



G W Y D I R
SHIRE COUNCIL

MINUTES ORDINARY MEETING

GWYDIR SHIRE COUNCIL

THURSDAY 29 NOVEMBER 2018

COMMENCING AT 9.00AM

WARIALDA OFFICE COUNCIL CHAMBERS

Present:

Councillors: Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr. Stuart Dick, Cr Marilyn Dixon OAM, Cr. Jim Moore, Cr. Geoff Smith, Cr. David Coulton, Cr Tiffany Galvin and Cr Frances Young

Staff: Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Richard Jane (Director Technical Services) and Helen Thomas (Manager, Finance)

Public: Ms Nancy Capel (The Gwydir News), Ms Adina Jackson, Mrs Lisa Meader and Mr Edward Stubbins

Visitors: Mr James Sugumar, Director Financial Audit and Mr Furqan Yousuf, Audit Leader Financial Audit

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Chairman

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OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES Nil

CONFIRMATION OF THE MINUTES

COUNCIL RESOLUTION:

MINUTE 390/18

THAT the Minutes of the previous Council Meeting held on Thursday 18 October 2018 as circulated be taken as read and CONFIRMED.

(Moved Cr Smith, seconded Cr Dick)

PRESENTATION

Mr James Sugumar, Director Financial Audit and Mr Furqan Yousuf, Audit Leader Financial Audit, presented the 2017/18 Financial Year Audit results. The PowerPoint presentation is attached to Item 3 from page 144 of the minutes.

CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST - Nil

ADDITIONAL/LATE ITEMS

COUNCIL RESOLUTION:

MINUTE 391/18

THAT the following items, namely:

- 1. Confidential Organisation and Community Development Report - October 2018**
 - 2. Information Technology & Office Equipment and Buildings Assets Committee Meeting**
 - 3. Additional Donation from Willoughby City**
 - 4. Save our Recycling Campaign**
 - 5. Monthly Investment and Rates Collection Report - October 2018**
 - 6. Organisation and Community Development Monthly Report - October 2018**
 - 7. Tenterfield Shire's Waste to Energy Proposal**
 - 8. Monthly Technical Services Report - October 2018**
 - 9. Container Deposit Scheme Refund Sharing Agreement**
 - 10. Quarterly Budget Review - September 2018**
- are accepted as late items onto this Agenda for discussion.**

(Moved Cr Moore, seconded Cr D Coulton)

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Chairman

**COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS
COUNCIL RESOLUTION:
MINUTE 392/18**

THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider the items listed on the agenda.

(Moved Cr Galvin, seconded Cr Smith)

ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL SESSION

**COUNCIL RESOLUTION:
MINUTE 393/18**

THAT the recommendations of the Confidential Session, namely:

Confidential Organisation and Community Development Report - October 2018 (Ref: 394/18)

THAT the monthly Confidential October report for Organisation and Community Development be received

Information Technology & Office Equipment and Buildings Assets Committee Meeting (Ref: 395/18)

Proposed Library Relocation to the Bingara Civic Centre (Ref: 396/18)

THAT the draft plans proceed to public exhibition

Committee Membership (Ref: 397/18)

THAT Cr. Frances Young be appointed as a member of the Information Technology & Office Equipment and Buildings Assets Committee.

National Australia Bank, Bingara (Ref: 398/18) and 47 Hope Street, Warialda (Ref: 399/18)

THAT these matters be referred back to the Information Technology & Office Equipment and Buildings Assets Committee for further deliberation.

Councillor Reports

THAT the following Councillor Reports are noted:

Naroo (Ref: 400/18);

Bingara Caravan Park (Ref: 401/18); and;

Office of Local Government communication (Ref: 402/18).

are adopted.

(Moved Cr Dick, seconded Cr D Coulton)

Item 1 Additional Donation from Willoughby City

DELIVERY PROGRAM

GOAL: 4. Proactive Regional and Local Leadership

OUTCOME: 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY

STRATEGY: 4.1.2 Enable broad, rich and meaningful engagement to occur - GM - external

Gwydir Shire has been informed that in addition to the \$10,000 donation recently received from Willoughby City Council, Gwydir's sister city partner, the Willoughby community has contributed an additional \$3,437.25 towards drought relief in Gwydir Shire through the fund raising organised by Willoughby City Council during their Emerge Festival held in September and October.

The fund raising effort was coordinated by Mr Bernard Lou and Ms Samantha Connor who are employed by Willoughby City.

I have written to the Mayor of Willoughby City, Cr Gail Giles-Gidney and the employees directly involved in the fund raising effort to express the Shire's sincere thanks.

MAYORAL RECOMMENDATION

THAT the report be received

**COUNCIL RESOLUTION:
MINUTE 403/18**

THAT the report regarding additional Donation from Willoughby City be received

(Moved Cr Egan, seconded Cr Young)

Item 2 Save our Recycling Campaign

DELIVERY PROGRAM

GOAL: 3. An Environmentally Responsible Shire

**OUTCOME: 3.2 WE USE AND MANAGE OUR NATURAL RESOURCES
 WISELY**

STRATEGY: 3.2.3 Reduce, reuse and recover waste - ED - external

I am calling on Councillors to support Local Government NSW in its advocacy to all those contesting the State election to reinvest 100% of the waste levy collected each year into waste management, recycling and resource recovery in NSW.

The *Protection of the Environment Operations Act 1997* (POEO Act) requires certain licensed waste facilities in NSW to pay a contribution to the NSW Government for each tonne of waste received at the facility. Referred to as the 'waste levy', the contribution aims to reduce the amount of waste being landfilled and promote recycling and resource recovery.

The waste levy applies in the regulated area of NSW which comprises the Sydney metropolitan area, the Illawarra and Hunter regions, the central and north coast local government areas to the Queensland border as well as the Blue Mountains, Wingecarribee and Wollondilly local government areas.

In 2016-17, the NSW Government collected \$726 million from local government, community, businesses and industry via the waste levy, but only committed to use \$72 million through its Waste Less Recycle More initiative – or 10% - on waste minimisation and recycling in 2017-18.

Overall the NSW Government's *Waste Less Recycle More* initiative allocates \$801 million over 8 years (2013-2021) to waste and recycling, however the waste levy collected over that same period will be over \$4.62 billion.

At a local government level, just 18% of the \$300 million collected from the local government sector each year is reinvested in recycling and waste management.

Regardless of how you look at it, the principle remains the same – very little of the waste levy is currently used to support waste minimisation, recycling and resource recovery. The remainder is returned to NSW Government's consolidated revenue.

The reinvestment of the waste levy to support waste and resource recovery infrastructure, develop markets and innovative solutions, and undertake other initiatives to encourage reuse and recycling also offers wide-ranging benefits to our communities right across NSW. There is the potential for economic growth, new infrastructure, new technology and new jobs, particularly in our regional areas.

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Chairman

It should be noted that the following motion was unanimously endorsed at the Local Government NSW 2018 Conference:

That the NSW Government be called upon to ensure that 100% of the levy arising from Section 88 of the Protection of the Environment Operations Act 1997 be used for waste infrastructure and programs, predominantly by local government and the waste sector, for initiatives such as:

- *Development of regional and region-specific solutions for sustainable waste management (e.g. soft plastic recycling facilities, green waste, waste to energy).*
- *Support innovative solutions to reduce waste and waste transport requirements.*
- *Protect existing and identify new waste management locations.*
- *Local community waste recovery and repair facilities.*
- *Funding a wider range of sustainability initiatives, such as marketing and strategies that promote and support a circular economy.*

This motion covered motions proposed by Blacktown City Council (Resource recovery locations); Central Coast Council (Waste levy revenues); Cessnock City Council (Recycling crisis - funding support); City of Ryde (Revenue raised by the waste levy); Federation Council (Waste resource); Gwydir Shire Council (Tyre recycling); Hornsby Shire Council (Increase in grant funding for waste levy program); Leeton Shire Council (Increase of waste levy distribution); and Shoalhaven City Council (POEO levies). Related motions were also submitted by Tweed Shire Council (Recycled products and procurement); Lake Macquarie Council (Support for recyclate, raw material sent to, and processed in, a waste recycling plant or materials recovery facility, end markets, reusable recyclable or compostable packaging); and Orange City Council (Waste management).

As previously noted, this is not a party-political issue; the advocacy initiative calls on all parties and candidates to commit to the 100% hypothecation of the Waste Levy to the purpose for which it is collected.

I am recommending that we support this campaign by the NSW local government sector and Local Government NSW and call on all political parties to commit to the reinvestment of 100% of the Waste Levy collected each year by the NSW Government into waste management, recycling and resource recovery.

OFFICER RECOMMENDATION

THAT Council endorses Local Government NSW's campaign, *Save Our Recycling*, to realise the reinvestment of a 100% of the Waste Levy collected each year by the NSW Government in waste minimisation, recycling and resource recovery.

FURTHER that Council makes representation to the local State Member, Adam Marshall MP, in support of this campaign objective - for the NSW Government to commit to reinvest 100% of the Waste Levy in waste minimisation, recycling and resource recovery.

FURTHER that Council writes to the Premier, the Hon Gladys Berejiklian MP, the Opposition Leader, the Hon Michael Daley MP, the Minister for Local Government and the Minister for the Environment, the Hon Gabrielle Upton MP, and the Shadow Minister for the Environment and Heritage, Penny Sharpe MLC, seeking bipartisan support for the 100% reinvestment of the Waste Levy collected each year into waste minimisation, recycling and resource recovery.

FURTHER that Council takes a lead role in activating the Local Government NSW *Save Our Recycling* campaign locally.

FURTHER that Council endorses the distribution and display of the Local Government NSW *Save Our Recycling* information on Council's premises, as well as involvement in any actions arising from the initiative.

FURTHER that Council formally advises Local Government NSW that Council has endorsed the *Save Our Recycling* advocacy initiative.

**COUNCIL RESOLUTION:
MINUTE 404/18**

THAT Council endorses Local Government NSW's campaign, *Save Our Recycling*, to realise the reinvestment of a 100% of the Waste Levy collected each year by the NSW Government in waste minimisation, recycling and resource recovery.

FURTHER that Council makes representation to the local State Member, Adam Marshall MP, in support of this campaign objective - for the NSW Government to commit to reinvest 100% of the Waste Levy in waste minimisation, recycling and resource recovery.

FURTHER that Council writes to the Premier, the Hon Gladys Berejiklian MP, the Opposition Leader, the Hon Michael Daley MP, the Minister for Local Government and the Minister for the Environment, the Hon Gabrielle Upton MP, and the Shadow Minister for the Environment and Heritage, Penny Sharpe MLC, seeking bipartisan support for the 100% reinvestment of the Waste Levy collected each year into waste minimisation, recycling and resource recovery.

FURTHER that Council takes a lead role in activating the Local

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Government NSW *Save Our Recycling* campaign locally.

FURTHER that Council endorses the distribution and display of the Local Government NSW *Save Our Recycling* information on Council's premises, as well as involvement in any actions arising from the initiative.

FURTHER that Council formally advises Local Government NSW that Council has endorsed the *Save Our Recycling* advocacy initiative.

FURTHER that Gwydir Shire Council supports the efforts of LG NSW to have the NSW State Government increase its allocation to public library funding to \$94 million (Ref: 405/18).

(Moved Cr Egan, seconded Cr Galvin)

Item 3 Financial Statements 30th June 2018

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems -
CFO - internal

AUTHOR General Manager

DATE 6 November 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

Representatives from the NSW Audit Office will be attending the meeting to present the Council's Financial Statements for the year ending 30th June 2018.

TABLED ITEMS - Nil

BACKGROUND

The Council's Financial Statements are currently on exhibition for public comment and any further submissions received will be tabled at the meeting.

OFFICER RECOMMENDATION

THAT the Auditor is thanked for his presentation

ATTACHMENTS

AT- Submission by Mr E Stubbins

AT- Council's response to Mr Stubbins submission

AT- Financial Statements

AT- Correspondence from Mr Stubbins tabled at the meeting

**COUNCIL RESOLUTION:
MINUTE 406/18**

THAT the Auditor is thanked for his presentation

(Moved Cr Young, seconded Cr Smith)

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Chairman

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Chairman

Income Statement

	2018	2017	Variation	Variation
	\$m	\$m	\$m	%
Rates and annual charges revenue	10.0	9.5	0.5	5.3
Grants and contributions revenue	12.2	12.0	0.2	1.7
TOTAL INCOME	29.5	28.0	1.5	5.4
TOTAL EXPENSES	35.9	24.9	11	44.2
Operating result for the year	(6.4)	3.1	(9.5)	(304)

Income Statement

Rates and annual charges revenue increased by \$0.5 million mainly due to 1.5% rate rise. Grants and contributions remained stable to prior year.

Total income increased by \$1.5 million due to growth in rates and user charges revenue.

Increase of \$11.0 million in total expenses was mainly due to:

- Write down of assets value from revaluation by \$6.0 million
- Larger losses from disposed assets of \$1.2 million.

Larger growth in expenses in comparison to income contributed to the operating loss for the year.

Balance Sheet

	2018	2017	Variation	Variation
	\$m	\$m	\$m	%
Current assets	12.0	9.8	2.2	22.5
Non-current assets	406.4	423.6	(18.2)	(4.3)
TOTAL ASSETS	417.4	433.4	(16.0)	(3.7)
TOTAL LIABILITIES	16.2	17.3	(1.1)	(6.4)
NET ASSETS	401.2	416.1	(14.9)	(3.6)

Current assets: rose by \$2.2 million mainly from cash receipts from rates and grants and contributions.

Non-current assets: decreased by \$18.2 million largely due to fall in value of operational land and buildings assets from reassessment of fair value at 30 June 2018.

Statement of Cash Flows

Council's cash flows for 30 June 2018 reflects the following cash flows:

- positive cash flows from operating activities
- negative investing activities cash flows from acquisition of assets of \$0.2 million
- negative financing activities cash flow from repayment of borrowing of \$1.5 million.

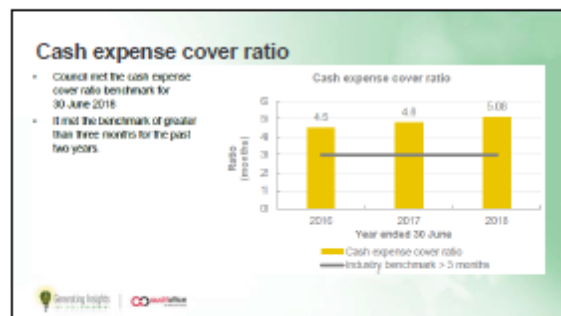
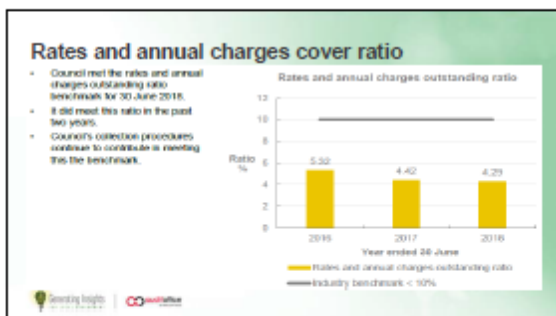
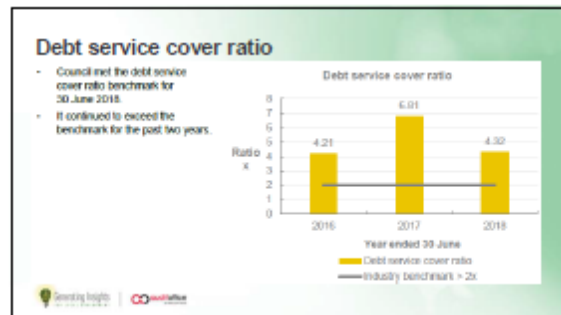
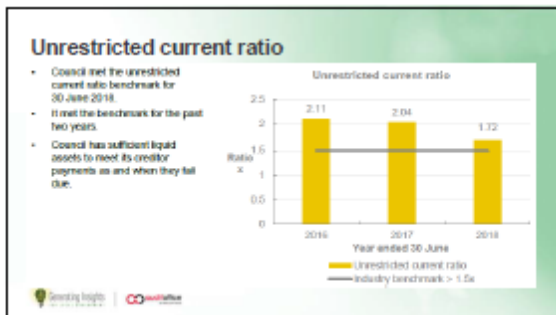
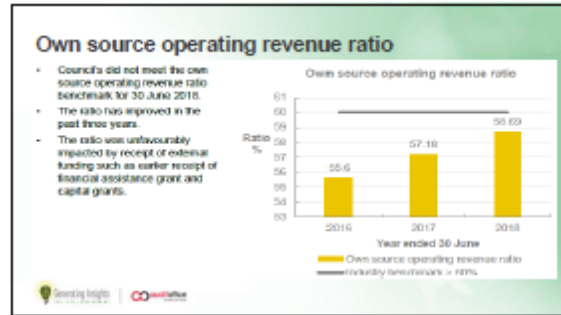
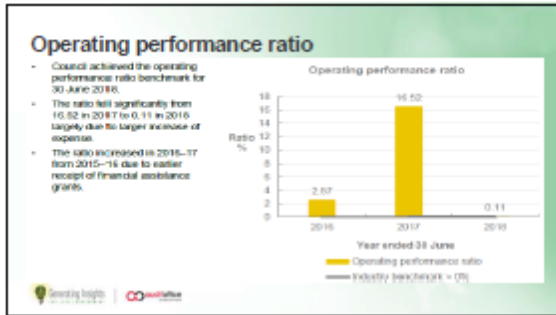
Year ended 30 June	Operating activities	Investing activities	Financing activities
2016	15	(5)	(5)
2017	10	(5)	(5)
2018	10	(2)	(15)

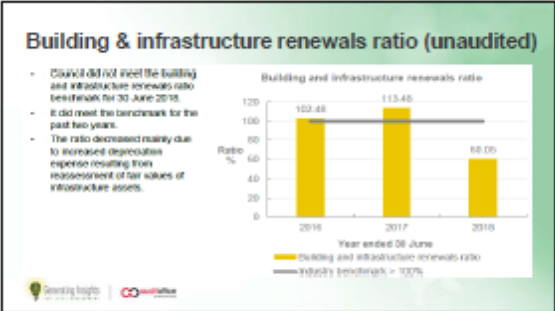
Cash Position

Cash and investments	2018	2017	Commentary
	\$m	\$m	
External restrictions	6.1	4.5	Externally restricted cash balance increased from receipt of developer contributors and waste management fund.
Internal restrictions	3.1	3.9	
Unrestricted	0.1	0.1	
Cash and investments	9.3	8.5	Internally restricted cash balance decreased by \$0.9 million mainly due to lower amount of financial assistance grant receipt. Cash and investments increased by 0.8 million from receipt of rates and grants and contributions.

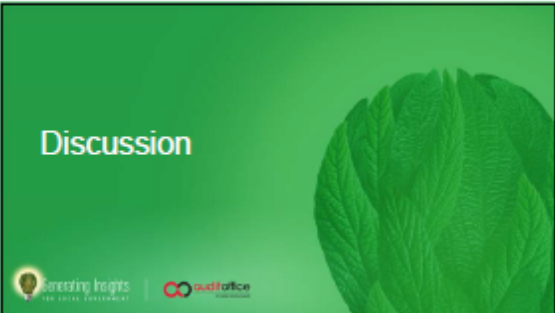
Performance Ratio Summary

Performance ratio	Outcome	Reference
Operating performance ratio	Achieved	1
Cwm source operating revenue ratio	Not Achieved	2
Unrestricted current ratio	Achieved	2
Debt service cover ratio	Achieved	1
Rates and annual charges cover ratio	Achieved	5
Cash expense cover ratio	Achieved	5
Building and infrastructure renewals ratio	Not Achieved	2





- ### Looking Forward – Opportunities 2019
- Information Technology
 - Quality and timeliness of financial reporting
 - Accounting for landfill sites
 - Accounting for crown lands
 - Asset management
 - Governance and internal controls
 - Audit and Risk Committees



Item 4 Gwydir Health Alliance

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 1. A healthy and cohesive community

OUTCOME: 1.1 WE HAVE HEALTHY AND INVITING SPACES AND PLACES

STRATEGY: 1.1.1 Improve local access to health services - OCD - external

AUTHOR Organisation Development Director

DATE 5 November 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report is for notation.

BACKGROUND

The Gwydir Health Alliance meets quarterly.

Minutes of the Gwydir Health Alliance meeting held on 13 September 2018 are attached for information.

One of the Actions from that meeting was for Gwydir Health Alliance to seek support from other local government areas that may have similar concerns to Gwydir in attracting and retaining general practitioners. It was thought that if other concerned local government areas formed a similar alliance to Gwydir Health Alliance (GHA) and then possibly a Rural NSW Health Consumers and Providers Alliance could be formed. This state alliance's key mandate would be to lobby state and federal Governments for better health policies and funding that supports the provision of more equitable health services in rural and regional areas of NSW.

Subsequently a meeting was arranged by GHA in Albury prior to the LGNSW Annual Conference. Twenty councils were represented with a further 23 councils expressing support but being unable to attend due to travelling arrangements.

All relevant state and federal Ministers and Shadow Ministers and the National Rural Health Commissioner were invited to the meeting however none were available to attend.

One of the concerns discussed at the meeting was of the imminent introduction of the Department of Health's Stronger Rural Health Strategy and the impact this may have on rural practices.

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Chairman

As a result of the meeting in Albury on 21 October, 2018 the following outcomes were unanimously agreed to:

THAT concerned councils form an alliance in the LGA similar to that of Gwydir Health Alliance, with each LGA Alliance then invited to join a NSW Alliance

FURTHER that a Rural NSW Health Consumers and Providers Alliance be formed whose key mandate is to lobby State and Federal Governments for better health policies and funding that supports more equitable health services provision in rural and regional areas of NSW

Further that a petition be organised for signing by community representatives across NSW – interested councils to take back to their community and circulate and advertise

Further that concerned councils, organisations and citizens send letters to state and federal Ministers and Shadow Ministers expressing concern and seeking funding – initially to attract and retain medical practitioners into rural medical practices

Further that updates be provided to relevant health organisations

A media release be developed and distributed to NSW rural councils for distribution

Gwydir to develop a Policy Platform, liaise with other concerned councils, and seek a meeting with relevant Ministers in Canberra at the earliest possible opportunity.

The minutes of the meeting held in Albury were distributed to all NSW rural, regional and remote councils, along with GHA's Terms of Reference, draft petition, draft letter template, a draft media release and a copy of the Department of Health's Stronger Rural Health Strategy flyer.

A paper petition has been widely distributed in Bingara, Warialda and Gravesend and a Media Release was published in local newspapers.

An application has been made to the House Standing Committee of Petitions for an e-petition and this application will be considered on 28 November 2018. If approved the link will be sent to all interested councils.

A subsequent meeting between the Mayor, General Manager and Ms Lesley Williams MP, Parliamentary Secretary to NSW Minister for Health, Mr Brad Hazzard MP, has resulted in support being offered to Gwydir to develop a Policy Platform in preparation for the Canberra visit.

OFFICER RECOMMENDATION

THAT the report be received

ATTACHMENTS

AT- Minutes Gwydir Health Alliance meeting 11 September 2018

AT- Minutes of meeting in Albury 21 October 2018

COUNCIL RESOLUTION:

MINUTE 407/18

THAT the report regarding the Gwydir Health Alliance be received.

(Moved Cr Egan, seconded Cr Young)

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Chairman

Item 5 Executive Report for October 2018

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

DATE 7 November 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

The monthly Executive report details the activities carried out by the Department during the month of October 2018.

BACKGROUND

The monthly Executive report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

Planning and Development

The following Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications have been approved for the month of October 2018.

No.	Property Description	Development/ Work	\$	D/A	S96	CDC
49/2017	Lot 9 DP 1097091 55 Burundah Drive Warialda	Modification to dwelling – alter internal layout and enclose alfresco area	\$400,000	-	✓	-
5/2018	Lot 5 DP 755984 1135 Croppa Creek Road North Star	Modification to correct wording in conditions for 500,000 tonne/year quarry	\$80,000	-	✓	-
16/2018	Lot 6 Sec 26 DP 758111 14 Bombelli Street Bingara	Modification to dwelling and garage - move site of garage	\$380,000	-	✓	-
34/2018	Lot 5 Sec 16 DP 758111 22 Faithful Street Bingara	Commercial Shed	\$24,000	✓	-	-
5/2018	Lot 4 DP 263305 12006 Gwydir Highway Delungra	Agricultural Shed	\$33,000	-	-	✓

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Chairman

The following Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications remain outstanding for the month of October 2018.

No	Property Description and Description of Work	Reason	D/A	S96	CDC
6/2012	12560 Gwydir Highway Warialda - Modification of a rural subdivision	On exhibition and being notified to neighbours	-	✓	-
35/2015	3533 Copeton Dam Road Copeton - Caravan & Camping Facilities	Development being assessed as existing use	✓	-	-
49/2016	1470 North Star Road Warialda - Continued Occupation/Use of Worker Accommodation	Approved in Principal awaiting additional information from applicant	✓	-	-
2/2018	163 Upper Whitlow Road Whitlow - Quarry	Awaiting EIS	✓	-	-
4/2018	651 Croppa Creek Road North Star - Increase Cattle Feedlot to 35,000 Head	EPA Requested amended Noise Assessment	✓	-	-
13/2018	Gwydir Highway Warialda - Truck Wash	Request for additional information	✓	-	-
30/2018	2213 Gulf Creek Road Gulf Creek - Quarry	Request for additional information	✓	-	-
35/2018	63 Bingara Street Warialda - Café/Bar & sale of antiques business	Request for additional information	✓	-	-
36/2018	31 Park Lane Bingara - Premanufactured dwelling	On Exhibition and being notified to neighbours	✓	-	-
37/2018	120 Mosquito Creek Road Warialda - Amenities building	On Exhibition and being notified to neighbours	✓	-	-
38/2018	Burundah Drive Warialda - Dwelling	On Exhibition and being notified to neighbours	✓	-	-
39/2019	18 View Street Warialda Rail - Swimming pool	On Exhibition and being notified to neighbours	✓	-	-
40/2018	31 Park Lane Bingara - Garage	On Exhibition and being notified to neighbours	✓	-	-
41/2018	240 Airstrip Road Warialda - Amenities building	On Exhibition and being notified to neighbours	✓	-	-
42/2018	34 Holden Street Warialda - Additions and alterations to Showground kitchen	On Exhibition and being notified to neighbours	✓	-	-

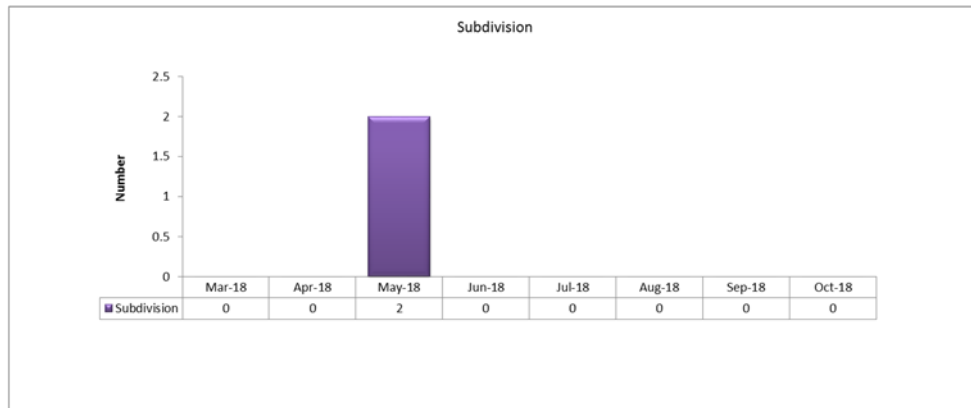
There were no Development (D/A)/Complying Development (CDC) or Development Modification (s96) applications approved and not previously reported to Council for the month of October 2018.

There were no Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications were refused(R)/ withdrawn (W)/ Cancelled (C) for the month of October 2018.

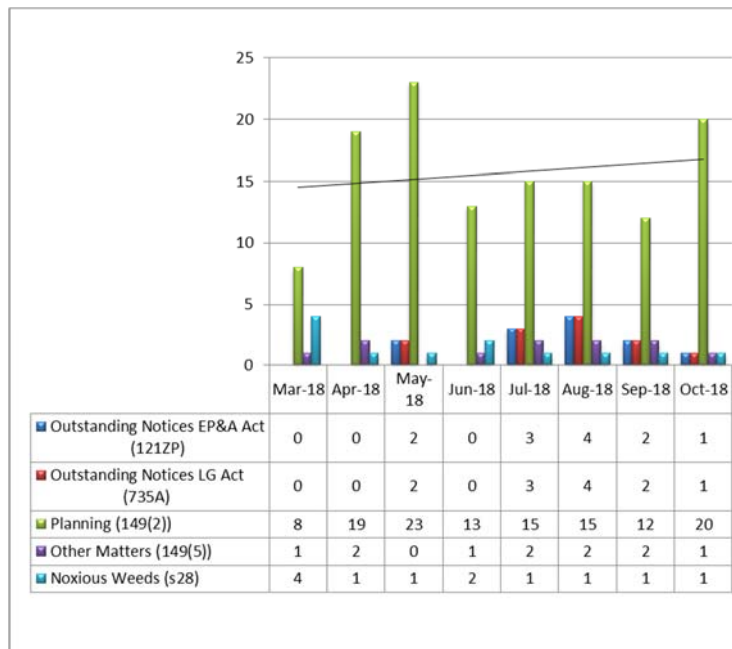
There were no Complying Development (CDC) application/s approved by Private Certifiers and lodged with Council for the month of October 2018.

There were no Development (D/A) and Complying Development (CDC) applications determined where there has been a variation in standards under SEPP 1 or clause 4.6 of the Gwydir Local Environmental Plan 2013 for the month of October 2018.

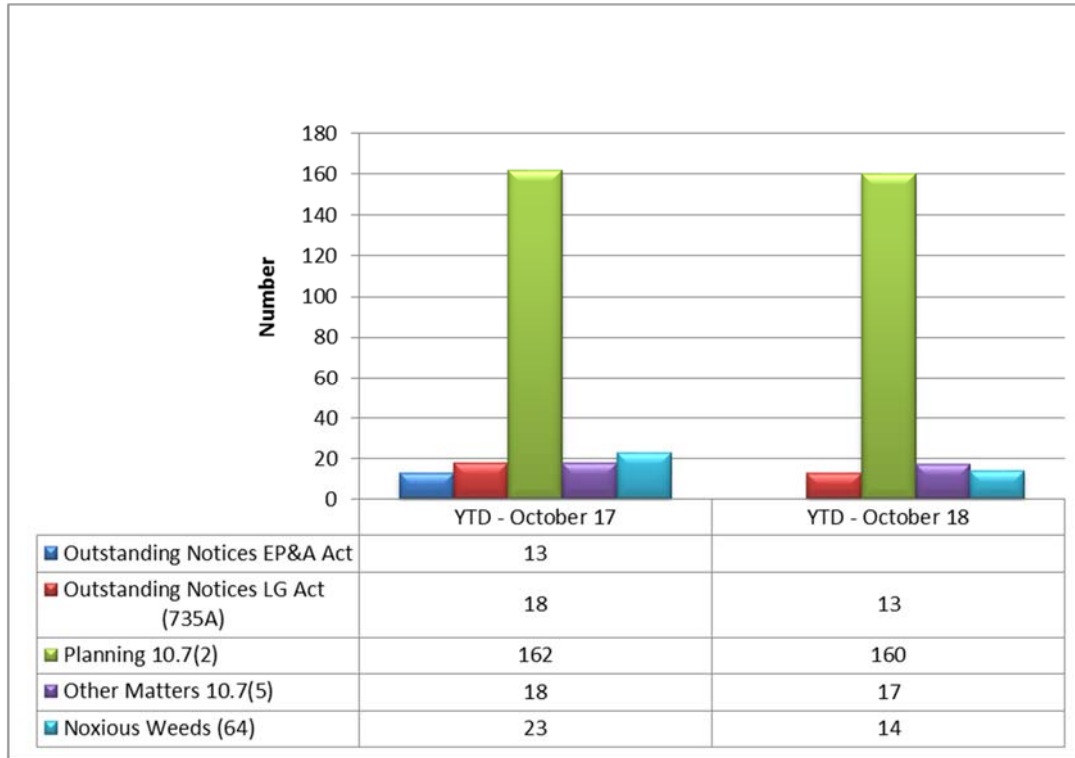
The following graph shows Subdivision Certificates issued for October compared to the previous seven (7) months.



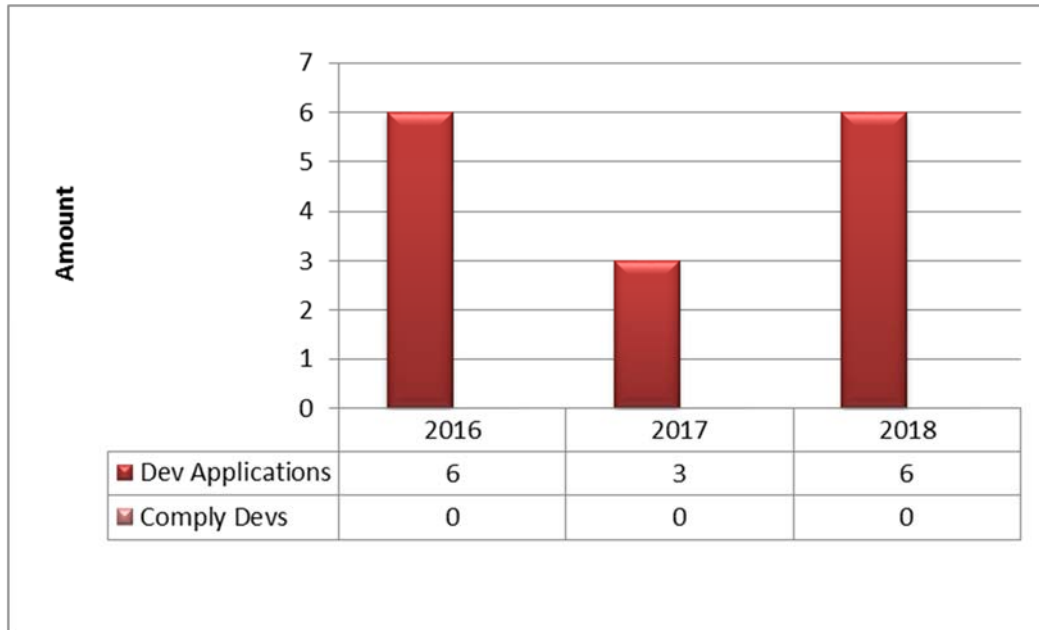
The following graph shows Conveyancing Certificates issued for October compared to the previous seven (7) months.



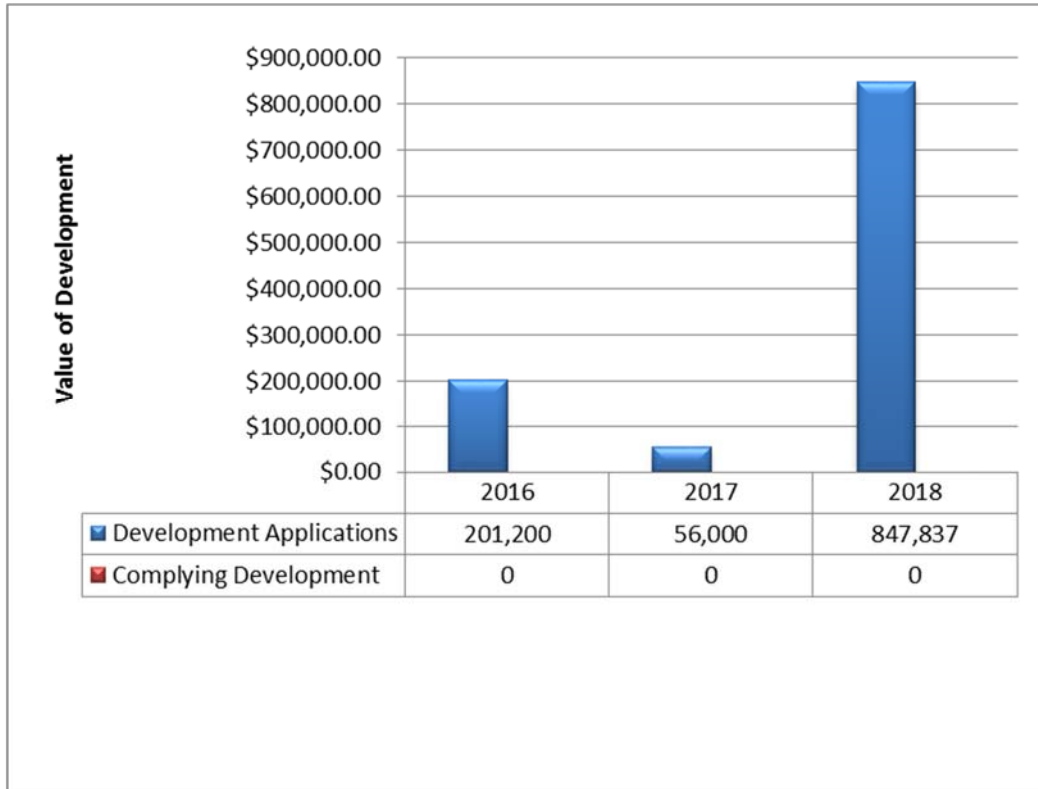
The following graph shows the number of Conveyancing Certificates issued up to and including the month of October 2018 compared with the same period in 2017.



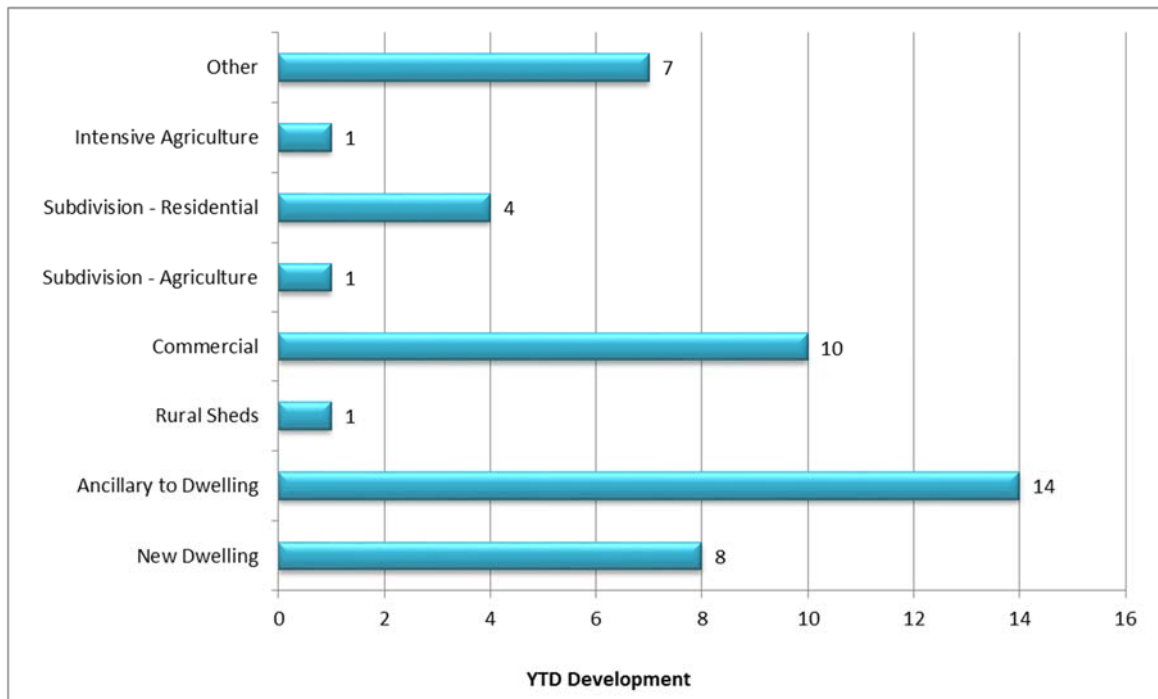
The table below shows a comparison between total applications lodged for the month of October 2018 compared to the last two years (excluding private certifier lodged applications).



The table below shows a comparison between total applications lodged for the month of October 2018 compared to the last two years (excluding private certifier lodged applications).



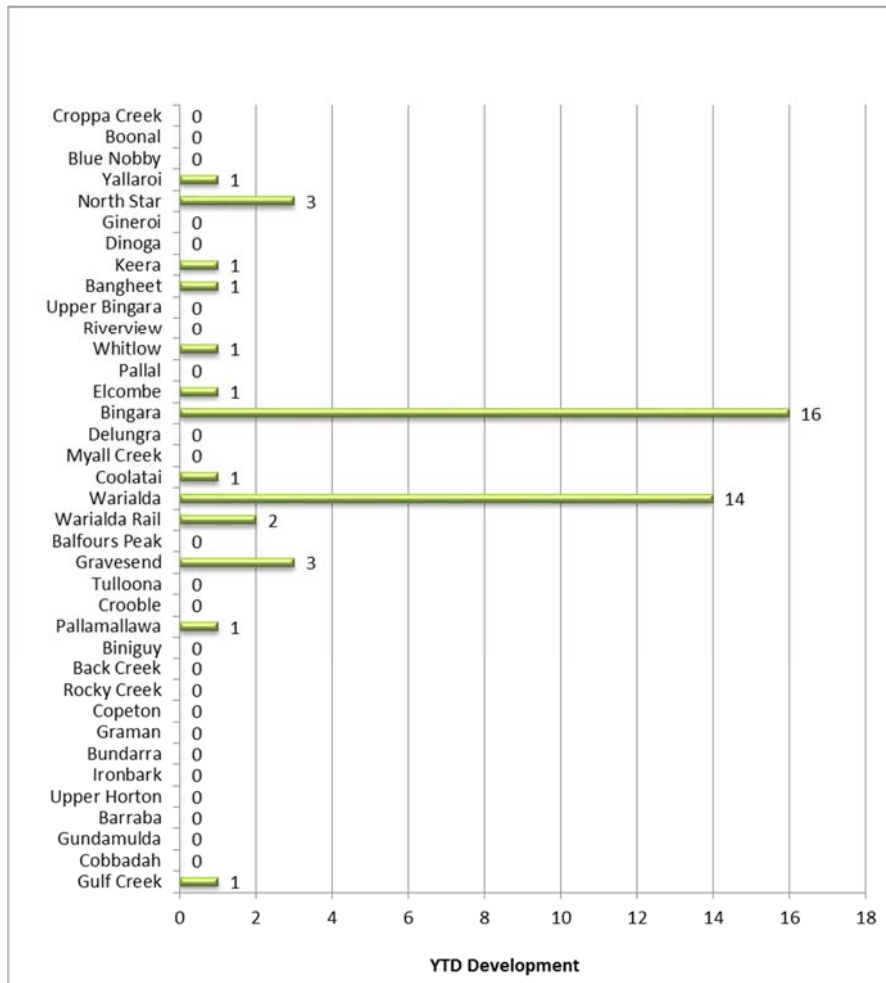
Development Applications received for the year by type - October 2018



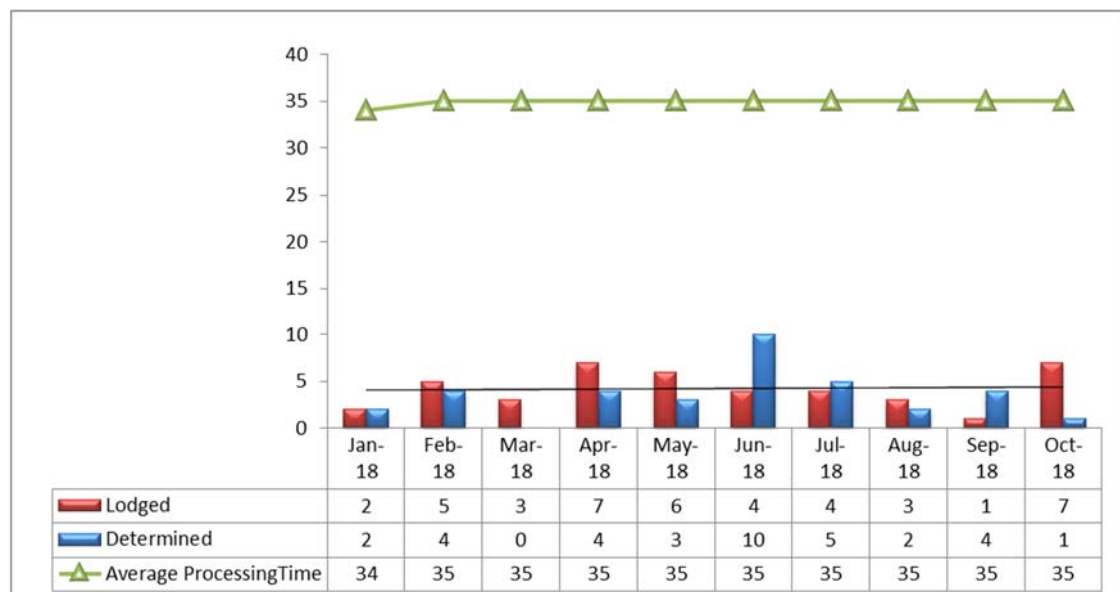
This is page number 165 of the minutes of the Ordinary Meeting held on Thursday 29 November 2018

Chairman

Development Applications Received for the year by locality - October 2018 (includes private certifier lodged applications)



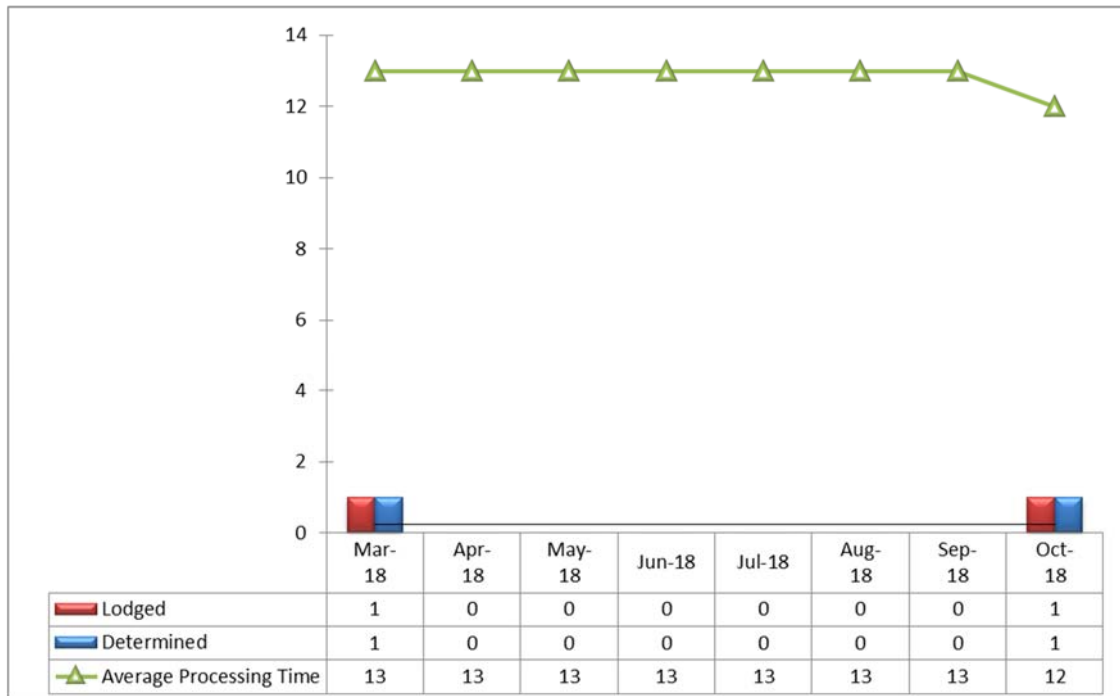
Development Applications – nine (9) months



This is page number 166 of the minutes of the Ordinary Meeting held on Thursday 29 November 2018

Chairman

Complying Development Applications – nine (9) months (excludes private certifier lodged and approved applications)



OFFICER RECOMMENDATION

THAT the monthly Executive Report for October 2018 be received

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 408/18**

THAT the monthly Executive Report for October 2018 be received.

(Moved Cr Egan, seconded Cr Smith)

Item 6 NSW Government's Gwydir Snapshot

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 4. Proactive Regional and Local Leadership

OUTCOME: 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY

STRATEGY: 4.1.1 Encourage an informed community - GM - external

AUTHOR General Manager

DATE 7 November 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report is for notation.

TABLED ITEMS Nil

BACKGROUND

The Department of Planning and Environment has issued the attached document entitled *A snapshot of the Gwydir local government area*.

OFFICER RECOMMENDATION

THAT the report regarding be received

ATTACHMENTS

AT- Snapshot

**COUNCIL RESOLUTION:
MINUTE 409/18**

THAT the report regarding NSW Government's Gwydir Snapshot be received.

(Moved Cr Galvin, seconded Cr Young)

Item 7 Monthly Investment and Rates Collection Report - October 2018

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems - CFO - internal

AUTHOR Manager, Finance

DATE 7 November 2018

STAFF DISCLOSURE OF INTEREST Nil

At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments, as at the end of the previous month.

BACKGROUND

In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council's funds invested as at 31st October 2018.

Direct Investments

Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value
NAB	2018.08	NAB	AA	TD	15-11-18	2.61%	\$1,000,000.00
NAB	2018.09	NAB	AA	TD	6-11-18	2.61%	\$1,000,000.00
NAB	2018.1	NAB	AA	TD	6-11-18	2.61%	\$1,000,000.00
Grand Total							\$3,000,000.00

Managed Funds

Fund	Investment Horizon	Type	3 Mth Avg Yield	Current Value
Regional Australia Bank	At Call	Cash	2.56%	\$260,423.04
Tcorp Cash Fund	At Call	Cash	3.32%	\$2,917,380.20
Tcorp Medium Term Fund	At Call	Cash	3.36%	\$1,711,444.67
Grand Total				\$4,889,247.91

Total Investments

Direct Investments	\$3,000,000.00
Managed Funds	\$4,889,247.91
Grand Total	\$7,889,247.91

This is page number 196 of the minutes of the Ordinary Meeting held on Thursday 29 November 2018

Chairman

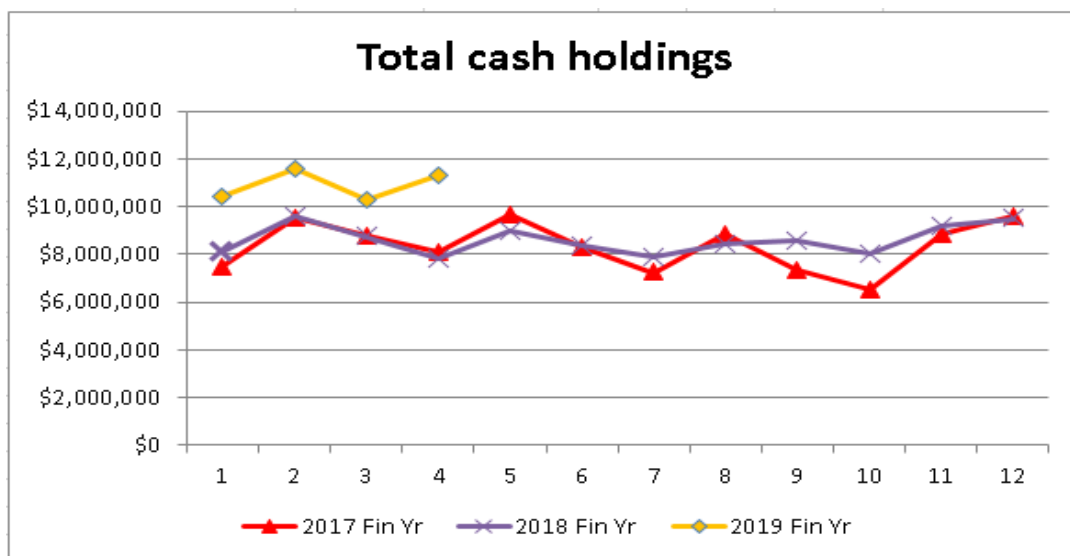
Cash and Investments

Total Investments	
Direct Investments	\$3,000,000.00
Managed Funds	\$4,889,247.91
Grand Total Investments	\$7,889,247.91

Total Cash and Investments	
Investments	\$7,889,247.91
Cash at bank	\$ 3,407,592.11
Grand Total Cash and Investments	\$11,296,840.02

General Fund Cash	
Total cash and investments	\$11,296,840.02
LESS:	
Water fund*	-\$710,291.50
Sewer fund*	-\$3,370,333.83
Waste fund*	-\$2,839,821.12
Other restrictions:	
Employee leave entitlements*	-\$849,000.00
Carry over works in progress*	\$0.00
Asset replacement*	-\$322,910.00
Bonds and deposits	-\$2,192,049.56
Unexpended grants*	-\$466,000.00
Developer contributions	-\$256,000.00
Discretionary General Fund Cash	\$290,434.01

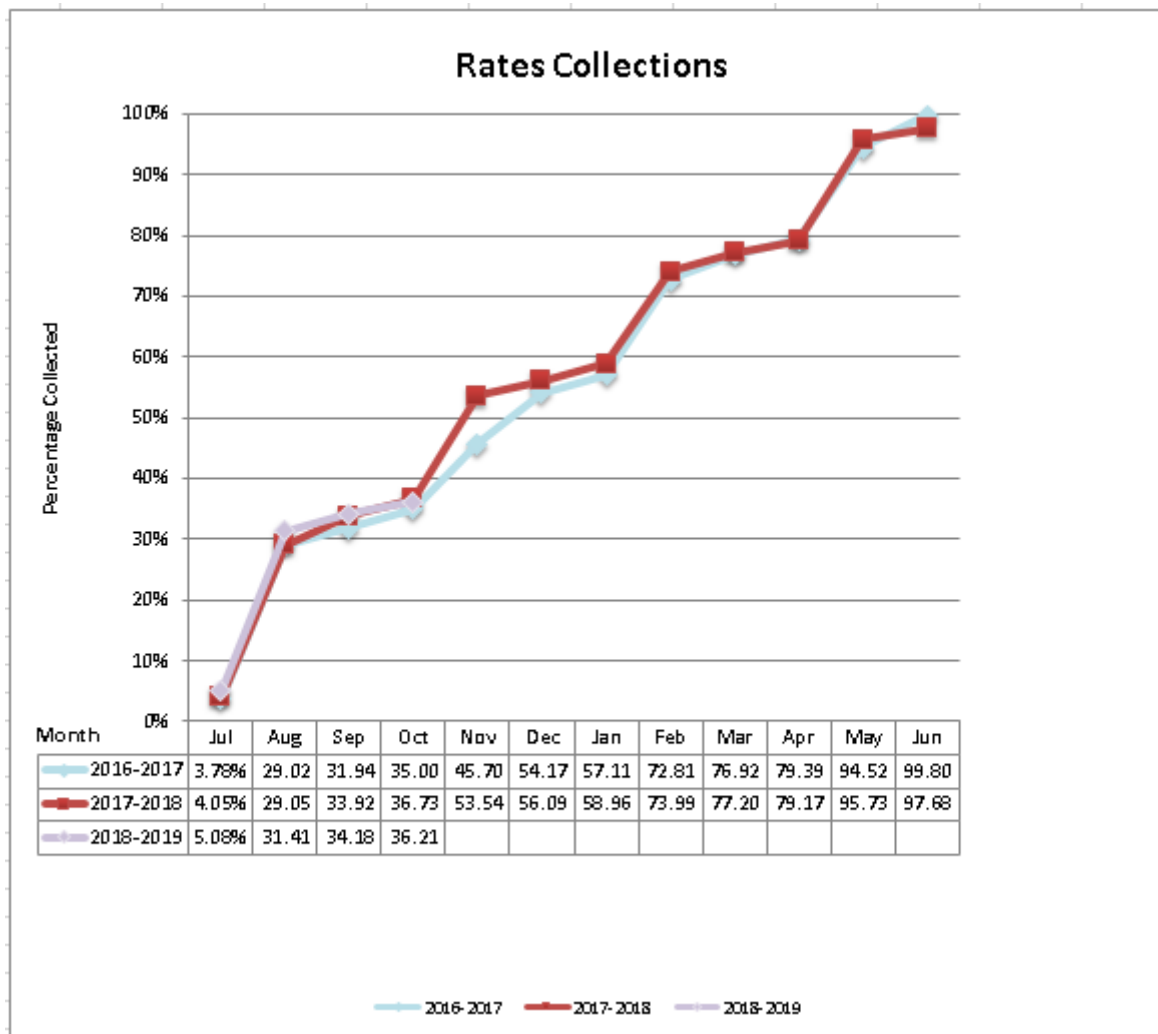
*These figures may change with end of year processing



I, Helen Thomas, Finance Manager and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council’s investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council’s Investment Policy (F.01.03), as amended.

RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 31st October 2018.



TCorp Flash Report Performance Summary – October 2018



Performance Summary

October 2018

TCorpIM Core Funds

Returns	1 Month %			FYTD %			1 Year %			3 Year (% p.a.)			5 Year (% p.a.)			7 Year (% p.a.)		
	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER	Net	BM	ER
Cash	0.21	0.17	0.04	0.79	0.69	0.10	2.05	1.89	0.16	2.29	1.93	0.36	2.45	2.18	0.27	2.88	2.58	0.30
Strategic Cash	0.23	0.17	0.06	0.88	0.69	0.19	2.25	1.89	0.36	2.48	1.93	0.55	2.62	2.18	0.44	3.12	2.58	0.54
MTGF*	-1.44	-1.35	-0.09	0.03	0.19	-0.16	2.73	2.92	-0.19	3.92	4.13	-0.21	4.85	5.02	-0.17	6.18	6.13	0.05
LTGF**	-3.78	-3.66	-0.12	-0.96	-0.69	-0.27	4.12	4.19	-0.07	6.28	6.65	-0.37	7.66	8.00	-0.34	9.97	10.05	-0.08

*Medium Term Growth Fund **Long Term Growth Fund

Net = Net Return; BM = Benchmark Return; ER = Excess Return

TCorpIM Funds Monthly Report – October 2018 – TCorpIM Cash Fund

TCorpIM Cash Fund
October 2018

	1 month %	3 month %	6 month %	FYTD %	1 year %	3 year (% p.a.)	5 year (% p.a.)	7 year (% p.a.)	Since inception (% p.a.)
Net returns	0.21	0.57	1.13	0.79	2.05	2.29	2.45	2.88	5.81
Benchmark	0.17	0.49	1.01	0.89	1.89	1.93	2.18	2.58	5.73
Net relative to benchmark*	0.04	0.07	0.11	0.10	0.16	0.36	0.27	0.30	0.08

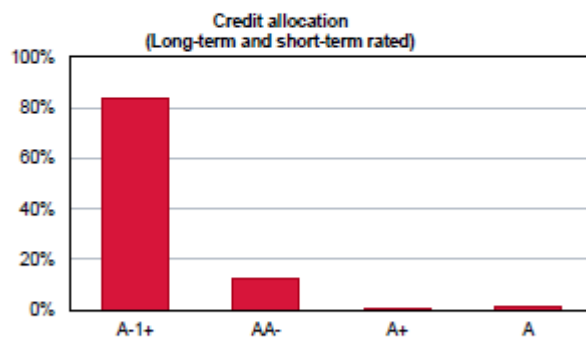
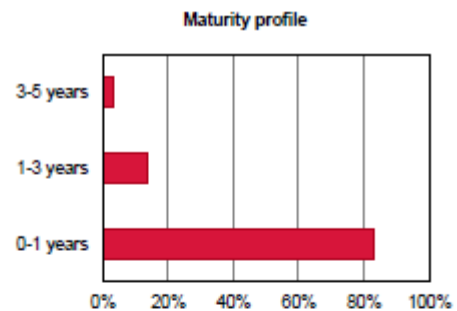
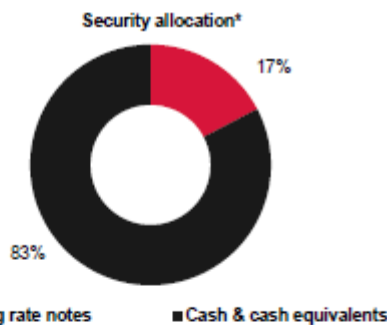
*Numbers may not add up due to rounding.

Performance commentary

The Fund returned 0.21% in October. Over the past 12 months the Fund returned 2.05%, which is 0.16% above the benchmark. The outperformance has been driven by superior carry and roll in longer maturity bank bills, both of which have been overweighted relative to the benchmark. The term 'carry' refers to investing in securities with higher yields than the cost of funding. The Fund remains long duration versus the benchmark and will benefit if market yields and/or credit spreads decline from current levels.

The Fund is predominantly invested in Cash and cash equivalents. The Fund's running yield is 2.08% versus the benchmark yield of 1.83%.

Benchmark: Bloomberg AusBond Bank Bill Index**
Funds under management: \$896m
Distribution frequency: Monthly
Inception date: 30 June 1989
Investment manager: NSW Treasury Corporation
Cashflow notification period: Daily (same day cashflows with notification by 12 noon)
Objective: To produce returns similar to the benchmark, over one year periods, on an after-fees basis.



Running yield	%
Fund	2.08
Benchmark	1.83

Duration	Years
Fund	0.2
Benchmark	0.1

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Note: The portfolio characteristics displayed in the exhibits are based in part on third party databases that are not subject to independent review.

TCorpIM Funds Monthly Report – October 2018 – TCorpIM Medium Term Growth Fund

TCorpIM Medium Term Growth Fund
October 2018

	1 month %	3 month %	6 month %	FYTD %	1 year %	3 year (% p.a.)	5 year (% p.a.)	7 year (% p.a.)	10 year (% p.a.)
Net returns	(1.44)	(0.76)	0.79	0.03	2.73	3.92	4.85	6.18	6.01
SAA benchmark	(1.35)	(0.56)	1.04	0.19	2.92	4.13	5.02	6.13	5.92
Net relative to benchmark*	(0.09)	(0.20)	(0.24)	(0.16)	(0.19)	(0.21)	(0.17)	0.05	0.10

*Numbers may not add up due to rounding.

Performance commentary

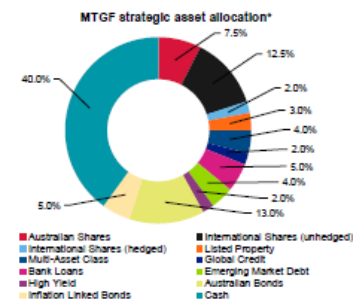
The Fund fell by -1.44% during the month and has returned 2.73% over the past 12 months. The Fund's growth assets, at 42% weight, have posted mixed results as volatility increased early 2018 and last month in October.

Australian shares returned -5.18% in October, which was their worst month for a year. Headwinds included US-China trade disputes and the sell-off in global stocks. All eleven sectors of the Australian market were down in the month, with Energy hardest hit.

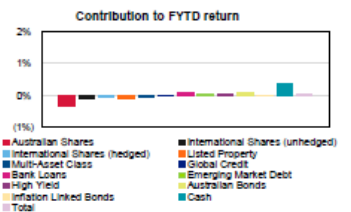
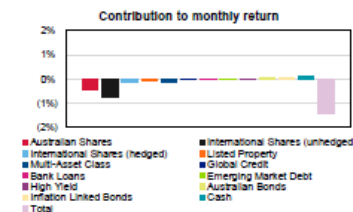
International shares (unhedged) returned -5.97% in the month. Investors became increasingly concerned by global trade tension between the US and China, rising oil prices, and rising US interest rates. Major equity markets generally fell between 6% and 9% in the month. Foreign currency holdings offered some support against the decline in the Australian Dollar.

Although the Fund's return in the month was dominated by equity returns, some positive contributions came from defensive holdings in cash (12% weight), Australian bonds (13% weight) and inflation linked bonds (5% weight), which were positive contributors year to date.

Benchmark: Medium Term Growth Fund strategic asset allocation weighted Index
Funds under management: \$613m
Distribution frequency: Annual
Inception date: 1 December 1990
Objective: To produce returns higher than the benchmark, after fees, over rolling three year periods.



Net return by asset class	Month %	FYTD %
Australian Shares	(6.18)	(5.05)
International Shares (unhedged)	(5.97)	0.64
International Shares (hedged)	(7.48)	(2.66)
Listed Property	(2.70)	(2.39)
Multi-Asset Class	(3.52)	(1.09)
Global Credit	(1.10)	(0.18)
Bank Loans	0.05	1.69
Emerging Market Debt	(0.24)	1.32
High Yield	(1.84)	(0.05)
Australian Bonds	0.46	0.92
Inflation Linked Bonds	0.75	0.12
Cash	0.22	0.81



Note: The portfolio characteristics displayed in the exhibits are based in part on third party databases that are not subject to independent review.

OFFICER RECOMMENDATION

THAT the monthly Investment and Rates Collection report for October 2018 be received

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 410/18**

THAT the monthly Investment and Rates Collection report for October 2018 be received.

(Moved Cr Dick, seconded Cr Young)

This is page number 201 of the minutes of the Ordinary Meeting held on Thursday 29 November 2018

Chairman

Item 8 Organisation and Community Development Monthly Report - October 2018

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR Organisation Development Director

DATE 13 November 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

The monthly Organisation and Community Development report details the activities carried out by the Department during the month of October 2018.

BACKGROUND

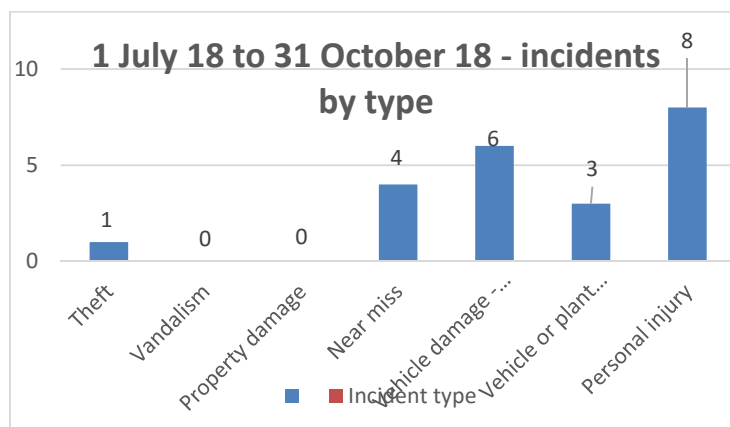
The monthly Organisation and Community Development report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department

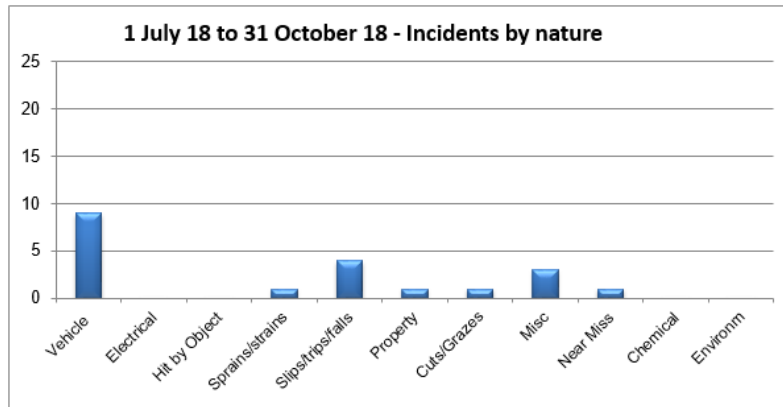
Incident Reporting

Incidents and near misses reported in September and October 2018

There were five incidents reported in September and October: one kangaroo strike, one personal injury (child client), two near misses and one vehicle damage incident.

There are no incident investigations currently overdue.





TOURISM

Warialda Visitor Information Centre

Aug 2018	Sept 2018	Oct 2018
Opening hrs = 172.5	Opening hrs = 142.5	Opening hrs = 157.5
Volunteer hrs = 42	Volunteer hrs = 52	Volunteer hrs = 20.5

Bingara Visitor Information Centre

Aug 2018	Sept 2018	Oct 2018
Opening hrs = 177.5	Opening hrs = 154	Opening hrs = 175
Volunteer hrs = 28	Volunteer hrs = 24	Volunteer hrs = 32

Income – Warialda VIC	\$ Aug	\$ Sep	\$ Oct
Caravan Park	1,302.00	1,302.00	600.00
Plants of Gwydir Shire/Cunningham’s Track	20.00	35.00	20.00
Centre hire	52.00	72.00	22.00
Merchandise sales	2,971.20	3,455.00	2,118.00
Goods on consignment sales	80.00	335.00	42.00
2018 Gwydir Business Awards	0.00	0.00	120.00
Subtotal	\$4,425.20	\$5,199.00	\$2,922.00
Less Caravan Park Money Banked	1,302.00	1,302.00	600.00
Less 2018 Gwydir Business Awards Banked	0.00	0.00	120.00
Total Monthly Income	\$3,123.20	\$3,897.00	\$2,202.00

Income – Bingara VIC	\$ Aug	\$ Sep	\$ Oct
Products on consignment	62.00	25.00	48.00
Merchandise	940.00	1,052.50	990.00
Subtotal	\$1,002.00	\$1,077.50	\$1,038.00
Less payments to consignees	31.65	17.50	28.05

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Chairman

Total Merchandise sales/income	\$970.35	\$1,060.00	\$1,010.45
Commission received on event bookings	\$0	\$0	\$0
Roxy Tour income	\$220.00	\$575.00	\$675.00
Total Monthly Income Bingara VIC	\$1,190.35	\$1,635.00	\$1,685.45

Cranky Rock Sites	Aug	Sep	Oct
Powered sites	77	127	158
Unpowered sites	23	111	54
Total	100	238	212

Visitors at Warialda VIC	Aug	Sep	Oct
Visitors	603	630	579
RMS clients	329	232	311
Cafe	317	368	301
Total Warialda VIC	1,249	1,230	1,191

Visitors at Bingara VIC	Aug	Sep	Oct
	481	698	900

The increase in visitors to Bingara VIC during October was contributed to travellers attending the National Motorhome and Campervan rally in Gunnedah.

Warialda Facebook Statistics	Aug	Sep	Oct
New Likes	26	3	18
Overall Reach	17,191	4,991	11,044
Post Reactions/Comments/Shares	724	183	458
Post Clicks	2,597	503	1,502

Bingara Facebook Statistics	Aug	Sep	Oct
New Likes	42	37	60
Overall Reach	21,674	18,499	14,254
Post Reactions/Comments/Shares	755	1,249	189
Post Clicks	2,012	1,707	2,167

Gwydir Facebook Statistics	Aug	Sep	Oct
New Likes	21	16	17
Overall Reach	24,390	21,957	12,067
Post Reactions/Comments/Shares	332	375	184
Post Clicks	2,704	3,078	1,814

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Chairman

Cranky Rock

Cranky Rock Recreation Reserve caretakers, Elisha and Todd, have been kept ultra-busy during October, welcoming many new and past visitors as well as locals to the Reserve. Two large groups visited during October, the Tag-Along Club returned and the Getaway Club visited, soaking up the area's peace and serenity while enjoying the unique surrounds.

The new caretakers have built an area for 'Happy Hour' and this has been very well supported.



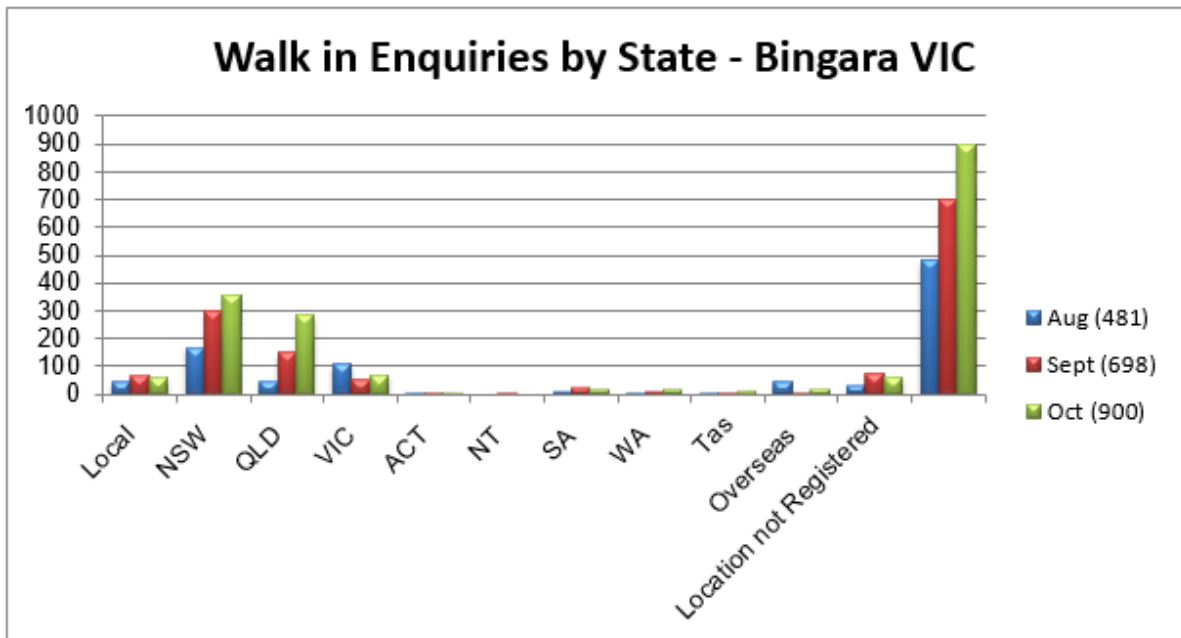
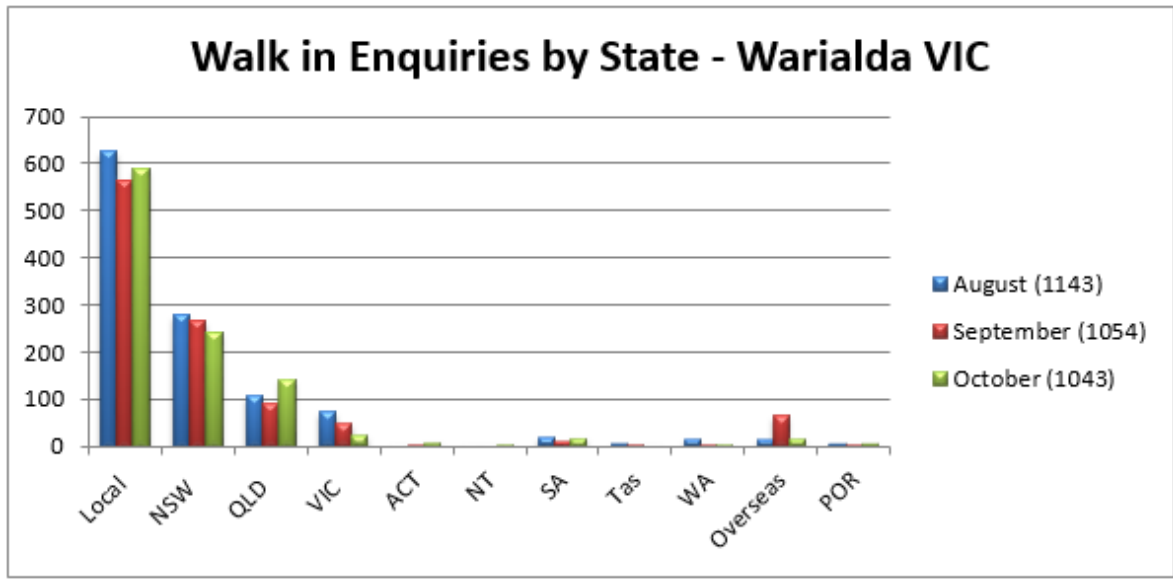
Visitors enjoying 'Happy Hour' at Cranky Rock

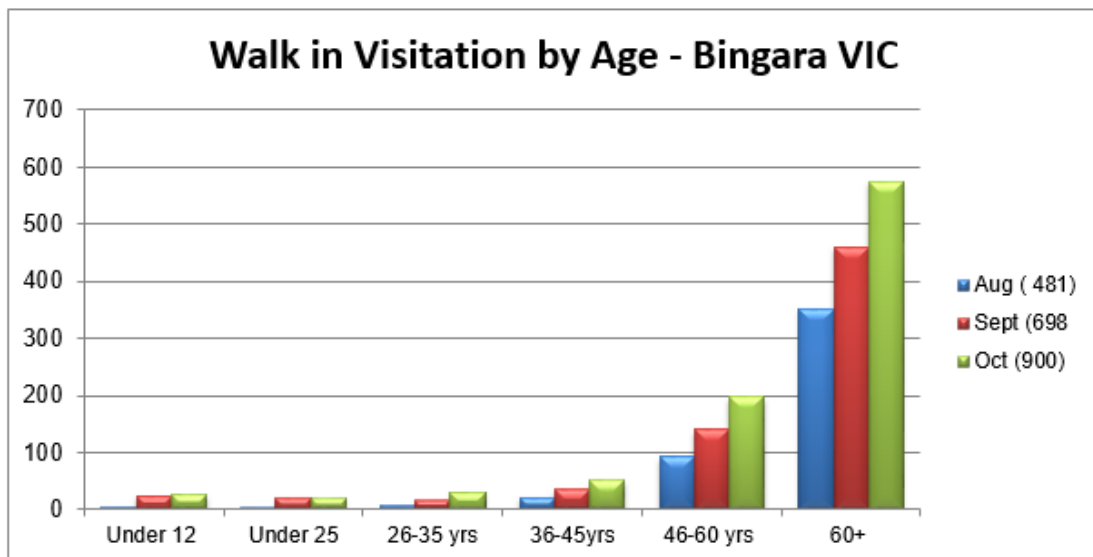
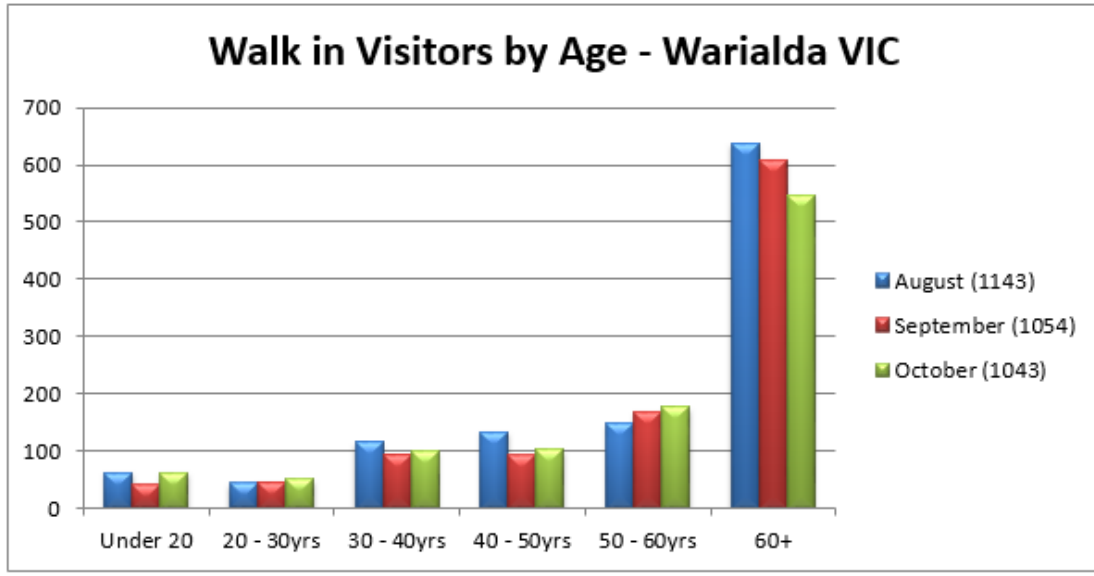


Aerial view of Cranky Rock Reserve

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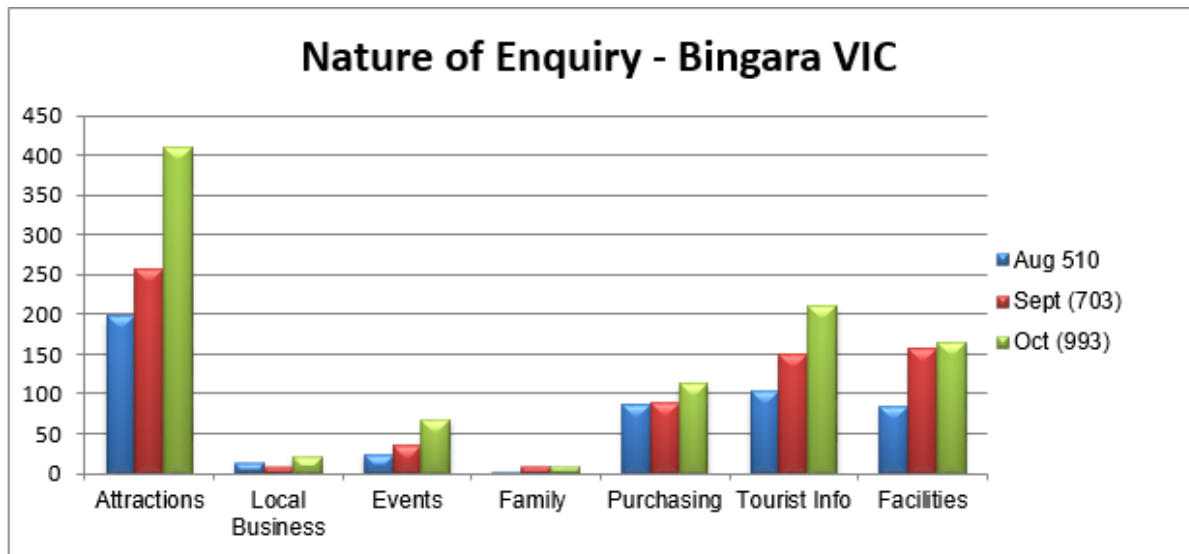
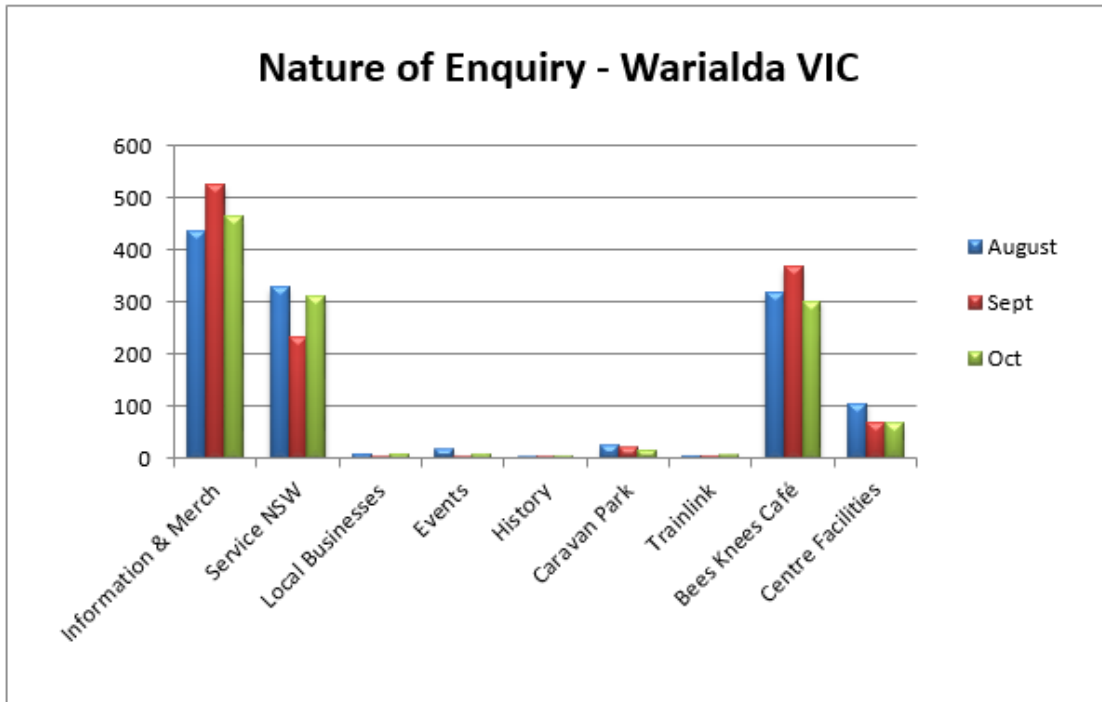
Chairman





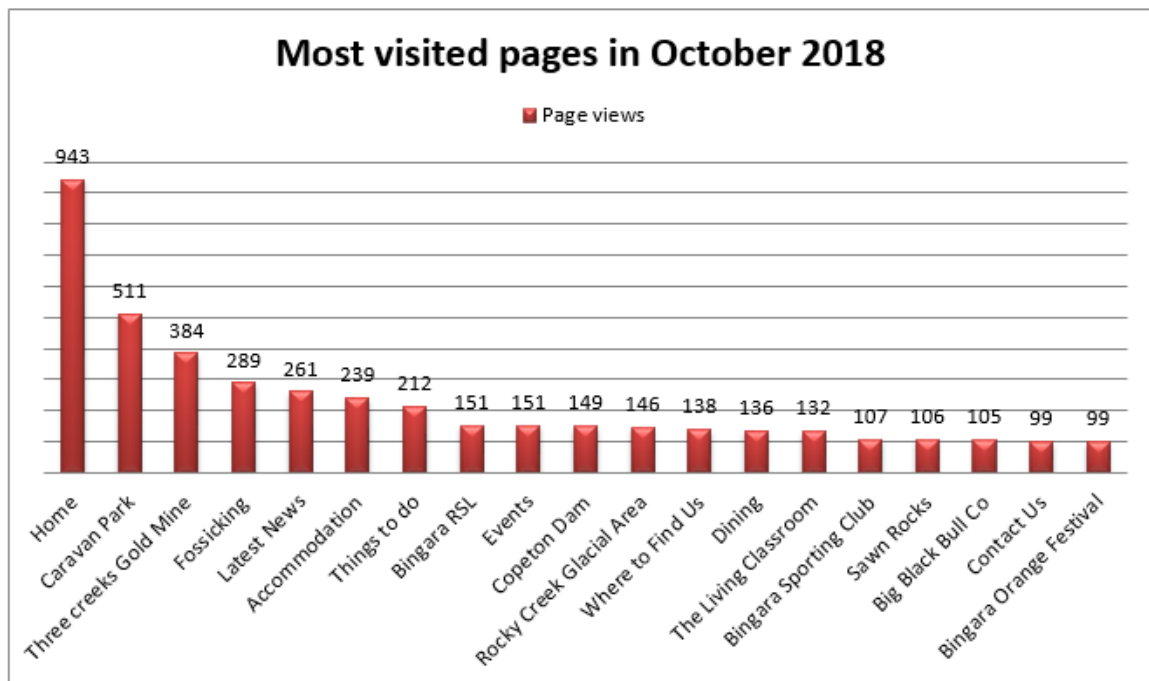
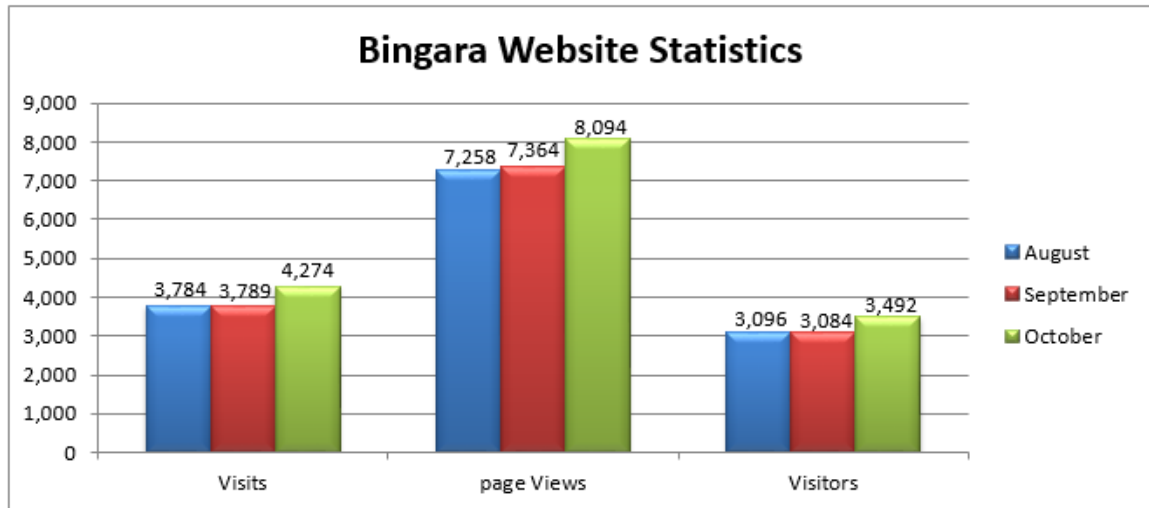
This is page number 207 of the minutes of the Ordinary Meeting held on Thursday 29 November 2018

Chairman



This is page number 208 of the minutes of the Ordinary Meeting held on Thursday 29 November 2018

Chairman



The Roxy Complex

Theatre

17 October – Big Bad Wolf – 310pp

20 October – Menopause the Musical – 2pm 210pp – 8.00pm 135pp

Total 345pp

Conference Room

16 October – Small Business workshop – 6pp

18 and 19 October – Gwydir internal training – 10pp

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Chairman

Small Business Month

As part of NSW Business Month, Gwydir Shire Council conducted three workshops throughout the Gwydir Shire. The first two were the ‘Business Germinator’ workshops conducted in association with NORTEC small business advisory service and took place in Bingara on Tuesday 16th October.

These workshops focused on developing skills for new businesses. Participants also had the opportunity to pitch their business idea to a panel of judges, with the winning participant going into the running to win some great prizes, including a three day business start-up tour visiting entrepreneurial hubs in Newcastle, the Central Coast and Sydney or a share in \$1,500 worth of professional services vouchers.

There were 11 participants from the Gwydir Shire with the winning business start-up idea being Gwydir Log Cabins pitched by Lance and Nicole Wilson, unfortunately they were unable to attend the event in Sydney.

The third workshop was the Farm Biz field day held in Gravesend on Monday 21st October. The field day targeted the farming community and featured displays and guest speakers on all manner of farming business activities from drought feeding to rural financial counselling and was attended by around 35 participants.

FARM BIZ FIELD DAY
TARGETING FARMING AND FINANCIAL HEALTH

EVERYONE IS WELCOME FREE TO ATTEND MORNING TEA AND LUNCH SUPPLIED

MONDAY 22ND OCTOBER 2018
10AM - 3PM GRAVESSEND CLUB
Railway Pde Gravesend

INFORMATIVE PRESENTATIONS DISPLAYS INCLUDE

- NEW ENGLAND RURAL CRIME PREVENTION TEAM
- RURAL ADVERSITY MENTAL HEALTH
- LOCAL LAND SERVICES - DROUGHT FEEDING
- RURAL FINANCIAL COUNSELLING SERVICE
- SAFE WORK NSW
- WEED CONTROL INFORMATION
- CENTRELINK ADVICE
- HEALTHWISE NEW

BOOKINGS ESSENTIAL FOR CATERING PURPOSES BY VISITING <https://www.trybooking.com/YNYU>
FOR FURTHER INFORMATION CONTACT GEORGIA 0409 901 540 OR NSLA 6724 2052

DO YOU HAVE A BUSINESS START-UP IDEA ?

nortec

NORTEC in association with local Councils are running FREE regional business germinator workshops.

These workshops will help make your business dream a reality!

The workshop will cover the following topics:

1. **The Startup Economy** - Where are things now.
2. **Game Changers** - Opportunities in the region to grow your idea.
3. **Germinator Pitch** - Learn how to pitch your idea to get the support you need.
4. **Everyone is a winner!** - Get new business start-up support and advice.
5. **Pitch event** - Pitch your idea. The best idea will be selected to join other regional winners to benefit from part of a \$3,000 prize package which includes:

Option 1 - Startup Ecosystem Road Trip
A three day guided tour visiting The Business Centre, i2N, iTree/i3 innovation hub and New Space in the Hunter Valley; participate in a "10th Event" taking place in Woyang on the Central Coast; visit the Sydney Startup Hub, Stone & Chalk Accelerator, The Incubator, Jobs 4 NSW spaces, the Regional Landing Pod and the Sydney Spark Festival where participants will have the opportunity to network with innovators, connections and investors. All transport, accommodation and essentials will be covered.

Option 2 - A share in \$1,500 worth of professional services
Alternatively, pitch winners can choose to select a share in \$1,500 worth of professional services vouchers, which can be used to secure local area service providers such as website development and graphic design.

Glen Innes - 11th October 4.00pm **Glen Innes Services Club**
Bingara - 16th October 9.00am **The Roxy Theatre**
Warialda - 16th October 5.30pm **Warialda VIC**
Gunnedah - 18th October 5.30pm **The Civic**

For full T&Cs or to ENTER visit: www.nortecsmallbiz.org/business-month-october



Tourism Conference

Gwydir Shire Council representatives Georgia Standerwick and Cr Tiffany Galvin recently attended the Australian Regional Tourism (ART) Conference in Kingscliff. In the past, Council traditionally attended the LG Tourism Conference however in recent years this conference had become irrelevant for smaller councils such as Gwydir Shire, with the LG Tourism Conference

This is page number 210 of the minutes of the Ordinary Meeting held on Thursday 29 November 2018

Chairman

focusing on big budgets and big crowds. The ART conference however focused on regional councils making it much more relevant with practical ideas and problem solving.

The main concepts taken from the conference were that not all towns in an LGA can be tourism destinations, that with limited resources and budgets, focusing on one town or area is a better strategy. Defining and understanding your target market is also vital – a destination can't be all things to all people so it is important to pick the market and cater to their needs and do it well.

Commonwealth Home Support Program Report for October 2018

OCTOBER 2018	BINGARA	DELUNGRA	WARIALDA
DAY CENTRE			
Total active clients	100	20	116
Clients receiving service	52	14	51
Total Meals	83	66	164
Hours Clients Receive in Centre	346	219	434
SOCIAL SUPPORT			
No of Clients	35	14	49
Individual Hrs	14	0	30
Group Hrs	52	219	404
Total Hours Received	346	219	434
FOOD SERVICE (Meals on Wheels)			
Clients	3	0	4
Meals	74	0	31
TRANSPORT			
Number of Clients	21	4	16
Number of Trips	122	36	58
TRANSPORT - YOUTH			
Number of Clients	0	0	0
Number of Trips	0	0	0
ACCESS BUS - INVERELL			
Number of Clients	8	1	6
Number of Trips (per month)	16	4	12
VOLUNTEERS			
No. of Volunteers	30	4	44
Hours	135	25	102
ACCOMMODATION UNITS FOR AGED			
Occupancy	6/6	0/0	13/13

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Bingara CHSP – October

Tuesday morning teas continue to grow all the time with an average of 13 to 15 attending each week.

The group enjoyed lunch at the Bingara Sporting Club on 17 October.

Grant funding received for Carer’s Week was used to take the volunteer drivers and ladies that help with morning tea to lunch at the Imperial Hotel in Bingara.

Transport has been hectic and staff and volunteers are finding the CTABS programme very time consuming. Bingara CHSP’s three vehicles are running almost every day in all directions. The volunteers are essential – with local trips increasing as well. It is not unusual to have up to five or six requests daily.

Warialda and Delungra CHSP - October

October was another busy month with transport for Warialda CHSP.

Warialda Day Centre clients are enjoying time at the centre on Mondays and Fridays.

The community bus travelled to Inverell twice during October.

Thirteen volunteers/Carers enjoyed lunch at the Reedy Creek Café with the grant funding received for Carer’s Week.

Meals on Wheels service has been reduced while the hospital kitchen is being renovated.

‘Spring has Sprung’ was enjoyed by Warialda and Delungra clients bringing in plants and cuttings to swap with other clients.

Delungra clients enjoy their morning out at the Day Centre.

SOCIAL SERVICES

Bingara Neighbourhood Centre

Funding body – Family and Community Services

Bingara Neighbourhood Centre has seen 64 clients throughout the month of October. The main focus for the centre has been assisting with the filling in of forms for drought assistance and grief and loss as well as job search and resume assistance.

During October ‘Be Connected’ had seven returning clients for lessons. Skills such as taking photos and videos on iPads, learning to use new phones and understanding Telstra home internet bundles were a focus.

Bingara Toy Library

*Funding body – Early Childhood Education and Care Directorate
NSW Department of Education and Communities*

Particulars	August	Sept	OCTOBER
Toy Library Members-children utilising the service	31 children 85 KSK Program	19 children 96 KSK Program	43 children 66 KSK Program
Toy Library Members - Parents/Adults Attending	26 adults	6 adults	33 adults
Total memberships at Bingara Toy Library	17 borrowers 19 non borrow 1 birth	16 borrowers 19 non borrow 1 birth	15 borrowers 20 non borrow 1 birth
Toys returned	13	5	10
Toys borrowed	8	4	17
Children/ Group using toys (members)	5+ Doctors' surgery	4	10
Craft/songs/stories/Free play	13 children 9 adults	12 children 9 adults	18 children 13 adults

Speech Presentation

Speech Pathologist, Sandy Scotten, visited from Warialda to give a casual presentation on how speech and language develop in children and answered many questions. She spoke of the importance of reading to children and the conversation each day so the child builds a word bank and learns routines. At the end of the presentation she read a book.

Bubz Biz - Child Safety/ Restraint Information Session

Council's Toy Librarian presented information that was obtained through a registered training event to demonstrate the importance of child restraints being installed tightly in the vehicle, as well as the child being strapped in tightly. Handouts and lots of facts and figures on using child restraints safely were available for families.

The Child and Family Health Nurse was also in attendance to weigh and measure baby and chat with the families.

Kool Skool Kids

Enrolment forms went out on the first week back to school and 11 families have responded with only three places left; this program is very popular.

KSK Program members and Book Library Program members had a dance party to celebrate Children's Week with 15 children in attendance.

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Entertainment was provided by the Public Library through music and bubble chasing. The Toy Library provided chocolate chip cookies, popcorn and punch. Children danced and chased bubbles outside until the storm hit, then they played indoor games, quizzes and colouring in.

Children’s Week Celebrations 25th October

A Teddy Bear’s Picnic was the theme for the Children’s Week and Grandparents Day celebration as a combined services event for our community to celebrate these two special occasions.

Toy Library, Preschool and Playgroup families were invited to attend with grandparents/grand friends included and visitors to our community to help celebrate. The Public Librarian visited as Granny Gail to read to the children. Laughter and snickering could be heard all over the preschool backyard during this time. Everyone enjoyed a special morning tea with family and friends as well as the children’s teddies. The grounds were beautiful and green and the shade was most welcome. The new Preschool Director surprised us by playing her guitar and singing two songs and the children and families joined in which was beautiful.

Supported Playgroup Development Worker

Funding body – Families NSW

Warialda Toy Library	August	September	October
Total daily attendance count for children, (no. of children having utilised the service calculating each day over the month)	195	202	218
Full borrowing members (new)	1	0	0
Non borrowing members (new and/or renew)	0	0	2
Casual borrowing members (new or renew)	1	0	1
Commemorative Birth Certificate applications received		3	2
Toys returned	1	21	8
Toys borrowed	11	8	19
Groups using the service (FDC carers, Church and Pharmacy)	21	7	5
Monday group activity morning	7	35	44
Tuesday group activity morning	28	66	36
Thursday group activity morning sessions	51	57	54
Friday group activity morning	66	44	36

Significant events for the month of October included:

- A visit from the child and family health nurse on Friday 12th October, providing an opportunity for families to update all blue book and immunisation checks if required. 15 children and 8 families joined this session.
- Children’s Week, celebrated on Wednesday 24th October, where families were invited to join this celebration held at the Warialda preschool. Gravesend playgroup families along with many toy library families gathered for a picnic style morning tea, play and story time. 54 children attended this event and families of these children were provided with information surrounding the rights of the child.
- Grandparent’s Day was celebrated at the toy library on 26th October with eight children joining this session and four grandparents. The children spent the morning engaging in play with their grandparents, before helping to prepare morning tea (pikelets, jam and cream) for their grandparents.
- Experiences and activities were made available on a daily basis to enhance and emerge developmental skills for all children in attendance. Craft, cutting, threading, painting, building, dramatic play scenarios, cooking, music and movement and literacy sessions were consistently common during service session times.

Playgroup Location	August	Sept	October
Warialda – Monday morning	28 (4 sessions)	35 (4 sessions)	44
Gravesend – Wednesday morning	30 (4 sessions)	21 (3 sessions)	15
Bingara – Thursday morning	48 (5 sessions)	22 (3 sessions)	26
Total	106	78	85

Playgroup sessions during October ensured an emphasis regarding the rights of all children to families in attendance. Gravesend joined families from Warialda Toy Library and Warialda Preschool in celebration of Children’s Week, with a picnic style morning tea, play and story time, held at the Warialda Preschool.

Similarly, Bingara Playgroup joined families from both Bingara Toy Library and Preschool, gathering at the Bingara Preschool to celebrate the special event. Families were provided with literature surrounding the rights of all children and encouraged to not only familiarise themselves with said literature, but to also promote the rights of all children to the best of their ability, maintaining that all children can expect these rights are to be ensured.

Vacation Care

*Funding body - Early Childhood Education and Care Directorate
NSW Department of Education and Communities*

Total Points of contact	Number of children & families	Bingara	Warialda
125	29 families	12 families	17 families
	51 children	21 children	30 children
	32 girls	16 girls	16 girls
	19 boys	5 boys	14 boys
		55 pts of contact	70 pts of contact

REACT Circus provided four days of full on excitement for the Vacation Care program over the holiday period. The workshops were held in Warialda where the children gained circus skills including juggling, stilt walking, trampoline tricks, stories through dance, hula hooping, balloon fun and trapeze.



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Fun in Vacation Care

The workshops were a great way for all children no matter what skill or age level to achieve satisfaction and the feeling of accomplishment while keeping them active.

By the end of the week children had gained many new skills and were very pleased with what they had learnt.

Bingara Preschool

*Funding body - Early Childhood Education and Care Directorate
NSW Department of Education and Communities*

Days	October
Tuesday	24
Wednesday	27
Thursday	20
Friday	21

On 17th October, Bingara Preschool attended the Roxy Theatre for a performance called “The Big Bad Wolf”. The children were fascinated and sat quietly for the whole play. They especially enjoyed the music and dance sequences. When asked, one child said, “I loved the wolfy, he wasn’t scary at all.”

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The Teddy Bear's Picnic was held on Thursday 25th October and the Preschool was joined by community members from the Toy Library, Playgroup and Town Library. Grandparents were also welcomed as the 28th October was Grandparent's Day. The children and families enjoyed stories from "Grannie" (Gail) and some live music (the Teddy Bear's Picnic and Going on a Bear Hunt). It was a beautiful day to be outside and a lovely opportunity to share the grounds with the community.



Stories with Granny Gail

Along with the transition to big school, Teddy Bear's Picnic and end-of-year celebrations, Bingara Preschool is also going to be visited by the Department of Education for accreditation against the National Quality Standard. Accreditation is an opportunity to reflect on the past and plan for the future of our preschool.



Teddy Bears Picnic at Bingara Preschool

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Bingara Preschool educators and leadership are taking time to assess where the Preschool is against the seven Quality Areas set out in the National Quality Standard in preparation for Assessment and Rating.

Tharawonga Mobile Resource Unit

Funding body – Department of Education | Department of Employment Australian Government

Day	Venue	Attendance
Monday	Yetman	9
Tuesday	North Star	18
Wednesday	Yallaroi	12
Thursday	Tulloona	11
Thursday	Gravesend	20
Friday	Crooble	9
Friday	Gravesend	20

On 15th to 17th October, the first week back after the September school holidays, the Director and an Educator attended the annual Mobile Meet in Sydney. The networking opportunities were greatly beneficial to the Tharawonga team and participants attended a dress-up party with a “beach theme” on the Tuesday night.

The Teddy Bear’s picnic was a huge success at Gravesend so the service decided to run this at every venue. This has been a lovely time for the children and educators.

Tharawonga will be accepting enrolments for children who are two years or older in 2019. The younger age groups have been trialled and it was found that this is not possible for our Service at this time.

Transition classes were held during Term 3 and children adapted well to their new environment. Transition is now underway in Term 4 and Tharawonga Educators are no longer accompanying the children. This will increase independence towards starting ‘Big School’.

Tharawonga children were given the opportunity to attend the Big Bad Wolf excursion to the Roxy Theatre at Bingara. The play was very well received by both the children and adults that attended on the day. A bus was hired for the occasion. Parents and children attended on the bus from North Star and Yallaroi. A big day on the bus, travelling from Yallaroi Hall to Bingara was exhausting for the little children, who slept very well on the way home.

The service is operating with healthy numbers at all venues. Children have been working on their gross motor skills during October and practicing skills required for school. In the program, children have been practicing throwing and catching balls and attempting to throw basketballs through hoops.

CONCLUSION

The activities carried out by the Organisation and Community Development Department are in line with the 2018/2019 Operational Plan and otherwise as directed.

CONSULTATION

Consultation has occurred within the Organisation and Community Development Directorate.

POLICY IMPLICATIONS

Policy implications are those relating to the 2018/2019 Operational Plan and the Policies of Gwydir Shire Council.

FINANCIAL, ECONOMIC and RESOURCE IMPLICATIONS (including Asset Management)

The activities carried out by the Organisation and Community Development Department are in line with the 2018/2019 Operational Plan.

SUSTAINABILITY IMPLICATIONS (Social and Environment)

The activities undertaken by the Organisation and Community Development Department regarding social and environmental factors are targeted in line with the 2018/2019 Operational Plan.

OFFICER RECOMMENDATION

THAT the monthly Organisation and Community Development report for October 2018 be received

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 411/18**

THAT the monthly Organisation and Community Development report for October 2018 be received.

(Moved Cr Dick, seconded Cr Galvin)

Item 9 Tenterfield Shire's Waste to Energy Proposal

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 4. Proactive Regional and Local Leadership

OUTCOME: 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY

STRATEGY: 4.2.1 Build strong relationships and shared responsibilities - GM - external

AUTHOR General Manager

DATE 14 November 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report is for discussion.

TABLED ITEMS Nil

BACKGROUND

The Council last considered this matter at its Community Services and Planning Committee in September 2018 and resolved at the September Council Meeting:

THAT the matter be deferred to the November Council meeting following the Country Mayors' (CMA) November meeting where this initiative is being discussed more comprehensively.

COMMENT

The Gwydir Mayor attended the half-day session held on 1st November 2018 by the Country Mayors Association to consider this issue.

The potential administrative barriers to progressing this style of waste management are formidable and were outlined during the presentation. However the view of the Country Mayors' meeting was that local government should try to control the process if it is progressed.

The reasoning for this approach is because there is a tendency amongst the NSW State bureaucrats who presented at the session to see the issue as just too hard to progress.

There was very solid support for Tenterfield Shire's initiative at the CMA's meeting held on 2nd November 2018 and the CMA's Chair's letter is attached encouraging all Councils to make a commitment to fund up to \$15,000. The more Councils that commit the lesser will be each Council's contribution.

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CONCLUSION

If the Council wants to support this initiative the funding could be sourced from the Council's Waste Fund.

OFFICER RECOMMENDATION

For discussion

ATTACHMENTS

- AT-** Correspondence from the Country Mayors' Association
- AT-** Tenterfield Shire's Feasibility Study Outline

**COUNCIL RESOLUTION:
MINUTE 412/18**

THAT Gwydir Shire Council contributes \$15,000 from the Shire's Waste Fund towards the proposed feasibility study sponsored by Tenterfield Shire Council.

(Moved Cr Young, seconded Cr Dixon OAM)

**Upon being put to the meeting, the motion was declared carried.
For the Motion were Crs Dick, Dixon OAM, Egan, J Coulton, Moore,
Smith, Galvin, D Coulton and Young Total (9).
Against the Motion was Nil Total (0).**

Item 10 Monthly Technical Services Report - October 2018

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 2.1.1 Plan for and develop the right assets and infrastructure - TS -external

AUTHOR Technical Services Director

DATE 14 November 2018

IN BRIEF/ SUMMARY RECOMMENDATION

BACKGROUND

The monthly Technical Services report has been identified by Council as the process of reporting the activities carried out monthly by the Technical Services Department.

COMMENT

1. TECHNICAL SERVICES AND ADMINISTRATION

Technical Services infrastructure, planning, design and surveys were carried out in-house. The Technical Services staff continue to provide customer service to the Gwydir Shire residents.

2. ENGINEERING SERVICES

2.1 Construction/ Rehabilitation – Regional and Local Roads

Earthworks for the entire High Productivity Route have been completed with the exception of road through Lot 317 and the intersection with Gwydir Highway. Sub Base pavement material is presently being carted over the completed earthworks. A major component of finalising the earthworks included a 4m deep cutting adjacent to 4m high fill over a new 1950mm diameter pipe culvert, 29m long south of new bridge over Reedy Creek. This cut fill job was completed using a combination of Council owned and contractor machinery.



Stabilisation of all earthworks and pavement courses is being undertaken in house using Council's recently delivered CAT RM300 Pulvimixer. This pulvimixer will provide significant savings to the HPV Route construction and future Council roadworks.



Earthworks for the entire truck wash site have been completed and stabilised, with stormwater detention works now underway. In early November Council

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called for tenders for all concreting works associated with the truckwash. It is anticipated that this tender will be awarded in early December 2018.

All bridgeworks are due to be completed by 30 November. All deck units have been laid and bound together with a stitch pour. The final component of the bridgeworks is the installation of safety barriers, which is underway and due for completion shortly. Following finalisation of bridgework, Council will construct the bridge approaches to allow through traffic for construction purposes prior to road opening.



2.2 Works – Local, Regional and State Roads

Gravel Resheeting

SR32 Pallal Road, SR68 Goat Road, SR69 Tucka Tucka Road.

Maintenance Grading

SR23 Wearnes Road, SR62 Hibernia Lane, SR70 Ashton Lane, SR33 Forrest Creek Road, SR75 Fairford Road, SR18 Gineroi Road, SR48 Mt Rodd Road, SR87 Horseshoe Bend Road, SR62 Hibernia Road, SR40 Blue Nobby Road, SR14 Mosquito Creek, Warialda Rail Tip Access, SR265 Innesvale Road, SR41 County Boundary, SR17 Back Creek Road.

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Bitumen Patching

HW102 Gwydir Highway, MR63 Fossickers Way, MR63 Allan Cunningham Way and Local and Regional Roads.

Vegetation Control

MR63 Cobbadah Road, HW12 Gwydir Highway- weed spraying

Miscellaneous Work

Culvert Extension on HW12 Gwydir Highway.

Kerb and Gutter – Riddell Street, Bingara

Landfill Maintenance (Pushing Up and Grounds Maintenance)

Warialda Rail, Gravesend, Bingara.

Private Works for Councillors and Staff - Nil Report

Self Help Program - Nil Report

2.3 Roads Maintenance Council Contract – Works Orders issued by RMS

All Work Orders issued by RMS are quality assurance schedule of rates projects carried out by Council staff under the Roads Maintenance Council Contract with Roads and Maritime Services.

Heavy patching and reseal preparation works on both MR63 Fossickers Way and HW12 Gwydir Highway have now been completed, with the heavy patching crew now completing some minor pavement patching over pipe culverts on MR63 Fossickers Way. The reseal program, to be completed by Fulton Hogan as a full service contract, will include five segments throughout HW12 Gwydir Highway and two segments throughout MR63 Fossickers Way. These reseals are programmed to be completed late in November.

A Work Order has now been issued for the survey and design of Segment 5340 on MR63 Fossickers Way. This segment is programmed to be rehabilitated next financial year, with the survey and design required for completion this financial year. A Work Order has now also been issued for the construction of pedestrian access ramps onto the Northern side of Campbell Bridge in Bingara and both sides of the Copeton Dam Road intersection, and also for crack sealing works throughout both MR63 Fossickers Way and HW12 Gwydir Highway. The Northern access ramp is programmed to be completed before Christmas, with the remaining works programmed for the early New Year.

Routine maintenance continues each week undertaking inspections, rest area services, vegetation control and bitumen repairs.

HW12 Gwydir Highway – Warialda HPV Route Intersection Works Authorisation Deed (WAD)

The WAD for the Warialda HPV Route is still in progress with the second design review currently being undertaken by the RMS. Works have started on the box culvert extension, with an external contractor undertaking the concrete and steel works. The base slab has now been poured, with the culvert walls and wingwalls currently under construction. These works are programmed to

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be completed within the next 3-4 weeks. Permission from the RMS has now been granted for construction crews to undertake earthworks where required alongside the existing roadway to prepare a foundation for the select fill, sub-base and base layers for the widening of the proposed alignment. Once the WAD has been finalised within the next few weeks, all remaining intersection works can commence.



2.4 Rural Roads 2018-2019 Capital Works Program

Attached

2.5 Other Services

2.5.1 Street services continued to be maintained for vehicular, pedestrian and public conveniences;

2.5.2 Storm water drainage facilities continue to be maintained;

2.5.3 Aerodromes at Warialda and Bingara continue to be maintained and inspections are done monthly;

2.5.4 Existing quarry sources are continually being utilised and future sources are being investigated as time permits with other competing projects;

2.5.5 The radio and television towers continued to be maintained.

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3. DESIGN AND ASSET SERVICES

Survey, design and soil testing is continuing for the 2018-2019 works programs. Progress is as follows:

Elcombe Road Causeways

Design is being completed for causeways that require extensions along Elcombe Road.

Adams Scrub Road

Survey and design has been completed at 4km to 4.5km along Adams Scrub Road. This project will be to realign and improve the drainage of this section.

4. DEVELOPMENT AND BUILDING SERVICES

DEVELOPMENT

The Department continues to receive enquiries and provide advice on a range of planning and building matters including:

- Minor structure construction e.g. sheds
- Commercial opportunities and construction
- Basix (Building Sustainability Index)
- Bushfire requirements
- Building construction standards and requirements
- Stormwater
- Licensing and owner builder requirements
- Fees and charges

The following Construction Certificate (C/C), Building Certificate (B/C) and S68 applications have been approved for the month:

No.	Property Description	Development/ Work	\$	C/C	B/C	S68
16/2018	14 Bombelli Street BINGARA	Single dwelling and garage/carport/shed	\$380,000	✓		
29/2018	6 Saleyards Road BINGARA	Shed to fabricate new farm livestock equipment	\$80,000	✓		
32/2018	6 Bligh Street BINGARA	Dwelling additions	\$80,000	✓		
22/2018	24 David Street NORTH STAR	Replace existing OSSM system with a new aerated treatment system				✓

The following Construction Certificate (C/C) applications were approved by a Private Certifier and lodged with Council during the month:

No.	Property Description	Development/ Work	\$	C/C
Nil				

ILLEGAL ACTIVITY

ACTIVITY	No	ACTION TAKEN					
		Inspected	Notice Sent	Application/ Certificate Lodged	Penalty Notice	Legal Action	Refer to Council
	0						

NO. OF COMPLAINTS/INSPECTIONS

Type	No.	Yr. to Date	Actioned	Pending
Building	23	280	245	35

BUILDING MAINTENANCE

The Department continues to receive requests to carry out minor maintenance and these are generally dealt with in a timely manner. Otherwise the works are scheduled into maintenance staff building activities including new works for attention.

Projects Worked on during October 2018

Staff worked on the following projects during October:

- Pool inspections
- Warialda Memorial Hall – amenities building
- Repairs and maintenance to Gwydir Oval, Bingara Gym, Unit 2 Whitfield Place, Bingara Museum and Naroo Aged Care Hostel.

5. TOWN UTILITIES

Water

All four water supplies were operating and maintained during the month of October. Twenty four service line repairs and two water main breaks were attended during the month. Staff worked on Coolatai Amenities building and Warialda Memorial Hall. North Star water treatment plant was serviced by Veolia water and the Birm media was replaced in the Birm filter. Water main was replaced on Gragin Road underneath the bypass.

Sewer

The two sewer treatment systems are being operated and maintained. Eight sewer blocks were attended during October 2018. The EPA carried out their annual inspection of both Bingara and Warialda sewerage treatment plants on 24 October, with both plants passing the inspection.

Parks

Council’s parks, gardens, sportfields and playground were maintained during the month. Spraying was undertaken in various locations for clover. The garden near Halls Creek Bridge Bingara was weeded, levelled and planted

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with five Maple Trees. Kikuyu seed has been planted in this area; the area will be kept mown. The trees and grass will be more aesthetically pleasing than the shrubs and weeds that existed before the overhaul.

Plant

During October, four items of plant were delivered: road reclaimer, Caterpillar 12m grader, mini excavator and track loader.

6. ENVIRONMENTAL SERVICES

Environment and Sustainability Department October 2018

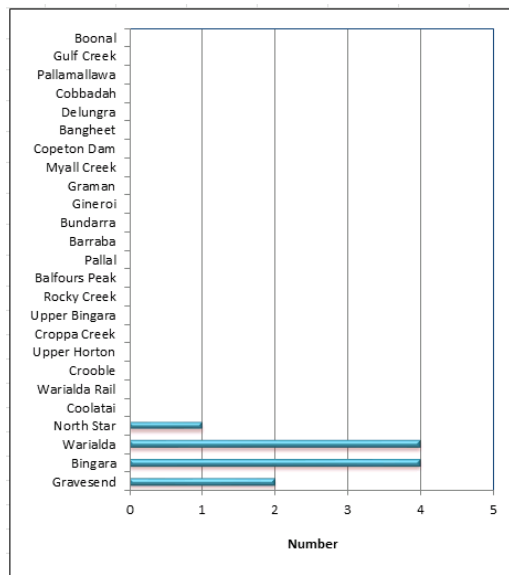
The Department continues to receive enquiries and provide advice on a range of health matters including

- Overgrown properties
- Food premises design and fit-out
- Food handling practices
- Mobile food vendors
- Licensing
- Water carting
- Pet Ownership

Water Surveillance

The Department continues to carry out routine weekly microbiological sampling of the water supply in the towns of Warialda and Bingara, fortnightly sampling of Gravesend and monthly sampling at North Star.

Health Related Inspections for October 2018



Cemeteries

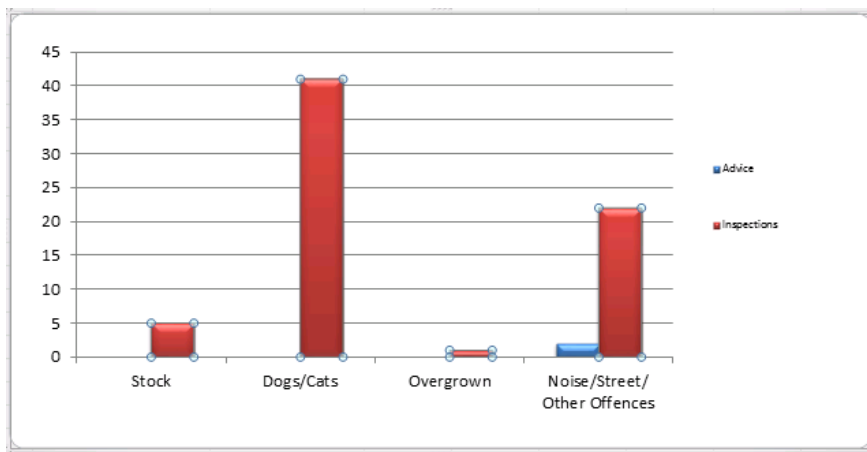
Both Warialda and Bingara Cemeteries continued to be maintained.

Food Premise Inspections/Re-inspections

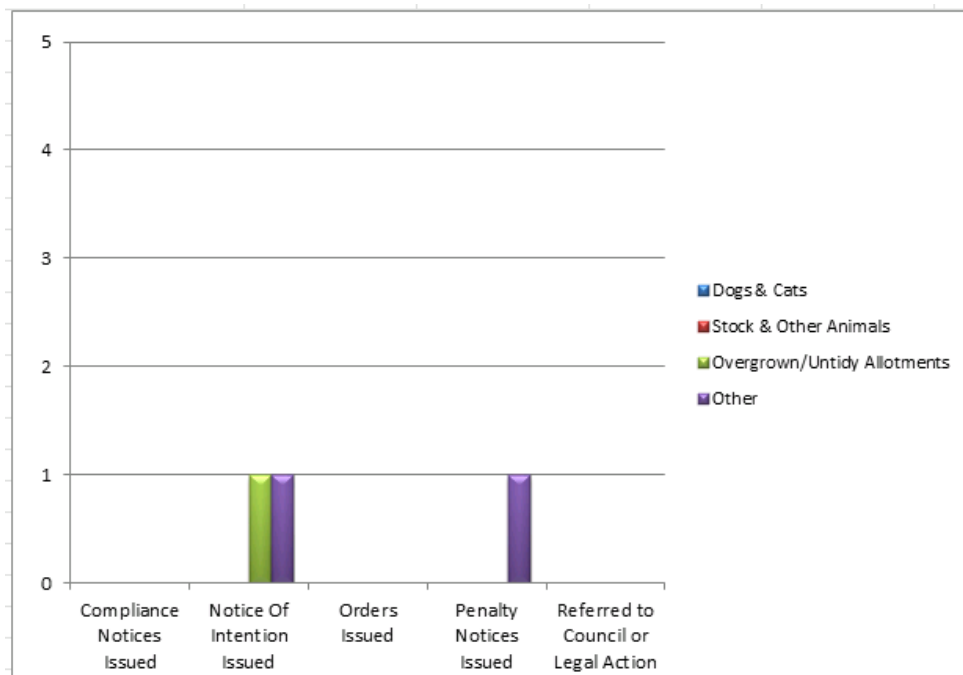
All Food Premises have undergone their annual inspection. There were no inspections or re-inspections carried out in October 2018.

Compliance and Regulatory Control

Council received complaints regarding roaming stock and dogs, noise, the keeping of animals and other concerns during the month of October 2018. These are investigated and actioned as necessary and are detailed in the following table:



Regulatory Activity September 2018



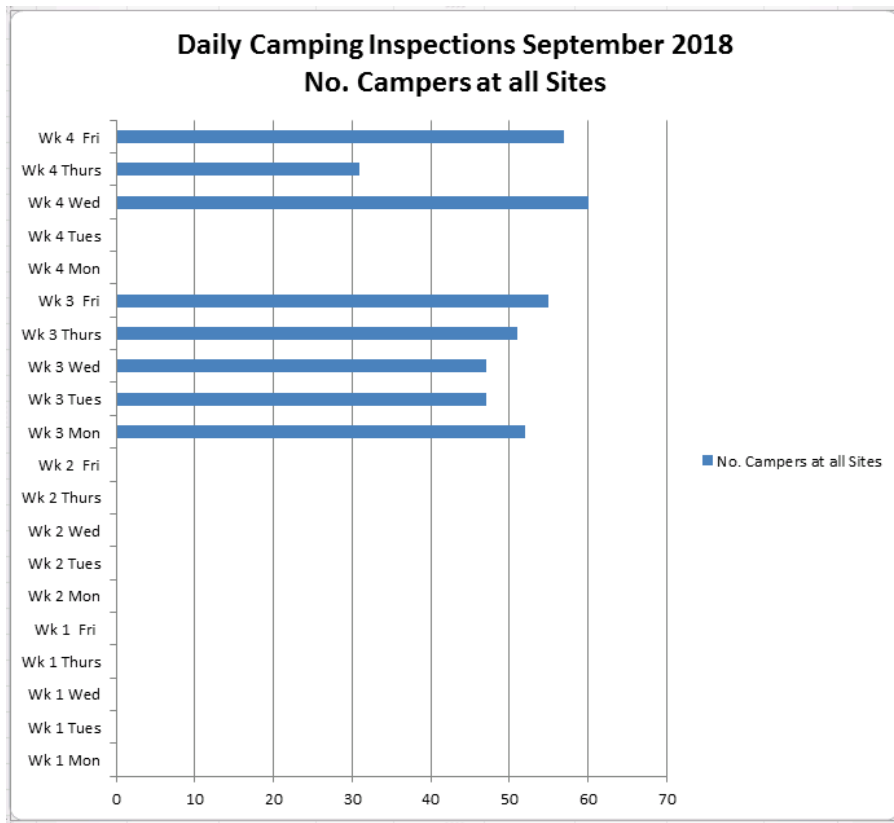
RIVERSIDE CAMPING

Council’s Compliance Officer now carries out daily checks along the Gwydir River to ensure that camping is being conducted in a safe and hygienic manner. There is no data available for the first two weeks of the month due to

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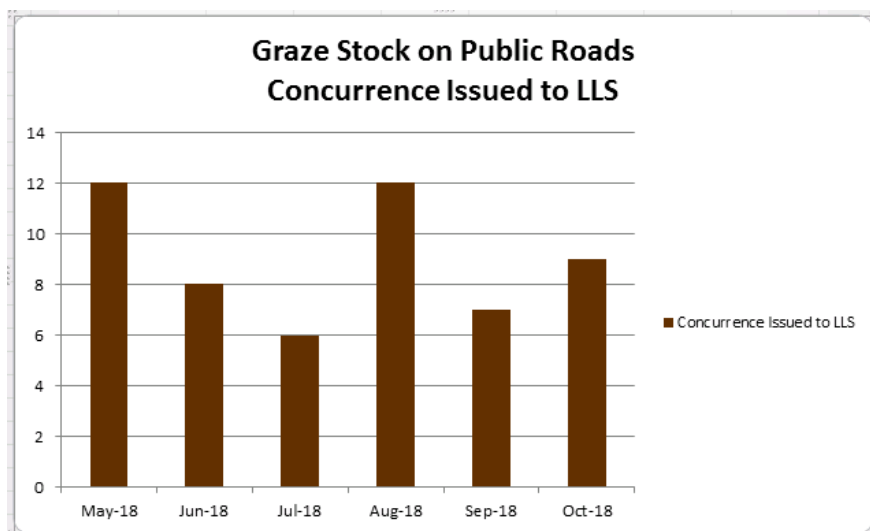
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staff being on leave. The graph below shows the available daily camping figures for the month of October 2018.



GRAZING PERMITS

Recent rains have offered some relief but the high demand for Roadside Grazing Permits is still current. As the Consent Authority for road reserves, Council has issued concurrence to the North West Local Land Services for the following Roadside Grazing Permits. The following graph shows the applications received for October 2018 compared to the previous 5 months.



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ENVIRONMENTAL

The Department continues to receive enquiries and provide advice on a range of environmental matters including:

- Air and water pollution
- Noise pollution
- Littering
- Legislation

WASTE SERVICES

Scheduled kerbside collection of waste, recycling and green waste was carried out throughout the Shire. There were no incidents or complaints for this period.

All Waste Recovery Centres in the Shire continue to be supervised/monitored and maintained. Staff continue to make changes to the site layout and signage to improve onsite operation and access for residents unloading waste and recyclable materials.

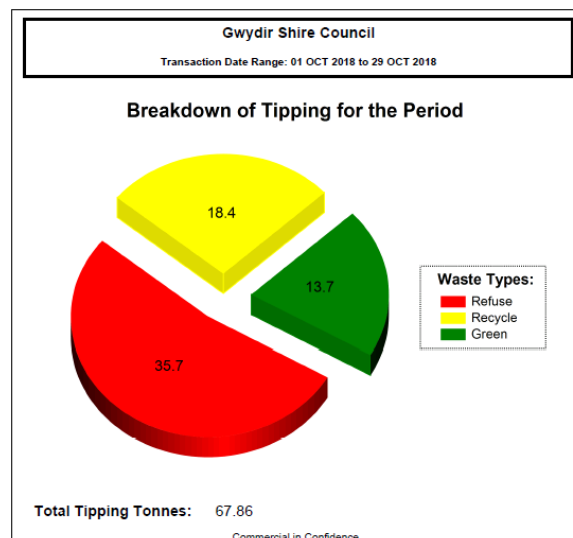
Council is continuing to supply mulch from chipped green waste to residents.

Steel continues to be stockpiled for collection at the Bingara and Warialda Waste Recovery Centre.

CONTAINER DEPOSIT SCHEME

The Container Deposit Scheme is now up and running at the Warialda Landfill and is proving to be very popular. Customers are able to leave their containers for counting and then collect their voucher for redemption at the Warialda Council Office. Feedback so far has been positive. There have now been over **133,000** eligible cans and bottles returned to date. This has a positive impact on the volume of garbage deposited at the landfills and the demand for recycling services within the shire.

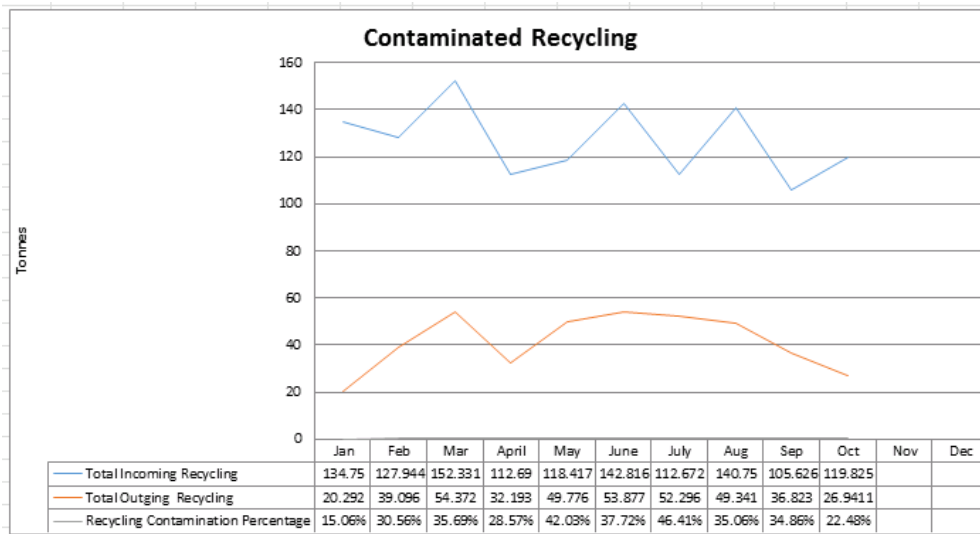
Breakdown of Waste Collection for October 2018



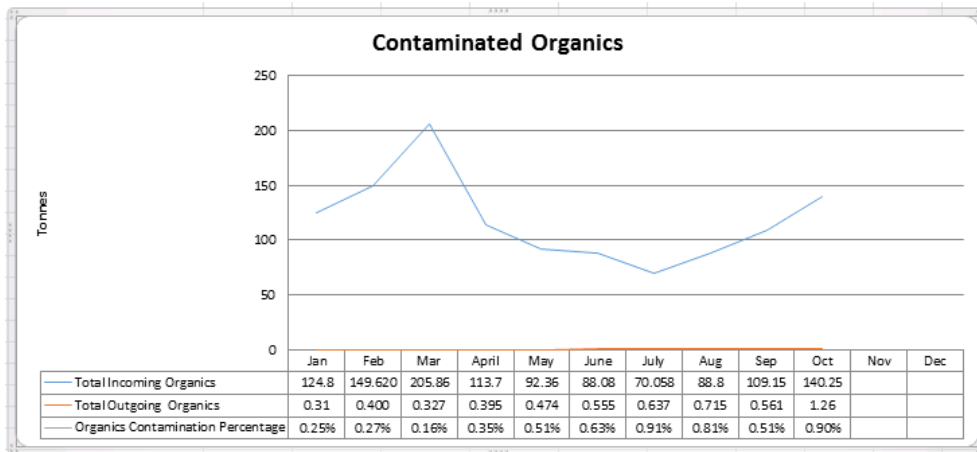
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Recycling Contamination October 2018

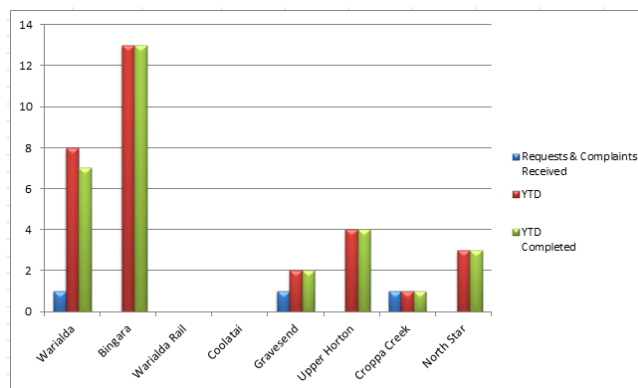


Organics Contamination October 2018



Waste Service Requests and Complaints October 2018

The following graph shows requests and complaints received during the month of September 2018. These requests are primarily regarding the replacement of broken bins, but can also include enquiries and complaints regarding waste service provision.



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NOXIOUS WEEDS CONTROL

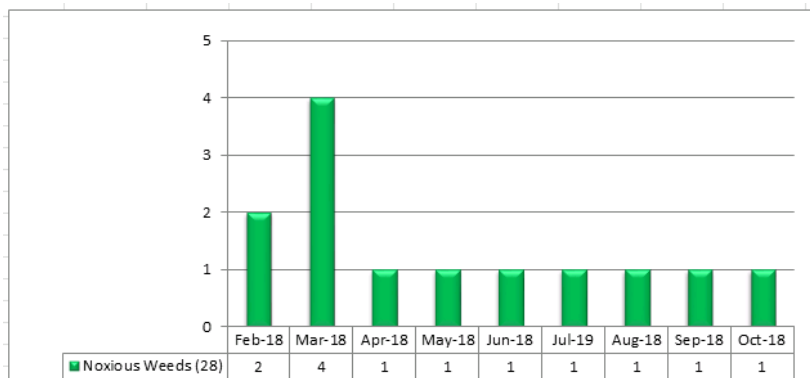
Property Inspection Program

Staff continue to assist farmers and the community with:

- Funding advice
- Noxious weeds advice
- Property inspections
- Spraying of noxious weeds
- Property inspections in Section C are currently being undertaken

Section 28 Noxious Weeds Certificates

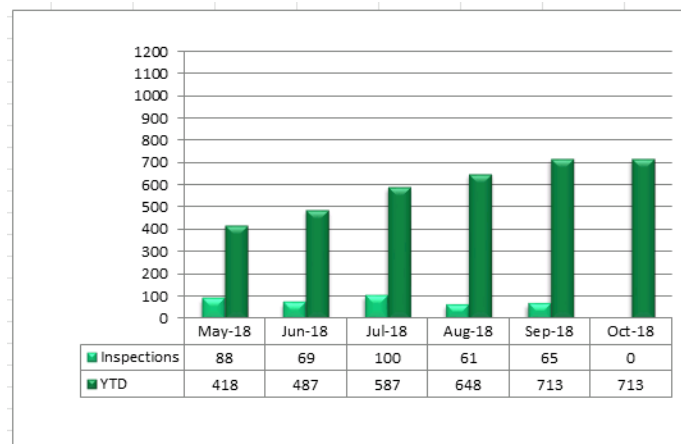
The following noxious weeds certificates were issued during October 2018 compared to the previous eight (8) months.



Weeds Inspections

With the drought conditions not even the weeds have been thriving, but the recent rains will bring change and the weeds are starting to appear throughout the shire.

The following graph shows the noxious weeds inspections carried out in October 2018 compared to the previous five (5) months:



Noxious weeds control works for October 2018

Road/Property	Locality	Weed Code	Area Ha	Road km	High Risk Road	Council Road	Other
North Star Rd	North Star	HC	164.5	82.25	1		
North Star Rd	North Star	AB	164.5	82.25	1		
North Star Rd	North Star	HC	164.5	82.25	1		
Forest Creek Rd	North Star	HC	38.28	19.14		1	
Baroma Rd	North Star	HC	30.3	15.15		1	
Scotts Rd	North Star	HC	13.54	6.77		1	
Bingara Cemetery	Bingara	General Weeds	3.34				1
Bingara Reservoir	Bingara	General Weeds	0.01				1
Delungra Rd	Myall Creek	General Weeds	40.26	20.13		1	
Myall Creek Memorial	Myall Creek	General Weeds	40.45				1
Scotts Rd	North Star	HC	13.54	6.77		1	
Delungra Rd	Myall Creek	General Weeds	40.26	20.13		1	
Myall Creek Memorial	Myall Creek	General Weeds	40.45				1

Weed of the Week - **Harrisia Cactus – *Harrisia Martini***



Harrisia cactus (2 problem species – *Harrisia martinii* and *H. tortuosa*) are natives of the Americas, probably introduced into Australia for their appeal as a garden plant.

Local Land Services North West has funded a major Harrisia herbicide trial adjacent to Gunsynd Way, NSW side of the River at Goondiwindi. The trial site is signposted and accessible to the public.

Harrisia was first noticed as being a problem weed in the early 1900s, when plants started to establish in large numbers in parts of central Queensland. *Harrisia martinii*, in particular, has since worked its way south to the Goondiwindi area, and across the border into New South Wales.

In NSW, *Harrisia martinii* now infests (in varying degrees) well in excess of 100 properties across the northern parts of Moree, Gwydir and Inverell Shires.

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Harrisia cactus is mainly spread by seed. A new plant can begin to produce fruit within 6 months. As it further develops, that plant will easily average 50 fruit every year; each fruit contains 200-800 seeds encased in a sweet, sugary substance, very attractive to various species of birds and other wildlife. Birds, especially, spread the seeds far and wide. Consider the mathematics! ONE PLANT X 50 FRUIT X 500 seeds = 25,000 SEEDS PER ANNUM!

IDENTIFICATION Harrisia cactus is a low-growing, jointed, cactus plant. Its runners spread out “like the tentacles of an octopus”. When the runners touch the ground they take root and spread out from that point again. The fruit – about 5-8 cm in size – is bright red when ripe. It splits open to reveal its seeds to birds, animals and ants.

THE PROBLEM Harrisia cactus can cause painful injury to animals or humans who accidentally walk into or otherwise come in contact with a plant. The thorns easily puncture car and quad bike tyres, even heavy 4WD vehicle tyres. Harrisia is a prolific seeder. It spreads quickly, and has the ability to eventually take over large grazing areas.

CONTROL OPTIONS

Ploughing and cropping is probably the only means of total eradication – we don’t find Harrisia growing in the middle of a wheat crop! Harrisia cactus cannot survive on lands under constant cultivation. But of course, this option does not fit every situation; it would also need to comply with local land clearing regulations.

Burning provides some temporary control – tops of plants are easily damaged but unless it is a really intense fire, the plant’s extensive root system ensures its survival. A controlled (and “approved”) burn does certainly assist as a prelude to a spot spraying program because it removes the grass cover. (Allow time for the plants to start to re-grow again so they will absorb the herbicide).

Biological control methods using a mealybug (*Hypogeococcus festerianus*) have been moderately effective in warmer areas of Queensland but results in NSW/Qld border areas have been very disappointing. In fact, the perception that the insects were going to be as good as the famous “cactoblastis” on prickly pear was probably one of the reasons Harrisia was allowed to get away in that area.

Mealybug is still doing good work in many of the original core infestations, especially where landholders have continued to move the insects around. But, landholders should not rely on the slow mealybug for controlling new and/or scattered infestations. These situations call for a systematic herbicide application program of containment and eradication.

Herbicides - chemical control is effective, but must be constantly followed-up to beat regrowth, missed plants and new seedlings! Herbicides work best when the plants are actively growing (spring-summer).

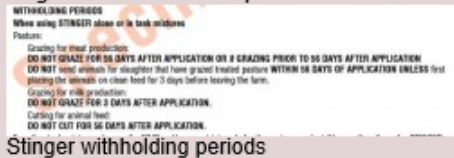


The Australian Pesticides and Veterinary Medicines Authority website (through labels and permits on its website) recognises the following, approved herbicides:

	Rates	Comments
Amitrole 250 g/L + ammonium thycyanate 220 g/L e.g. <i>Amitrole T Herbicide</i> ®	1 L / 25 L of water. Apply as a foliar spray when plants actively growing, in the warmer months, using a knapsack or high volume handgun spray unit. Re-spraying may be necessary in some cases. DO NOT apply more than 2 applications per year with a minimum re-treatment interval of 30 days between consecutive applications.	Expensive but efficient. Registered for use in Qld Also Permit PER14553 for use in NSW and Qld – permit in force 21 March 2014 to 30 June 2018. [Correct PPE is always important – very important with Amitrole!]
Triclopyr 240 g/L + Picloram 120 g/L <i>Access</i> ®	1.0 L in 60 L diesel. Apply as an overall spray, wetting all areas of the plant to ground level.	Usually a very reliable spray. Expensive per litre, but one litre covers a lot of plants! Ideal for small infestations and isolated plants because stays mixed for a longer period. Very practical for a spray pack in the back of the quad/ute for treating new and/or isolated plants "on the run".
Metsulfuron-methyl 600g/L Various trade names eg <i>Brushhoff</i> ®, <i>Ally</i> ® plus a non-ionic surfactant	20 grams in 100 L water plus surfactant. Spray to thoroughly wet plant. (High volumes – beware collateral damage to desirable trees). Apply as a foliar spray when plants actively growing, in the warmer months, using a knapsack or high volume handgun spray unit. Re-spraying may be necessary in some cases. DO NOT apply more than 2 applications per year with a minimum re-treatment interval of 30 days between consecutive applications.	This mix is very inexpensive and therefore widely used for initial treatment of thick areas. Best results when applied in warmer months Oct-April. Registered for use in Qld, also Permit PER14553 for use in NSW and Qld – permit in force 21 March 2014 to 30 June 2018. (Please note: high volume application can cause collateral damage to desirable trees!)
Triclopyr as butotyl (75 g/L) + metsulfuron methyl (28 g/L) e.g. <i>Zelam Brush Weed Herbicide</i> ®	500 mL/100 L water Spray to thoroughly wet plant using water volumes to 1000-1500 L/ha.	Follow-up treatment may be necessary. Registered for use in Qld only – PLUS Also Permit PER14553 for use in NSW and Qld – permit in force 21 March 2014 to 30 June 2018.

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Triclopyr as tea (200g/L) + picloram as tipa (100g/L) eg <i>Tordon DSH®</i>	2.5 L/100 L water Folia application	Registered for use in Qld only
Triclopyr (200g/L) + picloram (100g/L) + aminopyralid 25 g/L e.g. <i>Tordon RegrowthMaster®</i>	2.5 L/100 L water Apply as a foliar spray when plants actively growing, in the warmer months, using a knapsack or high volume handgun spray unit. Re-spraying may be necessary in some cases. DO NOT apply more than 2 applications per year with a minimum re-treatment interval of 30 days between consecutive applications.	Registered for use in Qld only Also Permit PER14553 for use in NSW and Qld – permit in force 21 March 2014 to 30 June 2018.
<i>Stinger™ Herbicide</i> 375 g/kg Aminopyralid present as the potassium salt + 300 g/kg Metsulfuron-methyl	40 grams in 100 L water plus wetter  Stinger withholding periods	Registered for use in Qld only. Spray to thoroughly wet using water volumes of 1000 to 1400 L/ha. Follow-up treatment may be necessary. Note withholding period restrictions (left)
Triclopyr 300 g/L + picloram + aminopyralid 8 g/L eg <i>Grazon Extra®</i>	500 mL PLUS 500 mL Uptake spray oil per 100 L water. High volume folia spray. Refer to permit for more details LATE MAIL: Results of current herbicides trials indicate <i>Grazon Extra®</i> seems to have an edge on the generic brands. Also, <u>please note</u> comments below in relation to using lesser rates during the warmer months:	Permit PER14442 for use on all cactaceae species in force 23 October 2013 to 30 June 2018 – NSW only.
Triclopyr 300 g/L + picloram 100 g/L eg <i>Grazon DS®</i> , <i>Ken-Zon®</i> , etc		
Metsulfuron-methyl (eg <i>Brushoff®</i> , <i>Ally®</i> etc) 600g/L PLUS Triclopyr 300 g/L + picloram 100 g/L + aminopyralid 8 g/L eg <i>Grazon Extra®</i> PLUS 250 mL spray oil or at least 100 mL wetter OR Metsulfuron-methyl (eg <i>Brushoff®</i> , <i>Ally®</i> etc) 600g/L PLUS Triclopyr 300 g/L + picloram 100 g/L eg <i>Grazon DS®</i> , <i>Ken-Zon®</i> etc	<i>Grazon DS®</i> equivalents or <i>Grazon Extra®</i> : This permit allows variation of rates between 150 mL and <u>350 mL</u> per 100 L water to suit current climatic conditions. Webmaster's comment: Metsulfuron-methyl (e.g. <i>Brushoff®</i>) on its own is very cost-effective, but during the cooler months (eg MAY-SEP) this same mixture works very slowly – too slowly in fact when a plant is starting to bear fruit. The addition of triclopyr/picloram (eg <i>Grazon®</i>) during the cooler months accelerates brownout and helps to stop fruit reaching maturity. Use the heavier rates (250-350) in autumn-start of winter (winter itself is not the optimum time to treat harrisia) – taper this off to minimum rates as the weather warms up again in the spring. <u>Be aware</u> heavy rates eg >350mL used during the summer months are more likely to fail because the <u>mix works too quickly</u> , causing the plant to shut down before the herbicide has had time to	Please see Permit PER80069 for full details. Registered for use in NSW and QLD – 13 January 2015 to 30 June 2018. For use in pastures, non-crop areas, commercial and industrial areas, domestic and public service areas and rights of way. Apply to actively growing plants. Some retreatment may be necessary, particularly with large clumps. DO NOT allow spray to drift onto sensitive areas including, but not limited to, natural streams, rivers, wetlands or waterways and human dwellings. Apply using a knapsack or power spray. Follow all label directions in regard to the use of <i>Grazon</i>
picloram 100 g/L eg <i>Grazon DS®</i> , <i>Ken-Zon®</i> etc	harrisia) – taper this off to minimum rates as the weather warms up again in the spring. <u>Be aware</u> heavy rates eg >350mL used during the summer months are more likely to fail because the <u>mix works too quickly</u> , causing the plant to shut down before the herbicide has had time to work its way through the root system. The plant will die off, but there may be excessive re-growth from the butt. Les Tanner 2 Jan 2015	streams, rivers, wetlands or waterways and human dwellings. Apply using a knapsack or power spray. Follow all label directions in regard to the use of <i>Grazon</i> near or in sensitive habitats that may be damaged by the use of these chemicals

IMPORTANT: USE OF PESTICIDES – ALWAYS READ THE LABEL

Pesticides must only be used for the purpose for which they are registered and must not be used in any other situation or in any manner contrary to the directions on the label. Never use an herbicide in any way contrary to the label recommendations.

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MORE INFORMATION

Queensland's Department of Agriculture, Fisheries and Forestry has had a long involvement with managing this (predominantly-Queensland) cactus... see their informative webpage <http://www.dpi.qld.gov.au/>

RECOMMENDATION

That the Report by the Technical Services Department on the activities of the Department including Notices of Intent, Orders and Penalty Notices issued by Council for the month of October 2018 be noted.

CONCLUSION

The activities carried out by the Technical Services Department are in line with the 2018/2019 Management Plan and otherwise as directed.

CONSULTATION

Consultation is carried out within the Technical Services Department during the monthly Technical Services team meetings and other relevant persons.

OFFICER RECOMMENDATION

THAT the Technical Services report for October 2018 be received

ATTACHMENTS

AT- 2018-2019 Shire Roads Capital Works Program

**COUNCIL RESOLUTION:
MINUTE 413/18**

THAT the Technical Services report for October 2018 be received.

(Moved Cr D Coulton, seconded Cr Smith)

Item 11 Container Deposit Scheme Refund Sharing Agreement

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 3. An Environmentally Responsible Shire

OUTCOME: 3.2 WE USE AND MANAGE OUR NATURAL RESOURCES WISELY

STRATEGY: 3.1.3 Value, protect and enhance our natural environment - ED - external

AUTHOR Environment and Sustainability Manager

DATE 20 November 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

'Challenge' is the Material Recovery Facility (MRF) in Narrabri that processes Council's eligible containers from the kerbside collection of recycling.

This report recommends that Gwydir Shire Council approves a Refund Sharing Agreement with 'Challenge'.

BACKGROUND

The Refund Sharing Agreement comes into effect on 1st December 2018. Council must notify the EPA prior to that date in order to access the refunds. Without this notification, even if a Refund Sharing Agreement is in place, the MRF will not be able to claim processing refunds. Refer Attachments 1 and 2.

COMMENT

Council currently has a shared regional waste contract with Moree Plains and Narrabri Shire Councils.

'Challenge' offered a 50% split of the refund due to Gwydir Council after their costs are deducted. The NSW Government's investigation findings estimate those costs to be around 5% of the gross revenue.

However due to a number of reasons outlined by 'Challenge' in their attached letter, they have also requested that Council forgo their share for a period of three years.

In Challenge's correspondence, it was assumed that Moree, Narrabri and Gwydir would split the income evenly. This has meant the financial projections for Gwydir were disproportionate. A formula exists to calculate Gwydir's percentage of recycling tonnage.

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LEGISLATIVE IMPLICATIONS

Waste Avoidance and Resource Recovery Regulation 2017

Waste Avoidance and Resource Recovery Act 2001

OFFICER RECOMMENDATION

THAT Council agrees to the proposed proportional share of 50% of the refund profits for three years

FURTHER while a short-term Refund Sharing Agreement is in place, the three participating councils and the MRF work towards a longer-term agreement before the three year agreement ends

FURTHER that Council notifies 'Challenge' that their request for Gwydir Shire Council to forego Council's share of the refund be considered as a separate request and 'Challenge' apply periodically to have the refund 'donated' to the MRF. The actual dollar figures will be available at the time of their request so a more informed decision can be made

OR

Council forego their share of the revenue raised for three years.

ATTACHMENTS

AT- OLG Circular 18/34 dated 24 October 2018

AT- EPA letter to Councils November 2018

AT- Letter from Challenge Community Services

**COUNCIL RESOLUTION:
MINUTE 414/18**

THAT Council agrees to the proposed proportional share of 50% of the refund profits for three years

FURTHER while a short-term Refund Sharing Agreement is in place, the three participating councils and the MRF work towards a longer-term agreement before the three year agreement ends

FURTHER that Council notifies 'Challenge' that Council agrees to forego their share of the revenue raised for three years.

(Moved Cr Egan, seconded Cr Galvin)

Item 12 Quarterly Budget Review - September 2018

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems -
CFO - internal

AUTHOR Manager, Finance

DATE 27 November 2018

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report recommends that the September Quarter Budget Review Statement be noted and that the September Quarter budget adjustments be approved.

TABLED ITEMS Nil

BACKGROUND

This report is required under the *Local Government Act 1993* and associated Regulations.

COMMENT

The commentary in this report is directed at overall results. The impact on individual business units and by implication the associated service levels has not been assessed - this is the responsibility of individual directors and managers.

There are still ongoing challenges in returning an acceptable balanced reduction in expenditures as the focus of the staff is to return at least a \$300,000 surplus for this year's operations, and Council will need to be diligent in finding other reductions of expenditure to ensure the year end result is in line with this notional budgeted result.

It is important for Council to fully utilise the availability of the large scale funding it has received for community projects. Careful planning for cash flow and budget monitoring is essential. The current adjustments reflect increases in projected income and carry forward funding allowing a slightly better projected position for Council at year end.

It remains preferable for cash to continue to grow to ensure an adequate buffer is developed in General Fund and there will be further work to improve on this result for the December and March quarter budget reviews.

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This reinforces the need for tight budget control, effective cash flow management and a bias towards improving the bottom line will need to remain until General Fund has sufficient cash reserves to act as an adequate buffer.

CONCLUSION

Tight financial control must be maintained given the low cash reserves in General Fund. Ensuring as much capital works for grant funded projects is completed internally by Council should be a priority.

Further budget improvements will be a staff priority during the remainder of this financial year.

STATUTORY ENVIRONMENT

Local Government Act 1993 and associated regulations. A quarterly budget review is due within two (2) months of the end of each quarter under the requirements of Clause 203 of the Local Government (General) Regulation 2005:

203 Budget review statements and revision of estimates

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the management plan that the council has adopted for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
 - (a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and
 - (b) if that position is unsatisfactory, recommendations for remedial action.
- (3) A budget review statement must also include any information required by the Code to be included in such a statement.

POLICY IMPLICATIONS - N/A

FINANCIAL, ECONOMIC AND RESOURCE IMPLICATIONS (including Asset Management)

Council must work towards tight controls to achieve the budgeted end of year result.

STRATEGIC IMPLICATIONS - N/A

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SUSTAINABILITY IMPLICATIONS (Social & Environmental)

Sustainability has largely been addressed as a result of the Special Rate Variation being approved. Further work is required to ensure bottom line budget and cash results are achieved.

OFFICER RECOMMENDATION

THAT the September Quarter Budget Review Statement be noted
FURTHER that the September Quarter budget adjustments be approved.

ATTACHMENTS

AT- Quarterly Budget Review Statement

**COUNCIL RESOLUTION:
MINUTE 415/18**

**THAT the September Quarter Budget Review Statement be noted
FURTHER that the September Quarter budget adjustments be approved.
(Moved Cr Young, seconded Cr Dixon OAM)**

Cr Stuart Dick

Dog Breeding Facility Onus Road (Ref: 416/18)

Cr Dick requested an update on the current situation regarding the subject Dog Breeding Facility, which was provided.

Cr Stuart Dick

Warialda Rail Tip Gate (Ref: 417/18)

Cr Dick requested an update on this matter, which was provided noting that the equipment has been ordered and should be operational prior to Christmas.

Cr Jim Moore

Coolatai Tip (Ref: 418/18)

Cr Moore requested that this site be inspected as he has been informed that it needs attention.

Cr Jim Moore

Information items (Ref: 419/18)

Cr Moore advised the meeting that:

It was good to see the work progressing at Captain Cook Park playground;

Rotary will be applying for a Landcare Grant to undertake work along Reedy Creek and would like a letter of support from the Council (**Ref: 420/18**); and;

The Adam Harvey concert is on this weekend with an expected crowd of 1500 (**Ref: 421/18**).

Cr Geoff Smith

Croppa Creek 5 ways intersection (Ref: 422/18)

Cr Smith advised the meeting that he has been approached by Mr T Moonie with serious safety concerns regarding this intersection.

The Director Technical Services will follow the matter up.

Cr John Coulton

School End of Year Functions (Ref: 423/18)

The Mayor confirmed with the Councillors the following attendance roster:

School	Date	Time	Attending
St Joseph's Warialda	13/12/2018	6.00pm	Cr Dick
Gravesend Public School	10/12/2018	6.30pm	Cr D Coulton
Warialda Public School	14/12/2018	9.30am	Cr J Coulton
North Star Public School	12/12/2018	9.30am	Cr Moore
Croppa Creek Public School	18/12/2018	6.30pm	Cr Smith
Warialda High School	18/12/2018	6.00pm	Cr J Coulton
Bingara Central School (K - 2)	18/12/2018	12.30pm	Cr Dixon

Cr Tiffany Galvin

Tourists (Ref: 424/18)

Cr Galvin pointed out that it was good to see so many tourists in Bingara at the moment.

Cr Catherine Egan

"Last man standing" (Ref: 425/18)

Cr Egan advised the meeting that after the Council delegates heard Mr Stephen Bradbury speak at the Albury LG NSW Conference it was agreed that the Council should endeavour to have him speak to the Gwydir Shire community. Cr Egan advised that she has followed the matter up and is ready to commence organising the event if the Council are supportive.

The proposal was supported together with Mr Bradbury also speaking at a whole of staff event.

Cr Catherine Egan

Bingara Showground Stables (Ref: 426/18)

Cr Egan advised the meeting that the new stable construction had commenced at the Bingara Showground. This is being funded under the Stronger Country Communities Round 2 Grant.

Cr David Coulton

Roads and Transport Congress (Ref: 427/18)

Cr D Coulton thanked the Council for the opportunity to attend this Congress. A full Congress attendance report will be tabled at a future meeting

Cr John Coulton

ARTC Meeting North Star (Ref: 428/18)

The Mayor advised the meeting that all Councillors are invited to a meeting at the North Star Sporting Club next Wednesday at 10 am to discuss the possibility of commencing the inland rail work immediately for the North Star to the Queensland border work.

Cr John Coulton

Information items (Ref: 429/18)

The Mayor advised the meeting of several matters that may be of interest:

There is a process that can produce water from the Sun marketed by Zero Mass Water. The system is called SOURCE and can produce up to 24 standard bottles of water on a sunny day for less than \$2US (**Ref: 430/18**);

Ms Nikki Adams has produced a Gwydir 2019 calendar and they can be purchased for \$15 (**Ref: 431/18**); and;

The General Manager recently distributed around the letter from the NSW Attorney General advising the Council of the outcome of the matter involving D M Rafter (**Ref: 432/18**).

Cr John Coulton

Webcasting of Council Meetings (Ref: 433/18)

The Mayor sought the advice from the elected members about the introduction of compulsory streaming of the Council's meetings. The view was to unanimously oppose this requirement in the Model Code of Meeting Practice, Clause 5.19, which states *All meetings of the council and committees of the council are to be webcast on the council's website.*

The reasons for the opposition are the cost imposition and also it could

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stifle debate.

MINUTE 434/18

THAT the Council write to its Local State Member, The Hon. Adam Marshall MP, expressing this Council's complete rejection of the requirement within the recently amended Code of Meeting Practice to compulsory require Webcasting of Meetings.

(Moved Cr Smith, seconded Cr Egan)

Meeting closed 12.56 pm