



## **MINUTES PUBLIC INFRASTRUCTURE COMMITTEE**

### **GWYDIR SHIRE COUNCIL**

**THURSDAY 9 FEBRUARY 2017**

**COMMENCING AT 9AM**

### **WARIALDA OFFICE COUNCIL CHAMBERS**

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**Present:**

**Councillors:** Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr. Stuart Dick, Cr. Jim Moore, Cr. David Coulton (Left the meeting at 10.15 am), Cr Tiffany Galvin and Cr Frances Young.

**Staff:** Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Richard Jane (Director Technical Services), Ron Wood (Chief Financial Officer) and Glen Pereira (Director Development and Environmental Services)

**Public:** Ms L Carroll (*Warialda Standard*)

**Visitor:** Nil

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Chairman .....

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**OFFICIAL OPENING AND WELCOME – MAYOR**

**APOLOGIES** Cr Geoff Smith and Cr Marilyn Dixon OAM

**RESOLVED:**

**THAT the apologies of Cr Geoff Smith and Cr Marilyn Dixon OAM are accepted.**

**(Moved Cr Galvin, seconded Cr Young)**

**CONFIRMATION OF THE MINUTES**

**RESOLVED:**

**THAT the Minutes of the previous Public Infrastructure Committee Meeting held on Thursday 10 November 2016 as circulated be taken as read and CONFIRMED.**

**(Moved Cr Dick, seconded Cr Galvin)**

**PRESENTATION - Nil**

**CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST - Nil**

**COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS**

**RESOLVED:**

**THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider the items listed on the agenda.**

**(Moved Cr Egan, seconded Cr Moore)**

**ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL  
SESSION**

**COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT the recommendation of the Confidential Session, namely:**

**THAT the Governance and Town Utilities Report - January  
2017- be received.**

**is adopted.**

**(Moved Cr Egan, seconded Cr Moore)**



## **2. ENGINEERING SERVICES**

### **2.1 Construction/ Rehabilitation – Regional and Local Roads**

Southern crews have started on the gravel resheeting program on Towarra Road, Bingara.

Construction crews have started work on Baroma Downs Road, near Hueys Arm Creek Bridge. This will involve stabilising approximately 2.5km of pavement with lime, overlaying the existing pavement with 100mm of new material and then incorporating all material by mixing pavement at 200mm deep using a mobile pulveriser and finishing off with a double double seal.

A side track has been constructed around the bridge for continued ease of traffic flow around the works site.

### **2.2 Works – Local, Regional and State Roads**

**Maintenance Grading** - SR36 Baroma Road, SR40 Blue Nobby Road, SR51 Towarra Road and SR23 Wearnes Road

**Gravel Resheeting** - SR51 Towarra Road

**Bitumen Patching** - MR133 Killarney Gap Road, MR63 Cobbadah Road, HW12 Gwydir Hwy, RR7705 North Star Road, RR63 Warialda Road, SR4 Baroma Downs Road, SR14 Mosquito Creek Road, SR7 Croppa Creek Road, SR5 Croppa Moree Road, MR63 Allan Cunningham Road.

**Vegetation Control** - RR7705 North Star Road,

**Miscellaneous Work** - erecting signs on MR63 Cobbadah Road, MR133 Killarney Gap and SR1 Copeton Dam;

Kerb and gutter replacement of Cunningham Street, Bingara;

Apex Lookout Road, Bingara – roadside barriers and vegetation control.

**Slashing** - HW12 Gwydir Highway, RR7705 North Star Road, RR63 Warialda Road, MR133 Killarney Gap Road.

**Private Works for Councillors and Staff** - Nil report

**Self Help Program** - Nil report

### **2.3 Roads Maintenance Council Contract – Works Orders issued by RMS**

All Work Orders issued by RMS are quality assurance schedule of rates projects carried out by Council staff under the roads maintenance Council contract with Roads and Maritimes Services.

#### **State Roads**

Heavy Patching works are planned to continue , completing all patches located within Reseal segments. Along with the Heavy Patching, crews will be preparing segments for reseals. Reseals are programmed for the start of February.

**Regional and Local Roads**

Heavy Vehicle Signs over Campbell Bridge have been installed and the concrete blisters in Link Street, Bingara were completed last week.

**2.4 Other Services**

2.4.1 Street services continued to be maintained for vehicular, pedestrian and public conveniences.

2.4.2 Storm water drainage facilities continue to be maintained.

2.4.3 Aerodromes at Warialda and Bingara continue to be maintained and inspections are done monthly.

2.4.4 Existing quarry sources are continually being utilised and future sources are being investigated as time permits with other competing projects.

2.4.5 The radio and television towers continued to be maintained.

**3. DESIGN AND ASSET SERVICES**

Survey, design and soil testing is continuing for the 2016-2017 works programs. Progress is as follows:

**Warialda High Productivity Vehicle Bypass and associated truck facility:**

A final Plan Set including all intersections and road alignments is to be completed; this will include all the details for the HPV bypass required for construction to commence.

**White Street, Bingara:**

A design for the realignment of the intersection of White Street and Fossickers Way along with the realignment of 200m of White Street.

Asset staff continue to undertake other varied tasks, constructing queries and spreadsheets for the following:

- Capture GPS Point and number of rural addresses
- Update GIS data
- Adding unmatched parcels into Authority
- Culvert Asset Data Capture – Mosquito Creek Road and Gravesend Road
- National Heavy Vehicle Regulator – road permits for heavy vehicles
- Mapping of water and sewer assets into Councils GIS database
- Internal and external enquiries and mapping

**CONCLUSION**

The activities carried out by the Technical Services Department are in line with the 2016/2017 Management Plan and otherwise as directed.

**CONSULTATION**

Consultation is carried out within the Technical Services Department during the monthly Technical Services team meetings and other relevant persons.

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Chairman .....

**POLICY IMPLICATIONS** Policy implications are those relating to the 2016/2017 Management Plan and the Technical Services Policies of Gwydir Shire Council.

**FINANCIAL IMPLICATIONS** The activities carried out by the Technical Services Department are in line with the 2016/2017 Management Plan.

**OFFICER RECOMMENDATION**

THAT the Technical Services monthly report for December 2016 report be received

**ATTACHMENTS**

**AT-** Minutes AGM Weight of Loads Meeting 5 December 2016

**AT-** Minutes NWWOL Committee Meeting 5 December 2016

**COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT the Technical Services monthly report for December 2016 report be received.**

**(Moved Cr D Coulton, seconded Cr Moore)**

The Shire Roads Capex Program update as at 8<sup>th</sup> February 2017 was tabled for the information of Councillors.



MINUTES OF THE NORTH WEST WEIGHT OF LOADS ANNUAL GENERAL MEETING HELD IN THE MOREE PLAINS SHIRE COUNCIL CHAMBERS, LEVEL 1, MAX CENTRE, 30 HEBER STREET, MOREE ON MONDAY, 5 DECEMBER 2016 COMMENCING AT 2:07 PM

**PRESENT:** Cr Denis Todd (Warrumbungle Shire Council), Mrs Kylie Kerr (Moree Plains Shire Council), Ms Georgia Cruickshank (Moree Plains Shire Council), Mr Ian Dinham (Moree Plains Shire Council), Mr Leonard Hattenfels (Inspector), Mr Greg May (Inspector), Mr Stewart McLeod (Dubbo Regional Council) (Chair), Mr Steve Clayton (Dubbo Regional Council), Cr Glenn Frendon (Glen Innes Severn Council), Mr Keith Appleby (Glen Innes Severn Council), Mr Richard Jane (Gwydir Shire Council), Mr Kevin Tighe (Warrumbungle Shire Council), Mr Michael Pepper (Roads & Maritime Services), and Mrs Rosalie Peacey (Moree Plains Shire Council - Minute Taker).

**APOLOGIES:** Mr Walter Davey (Roads & Maritime Services) and Mr Tony Williams (Narrabri Shire Council).

**RESOLVED:** ()

That the apologies from Mr Walter Davey (Roads & Maritime Services) and Mr Tony Williams (Narrabri Shire Council) be accepted.

- i. CONFIRMATION OF MINUTES OF ANNUAL GENERAL MEETING HELD MONDAY, 7 DECEMBER 2015

**RESOLVED:** (Todd/Dinham)

That the minutes of the Annual General Meeting held on 7 December 2015 be accepted as a true record of proceedings.

- ii. MATTERS ARISING FROM MINUTES OF ANNUAL GENERAL MEETING HELD MONDAY, 7 DECEMBER 2015

NIL

## **REPORT 1: FINANCIAL REPORT**

**RESOLVED:** (McLeod/Frendon)

That the report titled Financial Report be received for information.

## **REPORT 2: ELECTION OF CHAIRPERSON**

Mr McLeod chaired for election of new Chairperson and Deputy Chair.

Mr McLeod called for nominations of Chairperson.

Mr Denis Todd nominated himself as Chairperson

Mr McLeod called for further nominations.

No further nominations received.

Cr Todd accepted the nomination as Chairperson.

Mr McLeod declared Cr Todd as Chairperson.

**Resolved:** ()

**That the elected Chairperson for the North West Wight of Loads Committee for 2017 be accepted.**

### **REPORT 3: ELECTION OF DEPUTY CHAIRPERSON**

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Mr McLeod called for nominations of Deputy Chairperson.

Cr Todd nominated Mr Steve Clayton as Deputy Chairperson

Mr McLeod called for further nominations.

No further nominations received.

Mr Clayton accepted the nomination as Deputy Chairperson.

Mr McLeod declared Mr Clayton as Deputy Chairperson.

**Resolved:** ()

**That the elected Deputy Chairperson for the North West Wight of Loads Committee for 2017 be accepted.**

### **REPORT 4: MEETING DATES AND VENUES FOR 2017**

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Discussions were had by the North West Weight of Loads Committee as to the meeting dates and venues for 2017. The committee decided that the four meetings a year were working well and only schedule the September meeting is need.

**RESOLVED:** (McLeod/Appleby)

- 1. That an Additional meeting held in September with Venue to be advised if needed.**

2. That the meetings for 2017 are held on the first Monday of March, July, September and December commencing at 2:00pm with a light lunch to be served at 1:30pm prior to each meeting.
3. With the exception to our December meetings commencing at 2:00pm with our Christmas lunch to be served at 1:15pm prior to our meeting.
4. That the meeting venues and dates are as follows:

Bingara	Monday, 6 March 2017
Narrabri	Monday, 3 July 2017
Moree	Monday, 4 September 2017 (if needed)
Moree	Monday, 4 December 2017

**GENERAL BUSINESS**

NIL

**RESOLVED:** (McLeod/Todd)

That the next Annual General Meeting will be held Monday, 4 December 2017.

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There being no further business the Annual General Meeting closed at 2:22 PM.

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**MINUTES OF THE NORTH WEST WEIGHT OF LOADS COMMITTEE  
QUARTERLY ORDINARY MEETING HELD IN THE MOREE PLAINS SHIRE  
COUNCIL CHAMBERS, LEVEL 1, MAX CENTRE, 30 HEBER STREET, MOREE ON  
MONDAY, 5 DECEMBER 2016 COMMENCING AT 2:22 PM**

**PRESENT:** Cr Denis Todd (Warrumbungle Shire Council) (Chair), Mrs Kylie Kerr (Moree Plains Shire Council), Ms Georgia Cruickshank (Moree Plains Shire Council), Mr Richard Jane (Gwydir Shire Council), Mr Ian Dinham (Moree Plains Shire Council), Mr Leonard Hattenfels (Inspector), Mr Greg May (Inspector), Mr Stewart McLeod (Dubbo Regional Council), Mr Steve Clayton (Dubbo Regional Council), Cr Glenn Frendon (Glen Innes Severn Council), Mr Keith Appleby (Glen Innes Severn Council), Mr Kevin Tighe (Warrumbungle Shire Council), Mr Michael Pepper (Roads & Maritime Services), and Mrs Rosalie Peacey (Moree Plains Shire Council - Minute Taker).

**APOLOGIES:** Mr Walter Davey (Roads & Maritime Services) and Mr Tony Williams (Narrabri Shire Council).

**RESOLVED:** ()

**That the apologies from Mr Walter Davey (Roads & Maritime Services) and Mr Tony Williams be accepted.**

**CONFIRMATION OF MINUTES OF QUARTERLY ORDINARY MEETING HELD  
MONDAY, 4 JULY 2016, IN THE NARRABRI SHIRE COUNCIL CHAMBERS, 46-48  
MAITLAND STREET, NARRABRI**

**RESOLVED:** (McLeod/Dinham)

**That the minutes of the quarterly ordinary meeting held on Monday, 4 July 2016, in the Narrabri Shire Council Chambers, 46-48 Maitland Street, Narrabri be accepted as a true record of proceedings.**

**MATTERS ARISING FROM MINUTES OF QUARTERLY ORDINARY MEETING  
HELD MONDAY, 4 JULY 2016.**

Mr Keith Appleby asked if there were statistics for the truck configuration that was requested by Mr Kevin Tighe at our last meeting (the number of stops and truck types).

Ms Georgia Cruickshank advised that we use the RMS guidelines for the collection of truck intercept data and currently this does not require all the individual truck configurations data to be broken down. Ms Georgia Cruickshank advised that with the breach data obtained is broken down with the correct truck configurations and we could use this to source the information and it would be accurate.

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Minutes North West Weight of Loads Quarterly Ordinary Committee Meeting  
Council Chambers, Moree Plains Shire Council, Monday, 5 December 2016

Mr Stewart McLeod advised the committee that Dubbo Regional Council have had another name change since the last meeting held in July and are now Dubbo Regional Council.

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**REPORT 1: INSPECTORS REPORT**

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General discussions had on the limitations of using the RMS RAVE maps including internet access and time taken for maps to load while on site.

Mr Kevin Tighe asked about the increasing number of PBS Applications being submitted and if the Inspectors and RMS think that this is a good thing or a bad thing. He also asked if this now means more risks.

Mr Michael Pepper from RMS explained the PBS Application process and advised that correct inspection measurements standards are applied to ensure that the PBS vehicles on NSW roads meet the required level of safety standards.

**RESOLVED: (McLeod/Dinham)**

**That the Inspectors report be received for information.**

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**REPORT 2: FINANCIAL REPORT**

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**RESOLVED: (McLeod/Frendon)**

**That the first quarter financial report for 2016-2017 be received for information.**

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**REPORT 3: STATISTICAL REPORT**

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**RESOLVED: (McLeod/Tighe)**

**That the first quarter 2016 - 2017 statistical report be received for information.**

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**REPORT 4: SDRO INCOME REPORT**

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**RESOLVED: (McLeod/Jane).**

**That the SDRO Income report be received for information.**

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**GENERAL BUSINESS**

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Mr Stewart McLeod advised that he has been working with Orange and Bathurst Councils raising the profile of the Committee and encouraging them to consider joining the NWWOL Committee. General discussion had on this matter and all committee members were agreeable to considering Orange City Council and Bathurst Regional Councils joining the Committee if they choose to do so.

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Minutes North West Weight of Loads Quarterly Ordinary Committee Meeting  
Council Chambers, Moree Plains Shire Council, Monday, 5 December 2016

Mrs Kylie Kerr thanked Mr Stewart McLeod for all his hard work and dedication with the NWWOL Committee and wished him all the best with his future endeavours.

Mr Ian Dinham also thanked Mr Stewart McLeod and advised that the committee will miss him and the input he has provided and as well as Dubbo Regional Council and wished him a happy and long retirement.

Mr Ian Dinham thanked Mrs Kylie Kerr, Miss Georgia Cruickshank and Mrs Rosalie Peacey for their work with the NWWOL committee.

Mr Denis Todd advised that many Warrumbungle Shire roads (as other Shires) are carrying interstate transport that we are currently not getting external funding for. He asked the question "Is there any funding available for roads or is there something we can do as a committee to obtain?"

Discussion had on this matter by committee.

Mr Michael Pepper advised that RMS are looking into this and advised that one of the suggestions were that a user pays system be put into place but will be a long way off 5 to 10 years before, if accepted, be put into place.

Fixing Country Roads funding or the need for more federal money coming back to rural roads were a couple of suggestions made.

Mr Denis Todd also thanked Mr Stewart McLeod for his work and dedication with the committee.

#### **NEXT MEETING**

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The next meeting scheduled for Monday, 6 March 2017 hosted by Gwydir Shire Council, venue to be advised.

Light lunch commencing at 1:30pm with meeting commencing at 2:00pm.

There being no further business meeting closed at **3:23 p.m.**

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ACTION LIST PERTINENT TO NWWOL GROUP OPERATIONS				
REF	DATE	RESPONSIBLE OFFICER	ACTION	STATUS
	01/12/14	Georgia Cruickshank	That Inspectors call in to do inspections of gravel trucks /contractors to make sure they are conformant once a year for all participating Weight of Loads Councils.	Ongoing – talk to individual Councils to arrange.
	06/07/15	Kylie Kerr and Georgia Cruickshank	To investigate with Roads and Maritime Services and National Heavy Vehicle Regulator the possibility for a more comprehensive inspection process including Agricultural, over size over mass permits and load restraints on our council and state roads.	19/02/2016 ON HOLD
Report 5 oversize / overmass	07/09/15	Inspect	That the North West Weight of Loads Committee approve commencing enforcement on oversize and overmass vehicles within all participating Shires on State and Federal roads.	26/11/2015 On hold due to MPSC permits system discussions. 07/03/2016 Matter with Scales
Report 4 – Overloading of Contractors Vehicles	07/03/2016	Kylie Kerr / Georgia Cruickshank	That the WOL team make up an education package for all to use.	
General	07/03/2016	Georgia Cruickshank	WOL Inspectors uniform logos MPSC to NWWOLG	Quotes obtained
General	04/07/2016	Georgia Cruickshank	Statistical information to be added: number of stops and truck types & RMS Stats	Now included with Statistical information Completed

**Item 2 North West Weight of Loads Contribution****FILE REFERENCE****DELIVERY PROGRAM****GOAL:** 5. Organisational Management**OUTCOME:** 5.1 CORPORATE MANAGEMENT**STRATEGY:** 2.1.1 Plan for and develop the right assets and infrastructure - TS -external**AUTHOR** Technical Services Director**DATE** 31 January 2017**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

This report is provided to Council to consider the letter sent by the North West Weight of Load Committee advising that Gwydir Shire Council's contribution for the 2017/2018 financial year will be \$30,000.00 + gst.

**ISSUES AND COMMENT**

Council received a letter from the North West Weight of Loads (Attachment 1) with the following recommendation:

The North West Weight of Loads would like to inform you that your contribution for the 2017/2018 financial year for your Council will be \$30,000 + GST. This contribution will be for approximately 559 enforcement hours.

**OFFICER RECOMMENDATION**

THAT Council consider the recommendation suggested by the Weight of Loads Committee

**ATTACHMENTS**

**AT-** 2017/2018 Weight of Loads Contribution

**COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT Council consider the recommendation suggested by the Weight of Loads Committee.**

**(Moved Cr D Coulton, seconded Cr Moore)**

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Chairman .....





## NORTH WEST WEIGHT OF LOADS COMMITTEE

Administered by  
Moree Plains Shire Council  
ABN: 46 566 790 582

PO Box 420, MOREE NSW 2400  
Telephone: 02 6757 3222  
Fax: 02 6752 3934  
Reference: KK:RP File

23/01/2017

Mr Richard Jane  
Gwydir Shire Council  
Locked Bag 5  
BINGARA NSW 2404

RECEIVED  
27 JAN 2017  
Gwydir Shire Council

Dear Mr Jane,

### 2017/2018 Weight of Loads Contribution

The North West Weight of Loads would like to inform you that your contribution for the 2017/2018 financial year for your Council will be \$30,000 + GST. This contribution will be for approximately 559 enforcement hours.

This contribution was calculated based on current expenditure and income and after discussion at the last Weight of Loads Committee Meeting. There may be a possible variance of 5% due to any changes such as the fine income received.

Please confirm in writing to the North West Weight of Loads Committee if this is acceptable by Friday 28 April 2017.

Kind Regards,

Georgia Cruickshank  
TECHINCAL OFFICER - ASSETS

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*Encompassing the Councils of Dubbo, Glen Innes Severn, Gunnedah, Gwydir, Inverell, Moree Plains, Narrabri & Warrumbungle*

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Chairman .....

This Committee Meeting was adjourned at 9.20 am and resumed at 11.40 am  
Cr D Coulton left prior to the resumption.

**Meeting closed 11.46 am**