



MINUTES ORDINARY MEETING

GWYDIR SHIRE COUNCIL

THURSDAY 27 JULY 2017

COMMENCING AT 9:15 AM

**THE LIVING CLASSROOM, 1A NARRABRI ROAD,
BINGARA**

Present:

Councillors: Cr. Catherine Egan (Deputy Mayor), Cr. Stuart Dick, Cr Marilyn Dixon OAM, Cr. David Coulton, Cr Tiffany Galvin and Cr Frances Young.

Staff: Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Richard Jane (Director Technical Services) and Helen Thomas (Finance Manager)

Public: Mr J Foster and Ms Nancy Capel (*Bingara Advocate*)

Visitor: Nil

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Chairman

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OFFICIAL OPENING AND WELCOME – DEPUTY MAYOR

APOLOGIES Cr John Coulton (Mayor), Cr James Moore and Cr Geoff Smith

COUNCIL RESOLUTION:
MINUTE 184/17

THAT the apologies of Cr John Coulton (Mayor), Cr James Moore and Cr Geoff Smith are accepted.

FURTHER that Cr D Coulton be granted a leave of absence from the August 2017 Council Meeting and the September 2017 Committee Meetings.

FURTHER that Cr T Galvin be granted a leave of absence from the August 2017 Council Meeting and also for the period 19th December 2017 until 14th January 2018.

(Moved Cr Young, seconded Cr Galvin)

CONFIRMATION OF THE MINUTES

COUNCIL RESOLUTION:
MINUTE 185/17

THAT the Minutes of the previous Council Meeting held on Thursday 29 June 2017 as circulated be taken as read and CONFIRMED.

(Moved Cr Coulton, seconded Cr Dick)

PRESENTATION - Nil

CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST - Nil

COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS

COUNCIL RESOLUTION:
MINUTE 186/17

THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider the items listed on the agenda.

(Moved Cr Coulton, seconded Cr Dick)

**ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL
SESSION**

**COUNCIL RESOLUTION:
MINUTE 187/17**

THAT the recommendations of the Confidential Session, namely:

**Recommendations from the Closed Community Services and
Planning Committee Meeting held 13 July 2017 (Ref: 188/17)**

**THAT the Confidential Organisation and Community
Development report for June 2017 be received.**

The Living Classroom (Ref: 189/17)

**THAT the Council thanks and commends Mr. Richard Hutton
for his commitment and efforts regarding the operation of the
Council's Trade Training Centres.**

**FURTHER that the Council's July Council Meeting scheduled
for Thursday 27th July 2017 be held at The Living Classroom.**

**FURTHER that the Council reaffirms that Lot 7034 DP 96135
will be leased for the Carbon Farm proposal and the area
designated as 'Area 2' on the attached plan will be included
when the Council becomes the Reserve Trustee (Ref: 190/17).**

**FURTHER that the Carbon Farm is allowed to encroach onto
Lot 2 DP1156411 to the extent outlined in the attached plan but
will not form part of the proposed lease area.**

Gravesend Public Hall - Proposed Demolition (Ref: 191/17)

**THAT Council invites representatives of the group seeking to save
the Gravesend Hall to meet with the Community Services and
Planning Committee at the August Committee Meeting scheduled
for Wednesday 9th August at the Warialda Council Chambers.**

**FURTHER that following the meeting with the group's
representatives that the following recommendations be considered:**

- 1. Transfer ownership of the Gravesend Public Hall to the
Gravesend Community Committee.**
- 2. If in the event that the Gravesend Community is unable to
form a suitable legally constituted Committee and provide
the Council with a funded plan for the hall's restoration
within 6 months from 9th August 2017 to accept ownership of**

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Chairman

the hall then Council will proceed with the demolition of the Gravesend Public Hall.

3. Reallocate the approved Capex funding of \$10,000 for the demolition of the Gravesend Public Hall to go towards the construction of the storage shed/prep room at the Warialda Historical Society (providing funds are not required for demolition).

FURTHER that a copy of this report be made available to the group prior to the August Committee meeting.

Councillors' Reports

THAT the following Councillors' reports are noted:

Naroo Staffing (Ref: 192/17);

Land and Environment Court matter (Ref: 193/17); and;

New Community Transport vehicle (Ref: 194/17).

are adopted.

(Moved Cr Coulton, seconded Cr Young)

Item 1 Councillor Activity Report

DELIVERY PROGRAM

GOAL: 4. Proactive Regional and Local Leadership

OUTCOME: 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY

STRATEGY: 4.1.2 Enable broad, rich and meaningful engagement to occur - GM - external

The Councillors' activity schedule for July and expected August commitments are outlined below.

July 2017		
Councillor	Event	Date
Cr J Coulton (Mayor)	NIL Away	
Cr C Egan (Deputy Mayor)	LGNSW Capability Framework – Moree	10 th July
	Gwydir Health Alliance (GHA) Workshop – The Roxy	11 th July
	Bingara Toy Library Shade Sail opening + Birth Certificate presentations	20 th July
Cr D Coulton	Weight of Loads (WOL) meeting - Narrabri	3 rd July
Cr S Dick	Warialda Tourism Events Carinda House	6 th July 19 th July
Cr M Dixon OAM	LGNSW Capability Framework - Moree	10 th July
Cr T Galvin	GHA workshop – The Roxy	11 th July
Cr J Moore	LGNSW Capability Framework – Moree	10 th July
	Warialda Tourism Events	6 th July
Cr G Smith	WOL Meeting – Narrabri	3 rd July
Cr F Young	Executive Certificate Course – Sydney	7 – 9 July
	GHA workshop – The Roxy	11 th July

August 2017		
Councillor	Scheduled Event	Date
Cr J Coulton (Mayor)	Namoi J O Member Dinner - Sydney	9 th August
	Country Mayors Meeting – Sydney	10 – 11 th August
	Namoi JOLT/Board & Advocacy Meetings – Sydney	10 th August
	Ministerial Meetings including with The Hon John Barilaro MP Deputy Premier and Minister for Regional NSW, Border Regional Organisation of Councils (BROC) meeting	10 th August 25 th August
Cr C Egan (Deputy Mayor)	Non advised	
Cr D Coulton		
Cr S Dick	Bush Fire Management Committee (BFMC) Meeting - Tamworth	28 th August
Cr M Dixon OAM	Non advised	
Cr T Galvin		
Cr J Moore		
Cr G Smith		
Cr F Young	Executive Certificate for Elected Members – Sydney	4-5 th August

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	BROC meeting	25 th August
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MAYORAL RECOMMENDATION

THAT the Councillor activity report be received

**COUNCIL RESOLUTION;
MINUTE 195/17**

THAT the Councillor activity report be received.

(Moved by Acting Mayor Cr Egan)

Chairman

the proposed Warialda High Productivity Vehicle Bypass and associated purposes:

0.28 hectares (approximately) from Lot 7030 DP 1030044,

3.82 hectares from Lot 7029 DP 1030044

3.80 hectares from Lot 7007 DP 1021212

45.57 hectares – Lot 7311 DP 1136470

FURTHER that Council seeks agreement from Allan Clive Rose and Helen Joan Rose to purchase 0.86ha from Lot 258 DP 751137 via private treaty for \$19,000.

FURTHER that upon acquisition or purchase that the relevant parcels of land be dedicated as public road under Section 10 of the Roads Act 1993.

The Council at its Ordinary Meeting on 26 May 2016 resolved, inter alia,

FURTHER that Council seeks approval to purchase Lot 317 DP 751137 from the Moree Aboriginal Lands Council via private treaty at market value or at a minimum approximately 8.35ha for the proposed road corridor.

COMMENT

Lot 290 DP 751137 is a small allotment totally surrounded by Lot 7311 DP 1136470. It was not included in the original resolution of 31 March 2016 to compulsorily acquire the CrownLand lots or parts thereof.

Events related to the Greenhouse project at Warialda have necessitated seeking the acquisition of all of Lot 7007 DP 1021212 rather than just the road corridor area.

The Department of Industry Lands has, subject to a number of conditions, consented to the Council compulsorily acquiring the above two lots plus Lot 7311 and those parts of Lots 7029 and 7030 required for the road corridor.

The compulsory acquisition process includes the payment of compensation by the Council to the Crown. As Lots 7007, 7029 and 7311 are subject to Aboriginal Land Claims, compensation will also be payable to the claimant.

The project also includes the purchase of Lot 317 from the Moree Local Aboriginal Land Council and the purchase of part of Lot 258 from Mr and Mrs Rose.

As a result, there will be parts of Lots 317, 7007 and 7311 available for other purposes.

In this regard, there needs to be a resolution that clearly indicates the Council's intention to classify those three lots as Operational Land, subject to the provisions of Sections 33 and 34 of the Local Government Act 1993, and that only those sections of the three lots required as road will be dedicated as a Public Road.

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CONCLUSION

Adoption of the Officer's Recommendations will ensure the inclusion of Lot 290 DP 751137 and the whole of Lot 7007 DP 1021212 in the compulsory acquisition process; the authorisation of compensation to the relevant parties; the classification of some of the lots involved with the project as Operational Land and that only those sections required as road will be dedicated as a Public Road.

CONSULTATION

Consulation has occurred with Council staff.

OFFICER RECOMMENDATION

THAT pursuant to Section 177 of the Roads Act 1993 and Section 186 of the Local Government Act 1993, the Council authorise any necessary application for the approval of the Minister for Local Government and the consent of the Governor to proceed with the compulsory acquisition of the whole of Lot 290 DP 751137 for the purposes of the dedication of a road corridor for the proposed Warialda High Productivity Vehicle Bypass and associated purposes.

FURTHER pursuant to Section 177 of the Roads Act 1993 and Section 186 of the Local Government Act 1993, the Council authorise any necessary application for the approval of the Minister for Local Government and the consent of the Governor to proceed with the compulsory acquisition of the whole of Lot 7007 DP 1021212 for the purposes of the dedication of a road corridor for the proposed Warialda High Productivity Vehicle Bypass and associated purposes.

FURTHER that the payment of any compensation arising from the compulsory acquisition process and the Aboriginal Land Claims is authorised.

FURTHER that the following land be classified as Operational Land subject to the requirements of Sections 33 and 34 of the Local Government Act 1993:

Lot 290 DP 751137

Lot 7007 DP 1021212

Lot 7311 DP 1136470

Lot 317 DP 751137

FURTHER that the Sections of the above lots required as road be dedicated as Public Road pursuant to Section 10 of the Roads Act 1993.

FURTHER that the road corridor area of Lots 7029 and 7030 DP 1030044 and Lot 258 DP 751137 be dedicated as Public Road pursuant to Section 10 of the Roads Act 1993.

ATTACHMENTS

AT- Lots and Road Corridor

**COUNCIL RESOLUTION:
MINUTE 196/17**

THAT pursuant to Section 177 of the Roads Act 1993 and Section 186 of the Local Government Act 1993, the Council authorise any necessary application for the approval of the Minister for Local Government and the consent of the Governor to proceed with the compulsory acquisition of the whole of Lot 290 DP 751137 for the purposes of the dedication of a road corridor for the proposed Warialda High Productivity Vehicle Bypass and associated purposes.

FURTHER pursuant to Section 177 of the Roads Act 1993 and Section 186 of the Local Government Act 1993, the Council authorise any necessary application for the approval of the Minister for Local Government and the consent of the Governor to proceed with the compulsory acquisition of the whole of Lot 7007 DP 1021212 for the purposes of the dedication of a road corridor for the proposed Warialda High Productivity Vehicle Bypass and associated purposes.

FURTHER that the payment of any compensation arising from the compulsory acquisition process and the Aboriginal Land Claims is authorised.

FURTHER that the following land be classified as Operational Land subject to the requirements of Sections 33 and 34 of the Local Government Act 1993:

Lot 290 DP 751137

Lot 7007 DP 1021212

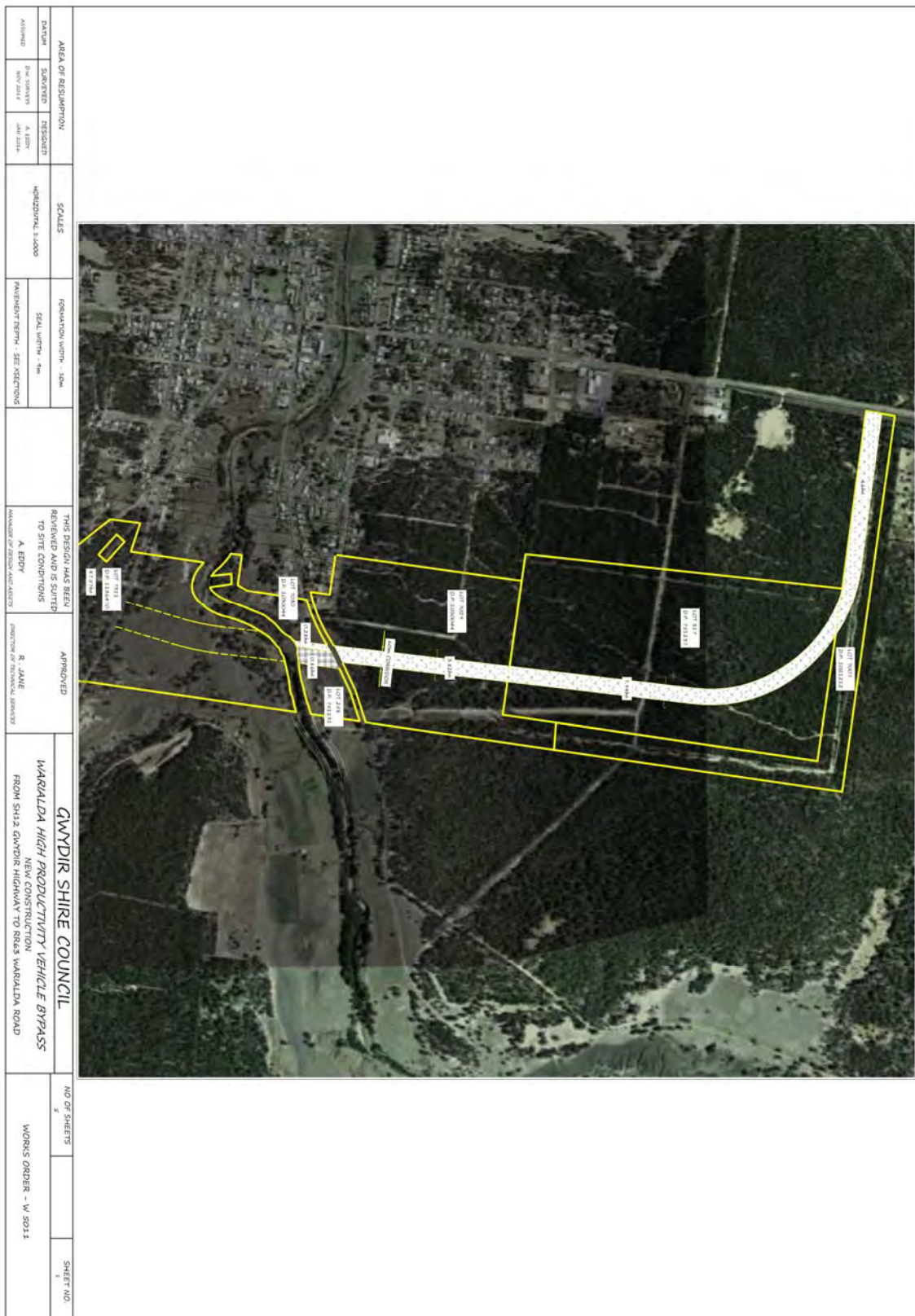
Lot 7311 DP 1136470

Lot 317 DP 751137

FURTHER that the Sections of the above lots required as road be dedicated as Public Road pursuant to Section 10 of the Roads Act 1993.

FURTHER that the road corridor area of Lots 7029 and 7030 DP 1030044 and Lot 258 DP 751137 be dedicated as Public Road pursuant to Section 10 of the Roads Act 1993.

(Moved Cr Coulton, seconded Cr Young)



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Chairman

**Item 2 Recommendation from the Public Infrastructure
Committee Meeting held 13 July 2017**

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

DATE 18 July 2017

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report recommends the adoption of the recommendations from the Public Infrastructure Committee meeting held on 13 July 2017.

COMMITTEE RECOMMENDATION TO COUNCIL

Monthly Technical Services Report for June 2017

THAT the monthly Technical Services Report for June 2017 be received

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 197/17**

Monthly Technical Services Report for June 2017

THAT the monthly Technical Services Report for June 2017 be received.

(Moved Cr Dick, seconded Cr Dixon OAM)

Chairman

Monthly Organisation and Community Development Report for June 2017

THAT the monthly Organisation and Community Development report for June 2017 be received.

Organisational Structure

THAT the Organisational Structure as provided be adopted.

Regional Support Officer (Biodiversity Reforms)

THAT the General Manager is authorised to negotiate the hosting of the Regional Support Officer (Biodiversity Reforms) on the understanding that it is a fully funded position for a period of 18 months.

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 198/17**

Community Consultation Meetings

THAT the Minutes from the community meetings held between 07 March 2017 and 17 May 2017 be adopted.

FURTHER that the owners of the various ramps located throughout the Shire be reminded of their obligations regarding the maintenance and upkeep of the ramps and the approaches (Ref: 199/17).

Monthly Organisation and Community Development report for May 2017

THAT the monthly Organisation and Community Development report for May 2017 be received (Ref: 200/17).

FURTHER that future monthly reports should include the Bingara Facebook statistics as well (Ref: 201/17).

FURTHER that a suitable illuminated and sheltered site plan be placed at the entrance to the Bingara Caravan Park to aid late arrivals determine their appropriate camping site (Ref: 202/17).

Monthly Development and Environmental Services Report for May 2017

THAT the monthly Development and Environmental Services report for May 2017 be received (Ref: 203/17).

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Chairman

Monthly Organisation and Community Development Report for June 2017

THAT the monthly Organisation and Community Development report for June 2017 be received (Ref: 204/17).

Organisational Structure (Ref: 205/17)

THAT the Organisational Structure as provided be adopted.

Regional Support Officer (Biodiversity Reforms – Ref: 206/17)

THAT the General Manager is authorised to negotiate the hosting of the Regional Support Officer (Biodiversity Reforms) on the understanding that it is a fully funded position for a period of 18 months.

Councillors' Reports

THAT the following Councillor Reports are noted:

Bingara Lane Maintenance (Ref: 207/17)

Orange Festival (Ref: 208/17)

Gravesend Hall (Ref: 209/17)

Warialda Lookout (Ref: 210/17)

Stonefield RFS Shed (Ref: 211/17)

North Star Bike Ride Event (Ref: 212/17)

OLG Event Moree (Ref: 213/17)

State of industrial block north of Warialda

THAT the Council's staff take whatever action is required to ensure that Mr M Davis is complying with the appropriate planning legislation regarding his use of the industrial block located within the Council's industrial subdivision adjacent to the proposed Warialda by-pass route (Ref: 214/17).

Flag Poles – Warialda (Ref: 215/17)

Tim and Mel Clark (Ref: 216/17)

LG Councillor Executive Certificate Course (Ref: 217/17)

Junction/Keera Streets possible footpath (Ref: 218/17)

Arts North West (Ref: 219/17)

Motor Bike Club (Ref: 220/17)

Greenaway Subdivision Bingara (Ref: 221/17)

(Moved Cr Dixon OAM, seconded Cr Galvin)

NOTE: The Councillor reports were not included in the original agenda but corrected during the meeting.

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Chairman

Item 4 Stronger Country Communities Fund

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 1. A healthy and cohesive community

OUTCOME: 1.2 OUR COMMUNITY IS AN INVITING AND VIBRANT PLACE TO LIVE

STRATEGY: 1.2.3 Celebrate our creativity and cultural expression - OCD - external

AUTHOR General Manager

DATE 18 July 2017

STAFF DISCLOSURE OF INTEREST Nil

TABLED ITEMS Nil

BACKGROUND

This Fund has recently been announced. Gwydir Shire is located in tranche B and the applications open 16 August and close on 13 September 2017.

The projects must have significant community support and be for projects exceeding \$100,000.

For each project the Council is required to provide two quotations.

The funding program is over the next two years and each local government area will receive a base amount but may apply for a greater amount but a significant co-contribution is required for projects over \$1,000,000.

The process is obviously under a degree of time restraint and it's important that as much community consultation as possible is undertaken prior to the project applications being lodged.

Gwydir Shire's allocation will possibly be around \$750,000.

The projects submitted by the Council will be subject to a community survey administered by a consulting firm employed by the NSW Government to establish that the projects do meet community amenity needs.

COMMENT

It is recommended that the following three projects be advertised for public input, closing on Friday 18th August 2017, together with a request for other community groups to put forward their suggestions for consideration:

Proposed Project	Description	Estimated Cost	Community Partner
Warialda Memorial Hall upgrade	Kitchen upgrade, air conditioning, improved amenities and other improvements to facilitate the hall's functionality	\$300,000	Warialda Tourism and Events Committee
Redevelop the Bingara Civic Centre	Develop the building as a relocated library and community access facility	\$350,000	Bingara and District Vision 2020
Bingara Central School	Construction of a shade cover over the basketball court to maximize the facility's use during wet or hot weather	#\$110,000	Bingara Central School P and C will contribute an additional \$6,000

#The estimates are preliminary due to the limited time and may require adjustment, and if inadequate, may require a reordering of priorities.

The reserve project is a regional quality playground located adjacent to the Warialda Hospital with an estimated cost of \$250,000.

CONCLUSION

As mentioned above the funding program is over the next two financial years and the Council will have time to work with the broader Gwydir community about the proposed projects for the 2018/19 financial year.

CONSULTATION

These three projects are being suggested due to the projects being submitted from the community for consideration if and when funding could be sourced.

FINANCIAL IMPLICATIONS

These projects, if approved, would be solely funded from the grant

OFFICER RECOMMENDATION

THAT the proposed projects be advertised for public comment until Friday 18th August 2017 together with a request from community groups to submit further projects for consideration.

ATTACHMENTS

- AT- Fact Sheet
- AT- Frequently asked questions
- AT- Funding Guidelines

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**COUNCIL RESOLUTION:
MINUTE 222/17**

THAT the proposed projects be advertised for public comment until Friday 18th August 2017 together with a request from community groups to submit further projects for consideration.

FURTHER that the local State Member and Deputy Premier be thanked for the initiative of the Stronger Country Communities Fund.

(Moved Cr Dick, seconded Cr Young)



The Stronger Country Communities Fund is investing in infrastructure projects in regional NSW communities to improve the lives of residents and enhance the attractiveness of these areas as vibrant places to live and work.

The NSW Government has committed \$200 million over the next two years for applications to support local infrastructure projects that will improve amenity and help sustain the social bonds at the heart of strong regional communities.

We will support projects that involve:

- **building new community facilities** (such as parks, playgrounds, walking and cycle pathways)
- **refurbishing existing local facilities** (such as community centres and libraries)
- **enhancing local parks and the supporting facilities** (such as kitchens and toilet blocks).

Local councils must consult with their communities to identify project proposals that meet community needs and aspirations. We will give priority to projects that provide local jobs and support local businesses.

HOW TO APPLY

The Stronger Country Communities Fund is available to all 92 NSW regional local government areas (outside Sydney, Newcastle and Wollongong), Lord Howe Island and the Unincorporated Far West. State government agencies and non-government organisations can submit eligible community infrastructure projects, in partnership with local councils.

2017 KEY DATES

There are three application tranches scheduled for 2017 in round one. (Councils will be informed which tranche they have been allocated. Councils must apply in the tranche which they have been assigned.)

The schedule is:

- **Tranche A applications**
open 7 July, close 9 August 2017
- **Tranche B applications**
open 16 August, close 13 September 2017
- **Tranche C applications**
open 20 September, close 18 October 2017

FOR MORE INFORMATION

www.nsw.gov.au/strongercountrycommunities



CS0188



The Stronger Country Communities Fund is investing in infrastructure projects in regional NSW communities to improve the lives of residents and enhance the attractiveness of these areas as vibrant places to live and work.

Q What kinds of projects are funded by the Stronger Country Communities Fund?

A Examples of suitable projects include:

- **building new community facilities** (such as parks, playgrounds, walking and cycle pathways)
- **refurbishing existing local facilities** (such as community centres and libraries)
- **enhancing local parks and the supporting facilities** (such as kitchens and toilet blocks).

We will give priority to projects that provide local jobs and support local businesses.

Q How much can we apply for?

A Each rural and regional local government area will receive a base allocation with additional funding calculated in accordance with population size and a loading that accounts for variation in costs of construction across NSW. The Stronger Country Communities Fund is seeking projects of at least \$100,000, but typically in the range of \$250,000 to \$1 million. Where there is a significant financial co-contribution, larger projects (above \$1 million) will be considered.

Q Do we need to make a co-contribution?

A No. Councils can apply for full funding but will need to contribute financially if their proposed project is a planned upgrade of existing infrastructure in a forward program of capital works project proposals or if the value of the project is above their allocated funding.

Q Who can apply?

A All 92 regional local government areas (outside Sydney, Newcastle and Wollongong), Lord Howe Island and the Unincorporated Far West are eligible to apply. State government agencies and non-government organisations can submit eligible community infrastructure projects, in partnership with local councils.

Q What community consultation is needed?

A Eligible councils are responsible for consulting with their communities and local MPs to identify projects that best meet the community's needs and aspirations. Evidence of consultation activities and findings will need to be provided.



CS0188



Q Can we submit an application for more than one project?

A Yes, you can apply for one project or a suite of projects, as long as the total stays in the range of funding (minimum \$100,000, generally between \$250,000 to \$1 million, or more than \$1 million where there is a significant financial co-contribution).

Q How do we apply?

A Review the guidelines and liaise with your eligible local council. Local councils are responsible for consulting with the community, prioritising projects and submitting applications.

Q When do applications open and close?

A For 2017 (Round 1), local government areas have been allocated to tranche A, B or C. You can only apply in your assigned call for application. The schedule is:

- **Tranche A applications**
open 7 July, close 9 August 2017
- **Tranche B applications**
open 16 August, close 13 September 2017
- **Tranche C applications**
open 20 September, close 18 October 2017

Dates for 2018 (round two) are yet to be advised.

Q How will the applications be assessed?

A The NSW Government will assess the applications through a process that covers:

- checking that projects are eligible and meet the program criteria
- evaluating evidence of community consultation carried out by the applicants.

FOR MORE INFORMATION

www.nsw.gov.au/strongercountrycommunities



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MESSAGE FROM THE DEPUTY PREMIER

The NSW Government has put this state in the strongest economic position in Australia. This has led to more money being invested in our regions than ever before.

Our \$73 billion record infrastructure investment agenda is already having a real impact in regional communities. The upgrade of the Pacific Highway is well underway, while other highways are also being improved and bridges replaced. New and upgraded hospitals have opened in Parkes, Byron Bay and Bega and new and improved schools are being designed and built.

After six years of responsible budget management and sound policy decisions such as the leasing of poles and wires, the NSW Government is in a position to create opportunities that will make a real difference to regional communities.

The Stronger Country Communities Fund will see \$200 million made available for applications over the next two years, with \$100 million available through the first round of funding, to make regional communities even better places to live and work. Each local government area in regional and rural NSW will have access to the funds, and every community will have the opportunity to receive their fair share.

Public facilities such as schools, libraries, parks, walking and cycle pathways, health centres, country halls and showgrounds contribute to the social fabric of our wonderful towns and regional cities, and help foster connectedness and town pride.

This NSW Government has made a strong commitment to regional NSW, spreading the benefits of our economic success across the state; ensuring that every town and every community can share in this record investment.

Regional communities demonstrate the very best of NSW and we want to enhance the strong sense of community that makes each town, village and regional city unique.

This is a once-in-a-generation opportunity for country communities to benefit from significant investment in our towns and regional cities.

I encourage communities to make the most of this opportunity, and I look forward to receiving proposals for projects that will make a real difference to our towns and regional centres.



The Hon John Barilaro
Deputy Premier
Minister for Regional NSW
Minister for Skills
Minister for Small Business



GUIDELINES

2

Stronger Country Communities Fund

The Stronger Country Communities Fund has been established by the NSW Government to help deliver local infrastructure projects to regional communities. The purpose of the fund is to provide the kind of infrastructure that improves the lives of local residents — from park-lands to health centres and community halls. This fund will also help regional communities across NSW continue to attract new residents and visitors.

The funds provided will allow residents, community groups and local and state government agencies to work together to deliver infrastructure that makes a real and lasting difference to the lives of people living in regional areas.

The NSW Government has committed \$200 million for applications over the next two years, with \$100 million available each year to regional local government areas.

To help support and create jobs in local areas, projects will be delivered using local providers wherever possible, based on competitive quotes.

Eligible applicants

The Stronger Country Communities Fund is available to all 92 regional local government areas, Lord Howe Island and the Unincorporated Far West. Regional local councils are those outside Sydney, Newcastle and Wollongong.

State government agencies and non-government organisations can submit eligible community infrastructure projects, in partnership with local councils.

Available funding

To ensure projects make a significant contribution to improving local communities, the NSW Government is seeking projects of at least \$100,000 and typically in the range of \$250,000 to \$1 million per project. Larger projects will be considered where there is significant financial co-contribution.

Applications will be called for on an annual basis over the next two years. Councils will be assigned a time frame during which they can apply. Projects submitted should be able to commence within a 12-month time period and ideally be complete within two years of funding approval.

Community consultation

Local governments are required to consult with their communities. It is recommended that each local government area submit projects that strongly reflect community preferences.



Projects must improve local infrastructure

The Stronger Country Communities Fund supports projects which improve local infrastructure. Examples include:

- building new community facilities to be shared by all within the community — such as parks, playgrounds, walking or cycle pathways
- refurbishing existing local facilities — such as schools and health centres, community centres, libraries
- enhancing local parks and the supporting facilities — such as kitchens and toilet blocks.

3



ELIGIBILITY

4

Eligible projects

The following information will be required.

- **Clear definition of project, purpose, scope, costs and who it shall benefit.**
- **Evidence or data** on how the project will help boost the livability of the local community. This might include consideration of how it will build more vibrant, sustainable and inclusive communities.
- **Supporting information** could include estimated take-up numbers, survey feedback or direct community feedback.
- Additional evidence could include how the proposal aligns with the **Council Community Strategic Plan**.
- **We are seeking projects of at least \$100,000 and typically in the range of \$250,000 to \$1 million.** Larger projects will be considered where there is significant financial co-contribution.
- **Deliverability.** Evidence that the project can commence within 12 months and ideally be complete and funds acquitted within two years of funding approval.
- **Evidence the project is cost effective** will be required including a clearly defined budget. At least two quotes should be provided. Projects must give consideration to the processes and procedures outlined in the capital expenditure review guidelines issued by the Office of Local Government.
- **Details about co-contribution.** Organisations will need to contribute if the project chosen is a planned upgrade of existing infrastructure in their forward program of capital works project proposals.
- **Details about the use of local suppliers.** Supporting data might include competitive quotes, how it will contribute to local employment and local skills development.
- **The capacity to maintain any new infrastructure funded.** Projects must be sustainable and be able to be operated and maintained beyond the funding period.

Ineligible projects

The Stronger Country Communities Fund is not to be used for:

- projects in ineligible locations
- maintenance that local governments already propose to fund in their forward programs of capital works, unless a co-contribution is proposed
- retrospective funding for work undertaken (funding is for new projects)
- ongoing staff or operational costs
- implementation costs of new councils
- marketing, branding, advertising, or product promotion
- projects less than \$100,000
- projects with exclusive private benefits
- maintenance of roads and bridges, water or sewerage
- projects previously receiving funding under other government programs
- projects that do not meet the eligibility requirements above (for example, if they cannot be completed within the funding period or are not well defined with a clear budget, and so on).



NEXT STEPS

If you are successful

Organisations must not make financial commitments for funded activities until funding agreements have been executed.

The funds must be spent on items or costs directly related to the project as specified in the application and funding agreement.

Organisations are required to pay back unspent funds or those funds which have not been spent in accordance with the funding agreement.

Requests for variations or changes to the project may be considered in limited circumstances. Changes or variations may be rejected or accepted subject to certain conditions.

Recipients will be given a three-week period to review, accept and return the signed funding agreement to the NSW Department of Industry.

The information provided in the funding application will be used to create:

- a funding and reporting schedule based on key milestones
- key performance indicators.

Information about projects may be used for material prepared by the NSW Government.





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Chairman

Item 5 Related Party Disclosure Policy

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems - CFO - internal

AUTHOR Manager, Finance

DATE 19 July 2017

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This draft Policy has been developed to provide guidance in complying with Section 413(3) of the *Local Government Act, 1993*, which requires Council to prepare its General Purpose Financial Statements in compliance with Australian Accounting Standards.

Australian Accounting Standard *AASB 124 Related Party Disclosures*, July 2015 requires that Council discloses Related Party Relationships and Transactions as well as Key Management Personnel (KMP) Compensation in its Annual Financial Statements.

POLICY IMPLICATIONS

This Policy will ensure that Gwydir Shire Council's financial statements contain the necessary related party disclosures thereby ensuring transparency in dealings and their effect on Council's financial reports. These disclosures draw attention to the possibility that Council's financial position and profit or loss may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

The purpose of this Policy is to define the parameters for Related Party Relationships and the level of disclosure and reporting required for Council to achieve compliance with the Australian Accounting Standard AASB 124, and to ensure that Council's Related Party Relationships are disclosed, irrespective of whether there have been transactions between them.

OFFICER RECOMMENDATION

THAT the Related Party Disclosure Policy is adopted.

ATTACHMENTS

This is page number 31 of the minutes of the Ordinary Meeting held on Thursday 27 July 2017

Chairman

AT- Related Party Disclosure Policy

**COUNCIL RESOLUTION:
MINUTE 223/17**

THAT the Related Party Disclosure Policy is adopted.

(Moved Cr Young, seconded Cr Dixon OAM)



RELATED PARTY DISCLOSURE POLICY

DEPARTMENT	Finance
RESPONSIBLE MANAGER	Finance Manager
DATE ADOPTED	2017
TRIM REFERENCE	Trim 17/13825
VERSION NO	1.0

REVISION RECORD

Date	Version	Description

Related Party Disclosure Policy

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Related Party Disclosure Policy

1. Background

This Policy has been developed to provide guidance in complying with the *Local Government Act, 1993*, section 413(3), which requires Council to prepare its General Purpose Financial Statements in compliance with Australian Accounting Standards. The relevant Standard for the purpose of this Policy is *AASB 124 Related Party Disclosures*, July 2015 (AASB 124). Council is required to disclose Related Party Relationships and Transactions as well as Key Management Personnel (KMP) Compensation in its Annual Financial Statements.

2. Objective

The objective of this policy is to ensure that Gwydir Shire Council's financial statements contain the necessary related party disclosures, thereby ensuring transparency in dealings and their effect on Council's financial reports. These disclosures draw attention to the possibility that Council's financial position and profit or loss may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

3. Purpose

The purpose of this policy is to:

1. Define the parameters for Related Party Relationships and the level of disclosure and reporting required for Council to achieve compliance with the Australian Accounting Standard AASB 124
2. Ensure that Council's Related Party Relationships are disclosed, irrespective of whether there have been transactions between them

4. Scope

This Policy assists in:

- Identifying related parties and relevant transactions
- Identifying outstanding balances, including commitments, between Council and its related parties
- Establishing systems to capture and record the Related Party Transactions and information about those transactions
- Identifying the circumstances in which disclosure of the above are required
- Determining the disclosures to be made about those items in the general purpose financial statements

Related Party Disclosure Policy

5. Definitions

Key Management Personnel (KMP) - is a person(s) having authority and responsibility for planning, directing and controlling the activities of Council.

Specifically, KMP of Council are:

- Councillors
- General Manager
- Directors and Senior Managers reporting to the General Manager

Close Family Members of KMP - are those family members who may be expected to influence, or be influenced by, that person in their dealings with Council and include:

- That person's children and spouse or domestic partner
- Children of that person's spouse or domestic partner
- Dependants of that person or person's spouse or domestic partner

Ordinary Citizen Transaction – a transaction that an ordinary citizen of the community would undertake in the ordinary course of business with Council.

Examples of ordinary citizen transactions assessed to be not material in nature are:

- paying rates and utility charges
- using Council's public facilities after paying the corresponding fees

Related Party - is a person or entity that is related to the entity that is preparing its financial statements.

Examples of related parties of Council are:

- Council subsidiaries
- KMP
- Close family members of KMP
- Entities or persons that are controlled or jointly controlled by KMP or their close family members

Related Party Transaction – is a transfer of resources, services or obligations between Council and a related party, regardless of whether a price is charged.

Examples of related party transactions are:-

- Purchases or sales of goods
- Purchases or sales of property and other assets
- Rendering or receiving of services
- Leases
- Transfers under licence agreements

Related Party Disclosure Policy

- Transfers under finance arrangements (including loans and equity contributions in cash or in kind)
- Provision of guarantees or collateral
- Commitments to do something if a particular event occurs or does not occur in the future
- Settlement of liabilities on behalf of Council or by Council on behalf of that related party

6. AASB 124 Related Party Disclosure Requirements

6.1 Disclosures

To comply with AASB 124, Council will make the following disclosures in its General Purpose Financial Statements:

- a) Relationships between Council and its subsidiaries, irrespective of whether there have been transactions between them.
- b) Key Management Personnel (KMP) compensation for the following categories:
 - (i) Short-term employee benefits
 - (ii) Post-employment benefits
 - (iii) Other long-term benefits
 - (iv) Termination benefits
 - (v) Share-based payment
- c) Amounts incurred by Council for the provision of KMP services provided by a separate management entity.
- d) The disclosures required in section 6.2 for related party transactions shall be made separately for:
 - (i) Council Subsidiaries
 - (ii) Associates of Council
 - (iii) Joint ventures in which Council is a joint venturer
 - (iv) Council's KMP
 - (v) Other related parties such as:
 - Close family member of a Council KMP
 - Entities controlled or jointly controlled by a Council KMP or by a close family member of a Council KMP
 - Other entities as specified in AASB 124, paragraph 9(b)

6.2 Disclosed Information

Council will disclose the following information in their General Purpose Financial Statements:

- a) The nature of the Related Party Relationship
- b) Relevant information about the transaction including:
 - (i) The amount of the transactions
 - (ii) The amount of outstanding balances, including commitments
 - (iii) Their terms and conditions, including whether they are secured, the nature of the consideration to be provided in settlement

Related Party Disclosure Policy

- (iv) Details of any guarantees given or received
- (v) Provisions for doubtful debts related to the amount of outstanding balances
- (vi) The expense recognised during the period in respect of bad or doubtful debts due from related parties

For items of a similar nature, Council will disclose in aggregate except when separate disclosure is necessary for an understanding of the effects of related party transactions on Council's General Purpose Financial Statements.

7. Identifying Related Party Relationships and Transactions

7.1 Identification

The Finance Manager is responsible for identifying Council subsidiaries, associates and joint ventures (incorporated and unincorporated) from the Related Entities Register.

7.2 Control or Joint Control

The Finance Manager is responsible for determining when Council has control or joint control of an entity, by applying Australian Accounting Standards AASB 10 Consolidated Financial Statements and AASB 11 Joint Arrangements.

7.3 Associate or Joint Venture

The Finance Manager is responsible for determining whether an entity is an associate or, in a joint venture with Council or a Council subsidiary by applying AASB 128 Investments in Associates and Joint Ventures.

7.4 Information Extraction

The Finance Manager is responsible for investigating, identifying and extracting information against each related party transaction in Council's business system for the purpose of recording the related party transactions and associated information in a Related Party Transaction Register (*Attachment 1*).

7.5 Manual Investigation and Recording of Information

For related party transactions that are not captured by Council's business systems, the Finance Manager is responsible for manually reviewing the transactional documentation and record the information specified for the subject transaction in the register of related party transactions.

8. Identifying Key Management Personnel (KMP) and their Close Family Members

The method for identifying the close family members and associated entities of KMP will be by KMP self-assessment. KMP have an ongoing responsibility to advise Council immediately of any related party transactions. The preferred method of reporting is for KMP to provide details of related parties and related party transactions to the Responsible Accounting Officer.

Related Party Disclosure Policy

Information provided will be reviewed in accordance with the Council's operational requirements.

The Finance Manager is responsible for identifying and extracting related party transactions in Council's business systems for the purpose of recording the related party transactions and associated information in a register of related party transactions.

8.1 Related Party Disclosures

KMP must notify Council of any existing or potential related party transactions between Council and either themselves, their close family members or entities controlled or jointly controlled by them or any of their close family members, to the Finance Manager by no later than the following periods during a financial year:

- a) 30 days after the commencement of the application of this policy
- b) 30 days after a KMP commences their term or employment with Council
- c) 30 November each year
- d) 30 June each year

A Related Party Transaction Disclosure and Notification form (**Attachments 2 and 3**) must be provided by the Finance Manager to KMP of any existing or potential related party transactions between Council and either themselves, their close family members or entities controlled or jointly controlled by them or any of their close family members by no later than 30 June each financial year.

9. Register of Related Party Transactions

9.1 Maintain a Register

The Finance Manager is responsible for maintaining and keeping up to date a register of related party transactions that captures and records the information specified in Section 6.2 for each existing or potential related party transaction (including ordinary citizen transactions assessed as being material in nature) during a financial year.

9.2 Contents of a Register

The contents of the register of related party transactions must detail for each related party transaction:

- a) the description of the related party transaction
- b) the name of the related party
- c) the nature of the related party's relationship with Council
- d) whether the notified related party transaction is existing or potential
- e) a description of the transactional documents that are the subject of the related party transaction
- f) the information specified in Section 6.2

Related Party Disclosure Policy

The Finance Manager is responsible for ensuring that the information specified in Section 6.2 is disclosed in Council's Financial Statements.

10.Exemptions

The following transactions which are considered to be at arm's length and in the ordinary course of carrying out Council's functions and activities are not required to be disclosed:

- Paying of rates and utility charges
- Using Council's public facilities after paying the corresponding fees
- Mayor and Councillor expenses incurred and facilities provided during the financial year under Council's *Mayor and Councillors Travelling Expenses and Other Assistance Policy*.

11.Information Privacy

Collection and storage of personal information is governed by the *Privacy and Personal Information Protection Act 1998*. Information provided by KMP and other related parties shall be held for the purpose of compliance with Council's legal obligations and shall be disclosed where required for compliance or legal reasons only.

12.Policy Review

A review of KMP's and their related parties will be completed on adoption of this policy and then at intervals not exceeding six months.

This policy will also be reviewed when any of the following occur:

- corporate restructure
- the related legislation/documents are amended or replaced as a result of changes to the Office of Local Government Local Government Code of Accounting Practice and Financial Reporting
- changes to AASB 124

13.Legislative References

- *Local Government Act 1993*
- *Privacy and Personal Information Protection Act 1998*
- Australian Accounting Standard 124 – Related Party Disclosures
- Australian Accounting Standard 10 – Consolidated Financial Statements
- Australian Accounting Standard 11 – Joint Arrangements
- Australian Accounting Standard 128 – Investments in Associates and Joint Ventures

(To be completed by Council's Finance Manager)

[illegible]

Position of KMP _____

Please complete the table below for each Related Party Transaction with Council that you or a close member of your family, or an entity related to you or a close member of your family has previously entered into and which will continue in the _____ financial year, or is reasonably likely to enter into in the _____ financial year.

[illegible]

Related Party Disclosure Policy

ATTACHMENT 3

NOTIFICATION

(Full Name),

(Position) notify that to the best of my knowledge as at the date of this notification, the above list includes all existing and potential related party transactions with Council involving myself, close members of my family, or entities controlled or jointly controlled by me or close members of my family, relevant to the financial year.

I make this notification after reading the Related Party Disclosures Policy provided by Gwydir Shire Council which details the meaning of the words "related party", "related party transaction", "close members of family", and the purposes for which this information will be used and disclosed.

I permit the Finance Manager and other authorised Council recipients to access the register of interests of me and persons related to me and to use the information for the purpose specified in that policy.

Signature of Key Management Personnel

Date

Item 6 Monthly Investment and Rates Collection Report for June 2017

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems - CFO - internal

AUTHOR Manager, Finance

DATE 19 July 2017

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments as at the end of the previous month.

BACKGROUND

In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council's funds invested as at 30th June 2017.

Direct Investments

Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value
NAB	2017.10.	NAB	AA	TD	21-08-17	2.53%	\$1,000,000.00
NAB	2017.12	NAB	AA	TD	26-07-17	2.56%	\$1,000,000.00
NAB	2017.13	NAB	AA	TD	5-10-17	2.00%	\$1,000,000.00
NAB	2017.14	NAB	AA	TD	8-01-18	2.45%	\$1,000,000.00
Grand Total							\$4,000,000.00

Managed Funds

Fund	Investment Horizon	Type	3 Mth Avg Yield	Current Value
NECU Interest Maximiser	At Call	Cash	3.20%	\$232,408.07
Tcorp Cash Fund	At Call	Cash		\$2,110,713.02
Tcorp Medium Term Fund	At Call	Cash		\$1,018,102.45
Grand Total				\$3,361,223.54

Total Investments

Direct Investments	\$4,000,000.00
Managed Funds	\$3,361,223.54
Grand Total	\$7,361,223.54

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Chairman

Cash and Investments

Total Investments

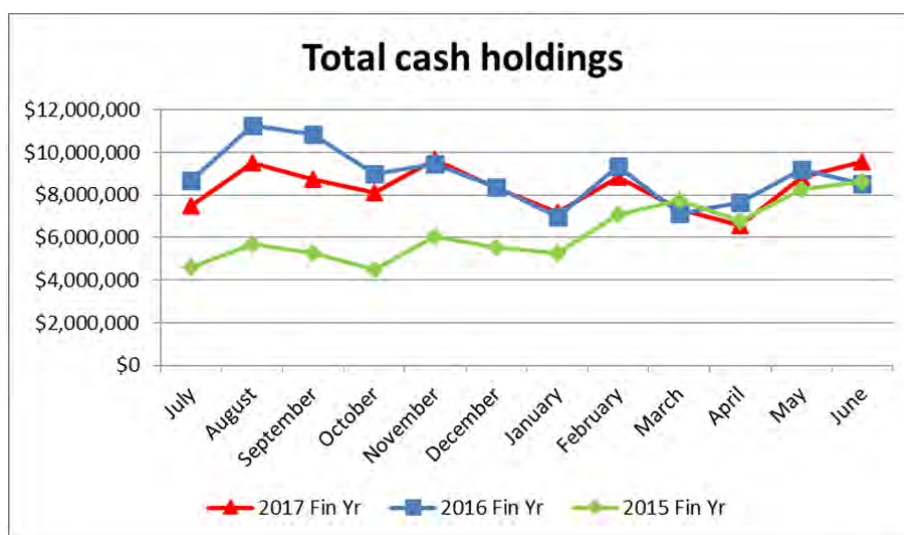
Direct Investments	\$4,000,000.00
Managed Funds	\$3,361,223.54
Grand Total Investments	\$7,361,223.54

Total Cash and Investments

Investments	\$7,361,223.54
Cash at bank	\$ 2,213,111.18
Grand Total Cash and Investments	\$9,574,334.72

General Fund Cash

Total cash and investments	\$9,574,334.72
LESS:	
Water fund*	-\$1,028,103.20
Sewer fund*	-\$3,002,024.82
Waste fund*	-\$2,017,517.78
Other restrictions:	
Employee leave entitlements*	-\$420,000.00
Carry over works in progress*	\$0.00
Asset replacement*	\$0.00
Bonds and deposits	-\$391,000.00
Unexpended grants*	-\$387,000.00
Developer contributions	-\$316,000.00
*These figures may change with end of year processing	
Discretionary General Fund Cash	\$2,012,688.92



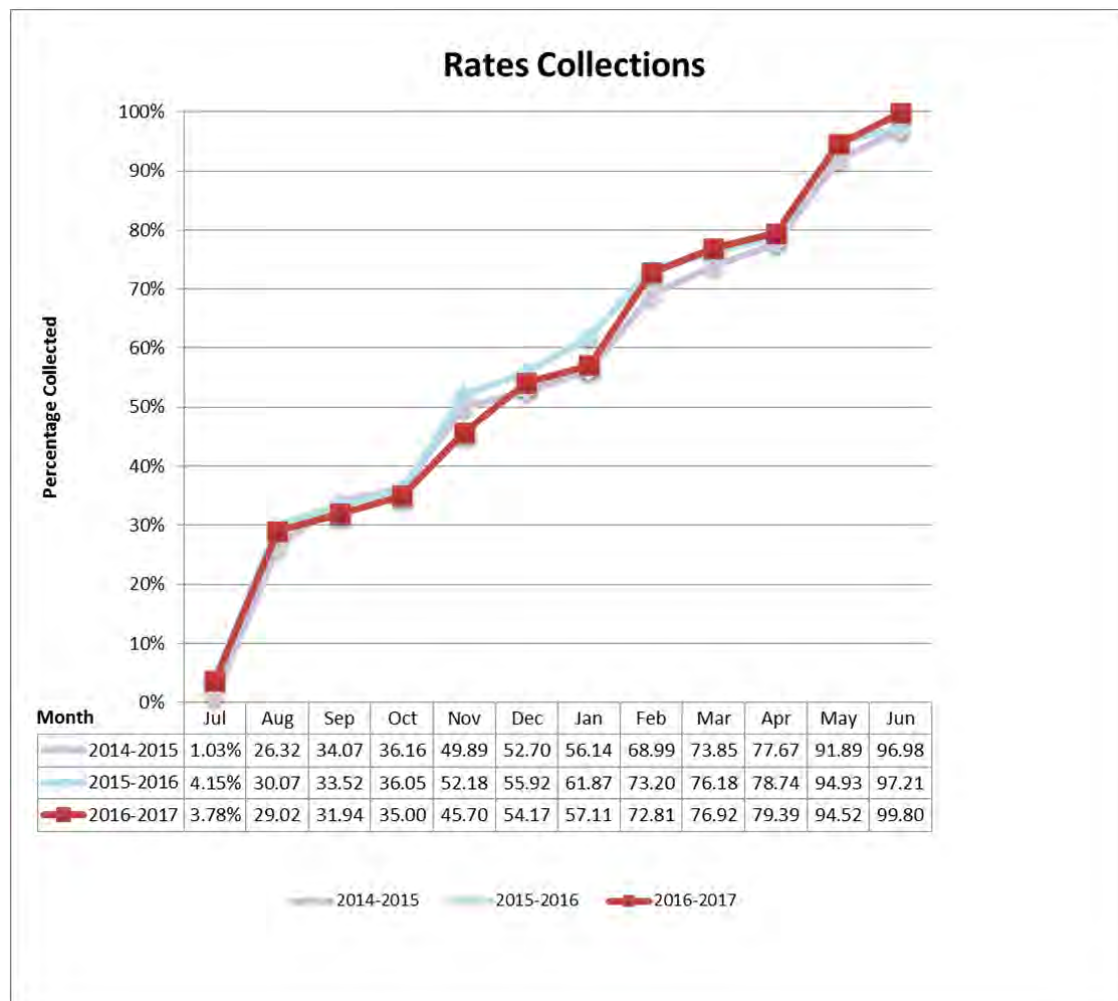
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Chairman

I, Helen Thomas, Finance Manager and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council's investments have been made in accordance with the *Local Government Act 1993, Local Government (General) Regulation 2005* and Council's Investment Policy (F.01.03), as amended.

RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 30th June 2017.



OFFICER RECOMMENDATION

THAT the monthly Investment and Rates Collection report for June 2017 be received

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Chairman

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 224/17**

THAT the monthly Investment and Rates Collection report for June 2017 be received.

FURTHER that the Council notes the intention of the Regional Australia Bank to reduce access days within the Shire’s branches.

FURTHER that a letter be written to the Regional Australia Bank requesting that it consults with its customers regarding the most appropriate days to be open and that its ATMs be stocked appropriately to meet demand especially during periods of anticipated heavy use (Ref: 225/17).

(Moved Cr Coulton, seconded Cr Galvin)

**Item 7 Development and Environmental Services Monthly Report
for June 2017**

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 3.1.1 Encourage respectful planning, balanced growth
and good design - ED - external

AUTHOR Director Development and
Environmental Services

DATE 20 July 2017

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

A report by the Director, Development and Environmental Services on the activities of the Department including Development Applications, Construction and Complying Development Certificates issued by Council for the month of June 2017.

COMMENT

1. DEVELOPMENT

The Department continues to receive enquiries and provide advice on a range of planning and building matters including:

- Subdivision
- Dwelling entitlements
- Minor structure construction e.g. sheds
- Commercial opportunities and construction
- Basix (Building Sustainability Index)
- Bushfire requirements
- Building construction standards and requirements
- Stormwater
- Licensing and owner builder requirements
- Fees and charges
- Planning certificates

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Chairman

The following Development (D/A)/Complying Development (CDC) and Construction Certificate (C/C) applications have been approved for the month.

No.	Property Description	Development/ Work	\$	D/A	C/C	CDC
5/2017	Lots 3 & 7 DP 754837 4226 Copeton Dam Road Bundarra	5 Lot Subdivision	-	✓	-	-
16/2017	Lot 125 DP 39624 3582 Elcombe Road Bingara	Dwelling	\$334,423	✓	-	-
17/2017	Various Lots North Star Road North Star	North Star Motorcycle Trail Ride	\$35,000	✓	-	-
19/2017	Lot 8 Sec 54 DP 759052 36 Hope Street Wialda	RFS Sign	\$7,500	✓	✓	-
25/2017	Lot 52 DP 754828 96 Butlers Road Bingara	Dwelling	\$246,000	✓	-	-
2/2017	Lot 5 Sec 36 DP 759052 73 Hope Street Wialda	Dwelling Additions	\$39,600	-	-	✓

The following Development (D/A)/Complying Development (CDC) and Construction Certificate (C/C) applications remain outstanding for the month.

DA, CC and CDC	Property Description and Description of Work	Reason	D/A	C/C	CDC
35/2015	3533 Copeton Dam Road Copeton - Extension of existing Caravan & Camping Facilities	Request Addition Information from Applicant	✓	-	-
26/2016	21-23 Maitland Street Bingara - Continued Use of ATM	Current	✓	-	-
49/2016	1470 North Star Road Wialda - Continued Occupation/Use of Worker Accommodation	Current	✓	-	-
10/2017	1895 Adams Scrub Road Wialda Rail - Quarry	Current	✓	-	-
12/2017	556 Onus Road Copeton - Whelping Shed	Notification of Neighbours	✓	✓	-
15/2017	9 White Street Bingara - Dwelling	Current	✓	✓	-
18/2017	18 Gwydir Terrace Bingara - Small Dwelling	Current	✓	✓	-
20/2017	6 Gwydir Street Bingara - Dwelling Additions	Current	✓	✓	-
21/2017	36 Gragin Road Wialda - Garage	Current	✓	✓	-
22/2017	63 Maitland Street Bingara - New Fuel Tank	Requesting Additional Information	✓	✓	-
23/2017	118 Stephen Street Wialda - Workers Accommodation	Current	✓	-	-
24/2017	1004 Adams Scrub Road Delungra - Quarry	Advertising & Notification	✓	-	-
26/2017	112 Maitland Street Bingara - Dwelling	Current	✓	✓	-
27/2017	51 Hope Street Wialda - Hotel Accommodation	Notification	✓	✓	-

There were no Development (D/A)/Complying Development (CDC) or Construction Certificate (C/C) applications approved and not previously reported to Council for the month.

There were no Development (D/A)/Complying Development (CDC) and Construction Certificate (C/C) applications refused(R)/ withdrawn (W)/ Cancelled (C) for the month.

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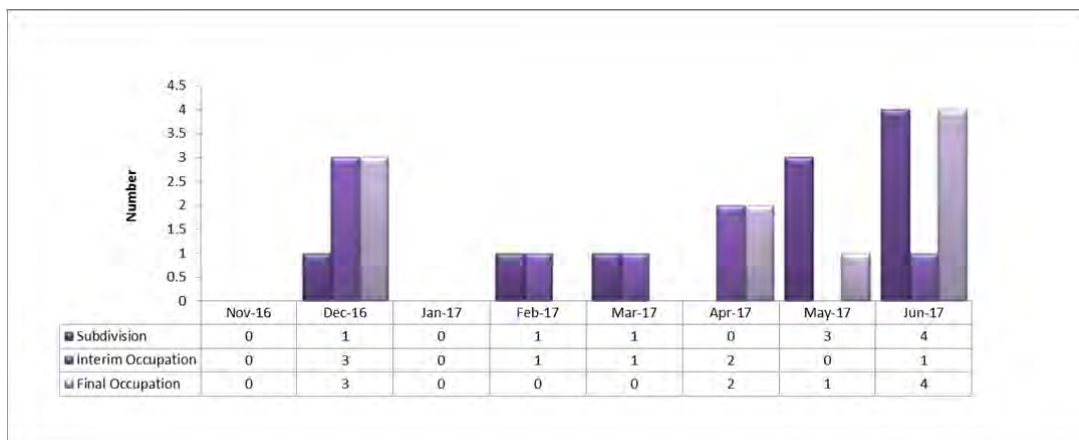
Chairman

There following Complying Development (CDC) and/or Construction Certificate (C/C) applications were approved by a Private Certifier and lodged with Council during the month.

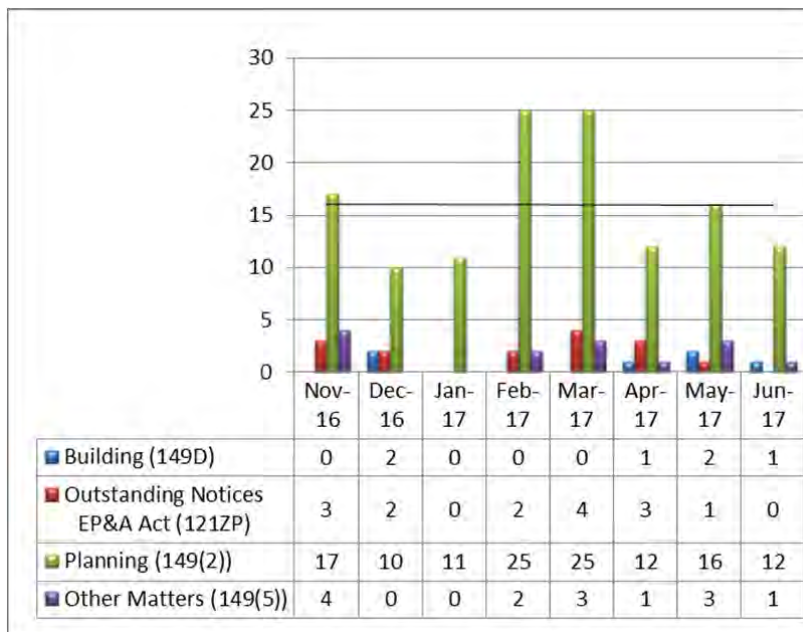
No.	Property Description	Development/ Work	\$	D/A	C/C	CDC
6/2017	Lot 43 DP 751091 929 Fairford Road Warialda	Rural Workers Cottage	\$177,890	-	✓	-
11/2017	Lot 15 DP 754832 1273 Reserve Creek Road Delunga	Rural Workers Cottage	\$154,036	-	✓	-

There were no Development (D/A) and Complying Development (CDC) applications determined where there has been a variation in standards under SEPP 1 or clause 4.6 of Gwydir Local Environmental Plan 2013 for the month.

The following graph shows Development Certificates issued for June compared to the previous seven (7) months.



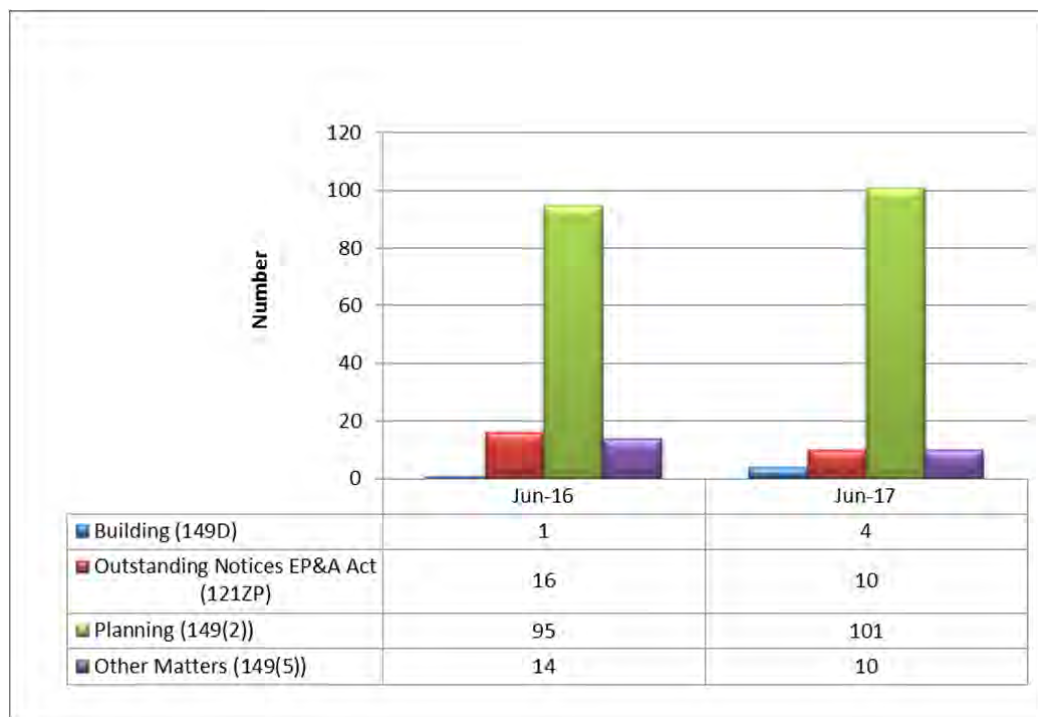
The following graph shows Conveyancing Certificates issued for June compared to the previous seven (7) months.



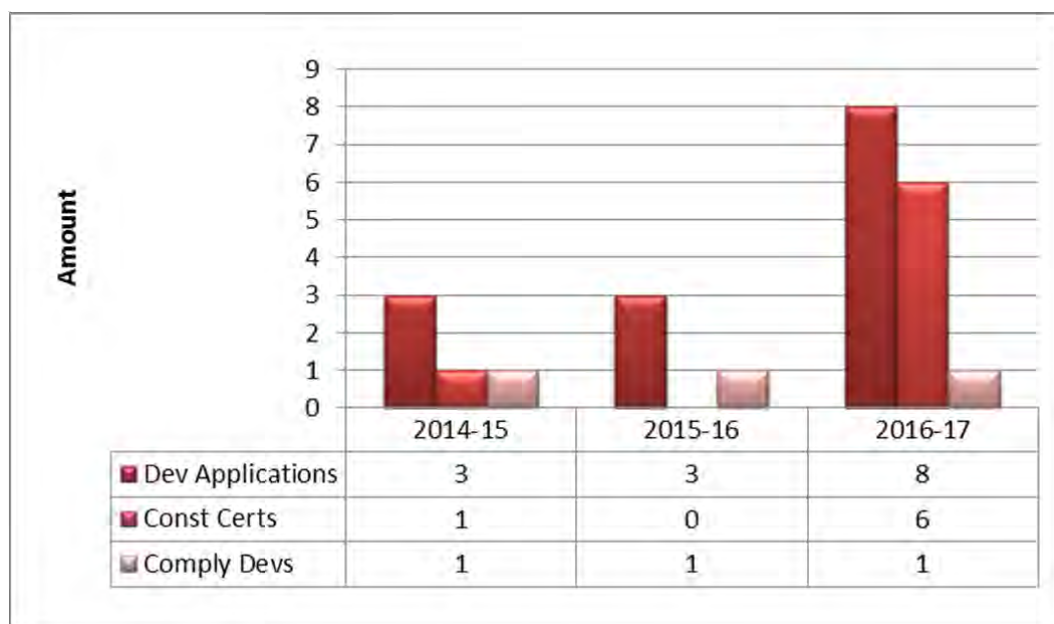
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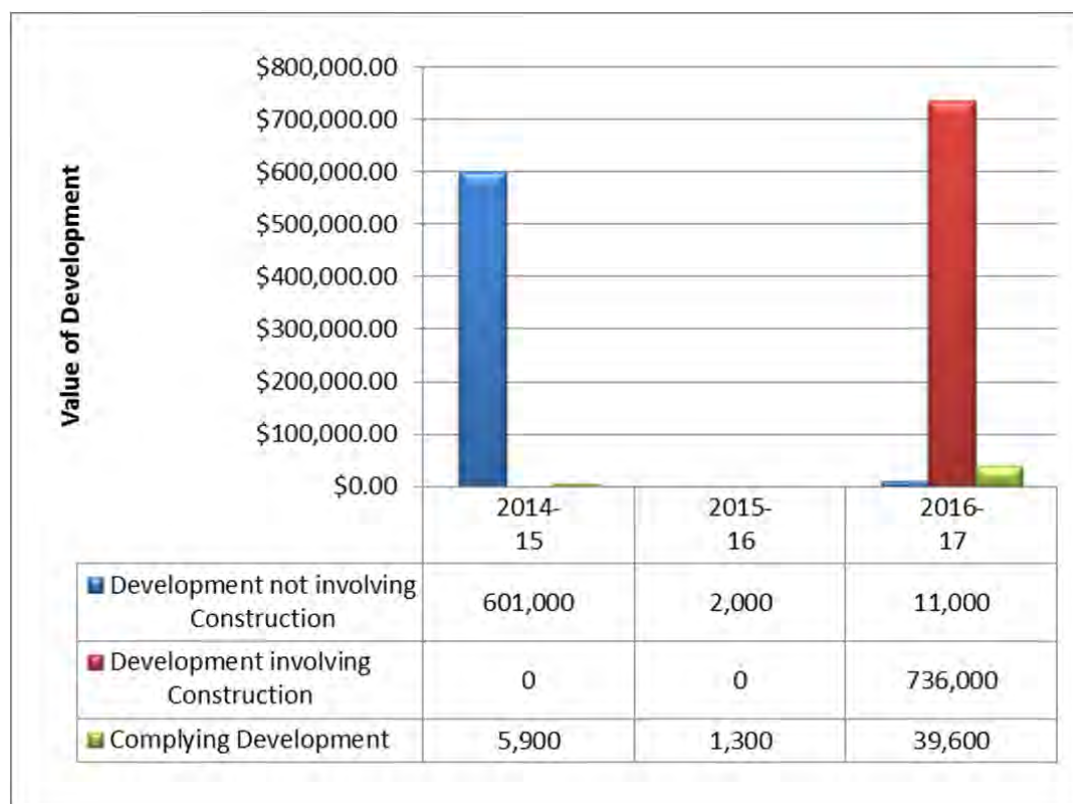
The following graph shows the number of Conveyancing Certificates issued up to and including the month of June 2017 compared with the same period in 2016.



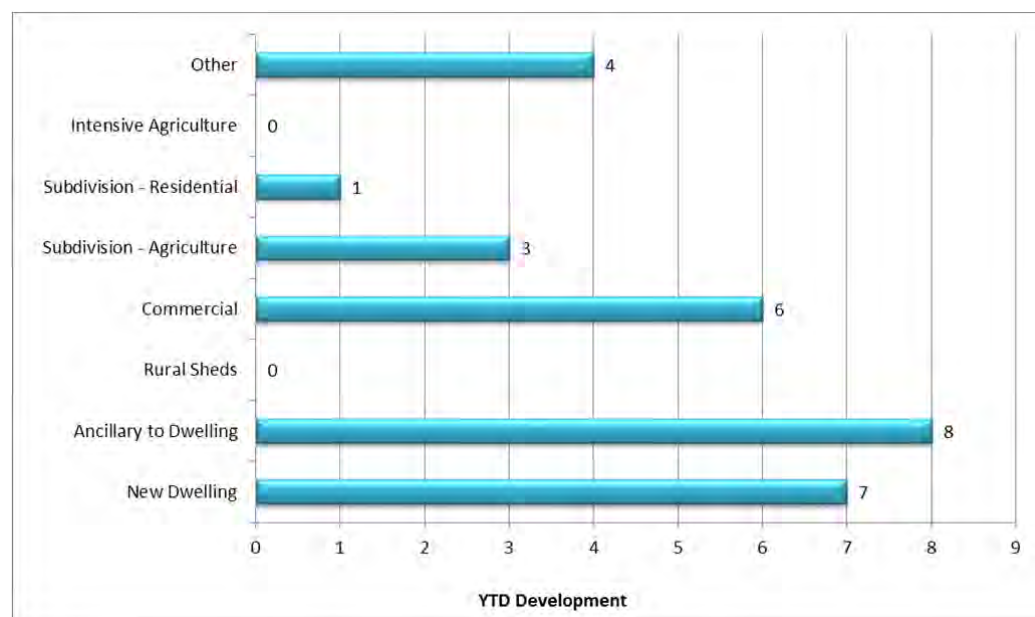
The table below shows a comparison between applications lodged for the month of June 2017 compared to the last two years (excluding private certifier lodged applications).



The table below shows a comparison between the values of lodged for the month of June 2017 compared to the last two years (excluding private certifier lodged applications).



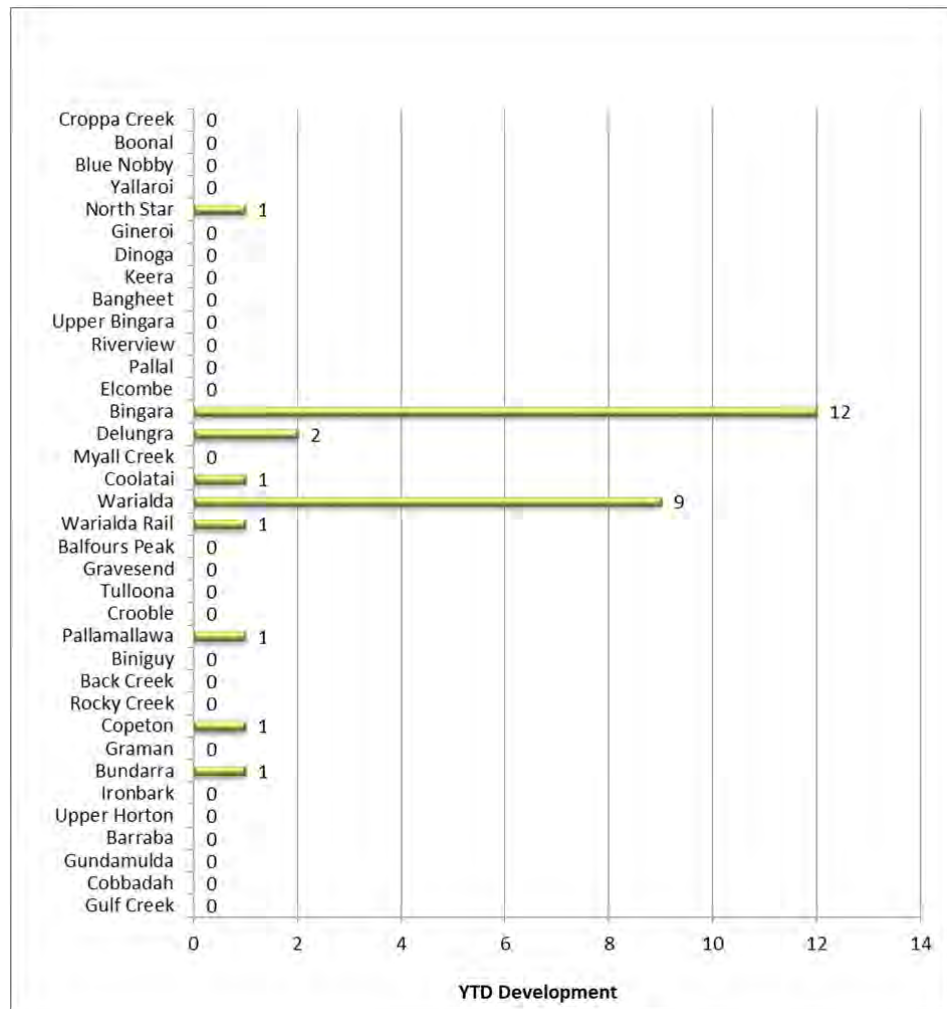
Development Applications received by Type (includes private certifier lodged applications)



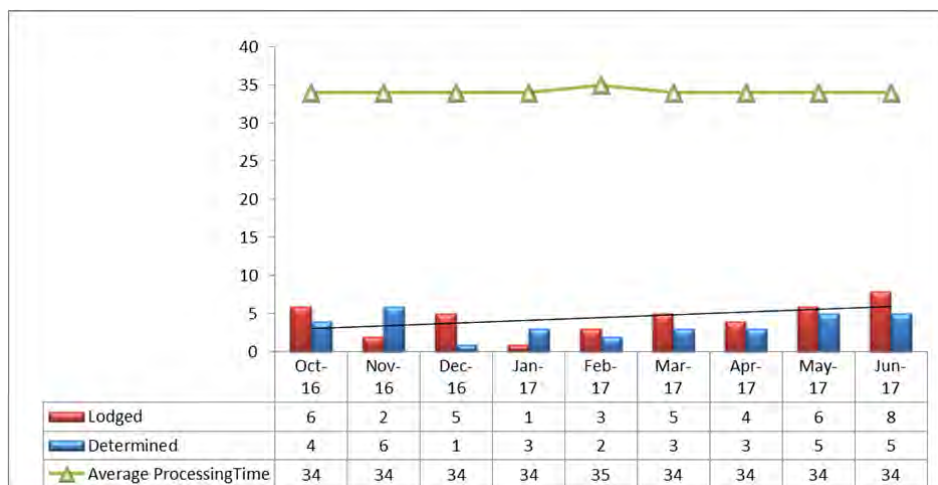
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Development Applications Received by locality (includes private certifier lodged applications)



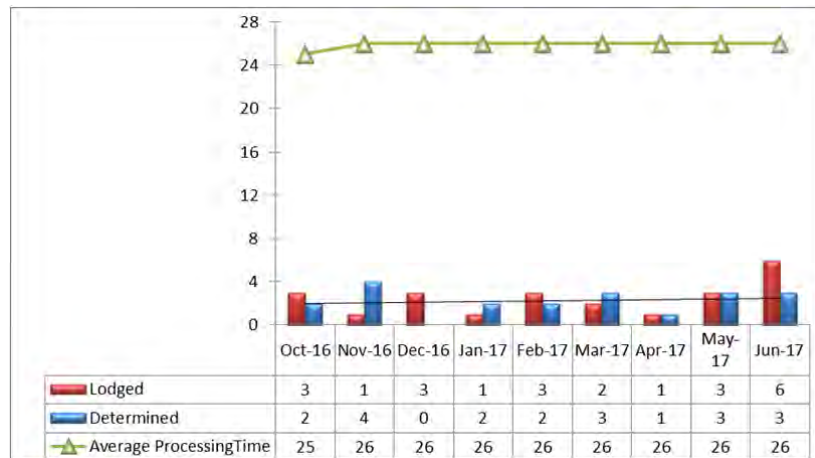
Development Applications – nine (9) months



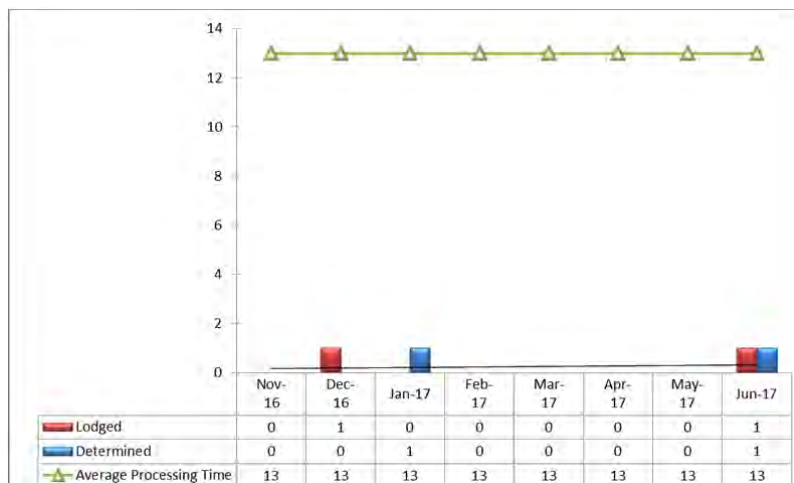
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Construction Certificates – nine (9) months (excludes private certifier lodged and approved applications)



Complying Development Applications – nine (9) months (excludes private certifier lodged and approved applications)



1.1 CRM – Planning and Development

Older	Current	Actioned	Unactioned
3	-	1	2

2. ILLEGAL ACTIVITY

ACTIVITY	No	ACTION TAKEN					
		Inspected	Notice Sent	Application/ Certificate Lodged	Penalty Notice	Legal Action	Refer to Council
Development							
Building/Plumbing/ Drainage							
Health/Animals	5	5	4		1		
Environment							

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2.1 CRM - Illegal Activity

Older	Current	Actioned	Unactioned
1	1	-	2

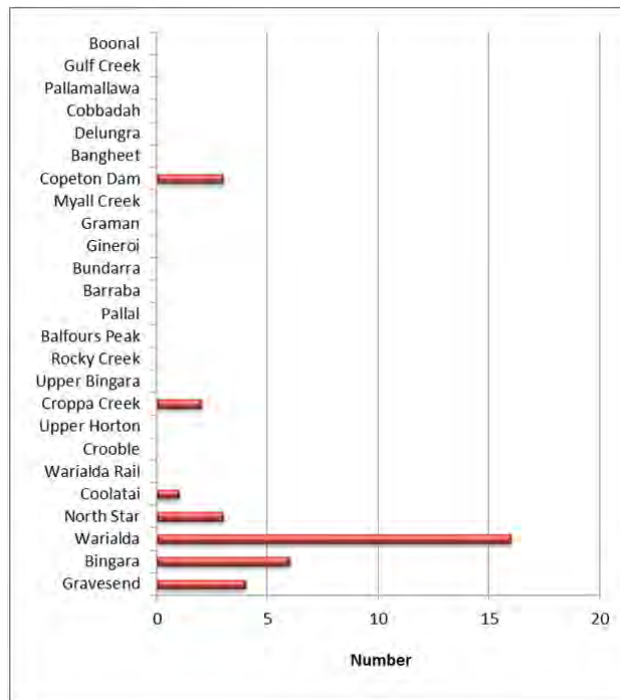
3. HEALTH

The Department continues to receive enquiries and provide advice on a range of health matters including

- Design and installation of on-site sewerage management systems
- Overgrown properties
- Food premises design and fit-out
- Food handling practices
- Mobile food vendors
- Licensing
- Water carting
- Plumbing and drainage - design and installation

3.1 Water Surveillance

The Department continues to carry out routine weekly microbiological sampling of the water supply in the towns of Warialda and Bingara, fortnightly sampling of Gravesend and monthly sampling at North Star.

3.2 Health Related Inspections for June 2017

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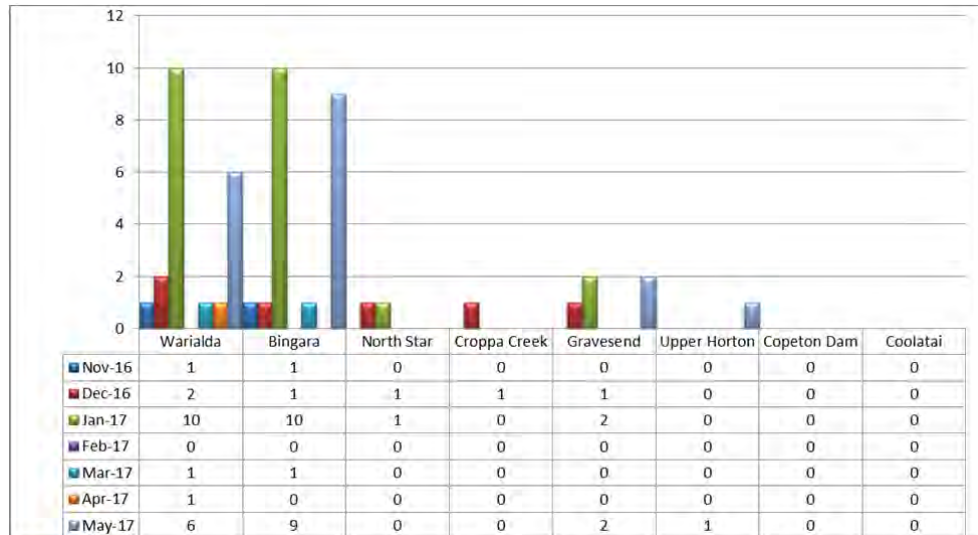
3.3 Swimming Pool Inspections

The Department continues to carry out swimming pool compliance inspections.

3.4 Cemeteries

Both Warialda and Bingara Cemeteries continued to be maintained.

3.5 Food Premise Inspections/Re-inspections

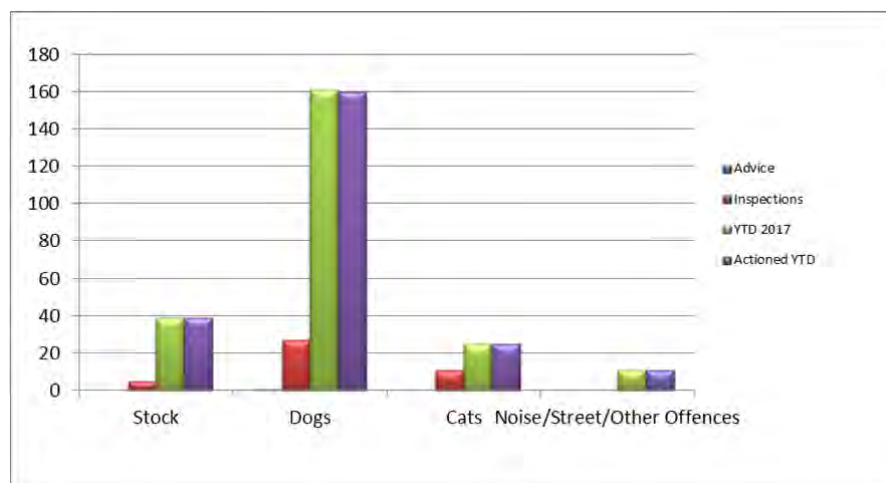


3.6 CRM – Health Other

Older	Current	Actioned	Unactioned
3	1	3	1

3.7 Compliance and Regulatory Control

Council received complaints regarding roaming stock and dogs, noise, the keeping of animals and other concerns during the month of June 2017. These are investigated and actioned as necessary and are detailed in the following table including year to date and actioned totals:



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Council has four (4) cat and two (2) dog cage traps available for use by residents who are experiencing problems with stray feral and companion animals. Traps are normally kept by residents for a period of 4 - 7 days at a time.

During this period four cat cages have been utilised by residents though out the shire.

3.8 CRM - Animals

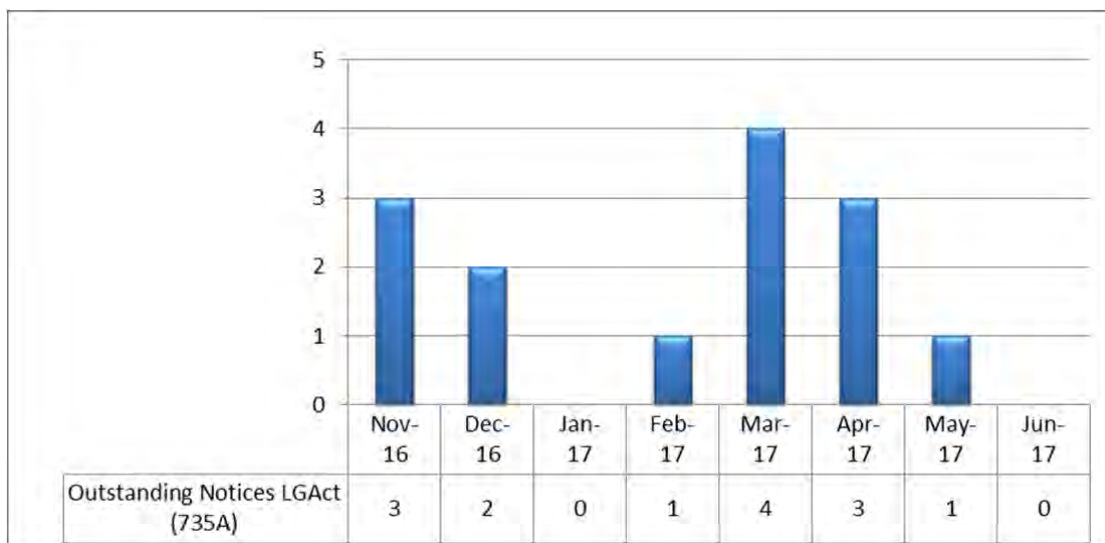
Older	Current	Actioned	Unactioned
7	1	7	1

4. ENVIRONMENTAL

The Department continues to receive enquiries and provide advice on a range of environmental matters including:

- Air and water pollution
- Noise pollution
- Littering
- Legislation

The following table shows the number of certificates issued in June 2017 compared to the preceding seven (7) months



4.1 CRM – Environment

Older	Current	Actioned	Unactioned
3	-	2	1

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4.2 Waste Services

4.2.1 Waste Collection

Warialda

Scheduled kerbside collection service was carried out during the period.
There were no incidents or complaints for this period.

Bingara

Scheduled kerbside collection service was carried out during the period.
There were no incidents or complaints for this period.

Gravesend

Scheduled kerbside collection service was carried out during the period.
There were no incidents or complaints for this period.

North Star

Scheduled kerbside collection service was carried out during the period.
There were no incidents or complaints for this period.

Warialda Rail

Scheduled kerbside collection service was carried out during the period.
There were no incidents or complaints for this period.

Croppa Creek

Scheduled kerbside collection service was carried out during the period.
There were no incidents or complaints for this period.

RMS Rest Area Bins

Scheduled collections were carried out during the period. There were no issues reported.

4.2.2 Recycling

Scheduled kerbside collection service was carried out during the period.
There were no incidents/complaints for this period.

Council continues to make available compost bins, aerators and worm farms for purchase by members of the community.

4.2.3 All Waste Recovery Centres and Landfills Maintenance

All Waste Recovery Centres in the Shire continue to be supervised/monitored and maintained. Staff continues to make changes to the site layout and signage to improve onsite operation and access for residents unloading waste and recyclable materials.

4.2.4 Green Waste

Scheduled kerbside collection service was carried out during the period.
There were no incidents/complaints for this period.

There was no in house chipping for the month.

Council is continuing to supply mulch from chipped green waste to residents.

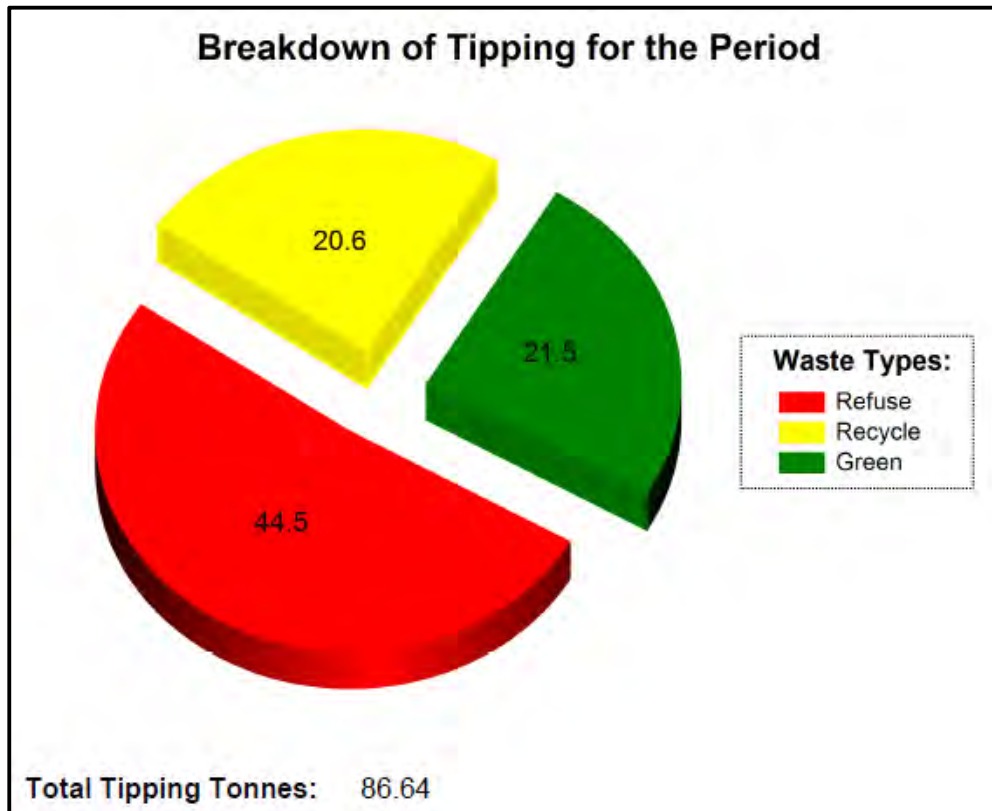
4.2.5 Recycled Steel

Steel continues to be stockpiled for collection at the Bingara and Warialda Waste Recovery Centre.

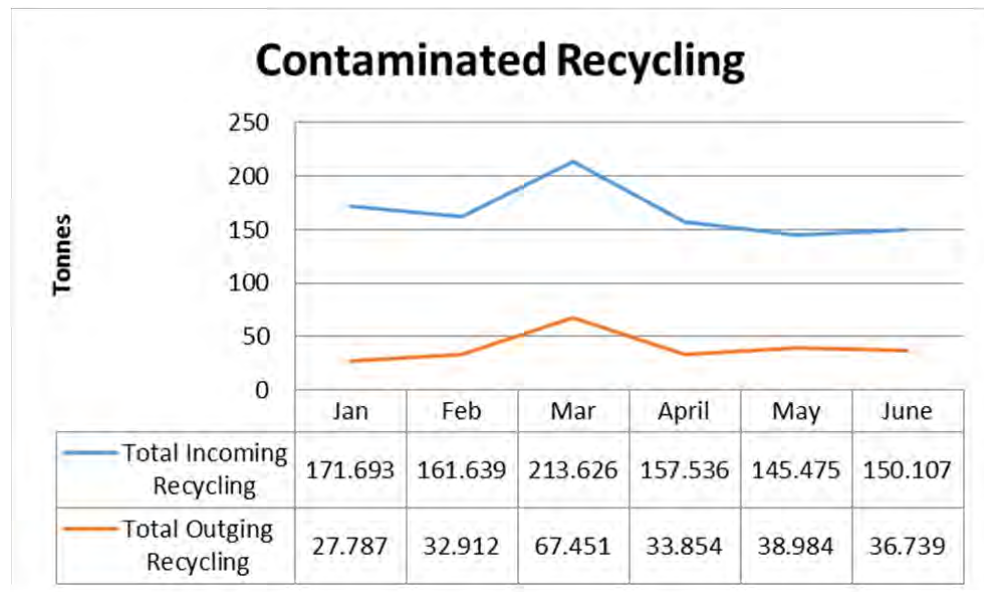
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4.3 Breakdown of Waste Collection for June 2017



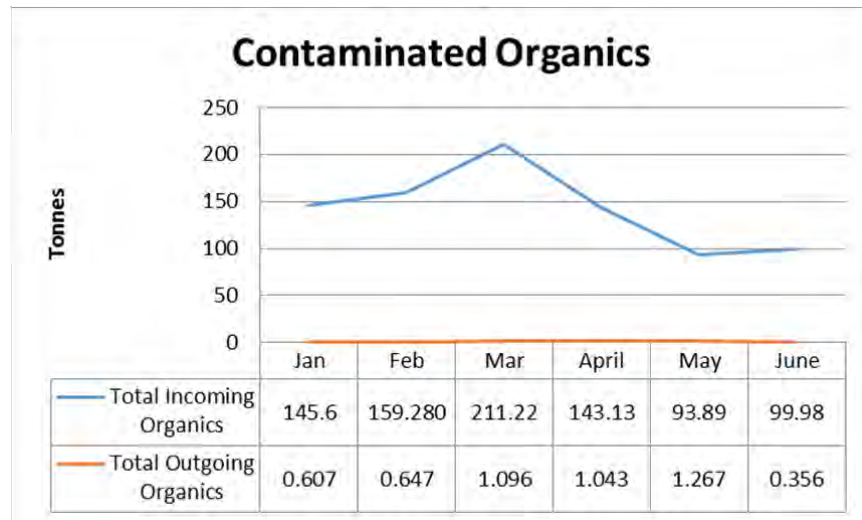
4.4 Recycling Contamination June 2017



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4.5 Organics Contamination June 2017



4.7 CRM – Waste

Older	Current	Actioned	Unactioned
2	1	2	1

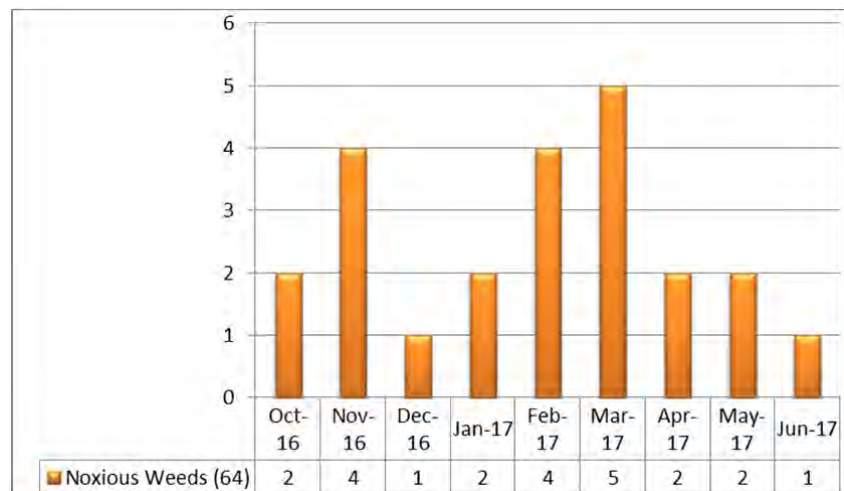
5. NOXIOUS WEEDS CONTROL

Property Inspection Program

Staff continues to assist farmers and the community with:

- Funding advice
- Noxious weeds advice
- Property inspections
- Spraying of noxious weeds

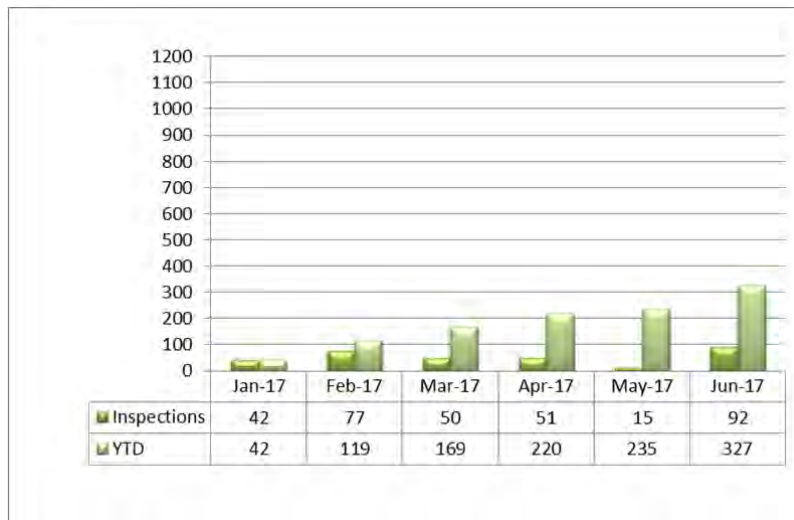
The following noxious weeds certificates were issued during June 2017 compared to the previous eight (8) months.



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The following graph shows the noxious weeds inspections carried out in June 2017 compared to the previous five (5) months.



5.1 Noxious weeds - Inspections during June 2017

<i>Areas Inspected</i>	<i>No.</i>	<i>Ha</i>	<i>Rd km</i>	<i>Weeds Present</i>
Private Property High Risk areas	7	4800	-	Green Cestrum, Mimosa Bush, Tree Pear and Tiger Pear
Private Property High Risk Reinspection	1	3377	-	No Weeds Found
Roadside Inspections High Risk	5	980	490	Feral Trees and Mother of Millions
Waterways High Risk	-	-	-	-
Private Property	28	13776	-	African Boxthorn, Blackberry, Bathurst Burr, Common Pear, Green Cestrum, Paterson's Curse, Sweet Briar, St John's Wort, Tree Pear and Tiger Pear
Private Property Reinspections	-	-	-	-
Private Property Waterways	1	40	-	Mimosa Bush, Silverleaf Nightshade, Sweet Briar and Tiger Pear
Roadside Inspections	40	2040	1020	African Boxthorn, Galvanised Burr, Green Cestrum, Mother of Millions, Paterson's Curse, Rope Pear and Tiger Pear
Other Council Lands	1	5	-	Paterson's Curse
Nurseries	-	-	-	-
Rural Outlets	-	-	-	-
ARTC	-	-	-	-
Other Weekend Markets	-	-	-	-
Dept of Lands	3	9	-	African Boxthorn, Common Pear, Green Cestrum, Mother of Millions and Paterson's Curse
National Parks/ Nature Reserves	-	-	-	-
NWLLS Reserves	-	-	-	-
Gravel Quarries	-	-	-	-
Machinery Dealers	-	-	-	-
Grain Handling Sites	-	-	-	-
Recreational Areas	-	-	-	-
Saleyards	6	22	-	African Boxthorn and Paterson's Curse
Machinery wash down bays	-	-	-	-
Truck Stops	-	-	-	-
Other	-	-	-	-

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5.2 Noxious weeds control works for June 2017

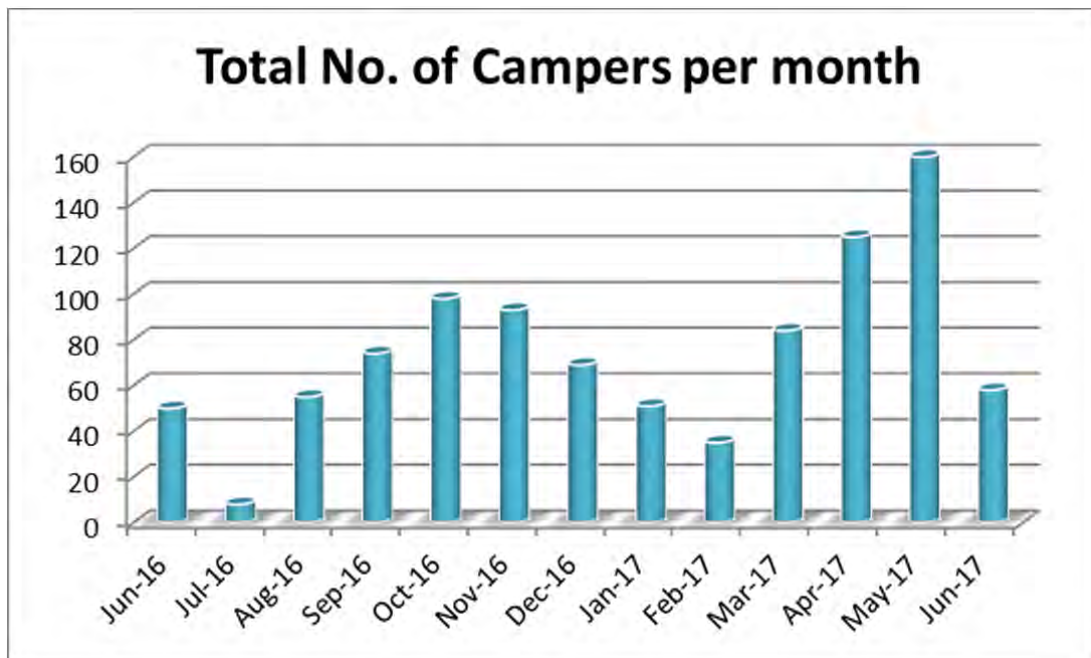
Road/Property	Locality	Weed Code	Area Ha	Road km	High Risk Road	Council Road	Other
Bingara River Common (North Eastern side)	Bingara	Mother of Millions	20	-	-	-	1
Bingara River Common (North Eastern side)	Bingara	Green Cestrum	20	-	-	-	1

5.3 CRM – Weeds

Older	Current	Actioned	Unactioned
-	1	1	-

6. RIVERSIDE CAMPING

Council's Compliance Officer carries out weekly checks along the river to ensure that camping is being conducted in a safe and hygienic manner. The number of campers is detailed in the following graph.

**7. BUILDING MAINTENANCE**

The Department continues to receive requests to carry out minor maintenance and these are generally dealt with in a timely manner. Otherwise the works are scheduled into maintenance staff building activities including new works for attention. .

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7.1 Projects Worked on during June 2017

Staff worked on the following projects during June:

- Naroo Hostel – install zippy boiler and general maintenance.
- Warialda Recreation Ground – repair fence.
- Council Houses – general repair and maintenance
- Warialda Swimming Pool – install new facilities in amenities
- North Star Hall – kitchen upgrade, painting and general maintenance.
- Cranky Rock – construct steps, paint residence and public amenities.
- North Star Depot – construct awning over chlorine shed.
- Warialda Memorial Hall – paint foyer and steps.
- Moffatt Park Gravesend – install Shade sail over play equipment.
- Trade Training Centre Bingara – cover pump station.

7.2 CRM – Building

Older	Current	Actioned	Unactioned
37	15	39	13

8. PARKS AND URBAN SPACES**8.1 Parks and Playgrounds**

The parks and playgrounds continue to be maintained and inspections carried out to ensuring that the equipment and soft fall areas are maintained to current standards.

8.2 Gardens

Council's gardens continue to be maintained.

8.3 Sports Grounds

Council's sports grounds continue to be maintained.

8.4 Town Street

Council's town streets continue to be maintained.

8.5 Public Place Bins

Council's public place bins continue to be emptied as needed and maintenance carried out as required.

8.6 CRM – Parks and Gardens

Older	Current	Actioned	Unactioned
16	15	21	10

9. RECREATION AND MEDICAL

9.1 Fitness Centres

The Bingara and Warialda fitness centres continue to well utilised by community members.

9.2 Swimming Centres

The Warialda and Bingara Swimming Pool are closed for the winter season.

CONSULTATION

Internal	Departmental Staff, Management Team and Other Departments as needed
External	General Public, Trades Persons and Contractors Representatives from Government Departments

STATUTORY ENVIRONMENT

Specific Legislation	<ul style="list-style-type: none"> Local Government Act, 1993 Environmental Planning and Assessment Act 1979 Food Act 2003 Companion Animals Act 1999 Commons Management Act 1989 Noxious Weeds Act 1993 Swimming Pools Act 1992 Public Health Act 1991 Recreation Vehicles Act 1993 Roads Act 1993 Impounding Act 1993 Land Environment Court Act 1999 Contaminated Land Management Act 1997 Waste Avoidance and Resource Recovery Act 2001 Protection of the Environment Operations Act 1997 Rural Fires Act 1997 <p>Specific detail is provided in the body of the report.</p>
Related Legislation	<ul style="list-style-type: none"> Regulations associated with the above legislation Crown Lands Act 1989 Divided Fences Act 1991 <p>Specific detail is provided in the body of the report.</p>

POLICY IMPLICATIONS

Current Policies	These matters have no specific policy implications for Council. Operations are in accordance with Council's adopted Management Plan and current Council Policies.
Proposed Policies	No proposed policy implications for Council.

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FINANCIAL IMPLICATIONS

Economic factors	
Is the proposal incorporated in the budget?	These activities and matters are included in Council's adopted Budget
Are there human resources implications?	Carried out as normal duties
Cost	Operations are currently in accordance with Council's adopted Budget and Management Plan
What are the longer term impacts on Council asset management strategies?	Council must maintain its assets. Works will be incorporated into asset management strategies which are being developed
Life cycle costs	There will only be ongoing maintenance costs for Council
Cost Recovery	Some proposals such Caravan Parks as will provide revenue raising opportunities or return on investment for Council
Shire Assets	The replacement of or maintenance on Council owned service and facilities will protect and enhance the value of the Council assets
Key business sectors	
Infrastructure	No impact on Council's sewer, water, telecommunications and transport infrastructure.

STRATEGIC IMPLICATIONS

Relationship to Management Plan	These matters have no specific strategic implications for Council.
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OFFICER RECOMMENDATION

THAT the monthly Development and Environmental Services report for June 2017 be received

ATTACHMENTS

There are no attachments for this report.

COUNCIL RESOLUTION:**MINUTE 226/17**

THAT the monthly Development and Environmental Services report for June 2017 be received.

FURTHER that DA 23/2017, Workers' Accommodation, be investigated for any unauthorized use prior to submitting the DA (Ref: 227/17).

(Moved Cr Galvin, seconded Cr Dick)

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Item 8 Ashton Road - Road Train Route

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 2. Building the business base

OUTCOME: 2.1 OUR ECONOMY IS GROWING AND SUPPORTED

STRATEGY: 2.1.2 Support the growth of our business community -
OCD - external

AUTHOR Technical Services Director

DATE 20 July 2017

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION/PURPOSE

To seek approval for Shire Road SR 70 Ashton Road from Yallaro Road to the property "The Brothers" (approximately 2.9km), as a Road Train Route.

BACKGROUND

An application has been received via the National Heavy Vehicle Regulator (NHVR) requesting consent to use Type 1 A-Double Modern Road Trains with Road Friendly Suspension on Ashton Road.

ISSUES AND COMMENT

Results from a traffic counter placed on Ashton Road from 11th – 18th July revealed a very low traffic volume of 10 vehicles per day. In light of these low traffic volumes and the expectation that there is very little, if any, through traffic in the area, a full safety audit/route assessment was not considered warranted.

Council's Design and Assets Manager carried out a site inspection with the applicant in June 2017. The requested route has a variable pavement width ranging from 5.0-6.0m. The NSW Route Assessment Guide – freight route investigation levels (30 October 2012) states that a minimum pavement width of 5.5m is applicable where opposing smaller vehicles can safely pull over to allow passing (e.g. firm clear zone with slope 1:6 or flatter).

Following consultation with NHVR staff, Council's Manager Design and Assets considers the route suitable for access under the following conditions:

- The southern bank of Yallaro Creek's crossing with Ashton Road is cleared of vegetation and levelled to improve site distance
- A large tree in the road clear zone in the bed of Yallaro Creek is removed

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- Road Trains operate under permit only (the route is not gazetted) to ensure Council maintains control of number of road trains operating in the area, and has the ability to revoke access should traffic volumes increase to an undesirable level
- Road Trains accessing the route must stop before crossing Yallaroi Creek from either direction, and signs be erected either side of Yallaroi Creek advising Road Trains to stop.

The NHVR permit system allows Council to place vehicle, travel and road conditions on the approval. Advice given to Council is that a travel condition mandating road trains stop before crossing Yallaroi Creek is a suitable substitute for a stop sign in this circumstance.

The applicant has indicated they will remove the tree identified as a safety hazard and clear and level the bank of the southern side of the creek crossing. The applicant will undertake this work as part of Council's self-help program. Council's contribution will be limited to the provision of signage and sedimentation control.

Requested route:



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Creek crossing and tree identified for removal:



CONCLUSION

Given the low traffic volumes observed on Ashton Road, the nature of the traffic, and Council's ability to place restrictions on vehicle travel, the route is considered suitable for access by Vehicles up to and including 36.5m road trains. The route's suitability is conditional on road trains being forced to stop before crossing Yallaroi Creek, and minor remedial works identified being carried out.

FINANCIAL, ECONOMIC AND RESOURCE IMPLICATIONS (INCLUDING ASSET MANAGEMENT)

The use of road trains on Ashton Road will have a positive impact on the condition and lifespan of the pavement on Ashton Road because the pavement damage per tonne is less for Higher Productivity Vehicles than for semi-trailers. Further, there will be a corresponding decrease in the number of vehicle movements.

It should be noted that Council maintains the ability to restrict future road train access by virtue of the NHVR permit system should a serious issue arise.

CONSULTATION

A site inspection was conducted with the applicant and verbal advice received from the Stakeholder Specialist, NHVR.

OFFICER RECOMMENDATION

THAT SR 70 Ashton Road from Yallaroi Road to the property "The Brothers", is conditionally approved as a Road Train Route for Type 1 A-Double Modern Road Trains with Road Friendly Suspension,

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following the completion of remedial works identified.

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 228/17**

THAT SR 70 Ashton Road from Yallaroi Road to the property “The Brothers”, is conditionally approved as a Road Train Route for Type 1 A-Double Modern Road Trains with Road Friendly Suspension, following the completion of remedial works identified.

(Moved Cr Coulton, seconded Cr Dick)

Cr David Coulton

'Hole in the Rock' issue with Warialda by-pass proposal (Ref: 229/17)

Cr D Coulton advised the meeting that he was approached by a concerned resident regarding this natural feature and wanting to know if it would be damaged during any construction work. An on-site meeting was conducted and the feature will not be damaged.

Cr Frances Young

Bingara Air Strip access road (Ref: 230/17)

Cr Young passed on the thanks of the residents who requested maintenance of this road following the advice of staff that the required work will be undertaken.

Cr Frances Young

***Four Corners'* program regarding the Murray Darling Basin Plan (Ref: 231/17)**

Cr Young expressed her concern about the information outlined in this program and the allegations outlined.

Cr Frances Young

Independent review into regional, rural and remote education (Ref: 232/17)

Cr Young asked if the Council is intending to make a submission to this review, which was confirmed.

Cr Frances Young

Biodiversity Officer (Ref: 233/17)

Cr Young requested advice as to whether there was any further information regarding the Council hosting this position. The meeting was advised that there has been further discussion and the Council is awaiting the revised paperwork.

Meeting closed 11:20 am