



## Position Description – School Based Trainee Carpenter

<b>Job Title</b> School Based Trainee Carpenter	<b>Reports To</b> Building Services Manager	<b>Supervisory Responsibilities</b> NIL
<b>Applicable Award</b> Local Government (State) Award 2017		
<b>Overall purpose of the position</b>  The School Based Trainee Carpenter will acquire skills through on the job training and TAFE study and apply those skills by assisting the building services team in the provision of quality carpentry construction, installation, maintenance and repair of Council owned buildings and structures.  <i>NOTE: Council does not guarantee continued employment beyond the completion of the traineeship.</i>		
<b>Tasks and responsibilities</b> <i>Include but are not limited to;</i> <ul style="list-style-type: none"> <li>• Assist Council's building services team with the construction, maintenance, alterations, repair and renovation of various structures and buildings, including painting, tiling, concreting and plastering.</li> <li>• Operate small item(s) of plant and equipment that may be required on a day to day basis provided appropriate skills and/or qualifications are held.</li> </ul>		

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- Undertake daily maintenance of item(s) of plant and equipment operated as directed.
- Abide by Council's Work Health & Safety policy and associated procedures and co-operate with Council by following safe work instructions and practices.
- Meet legal obligation to comply with legislation and regulations, which require the use of personal protective clothing and equipment.
- Provide a high standard of customer service.

## **Equal Employment Opportunity**

The Gwydir Shire Council is an Equal Employment Opportunity Employer and appoints on the basis of merit. Merit is determined by assessing the applicant's abilities, qualifications, experience, work performance and personal qualities relative to the requirements of the position.

## **Requirements of the Role**

### **Essential**

- Completion of Year 10
- Genuine interest in pursuing a career as a Carpenter.
- Good literacy, numeracy and communication skills.
- Enthusiasm and commitment to undertaking the apprenticeship including both on and off the job training.
- Ability to undertake directions/instructions from superiors.

### **Desirable**

- Current First Aid Certificate.
- OHS Construction Induction Certificate

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