



MINUTES ORDINARY MEETING

GWYDIR SHIRE COUNCIL

THURSDAY 30 MARCH 2017

COMMENCING AT 9AM

BINGARA OFFICE COUNCIL CHAMBERS

Present:

Councillors: Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr. Stuart Dick, Cr Marilyn Dixon OAM, Cr. Jim Moore, Cr. Geoff Smith, Cr. David Coulton, Cr Tiffany Galvin and Cr Frances Young.

Staff: Leeah Daley (Deputy General Manager), Ron Wood (Chief Financial Officer), Glen Pereira (Director Development and Environmental Services), Andrew Cooper (Manager Town Utilities and Plant), Alex Eddy (Manager, Design and Assets)

Public: Mrs Nancy Williams, (Gwydir Newspapers)

Visitor: Former Councillor Peter Pankhurst and Mrs Brenda Pankhurst, Rural Fire Service Superintendent Michael Brooks

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Chairman

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OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES Max Eastcott (General Manager), and Richard Jane (Director, Technical Services)

**COUNCIL RESOLUTION
MINUTE 44/17**

THAT the apologies of Max Eastcott (General Manager), and Richard Jane (Director, Technical Services) are accepted.

(Moved Cr D Coulton, seconded Cr Moore)

CONFIRMATION OF THE MINUTES

**COUNCIL RESOLUTION
MINUTE 45/17**

THAT the Minutes of the previous Council Meeting held on Thursday 23 February 2017 as circulated be taken as read and CONFIRMED.

(Moved Cr Dixon OAM, seconded Cr Smith)

PRESENTATION

Rural Fire Service (RFS) Superintendent Michael Brooks presented former Councillor Peter Pankhurst with an RFS Service Award.

Michael thanked Peter for all the work he has done as a Councillor representing on Emergency Committees including the Rural Fire Service Committee and in particular the Namoi/Gwydir Team.



Former Councillor Peter Pankhurst receives his Service Award from Superintendent Michael Brooks, Team Manager, Namoi/Gwydir team.

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CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST

Cr John Coulton declared a less than significant pecuniary interest in Item 4 – *Recommendations from the Community Services and Planning Committee meeting of 09 March 2017* - as he had lodged a Development Application.

**COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS
COUNCIL RESOLUTION
MINUTE 46/17**

THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider the items listed on the agenda.

(Moved Cr D Coulton, seconded Cr Moore)

ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL SESSION

COUNCIL RESOLUTION:

THAT the recommendations of the Confidential Session, namely: Monthly Confidential Organisation and Community Development Report for February 2017

THAT the report be received (Ref: 47/17)

Treasury Corporation (TCorp) Review

THAT the report be discussed in the open meeting (Ref: 48/17)

Namoi Joint Organisation Membership

THAT the Mayor is authorised to progress, in a positive manner, discussions to initiate the reallocation of both Moree Plains and Gwydir Shire Councils into the New England Joint Organisation from the Namoi Joint Organisation (Ref: 49/17)

Circular Economy Management Committee

THAT an allocation of \$80,000 be made from the Sewer and Waste Funds to cover the proposed costs of developing the conceptual plan for a Biogas facility, subject to a clear definition of the outcomes expected together with a more detailed budget and timetable for delivery of the outcomes. Any request for additional funding up to \$102,000 will only be considered if supported by the detailed budget outlining why \$80,000 is insufficient to meet the project brief. (Ref: 50/17)

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FURTHER that the Mayor be authorised to attend the fact finding visit to Europe to finalise the development of the conceptual plan. (Ref: 51/17)

NOTE: A Notice of Rescission has been lodged in relation to Ref: 50/17 and 51/17.

FURTHER that the General Manager prepare the appropriate documentation to submit to the Minister for Local Government in accordance with Section 358 of the *Local Government Act*. (Ref: 52/17)

FURTHER that the Council source a loan for \$500,000 from either the Council's Sewer Fund or the National Australia Bank for the purpose of further developing the circular economy proposals, with the drawdown of the loan to be approved by Council. (Ref: 53/17)

FURTHER that a timetable be developed by The Director Development and Environmental Services, Glen Pereira, and the General Manager, Max Eastcott, with a view to identifying times for regular progress reporting. The goal is to reduce the time to three (3) months. (Ref: 54/17)

(Moved Cr Egan, seconded Cr Dixon – vote was unanimous)

FURTHER that the matter of the survey and purchase of land be considered at another meeting. (Ref: 55/17)

are adopted.

(Moved Cr D Coulton, seconded Cr Young)

Item 1 **Namoi Joint Organisation**

DELIVERY PROGRAM

GOAL: **4. Proactive Regional and Local Leadership**

OUTCOME: **4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY**

STRATEGY: **4.2.2 Work in partnership to plan for the future - GM -
external**

At the 9th March 2017 Confidential Community Services and Planning
Committee Meeting the Committee resolved to recommend to the Council:

**THAT the Mayor is authorised to progress, in a positive manner,
discussions to initiate the reallocation of both Moree Plains and Gwydir
Shire Councils into the New England Joint Organisation from the Namoi
Joint Organisation.**

This matter was raised following a call I received from the Mayor of Moree
Plains Shire Council on Monday 6th March 2017. Things have certainly
progressed with some speed as a result of this call.

Following this Council's meeting the proposed resolution was conveyed to
Moree Plains Shire Council and that Council passed a similar resolution at its
Committee Meeting being held on the same day.

The position of both Councils has been conveyed to the executive of the
Namoi Joint Organisation.

A joint communication signed by each Mayor has been prepared and will be
forwarded to the Minister for Local Government, The Hon. G Upton, as
outlined below:

Membership of Local Government Joint Organisations

*We are writing to you in relation to Local Government Joint Organisations
and, specifically, the best alignment for the Moree Plains and Gwydir Shire
Councils.*

*By way of history, in the final report submitted by the Independent Local
Government Review Panel in October 2013 "Revitalising Local
Government", it was recommended that the Moree Plains and Gwydir Shire
Councils merge or alternatively be Councils in the Namoi Joint Organisation
(Namoi JO). The NSW Government endorsed this recommendation in their
response the following year. Whilst acknowledging the strong relationship
developed between Moree Plains and Gwydir Shire Councils, neither
Council supported a merger and both strongly wished to continue to stand
alone. We were not convinced that the recommendation for our Councils to
be members of the Namoi JO was the best fit and, when the NSW*

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Government announced the Joint Organisation Pilot Program, both Councils initially considered making an application to align with the Border Region of Councils, NSW local government members (being Moree Plains, Gwydir, Inverell and Tenterfield Shire Councils). The Councils felt that our communities of interest were more closely aligned with these councils. When this did not materialise in time, both our Councils became positive full members of the Pilot Namoi JO in December 2014.

We have long held the view, and our experience with the Namoi JO has confirmed, that it is imperative to have the right members in each joint organisation to truly capitalise on shared interests and unlock the synergies amongst members. To this end, now that the Pilot Namoi JO has concluded, we are making an application to join the New England Joint Organisation (New England JO) for their consideration at their next meeting to be held 2 May 2017. In making the decision to leave the Namoi JO, we considered a number of factors such as our capacity to continue participating at the required level, our conflicting position on some important strategic matters (principally, for Moree Plains especially, extractive industries) and our established communities of interest. We have spoken to Cr Steve Toms, Mayor of Glen Innes Council and Chair of the New England JO who provided support for the application.

Gwydir Shire will be negotiating a continuing involvement with the Namoi Joint Organisation through an associate membership similar to the likely future situation with Uralla Shire Council.

We believe that membership of the New England JO is the best alignment for both our Councils and is consistent with the criteria set within the "Getting the Boundaries Right" report released in September 2016. Should you wish to discuss this further, we would be happy to do so.

The reasoning behind Gwydir Shire indicating that it will negotiate for associate membership to the Namoi Joint Organisation is a reflection of Gwydir's commitment to get the best deal it can through regional cooperation. For example, the work on a joint regional procurement initiative has been driven by Gwydir through the good work of Mr Tim Cox and this work is reaching a point where the benefits should start to flow. Gwydir's membership of the Namoi Water Alliance is also to Gwydir's benefit.

The reasons behind supporting Moree Plains in its endeavours to be reallocated to the New England Joint Organisation isn't to weaken the Namoi Joint Organisation but to better reflect the east west community of interest that exists.

Gwydir Shire will continue to be a positive member of the Namoi Joint Organisation until such time as a decision is confirmed by the Minister for Local Government and the appropriate legislation is in place

As pointed out in the joint letter, both Uralla and Gwydir Shire Councils will be members of both the Joint Organisations as either members or associate members, if this Council agrees, and will be able to assist in coordinating

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genuine cross joint organisation initiatives that will benefit the entire New England and Namoi regions.

MAYORAL RECOMMENDATION

THAT the actions to date are noted and supported.

FURTHER that the Mayor and General Manager are authorised to negotiate remaining involved in the Namoi Joint Organisation as an associate member.

**COUNCIL RESOLUTION
MINUTE 56/17**

THAT the actions to date are noted and supported.

FURTHER that the Mayor and General Manager are authorised to negotiate remaining involved in the Namoi Joint Organisation as an associate member.

(Moved Cr Egan, seconded Cr Young)

Chairman

Item 3 Treasury Corporation Review

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems - CFO - internal

AUTHOR General Manager

DATE 19 March 2017

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report recommends that the Council notes the NSW Treasury Corporation's (TCorp) Report Gwydir Shire Council Financial Assessment and Sustainability Report date 15th March 2017.

TABLED ITEMS Nil

BACKGROUND

The Council requested TCorp to undertake an independent review of the Council's Improvement Plan in order for the Council to initiate any modifications or adjustments that may be required. The Council wanted to confirm its belief that the assumptions and roadmap that has been laid out were soundly based.

As you will recall the original TCorp assessment in 2013 of the Council was a 'very weak' rating. The TCorp report made the following determination about the 152 NSW Councils:

Rating	Count	Percentage
Very Strong	0	0.0%
Strong	2	1.3%
Sound	32	21.1%
Moderate	79	52.0%
Weak	34	22.4%
Very Weak	5	3.3%
Distressed	0	0.0%
Total	152	100.0%

Our expectation going into this review was that TCorp would upgrade Gwydir Shire's assessment to 'weak' with a neutral outlook but on the right track to substantial improvement. This has, indeed, been the TCorp's considered assessment.

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It would have been unrealistic to expect any other outcome as the Council needs to walk its talk over the next few years to be reassessed as 'moderate' with a positive outlook. This is now the Council's goal.

COMMENT

The TCorp report did highlight the concern about the Council's ongoing issue with cash flow. This is a concern shared by the Council and an issue receiving consistent attention and monitoring.

CONCLUSION

The TCorp's rating process is essentially based upon lag indicators and it is mostly influenced by actuals for the past 5 or so years. This resulted in an outcome that made it extremely unlikely for Gwydir to be upgraded above weak for at least 3-4 years, as the poor results of the earlier years need to be 'pushed out' by ongoing improved results to achieve an upgrade to moderate status.

Once received the report was conveyed to the Office of Local Government (OLG) as promised in the Council's response to the Notice of Intention to issue a Performance Improvement Order that was served on the Council last December by the OLG. It is important to note that the TCorp review was considered an important step in the Council's recovery plan before the OLG issued its intention notice.

The good work of the Council's staff, particularly Mr. Wood, Mrs. Thomas, Mrs. Daley and Mr. Eddy, in providing the additional information requested by TCorp in a timely manner during the review is acknowledged with thanks.

OFFICER RECOMMENDATION

THAT the NSW Treasury Corporation's Report Gwydir Shire Council Financial Assessment and Sustainability Report date 15th March 2017 be received and noted.

ATTACHMENTS

AT- TCorp reassessment report

COUNCIL RESOLUTION

MINUTE 58/17

THAT the NSW Treasury Corporation's Report Gwydir Shire Council Financial Assessment and Sustainability Report date 15th March 2017 be received and noted.

FURTHER that the staff involved in the improvement be congratulated. (Ref: 59/17)

(Moved Cr D Coulton, seconded Cr Smith)

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memorabilia owned by the Warialda and District Historical Society prior to the demolition of the Bradburn building. The meeting was also advised that it is proposed to get a surveyor to prepare a subdivision layout for the land as the best way to maximise the return on the site.

Cr Jim Moore – various matters

Cr Moore gave a report on the results of the pop-up planning workshop held in Warialda recently.

He also requested information regarding the proposal to improve the children's playground area at Captain Cook Park in Warialda, which was provided.

ATTACHMENTS

There are no attachments for this report.

COUNCIL RESOLUTION MINUTE 62/17

Monthly Organisation and Community Development report for February 2017

THAT the Monthly Organisation and Community Development report for February 2017 be received

Monthly Development and Environmental Services report for February 2017

THAT the Monthly Development and Environmental Services report for February 2017 be received (Ref: 63/17)

Councillors' Reports

THAT the following reports are noted:

Cr F Young - Financial training, Port Macquarie (Ref: 64/17)

Cr Stuart Dick – Bingara Saleyards, Bingara Golf Course (Ref: 65/17)

Cr Geoff Smith – Bradburn building and surrounding land (Ref: 66/17)

Cr Jim Moore – Pop up planning workshop, Captain Cook Park (Ref: 67/17)

(Moved Cr Dixon OAM, seconded Cr Dick)

Item 6 Monthly Investment and Rates Collection Report for February 2017

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems - CFO - internal

AUTHOR Chief Financial Officer

DATE 21 March 2017

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments, as at the end of the previous month.

BACKGROUND

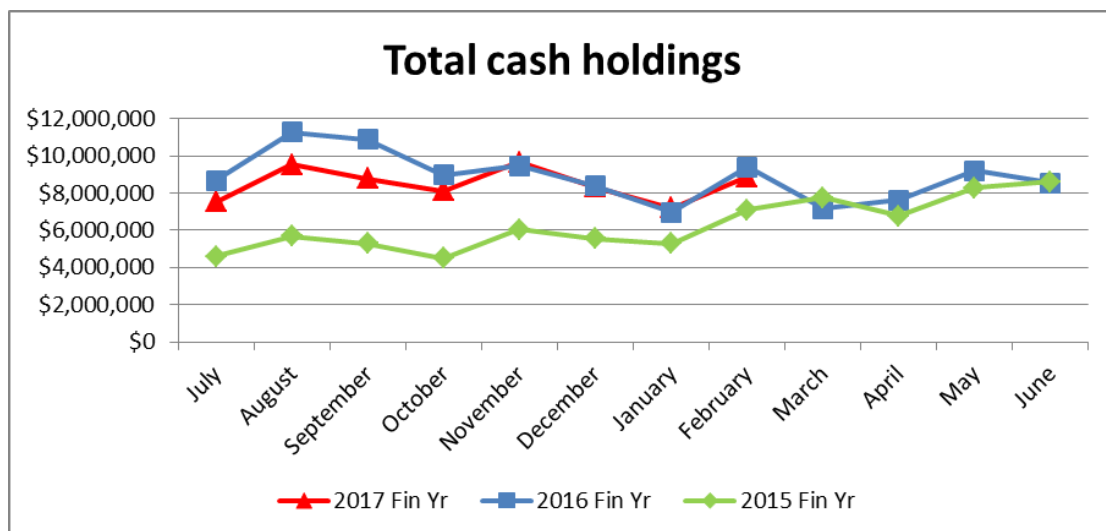
In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council's funds invested as at 28th February 2017.

Direct Investments							
Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value
NAB	2017.08	NAB	AA	TD	26/04/17	2.62%	\$1,000,000.00
NAB	2017.03	NAB	AA	TD	13/03/17	2.59%	\$1,067,534.62
NAB	2017.04	NAB	AA	TD	6/03/17	2.59%	\$1,000,000.00
NAB	2017.05	NAB	AA	TD	26/03/17	1.80%	\$1,000,000.00
NAB	2017.06	NAB	AA	TD	5/04/17	1.80%	\$1,000,000.00
NAB	2017.07	NAB	AA	TD	27/03/17	2.70%	\$1,000,000.00
Grand Total							\$6,067,534.62
Managed Funds							
Fund	Investment Horizon		Type	3 Mth Avg Yield		Current Value	
WBC Maxi Direct	At Call		Cash	0.00%		\$0.00	
NECU Interest Maximiser	At Call		Cash	3.20%		\$231,053.59	
Grand Total							\$231,053.59
Direct Investments							\$6,067,534.62
Managed Funds							\$231,053.59
Floating Rate Direct							\$0.00
Grand Total							\$6,298,588.21

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Cash and Investments	
Total Investments	
Direct Investments	\$6,067,534.62
Managed Funds	\$231,053.59
Grand Total Investments	\$6,298,588.21
Total Cash and Investments	
Investments	\$6,298,588.21
Cash at bank	\$ 2,564,109.44
Grand Total Cash and Investments	\$8,862,697.65
General Fund Cash	
Total cash and investments	\$8,862,697.65
LESS:	
Water fund*	-\$1,347,669.00
Sewer fund*	-\$3,129,571.00
Waste fund*	-\$2,254,378.00
Other restrictions:	
Employee leave entitlements*	-\$420,000.00
Carry over works in progress*	\$0.00
Asset replacement*	\$0.00
Bonds and deposits	-\$391,000.00
Unexpended grants*	-\$387,000.00
Developer contributions	-\$316,000.00
Discretionary General Fund Cash	\$617,079.65



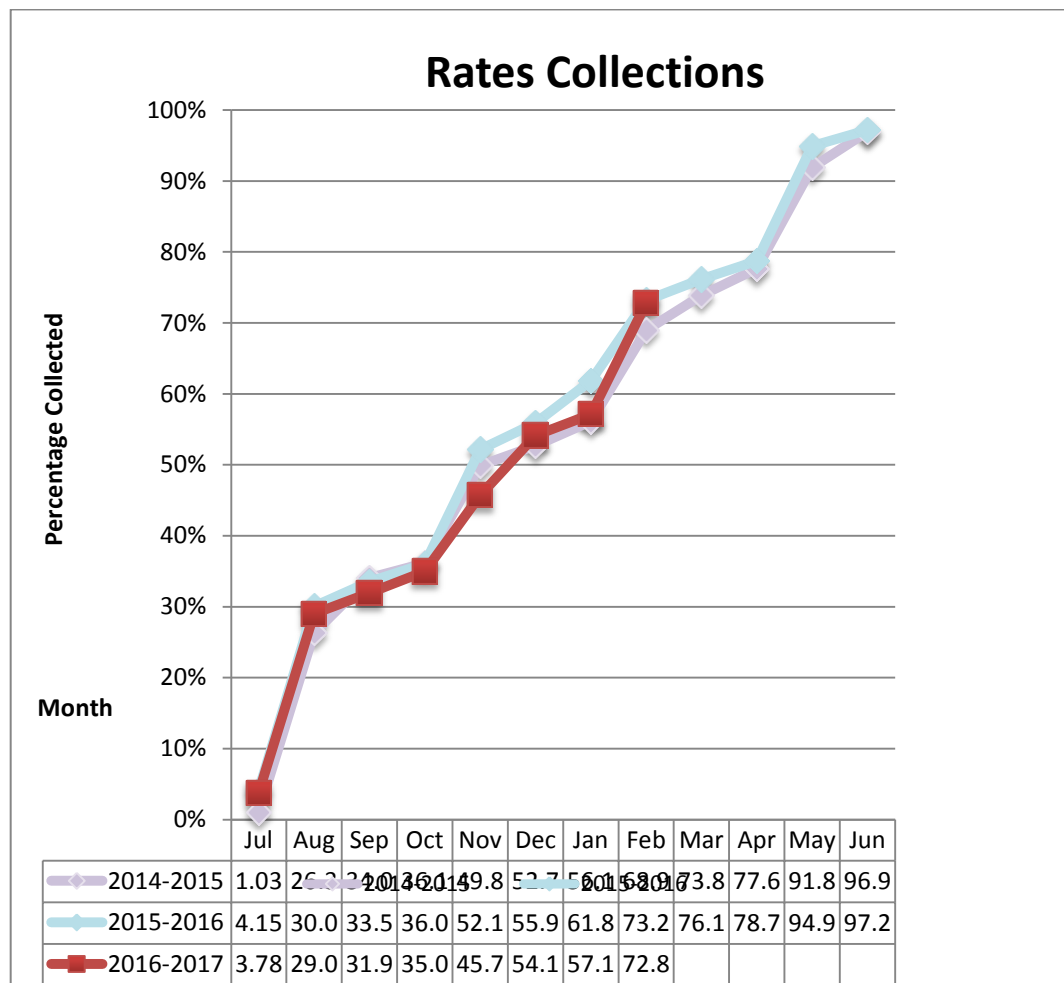
I, Ron Wood, Chief Financial Officer and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council's investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's Investment Policy (F.01.03), as amended.

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RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 28th February 2017.



OFFICER RECOMMENDATION

THAT the February 2017 Investment and Rates Collection report be received

ATTACHMENTS

There are no attachments for this report.

COUNCIL RESOLUTION MINUTE 68/17

THAT the February 2017 Investment and Rates Collection report be received

(Moved Cr Young, seconded Cr D Coulton)

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Item 7 Organisational Performance Summary Report as at February 2017

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems - CFO - internal

AUTHOR Chief Financial Officer

DATE 21 March 2017

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

It is recommended this report be adopted as it is for information purposes.

A formal quarterly review is required under the legislation, which is prescriptive in format and content. While this is an important process and provides an appropriate avenue to formally revise budgets, it does lack some flexibility and does not provide Council with up to date information on a regular basis.

Further, the Responsible Accounting Officer (RAO) - currently Corporate Services Director, is required to provide opinions on overall position as part of the quarterly review process – but the amount of information while significant does lack some informative detail. Also, the nature of the report, only being required quarterly (up to two months after the close of each quarter) can lack an element of timeliness.

While the RAO is responsible for providing an appropriate budget system, development of budgets and compliance with approved budgets is largely the responsibility of relevant Directors and Managers.

The summaries in this report do not comply with Accounting Standards and are only meant as a comparative source of information.

These Year to Date (YTD) figures should also be seen as a potential tool to identify problems early, so potential corrective action may be undertaken prior to end of year. It is the end of year full year reports that provide the full year results that are most important – and these are where Council is judged externally on its performance.

TABLED ITEMS	Nil
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BACKGROUND

This report is not required under the Local Government Act & associated Regulations, but does provide potentially useful financial management information.

The NSW Audit Office (AO) has been mandated with oversight of all NSW Council's external audit. No doubt over time this will result in numerous changes, but this will hopefully be minimal in the near term. In discussions/workshops, they have indicated they have a keen interest in accountability of public monies, i.e. budget management and financial reporting. This interest extends beyond completion of our Annual Statements.

The AO have produced a number of best practice guides that can be beneficial to Council. The Finance Section is currently working through the Internal Financial Reporting Best Practice Guide (BPG), which is attached for your information.

While there are improvements to be made, the financial reports provided to Council to date are on the right track – the level (fund and division) and detail (Resource group i.e. Wages, Materials) is generally consistent with the BPG sample report as shown below, noting that the categories highlighted are consistent with the resource group categories utilised in our reports.

Statement of Financial Performance – Whole Agency
for the period ended 30 September 2001

	Year to Date				Year Ending 30 June 2002			
	Actual \$'000	Budget \$'000	Variance %	Comment	*Forecast \$'000	Budget \$'000	Variance %	Comment
Expenses								
Employees	225	265	15.1	1	550	600	8.3	1
Suppliers	185	195	5.1		360	400	10.0	2
Depreciation & Amortisation	75	75	0.0	⇔	200	200	0.0	⇔
Interest	35	33	-6.1		60	50	-20.0	3
Loss from Sale of Assets	60	50	-20	2	60	50	-20.0	4
Total Expenses	580	618	6.1		1,230	1,300	5.4	
Revenue from Independent Sources								
Sale of Goods & Services	180	210	-14.3	3	430	450	4.4	
Other revenue	55	65	-15.4		100	100	0.0	⇔
Total Revenue from Independent Sources	235	275	-14.5		530	550	3.6	
Net cost of Services	345	343	-0.6		700	750	6.7	
% Cost recovery	40.5%	44.5%			43.1%	42.3%		
Revenues from Government								
Appropriations	260	260	0.0	⇔	680	700	2.9	
Operating Result – Surplus/(Deficit)	-85	-43	99.7	4	-20	-50	60.0	

*Forecast: actual to date + re-estimates for the rest of the Year.

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While it is pragmatic for Council in its oversight role to approve budgets and review financial performance at relatively high summary levels, it remains important for management to be held accountable at the resource level within our General Ledger (GL) structure. The following example provides an explanation why this must be so, which looks at the impact of viewing/managing financial performance at Resource Group level (groups like resources and is only one step up from the resource level in our GL structure) versus viewing/managing financial performance at the Resource level :

Employee cost resource , Example based on 50% through year

	YTD Act	YTD Budget	YTD \$ Var	YTD % Var	Annual Actuals	Annual Budget	Annual \$ Var	Annual % Var
Employee benefits	50,000	50,000	0	0%	50,000	100,000	50,000	50%

On the face of it this looks 100% on track & should be fine at end of year

Broken into resources:

	YTD Act	YTD Budget	YTD \$ Var	YTD % Var	Annual Actuals	Annual Budget	Annual \$ Var	Annual % Var
Wages	10,000	50,000	-40,000	80%	10,000	100,000	-90,000	90%
Overtime	20,000	0	20,000		20,000	0	20,000	
Casuals	20,000	0	20,000		20,000	0	20,000	
	50,000	50,000	0	0%	50,000	100,000	-50,000	50%

This clearly shows there is really an unsatisfactory situation with overtime and casuals, that exceeds management authority and should be rectified.

Managers can control overtime and casuals by determining not to approve any more for the remainder of the year - provided they are aware of the situation
Wages on the other hand are generally not considered optional and must be paid.

Assuming the above is applied then it will play out as follows - **resulting in an over budget result in expenditure at year end:**

	YTD Act	YTD Budget	YTD \$ Var	YTD % Var	Annual Actuals	Annual Budget	Annual \$ Var	Annual % Var
Wages	100,000	100,000	0	0%	100,000	100,000	0	0%
Overtime	20,000		20,000		20,000		20,000	
Casuals	20,000		20,000		20,000		20,000	
	140,000	100,000	40,000	-40%	140,000	100,000	40,000	-40%

Unless you are managing at resource level on a YTD basis, this will not otherwise become apparent until it is probably too late to do anything about it.

It is also quite feasible that the \$ & % variance could be significantly higher than this example in real life.

For the vast majority of resources, management does have discretion/control over the timing, type, volume and cost related to the activities charged. Different types of resources may also impact cash and/or operating results differently.

Council has adopted Key Performance Indicators that measure performance of actuals against budget - +/- 10% of Original Budget (also a performance measure in our Annual Statements) as well as +/- 5% of Final Budget (the tighter variance is in recognition of QBRS adjustments). This is also consistent with the principles outlined in the BPG:

Essential Fundamentals for Sound Financial Management

Managers in government agencies are responsible for the efficient and effective delivery of programs and services. To assist and judge managers there is a need to...

Managers in government are:

- entrusted with public resources to deliver programs and services, and in doing so they are
- accountable for the use of resources within their control.

As a consequence, managers should be judged on

- the delivery of programs and services
- the efficient, effective and economic use of resources under their control.

Why are the KPI's and performance against budget important?

The KPI's measure managements capacity to forecast the resources required regarding service delivery. Accuracy in performance of actuals vs budget are important because they provide credibility to Council's financial management performance and secondly, to forecast results.

High levels of actual vs budget performance in turn provides accurate outcomes relative to forecasts.

Further, higher revenue forecasts can provide the assumption that expenditure budgets are funded when in reality they are not. Lower revenue budgets can mean 'easy' targets to achieve and result in opportunity costs – not funding works that could in reality be funded.

On the other side higher expenditure budgets could provide 'easy' targets (too much fat) and be an opportunity cost by not being able to fund other works. Also, if expenditure budgets are not being met, does this mean that services that have been promised are not being delivered? Budgets too low could too easily result in overruns.

In this context, the best result is actuals being very close to budget – actuals being neither too high nor too low relative to budget. This should mean that services were delivered on time and at the net cost estimated/forecast.

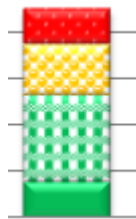
High performing councils have a high compliance level with budgets vs actuals, with actual results close to forecast.

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There has been some experimentation on the best way to convey KPI performance that is readily understandable and concise – past attempts may not have achieved these goals, however the revised reporting is believed to be a step in the right direction.

The tables have been converted to graphs with some colour coding to highlight desirability.



The KPI graphs represent a count of ledgers with values (i.e. accounts not in current use are ignored, as are balance sheet related accounts). The actual count is not so important (though for individual areas it can be an indication of ledger complexity) – rather the proportion of the colours. We should be looking for the maximum bright green as discussed below.

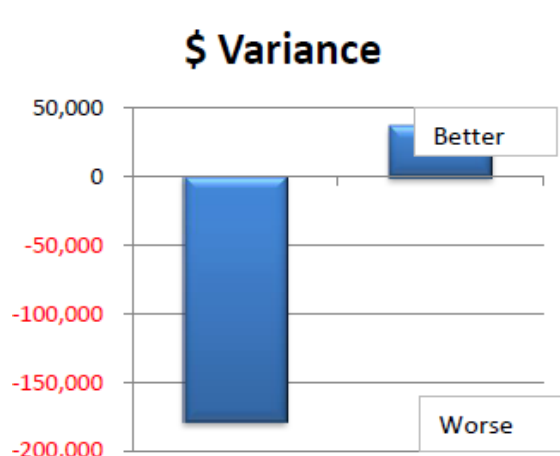
By far the most desirable result – within KPI (all other things being equal this means we have delivered what we intended for the price forecast) is coloured bright green.

Coming in at a distant second place is <- KPI for revenue and > KPI for expense, meaning we have raised more income and/or our expenses have been less than forecast (is this because we have not delivered?). This is coloured light green.

Not desirable is for our revenue variance to be > KPI (less than forecast) or for expense variation to be <- KPI (greater than forecast). This is coloured light orange.

The least desirable outcome is for items not budgeted. These are coloured red.

The measure of variance from budget has also been changed and is also now represented graphically.



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The closer the variance to zero, the more desirable the result, meaning we are on target for budgeted results. Note that the “Better” and “Worse” indicators on the graph highlight the next best alternative if budget cannot be achieved.

The financial summaries have also been reviewed and updated.

The financial report can be broken into three sections.

Section 1 Original to Current budget comparison.

This shows Original budget as adopted via the IP&R process as well as any carry over budgets. Current budgets will start to differ on adoption of quarterly review budget adoptions – this may also indicate a divergence from adopted plan objectives.

GENERAL FUND		
	Orig Bgt 2017	Current Bgt 2017
1.1 Rates and annual charges	7,521,361	7,521,361
1.2 User charges and fees	4,359,119	4,359,119
1.3 Interest and investment revenue	148,562	148,562

Section 2 Year to Date (YTD) actuals vs budget comparison.

This section compares YTD actuals to YTD current budget – note that how the budget has been profiled over the 12 reporting periods may impact YTD reporting if the profile is not a good match to how actuals are realised.

YTD Bgt 2017	YTD Act 2017
7,504,099	7,466,933
2,542,799	1,042,210
86,667	30,314

Section 3 Performance analysis

This section provides some analysis on YTD performance against YTD budget in both \$ and % terms. It also indicates whether the result is favourable, unfavourable or is considered immaterial – note that the immateriality value is subject to judgement and may vary over time and/or context.

YTD Variance	YTD % Variance	Key
(37,166)	(-0%)	I
(1,500,589)	(-59%)	U
(56,353)	(-65%)	U
37,875	4%	I

The key is found at the bottom of the table and also indicates the immateriality threshold.

99 Uncapitalised Works In Progress	8,712,498	8,712,498	5,105,90
------------------------------------	-----------	-----------	----------

KEY: F = Favourable, U = Unfavourable, I = Immaterial Immaterial = +/- 50000

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Chairman

For those who prefer graphs to tables of figures, the existing graphs related to the financial report have been retained and updated to relate to the revised information.

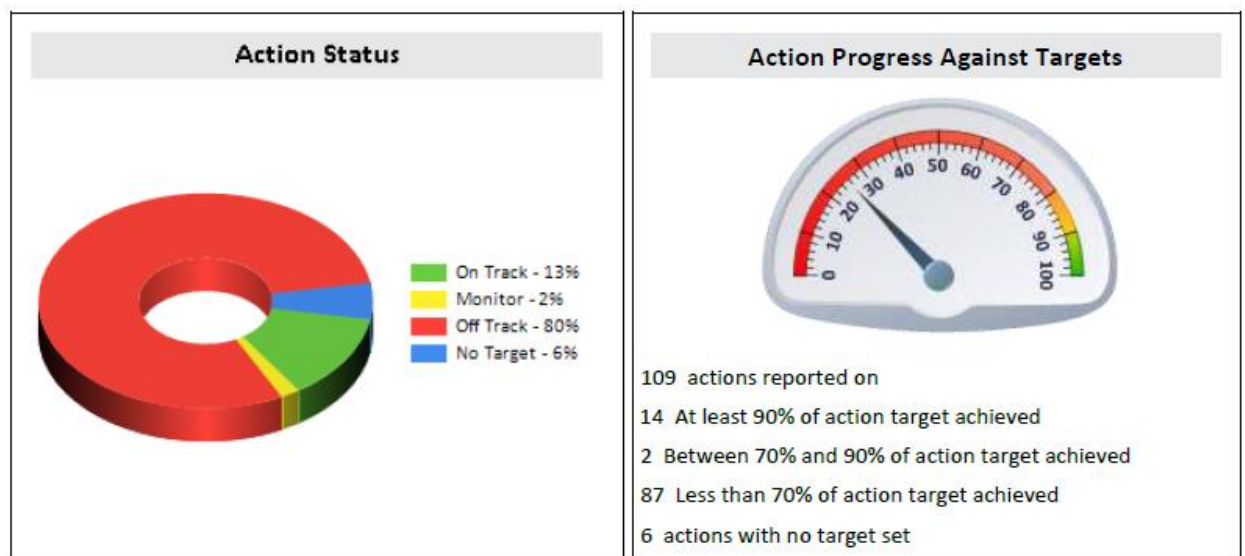
Planning objectives performance

An addition to this report is a summary of progress in achieving actions identified in the adopted Delivery Plan and Operational Plan.

There is also an additional report to advise progress on actions added after the above plans were adopted.

These are simple dashboard reports as per the example shown below.

As this reporting regime is relatively new, it is expected content and accuracy will improve over time.



ISSUES AND COMMENT:

This report is not meant as a replacement for the Quarterly Review reports, nor is it meant to provide definitive financial results.

This report provides an interim snapshot as at 28 February and should be seen as a tool to highlight potential problem areas by providing year to date analysis of actuals against target.

Note that from the financial performance area, it may be as simple as incorrect budget profile matching with how actuals are realised. This may also be the case for the performance against plan for the Delivery & Operational Plan objectives i.e. how the target completion has been profiled across the year. This is for management to investigate to determine if there is an underlying issue that requires corrective action.

This report is a high level summary report. More detailed information should be provided in individual divisional reports.

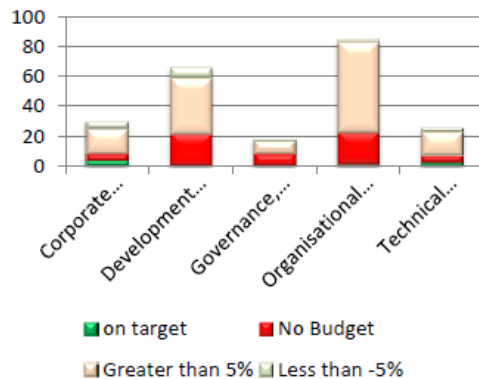
This is page number 56 of the minutes of the Ordinary Meeting held on Thursday 30 March 2017

Chairman

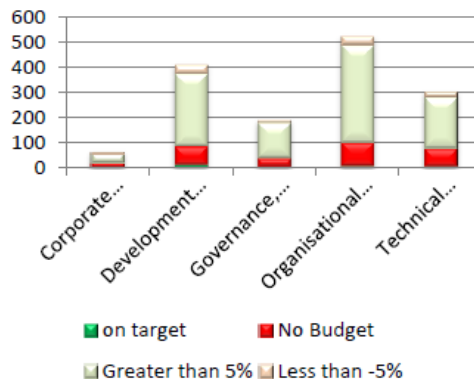
As at reporting date, there were no areas with ideal financial year to date KPI performance against current budget (count of accounts) i.e. solid bright green is the aim – there has however been significant improvement from the January report:

January 2017

**GF Current Revenue
Budget KPI (5%)**



**GF Current Expenditure
Budget KPI (5%)**

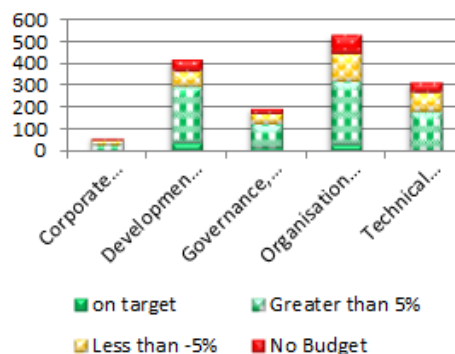


February 2017

**GF Current Revenue
Budget KPI (5%)**

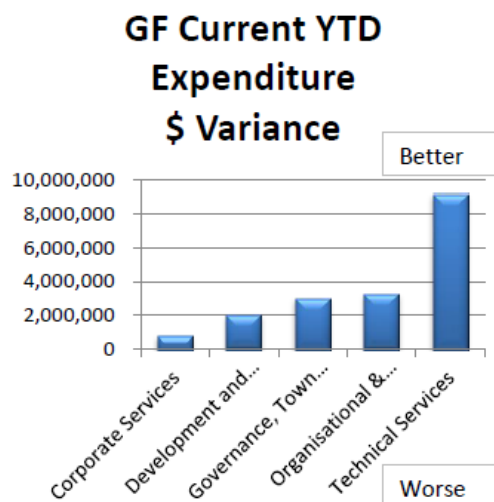
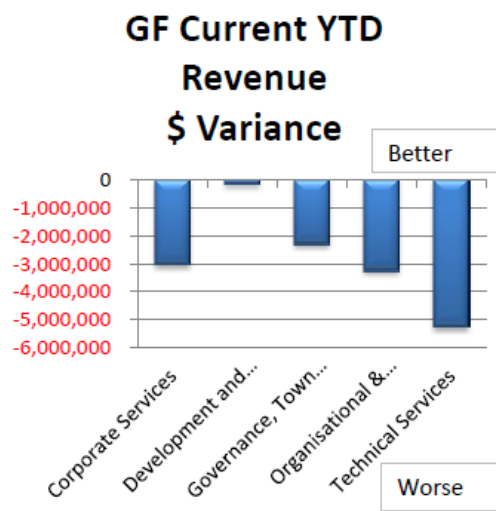


**GF Current
Expenditure Budget
KPI (5%)**

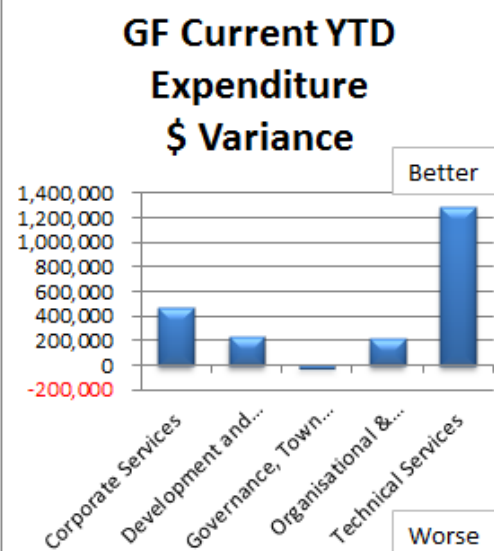
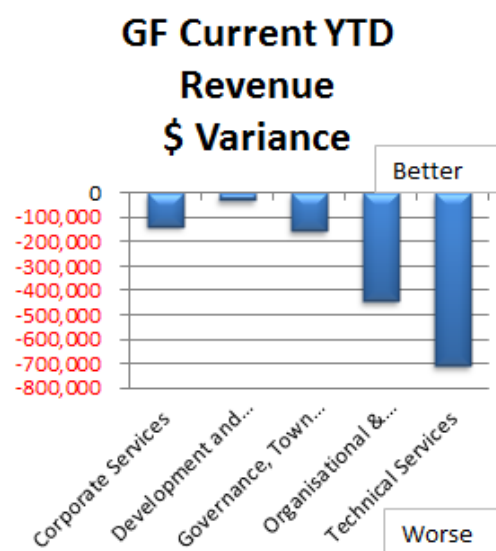


Likewise there has been significant improvement in total variance (total dollars) following the adoption of the December quarter budget review – note the change in scale. The aim is for minimal variance from budget – in February, on the income side Development and Environment is closest to where we should be aiming and on the expenditure side, Governance, Town Utilities and Plant is closest:

January 2017

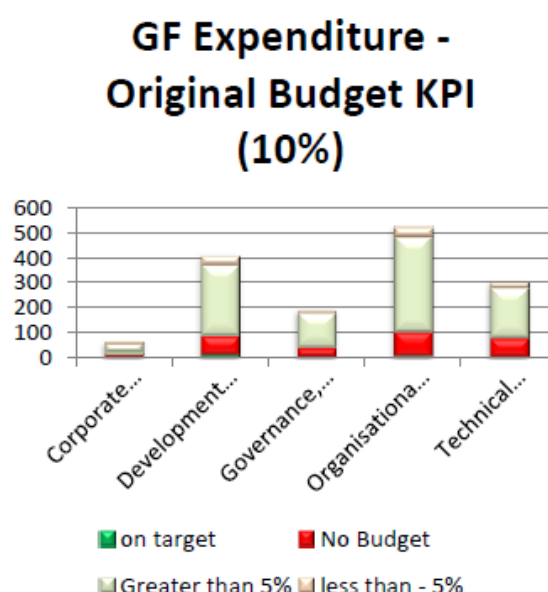
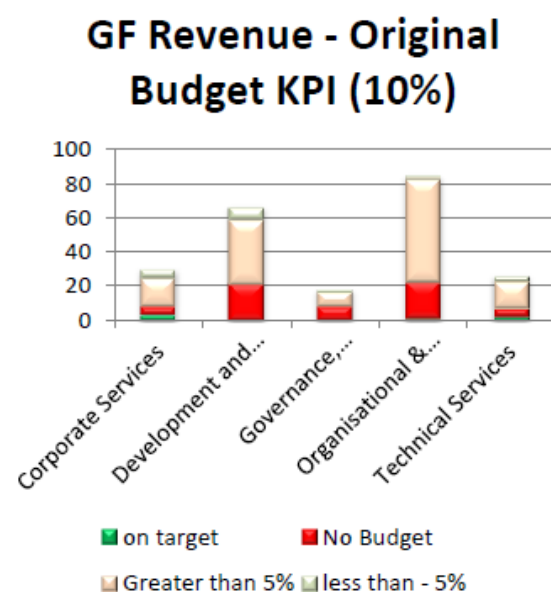


February 2017

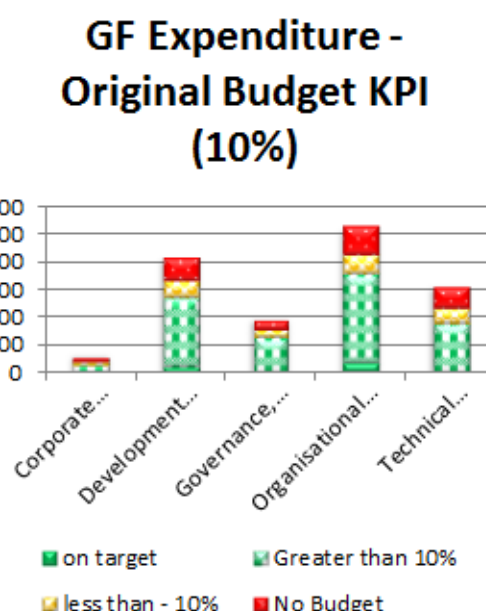
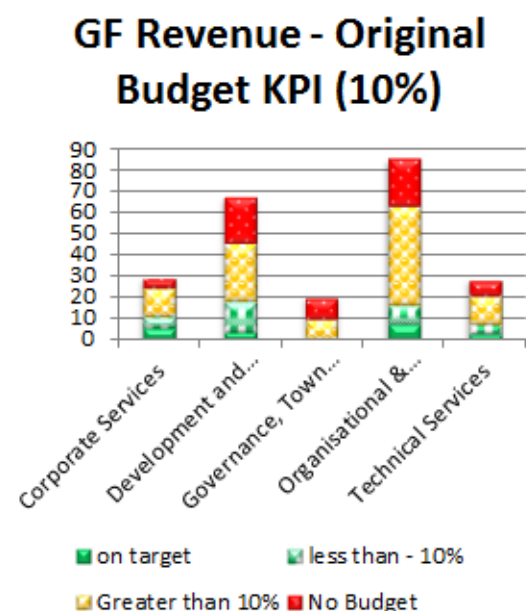


There has also been some improvement in KPI performance against original budget:

January 2017



February 2017

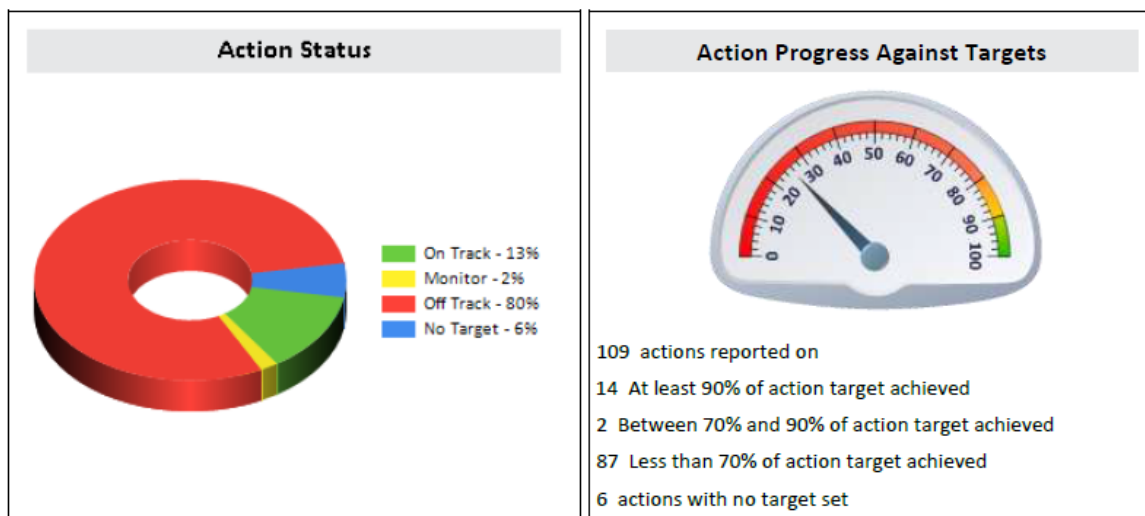


This is page number 59 of the minutes of the Ordinary Meeting held on Thursday 30 March 2017

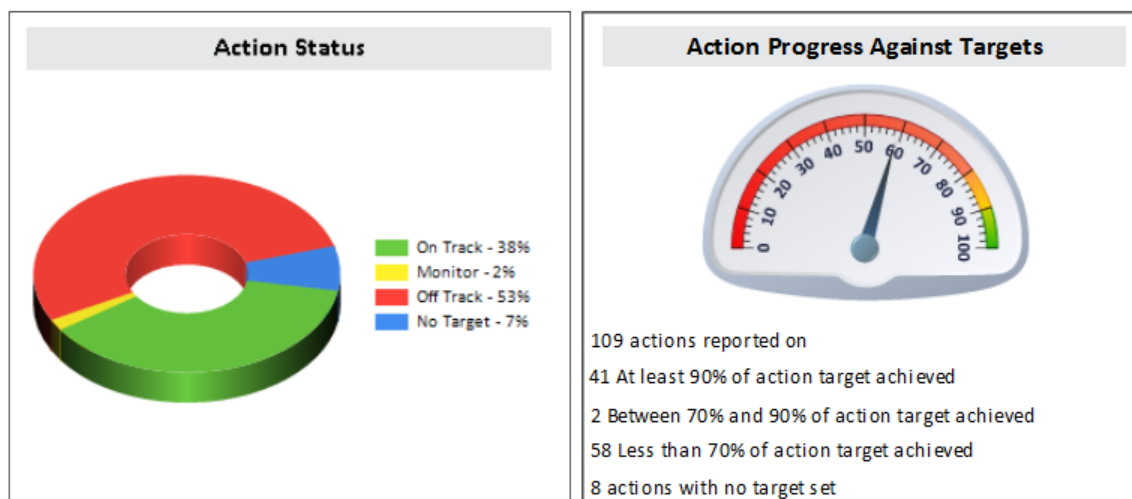
Chairman

Delivery Plan performance summary shows improvement from January:

January 2017



February 2017

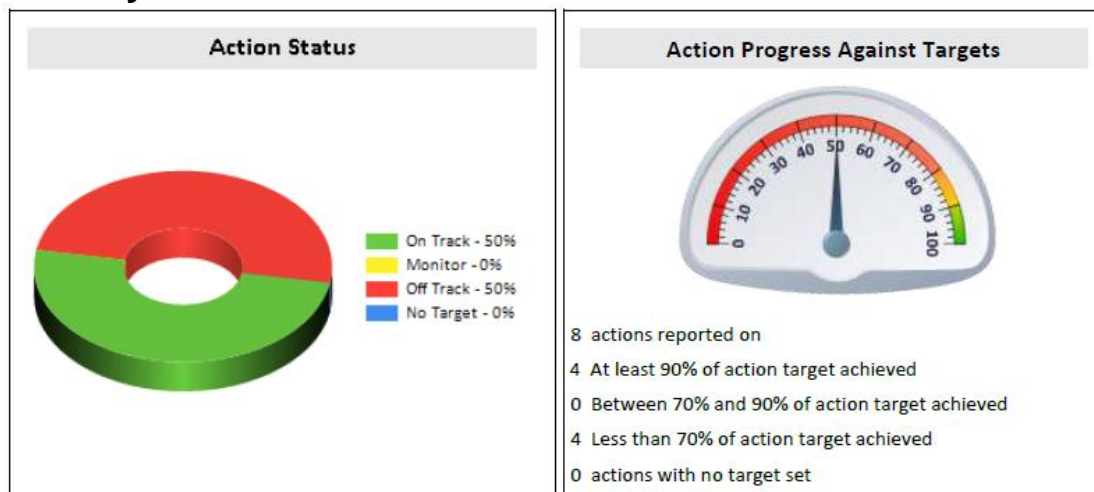


This is page number 60 of the minutes of the Ordinary Meeting held on Thursday 30 March 2017

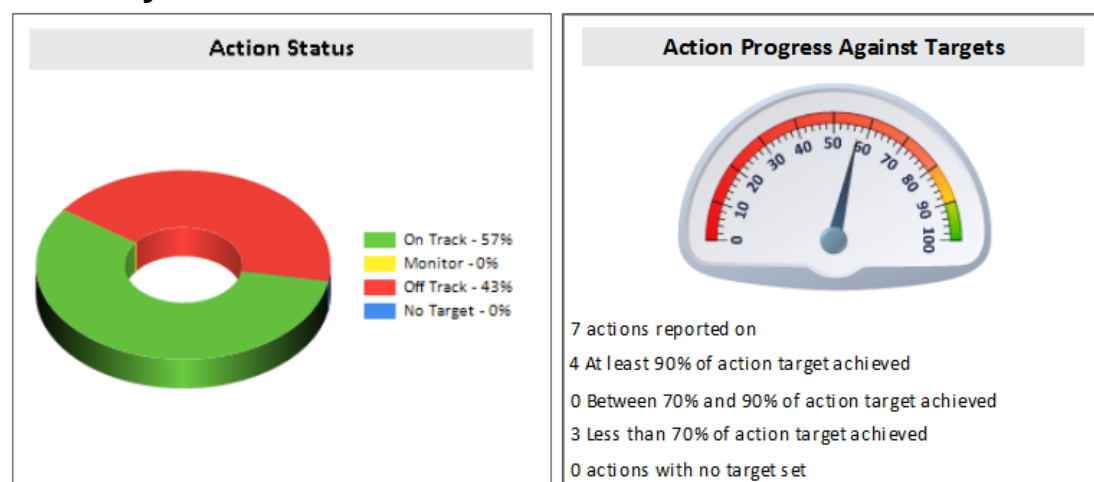
Chairman

Operational Plan shows improvement from January – note there was one action incorrectly attached to the Operational Plan in January, having been added after the plan was adopted:

January 2017

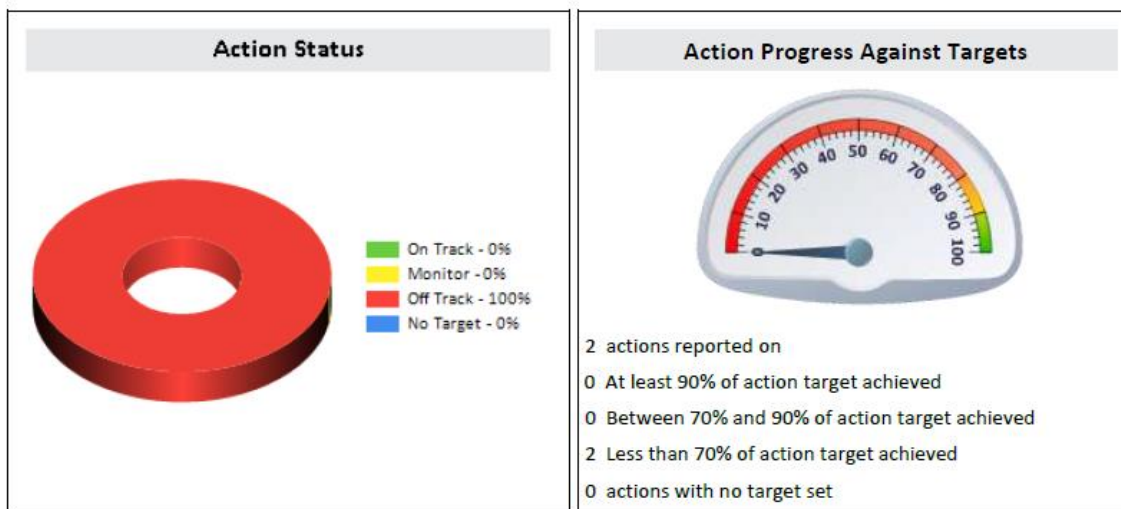


February 2017

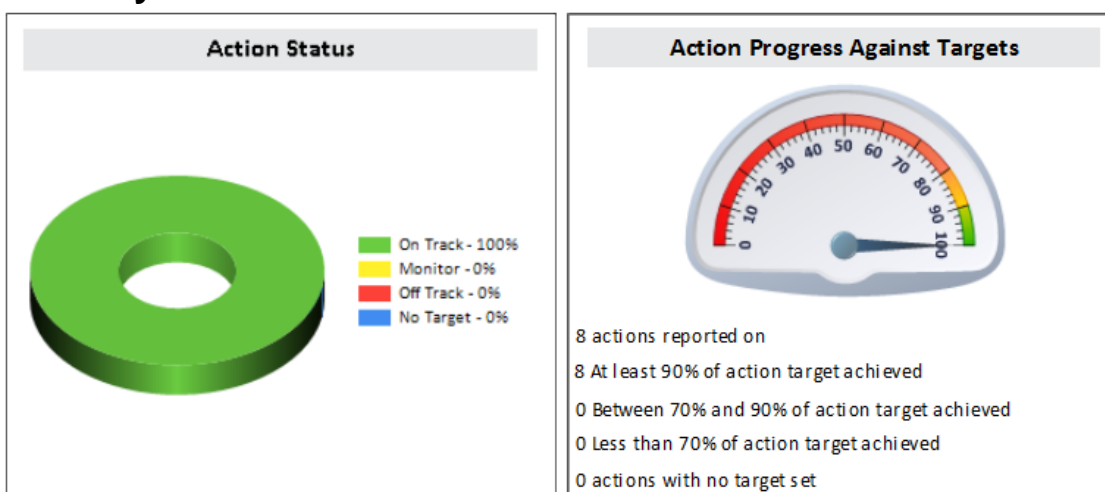


Other reportable Items (actions added after adoption of Delivery and Operational Plans):

January 2017



February 2017



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Chairman

CONCLUSION:

This report is intended to supplement the Quarterly review process and provide Council with more timely information. The March quarter review is being undertaken and some, if not all of the above issues will be dealt with as part of this review.

It is important to keep up the momentum and remain vigilant to ensure improved results continue with General Fund cash continuing to improve.

The report also shows performance against adopted Delivery and Operational Plan objectives.

CONSULTATION:

Consultation has occurred within management of council.

STATUTORY ENVIRONMENT - N/A

POLICY IMPLICATIONS - N/A

FINANCIAL, ECONOMIC AND RESOURCE IMPLICATIONS (including Asset Management)- N/A.

STRATEGIC IMPLICATIONS - N/A

SUSTAINABILITY IMPLICATIONS (Social & Environmental) - N/A.

OFFICER RECOMMENDATION

THAT the Organisational Performance Summary report as at February 2017 be received

ATTACHMENTS

AT- General Fund Financial Summary

AT- Other Funds Financial Summary

COUNCIL RESOLUTION

MINUTE 69/17

THAT the Organisational Performance Summary report as at February 2017 be received

(Moved Cr Egan, seconded Cr Moore)

Item 8 Corporate Services Performance Summary Report - February 2017

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems - CFO - internal

AUTHOR Chief Financial Officer

DATE 22 March 2017

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

It is recommended this report be adopted as it is for information purposes.

The summaries in this report do not comply with Accounting Standards and are only meant as a comparative source of information.

Please refer to the Organisational Performance Summary Report for a description on the tables and graphs included in this report.

TABLED ITEMS	Nil
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BACKGROUND

This report is not required under the Local Government Act and associated Regulations but does provide potentially useful financial management information.

The Corporate Services Performance Summary is a new monthly report and is intended to improve compliance with the Audit Office Best Practice Guide on Internal Financial Reporting.

ISSUES and COMMENT

As the format and content of this report is new, it may take a while to bed down and improve results reported on a Year to Date (YTD) basis.

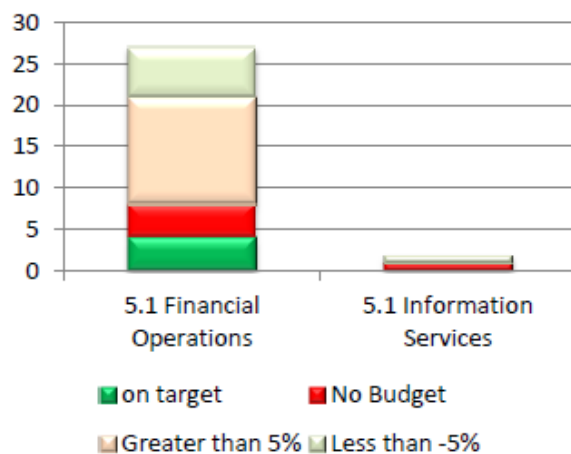
This is especially relevant for the action performance reporting related to the Delivery Plan, Operational Plan and Other Reportable Items.

Financial Performance

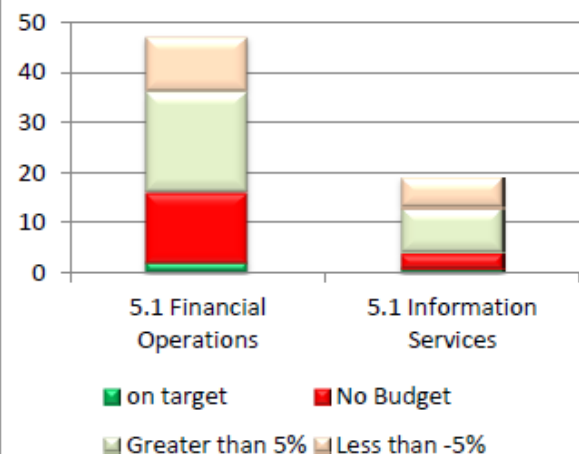
The YTD performance against current budget KPI (count of ledgers) has improved since January, however there remains room for improvement in achieving target by end of year. Refer commentary below regarding variances.

January 2017

Current Revenue Budget KPI (5%)

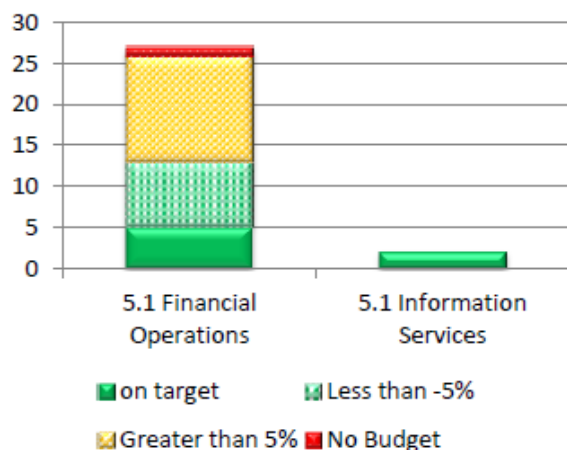


Current Expenditure Budget KPI (5%)

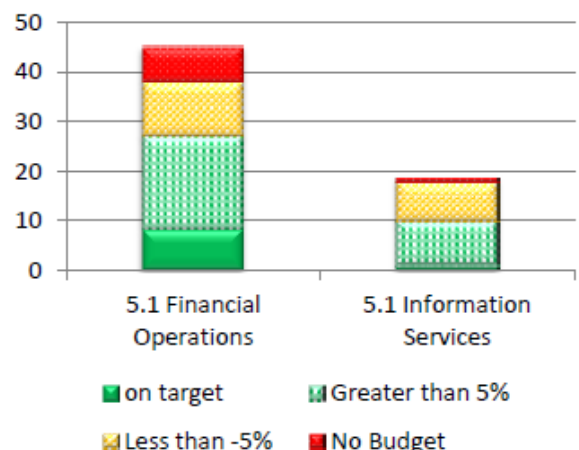


February 2017

Current Revenue Budget KPI (5%)

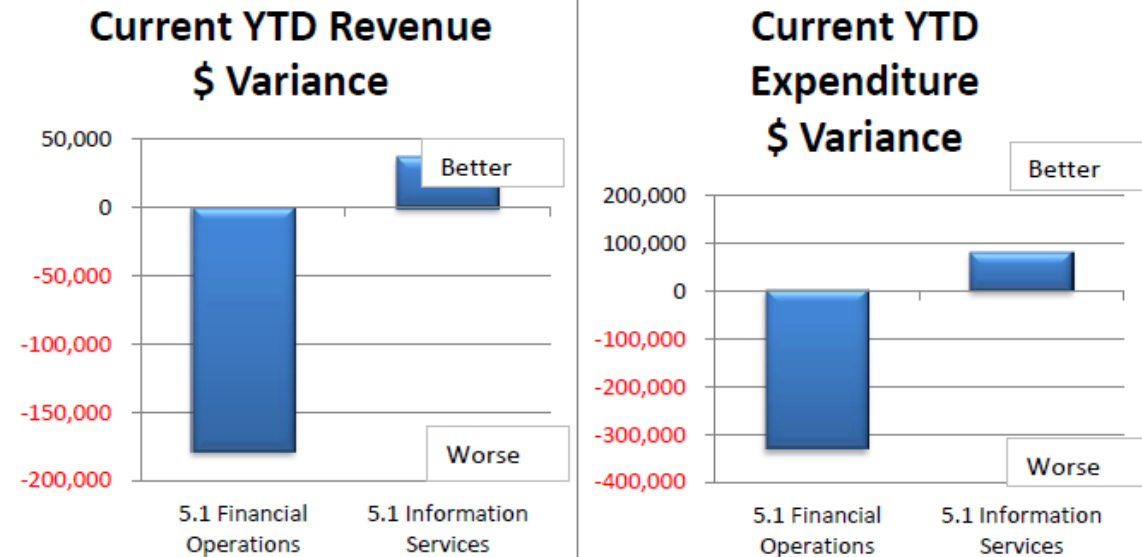


Current Expenditure Budget KPI (5%)

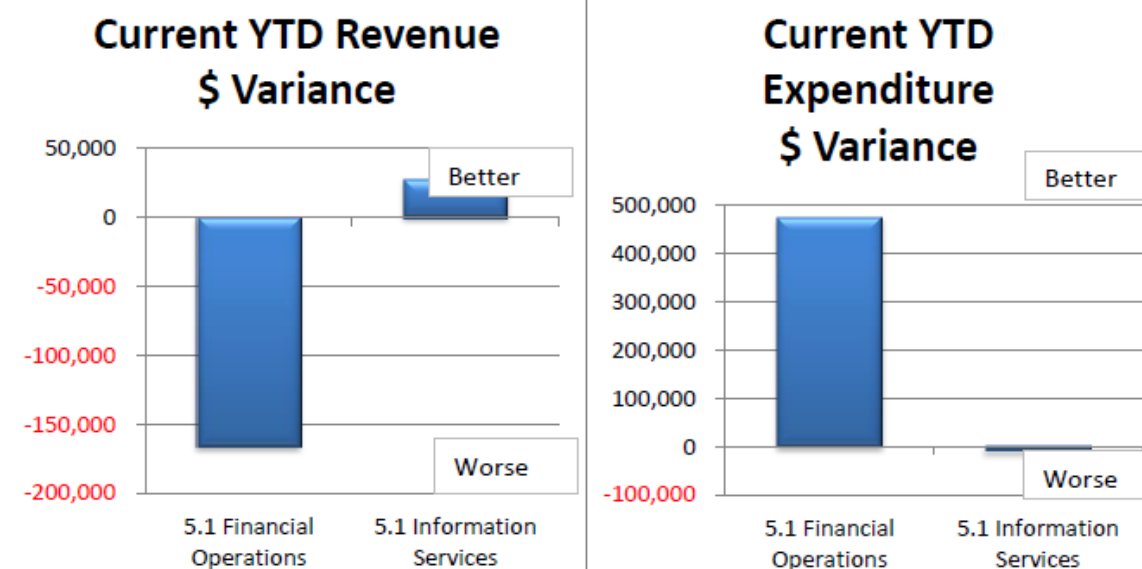


The YTD performance total dollar variance has had no appreciable improvement on the revenue side but has improved a little since January. Refer commentary below regarding variances.

January 2017



February 2017



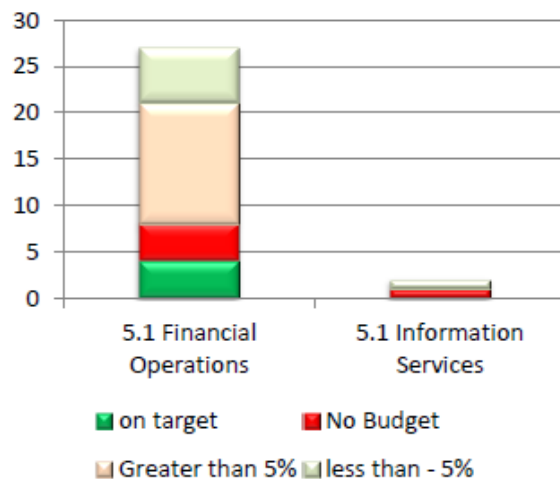
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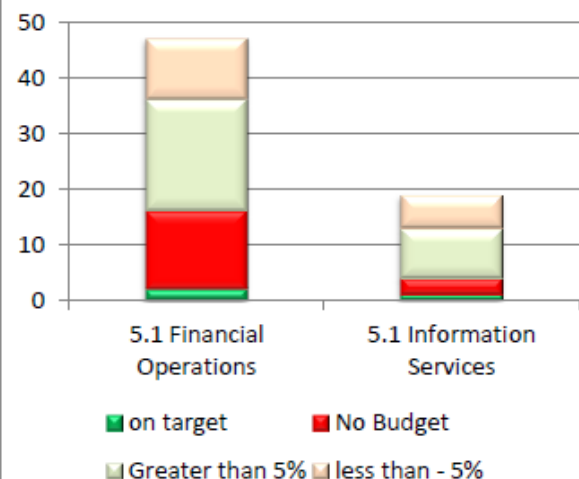
The YTD performance against original budget KPI (count of ledgers) has improved a little since January, however there remains room for improvement in achieving target by end of year.

January 2017

Revenue - Original Budget KPI (10%)

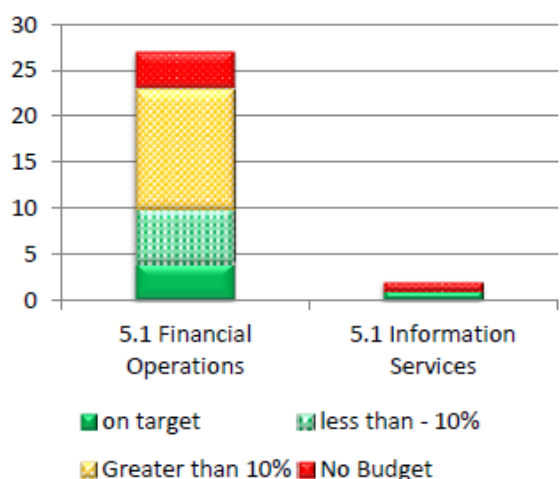


Expenditure - Original Budget KPI (10%)

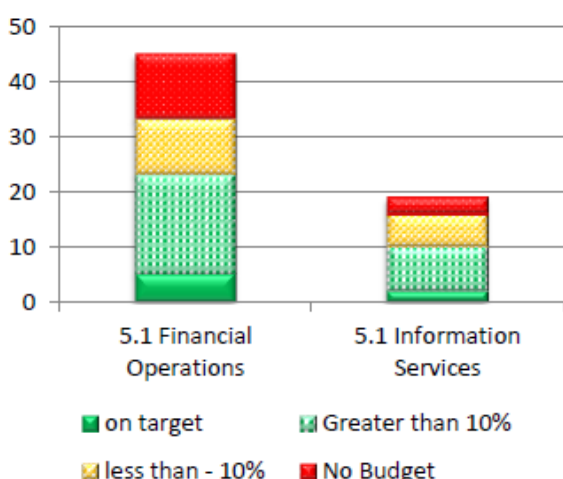


February 2017

Revenue - Original Budget KPI (10%)



Expenditure - Original Budget KPI (10%)



Financial variances

'Rates and annual charges' has an unfavourable variance of \$74k, but this represents only -1% of budget. The majority of rates and annual charges are raised in July with the remainder of transactions during the year related to adjustments due to sales, change of pensioner status etc. This will be corrected in the March budget review.

'Interest and investment revenue' has an unfavourable variance of \$67k or - 69%. There are two factors influencing this result:

- Interest rates have remained at historical lows
- General Fund cash has not been recovering as well as anticipated. There should be some improvement in returns towards year end as outstanding revenues are collected. Additionally, funds have now been invested in TCorp managed funds which should provide superior returns to current term deposits.

'Employee benefits and on-costs' has a favourable variance of \$211k or -16%. This appears to be mostly attributable to an issue with how the overhead budgets related to employee entitlements had been profiled.

'Materials' has an unfavourable variance of \$75K or 31%. The largest contributors to this are software licenses and computer hardware – both of which have to do with budget profiling. That is, these should come into line with budget by end of year.

'Depreciation' has a favourable variance of \$27k or 50%, having only been run up to December.

'Internal expenses' has a favourable variance of \$281k. Being an internal overhead transfer not involving cash, that is excluded from organisational reporting, this has previously not been given much attention during the year. It will however be assessed and revised from the March quarterly review onwards.

It is expected that YTD performance will see further improvement following the March quarter budget review.

CONCLUSION

The performance of the Corporate Services division will achieve acceptable year end results.

CONSULTATION

Consultation has occurred within management of council.

STATUTORY ENVIRONMENT - N/A

POLICY IMPLICATIONS - N/A

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FINANCIAL, ECONOMIC AND RESOURCE IMPLICATIONS (including Asset Management) - N/A.

STRATEGIC IMPLICATIONS - N/A

SUSTAINABILITY IMPLICATIONS (Social & Environmental) - N/A.

OFFICER RECOMMENDATION

THAT the Corporate Services Performance Summary report for February 2017 be noted

ATTACHMENTS

- AT-** Corporate Services (CS) Financial Summary
- AT-** CS Delivery Plan Progress Report
- AT-** CS Operational Plan Progress Report
- AT-** CS Other Reportable Items Progress Report

**COUNCIL RESOLUTION
MINUTE 70/17**

THAT the Corporate Services Performance Summary report for February 2017 be noted

(Moved Cr Galvin, seconded Cr Egan)

Chairman

CONSULTATION

Consultation has occurred within the Organisation and Community Development Directorate.

POLICY IMPLICATIONS

Policy implications are those relating to the 2016/2017 Operational Plan and the Policies of Gwydir Shire Council.

FINANCIAL, ECONOMIC and RESOURCE IMPLICATIONS (including Asset Management)

The activities carried out by the Organisation and Community Development Department are in line with the 2016/2017 Operational Plan.

SUSTAINABILITY IMPLICATIONS (Social and Environment)

The activities undertaken by the Organisation and Community Development Department regarding social and environmental factors are targeted in line with the 2016/2017 Operational Plan.

OFFICER RECOMMENDATION

THAT the Naroo Aged Care Facility report for February, 2017 be received

ATTACHMENTS

AT- Naroo Bonds Report - March 2017

COUNCIL RESOLUTION MINUTE 71/17

THAT the Naroo Aged Care Facility report for February, 2017 be received

(Moved Cr Galvin, seconded Cr Smith)

NAROO BONDS

Active Accommodation Bonds / Payment Schedule - Summary
As at 22/03/2017

FACILITY NAME – NAROO AGED CARE FACILITY	Pre 1 July 2014 Payment Arrangements [Bonds]	Agreed Bond	Part Lump Sum Amount	Total Payment Amount
	Post 1 July 2014 Payment Arrangements [RADs/RACs]	Agreed Price	Agreed RAD/RAC Portion	Total RAD/RAC Received
TOTAL				
NAROO AGED CARE FACILITY				
Bonds		\$272,067.73	\$272,067.73	\$272,067.73
RADs/RACs		\$1,414,658.14	\$804,820.00	\$984,820.00
TOTAL		\$1,686,725.87	\$1,076,887.73	\$1,256,887.73
GRAND TOTAL				
Bonds		\$272,067.73	\$272,067.73	\$272,067.73
RADs/RACs		\$1,414,658.14	\$804,820.00	\$984,820.00
TOTAL		\$1,686,725.87	\$1,076,887.73	\$1,256,887.73

**Item 10 Organisation and Community Development Performance
Summary Report - February 2017**

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR Organisation Development Director

DATE 22 March 2017

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

It is recommended that this report be adopted as it is for information purposes.

TABLED ITEMS	Nil
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COMMENT

Attached are the first reports generated from Interplan. Interplan is software Council has implemented for our corporate performance planning. It is integrated management software that allows management to track and report to Council on the achievement of objectives outlined in the adopted Integrated Planning and Reporting (IP&R) suite of documents.

The current documents contain information on the progress of the actions that were identified for the Organisation and Community Development Department.

Attachment 1 - Organisation and Community Development Operational Plan Progress Report

This contains a summary of the progress of the actions committed to in the Operational Plan for the Organisation and Community Development Department. You will note that there is only one action which has been completed being the lodgement of the Prudential Report. This report was essential to the future funding of our Aged Care Services.

Attachment 2 - Organisation and Community Delivery Plan

The Delivery Plan has 19 actions aligned to the Organisation and Community Development Department. All but three (3) of these actions are on track for completion. The three (3) outstanding are listed below:

1.2.1.4 – Preparation of independent living residential options, floor plans, subdivision layout – this action refers to the plans for the development of independent living units aligned to Naroo Hostel. This action will not be

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achieved in this financial year. It requires a financial allocation to complete the action and this is not available at this time. This action will be included in the newly developed Delivery Program. Further information on the feasibility of this development will be available after the survey mentioned below (action 1.2.1.8) is undertaken.

4.1.1.1 – Investigate the Aboriginal Heritage of the area – this action will not be achieved in its entirety this financial year as it requires a considerable financial contribution by Council that cannot be justified at this time. It will remain an action in the newly developed Operational Plan for the next four (4) year period in anticipation of State or Federal grant funding to allow the undertaking of a comprehensive study.

1.2.1.8 – Undertake a Community survey with the ageing to identify housing needs and priorities – this action will be commenced during the community consultation process currently being undertaken. It will be completed by the end of this financial year with the results being included in the IP&R suite of documents as considerations.

Future agendas will include reports generated from Interplan. They will provide the Council with a dashboard view on the progress of each of the commitments made during the planning process. The documents will have considerably more content and relevance after the objectives, goals and actions are adopted from the newly formed IP&R documents which will be adopted by Council in June 2017.

CONCLUSION

The activities carried out by the Organisation and Community Development Department are in line with the 2016/2017 Operational Plan and otherwise as directed.

POLICY IMPLICATIONS

Policy implications are those relating to the 2016/2017 Operational Plan and the Policies of Gwydir Shire Council.

FINANCIAL, ECONOMIC and RESOURCE IMPLICATIONS (including Asset Management)

The activities carried out by the Organisation and Community Development Department are in line with the 2016/2017 Operational Plan.

SUSTAINABILITY IMPLICATIONS (Social and Environment)

The activities undertaken by the Organisation and Community Development Department regarding social and environmental factors are targeted in line with the 2016/2017 Operational Plan.

OFFICER RECOMMENDATION

THAT the Organisation and Community Development Performance Summary report for February 2017 be received

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ATTACHMENTS

- AT- OCD Operational Plan Progress Report
- AT- OCD Delivery Plan Progress Report

**COUNCIL RESOLUTION
MINUTE 72/17**

**THAT the Organisation and Community Development Performance
Summary report for February 2017 be received**

(Moved Cr Young, seconded Cr Dixon OAM)

Item 11 Heavy Vehicle AB Triple Road Train Route

FILE REFERENCE

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 2.1.1 Plan for and develop the right assets and infrastructure - TS -external

AUTHOR Technical Services Director

DATE 22 March 2017

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION/PURPOSE

To seek approval for Shire Road 5 - Croppa Moree Road, Shire Road 7 - Croppa Creek Road, Shire Road 9 – I B Bore Road, Shire Road 41 – County Boundary Road, a section of Shire Road 63 – Gil Gil Creek Road and a section of Shire Road 255 – Crooble Road as an AB-Triple Road Train Route. Refer Map at Appendix 1.

BACKGROUND

Applications have been received from Boolah Partnership via the National Heavy Vehicle Regulator (NHVR) requesting consent to use AB-Triple Road Trains on I B Bore Road, Croppa Creek Road, Croppa Moree Road, County Boundary Road, a section of Gil Gil Creek Road and Crooble Road. An AB-Triple is a three trailer road train featuring two “A” trailers and one “B” trailer. It is in essence, a conventional semi-trailer towing a full length B-Double.

The requested routes are currently unapproved for this vehicle combination.

Shire Road 5 – Croppa Moree Road

Shire Road 7 – Croppa Creek Road

Shire Road 9 – I B Bore Road

Shire Road 41 – County Boundary Road

An assessment of Shire Roads 5, 7, 9 and 41 was completed on 11 November 2016. The Route Assessment Report (Appendix 2) concluded that the roads are suitable for AB-Triple road trains at General Mass Limits (GML) provided that the following safety improvements/remedial works are undertaken prior to approval. These included:

- Patching of scattered potholes and washouts;
- Belmore Bridge signage upgrade to meet minimum standard including bridge width marker and narrow bridge signs (SR5);

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- Signage for reduced speed and floodways (SR7);
- Floodway advisory signage and guide posts marking the narrower width of floodways (SR41);
- Truck Turning Signs north of the Strangford Road intersection and south of the Moree Plains Shire Council Croppa Moree Road (SR41).

Remedial works identified in the assessment are scheduled and once completed the roads will be considered suitable for vehicles up to and including AB-Triple road trains up to 4.6m in height.

Shire Road 63 – Gil Gil Creek Road

An assessment of SR 63 Gil Gil Creek Road was completed on 11 November 2016. The Route Assessment Report (Appendix 2) concluded that the route is unsuitable for AB-Triple road trains due to failing to meet intersection safety requirements. Reconstruction works are scheduled before 1st April 2017 to realign and widen the intersection of SR 41 County Boundary Road. As part of these works, minor realignment of the intersection approach will be completed to ease the dog-leg identified in the Route Assessment Report, along with the clearing of vegetation to improve sight distance.

Remedial works identified in the assessment are scheduled and once completed the roads will be considered suitable for vehicles up to and including AB-Triple road trains up to 4.6m in height.

Shire Road 255 – Crooble Road

An assessment of SR 255 Crooble Road was completed on 11 November 2016. The Route Assessment Report (Appendix 2) concluded that the route is unsuitable for AB-Triple road trains due to failing to meet minimum road width and intersection safety requirements. In light of the very low traffic volumes and the nature of Crooble Road functioning primarily as a silo entrance for a private contractor, it is considered that approving Crooble Road for AB-Triples on a permit only basis poses no significant safety risk following scheduled works to widen the Crooble Road / Gil Gil Creek Road intersection and clearing of vegetation along the route to improve sight distance.

CONCLUSION

I B Bore Road, Croppa Creek Road, Croppa Moree Road, County Boundary Road, Gil Gil Creek Road and Crooble Road service large properties in a productive agricultural area. Approving the use of AB-Triple road trains on these roads will provide increased transport efficiencies and lower freight costs.

FINANCIAL, ECONOMIC AND RESOURCE IMPLICATIONS (INCLUDING ASSET MANAGEMENT)

Per 1000 tonnes of freight moved, an AB-Triple with a tri-axle dolly has approximately 86% of the impact of an equivalent modern road train for which the route is already approved (173 vs 200 equivalent standard axles). This

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Chairman

suggests opening the requested roads to AB-Triple road trains may have an overall positive impact on the lifespan of the roads.

Council maintains the ability to restrict future AB-Triple access by virtue of the NHVR permit system. As such, any approved AB-Triple route can be restricted in the future should any damage to road infrastructure be incurred.

OFFICER RECOMMENDATION

THAT the suggested remedial works are carried out on the requested routes

FURTHER that I B Bore Road is approved as an AB-Triple road train route for vehicles fitted with road friendly suspension and a tri-axle dolly on a permit only basis

FURTHER that Croppa Creek Road is approved as an AB-Triple road train route for vehicles fitted with road friendly suspension and a tri-axle dolly on a permit only basis

FURTHER that Croppa Moree Road is approved as an AB-Triple road train route for vehicles fitted with road friendly suspension and a tri-axle dolly on a permit only basis

FURTHER that County Boundary Road is approved as an AB-Triple road train route for vehicles fitted with road friendly suspension and a tri-axle dolly on a permit only basis

FURTHER that Gil Gil Creek Road between County Boundary Road and Crooble Road is approved as an AB-Triple road train route for vehicles fitted with road friendly suspension and a tri-axle dolly on a permit only basis

FURTHER that Crooble Road is approved as an AB-Triple road train route for vehicles fitted with road friendly suspension and a tri-axle dolly on a permit only basis.

ATTACHMENTS

- AT- Map - proposed road train route
- AT- Assessment reports

COUNCIL RESOLUTION MINUTE 73/17

THAT the suggested remedial works are carried out on the requested routes

FURTHER that I B Bore Road is approved as an AB-Triple road

This is page number 119 of the minutes of the Ordinary Meeting held on Thursday 30 March 2017

Chairman

train route for vehicles fitted with road friendly suspension and a tri-axle dolly on a permit only basis (Ref: 74/17)

FURTHER that Croppa Creek Road is approved as an AB-Triple road train route for vehicles fitted with road friendly suspension and a tri-axle dolly on a permit only basis (Ref: 75/17)

FURTHER that Croppa Moree Road is approved as an AB-Triple road train route for vehicles fitted with road friendly suspension and a tri-axle dolly on a permit only basis (Ref: 76/17)

FURTHER that County Boundary Road is approved as an AB-Triple road train route for vehicles fitted with road friendly suspension and a tri-axle dolly on a permit only basis (Ref: 77/17)

FURTHER that Gil Gil Creek Road between County Boundary Road and Crooble Road is approved as an AB-Triple road train route for vehicles fitted with road friendly suspension and a tri-axle dolly on a permit only basis (Ref: 78/17)

FURTHER that Crooble Road is approved as an AB-Triple road train route for vehicles fitted with road friendly suspension and a tri-axle dolly on a permit only basis. (Ref: 79/17)

(Moved Cr Dick, seconded Cr Coulton)

Cr Marilyn Dixon OAM

Gopher motorised mobility scooters (Ref: 80/17)

Cr Dixon requested an education program for users of motorised mobility scooters. Could Council's Aged Services deliver the training? Council staff will investigate and provide a response.

Cr Marilyn Dixon OAM

Signage – lanes in Bingara (Ref: 81/17)

Cr Dixon noted that some of the lanes in Bingara are not adequately signposted – some lanes have signs on one end only. Could clarification also be provided about the correct naming of Byrnes Lane or Byrnes Street. Technical Services staff will follow up.

Cr Catherine Egan

Lane Naming – Bingara (Ref: 82/17)

Cr Egan requested the lane from Cunningham Street through to Martyn Street be named Edwards Lane after John and Irene Edwards, long-time residents on the corner of the lane. This matter will be referred to Technical Services.

Cr Frances Young

Bingara township entrance signs (Ref: 83/17)

Cr Young noted that the entrance signs to Bingara township require upgrading. Cr Young was advised that Louise Campbell will be asked to design new signs.

Cr Tiffany Galvin

Bingara Hospital Signs (Ref: 84/17)

Cr Galvin requested the hospital and Ambulance signs be enlarged. This matter will be investigated.

Cr Stuart Dick

Warialda Olympic Swimming Pool (Ref: 85/17)

Cr Dick advised that the retaining wall at the Warialda Olympic Pool requires painting. Could staff also investigate the possibility of painting a mural on the front of the building. Building Services staff will investigate and report.

Cr John Coulton

Donation request – HealthWISE (Ref: 86/17)

Cr J Coulton advised there has been a request from HealthWISE New England North West for financial assistance for the Men's Health Night to be held in Warialda on 19 April 2017. They have been successful in gaining funding for most of the costs however have a shortfall for funding the cost of transport and catering. They are seeking assistance from Council to provide funding to cover the costs of transport from Gravesend and Bingara to Warialda and catering costs estimated to be \$2,400.

**COUNCIL RESOLUTION
MINUTE 87/17**

THAT Council donate \$2,400 to the organising committee of the Warialda Men's Health Night if that committee is unable to gain funding from other community organisations.

(Moved Cr Smith, seconded Cr Dixon OAM)

Meeting closed 12.30pm