



## Position Description – Plant Operator – Grader - Bingara

### Job Title

Plant Operator – Grader –  
Bingara – Temporary

### Reports To

Works Supervisor - Bingara

### Supervisory

**Responsibilities -**  
as and when required.

### Applicable Award

Local Government (State) Award 2017

### Overall purpose of the position

This position is based in Bingara, however, the operator is required to undertake duties throughout the Shire. The position is responsible for the efficient operation of Council's grader on maintenance and construction projects. The position requires final trimming of construction projects using machine control.

### Tasks and responsibilities

- It is a requirement of the position that the operator has a good attitude toward their supervisor, colleagues, work practices and the public;
- It is a requirement of the position that the operator is reliable and punctual;
- The efficient and effective care, control operation and maintenance of grader and plant used in Council Works Programs;
- When required as a final trim operator, you will be required to act as ganger of a construction team, supervising and motivating the team to provide an efficient and high quality result;
- When required as a ganger you will undertake all required safety inductions, toolbox meetings and paperwork required on the job;

Page 1 of 4	Position Description – Plant Operator - Grader	Version 3
Adopted: July 2017	Review date: July 2017	

- When required as a ganger, you will be responsible for complying with all legislation and Council's policies with regard to environmental, quality and safety requirements.
- To operate Council's grader with the direct purpose of constructing and maintaining Council's road network;
- To carry out approved minor private/contract works;
- When grading work is not available the occupant of this position will be required to operate other plant or undertake labouring duties as directed by the Su
- The Grader Operator shall apply his/her skills to the best of his/her ability and training, to ensure the efficient, effective and safe use of the grader and avoid unnecessary damage to the machine;
- The Grader Operator who is in charge of a plant item is required to carry out minor repairs to this item of plant in addition to operating the plant;
- The Grader Operator is responsible for ensuring that the grader is regularly serviced, as required in its Service Manual, by arrangement with the Plant Foreman;
- The Grader Operator shall notify the Plant Foreman as soon as practicable of any defect or malfunction that he is not able to repair himself;
- Maintain and clean plant to an acceptable standard;
- The Plant Operator shall keep a Plant Logbook and an accurate record of his duties to be detailed on his timesheet and plant sheet, to be submitted weekly, or as otherwise required to the Works Supervisor;
- Liaise and communicate with Management and the Public;
- If a Plant Operator is instructed by his Supervisor to drive a truck or operate other plant he/she assumes the same responsibilities as the truck driver/plant operator.

*All positions in the Works Section of Council involve multi-skilling and consequently the interchange of duties where and when required for the effective operation of the Department. The duties described above are indicative of the primary duties that a person appointed to the position would be expected to perform and should not be regard as the sole duties applicable to the position.*

Page 2 of 4	Position Description – Plant Operator - Grader	Version 3
Adopted: July 2017	Review date: July 2017	

## **Equal Employment Opportunity**

The Gwydir Shire Council is an Equal Employment Opportunity Employer and appoints on the basis of merit. Merit is determined by assessing the applicant's abilities, qualifications, experience, work performance and personal qualities relative to the requirements of the position.

## **Requirements of the Role.**

### **Essential**

- Experience in Grader Operation;
- Experience in final trimming construction projects;
- Experience with machine control using both LPS and GPS;
- General OH&S Induction for Construction Work;
- Good literacy and numeracy skills;
- First Aid.

### **Desirable**

- Current Class HR Licence

## **Employment Declaration**

- I agree with and understand the requirements of my employment, as detailed in this position description.
- I have had the opportunity to ask questions regarding the terms of my employment and have received satisfactory answers.
- I understand that the above position description describes the general nature of my employment, and that other duties may be required of me upon request.
- I understand that I will not be asked to participate in additional duties that are unreasonable, or outside of my capability and training.
- I understand that I will receive in-house training in aspects of my employment that I am not currently proficient, in order to satisfactorily meet the position requirements.

Page 3 of 4	Position Description – Plant Operator - Grader	Version 3
Adopted: July 2017	Review date: July 2017	

- I will take reasonable care for my own health and safety.
- I will take reasonable care for the health and safety of others.
- I will comply with any reasonable instruction given by the GSC.
- I will cooperate with any reasonable policies and procedure of the GSC.

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Position:** \_\_\_\_\_

### Office Use Only

**Prepared by:**

**Date:**

**Signature:**

**Position:**

Page 4 of 4	Position Description – Plant Operator - Grader	Version 3
Adopted: July 2017	Review date: July 2017	