



**MINUTES COMMUNITY SERVICES AND PLANNING
COMMITTEE**

GWYDIR SHIRE COUNCIL

THURSDAY 13 SEPTEMBER 2018

**COMMENCING AT 10.09AM
WARIALDA OFFICE COUNCIL CHAMBERS**

Present:

Councillors: Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr. Stuart Dick, Cr. Jim Moore, Cr. David Coulton and Cr Frances Young

Staff: Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Richard Jane (Director Technical Services) and Helen Thomas (Manager, Finance)

Public: Nil

Visitor: Nil

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Chairman

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OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES Cr Geoff Smith, Cr Tiffany Galvin and Cr Marilyn Dixon (OAM)

**THAT the apologies of Cr Geoff Smith, Cr Tiffany Galvin and Cr Marilyn Dixon (OAM) are accepted.
(Moved Cr D Coulton, Seconded Cr Egan)**

CONFIRMATION OF THE MINUTES

**THAT the Minutes of the previous Community Services and Planning Committee Meeting held on Thursday 9 August 2018 as circulated be taken as read and CONFIRMED.
(Moved Cr D Coulton, Seconded Cr Young)**

PRESENTATION - Nil

CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST - Nil

ADDITIONAL/LATE ITEMS

THAT the following items, namely:
1. Gravesend Hall Group
**are accepted as late items onto this Agenda for discussion.
(Moved Cr Egan, Seconded Cr Dick)**

COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS

**THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider the items listed on the agenda.
(Moved Cr D Coulton, Seconded Cr Young)**

ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL SESSION

COMMITTEE RECOMMENDATION:

THAT the recommendations of the Confidential Session, namely:

THAT the Confidential Organisation and Community Development report for August 2018 be received.

FURTHER that Sharon Baker and her staff be sincerely congratulated for their recent success in achieving reaccreditation.

FURTHER that the efforts of the Naroo Management and staff be acknowledged with a suitable plaque for public display at Naroo.

are adopted.

(Moved Cr Young, Seconded Cr Egan)

Item 1 Willoughby City Council - Drought Assistance

DELIVERY PROGRAM

GOAL: 4. Proactive Regional and Local Leadership

OUTCOME: 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY

STRATEGY: 4.1.2 Enable broad, rich and meaningful engagement to occur - GM - external

Recently I together with staff members attended the Chatswood Spring Fair as a delegation supporting the student exchange as part of the Willoughby-Gwydir Sister City Program.

On behalf of the Shire I received a very generous donation of \$10,000 from the Mayor of Willoughby City, Cr. Gail Giles-Gidney.

If you would like to see the debate supporting the donation at the Willoughby City Council Meeting it can be viewed by going to Item 7 Mayoral Minute, second item, at <http://webcast.willoughby.nsw.gov.au/archive/video18-0827.php#placeholder>



From Left to Right Crs. Christine Tuon, Craig Campbell, Wendy Norton, Tony Mustaca OAM, Mayor John Coulton, Mayor Gail Giles-Gidney, Brendon Zhu and Angelo Rozos.

I advised Mayor Gail that the Shire will use the funds to provide a poly water tank for one of the Shire's trucks that will be able to deliver potable water to farm homesteads in need of water, and that Willoughby City's generosity will be acknowledged on the tanker by displaying the Willoughby City Logo.

The poly tank, which cost \$14,990, has a capacity of 12,000 litres and will be attached to a refurbished Council truck.

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Willoughby City Council will be providing the logo for display on the poly tank.

MAYORAL RECOMMENDATION

THAT the report be received and that the generosity of Willoughby City Council be acknowledged with sincere thanks.

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the report be received and that the generosity of Willoughby City Council be acknowledged with sincere thanks.

(Moved Cr Egan, Seconded Cr Young)

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Item 2 Gravesend Hall Group

DELIVERY PROGRAM

GOAL: 1. A healthy and cohesive community

OUTCOME: 1.1 WE HAVE HEALTHY AND INVITING SPACES AND PLACES

STRATEGY: 1.1.3 Provide the right places, spaces and activities - OCD - external

Cr David Coulton joined me, Mrs Southwell and the General Manager in a public meeting with the Gravesend community members on 11th September 2018 involved in the restoration of the Gravesend Hall. 14 members of the Gravesend community attended the meeting.

It is clear that the group continues to be committed to the task of seeking sufficient funds to restore the Hall.

The Group has two funding submissions with the State and Federal Governments, which could contribute an additional \$70,000 towards their project when added to the \$25,000 that the Council has quarantined from the sale of the former church site.

The Group requested more time to put together the required funds, which I agreed to, and also that sufficient funds be released from the \$25,000 to allow the floor of the Hall to be re-stumped thus allowing the building to better weather proofed to reduce further damage.

I advised the meeting that I would take their request to this Council Meeting for consideration.

MAYORAL RECOMMENDATION

THAT the Council release sufficient funds to allow the Hall's floor to be re-stumped.

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the matter be deferred until November Meeting or once the State grant being sought has been announced.

(Moved Cr Egan, Seconded Cr Dick)

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Item 3 Drought Communities' Program

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 1. A healthy and cohesive community

OUTCOME: 1.2 OUR COMMUNITY IS AN INVITING AND VIBRANT PLACE TO LIVE

STRATEGY: 1.2.2 A shared responsibility for community safety - OCD - external

AUTHOR General Manager

DATE 28 August 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report is for discussion about possible projects for funding under this program.

TABLED ITEMS Nil

BACKGROUND

The outline of the program is attached in a letter from The Hon. Dr. John McVeigh MP.

I requested the senior staff and Councillors to provide me with possible projects that they would like to put forward. The comments received are tabulated below in this report.

In case the Gravesend Hall Community Group put in a request for funding consideration as well which is included in the table.

COMMENT

Source	Suggestion
Staff	Replace Bingara Swimming Pool x 3
Staff	Provide potable water deliveries to fill house tanks – we can hire slide on tanks and use our own trucks and labour, or contract out x 3 (\$10,000 provide from Willoughby City Council and organised)
	Provide free diesel on farm to offset transport costs, we can deliver this in our own diesel tanker trailers and vehicles, or contract out. A thousand properties at 700 litres each, there is a million bucks on its own.

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	Provide meal vouchers to be redeemed at local clubs and pubs – the venue would discount vouchers purchased as their own way of donating as well.
	Provide store vouchers to buy food at local stores, keeps it local.
Staff	This may be a complete conflict of interest and I totally understand if you delete my message but from a personal perspective my husband and I are struggling with the drought and cost of feeding. We have a grader and roller and this does assist in supplementing our farm income but of course none of the farmers are spending money on these types of projects and therefore our income has been drastically reduced, and we totally understand this. I am wondering what farmers out there have equipment such as this that could be used for employing local contractors for repairs and/or maintenance to do extra road works or something???
Staff	Development of an All Abilities Recreation Area at Hospital Park using local contractors.
Staff	There may be an opportunity to do some work at the Bingara showground through the suggested option of employing local contractors – fencing, painting, repairs, rebuilding the stables.
Staff	Buy an additional stainless steel water tanker to allow for the delivery of potable water to rural homesteads using appropriately licensed farmers as drivers on a roster system to provide some off-farm income.
Councillor	I think the funds could go towards finishing the clearing of noxious vegetation from our river and creeks, its work some of our farmers who need a cash flow might like to get involved in particularly if we could structure their work hours to accommodate their already busy work schedule, it's also work the women could be involved in. Some farm hands and machinery operators have had their hours cut so they may be happy to have other work.
Staff	We could also look at this for sheep proofing the Bingara Saleyards and possibly building the small stock yard near the Warialda pound.
Staff	The Living Classroom could do some fencing and works in the carbon farm and more landfill fencing at Upper Horton, Croppa Creek and Coolatai.
Staff	Fence the Warialda airstrip (Estimated cost \$145,000 Ex GST). Estimate prepared following a request from the local Federal Member following a close call with a kangaroo while landing.
Staff	The Warialda historical society could employ contractors to do repairs or upgrades to their space and also the Gravesend hall (Community request from Gravesend Hall group).
Staff	Contract painting work for community buildings by local painters.
Staff	Use local fabricators to build addition cardboard cages for community recycling.
Councillor	Oregon Rd may be another area to create a work opportunity not sure of the logistics involved.

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Councillor	I think we should be progressing the streetscape in the towns, if this is not the favourable project perhaps we could do some work on the riverscape plans.
Gravesend Hall Committee	See Attachment 2 requesting \$20,000 although they would like more if possible
Staff in consultation with relevant Community	Renovation of Tennis Courts and Upgrading to Multi-Sport Courts (\$130,000) Upper Horton Preferred Option 1
	Construction of Toilet and Shower Building for Sporting Facilities and Public Use (\$161,000)
	Water Augmentation for Sporting Facilities (\$57,000)
	North Star Sports Club solar panels and outdoor lighting (\$90,000)
Staff	CWA commemorative statue leading up to the 100 th Anniversary in 2022.

CONCLUSION

In order to facilitate debate and discussion I put forward the following suggested projects:

The Community projects listed below with an “*” have had recent or past extensive public consultation.

Possible suggested projects	
Project	Estimated \$
*Upper Horton Renovation of Tennis Courts and Upgrading to Multi-Sport Courts	130,000
Warialda Air Strip fencing	145,000
*Gravesend Hall	50,000
*Use local fabricators to build additional cardboard cages for community recycling.	10,000
Development of an All Abilities Recreation Area at Hospital Park Warialda using local contractors.	200,000
*North Star Sports Club solar panels and outdoor lighting	90,000
*Warialda and Bingara Town Streetscape improvements	200,000
*CWA commemorative statue leading up to the 100 th Anniversary in 2022.	50,000
*Gwydir Foreshore improvement works including weed eradication	125,000
	1,000,000

NO RECOMMENDATION

For discussion

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ATTACHMENTS

- AT- Letter outlining program
- AT- Request from Gravesend Community

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the following suggested projects be submitted for Federal funding once the guidelines are announced:

Possible projects	
Project	Estimated \$
*Upper Horton Renovation of Tennis Courts and Upgrading to Multi-Sport Courts	130,000
Warialda Air Strip fencing	145,000
*Gravesend Hall	50,000
*Use local fabricators to build additional cardboard cages for community recycling.	10,000
Development of an All Abilities Recreation Area at Hospital Park Warialda using local contractors.	200,000
*North Star Sports Club solar panels and outdoor lighting	90,000
*Warialda and Bingara Town Streetscape improvements	200,000
*CWA commemorative statue leading up to the 100 th Anniversary in 2022.	50,000
Reedy Creek Warialda bamboo removal and other work	15,000
*Gwydir Foreshore improvement works including weed eradication	110,000
	1,000,000

(Moved Cr Egan, Seconded Cr Young)



The Hon Dr John McVeigh MP

Minister for Regional Development, Territories and Local Government
Federal Member for Groom

MS18-002333

23 AUG 2018

Cr John Coulton
Mayor
Gwydir Shire Council
Locked Bag 5
BINGARA NSW 2404

Dear Cr Coulton 

The Coalition Government is standing shoulder to shoulder with farmers and rural, regional and remote communities across Australia to ensure they can survive the severe and widespread drought that has affected so many.

Our drought support package has increased to \$1.8 billion and we will continue to monitor conditions and respond accordingly to ensure we meet local needs.

Recognising that the drought bites just as hard on main street as it does in the paddock, over the weekend I announced a \$75 million boost to the Drought Communities Programme to support communities in the most drought-affected regions of Australia.

This program will provide eligible councils, including your council, with up to \$1 million each to support your small, rural towns through the drought. This funding is intended to provide short-term support to communities facing hardship arising from drought. It will fund projects that provide local employment, keep money flowing through local shops and suppliers and support drought-relief activities.

I am currently finalising the program guidelines, which will provide more information on the roll-out of the program and how to access funding. While I am doing this, I invite you to start thinking about the type of projects that would provide the most benefit to your communities. Some examples might include: employing local contractors to undertake repairs or maintenance; upgrading or building new community facilities; holding events and undertaking drought-relief activities; and carting potable water if required.

The Hon Dr John McVeigh MP
Parliament House Canberra | (02) 6277 7990 | minister.mcveigh@regional.gov.au
216 Margaret Street, Toowoomba QLD 4350

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Chairman

There is no requirement for your council to match funding under the program. Funding is only available this financial year and you must be able to complete any projects by 30 June 2019.

I encourage you to make the most of this support. AusIndustry will contact you in the near future when applications open. In the interim, if you have any questions please contact my office on 02 6277 7990 or at minister.mcveigh@regional.gov.au.

Yours sincerely



Dr John McVeigh MP

Gravesend Community Group
Incorporated
Inc No: INC9897742

22 August 2018

Mr Max Eastcott
General Manager
Gwydir Shire Council

Dear Mr Eastcott

Re: Drought Funding to Local Councils announced in the last week

I write to you with a request for consideration of the Gravesend Town Hall to receive a sum of money under the recently announced drought funding that is being distributed to Local Councils.

The community of Gravesend is eager to start repair work to our town hall. If the hall was in a usable condition, we would be able to hold some events to uplift the spirits of our farmers and wider community. Seeing as this is unable to be done, the next best thing would be for the Gravesend Community Group Inc to be able to announce to the residents of Gravesend that repair work can now begin due to the generosity of the Gwydir Shire Council. This would be uplifting and provide a new focus for the residents of Gravesend, something other than the drought and all that that entails.

An amount of \$20,000 would be greatly appreciated to kick off the repairs, of course if you would like to allocate more than this would be welcomed also. The money would be going back into the local community, with the employment of local builder Ben Meader of Ben Meader Constructions, thus propping up the local economy.

We're excited by what a partnership between the Gwydir Shire Council and Gravesend Community Group Inc can achieve for the residents of Gravesend and the Gwydir Shire as a whole. Thank you for your consideration of this request.

Kind regards

Karen Withers
Treasurer

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Chairman

Item 4 Monthly Executive Report - August 2018

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

DATE 4 September 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

The monthly Executive report details the activities carried out by the Department during the month of August 2018.

BACKGROUND

The monthly Executive report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

Circular Economy

The preparation of the development application for the proposed Greenhouse is about to commence. SMK Consulting has been requested to provide a quotation for the evaluation work required.

Waste Collection

Due to an increasing level of contamination in both the organic and recycling bins the Council's contractor will be commencing a period of warnings being issued to offenders which may, eventually, lead to a removal of service. The staff are developing a procedure to ensure that the process is handled equitably by the contractor.

Development and Planning

The following Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications have been approved for the month of August 2018.

No.	Property Description	Development/ Work	\$	D/A	S96	CDC
11/2018	Lot 1 DP 11265214 7445 Copeton Dam Road Keera	Modification of Garage orientation	\$25,000	-	✓	-

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25/2018	Lot 1 DP 719647 16 Old Keera Road Bingara	Modification Dwelling Additions and Alterations	\$100,000	-	✓	-
28/2018	Lot 6 Sec 21 DP 758111 25 Keera Street Bingara	Garage/Caravan Port & Ensuite	\$23,000	✓	-	-
31/2018	Lot 48 DP 751099 709 Eden Forest Road Gravesend	Dwelling Additions and Alterations	\$105,000	✓	-	-

The following Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications remain outstanding for the month of August 2018.

No	Property Description and Description of Work	Reason	D/A	S96	CDC
35/2015	3533 Copeton Dam Road Copeton - Caravan & Camping Facilities	Development being assessed as existing use	✓	-	-
49/2016	1470 North Star Road Warialda - Continued Occupation/Use of Worker Accommodation	Approved in Principal awaiting additional information from applicant	✓	-	-
2/2018	163 Upper Whitlow Road Whitlow - Quarry	Awaiting EIS	✓	-	-
4/2018	651 Croppa Creek Road North Star - Increase Cattle Feedlot to 35,000 Head	EPA Requested amended Noise Assessment	✓	-	-
5/2018	1135 Croppa Creek Road North Star - 500,000 tonne Quarry	Joint Regional Planning Plan Assessment Report being prepared	✓	-	-
13/2018	Gwydir Highway Warialda - Truck Wash	Submission – Objection – Being Assessed	✓	-	-
29/2018	6 Saleyards Road Bingara - Commercial/ Light Industrial Shed	Being Assessed	✓	-	-
30/2018	2213 Gulf Creek Road Gulf Creek - Quarry	Being Assessed	✓	-	-
32/2018	6 Bligh Street Bingara - Dwelling Additions and Alteration	Being exhibited and notified	✓	-	-
33/2018	28A Cunningham Street Bingara - Shipping Container, Awning and Outhouse	Being exhibited and notified	✓	-	-
34/2018	22 Faithful Street Bingara - Commercial Shed	Being exhibited and notified	✓	-	-

There were no Development (D/A)/Complying Development (CDC) or Development Modification (s96) applications approved and not previously reported to Council for the month of August 2018.

There were no Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications were refused(R)/ withdrawn (W)/ Cancelled (C) for the month of August 2018.

There were no Complying Development (CDC) applications approved by Private Certifiers and lodged with Council for the month of August 2018.

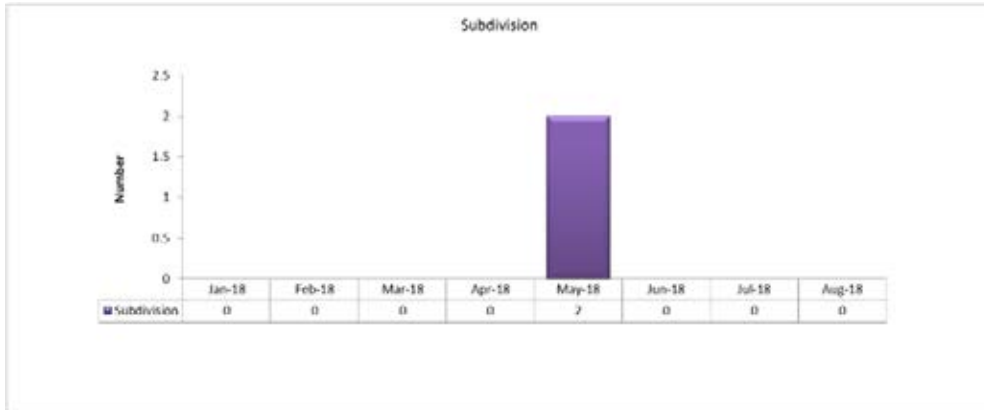
There were no Development (D/A) and Complying Development (CDC) applications determined where there has been a variation in standards under SEPP 1 or clause 4.6 of the Gwydir Local Environmental Plan 2013 for the month of August 2018.

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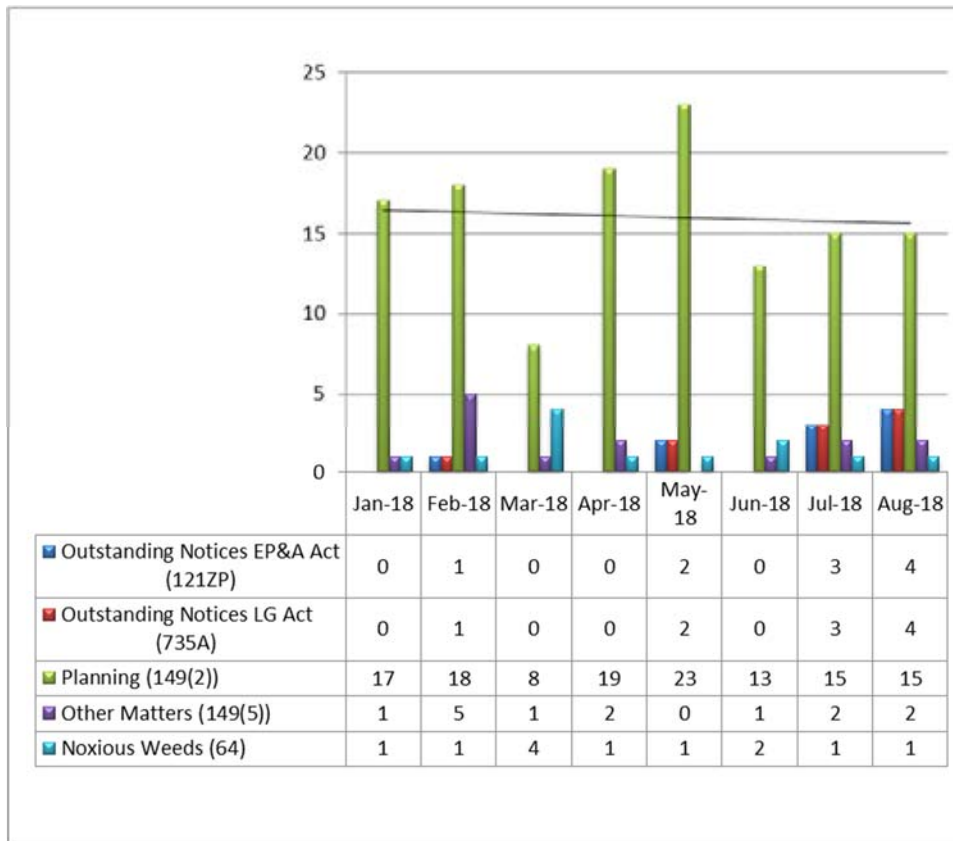
Chairman

Community Services and Planning Committee - 13 September 2018 Gwydir Shire Council

The following graph shows Subdivision Certificates issued for August compared to the previous seven (7) months.



The following graph shows Conveyancing Certificates issued for August compared to the previous seven (7) months.

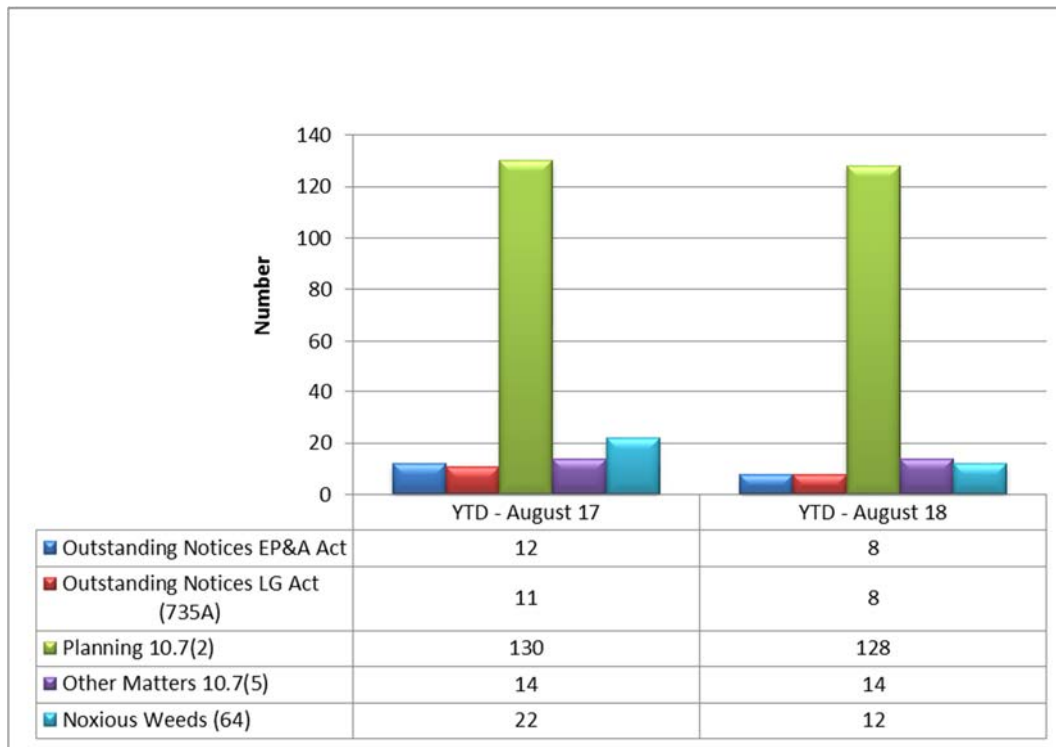


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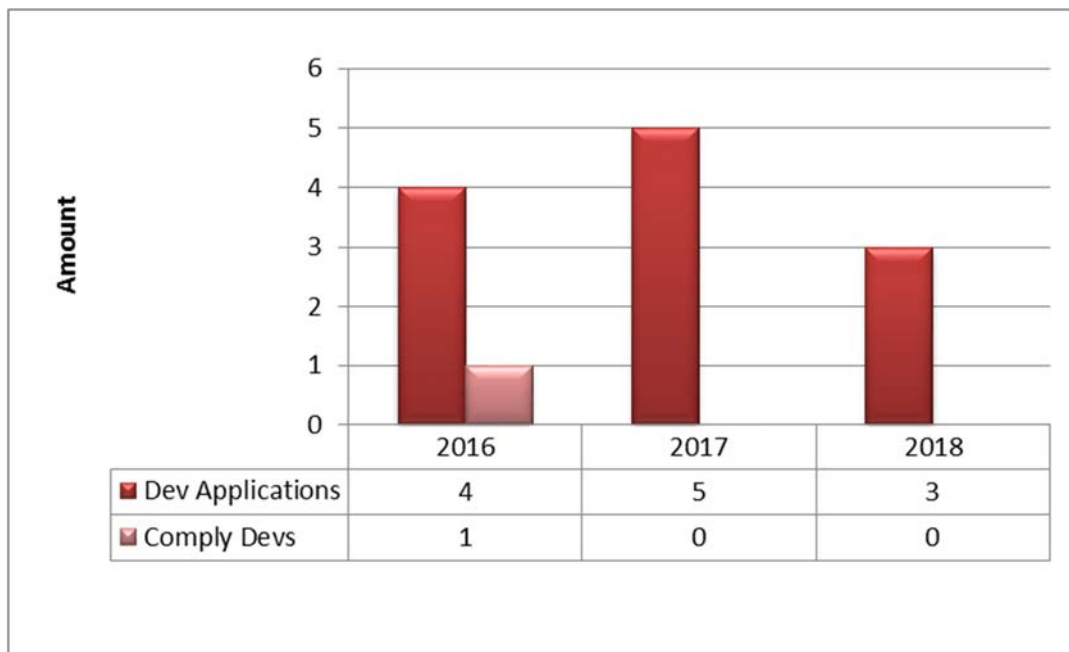
Chairman

Community Services and Planning Committee - 13 September 2018 Gwydir Shire Council

The following graph shows the number of Conveyancing Certificates issued up to and including the month of August 2018 compared with the same period in 2017.



The table below shows a comparison between total applications lodged for the month of August 2018 compared to the last two years (excluding private certifier lodged applications).



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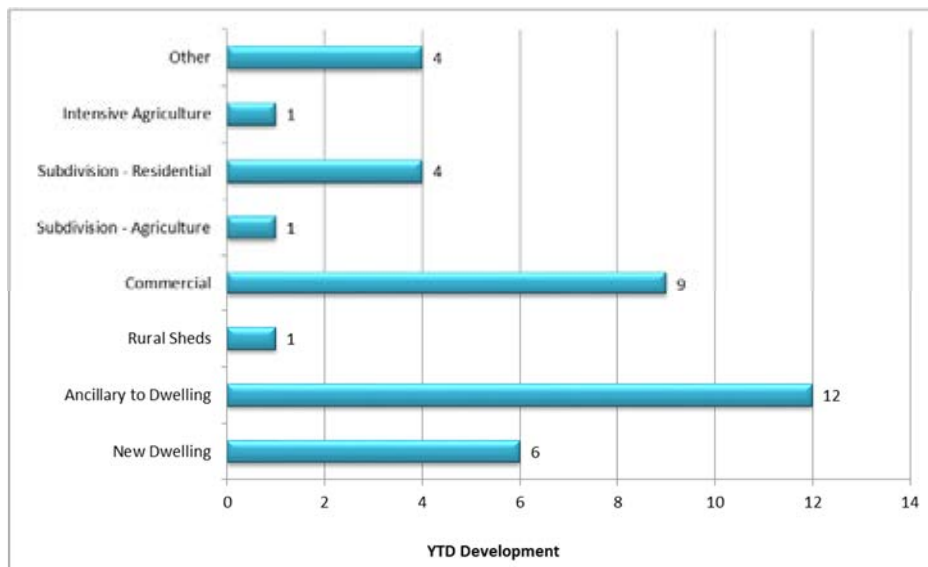
Chairman

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The table below shows a comparison between total applications lodged for the month of August 2018 compared to the last two years (excluding private certifier lodged applications).



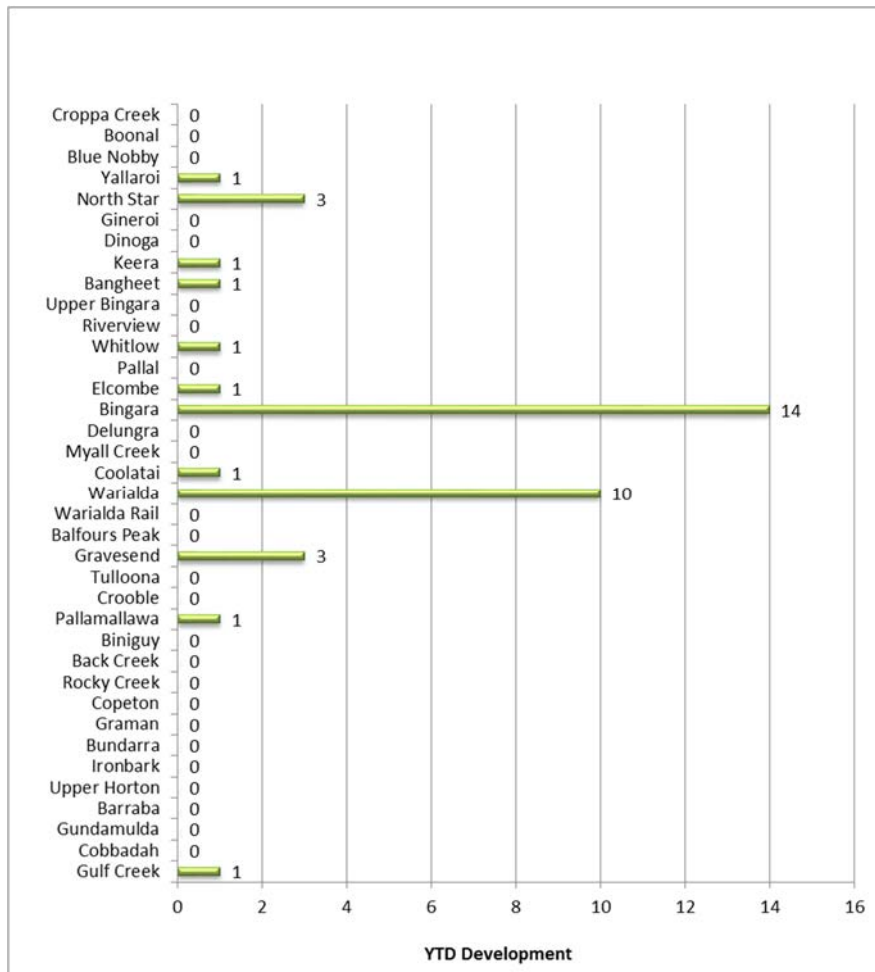
Development Applications received for the year by type - August 2018



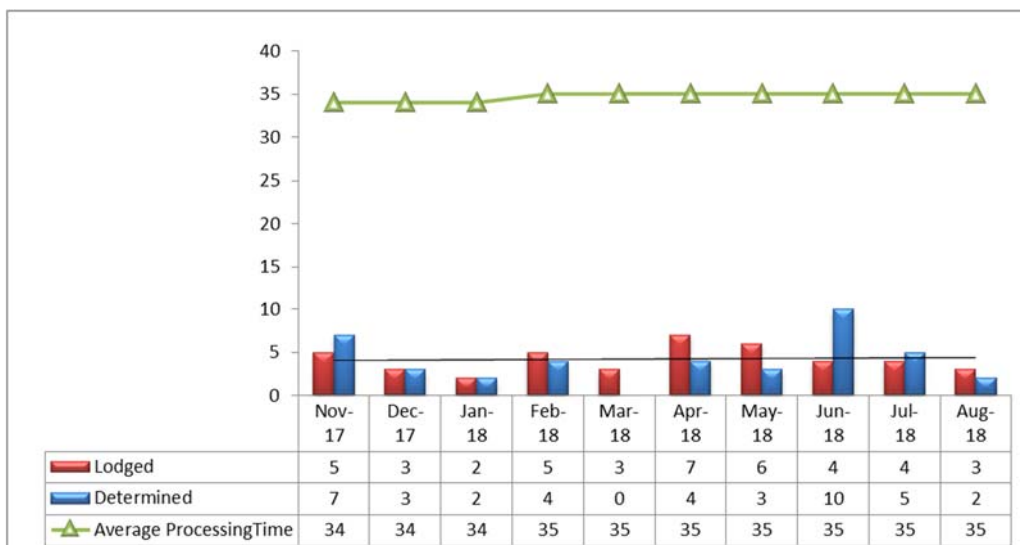
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Development Applications Received for the year by locality - August 2018 (includes private certifier lodged applications)



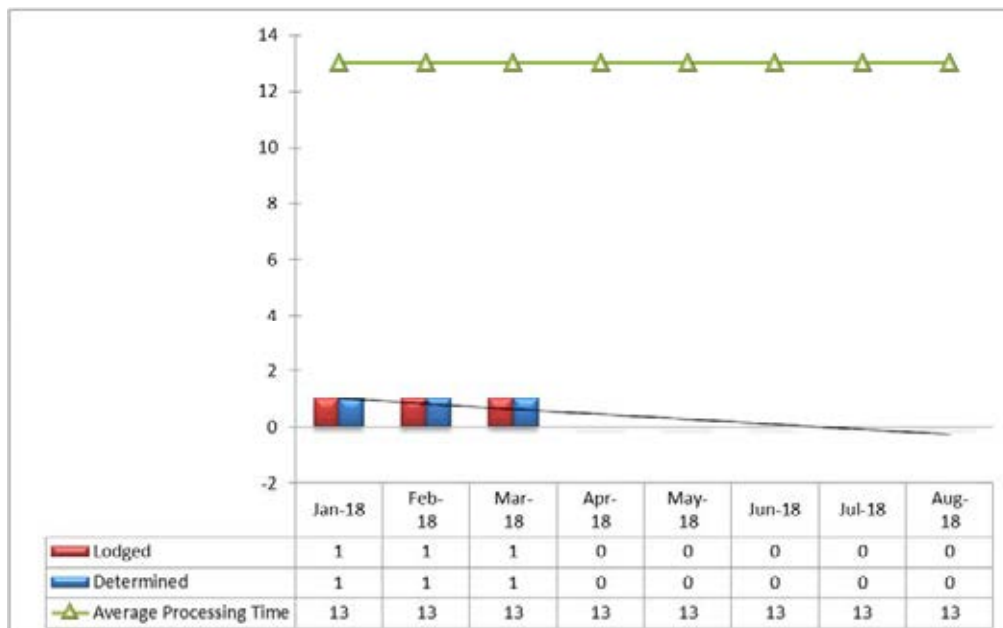
Development Applications – nine (9) months



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Complying Development Applications – nine (9) months (excludes private certifier lodged and approved applications)



GWYDIR LEARNING REGION

Heavy Vehicle Training

There were 11 clients who used GLR heavy vehicle driver training services during the month of August. Nine private clients completed their Final Competency Assessments during August: one Heavy Combination truck, four Heavy Rigid truck, two Medium Rigid truck licences and two Medium Rigid bus licences. A further two private clients successfully completed comprehensive training and assessment to gain their Heavy Combination Statement of Attainment and licences.

Learner car

Training with Best Employment in Inverell has concluded for the time being. A new batch of students will be considered in the near future. Six driving lessons were conducted during August in Warialda, Bingara and Inverell.

TAFE - Automotive Vocational Preparation Certificate II

Automotive classes continue to be well attended at the GLR Automotive Trade Training Centre.

Warialda High School continues to utilise the Automotive Trade Training facilities for their classes.

Use of The Living Classroom (TLC) during August

The NSW Governor, His Excellency David Hurley and Mrs Hurley visited TLC on 14 August. The program involved local school students and included music and drama and the planting of lettuces in the kitchen garden and strawberries in the Berry Patch. The Governor and Mrs Hurley joined in.

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A chemical certificate course was held at TLC in August by Northern Slopes Landcare Association.

The Department of Education held a regional network day at TLC.

A delegation of Chinese business people from Ningbo Yinzhou and Namoi representatives met at TLC on 21 August.

Fencing has been completed along the eastern boundary of TLC from West Street. Negotiations have been underway with neighbours to the south east regarding shared fences. The laneway from Argoon Street to the south boundary has been commenced.

TLC has been advised that a prize in the form of a Solar Street Sign has been won and will be installed on the site.

Discussions have taken place with Skyring Architects regarding the Wellness and Interpretive Centre design at TLC. The first draft of the plans are attached but have not, as yet, been finalised.

40mm of rain was recorded at TLC during August.

Work for Dole (WfD)

WfD crew currently use TLC four days each week. Six registered persons work with a BEST Employment funded Supervisor. This month's activities included fencing, garden beds, and plant propagation.

The WfD activity has been reviewed and renewed for the next six month period. The crew will increase to a maximum of 10 persons with candidates from Warialda to be included. The hours to be worked by people in the 18 - 49 years of age category will increase to 25 hours per week over four days, Monday to Thursday.

The crew will be able to undertake activities across the shire as long as suitable transport can be arranged. An additional Supervisor has been inducted to provide more flexibility into the program.

Trade Training Centres

Planning for the 'Naming Signs' for the three trade training centres in Gwydir Shire has commenced. These include the site name boards, the WARNING signs and the logos.

A revision of crockery and cutlery at the Roxy Hospitality TTC has been undertaken.

A sculpture produced by Georgie Pollard as part of the "An Artist, A Farmer and a Scientist walk into a bar ..." project has gone on display in the Fader Emporium in Maitland Street, Bingara as part of a Bingara display there. The sculpture called "The Long Sleep" will be available for display at TLC once the town display has finished.

CARAVAN PARKS

The information provided in this report is for the period 1 July 2018 to 31 August 2018.

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Bingara Riverside Caravan Park

From 1 July 2018 to 31 August 2018 the Bingara Caravan Park recorded a net operating profit of **\$9,667.02**. These figures include all oncosts to date.

Warialda Caravan Park

From 1 July 2018 to 31 August 2018 the Warialda Caravan Park recorded a net operating profit of **\$3,272.01**. These figures include oncosts to date.

Please note that these figures include the amount recorded in the Warialda Visitor Information Centre monthly report.

Operating income and expenditure for the two caravan parks is shown in Attachment 1.

OFFICER RECOMMENDATION

THAT the monthly Executive report for August 2018 be received

ATTACHMENTS

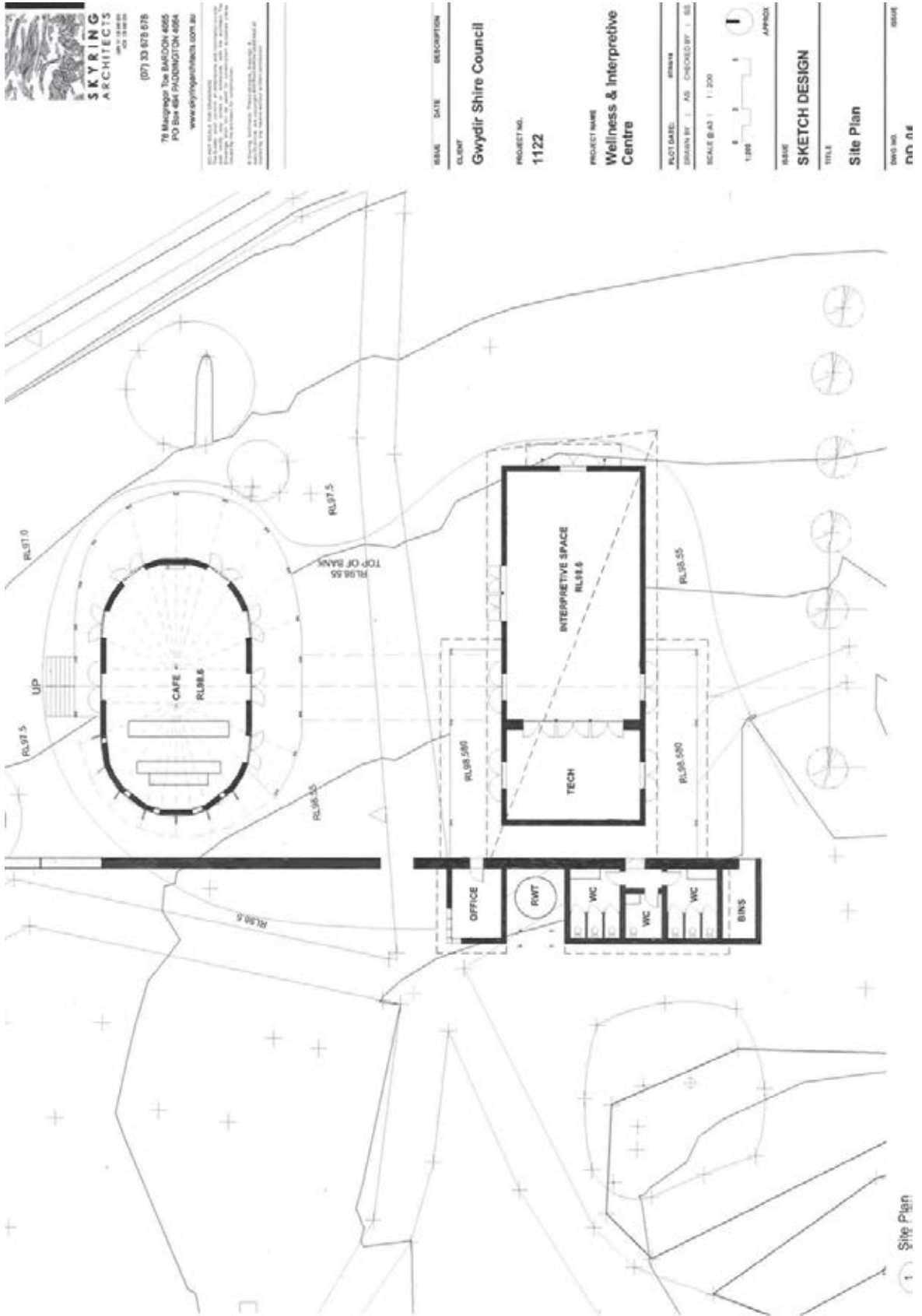
AT- Draft Architectural Drawings

AT- Caravan Park Details

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the monthly Executive report for August 2018 be received

(Moved Cr Young, Seconded Cr Egan)



SKYRING ARCHITECTS
 (07) 33 678 678
 78 Macgregor Tce MAROOCH 4655
 PO Box 661 PUDROBODIC 4656
 www.skyringarchitects.com.au

CLIENT
 Gwydir Shire Council

PROJECT NO.
 1122

PROJECT NAME
 Wellness & Interpretive Centre

PLOT DATE: 08/08/18
DRAWN BY: J. AS
CHECKED BY: J. AS
SCALE B A3: 1:200

ISSUE
 SKETCH DESIGN

TITLE
 Site Plan

DWG NO.
 010

ISSUE

This is page number 24 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman



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DATE: _____
 CLIENT: **Gwydir Shire Council**

PROJECT NO:
1122

PROJECT NAME:
**Wellness & Interpretive
 Centre**

DATE: _____
 DRAWN BY: AS
 CHECKED BY: SS

SCALE (A3) : 1 : 200
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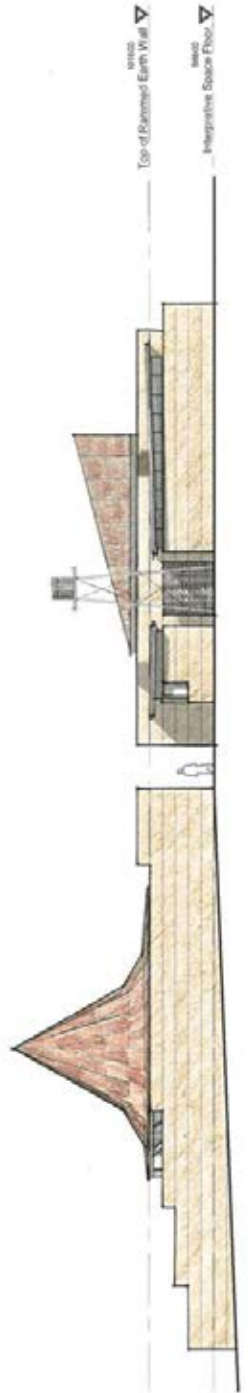
SKETCH DESIGN

Site Elevations

DATE: 08/18
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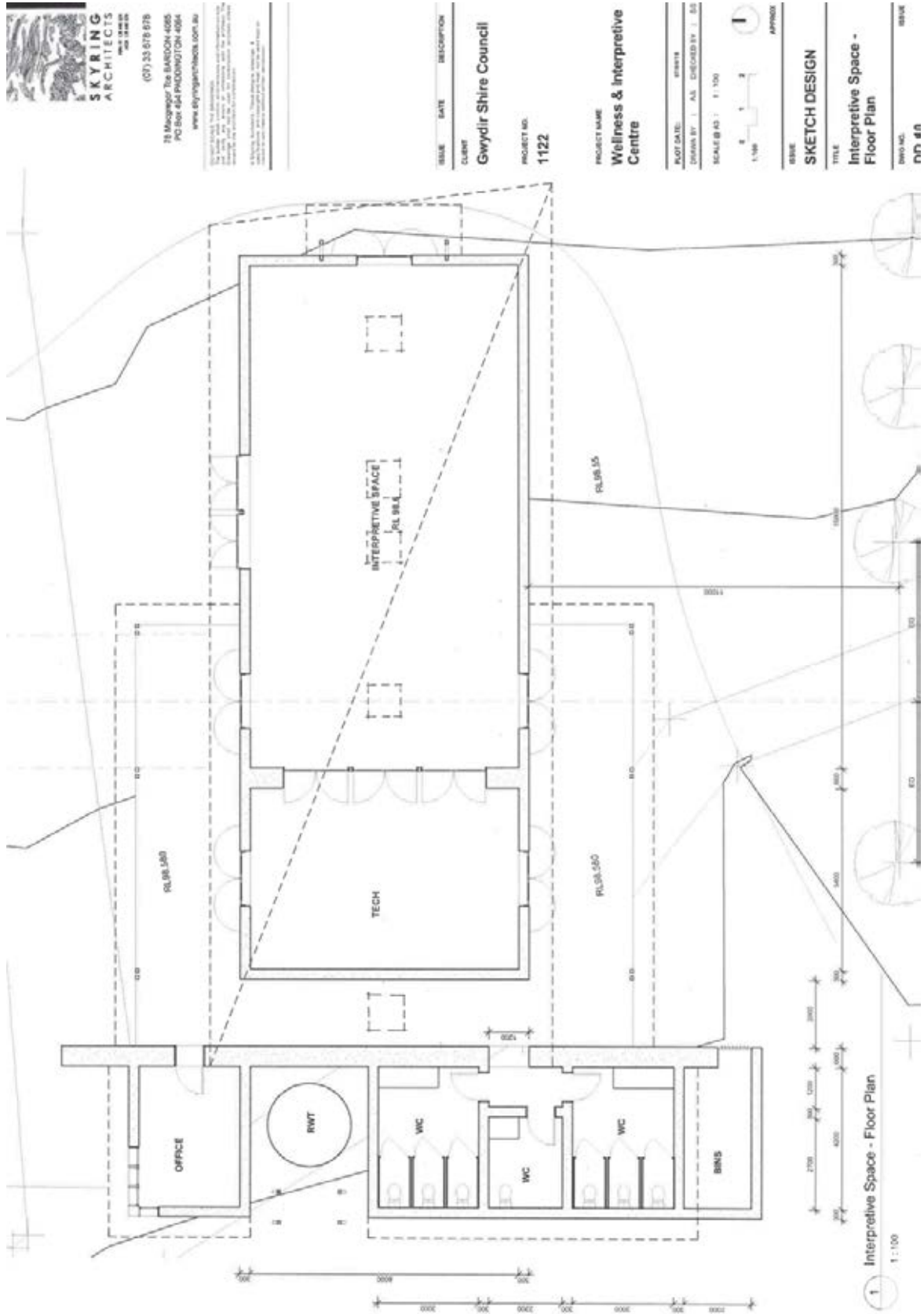
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 1 : 200



2 Site Elevation - West
 1 : 200

This is page number 25 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman



This is page number 26 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

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EST. 1988

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The client warrants that the information provided to us is true and correct and that we are not liable for any loss or damage arising from the use of the drawings. We warrant that the drawings are prepared in accordance with the relevant standards and codes of practice. We warrant that the drawings are prepared in accordance with the relevant standards and codes of practice. We warrant that the drawings are prepared in accordance with the relevant standards and codes of practice.

REV#	DATE	DESCRIPTION

CLIENT
Gwydir Shire Council

PROJECT NO.
1122

PROJECT NAME
Wellness & Interpretive Centre

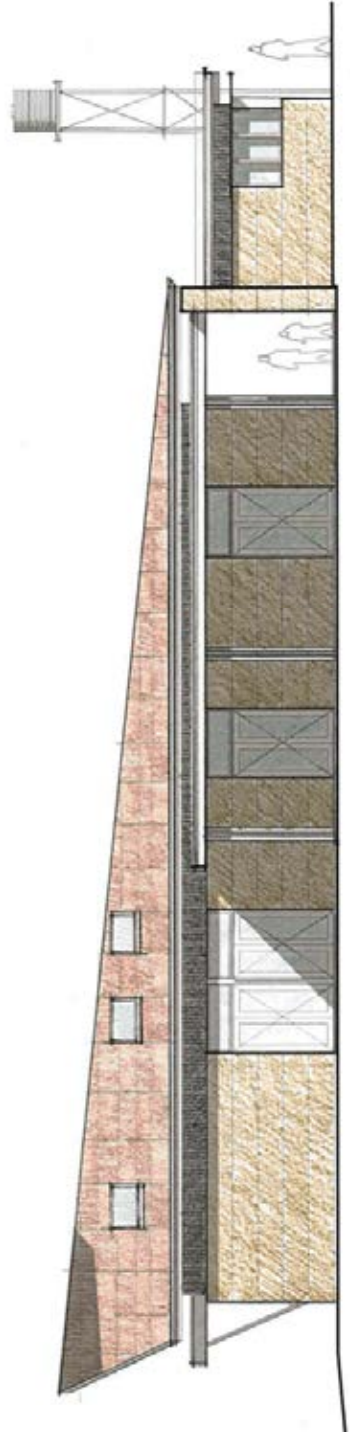
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 DRAWN BY: AJL CHECKED BY: BSJ
 SCALE (R/F) : 1 : 100
 1:100 1:100 1:100 APPROX

SKETCH DESIGN

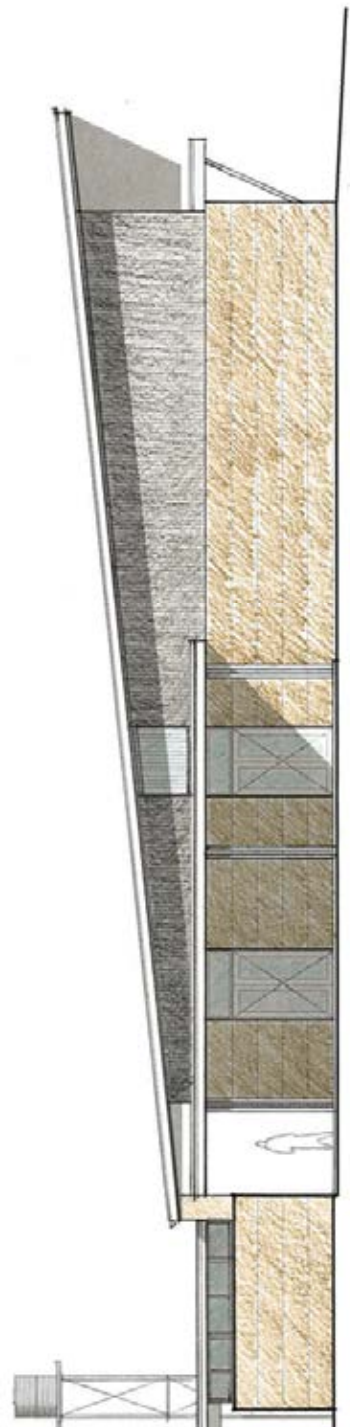
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Interpretive Space - Elevations

DWG NO.
010 114

REVISION



1 North Elevation - Interpretive Space
 1 : 100



2 South Elevation - Interpretive Space
 1 : 100

This is page number 27 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman



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ISSUE DATE DESCRIPTION
 CLIENT
Gwydir Shire Council

PROJECT NO.
1122

PROJECT NAME
**Wellness & Interpretive
 Centre**

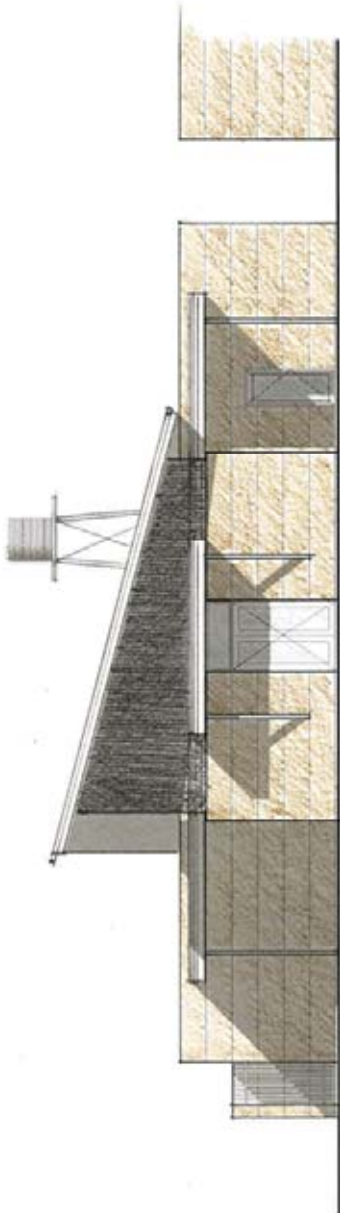
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 DRAWN BY: JAS CHECKED BY: LEB
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 APPROX

ISSUE
SKETCH DESIGN

TITLE
**Interpretive Space -
 Elevations**

SHEET NO.
001 of 01



1 East Elevation - Interpretive Space
 1 : 100



2 West Elevation - Interpretive Space
 1 : 100

This is page number 28 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

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ISSUE DATE DESCRIPTION

CLIENT
Gwydir Shire Council

PROJECT NO.
1122

PROJECT NAME
Wellness & Interpretive Centre

PLANT DATE
 DRAWN BY: JAS CHECKED BY: JAS

SCALE (MAX) 1:100

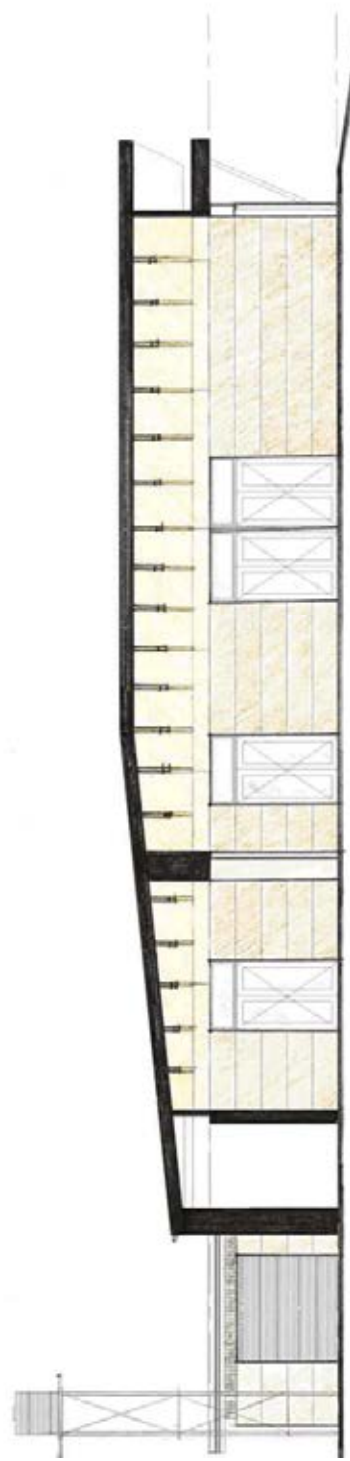
DATE 1:100

APPROVED

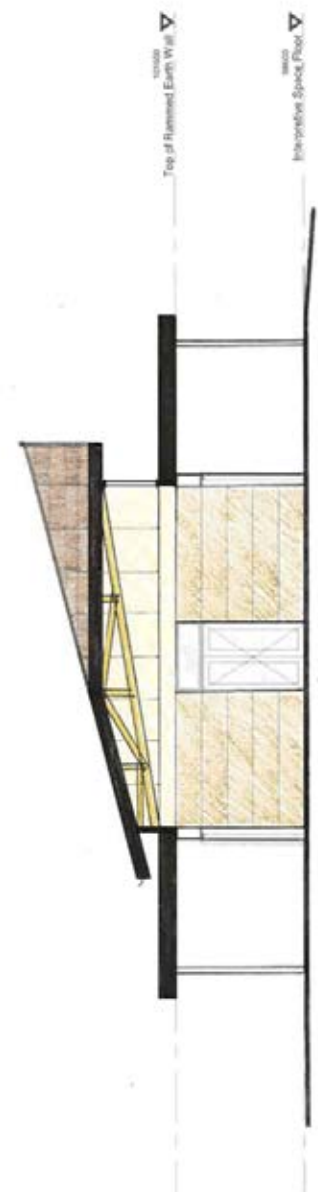
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TITLE
Interpretive Space - Sections

DWG NO.
01/11



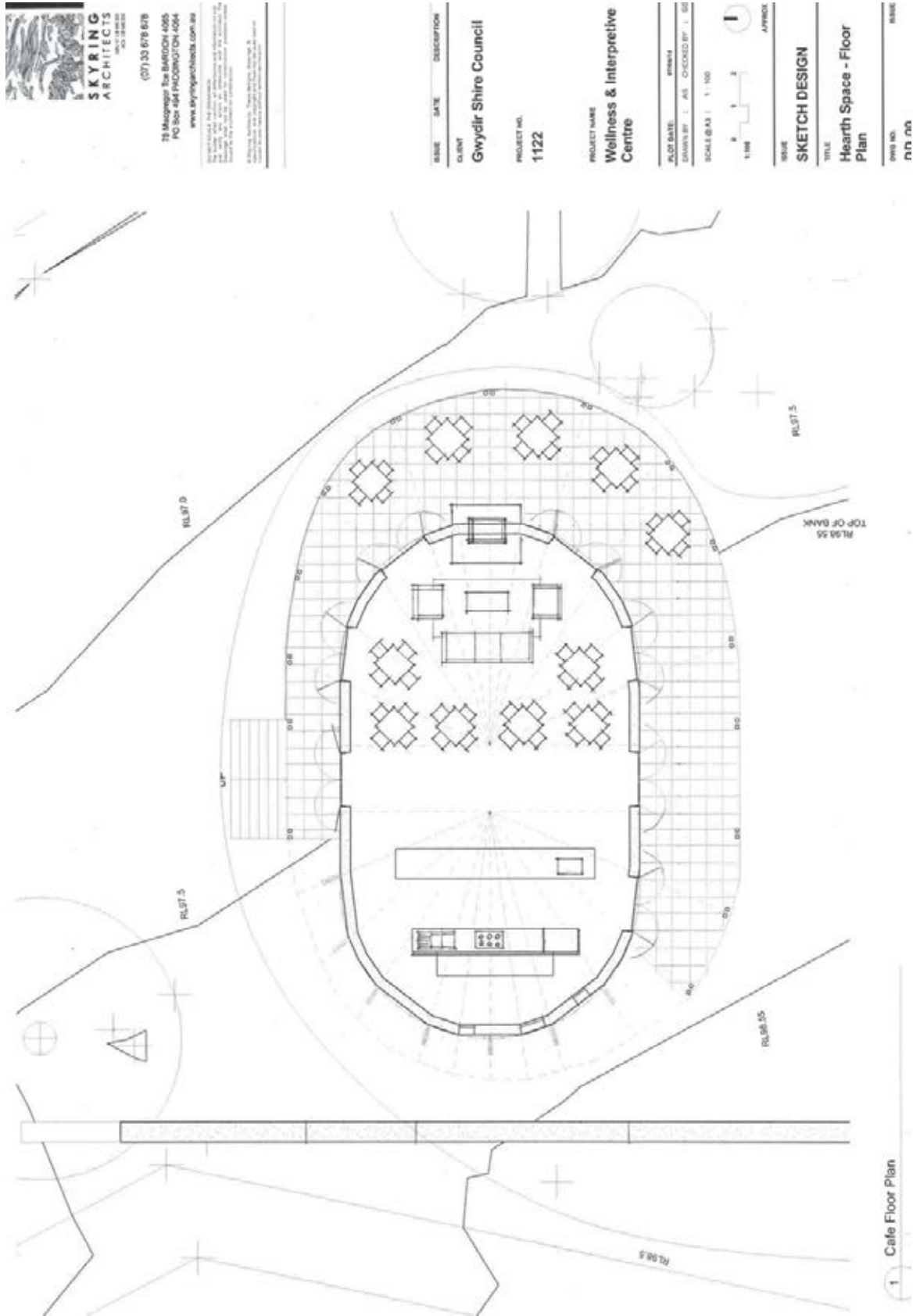
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2 Section - Interpretive Space 02
 1:100

This is page number 29 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman



This is page number 30 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman



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 THE FIRST DESIGN. WE WILL
 REFINES THEM AS WE GO ALONG
 WITH YOU. WE WILL BE WITH YOU
 THROUGHOUT THE ENTIRE PROCESS
 FROM CONCEPT TO CONSTRUCTION.

SCALE DATE DESCRIPTION

CLIENT
 Gwydir Shire Council

PROJECT NO.
 1122

PROJECT NAME
 Wellness & Interpretive
 Centre

PLS DATE ARCHITECT
 DRAWN BY J. AD. CHECKED BY J. SC.

SCALE @ A1 : 1:100

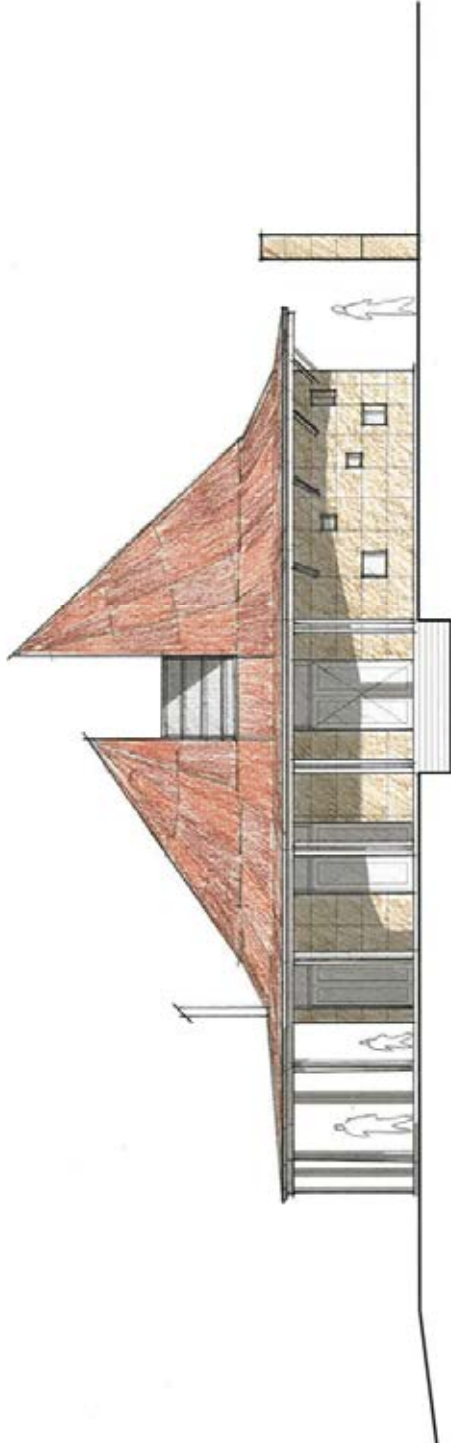
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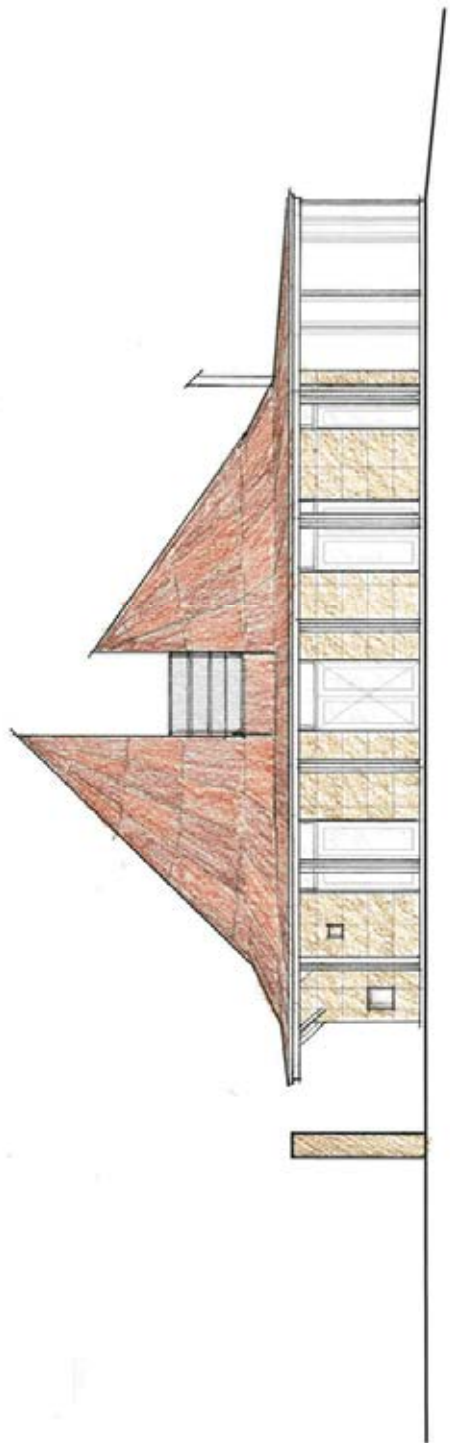
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TITLE
 Hearth Space -
 Elevations

DWG NO.
 n/n n/d



1 North Elevation - Hearth Space
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2 South Elevation - Hearth Space
 1:100

This is page number 31 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman

1 East Elevation - Hearth Space
1:100

2 West Elevation - Hearth Space
1:100

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CLINT
 Gwydir Shire Council

PROJECT NO.
 1122

PROJECT NAME
 Wellness & Interpretive Centre

DATE: 28/08/18
DESIGNED BY: AS
CHECKED BY: J. SL
SCALE @ A3: 1:100
DATE: 28/08/18
APPROVED:

SKETCH DESIGN

TITLE
 Hearth Space - Elevations

DWG NO.
 n/n n/n

ISSUE

This is page number 32 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman



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ISSUE	DATE	DESCRIPTION
CLIENT		Gwydir Shire Council
PROJECT NO.		1122

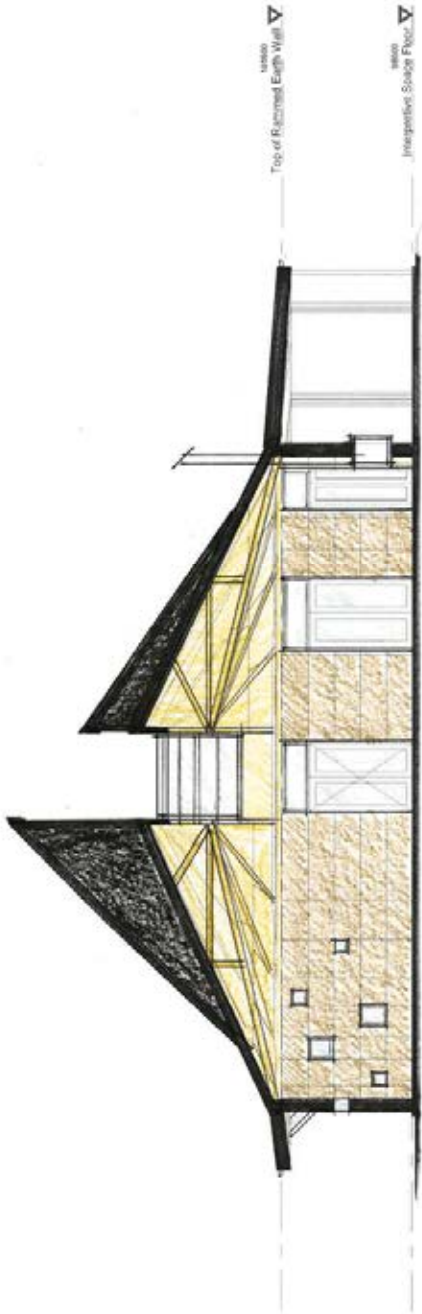
PROJECT NAME
**Wellness & Interpretive
 Centre**

PLOT DATE: 28/08/18
 DRAWN BY: JAS
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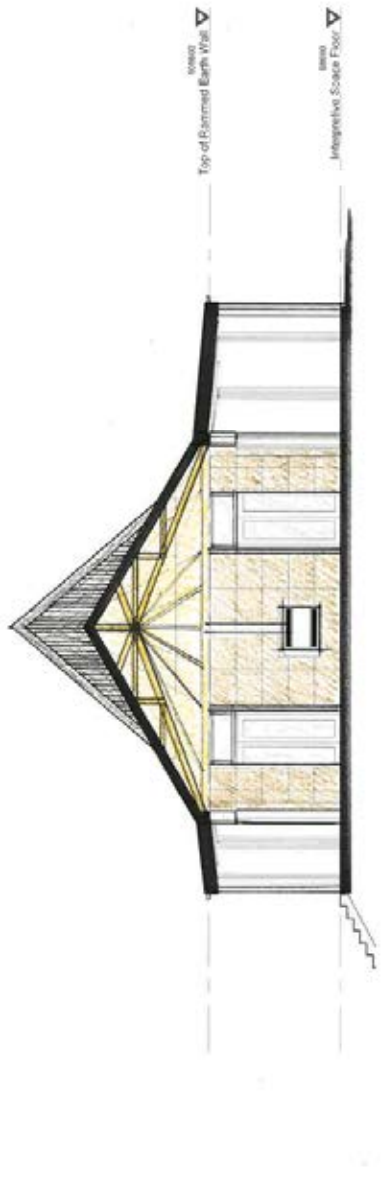
REVISION
SKETCH DESIGN

TITLE
**Hearth Space -
 Sections**

ISSUE NO. 01
 DATE 28/08/18



1 Section - Hearth Space 01
 1:100



2 Section - Hearth Space 02
 1:100

This is page number 33 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman

Attachment 2 – Caravan Parks Figures– July – August 2018

Bingara Caravan Park	July		August	
Camping Fees Collected : On Site Cabins Income	-\$	12,639.09	-\$	11,422.71
Camping Fees Collected : Site Hire Income	-\$	6,764.52	-\$	6,790.89
Camping Fees Collected : Washing Machine Income	-\$	477.29	-\$	520.01
Lease/Rent Fees Received : Long Term Rental (5.5%) Income	-\$	6,766.92	-\$	5,958.19
Reimbursements Other : Long Term Electricity Reimbursement Inc	-\$	628.35	-\$	490.05
Total Income	-\$	27,276.17	-\$	25,181.85
Salaries & Wages : Cleaning	\$	8,886.19	\$	9,712.48
Salaries & Wages : Grounds Maintenance	\$	1,370.75	\$	1,511.34
Contractors : Cleaning	\$	567.00	\$	-
Electricity	\$	-	\$	7,612.74
Plant Hire - Internal Usage : Cleaning	\$	728.08	\$	402.36
Plant Hire - Internal Usage : Grounds Maintenance	\$	451.98	\$	191.60
Internal Rates : Gwydir Rates	\$	-	\$	7,669.00
Internal Water Charges : Gwydir Water	\$	2,779.00	\$	-
Shirewide program	\$	516.00	\$	392.00
Total Expenditure	\$	15,299.00	\$	27,492.00
Monthly Total	-\$	11,977.17	\$	2,310.15

This is page number 34 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman

Warialda Caravan Park	July	August
Camping Fees Collected : On Site Cabins Income	-\$ 7,370.90	-\$ 8,789.96
Camping Fees Collected : Site Hire Income	-\$ 3,477.19	-\$ 4,142.68
Sales - Other General : Washing Machine Income	-\$ 594.55	-\$ 272.73
Total Income	-\$ 11,442.64	-\$ 13,205.37
Salaries & Wages : Cleaning	\$ 1,813.88	\$ 2,135.20
Overtime : Cleaning	\$ 846.17	\$ 644.45
Materials Purchased : Cleaning	\$ 28.08	\$ 22.87
Inventory Issued From Store : Cleaning	\$ -	\$ 29.45
Electricity : Electricity	\$ 3,865.23	\$ -
Plant Hire - Internal Usage : Cleaning	\$ 129.33	\$ 129.33
Internal Rates : Gwydir Rates	\$ -	\$ 3,328.54
Internal Water Charges : Gwydir Water	\$ 1,898.30	\$ -
Salaries & Wages : Cleaning	\$ 2,100.80	\$ 2,602.30
Salaries & Wages : Repairs & Maintenance (R&M)	\$ 219.65	\$ 88.65
Salaries & Wages : Grounds Maintenance	\$ -	\$ 35.15
Overtime : Cleaning	\$ 110.94	\$ -
Materials Purchased : Cleaning	\$ 148.64	\$ 62.16
Materials Purchased : Repairs & Maintenance (R&M)	\$ 141.88	-\$ 71.57
Inventory Issued From Store : Cleaning	\$ 45.57	\$ 19.72
Plant Hire - Internal Usage : Repairs & Maintenance (R&M)	\$ 43.11	\$ 28.76
Plant Hire - Internal Usage : Grounds Maintenance	\$ -	\$ 21.42
Shirewide program	\$ 516.00	\$ 392.00
Total Expenditure	\$ 11,908.00	\$ 9,468.00
Monthly Total	\$465.36	-\$3,737.37

This is page number 35 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman

Item 5 Organisation and Community Development Monthly Report - August 2018

FILE REFERENCE

DELIVERY PROGRAM

GOAL: **5. Organisational Management**

OUTCOME: **5.1 CORPORATE MANAGEMENT**

STRATEGY: **5.1.3 Administrative functions - GM - internal**

AUTHOR Organisation Development Director

DATE 4 September 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

The monthly Organisation and Community Development report details the activities carried out by the Department during the month of August 2018.

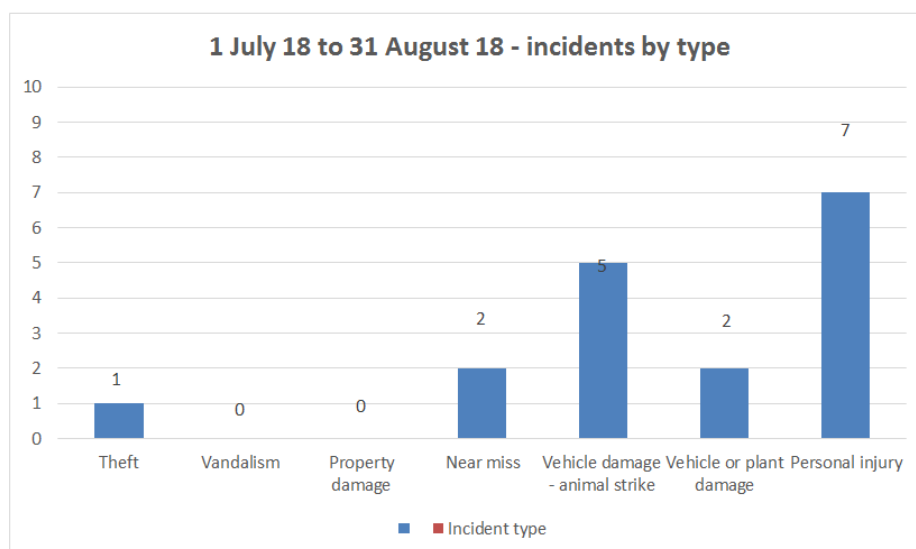
BACKGROUND

The monthly Organisation and Community Development report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

INCIDENT REPORTING - August

There were eight incidents reported in August; four kangaroo strikes, two personal injuries, one break in and one property damage.

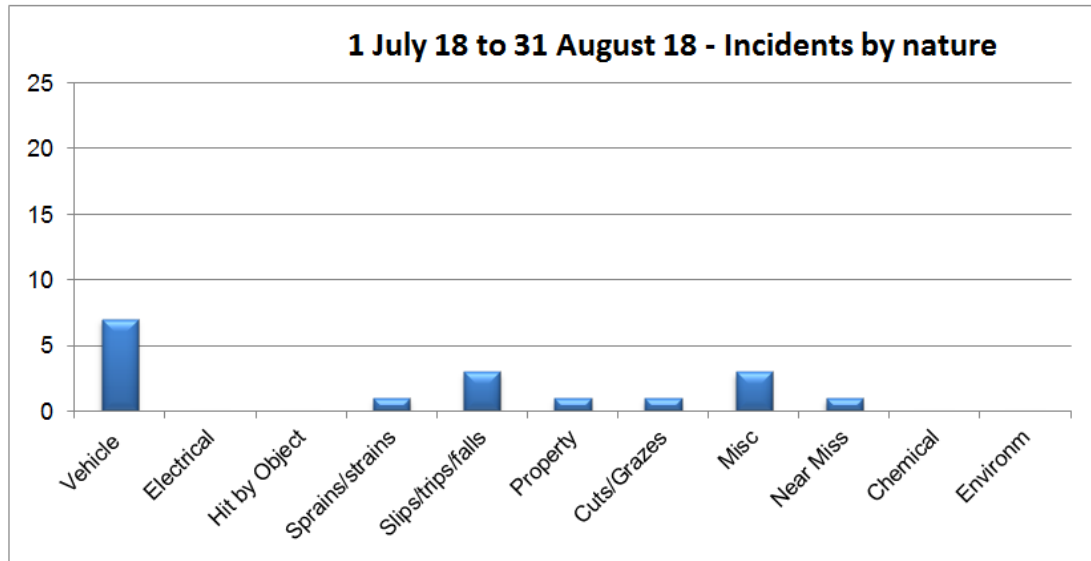
There are four incidents with investigations overdue and yet to be completed, two by Saul Standerwick and two by Andrew Cooper.



This is page number 36 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman

Community Services and Planning Committee - 13 September 2018 Gwydir Shire Council



TOURISM

Warialda Visitor Information Centre

Jun 2018	Jul 2018	Aug 2018
Opening hrs = 157.5	Opening hrs = 172.5	Opening hrs = 172.5
Volunteer hrs = 39.5	Volunteer hrs = 30	Volunteer hrs = 42

Bingara Visitor Information Centre

Jun 2018	Jul 2018	Aug 2018
Opening hrs = 158	Opening hrs = 179	Opening hrs = 177.5
Volunteer hrs = 28	Volunteer hrs = 36	Volunteer hrs = 28

Income – Warialda VIC	\$ Jun	\$ Jul	\$ Aug
Caravan Park	977.00	1,530.00	1,302.00
Plants of Gwydir Shire/Cunningham's Track	0.00	60.00	20.00
Centre hire	34.00	38.00	52.00
Merchandise sales	3,452.98	2,905.50	2,971.20
Goods on consignment sales	0.00	122.00	80.00
Orange Festival	0.00	10.00	0.00
Subtotal	\$4,463.98	\$4,665.50	\$4,425.20
Less Caravan Park Money Banked	977.00	1,530.00	1,302.00
Less Orange Festival Banked	0.00	10.00	0.00
Total Monthly Income	\$3,486.98	\$3,125.50	\$3,123.20

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Chairman

Community Services and Planning Committee - 13 September 2018 Gwydir Shire Council

Income – Bingara VIC	\$ Jun	\$ Jul	\$ Aug
Products on consignment	62.00	31.00	62.00
Merchandise	526.00	698.00	940.00
Subtotal	\$588.00	\$729.00	\$1,002.00
Less payments to consignees	31.26	20.69	31.65
Total Merchandise sales/income	\$556.74	\$708.31	\$970.35
Commission received on event bookings	\$1,026.11	\$0	\$0
Roxy Tour income	\$380.00	\$100.00	\$220.00
Total Monthly Income Bingara VIC	\$1,962.85	\$808.31	\$1,190.35

Cranky Rock Sites	Jun	Jul	Aug
Powered sites	75	66	77
Unpowered sites	27	19	23
Total	102	85	100

Visitors at Warialda VIC	Jun	Jul	Aug
Visitors	509	525	603
RMS clients	295	324	329
Cafe	384	373	317
Total Warialda VIC	1,188	1,222	1,249

Visitors at Bingara VIC	Jun	Jul	Aug
	532	650	481

Warialda Facebook Statistics	Jun	Jul	Aug
New Likes	1	77	26
Overall Reach	4,291	22,959	17,191
Post Reactions/Comments/Shares	185	1,182	724
Post Clicks	525	4,526	2,597

Bingara Facebook Statistics	Jun	Jul	Aug
New Likes	24	138	42
Overall Reach	18,419	23,911	21,674
Post Reactions/Comments/Shares	644	2,113	755
Post Clicks	1,442	7,086	2,012

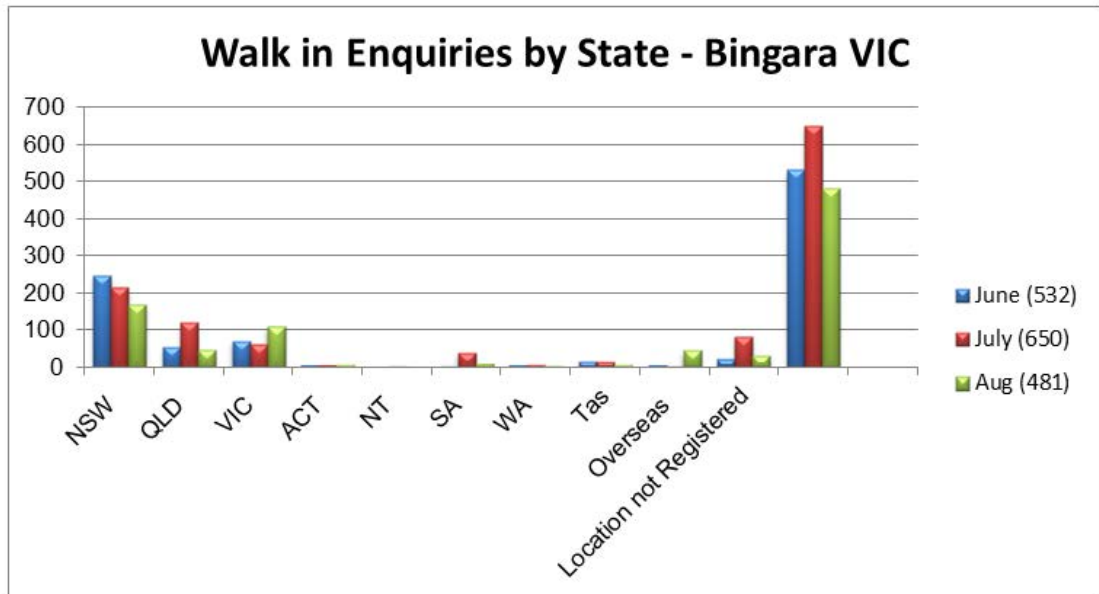
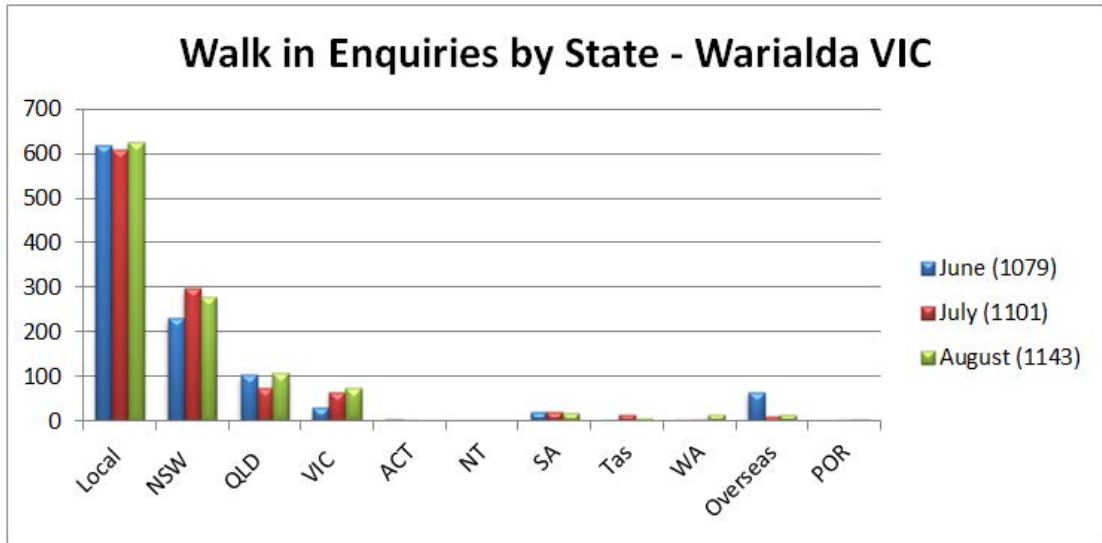
Gwydir Facebook Statistics	Jun	Jul	Aug
New Likes	21	12	21
Overall Reach	14,271	11,134	24,390
Post Reactions/Comments/Shares	449	278	332

This is page number 38 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman

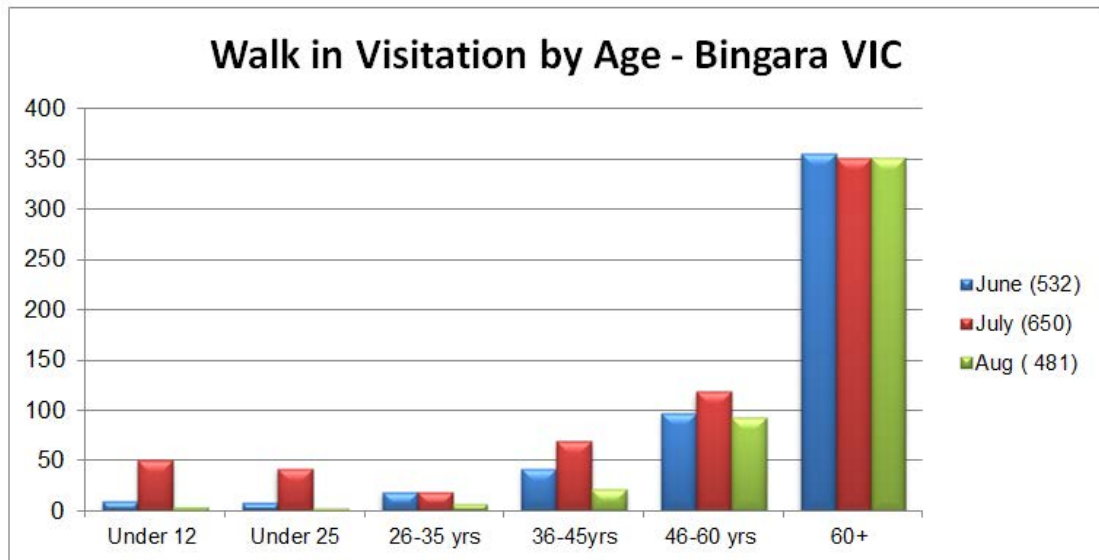
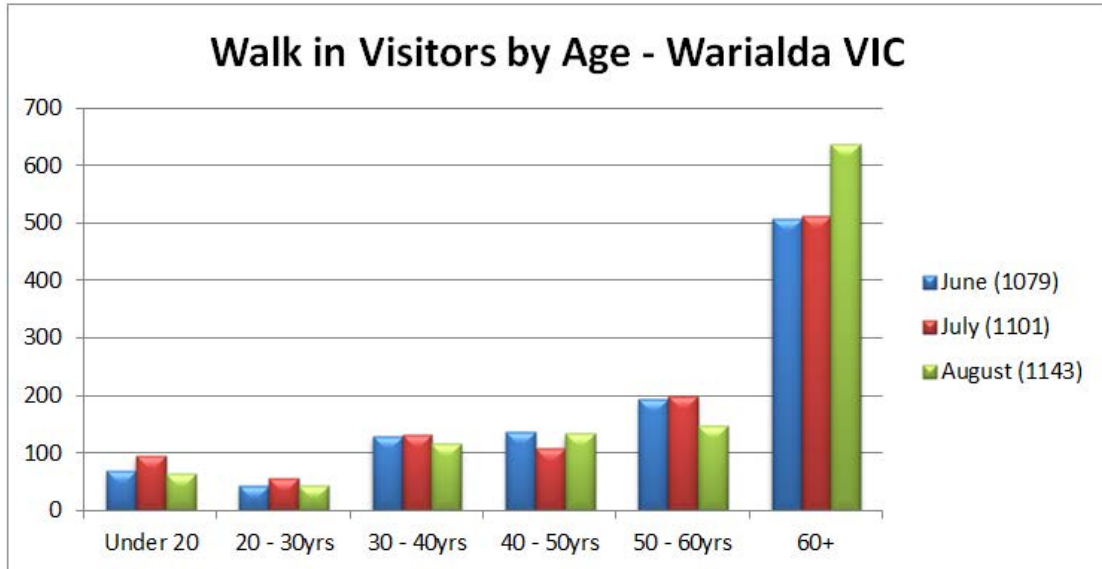
Community Services and Planning Committee - 13 September 2018 Gwydir Shire Council

Post Clicks	3,639	2,109	2,704
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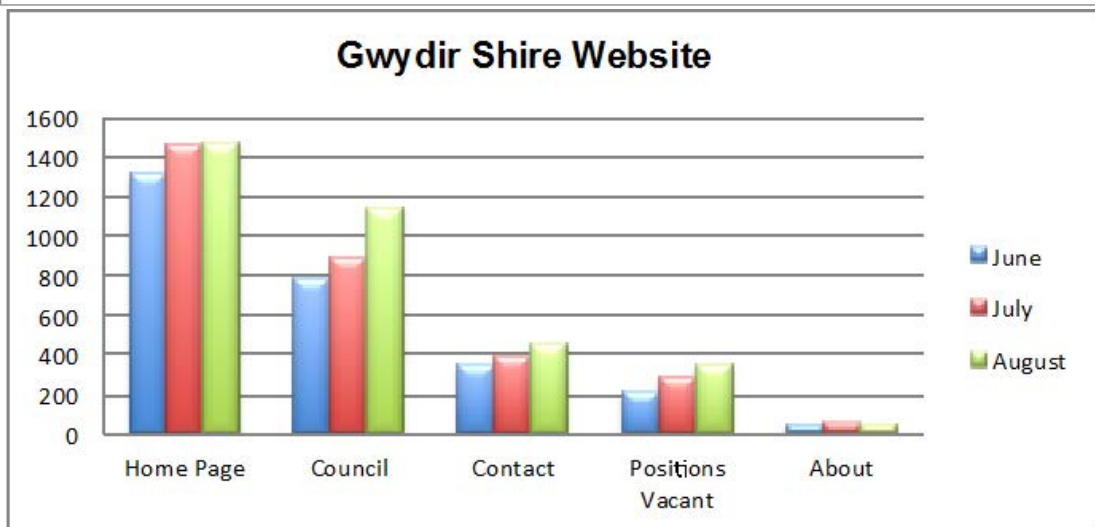
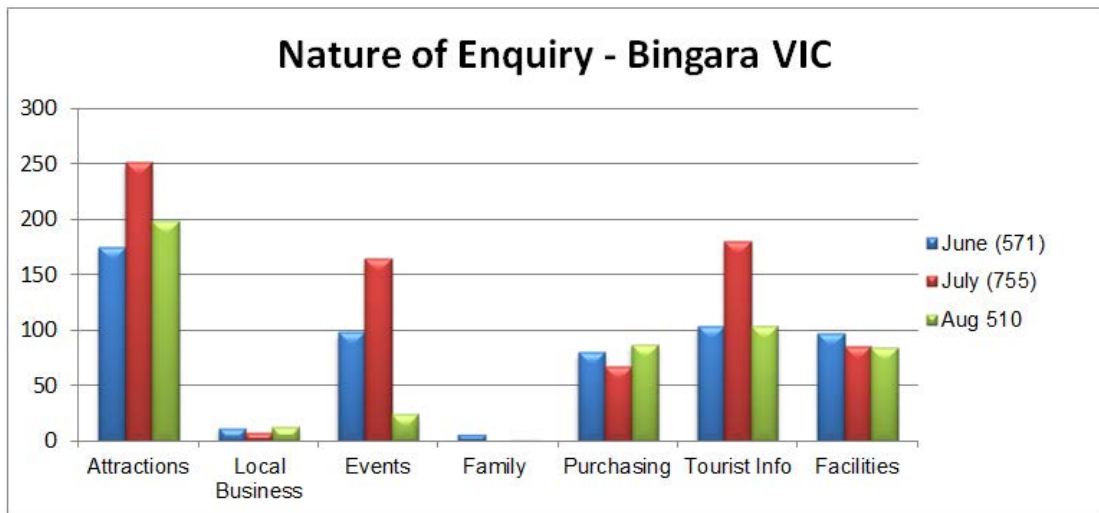
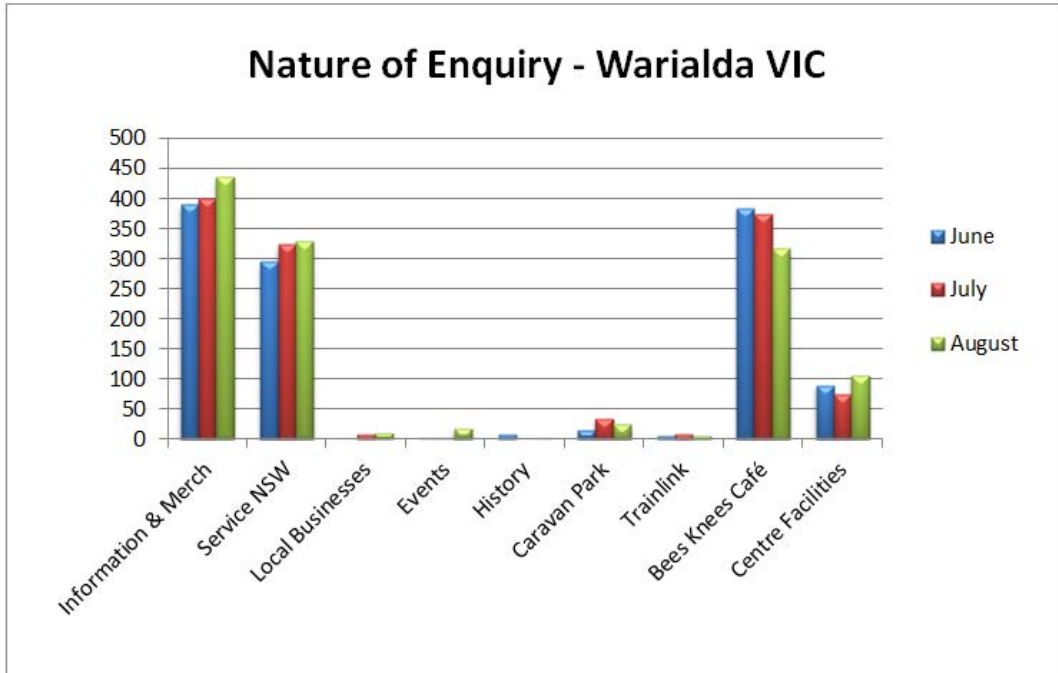
This is page number 39 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

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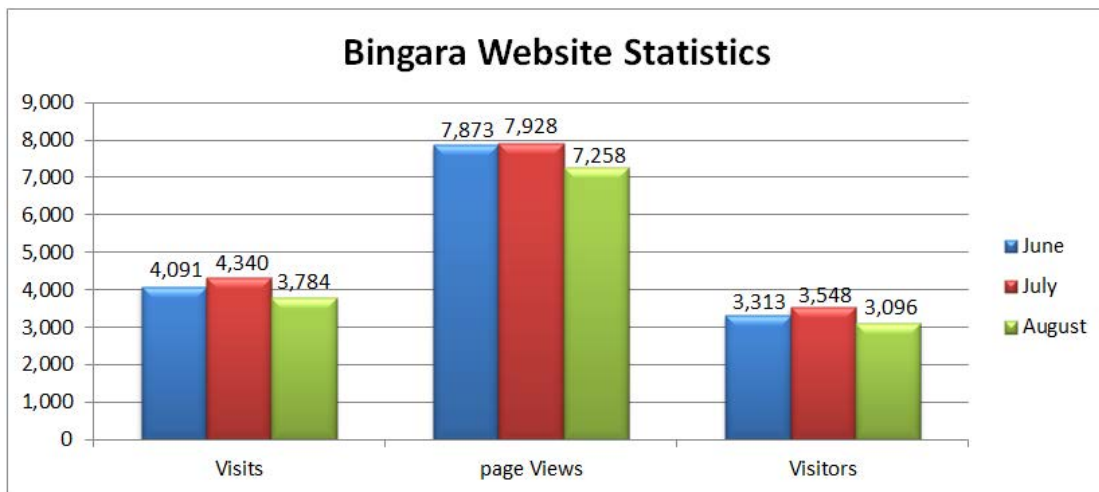
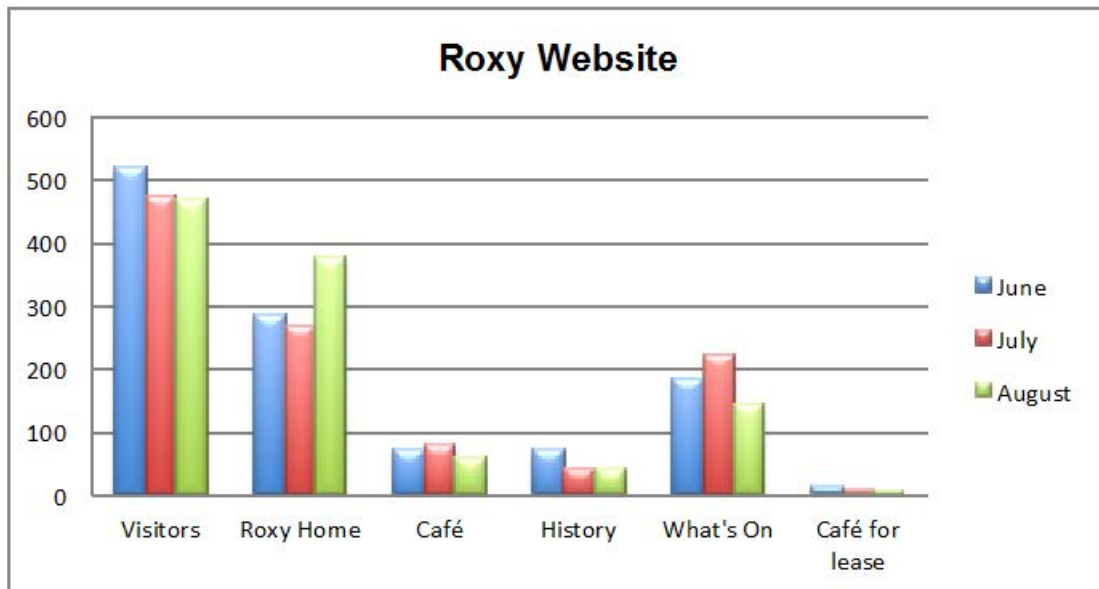
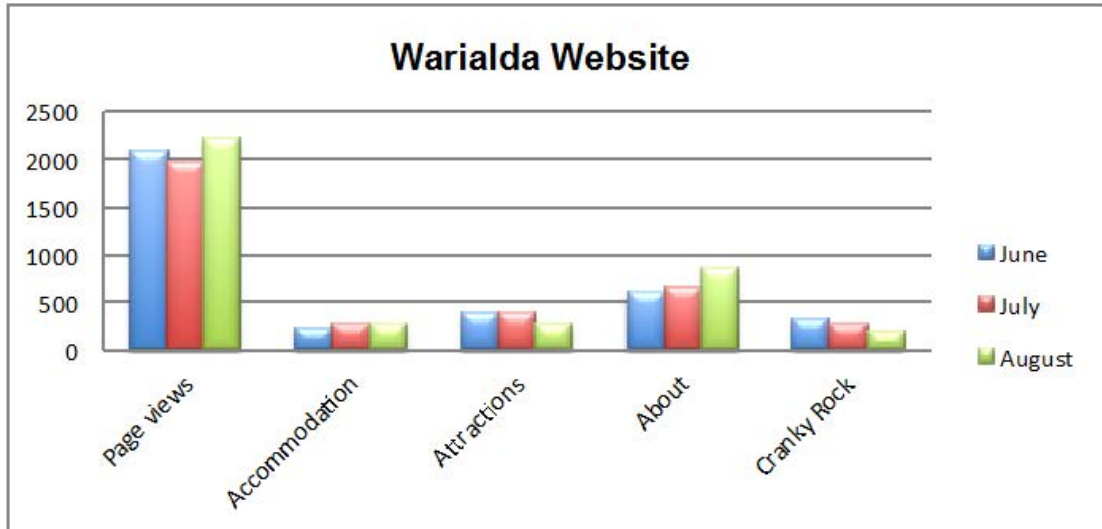
This is page number 40 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

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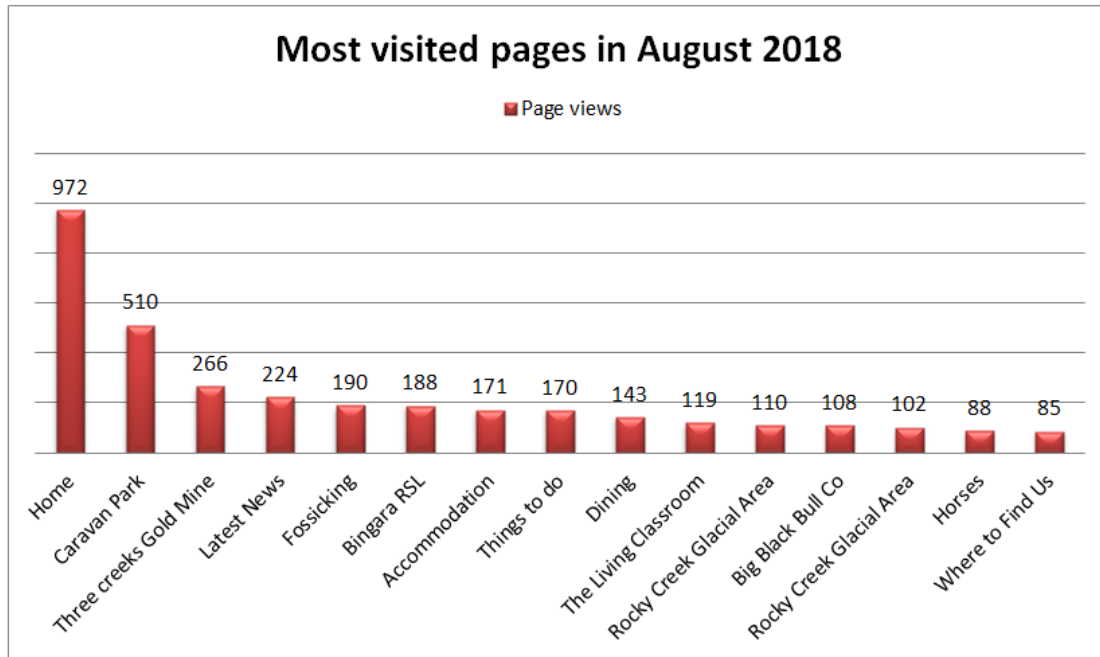
This is page number 41 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman



This is page number 42 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman



THE ROXY COMPLEX – August 2018

Theatre Usage

Tuesday 7th August – Governor of NSW visit Cocktail Party – 150pp

Sunday 26th August – Film Club – 30pp

4th to the 13th August – Ceramic Break Traveling Quilt Show

Conference Room

Tuesday 7th August – Department of Family and Community Services – 12pp

14th and 15th August – Gwydir Shire Council Training – 12pp

TOURISM

New Gwydir Brochure

The new Gwydir Shire tourist brochure was released at the end of August and features all the sites, accommodation, attractions and services a visitor will need to plan their next trip to the Gwydir Shire. In the past, Council produced two separate brochures for Warialda and Bingara; this new brochure will replace both and includes information on the surrounding villages as a way of encouraging visitors to explore the whole of the shire.



This is page number 44 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman

The Gwydir Shire - Wanderer magazine feature

The Gwydir Shire was featured in the August edition of the Wanderer magazine which is the member publication for the CMCA (Campervan and Motorhome Club of Australia). The six page spread provided a wonderful promotion for the shire which will be seen by over 70,000 members. The article is also published online and is accessible by the general public and can be found at www.wanderer.cmca.net.au/Article/Display/adea3cdb-ec8e-4951-ab18-9ce78887b638



Bingara still one of the best

This month the Gwydir Shire was again voted as one of the best free inland camps in Australia by the Caravan and Motorhome magazine which listed the top 50 free camps in Australia. The list was in no particular order and included both inland and coastal camps across Australia. In 2015 Bingara was voted as the number one free inland campsite in Australia so it is great to see our campsites still being rated so highly.

This is page number 45 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman



Gwydir Facebook Page

Facebook Stats Gwydir	June	July	August
New Likes	21	12	21
Overall Reach	14,271	11,134	24,390
Post Reactions/Comments/Shares	449	278	332
Post Clicks	3,639	2,109	2,704

Bingara Facebook Page

Facebook Stats Bingara	June	July	August
New Likes	24	138	42
Overall Reach	18,419	23,911	21,674
Post Reactions/Comments/Shares	644	2113	755
Post Clicks	1442	7086	2,012

Warialda Facebook Page

Facebook Stats Warialda	June	July	August
New Likes	1	77	26
Overall Reach	4,291	22,959	17,191
Post Reactions/Comments/Shares	185	1,182	724
Post Clicks	525	4,526	2,597

This is page number 46 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman

NAROO AGED CARE

Current occupancy is 35 – two new residents in August and one new resident expected in early September; currently have two on the waiting list.

A buffet style breakfast has been introduced for those residents able and willing to serve themselves. This has proved popular.

COMMUNITY HOME SUPPORT PROGRAM (CHSP)

CHSP MONTHLY REPORT FOR BINGARA, DELUNGRA and WARIALDA

AUGUST 2018	BINGARA	DELUNGRA	WARIALDA
DAY CENTRE			
Total active clients	100	31	102
Clients receiving service	45	14	56
Total meals	57	64	167
Hours clients receive in Centre	168	232	571
SOCIAL SUPPORT			
No of clients	45	14	56
Individual hrs	155	0	50
Group hrs	168	232	521
Total hours received	323	232	571
FOOD SERVICE (Meals on Wheels)			
Clients	2	0	5
Meals	52	0	48
TRANSPORT			
Number of clients	22	4	24
Number of trips	105	28	96
TRANSPORT - YOUTH			
Number of clients	0	0	0
Number of trips	0	0	0
ACCESS BUS - INVERELL			
Number of clients	10	2	8
Number of trips (per month)	20	4	16
VOLUNTEERS			
No. of volunteers	8	4	43
Hours	304	50	132
ACCOMMODATION UNITS FOR AGED			

This is page number 47 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman

Community Services and Planning Committee - 13 September 2018 Gwydir Shire Council

Occupancy	6/6	0/0	13/13
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WARIALDA

Warialda volunteers have now received their Polo shirts and name badges.
Warialda CHSP received a grant to hold an event in October for Carer's week.
CHSP Coordinator attended Wellness Reporting training in Tamworth.

DELUNGRA

The CHSP Advisory committee meeting was held at the Delungra day centre during August.
Clients enjoyed a visit to Gilgai woodturning facility, including morning tea and a digeridoo demonstration.

CONCLUSION

The activities carried out by the Organisation and Community Development Department are in line with the 2018/2019 Operational Plan and otherwise as directed.

CONSULTATION

Consultation has occurred within the Organisation and Community Development Directorate.

POLICY IMPLICATIONS

Policy implications are those relating to the 2018/2019 Operational Plan and the Policies of Gwydir Shire Council.

FINANCIAL, ECONOMIC and RESOURCE IMPLICATIONS (including Asset Management)

The activities carried out by the Organisation and Community Development Department are in line with the 2018/2019 Operational Plan.

SUSTAINABILITY IMPLICATIONS (Social and Environment)

The activities undertaken by the Organisation and Community Development Department regarding social and environmental factors are targeted in line with the 2018/2019 Operational Plan.

OFFICER RECOMMENDATION

THAT the monthly Organisation and Community Development report for August 2018 be received

ATTACHMENTS

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Chairman

Nil

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the monthly Organisation and Community Development report for August 2018 be received

(Moved Cr Egan, Seconded Cr Moore)

Item 6 Waste to Energy Feasibility Project

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 3. An Environmentally Responsible Shire

OUTCOME: 3.1 OUR COMMUNITY UNDERSTANDS AND EMBRACES ENVIRONMENTAL CHANGE

STRATEGY: 3.1.2 Respond to our changing environment - ED - external

AUTHOR General Manager

DATE 5 September 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report outlines a request from Tenterfield Shire Council to form a consortium of councils to undertake a feasibility study of a waste to energy project.

BACKGROUND

The details of the project are outlined in the attached documentation.

If the Council is supportive the request is for each participating council to contribute \$15,000 for the feasibility study.

If the Council wants to support this initiative the funding could be sourced from the Council's Waste Fund.

NO RECOMMENDATION

For discussion

ATTACHMENTS

AT- Tenterfield Correspondence June 2018

AT- Tenterfield Correspondence September 2018

AT- Country Mayors' Minute Extract

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the matter be deferred to the November Council meeting following the Country Mayors' November meeting where this initiative is being discussed more comprehensively.

(Moved Cr Egan, Seconded Cr Young)

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Chairman



Birthplace of Our Nation

26 June 2018
ET/6 OCR20184109

Mayor John Coulton
GWYDIR SHIRE COUNCIL

Email: jcoulton@gwydir.nsw.gov.au

Dear John

Re: Waste to Energy Feasibility Project – Update

Further to my presentation at the recent NSW Country Mayors' Association meeting in Sydney, this proposal was also raised at the final meeting of the New England Group of Councils' Meeting at Uralla on 28 May 2018. A unanimous decision was taken at both meetings to support in principle, the efforts of Tenterfield Shire Council to gain financial support to undertake a feasibility study for Local Councils about the concept of Waste to Energy at a local scale.

The cost of the feasibility study is extremely difficult to determine as what is being attempted is completely different to past projects and attempts. Although difficult to determine outright, incremental control and cost sharing is less so and also a much lower risk. However, some financial estimate and an initial cap is required.

To this end it is proposed that each Council allocate an initial amount of \$15K. If the Australian Renewable Energy Agency (ARENA) approve - on a dollar-for-dollar basis - the proposal for a New England Joint Organisation grant application and all the Councils in Northern Inland Regional Waste, plus Regional Development Australia - Northern Inland, City of Darwin, Whitsunday Regional Council, City of Ryde and Warrumbungle Shire Council chose to contribute, the cost per Council will be 1/36th each. That is, \$270,000 from ARENA and the remainder funded by the other eighteen (18) stakeholders equally. The finances will likely be managed through the New England Joint Organisation's Executive.

To date, those that have tried or are in the process of developing WtE plants now (three (3) WtE plants in Western Australia so far) have all looked towards the largest scale possible, not what the smallest scale could be.

All correspondence should be addressed to:

The General Manager

Tenterfield Shire Council

.. 2/ ...

247 Rouse Street (PO Box 214) TENTERFIELD NSW 2372

Telephone: (02) 6736 6000 Facsimilie: (02) 6736 6005 email: council@tenterfield.nsw.gov.au website: www.tenterfield.nsw.gov.au

ABN: 85 010 810 083

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Chairman

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One Council that looked at a small scale pilot plant didn't get past the regulators (in NSW). With this in mind the project may morph into advocating a change to policy, legislation and/or regulations as well.

The project will consist of two (2) stages, which will assist with incrementally controlling the costs.

Stage 1: Proof of Concept

The first aim being to determine the smallest scale that would be achievable. Some of this information may already be available (City of Cockburn WA and Moree Plains Shire Council NSW), albeit not exactly as required, as those projects were markedly different.

A technical specialist will be sought to review all currently available intellectual property. This will be the first real cost.

It will also involve engaging other specialists to provide professional advice and opinion. These will not be limited to an Environmental Economist, Professor of Chemical Engineering, Professor of Electrical Engineering and at least one Electricity Network Engineer. The rationale being to not only objectively assess the idea, but to build in a provision to combat those who enjoy using subjective arguments.

In parallel to Stage 1, there is a NSW Department of Premier & Cabinet (DPC) 'working group' with the task of determining the regulatory pathway for Councils to enter the 'Microgrid' and 'Community Agreements' arena.

Although Waste to Energy has now been included on the agenda and Tenterfield's Chief Executive is now in the 'working group', previous efforts by the DPC have concentrated on photovoltaic installations (Microgrids) run through Community Agreements. Although fortuitous, as much will undoubtedly be learnt, it shouldn't be confused with the New England Joint Organisation's Waste to Energy Feasibility Study Project, as the two scopes are completely different. If during the investigation of the regulatory pathways (DPC working group) it is determined that there isn't one - no path - the project will grow to that of changing legislation.

Stage 2: Concept

Once proof of concept (the scale) is determined, and a regulatory pathway (or not) is known, the second stage of the project, which will be less generic, will be able to commence. This will map out in more detail what the *Development Phase* should look like (*Concept, Development, Implementation and Finalisation* are the four phases of project management).

This will include the business case which in turn will (largely) determine and support (or adjust) the 'scale' answer. This second stage will largely aim to review the financial aspects of both the capital and operational costs netted against the capital and operational savings (by not continuing with the current practice of burying waste). Alternatively, if the regulatory path is blocked, the second stage may split into two parallel avenues, as mentioned previously.

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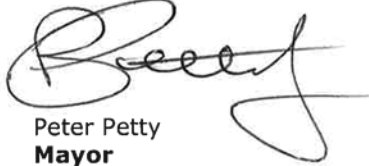
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Once the *concept* is completely understood, the stakeholders will need to seriously consider the next steps. In project terms this is the *Development Phase*. At this stage though it is largely academic, as there are so many questions to be answered first.

I urge you to raise this matter with your Council and gain the requested financial support to allow this Waste to Energy proposal to gain momentum for the benefit of all our Local Government areas and the Australian community as a whole.

Please do not hesitate to contact me on 0411 475 301 or email via council@tenterfield.nsw.gov.au.

Yours sincerely



Peter Petty
Mayor

Attachments:

- *Tenterfield WtE Project Brief*
- *Country Mayors' WtE Report*
- *Speech to Country Mayors' Association*
- *New England Joint Organisation takes on WtE project*

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Chairman



From the Office of the Mayor

4 September 2018
ET/6 OCR20186312

Mayor John Coulton
GWYDIR SHIRE COUNCIL

Email: jcoulton@gwydir.nsw.gov.au

Dear John

Re: Waste to Energy Feasibility Project – Further Update

I refer to my request (June 2018) for your Council to financially contribute to the Waste to Energy Feasibility Study. The project has gained much momentum and moves closer to becoming a reality. The only impediment is knowing the financial backers, which in turn will influence grant applications.

Chief Executive Terry Dodds presented to the NSW Country Mayors' Association at their meeting of 3 August 2018. A copy of his presentation and Minutes extract of the meeting are attached for your information.

In attendance at that meeting was Mr Ken Gillespie, Regional Infrastructure Coordinator, Department NSW Premier & Cabinet, together with staff from the Office of the Regional Infrastructure Coordinator.

Following this meeting, the Chief Executive and I met with Mr Kevin Wilde, Chief of Staff of the Office of The Hon Gabrielle Upton MP, Minister for Environment, Local Government & Heritage. This meeting received a very positive response.

In September a delegation (including Mr Dodds and myself) will be travelling to Western Australia at the invitation of the City of Cockburn who have received approval to build two (2) waste to energy plants. We will be meeting with the appropriate players in order to gain information of the processes they have been through.

Discussions have recently been held with Regional Development Australia – Northern Inland and we are now ready to commence the grant funding process. As stated above, in order to do this we need to know who the financial backers are and to this end, I again seek your assistance in gaining the financial support of your Council to enable the Feasibility Study to be conducted.

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All correspondence should be addressed to:

The General Manager

Tenterfield Shire Council

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Telephone: (02) 6736 1744 Facsimile: (02) 6736 2669 email: council@tenterfield.nsw.gov.au website: www.tenterfield.nsw.gov.au
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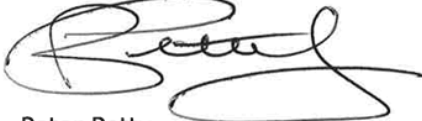
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Chairman

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Please do not hesitate to contact me on 0411 475 301 or email via council@tenterfield.nsw.gov.au

Yours sincerely



Peter Petty
Mayor

Attachments:

- Power Point Presentation
- Minutes extract of Country Mayor's Meeting – 3 August 2018
- Original request to financially support

This is page number 55 of the minutes of the Community Services and Planning Committee held on Thursday 13 September 2018

Chairman

EXTRACT

MINUTES OF NSW COUNTRY MAYORS' ASSOCIATION MEETING

3 AUGUST 2018

8. Mr Terry Dodds, Chief Executive, Tenterfield Shire Council regarding "Waste to Energy"

Tenterfield Shire Council and the New England Joint Organisation is endeavouring to gain financial assistance from the State and or Federal Government to allow completion of a comprehensive feasibility study to convert municipal and other sources of waste into energy at a local scale.

Municipal waste is an ongoing challenge and not likely to improve in the short to medium term. State and Federal Governments have been giving so much encouragement towards the burgeoning new sustainable or (but mainly only renewable) energy industries. The agenda for discussion with the EPA will include the waste to energy opportunities and barriers identified. The cost of conversion of waste to energy was historically high, but any things have changed over the last five (5) years:

- Access to the electricity distribution network has become less burdensome
- Technologies have evolved in both Waste to Energy and also the control of the electricity input sources (Microgrids)
- The problem of municipal waste management has become widely known
- The uptake of domestic power generation is exponentially rising

The feasibility study will determine whether the combination of changed circumstances mentioned above is enough to warrant a pilot plant being built in this point in time. Waste to Energy projects are not new, however, technologies have advanced so much over the past five years, particularly across Europe, we think it is time that they are reviewed in Australia – at a small scale.

RESOLVED That the Country Mayors Association provide a letter of support to Tenterfield Shire Council and the New England Joint Organisation to seek seed funding from governments to undertake a feasibility study and the Premier be advised of this support (Yass Valley Council/Glen Innes Severn Council)

RESOLVED That the Country Mayors Association invite other Joint Organisations to support the initiatives of Tenterfield Shire Council and the New England Joint Organisation to make Waste to Energy a reality (Leeton Shire Council/ Tenterfiels Shire Council)

RESOLVED That the Country Mayors Association request Mr Ken Gillespie, Regional Infrastructure Coordinator to facilitate a meeting of State Government leaders including OEH, EPA and DPC with local government representatives to discuss the issues that could be facing making Waste to Energy a reality (Orange City Council/ Yass Valley Council)

Item 7 Annual Picnic Day

FILE REFERENCE

DELIVERY PROGRAM

GOAL: **5. Organisational Management**

OUTCOME: **5.1 CORPORATE MANAGEMENT**

STRATEGY: **5.1.3 Administrative functions - GM - internal**

AUTHOR Organisation Development Director

DATE 6 September 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

Gwydir Shire Council has been advised that the Annual Union Picnic Day has been scheduled for Friday 5th October 2018 following a vote of the staff.

The Picnic Day is treated as a public holiday. Time in lieu is arranged for staff that are required to work on that day.

An advertisement will be placed in the Gwydir News and The Local notifying residents of the closure of Council offices.

OFFICER RECOMMENDATION

THAT the report advising the Annual Union Picnic Day has been scheduled for Friday 5 October 2018 be received and noted.

ATTACHMENTS

There are no attachments for this report.

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the report advising the Annual Union Picnic Day has been scheduled for Friday 5 October 2018 be received and noted.

(Moved Cr Young, Seconded Cr Dick)

Councillor Reports

Cr C Egan

Gwydir Health Alliance

Cr Egan requested correspondence be sent to LGNSW seeking approval to invite rural councils to attend a meeting (during the conference in October) to form a pressure group.

Additional correspondence to be sent to Federal Minister/Shadow Minister for Health and Senator B McKenzie (Minister for Rural Health).

Rural and Remote Medical Services has advised there will be a new doctor commencing in Bingara in October for a period of three (3) years.

Cr Young

Murray Darling Basin Authority (MDBA)

Cr Young attended the MDBA AGM in Leeton and provided a report on the meeting.

Cr Jim Moore

Warialda Industrial area

Cr Moore requested an update on the Warialda industrial area which was provided – letters will be sent to those residents who have made specific enquiries.

2019 Warialda Honey Festival

Cr Moore advised the next Warialda Honey Festival will be held on 2 March, 2019.

Rock display in Warialda

Cr Moore advised that local resident David Conway's rock display could be presented in a gabian wall that could be erected near the Warialda driver reviver site and would be a tourist attraction.

Cr D Coulton

Bushfire Management Meeting

Cr D Coulton advised the meeting that he had attended the Bush Fire Management meeting.

Cr J Coulton

Meeting with Member for Northern Tablelands, Adam Marshall

The Mayor advised the meeting that a tentative meeting date has been set for Monday 15 October 2018 to discuss items of mutual interest with the Shire's State Member and encouraged all Councillors to be prepared for the discussion especially if any areas of concern exist.

Greenhouse

The meeting was also advised that SMK Consulting will be preparing the required DA for the Greenhouse development and that the process of gaining the Organic status for the site has commenced.

Meeting closed 12.21pm