

Position Description – Building Services Labourer

Job Title

Building Services
Labourer

Reports To

Building Services
Supervisor

Supervisory Responsibilities

NIL

Applicable Award

Local Government (State) Award 2017

Overall purpose of the position

This position is responsible for the repairs and maintenance of Councils existing building assets and the construction of new buildings and structures.

Tasks and responsibilities include but are not limited to;

- Assist with the construction, maintenance, alterations, repair and renovation of various structures and buildings, including painting, tiling, concreting and plastering.
- Operate any item(s) of plant that may be required on a day to day basis provided appropriate qualifications are held.
- Undertake daily maintenance of item(s) of plant and equipment operated as directed.
- Calculation and estimation of material quantities
- Abide by Council's Work Health & Safety policy and associated procedures and co-operate with Council by following safe work instructions and practices.
- Meet legal obligation to comply with legislation and regulations, which require the use of personal protective clothing and equipment.
- Provision of a high standard of customer service.

Equal Employment Opportunity

The Gwydir Shire Council is an Equal Employment Opportunity Employer and appoints on the basis of merit. Merit is determined by assessing the applicant's abilities, qualifications, experience, work performance and personal qualities relative to the requirements of the position.

Requirements of the Role

Essential

- Class C Driver Licence.
- Ability to work both independently and as part of a team.
- Demonstrated effective problem solving skills.
- Ability to work unsupervised and to prioritise tasks.
- OH&S General Induction for Construction NSW (work safely in the construction industry national competency).
- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals.
- Good literacy and numeracy skills.
- Good written and oral communication skills.
- Ability to undertake directions/instructions from superiors.

Desirable

- Current First Aid Certificate.
- Experience in building/construction.

Page 2 of 3	Position Description – Building Services Labourer	Version 1
Adopted: June 2018	Review date: June 2019	

Employment Declaration

- I agree with and understand the requirements of my employment, as detailed in this position description.
- I have had the opportunity to ask questions regarding the terms of my employment and have received satisfactory answers.
- I understand that the above position description describes the general nature of my employment, and that other duties may be required of me upon request.
- I understand that I will not be asked to participate in additional duties that are unreasonable, or outside of my capability and training.
- I understand that I will receive in-house training in aspects of my employment that I am not currently proficient, in order to satisfactorily meet the position requirements.
- I will take reasonable care for my own health and safety.
- I will take reasonable care for the health and safety of others.
- I will comply with any reasonable instruction given by the GSC.
- I will cooperate with any reasonable policies and procedure of the GSC.

Printed Name: _____

Signature: _____

Date: _____

Position: _____

Office Use Only

Prepared by:

Date:

Signature:

Position:

Page 3 of 3	Position Description – Building Services Labourer	Version 1
Adopted: June 2018	Review date: June 2019	