accountable for taking all practical measures to ensure WHS System is complied with, workers are properly supervised, receive appropriate training, are consulted with and address safety concerns when raised. Supervisors are required to:

- Possess adequate knowledge of legislation and Council requirements and ensure compliance by self and staff
- Ensure that tools, plant and equipment are maintained and safely used
- Ensure adequate action is taken to prevent recurrence of documented or reported incidents and accidents
- Investigate and report all accidents/incidents within their area of responsibility without delay
- Ensure all supplied protective equipment is used correctly
- Undertake safety training as required by Council
- Advise management where breaches of safety have occurred

2019 – 2020 Work Health & Safety Action Plan

Workers

Workers have a legal responsibility to work safely and be aware of the safety of all staff and visitors.

They will do this by:

- Cooperating with WHS policy
- Following procedures and programs
- Reporting any hazards
- Promptly reporting any accidents or incidents to their direct Supervisor
- Following safe work operating procedures
- Using personal protective equipment where directed or specified for the nature of their work
- Undertaking safety training as required.

Contractors/Sub-Contractors

A contractor/sub-contractor who undertakes work for Council is regarded as a worker by Council. As such they must comply with Council's policies and procedures and observe WHS directions from designated officers of Council.

Volunteers

Volunteers who perform work on Council's behalf must conform to the same standards as those of Council staff regarding Workplace Health and Safety.

ACTION PLAN

The Action Plan has been developed with a strong focus on the development of a strong safety culture, effective delivery of systems and safety basics.

Measurement of success will be by analysis of completed actions and quarterly reporting to Council. Regular confidential safety surveys will also be carried out and reported on as they will serve as a frame of reference for the safety-related attitudes and behaviours of staff. This in turn will influence the outcomes of safety improvement initiatives. As people's perceptions of safety affect and determine their daily safety-related behaviours, it makes sense to identify worker's positive and negative perceptions of the organisations safety management system. The safety surveys will be written so that they focus upon the particular organisational characteristics considered to be important to Council's management of safety. This way deficiencies in the way safety is currently operationalised in an organisation can be identified, so that the appropriate remedial actions can be taken.

Improvements from effective implementation of the action plan are expected to be:

- Reduction in incidents and injuries
- Increased consistency with WHS throughout the organisation
- Clear and proactive leadership with WHS at all levels of the organisation
- Development of a fearless incident reporting culture
- Supervisors and workers actively making safety a priority
- Active involvement in use and better understanding of SWMS's
- Better management of contractors.

WHS ACTION PLAN

Business Unit: _____

Date: _____

Manager: _____

Objective	Action required	Key Performance Indicator	Responsible	Due date	Date complete/implemented
1. That Council's work health and safety management system meets with the requirements of current work health and safety legislation.	1.1 Review the WHS Safety Management System with the aim of achieving certification to AS4801	Review completed by due date \$4641	WHS & Risk Management Officer	30 May 2019	
	1.2 Development of WHS Management Plan Templates for high risk work	Templates completed by planned date \$4641	WHS & Risk Management Officer	30 March 2019	
	1.3 Development of WHS Management Plans for all workplaces that carry out high risk work	% of business unit WHS management plans developed and implemented by due date \$4641	Managers	30 September 2019	

Objective	Action required	Key Performance Indicator	Responsible	Due date	Date complete/ implemented
	1.4 Consultation for development and review of WHS documentation with Safety Committee before implementation	% of WHS documents discussed at Safety Committee S3755	WHS & Risk Management Officer	Quarterly report	
	1.5 All new workers to complete a Safety Induction and be inducted into the Site Safety Rules and relevant SWMS before commencing work	% of workers inducted S4644	Manager	Quarterly report	
	1.6 All new workers are to complete a Corporate Induction within 14 days of starting work	% of workers inducted <i>Personnel files</i>	Human Resources	Quarterly report	
	1.7 Carry out risk assessments to determine requirements for health monitoring for workers	% of position risk assessments completed by planned date S4649	Managers	30 March 2019	
	1.8 Develop and implement a Health Monitoring Policy	Policy approved by planned date S4649	WHS & Risk Management Officer	30 May 2019	

Objective	Action required	Key Performance Indicator	Responsible	Due date	Date complete/ implemented
2.1 That senior management visibly demonstrates their leadership in health and safety matters as part of building a robust safety culture.	2.1 WHS is a standing agenda item for all management and team meetings	% of meetings per month where WHS is a standard agenda item S2605, S2608	Directors, Managers	Quarterly report	
	2.2 Senior management review of revised WHS documents to ensure its suitability, adequacy and effectiveness	% documents reviewed and approved S4647	MANEX	Quarterly report	
	2.3 Consider WHS risks of new plant and equipment as part of the procurement process	% of risk assessments completed S4642	Directors, Managers, Workshop Foreman	Quarterly report	
3. That operational managers and supervisors visibly demonstrate their commitment to health and safety management and to the implementation of Council's work health and safety management systems.	3.1 All operational managers and supervisors to complete one work verification record per month with a work crew to improve safety knowledge, carry out on the job training and demonstrate safety leadership	% of work verifications completed vs monthly targets S3520	Managers, Supervisors, WHS & Risk Management Officer	Monthly and Quarterly report	
	3.2 All staff to complete operational plant pre start check lists before operating Council or hired plant and forward to Supervisors with timesheets fortnightly	% pre start check lists completed S2341	Managers, Supervisors	Quarterly report	

Objective	Action required	Key Performance Indicator	Responsible	Due date	Date complete/ implemented
	3.3 All contractors operating plant are to complete plant pre start check lists before operating their plant and submit to Supervisors fortnightly	% pre start check lists completed S2341	Managers, Supervisors	Quarterly report	
	3.4 Ensure that contractors that carry out high risk work under Council's WHS Management System are inducted into Council's Site Safety Rules and relevant SWMS before commencing work	% of contractors inducted S4644	Managers, Supervisors	Quarterly report	
	3.5 Ensure that volunteers that carry out high risk work are inducted into Council's Site Safety Rules and relevant SWMS before commencing work	% of volunteers inducted S4381	Managers, Supervisors	Quarterly report	
	3.6 All contractors engaged by Council that carry out high risk work independently under their own WHS management system must have their own SWMS's approved before starting work	% of independent contractors engaged by Council with approved SWMS's S4373	Managers, Supervisors	Quarterly report	
4. That managers, workers, contractors and volunteers have appropriate knowledge and skills to contribute to the continuous improvement of Council's health, safety and wellbeing outcomes.	4.1 Managers and Supervisors to attend WHS training to update and develop WHS knowledge and skills	% of Managers and Supervisors attending WHS training by planned date <i>Personnel files</i>		30 April 2019	

Objective	Action required	Key Performance Indicator	Responsible	Due date	Date complete/ implemented
	4.2 All staff, contractors and volunteers working under Council's WHS management systems are inducted into relevant SWMS and Site Safety Rules in December every year	% inducted each year by 31 December \$4644	Supervisors	Quarterly report	
5. Improve the reporting culture as part of building an overall positive health and safety culture.	5.1 All incidents/near misses are reported to Managers and Risk Unit within the same shift	% of incidents reported same shift \$4640	Supervisors	Monthly and Quarterly report	
	5.2 Complete all incident investigations within 7 days	% of incident investigations completed within 7 days. \$4640	Managers	Monthly and Quarterly report	
	5.3 Corrective actions from incident investigations are completed within agreed timeframes and closed in Interplan	% of corrective actions completed within specified timeframes \$4640	Managers, Directors	Monthly and Quarterly report	
6. Ensure that health and safety systems have a measurable impact in protecting the health and wellbeing of Council workers.	6.1 Carry out safety surveys annually to capture safety-related attitudes and behaviours of operational staff and report results to MANEX and Safety Committee	Safety survey completed in December each year and results analysed and reported. \$4640	WHS & Risk Management Officer	Quarterly report	
	6.2 Report results of planned WHS Actions quarterly to MANEX and Safety Committee	Report collated and submitted. \$4640	WHS & Risk Management Officer	Quarterly report	

2019 – 2020 Work Health & Safety Action Plan

Objective	Action required	Key Performance Indicator	Responsible	Due date	Date complete/ implemented
	6.3 Each CSCR representative is to provide information and feedback from Committee meetings to workers through toolbox talks after all meetings	% of toolbox talks completed after each meeting S4636	CSCRs	Quarterly report	

2019 – 2020 Work Health & Safety Action Plan

CONSULTATION

Consultation on this Action Plan will be done with MANEX, individual Managers and with staff and CSCR's through the Safety Committee.

MONITORING AND REVIEW

Measurement of success will be by analysis of completed actions and quarterly reporting to Council.

The target KPIs are 100% and completion by the due date.

POLICY IMPLICATIONS

The WHS Action Plan provides of strategies and activities that will contribute to the organisational commitments in Council's WHS policy.

FINANCIAL IMPLICATIONS

All actions in the action plan are able to be incorporated into existing budgets.

POLICY REVIEW

The policy will be reviewed in June 2020.

LEGISLATIVE REFERENCES

- Local Government Act 1993
- NSW Work Health and Safety Act 2011
- NSW Work Health and Safety Legislation 2017
- Workplace Injury Management And Workers Compensation Act 1998

Item 7 Technical Services Report for December 2018 and January 2019**FILE REFERENCE****DELIVERY PROGRAM****GOAL:** **5. Organisational Management****OUTCOME:** **5.1 CORPORATE MANAGEMENT****STRATEGY:** **2.1.1 Plan for and develop the right assets and infrastructure - TS -external****AUTHOR** Technical Services Director**DATE** 7 February 2019**STAFF DISCLOSURE OF INTEREST** Nil**BACKGROUND**

The monthly Technical Services report has been identified by Council as the process of reporting the activities carried out monthly by the Technical Services Department.

COMMENT**1. TECHNICAL SERVICES AND ADMINISTRATION**

Technical Services infrastructure, planning, design and surveys were carried out in-house. The Technical Services staff continue to provide customer service to the Gwydir Shire residents.

2. ENGINEERING SERVICES**2.1 Construction/ Rehabilitation – Regional and Local Roads****Warialda Truck Wash and High Productivity Vehicle Route**

Construction of the Warialda High Productivity Route continues. Approaches to the bridge over Reedy Creek have been built up to the bridge level using a combination of cement stabilised sandstone and no-fines concrete, permitting construction traffic to travel on the bridge for the first time.



Two pavement layers have been laid between the Gwydir Highway and Reedy Creek with the third and final layer in the process of being carted.

Significant progress has been made on the Truck Wash site including completion of several stormwater and sewer lines, the installation of a sewer pump well and the finalisation of the sub base pavement layer. Lachlan Hall Constructions has been awarded the contract for construction of the concrete components of the truck wash, including a 50m long wash down ramp, sludge pits and effluent dump points. These works are expected to commence in the second week of February and have a duration of eight weeks.



Horton Road Resheeting

Southern construction staff completed 4.2km of resheeting on Horton Road, west of Upper Horton. The new pavement has an expected useful life of 10 years.



Adams Scrub Road

Southern Construction staff completed a major realignment of two reverse curves on Adams Scrub Road. As part of the realignment a concrete causeway was replaced with a twin cell 900mm concrete pipe culvert, raising the vertical alignment of the road and reducing a significant dip. These works have significantly improved safety and will allow through traffic in heavy storm events exceeding 1 in 10 year storms.



2.2 Works – Local, Regional and State Roads

Gravel Resheeting

SR11 Horton Road, SR38 Adams Scrub Road.

Maintenance Grading

SR9 IB Bore, SR42 Mungle Road, SR72 Scotts Road, SR202 Mistake Road, SR41 County Boundary, SR16 Trevallyn Road and SR57 Currangandi Road.

Bitumen Patching

HW102 Gwydir Highway, Local and Regional Roads.

Vegetation Control

SR3 Elcombe Road, SR1 Copeton Dam Road, SR2 Bundarra Road, SR11 Horton Road and MR133 Killarney Gap Road

Miscellaneous Work

Delivery of potable water

Medical Centre – level and gravel new carport

Landfill Maintenance (Pushing Up and Grounds Maintenance)

Warialda Rail, Gravesend, Bingara.

Private Works for Councillors and Staff - Nil Report

Self Help Program - Nil Report

2.3 Roads Maintenance Council Contract – Works Orders issued by RMS

All Work Orders issued by RMS are quality assurance schedule of rates projects carried out by Council staff under the Roads Maintenance Council Contract with Roads and Maritime Services.

This year's reseal program is currently almost completed, contracted to Fulton Hogan as a full service contract, with an emulsion rejuvenation seal still to be completed. These works have included five segments throughout HW12 Gwydir Highway and two segments throughout MR63 Fossickers Way. All line marking has now been completed on segments already resealed.

A Work Order has been issued for the survey and design of Segment 5340 on MR63 Fossickers Way. This segment is programmed to be rehabilitated next financial year, with the survey and design required for completion this financial year. A Work Order has also been issued for the construction of pedestrian access ramps onto the Northern side of Campbell Bridge in Bingara and both sides of the Copeton Dam Road intersection. All works are now programmed to be completed before the end of the financial year. A proposal for crack sealing works throughout MR63 Fossickers Way and HW12 Gwydir Highway is currently in progress. Works are also being discussed for the renewal/repair of several pipe culverts throughout the network.

Routine maintenance continues each week undertaking inspections, rest area services, vegetation control and bitumen repairs.

HW12 Gwydir Highway – Warialda HPV Route Intersection Works Authorisation Deed (WAD)

The WAD for the Warialda HPV Route is still in progress with a third design review currently being assessed by the RMS. Works are now completed on the box culvert extension and permission from the RMS has now been granted for construction crews to undertake earthworks where required alongside the existing roadway, to prepare a foundation for the select fill, sub-base and base layers for the widening of the proposed alignment. Clearing of the intersection footprint has now been completed. Once the WAD has been finalised, all remaining intersection works can commence.

2.4 Rural Roads 2019 Capital Works Program – Attachment 1

2.5 Other Services

2.5.1 Street services continued to be maintained for vehicular, pedestrian and public conveniences;

2.5.2 Stormwater drainage facilities continue to be maintained;

2.5.3 Aerodromes at Warialda and Bingara continue to be maintained and inspections are done monthly;

2.5.4 Existing quarry sources are continually being utilised and future sources are being investigated as time permits with other competing projects;

2.5.5 The radio and television towers continued to be maintained.

3. DESIGN AND ASSET SERVICES

Survey, design and soil testing is continuing for the 2018-2019 works programs. Progress is as follows:

Adams Scrub Road

Design and set out has been completed at 4km to 4.5km along Adams Scrub Road with works commenced and almost finished. This project will be to realign and improve the drainage of this section.

North Star Road – Segment 300

Design has been completed on segment 300, ready for construction to commence.

Delungra Road – Segment

Design has been completed on segment 120 and 130, ready for construction to commence.

Warialda HPV Route

The survey team continues with the set out of the truck wash area. This will be an intricate earthworks project and will require set out files for all the different components.

Hospital Park - Warialda

Following community consultation there is continued design being completed on the hospital park project.

4. TOWN SERVICES

Water and Sewer

Level 1 water restrictions were put into place on 7 January 2019 to be effective until end of February. Due to a number of requests from elderly residents, some amendments were introduced to be effective from 11 February. Currently the restrictions prohibit the use of sprinklers between 10am and 6pm although hand held hoses are permitted. The restrictions were necessary to allow the reservoirs to recover and avoiding watering in the heat of the day is more efficient. The water restrictions will now be in place until mid March.

Council has changed its watering program for Parks and Gardens where possible to fit within the restriction time frames.

During January water operators attended to 23 service line repairs, six (6) water main breaks, three (3) sewer blockages and replaced several faulty water meters.

Water system at Bingara showground was modified to service the new stable block including additional isolation valves.

Gravesend telemetry system had a fault and system had to be manually started and stopped for several weeks until repairs could be carried out.

Parks

Captain Cook Park, Warialda was completed prior to Christmas with soft fall containment sleepers and Soft fall.



Captain Cook Park in Warialda

CWA Park in Bingara is undergoing some minor change with the removal of two old shelters with table and chairs. The shelters will be replaced with modern Colorbond shelter with timber seating; this project was partly funded by a visitor to Bingara. The building crew have worked in conjunction with the water crew to remove the existing shelters and pour two new concrete slabs with footpaths to the street.



CWA Park existing furniture that was removed

Bingara Showground

The new stable block at the Bingara Showground is complete. This project was funded by the Stronger Communities Round 2 Grant Program. A total cost of \$50,000 was available for this project. The stable block was constructed by Council's building crew with the water crew constructing the pad. An extension to the water supply was carried out to allow the new stable block to be serviced.



New stable block at Bingara Showground

Plant Workshop

The new Western Star gravel truck arrived in December 2018.



Council's new Western Star gravel truck

Plant and equipment is being serviced and maintained. The February common expiry date registration plant items were renewed. The following major jobs were under taken during December – January:

- P1789 – backhoe – transmission fault
- P1428 truck – electrical fault
- P1837 – water truck – PTO repairs
- P 1639 – roller – Cabin mount repairs
- P 1721 – grader – blade slides
- P1684 – compactor – exhaust repairs
- P1106 – pig trailer – spring pack replacement
- P1841 – excavator – tilt head repairs
- P1474 – roller – hydraulic motor replacement
- P1665 – loader – air conditioner repairs
- P1786 – water truck – PTO repairs

5. DEVELOPMENT AND BUILDING SERVICES

Development

The Department continues to receive enquiries and provide advice on a range of planning and building matters including:

- Minor structure construction e.g. sheds
- Commercial opportunities and construction
- Basix (Building Sustainability Index)
- Bushfire requirements
- Building construction standards and requirements
- Stormwater
- Licensing and owner builder requirements
- Fees and charges

The following Construction Certificate (C/C), Building Certificate (B/C) and S68 applications have been approved for December 2018.

No.	Property Description	Development/ Work	\$	C/C	B/C	S68
40/2018	31 Park Lane Bingara	Garage/Carport/Shed	30,000	✓		

The following Construction Certificate (C/C) applications were approved by a Private Certifier and lodged with Council during the month.

No.	Property Description	Development/ Work	\$	C/C
38/2018	Lot 14 Burundah Drive Warialda	Dwelling	300,000	✓

ILLEGAL ACTIVITY

ACTIVITY	No	ACTION TAKEN					
		Inspected	Notice Sent	Application/ Certificate Lodged	Penalty Notice	Legal Action	Refer to Council
Suspected additions without consent	1	Yes	1				

NO. OF COMPLAINTS/INSPECTIONS

Type	No.	Yr. to Date	Actioned	Pending
Building	14	309	277	32

The following Construction Certificate (C/C), Building Certificate (B/C) and S68 applications have been approved for January 2019.

No.	Property Description	Development/ Work	\$	C/C	B/C	S68
706/2009	39 Bombelli Street BINGARA	Dwelling Additions		✓		
43/2018	4 Rosehill Drive BINGARA	Garage	\$17,000	✓		
45/2018	9 Salter Street BINGARA	Garage	\$19,500	✓		
47/2018	105 High Street WARIALDA	Dwelling Additions	\$87,0000	✓		
1/2019	Lot 14 DP 1202798 Burundah Drive WARIALDA	New OSSM system				✓

NO. OF COMPLAINTS/INSPECTIONS

Type	No.	Yr. to Date	Actioned	Pending 2019	Pending 2018
Building	29	29	26	3	7

Building Maintenance

The Department continues to receive requests to carry out minor maintenance and these are generally dealt with in a timely manner. Otherwise the works are scheduled into maintenance staff building activities including new works for attention.

Projects Worked on during December 2018

Staff worked on the following projects during December:

- Bingara showground – construction of stables.
- Captain Cook Park – installation of playground equipment and soft fall barrier.
- Warialda Memorial hall – repairs and maintenance
- Diamond Swamp RFS Shed – repairs and maintenance.
- Bingara Medical Centre – installation of carport.

Projects Worked on during January 2019

Staff worked on the following projects during January:

- Bingara showground – construction of stables
- Warialda Rail sportsground – extension to Clubhouse
- CWA Park Bingara – construction of new picnic shelter
- Staff Training – Working near Powerlines
- Warialda Recreation Ground – started construction of new amenities

6. ENVIRONMENTAL SERVICES

Environment and Sustainability Department December 2018/January 2019

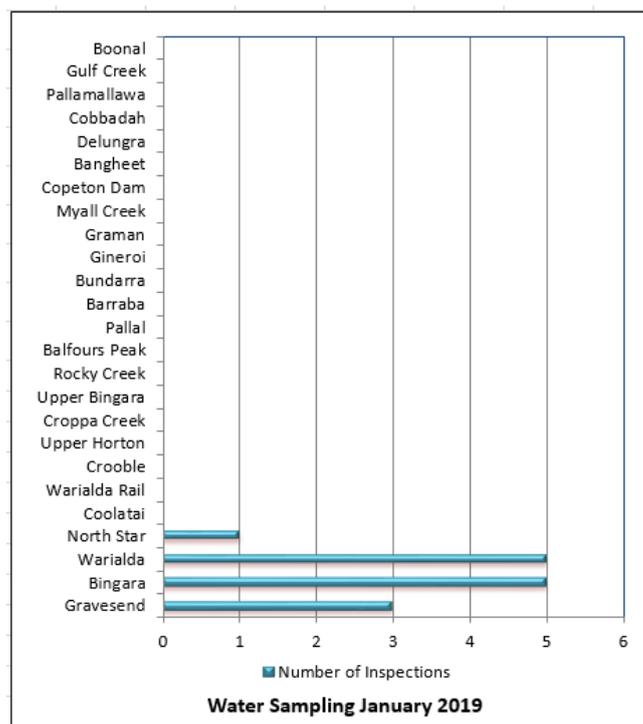
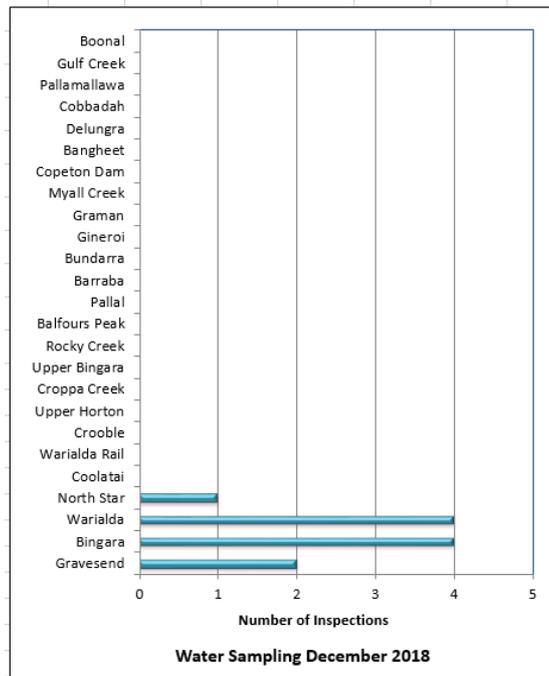
The Department continues to receive enquiries and provide advice on a range of health matters including:

- Overgrown properties
- Food premises design and fit-out
- Food handling practices
- Mobile food vendors
- Licensing
- Water carting
- Pet ownership
- Air and water pollution
- Noise pollution
- Littering
- Legislation

Water Surveillance

The Department continues to carry out routine weekly microbiological sampling of the water supply in the towns of Warialda and Bingara, fortnightly sampling of Gravesend and monthly sampling at North Star.

Health Related Inspections for December 2018 and January 2019



Cemeteries

Both Warialda and Bingara Cemeteries continued to be maintained.

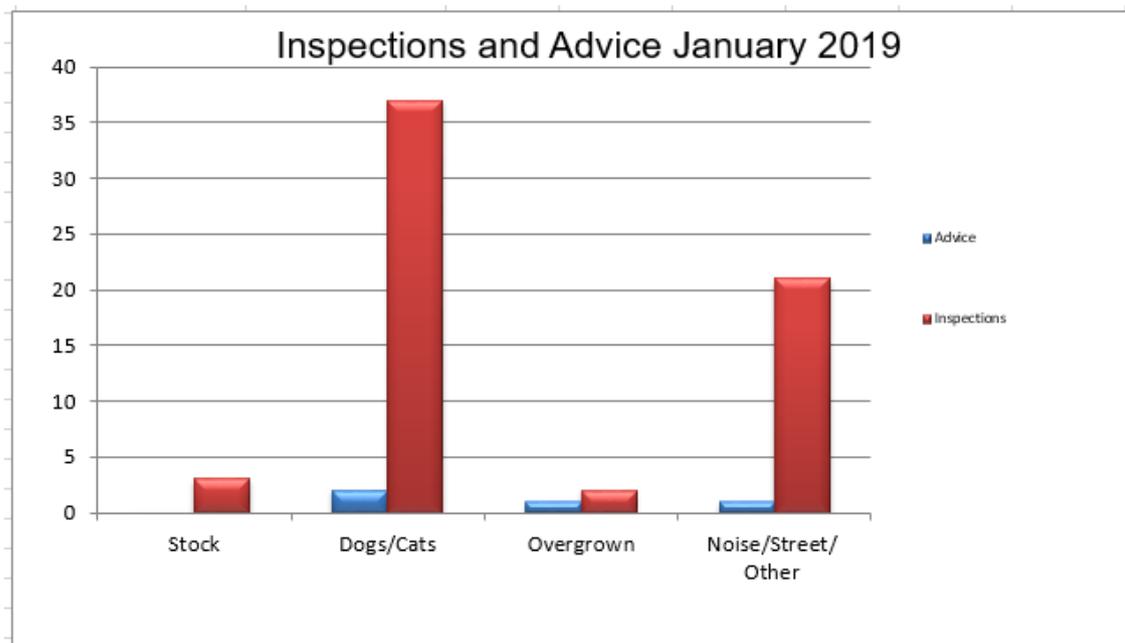
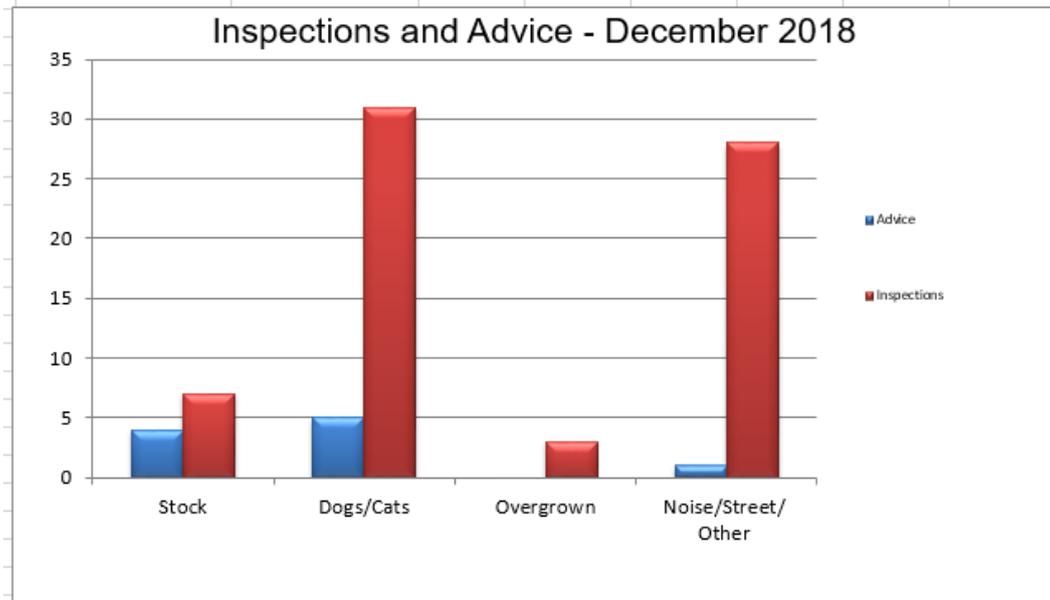
Food Premise Inspections/Re-inspections

All Food Premises have undergone their annual inspection. There were no inspections or re-inspections carried out in December or January 2019. Enquiries or complaints are actioned as necessary.

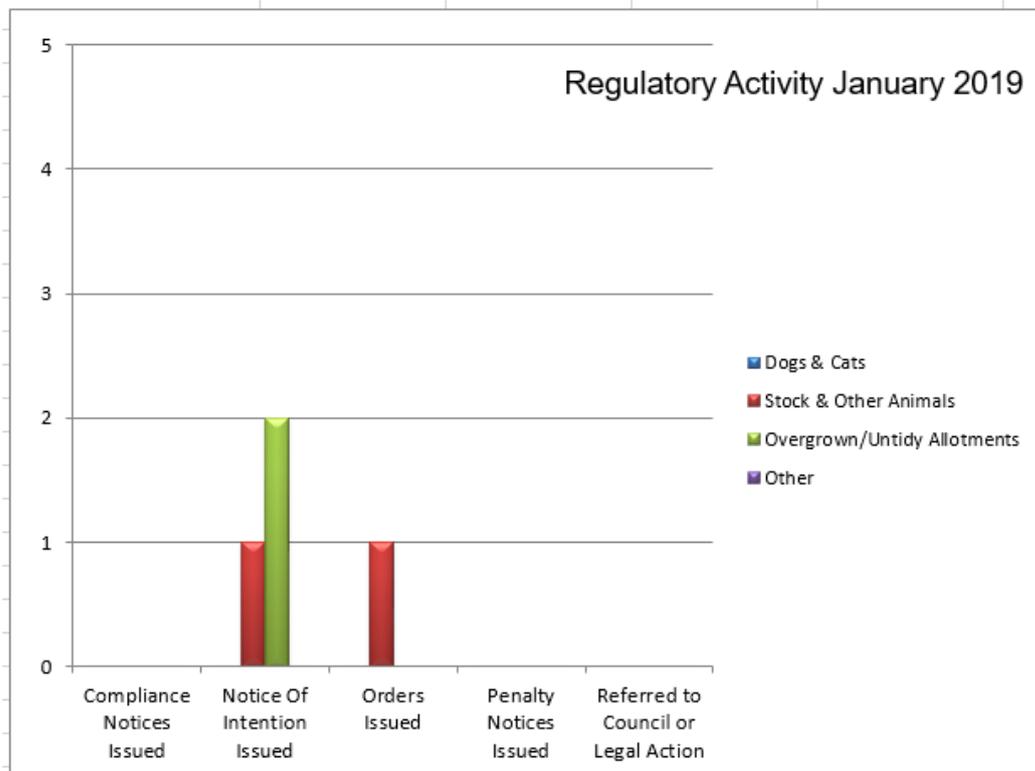
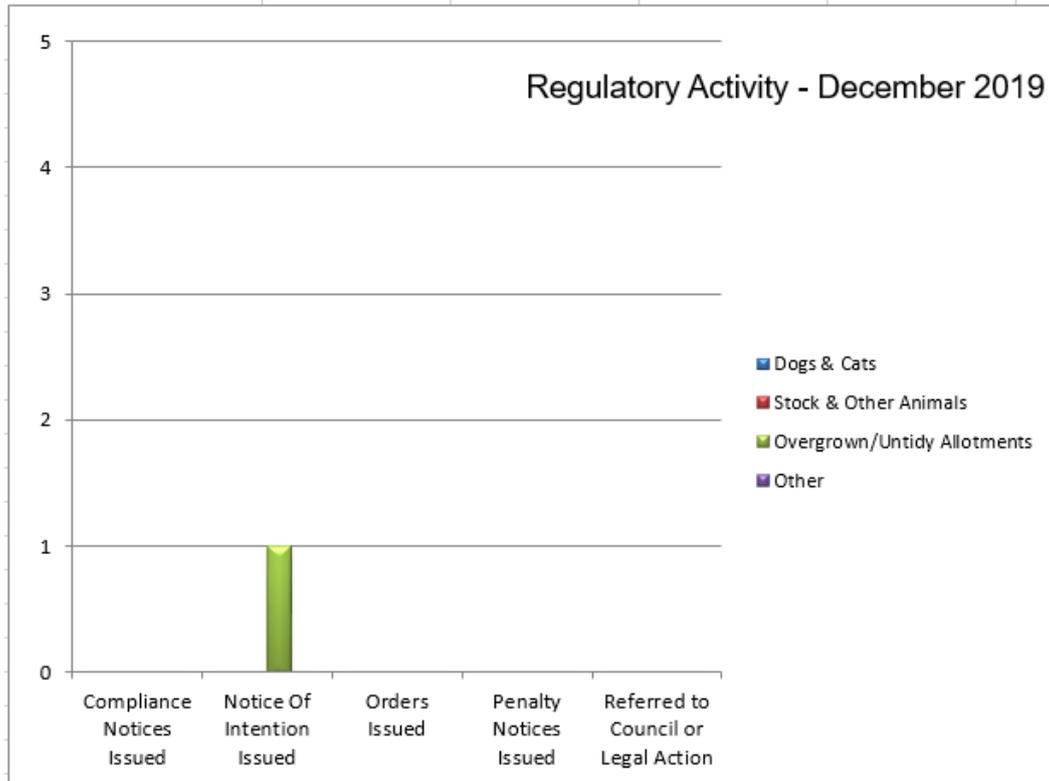
Compliance and Regulatory Control

Council received complaints regarding roaming stock and dogs, noise, the keeping of animals and other concerns during the month of December 2018 and January 2019. These are investigated and actioned as necessary and are detailed in the following table.

Inspections and Advice December and January 2019



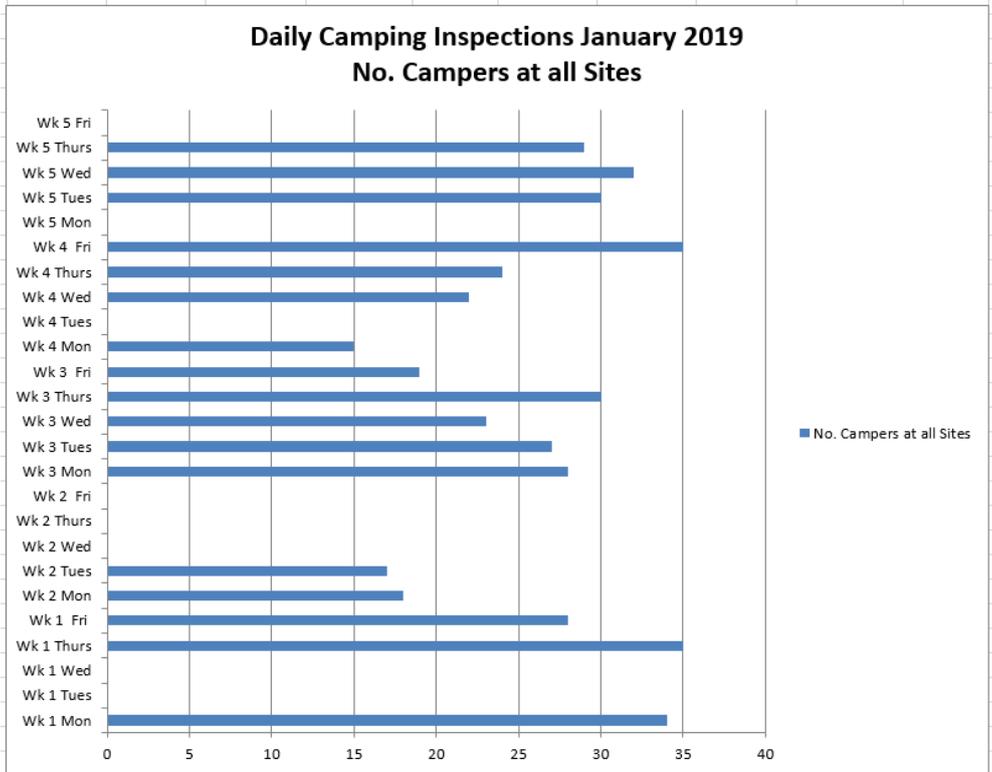
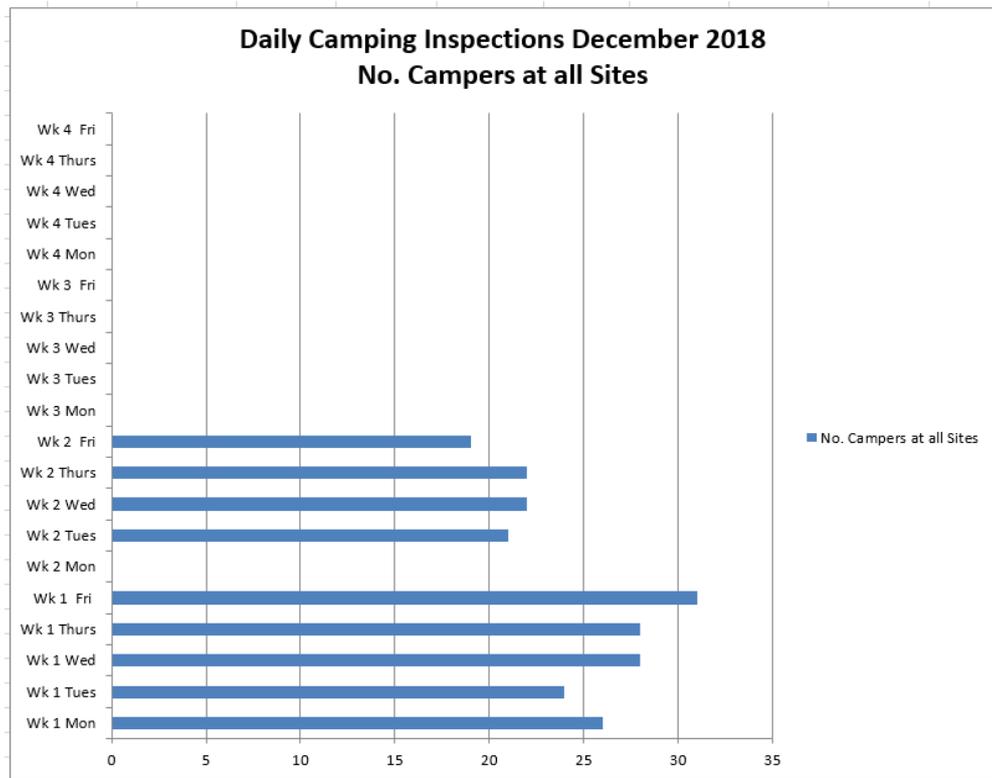
Regulatory Activity December and January 2019



Riverside Camping

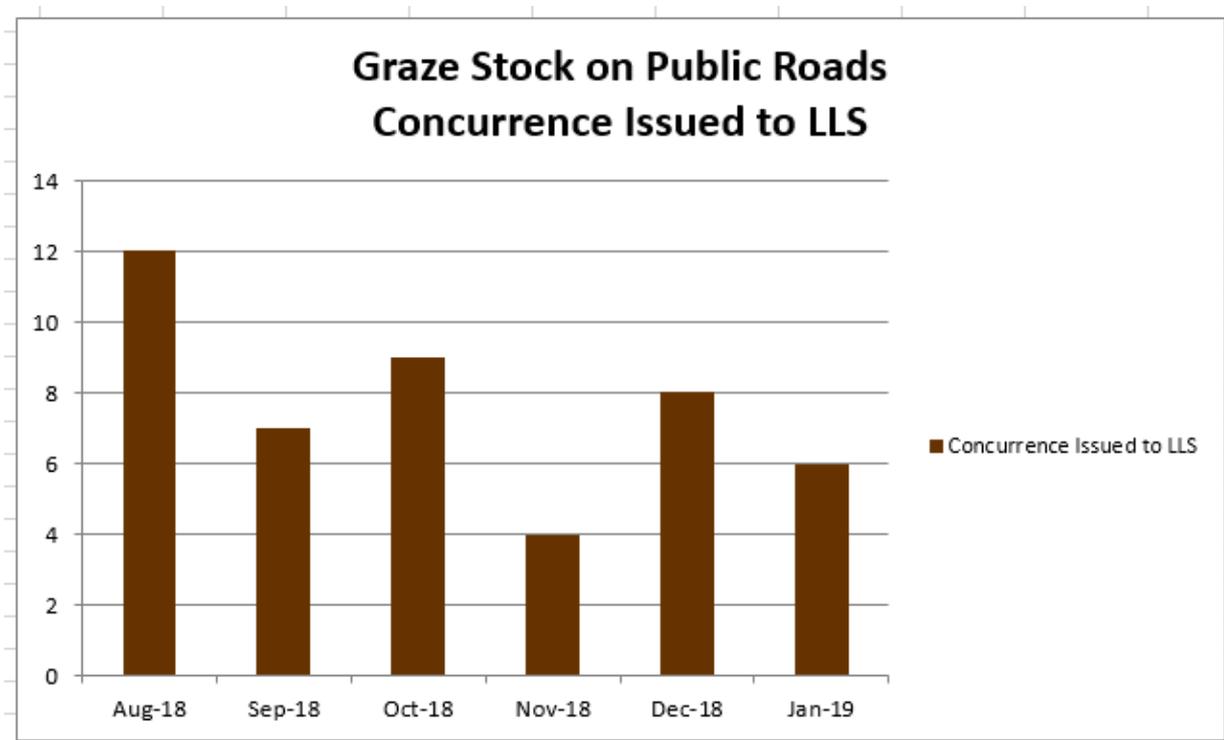
Council’s Compliance Officer now carries out daily checks along the Gwydir River to ensure that camping is being conducted in a safe and hygienic manner. There is no data available for the first two weeks of the month due to

staff being on leave. The graph below shows the available daily camping figures for the month of December and January 2019.



Grazing Permits

The demand for Roadside Grazing Permits has remained steady. Summer storms have offered some reprieve but as the roadsides regenerate after the rains, stockholders are taking advantage of the extra feed available. As the Consent Authority for road reserves, Council has issued concurrence to the North West Local Land Services. The following graph shows the applications received for January 2019 compared to the previous 5 months.



Waste Services

Scheduled kerbside collection of waste, recycling and green waste was carried out throughout the Shire. There was one case of illegal dumping at Gravesend Landfill, where approximately 1500kg of asbestos was found to have been dumped. Staff were on hand and were able to safely remediate the area and transfer the asbestos to the Warialda Landfill in the appropriate manner.

All Waste Recovery Centres in the Shire continue to be supervised/monitored and maintained. Staff continue to make changes to the site layout and signage to improve onsite operation and access for residents unloading waste and recyclable materials.

Council is continuing to supply mulch from chipped green waste to residents.

Steel continues to be stockpiled for collection at the Bingara and Warialda Waste Recovery Centres.

Container Deposit Scheme

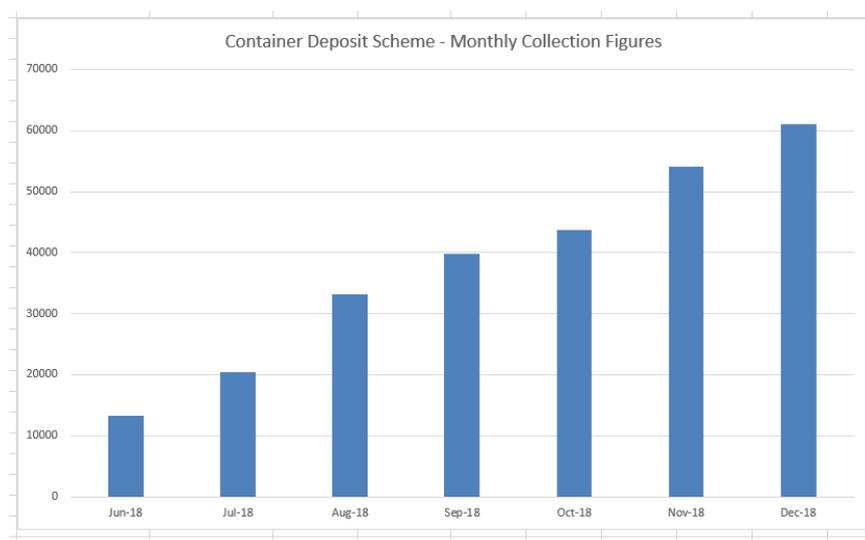
The Container Deposit Scheme (CDS) is now up and running at the Warialda Landfill and is proving to be very popular. Customers are able to leave their

containers for counting and then collect their voucher for redemption at the Warialda Council Office. Feedback so far has been positive.

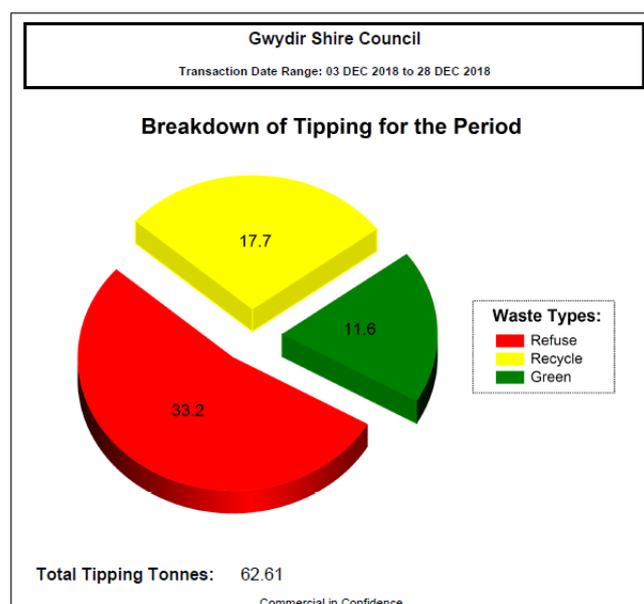
There have now been over **265,000** eligible cans and bottles returned to date. There has been a continual steady increase since the inception of Councils CDS site in June 2018, culminating in a total of **61,095** containers deposited in December; this is a daily average of **1,971** containers.

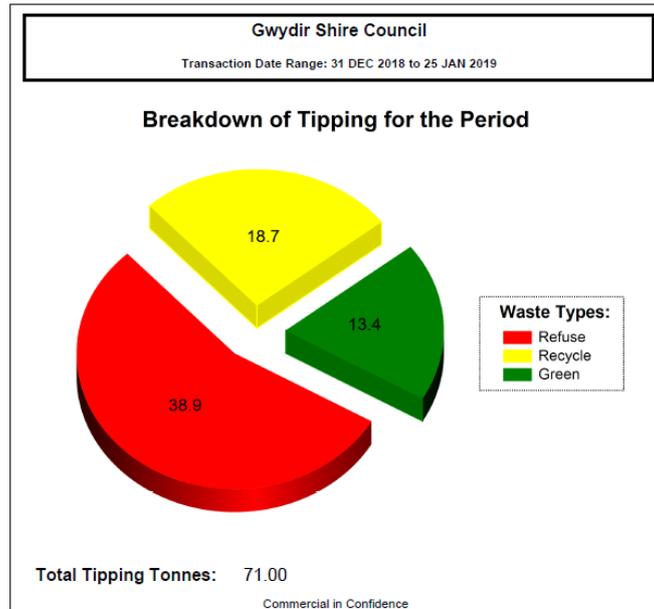
One would expect this number to decrease slightly over the next few months now that the holiday season is over, but the previous steady increase indicates that consumers are embracing the scheme.

This can only have an increasing positive impact on the volume of garbage deposited at the landfills and the demand for recycling services within the shire. The graph below shows the monthly deposits since the opening of Council's CDS Site in June 2018.

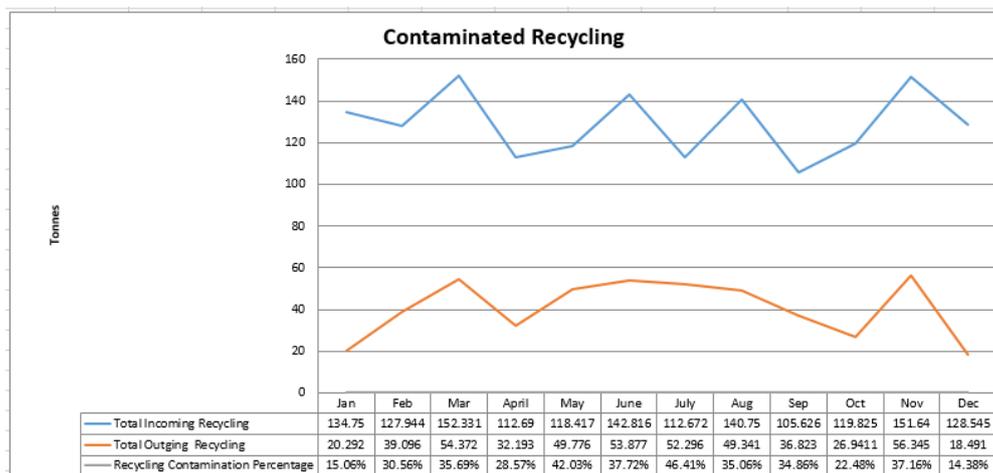


Breakdown of Waste Collection for December 2018 and January 2019

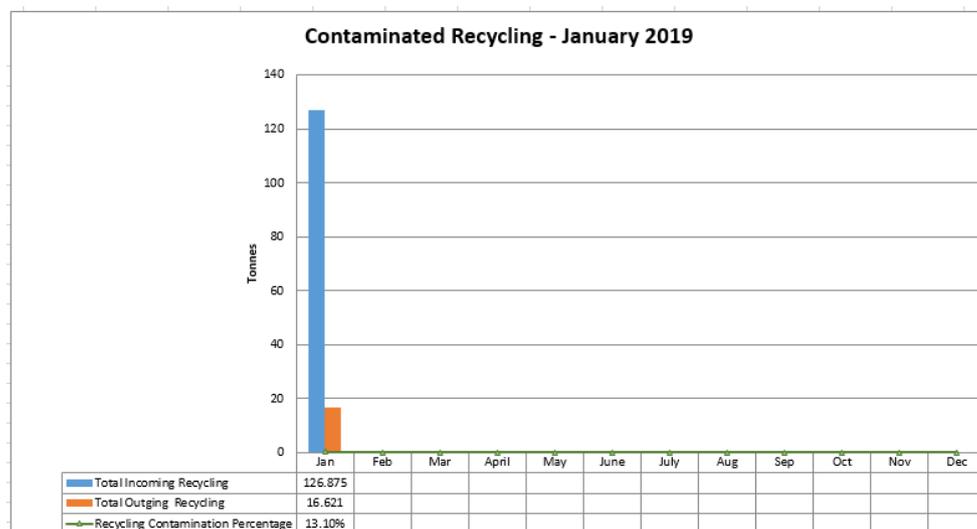




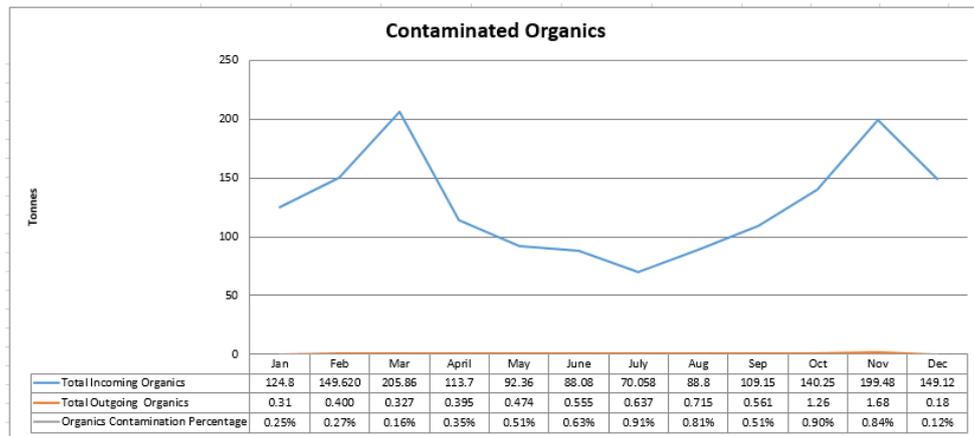
Recycling Contamination December 2018



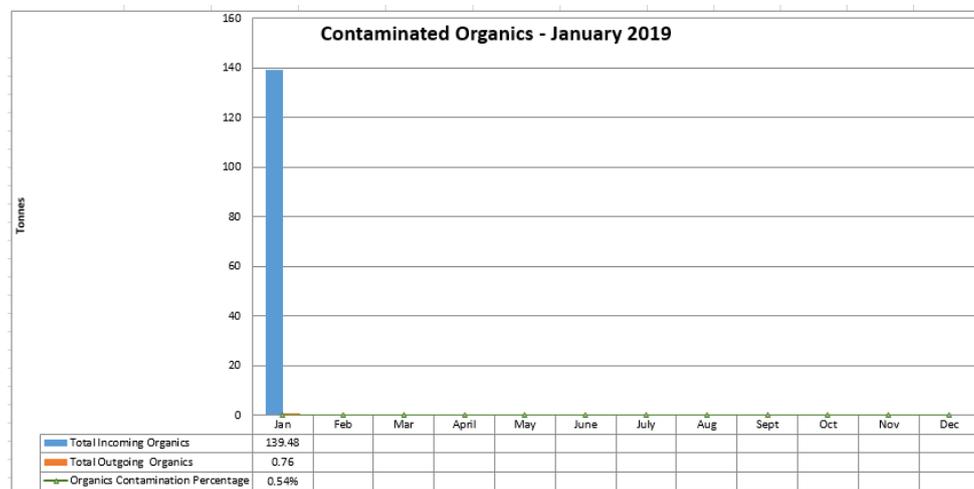
Recycling Contamination January 2019



Organics Contamination December 2018



Organics Contamination January 2019



NOXIOUS WEEDS CONTROL

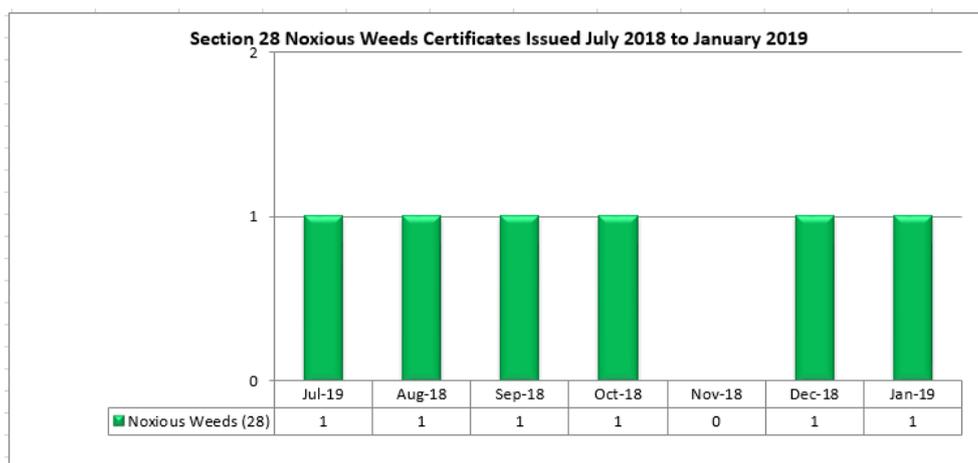
Property Inspection Program

Staff continue to assist farmers and the community with:

- Funding advice
- Noxious weeds advice
- Property inspections
- Spraying of noxious weeds
- Property inspections in Section D are currently being undertaken

Section 28 Noxious Weeds Certificates

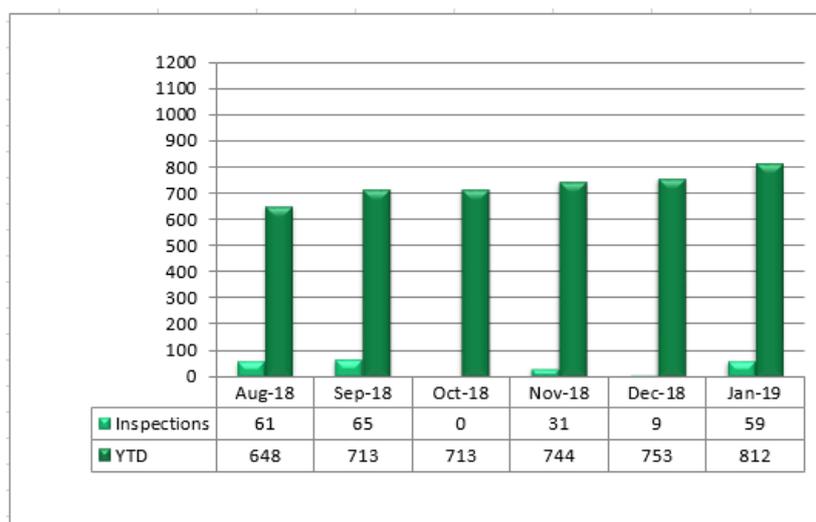
The graph below shows the noxious weeds certificates issued during December 2018 and January 2019, compared to the previous six (6) months.



Weeds Inspections

Not even the weeds have been thriving with the current drought conditions, but the recent rains will bring change and the weeds are starting to appear throughout the shire.

The following graph shows the noxious weeds inspections carried out in January 2019 compared to the previous five (5) months.



Noxious Weeds Inspections for the month of December 2018

Areas Inspected	No.	Ha	Rd km	Weeds Present
Private Property	1	1152		Common Pear, Sweet Briar, African Boxthorn
Roadside	6	324.76	162.38	St Johns Wort, Sweet Briar, Blackberry, Tree Pear, Tiger Pear
Roadside Inspections High Risk	2	263.22	131.61	Feral Fruit Trees

Noxious Weeds Inspections for the month of January 2019

Areas Inspected	No.	Ha	Rd km	Weeds Present
Private Property	23	6727.5		Common Pear, Tree Pear, Green

				Cestrum, Blackberry
Private Property – High Risk	6	16768.4		Tree Pear, Common Pear, Green Cestrum, African Boxthorn, Mother of Millions
Roadside – High Risk Pathways	8	254.53		Tiger Pear, African Boxthorn, St Johns Wort, Rope Pear, Tree Pear, Green Cestrum
Water Ways – High Risk Pathways	4	4056		Tree Pear, Common Pear, Green Cestrum, African Boxthorn
Roadside	10	470.45	94.09	Tree Pear, St Johns Wort, Sweet Briar, African Boxthorn, Tiger Pear
Other Council Lands	1	5		Common Pear, Tree Pear
Dept of Lands	3	75.54		Sweet Briar, Mimosa Bush, Common Pear, Tree Pear
National Parks/Nature Reserves	2	3385		African Boxthorn, Tiger Pear, Tree Pear, Common Pear
NWLLS Reserves	2	25.4		Common Pear, African Boxthorn, Harissia Cactus, Tree Pear, Green Cestrum, Tiger Pear

Noxious weeds control works for December 2018

Road/Property	Locality	Weed Code	Area Ha	Road km	High Risk Road	Council Road	Other
Bingara Common – Halls Creek Riparian Area	Bingara	GC	40				1
RR63 Yetman Road	Warialda	FFT	98.72	49.36	1		
RR7705 North Star Road	North Star	FFT	164.5	82.25	1		
MR462 Bruxner Way	North Star	HC	49.76	24.88	1		
MR134 Delungra Road	Myall Creek	General Weeds	40.5	20.25	1		
SH12 Gwydir Hwy	Warialda	MB	115.94	57.97	1		

Noxious weeds control works for January 2019

Road/Property	Locality	Weed Code	Area Ha	Road km	High Risk Road	Council Road	Other
SR21 Terry Hie Hie Rd	Rocky Creek	SJ	30.75	6.15		1	
SR98 Teregee Rd	Rocky Creek	SJ	20	4		1	
MR133 Kilarney Gap Rd	Rocky Creek	SJ	332.5	66.5	1		
SR87 Horseshoe Bend Rd	Gineroi	SB	21.2	4.24		1	
Bingara River Common	Bingara	GC	40				1
SR18 Gineroi Rd	Gineroi	AB	158.95	31.79	1		
SR267 Cumble Rd	Warialda Rail	AB	24.8	4.96	1		
SR18 Gineroi Rd	Gineroi	RP-TP	158.95	31.79	1		
SR267 Cumble Rd	Warialda Rail	RP-TP	24.8	4.96	1		
SR286 Sonoma Rd	Warialda Rail	RP-TP	11.25	2.25		1	
MR462 Bruxner Way	North Star	HC	124.4	24.88	1		
Warialda Sewerage Treatment Ponds	Warialda	C	4.403				1
SR14 Mosquito Creek Rd	Warialda	HC	219.95	43.99	1		

WEED OF THE MONTH

All information obtained from North West Weeds (Les Tanner)

Green cestrum – *Cestrum parqui*



Like many of our noxious weeds, **green cestrum (*Cestrum parqui*)** was introduced into Australia as a garden plant. Easy to grow, its attractive yellow flowers guaranteed widespread plantings in gardens everywhere (photo left – good example).

Birds and river systems have done the rest, spreading the plant's fruit into rural areas in many parts of E. Australia. Birds spread green cestrum fruit from garden situations to neighbouring areas. Usually, the birds head for the cool shade of trees along waterways. The new plants flourish in these well-watered areas.

How to identify green cestrum

Close-up of green cestrum flowers

Green cestrum flowers are yellow and trumpet-shaped. The dark green leaves are smooth and shiny. This photograph also shows the berries – some green and some ripe, black ones. Cestrum grows to a height of around 3 metres.

Stock owners should NEVER take the plant for granted: Green cestrum is a mysterious plant. Animals can graze in amongst it for months without any problems. Then, “out of the blue”, a change of weather conditions (especially light rain after an extended dry spell) or some other climatic phenomena triggers a change in the chemistry of the plant which in turn makes the plant attractive to stock – especially hungry stock. The main danger period for animals is when the plants have been broken off, chemically treated or drought affected. As the plant material dries out, it can become more attractive to animals. Any part of the plant can be toxic. Another danger period is when stock, particularly cattle, are put into a new paddock. In these situations, stressed and disorientated animals will often try a variety of plants that they would not normally eat.



Cow dead after eating green cestrum – Bonshaw area

Control methods

1. Manual control is an option for small patches. Physical removal of all plant material is very difficult because of the complex root system but the plant will eventually give up if you keep at it! Never leave any plant material where it can be eaten by stock. Drying plant material is at its most dangerous!
2. There are a number of herbicides registered for treatment of green cestrum. Again, a word of warning! Animals may be tempted to eat the plant material as it is drying out. Keep stock away until well after the leaves and other soft parts of the plant have decomposed. According to NSW DPI's excellent booklet *"Noxious and Environmental Weed Control Handbook 6th Edition"*, herbicide treatments include:

Chemical options	Rate	Comments
Metsulfuron-methyl 600g/L PLUS Triclopyr 300 g/L + picloram + aminopyralid 8 g/L <i>Grazon Extra®</i>	500 ml per 100 L water	Apply from late spring to early autumn when bushes are active. Regrowth and seedlings must be resprayed when 1 m high

Triclopyr +picloram 300 g/L + 100 g/L eg Grazon DS®		
Triclopyr + picloram 240 g/L + 120 g/L eg Access®	1.0 L per 60 L diesel	Basal bark application
2,4 -D + picloram 300 g/L + 75 g/L eg Tordon 75D®	650 ml per 100 L water	Actively-growing bushes in full leaf
Amitrole + ammonium thiocyanate 250 g/L + 220 g/L eg Amitrole T®	1.1 L per 100 L water	Handgun application only. Aquatic areas: drains, channels, streams, lakes and dams. Active growth, before flowering
Triclopyr 600 g/L eg Garlon®	170 ml per 100 L water	Re-treat regrowth next season
Triclopyr 600 g/L eg Garlon®	1.0 L per 30 L diesel	DO NOT over treat as excessive run-off might affect adjacent trees and shrubs through root absorption. Please refer to Permit PER11427 for full details. NSW only.
Glyphosate 360 g/L (various trade names) If using heavier strength glyphosate reduce rates accordingly	1 part glyphosate to 1.5 parts water	Cut, scrape and paint. Full details see Permit PER9907
	spot spray 100 mL per 10 L water	Spot spray. Full details see Permit PER9907
Picloram 45 g/kg Vigilant®	Undiluted	Cut stump/stem injection application. Apply a 3–5 mm layer of gel for stems less than 20 mm. Apply 5 mm layer on stems above 20 mm (see label)

IMPORTANT: USE OF PESTICIDES – ALWAYS READ THE LABEL

Pesticides must only be used for the purpose for which they are registered and must not be used in any other situation or in any manner contrary to the directions on the label. Never use a herbicide in any way contrary to the label recommendations.

More Information: Includes “*Noxious Plants of Australia*”, by Parsons and Cuthbertson [Inkata Press].

Disclaimer: The information contained in this web site is based on knowledge and understanding at the time of writing. However, because of advances in knowledge, users are reminded of the need to ensure that information upon which they rely is up to date and to check currency of the information with the appropriate officer of North West Weeds or the user’s independent adviser.
Les Tanner 30/07/15

CONSULTATION

Consultation is carried out within the Technical Services Department during the monthly Technical Services team meetings and other relevant persons.

CONCLUSION

The activities carried out by the Technical Services Department are in line with the 2018/2019 Management Plan and otherwise as directed.

RECOMMENDATION

That the Report by the Technical Services Department on the activities of the Department including Notices of Intent, Orders and Penalty Notices issued by Council be noted.

OFFICER RECOMMENDATION

THAT the Technical Services report for December 2018/January 2019 be received

ATTACHMENTS

AT- 2018-19 Capital Works Program 31 Jan 19

2018-19 Shire Roads Capital Works Program 31st Jan 2019

Income :	FAGS	\$1,873,857	see TRIM folder S255
	Internal	\$1,339,988	
	R2R	\$1,016,644	
	S94	\$246,300	
	Industry	\$25,000	
	Total	\$ 4,501,789	
	HVSPP	\$2,598,350	
	FCR	\$2,230,798	
	FCTW	\$355,182	
	Total	\$ 5,184,330	

Target %age 57.7%

	Budget	YTD Expenditure	
Administration	144859	\$ 83,572	
Shire Roads Maintenance Budget	1506005	\$ 830,918	55.2%
Shire Roads Capital Works Budget	8035255	\$ 3,941,876	49.1%
	9686119	\$ 4,856,366	50.1%

Normal R2R Reference Rate
 \$1,071,990

Work Order	Job Description	SR	Road Name	Road Class	Length (km)	BUDGET	YTD EXPENDITURE	PROGRESS STATUS
5732	R2R Resheeting	USRR	Adams Scrub Road	Collector	6.8	\$136,408	90669	60% Complete
6093	R2R Resheeting	USRR	Caroda Road	Collector	6.0	\$120,000	592	Preliminary Works
6094	R2R Resheeting	USRR	Pallal Road	Local	5.2	\$89,929	89929	Complete
6095	R2R Resheeting	USRR	Horton Road	Arterial	4.2	\$87,432	87432	Complete
6096	R2R Resheeting	USRR	Woodburn Emello Road	Local	6.7	\$103,855	103855	Complete
5741	R2R Resheeting	USRR	Gil Gil Creek Road	Collector	2.2	\$51,683	0	Not Started
6097	R2R Resheeting	USRR	Tucka Tucka Road	Collector	8.0	\$160,299	160299	Complete
6098	R2R Resheeting	USRR	Goat Road	Local	7.5	\$154,971	154971	Complete
6099	R2R Resheeting	USRR	Baroma Road	Arterial	2.9	\$68,786		Not Started
6100	R2R Resheeting	USRR	Crooble Road	Local	2.0	\$43,281		Not Started
					\$0	44.6km	\$1,016,644	\$687,747
							Estimate (\$)	
6101	Internal Resheeting	USRR	Towarra Road	Local	6.7	\$101,572	101572	Complete
6102	Internal Resheeting	USRR	Reserve Creek Road	Local	5.0	\$90,000	458	Preliminary Works
6103	Internal Resheeting	USRR	Thornleigh Road	Local	5.0	\$77,138	77138	Complete
6104	Internal Resheeting	USRR	Wearnes Road	Local	3.5	\$62,640	528	Preliminary Works
6105	Internal Resheeting	USRR	Nooroo Road	Minor	2.4	\$43,200		Not Started
6106	Internal Resheeting	USRR	Lewis Road	Minor	1.0	\$18,000		Not Started
6107	Internal Resheeting	USRR	Gragin Road	Collector	4.0	\$72,000		Not Started
6108	Internal Resheeting	USRR	Oregon Road	Collector	5.0	\$124,872		Not Started
6109	Internal Resheeting	USRR	Yallaroi Road	Collector	3.8	\$98,800		Not Started
6110	Internal Resheeting	USRR	Peates Road	Minor	7.6	\$58,343	58343	Complete
6111	Internal Resheeting	USRR	Gournama Road	Local	3.7	\$89,653	1577	Not Started
5299	Internal Resheeting	USRR	Adams Scrub Road	Collector	0.0	\$74	74	Complete
6152	Internal Resheeting	USRR	Upper Bingara Road	Local	0.3	\$7,595	7595	Complete
5353	Internal Rehabilitation	USRR	Elcombe Road	Arterial	2.0	\$1,715	1715	Complete
					24.1km	\$845,602	\$247,285	
						BUDGET	YTD EXPENDITURE	
5011	Internal Rehab Program	SRR	Warialda HPV Route	Preconstruction			206205	
5914	Internal Rehab Program	SRR	Warialda HPV Route	Construction		\$5,195,660	2688781	
6264	Internal Rehab Program	SRR	Warialda HPV Route	Bridge Retention		\$103,000	77313	
5860	Internal Rehab Program	SRR	Truck Wash	Construction		\$874,349	32830	
						\$6,173,009	\$3,005,129	

**Item 8 Monthly Investment and Rates Collection report for
January 2019**

FILE REFERENCE**DELIVERY PROGRAM****GOAL:** 5. Organisational Management**OUTCOME:** 5.1 CORPORATE MANAGEMENT**STRATEGY:** 5.1.1 Financial management and accountability systems -
CFO - internal**AUTHOR** Manager, Finance**DATE** 19 February 2019**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF / SUMMARY**

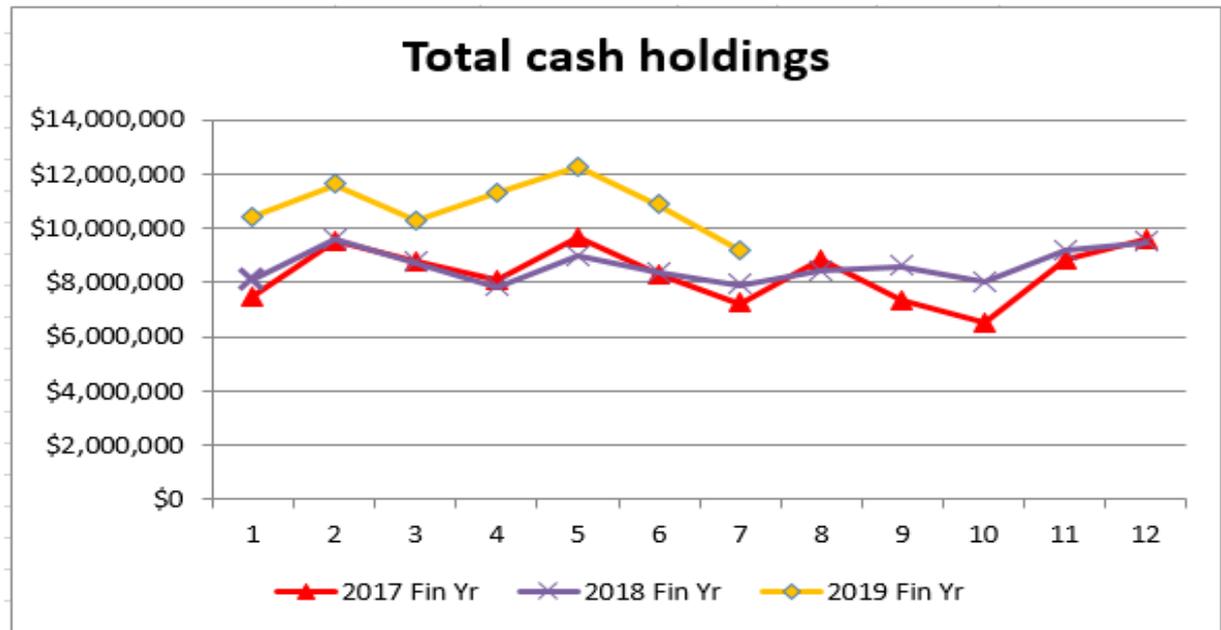
At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments, as at the end of the previous month.

BACKGROUND

In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council's funds invested as at 31 January 2019.

Direct Investments								
Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value	
NAB	2018.11	NAB	AA	TD	4-02-19	2.65%	\$1,000,000.00	
NAB	2018.12	NAB	AA	TD	4-02-19	2.65%	\$1,000,000.00	
NAB	2018.13	NAB	AA	TD	13-02-19	2.65%	\$1,000,000.00	
Grand Total							\$3,000,000.00	
Managed Funds								
Fund	Investment Horizon	Type	3 Mth Avg Yield		Current Value			
Regional Australia Bank	At Call	Cash	3.83%		\$261,573.44			
Tcorp Cash Fund	At Call	Cash	7.85%		\$5,193,731.78			
Tcorp Medium Term Fund	At Call	Cash	5.98%		\$518,403.51			
Grand Total							\$5,973,708.73	
Total Investments								
Direct Investments							\$3,000,000.00	
Managed Funds							\$5,973,708.73	
Grand Total							\$8,973,708.73	

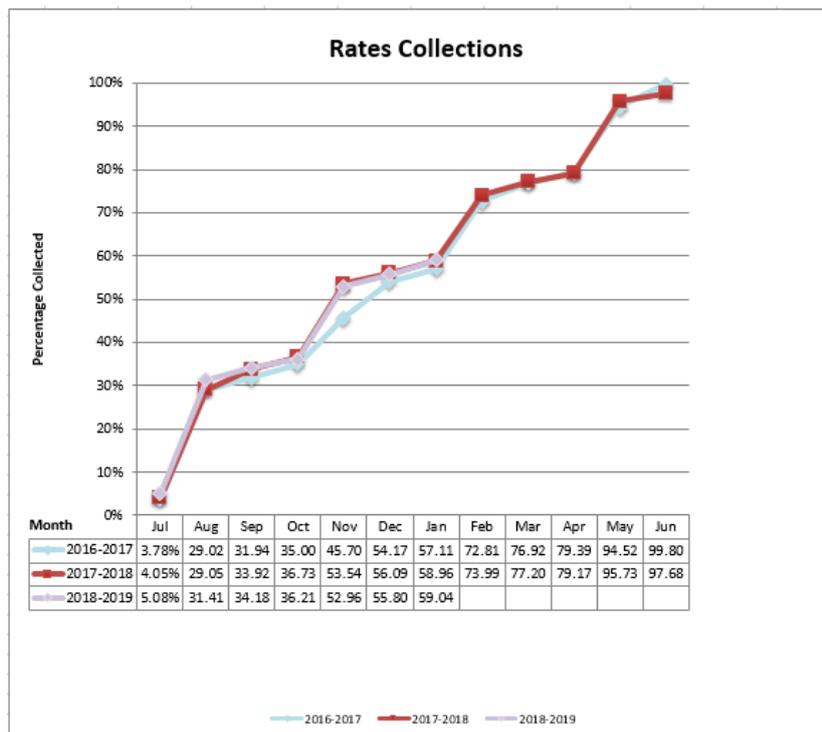
Cash and Investments	
Total Investments	
Direct Investments	\$3,000,000.00
Managed Funds	\$5,973,708.73
Grand Total Investments	\$8,973,708.73
Total Cash and Investments	
Investments	\$8,973,708.73
Cash at bank	\$ 203,100.15
Grand Total Cash and Investments	\$9,176,808.88
General Fund Cash	
Total cash and investments	\$9,176,808.88
LESS:	
Water fund*	-\$671,834.21
Sewer fund*	-\$3,337,137.23
Waste fund*	-\$2,820,203.88
Other restrictions:	
Employee leave entitlements*	-\$450,000.00
Carry over works in progress*	\$0.00
Asset replacement*	-\$322,910.00
Bonds and deposits	-\$1,100,000.00
Unexpended grants*	-\$125,000.00
Developer contributions	-\$256,000.00
*These figures may change with end of year processing	
Discretionary General Fund Cash	\$93,723.56



I, Helen Thomas, Finance Manager and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council's investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's Investment Policy (F.01.03), as amended.

RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 31st January 2019.





Performance Summary

January 2019

TCorpIM Core Funds

Returns	1 Month %			FYTD %			1 Year %			3 Year (% p.a.)			5 Year (% p.a.)			7 Year (% p.a.)		
	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER
Cash	0.22	0.18	0.04	1.32	1.18	0.14	2.09	1.95	0.14	2.27	1.91	0.36	2.42	2.14	0.27	2.78	2.48	0.30
Short Term Income	0.26	0.18	0.08	1.42	1.18	0.25	2.26	1.95	0.31	2.47	1.91	0.56	2.59	2.14	0.44	3.03	2.48	0.55
MTGF*	1.80	1.82	-0.03	0.94	1.18	-0.23	2.27	2.61	-0.35	4.77	4.97	-0.20	4.77	4.96	-0.19	6.07	6.02	0.06
LTGF**	2.97	3.22	-0.25	-0.28	0.31	-0.59	2.17	2.69	-0.52	8.06	8.46	-0.41	7.41	7.84	-0.43	9.86	9.94	-0.08

*Medium Term Growth Fund **Long Term Growth Fund

TCorpIM Cash Fund
January 2019

	1 month %	3 month %	6 month %	FYTD %	1 year %	3 year (% p.a.)	5 year (% p.a.)	7 year (% p.a.)	Since inception (% p.a.)
Net returns	0.22	0.52	1.09	1.32	2.09	2.27	2.42	2.78	5.77
Benchmark	0.18	0.49	0.98	1.18	1.95	1.91	2.14	2.48	5.69
Net relative to benchmark*	0.04	0.04	0.11	0.14	0.14	0.36	0.27	0.30	0.08

*Numbers may not add up due to rounding.

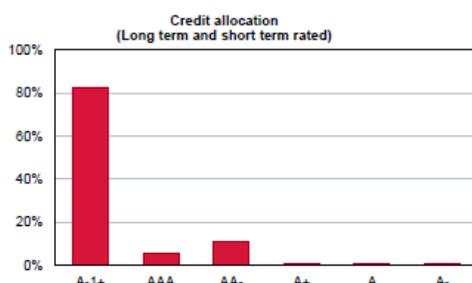
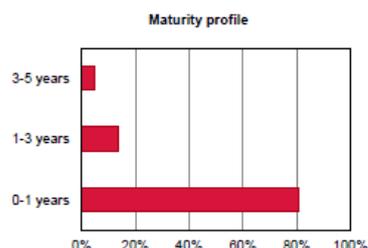
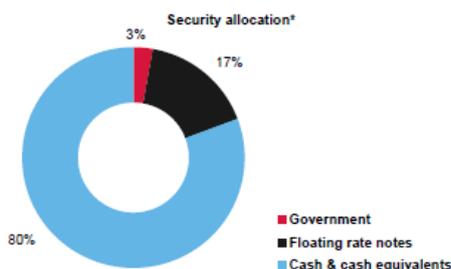
Performance commentary

The Fund returned 0.22% in January and for the financial year to date has returned 1.32%. Over the past 12 months the Fund has returned 2.09%.

The fourth quarter Australian Consumer Price Index was released during the month. The headline figure rose by 1.8% over the year and 0.5% over the quarter. On average, the core measures rose by around 0.40% over the quarter and 1.75% over the year. Inflation remains stuck below the RBA's target band of 2-3% p.a.

The Fund remains appropriately positioned and will benefit from a contraction in short term credit spreads. The Fund outperformed the benchmark over the month.

Benchmark: Bloomberg AusBond Bank Bill Index
Funds under management: \$789m
Distribution frequency: Monthly
Inception date: 30 June 1989
Investment manager: NSW Treasury Corporation
Cashflow notification period: Daily (same day cashflows with notification by 12 noon)
Objective: To produce returns similar to the benchmark, over one year periods, on an after-fees basis.



Running yield	%
Fund	2.26
Benchmark	1.94

Duration	Years
Fund	0.3
Benchmark	0.1

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Note: The portfolio characteristics displayed in the exhibits are based in part on third party databases that are not subject to independent review.

TCorpIM Medium Term Growth Fund

January 2019

	1 month %	3 month %	6 month %	FYTD %	1 year %	3 year (% p.a.)	5 year (% p.a.)	7 year (% p.a.)	10 year (% p.a.)
Net returns	1.80	0.91	0.14	0.94	2.27	4.77	4.77	6.07	6.12
SAA benchmark	1.82	0.98	0.42	1.18	2.61	4.97	4.96	6.02	6.08
Net relative to benchmark*	(0.03)	(0.07)	(0.27)	(0.23)	(0.35)	(0.20)	(0.19)	0.06	0.04

*Numbers may not add up due to rounding.

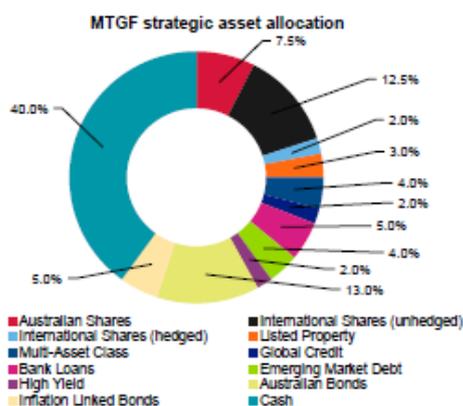
Performance commentary

The Fund returned 1.80% in January and for the financial year to date has returned 0.94%. Over the past 12 months the Fund has returned 2.27%. Growth assets experienced a swift, but partial recovery, following the declines in the December quarter. International and domestic equity allocations were the largest contributors in the month, supported by positive returns from credit investments, listed property and multi-asset class strategies.

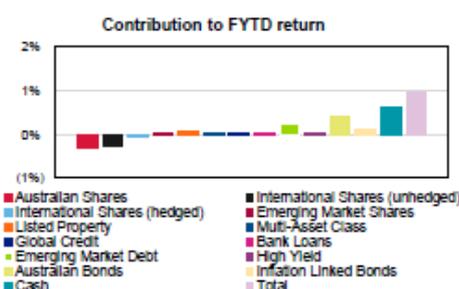
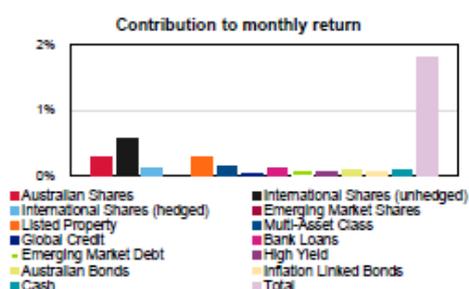
International Shares rose 4.13% (unhedged) and 7.32% (hedged) over the month, with the US Federal Reserve taking a less aggressive stance on tightening policy, and a solid US reporting season. The rebound in the S&P500 (US) marked the best January performance since 1987. Australian Shares also rose 3.73% in the month.

While the Fund holds substantial cash and defensive investments that add stability through volatile periods such as the recent December quarter, other asset sectors also made positive contributions during the January rebound. Credit sectors which include high yield, bank loans and emerging market debt generally retraced their December sell-offs, as liquidity returned after the holiday season. Listed property, up 9.83% in the month, was a strong contributor for the Fund benefiting from the decline in US Treasury yields. Multi-asset class managers also added value in the month after a challenging period of performance during 2018.

Benchmark: Medium Term Growth Fund strategic asset allocation weighted index
Funds under management: \$641m
Distribution frequency: Annual
Inception date: 1 December 1990
Objective: To produce returns higher than the benchmark, after fees, over rolling three year periods.



Net return by asset class	Month %	FYTD %
Australian Shares	3.73	(4.18)
International Shares (unhedged)	4.13	(1.29)
International Shares (hedged)	7.32	(2.88)
Emerging Market Shares	-	(0.77)
Listed Property	9.83	3.47
Multi-Asset Class	3.30	0.62
Global Credit	2.15	2.40
Bank Loans	1.92	0.85
Emerging Market Debt	1.91	5.79
High Yield	4.01	0.32
Australian Bonds	0.65	3.36
Inflation Linked Bonds	1.07	2.22
Cash	0.24	1.35



Note: The portfolio characteristics displayed in the exhibits are based in part on third party databases that are not subject to independent review.

T Corp Performance Summary – January 2019



Performance Summary

January 2019

TCorpIM Core Funds

Returns	1 Month %			FYTD %			1 Year %			3 Year (% p.a.)			5 Year (% p.a.)			7 Year (% p.a.)		
	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER
Cash	0.22	0.18	0.04	1.32	1.18	0.14	2.09	1.95	0.14	2.27	1.91	0.36	2.42	2.14	0.27	2.78	2.48	0.30
Short Term Income	0.26	0.18	0.08	1.42	1.18	0.25	2.26	1.95	0.31	2.47	1.91	0.56	2.59	2.14	0.44	3.03	2.48	0.55
MTGF*	1.80	1.82	-0.03	0.94	1.18	-0.23	2.27	2.61	-0.35	4.77	4.97	-0.20	4.77	4.96	-0.19	6.07	6.02	0.06
LTGF**	2.97	3.22	-0.25	-0.28	0.31	-0.59	2.17	2.69	-0.52	8.06	8.46	-0.41	7.41	7.84	-0.43	9.86	9.94	-0.08

*Medium Term Growth Fund **Long Term Growth Fund

SEALED DOCUMENTS

The following documents have been issued under Council's seal since the last Council Meeting:

Date of Seal	Details	Doc No.
22/01/19	Confidentiality Deed – ARTC – Inland Rail	19/1205
14/02/19	Deed of Variation – Bingara Swimming Pool Stronger Country Communities Round 1	19/3200

OFFICER RECOMMENDATION

THAT the monthly Investment and Rates Collection report for January 2019 be received.

Further that the Common Seal attachments are noted.

ATTACHMENTS

There are no attachments for this report.